

**Minutes**  
**City of Yuma Parks, Arts, and Recreation Commission Meeting**  
**One City Plaza, Conference Room #141, Yuma, Arizona**  
**Thursday, June 20, 2024**  
**4:00 pm**

**Call to order:** The City of Yuma's Parks, Arts, and Recreation Commission (PARC) meeting was called to order at 4:00 p.m.

**PARC Members present:** Brannick Harris, Raul Canal, Judy Phillips, and Jaime McGalliard (left at 4:23 pm).

**PARC Members Absent:** Sara Bowerman, and Stephanie Cabrales.

**Staff Present:** Andrew Smith, Kami Ellsworth, Ann-Jeanette Mosqueda, Joel Radatz, Ana Padilla, Jasmin Rodriguez, Jay Simonton, and Eric Urfer.

**Call to the Public:** None.

**Approval of minutes:**

- a. Jaime McGalliard, seconded by Brannick Harris, made a motion to approve the May 16, 2024, meeting minutes as presented. The motion carried by the following votes:  
Aye: 4 Brannick Harris, Raul Canal, Judy Phillips, and Jaime McGalliard.  
Nay: None.

**Schedule Items:**

a. **Master Plan Discussion**

i. **Review Final Draft Plan**

1. **Review Period**

- Steve Duh with Concentrix presented the following:
- Capital Investment Priorities:
  - Near term (1-3 years): continue to implement renovations and replacements of play playgrounds, parks restrooms, park ramadas; upgrade and install field lighting, fencing, and athletic field support infrastructure; implement citywide ADA Transition Plan to ensure universal accessibility; construct Phase I of the east Mesa Community Park; Upgrade and redevelop Kennedy Park Skate Park; implement irrigation system replacement and turf restoration at Desert Hill Golf Course and Desert Hills Par 3 Course.
  - Mid-term (4-5 years): install additional pickleball courts; add new or replace exercise stations at various parks; explore options to install additional splash pads; Master plan the future 10-acre Ocotillo Desert Park and 10-acre Cielo Verde Park; implement annual shade tree plantings at various parks.
  - Long-term (6-10 years): convert Kennedy and Shaw fields to artificial turf; construct subsequent phases of East Mesa community Park; identify and install up to two more dog parks citywide; identify location for a second skate park and a second inline skate rink.
- Non-Capital or Policy Projects:
  - Parks & operations – near term (1-3 years): continue to utilize Lucy asset management system to track down work orders, repairs, and labor; develop a master plan for a shade tree program for planning annual tree plantings; support the implementation of Bikeways Plan.
  - Parks & operations – Mid-term (4-5 years): establish design standards for park furnishings.

- Parks & operations – Long term (6-10 years): Maintain and continue to update a revolving list of potential small works or volunteer-appropriate projects.
- Non-Capital or Policy Projects:
  - Recreation programming – near term (1-3 years): establish an overall programming philosophy to guide program decisions; complete an Indoor Recreation Center and an Aquatic Facility feasibility study; update intragovernmental agreement with school districts and establish formal agreements with co-sponsors.
  - Recreation Programming – Mid-term (4-5 years): establish comprehensive athletic fields use policy and field capacity analysis; prepare a marketing plan to support recreation, arts, events and facilities; continue to foster agreements or partnerships with programming partners.
  - Recreation programming – Long term (6-10 years): develop periodic, 5-year recreation program plans to guide the direction of City programming to include a framework for City staff produced, contracted, and partner program areas.
- Non-Capital or Policy Projects:
  - Arts & Culture – near term (1-3 years): pursue collaborations and partnerships to expand the audiences for outdoor events; coordinate with Visit Yuma to ensure their app is up-to-date and cross-promote the app to broaden public awareness; continue to coordinate with local artist, galleries, and art organizations to periodically refresh the major events and explore other options to engage the community with the arts.
  - Arts & Culture – Mid-term (4-5 years): conduct a cultural arts facility space study to identify the space and configuration needs for current and future offerings; enhance or develop an updated, user- and mobile – friendly website that showcases the City’s arts and cultural facilities, program, events, and ticket information.
  - Arts & Culture – Long term (6-10 years): continue to coordinate with local artist, galleries, and art organizations to periodically refresh the major events and explore other options to engage the community with the arts.

