

**Design and Historic Review Commission Meeting Minutes  
October 13, 2021**

A meeting of the City of Yuma Design and Historic Review Commission was held on Wednesday, October 13, 2021, at City Hall Council Chambers, One City Plaza, Yuma, Arizona.

**DESIGN AND HISTORIC REVIEW COMMISSION MEMBERS** present included, Vice Chairman Juan Leal-Rubio and Commissioners Chris Hamel, Amanda Coltman, Sandra Anthony and James Sheldahl (arrived at 4:14 p.m.) Chairman Tom Rushin and Commissioner William Moody were absent.

**STAFF MEMBERS** present included Alyssa Linville, Assistant Director DCD; Robert Blevins, Principal Planner; Amelia Griffin, Associate Planner; Alexis Garcia, Assistant Planner; and Lizbeth Sanchez, Administrative Specialist.

**Vice Chairman Juan Leal-Rubio** called the meeting to order at 4:00 p.m., and noted there was a quorum present.

**APPROVAL OF MINUTES**

September 22, 2021

**Motion by Hamel, second by Coltman to APPROVE the minutes of September 22, 2021. Motion carried unanimously (4-0) with two absent.**

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**ITEMS REQUIRING COMMISSION DISCUSSION AND ACTION**

**DHRC-36820-2021:** *This is a request by James Sheldahl to convert the existing carriage house into a studio apartment, for the property located at 432 S. Madison Avenue, in the Century Heights Conservancy Residential Historic District.*

**Robert Blevins, Principal Planner** summarized the staff report and recommended **APPROVAL.**

**QUESTIONS FOR STAFF**

**Commissioner Hamel** asked if the setbacks met the zoning requirements. **Blevins** replied yes. **Hamel** asked if the development would be a rental property and if the driveway would be shared. **Blevins** noted that there was no issue with the driveway being shared and that to his understanding the proposed project would be used by an applicant's relative.

**Commissioner Anthony** asked if there would be a total of three residences. **Blevins** said no, adding that it would be the main residence, the proposed project and a workshop; for a total of two residences.

**APPLICANT / APPLICANT'S REPRESENTATIVE**

**James Sheldahl, 432 S. Madison, Yuma, AZ** stated that the proposed project would not be a rental, it would be used by a relative.

**PUBLIC COMMENT**

None

**Motion by Hamel, second by Coltman, to APPROVE Case Number DHRC-36820-2021 subject to the Conditions of Approval in Attachment A. Motion carried unanimously (4-0) with two absent.**

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**Commissioner Sheldahl joined the commission at 4:14 P.M**

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**DHRC-37006-2021:** *This is a request by Stacy Greene-Todd, on behalf of the Gowan Company, for historic review of replacement front columns at the Lee Hotel, located at 390 S. Main Street, in the Main Street Historic District.*

**Robert Blevins, Principal Planner** summarized the staff report and recommended **APPROVAL**.

**QUESTIONS FOR STAFF**

None

**APPLICANT / APPLICANT'S REPRESENTATIVE**

**Stacey Green, 3967 E. 41<sup>st</sup> Place, Yuma, AZ** on behalf of Gowan Company was available for questions.

**Hamel** asked if the new columns would be similar in design as the existing ones. **Green** replied yes.

**Commissioner Coltman** asked how it was determined that the building required new columns. **Green** replied that due to cracks in the columns, it was determined the columns needed to be replaced.

**PUBLIC COMMENT**

None

**Motion by Coltman second by Anthony to APPROVE Case Number DHRC-37006-2021 subject to the Conditions of Approval in Attachment A. Motion carried unanimously (5-0) with two absent.**

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**DHRC-36791-2021:** *This is a request by Dahl, Robins & Associates, Inc, on behalf of PJT, LLC, for the review of a new drive-through car wash with vacuum stalls, located at 1998 S. Avenue B, in the Limited Commercial/ Aesthetic Overlay (B-1/AO) District.*

**Amelia Griffin, Assistant Planner** summarized the staff report and recommended **APPROVAL**.

**QUESTIONS FOR STAFF**

**Hamel** asked if the car wash would have two entrances. **Griffin** noted that one of the conditions of approval from the Conditional Use Permit was that the developer would construct a right-in and right-out only access point along Avenue B.

**APPLICANT / APPLICANT'S REPRESENTATIVE**

**Chris Robins, Dahl Robins & Associates, 1560 S. 5<sup>th</sup> Ave, Yuma, AZ** made himself available for questions.

**PUBLIC COMMENT**

None

**Motion by Hamel second by Sheldahl, to APPROVE Case Number DHRC-36791-2021 subject to the Conditions of Approval in Attachment A. Motion carried unanimously (5-0) with two absent.**

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**COMMISSION DISCUSSION**

**Alexis Garcia, Assistant Planner** gave a brief presentation on The Anaheim Packing House in Anaheim, California.

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**INFORMATION ITEMS**

**Staff**

None

**Administrative Approvals**

None

**National Heritage Area**

None

**Commission**

None

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**ADJOURNMENT**

The meeting was adjourned at 4:30 p.m.

Minutes approved this 8 day of December, 2021.

  
Chairman