

**Design and Historic Review Commission Meeting Minutes
December 13, 2023**

A meeting of the City of Yuma Design and Historic Review Commission was held on Wednesday, December 13, 2023 at City Hall Council Chambers, One City Plaza, Yuma, Arizona.

DESIGN AND HISTORIC REVIEW COMMISSION MEMBERS present included Chairman Tom Rushin, Vice Chairman Amanda Coltman, Commissioners Chris Hamel, James Sheldahl, Juan Leal-Rubio and Sandra Anthony. William Moody was absent.

STAFF MEMBERS present included Jennifer Albers, Assistant Director of Planning; Robert Blevins, Principal Planner; Amelia Domby, Senior Planner; Erika Peterson, Associate Planner; Zenia Fiveash, Assistant Planner; Meredith Burns, Assistant Planner; Deborah Glogoff, GIS Analyst; John LeSueur, Assistant City Attorney and Alejandro Marquez, Administrative Specialist.

Chairman Tom Rushin called the meeting to order at 4:00 p.m. and noted there was a quorum present.

APPROVAL OF MINUTES

November 8, 2023

Motion by Commissioner James Sheldahl, second by Commissioner Chris Hamel to APPROVE the minutes of November 8, 2023. Motion carried unanimously, (6-0) with one absent.

ITEMS REQUIRING COMMISSION DISCUSSION AND ACTION

DHRC-42063-2023: *This is a request by Mic Homes, Inc., on behalf of Theo Rush, to construct a new accessory dwelling unit, in the Century Heights Conservancy Residential Historic District, for the property located at 452 S. 1st Avenue, Yuma, AZ.*

Amelia Domby, Senior Planner summarized the staff report and recommended **APPROVAL**.

QUESTIONS FOR STAFF

Commissioner Chris Hamel asked if the Accessory Dwelling Unit (ADU) was going to have a pool inside or was it to be just a changing room. **Domby** replied the ADU is to be a pool house with appliances. **Juan Leal-Rubio** asked if the proposed ADU had meet the City's minimum zoning development standards. **Domby** answered yes.

APPLICANT / APPLICANT'S REPRESENTATIVE

Noemi Angel, 1271 S. 4th Avenue, was present and available for questions.

Commissioner Chris Hamel asked if there was to be a pool added at a later date. **Angel** replied that a pool may be added in the future, but for now they are just proceeding with the ADU.

PUBLIC COMMENT

None

Motion by Commissioner Juan Leal-Rubio, second by Commissioner Chris Hamel, to APPROVE Case Number DHRC-42603-2023 as presented. Motion carried unanimously, (6-0) with one absent.

COMMISSION DISCUSSION

Deborah Glogoff, GIS Analyst, gave a presentation on the Historic Sites and District Boundaries Web Map.

Commissioner Juan Leal-Rubio stated he liked the concept, and then thanked staff for all their efforts on the creation of the map.

Vice Chairman Amanda Coltman agreed with Commissioner Juan Leal-Rubio.

Commissioner Chris Hamel was also in agreement.

Chairman Tom Rushin stated that past committees had discussed about the creation of Geographic Information System, and then commented that the map was exactly what they had talked about.

INFORMATION ITEMS

Staff

Robert Blevins, Principal Planner stated that there will be no hearings for the end of December. Blevins went on to say, that he encourages the public to use the map, and if the commission has any input to improve the map, please feel free to provide any input.

Administrative Approvals

None

National Heritage Area

Cathy Douglass, Executive Director of the Yuma County Heritage Area, gave a brief presentation on the future plans of the Heritage Area.

Commission

Commissioner Juan Leal-Rubio reminded the commission about the upcoming Tamale Festival on December 16, 2023 located in Somerton Arizona.

Public Comment

None

ADJOURNMENT

The meeting was adjourned at 4:26 p.m.

Minutes approved this _____ day of _____, 2023.

Chairman