**2. Endorsement**

- A Special meeting will be scheduled on July 11, 2024, at 4:00 pm for the Commission to provide input on the plan.

**ii. Future Reviews**

**1. Fiscal Year 2025**

**2. Fiscal Year 2026**

- Staff will use the task management report and focus on 1–3 year projects first.

**iii. Recommended Capital Improvement Project**

- Steve Duh presented the CIP projects identified in the P.A.R.T. Master Plan. Brannick Harris asked, who would conduct the feasibility study. Eric responded, that the City would have to bid the project.

**b. Ordinance Discussion**

**i. Ordinance No. O202-024 – Park Code**

- Eric informed the Commission that the ordinance to change the Park Code has been tabled for introduction to the June 26, 2024, Regular City Council meeting. Councilmember Art Morales stated that he is researching the proposed changes to ensure citizens can fully utilize parks.

ii. **Ordinance No. O2024-023 – Parks, Arts, and Recreation Commission**

- Eric informed the Commission that Ordinance has been removed and is no longer being considered. Councilmember Art Morales stated that it is important for the Commission to stay active. This is a very important commission. I like the term limit to get new people and new perspectives.

c. **Director's Update**

i. **Fiscal Year 2025 Budget Highlights**

- Park Improvement, West wetlands Playground Trail
- Pacific Avenue Athletic Complex, new field 2 temporary fence
- Yuma Readiness Center Improvements
- Parks revitalization, Citywide parks system, amenities
- Playground replacement program
- Parks revitalization, Citywide parks system, restroom replacement/renovations
- Pacific Avenue Athletic Complex marquee
- Parks revitalization, Kennedy Park sand volleyball court, renovations
- Master Plan, Parks & Recreation and Arts
- Parks revitalization, Kennedy Hockey Rink, surface restoration
- Archery Range
- East Mesa Park
- Parks revitalization, Kennedy Hockey Rink, lighting upgrade
- Woodland Urban Interface (WUI) Fire control
- Kennedy Skatepark improvements
- Golf Course, Desert Hills irrigation replacement project
- Parks improvement, Ray Kroc fields 2 & 3, install field lighting

d. **Staff Updates**

ii. **Project Updates**

iii. **Program and Event Updates**

Joel Radatz reported:

- Facility Maintenance is redoing the concession area.

Ana Padilla reported:

- The second session of Art Smart Camp has started.
- Yuma Theater tickets are on sale.
- Some renovations are taking place at the Yuma Historic Theatre.
- The Yuma Art Center design was approved and will be installed next fiscal year.
- The job posting to fill the Technical Production Supervisor will be posted soon.

Joel Meyer reported:

- Inclusive play pieces at Stewart Vincent Wolfe Creative Playground have been installed.
- Ray Kroc field 2 and 3 lighting project is underway.
- The Kennedy Sand Volleyball Court is being redone.
- Parks staff is addressing weeds and goat heads at Sanguinetti Memorial Park.

Ann-Jeanette Mosqueda reported:

- Second week of lifeguarding of the week.
- First dive in movie on June 15, 2024, at Marcus pool.
- Teen night pool party on June 8, 2024, at Marcus Pool.
- Father's Day event on June 16, 2024, at Valley Aquatic Center.
- Fishing at Pacific Avenue Athletic Complex.
- Yuma Boys Baseball League finals.

Andrew Smith reported:

- Completed Junior Camps.

- Rest of summer will work on getting the greens ready for overseeding.

**Action Item:** None.

**Summary of Current Events:** None.

**Commission Forum for Advocacy, Feedback, or Questions:**

- a. Report on programs or events attended
  - Brannick Harris, asked how can we best serve and help. Clean up days.

**Adjournment**

Raul Canal, second by Judy Phillips, made a motion to adjourn the meeting at 5:11 pm. The Motion carried by the following votes:

Aye: 3 Judy Phillips, Brannick Harris, and Raul Canal.

Nay: None

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Minutes approved this 15 day of August, 2024.

  
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Raul Canal, Chairperson