

**Design and Historic Review Commission Meeting Minutes
October 11, 2023**

A meeting of the City of Yuma Design and Historic Review Commission was held on Wednesday, October 11, 2023 at City Hall Council Chambers, One City Plaza, Yuma, Arizona.

DESIGN AND HISTORIC REVIEW COMMISSION MEMBERS present included Chairman Tom Rushin, Vice Chairman Amanda Coltman, Commissioners Chris Hamel, James Sheldahl, Juan Leal-Rubio and Sandra Anthony. Commissioner William Moody was absent.

STAFF MEMBERS present included Alyssa Linville, Director of Planning and Neighborhood Services; Jennifer Albers, Assistant Director of Planning; Robert Blevins, Principal Planner; Amelia Domby, Senior Planner; Zenia Fiveash, Assistant Planner; John LeSueur, Assistant City Attorney and Alejandro Marquez, Administrative Specialist.

Chairman Tom Rushin called the meeting to order at 4:00 p.m. and noted there was a quorum present.

APPROVAL OF MINUTES

September 27, 2023

Motion by Commissioner Chris Hamel, second by Commissioner James Sheldahl to APPROVE the minutes of September 27, 2023. Motion carried unanimously, (6-0) with one absent.

ITEMS REQUIRING COMMISSION DISCUSSION AND ACTION

Chairman Tom Rushin declared a conflict of interest, recused himself from DHRC-41809-2023, and turned the meeting over to **Vice-Chairman Amanda Coltman**.

DHRC-41809-2023: *This is a request by Greg LaVann of the Yuma Children's Museum, on behalf of Cunningham Sample, LLC., for historic review of new wall-mounted signage in the Brinley Avenue Historic District. The property is located at 200 S. Main Street, Yuma, AZ. (Continued from September 27, 2023)*

Robert Blevins, Principal Planner summarized the staff report and recommended **APPROVAL**.

QUESTIONS FOR STAFF

Commissioner Chris Hamel thanked staff for working with the applicant to come up with a sign that met the City's guidelines.

Commissioner James Sheldahl agreed with Commissioner Hamel and commented that he appreciated that the applicant stayed with the process on creating a sign within the guidelines.

Commissioner Juan Leal-Rubio also thanked staff for their work and then stated that the sign is perfect for the use of the building.

APPLICANT / APPLICANT'S REPRESENTATIVE

Sabra Lemmon, 200 S. Main Street, Yuma, AZ, thanked staff and Signmasters for all the work that was done on creating the sign.

Vice Chairman Amanda Coltman agreed with the comments of the other commission members.

PUBLIC COMMENT

None

Motion by Commissioner Chris Hamel, second by Commissioner James Sheldahl, to APPROVE Case Number DHRC-41809-2023 as presented. Motion carried unanimously, (5-0) with one absent and one recused.

Vice-Chairman Amanda Coltman returned control of the meeting to Chairman Tom Rushin.

DHRC-41884-2023: This is a request by Mike Hills of PHNX Design, LLC, on behalf of Yuma Plaza De, LLC, for design review for a new Burros and Fries restaurant in the General Commercial / Aesthetic Overlay (B-2/AO) District, for the property located at 1680 S. Pacific Avenue, Yuma, AZ.

Robert Blevins, Principal Planner summarized the staff report and recommended **APPROVAL**.

QUESTIONS FOR STAFF

None

APPLICANT / APPLICANT'S REPRESENTATIVE

None

PUBLIC COMMENT

None

Motion by Commissioner Juan Leal-Rubio, second by Vice Chairman Amanda Coltman, to APPROVE Case Number DHRC-41884-2023 as presented.

Commissioner Chris Hamel expressed concern on the availability of parking for recreational vehicles in the area around the proposed project, then stated it was a good use of the land.

Motion carried unanimously, (6-0) with one absent.

COMMISSION DISCUSSION

None

INFORMATION ITEMS

Staff

None

Administrative Approvals

None

National Heritage Area

Chairman Tom Rushin stated that the Heritage Area was trying to establish a date for a presentation to the commission.

Commission

Vice Chairman Amanda Coltman commented although she did not attend the Tunes and Tacos Festival, and that she was informed there was a great turnout.

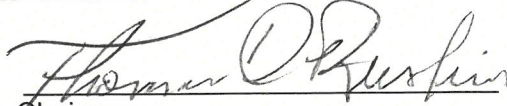
Public Comment

None

ADJOURNMENT

The meeting was adjourned at 4:17 p.m.

Minutes approved this 8 day of November, 2023.


Chairman