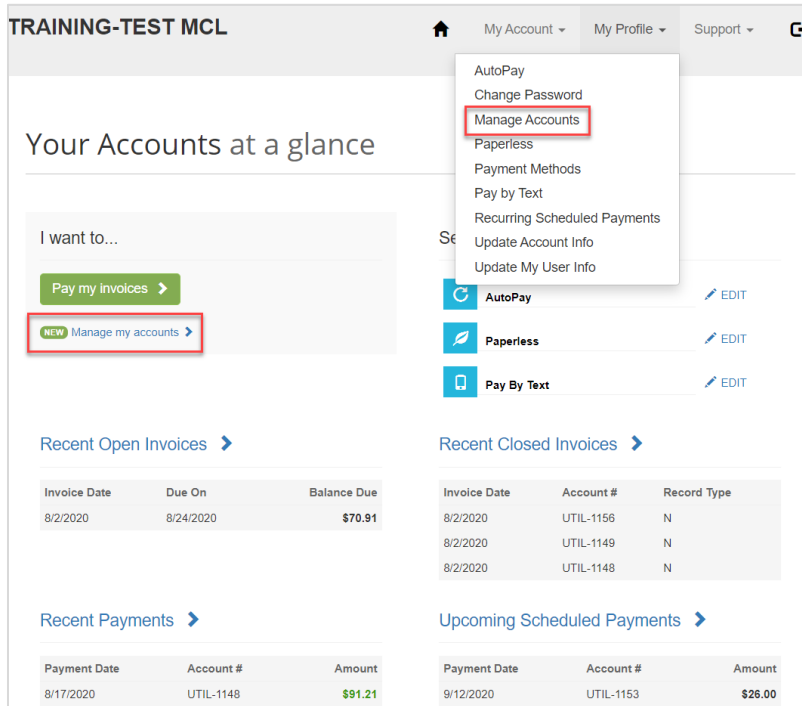


Manage Accounts Functionality

Payers can manage their account or even multiple accounts from one convenient page. Let's take a look:

1. From the Customer Portal Dashboard or from the My Profile menu, select Manage Accounts.



2. On the Manage Accounts screen the payer can view their account and any additional linked accounts. Each account profile can be expanded to view and access all of the Customer Portal features including: Adding Payment Methods, AutoPay, Paperless and Pay by Text.

Manage Accounts + Add Account

i The accounts that have been added to your profile are displayed below. You may open each one to configure settings.

Customer Name	Address	Account Number	Email Address
Sly Lachtna	4 NW. Vine St.	UTIL-1144	mail@mail.com
<div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> <p>Account Settings</p> <p>Invoice Type(s) Utility Services</p> <hr/> <p>Default Payment Method MasterCard **** * 4444 exp. 07/23 Edit payment methods</p> <hr/> <p>Remove this account from my profile</p> </div> <div style="width: 48%;"> <p>Account Services</p> <p>AutoPay <i>Enrolled</i> Edit AutoPay enrollment</p> <hr/> <p>Paperless Billing <i>Not Enrolled</i> Edit Paperless enrollment</p> <hr/> <p>Pay By Text <i>Not Enrolled</i> Edit Pay By Text enrollment</p> </div> </div>			
Scot Richie	857 Bay Meadows Lane	UTIL-1155	mail@mail.com