



FILING A CLAIM AGAINST THE CITY OF YUMA

Claims against the City of Yuma will be thoroughly investigated to determine whether and to what extent, if any, the City of Yuma may be liable. Please understand City of Yuma employees cannot provide advice, legal assistance or recommendations regarding your claim against the City of Yuma. Providing you this information should in no way be construed as the City of Yuma accepting any liability or responsibility.

Claims for damages against a public entity or public employee must comply with the applicable state statute A.R.S. §12-821, et seq. and City Code §38-16, be under oath and served upon the City Clerk within 180 days after the occurrence, event or transaction from which the damages allegedly arose. A claim shall contain facts sufficient to permit the City of Yuma to understand the basis upon which liability is claimed. A claim shall include a specific amount for which the claim can be settled and must include the facts supporting that amount.

This form is for your convenience and is not required to file a claim against the City of Yuma. If you choose to use this form, complete all sections. The City of Yuma assumes no liability with regards to the use of this form and the City of Yuma does not waive any of its rights or defenses pursuant to Arizona law. A claim submitted without the information required by the applicable state statute A.R.S. §12-821, et seq. and City Code §38-16 may be deemed denied.

Claims for damages to or for loss or destruction of property must be signed by the owner of the property. Claims are usually processed within 45 days after receipt by the City of Yuma. Claims should be as detailed and accurate as possible to expedite the investigation process. Please be aware that you are responsible to minimize any loss, to protect property from further damage and to preserve potentially relevant evidence. Should you contact your insurance company to repair damages you may provide this information to your insurance company.

In support of a claim for **Vehicle Damage** which has been or can be economically repaired, the claimant should submit photos of the damage being claimed and claimant may submit one (1) estimate of repair from one (1) of the following locations:

Dick's Auto Rebuilders
201 W. 24th Street
Yuma, Arizona 85364
(928)344-2692

Tom's Paint & Body LLC
490 W. 7th Street
Yuma, Arizona 85364
(928)343-1417

Bill Alexander Ford
801 East 32nd Street,
Yuma, Arizona 85365
(928) 344-2200

In support of a claim for **Other Property Damage** which has been or can be economically repaired, the claimant should submit photos of the damage being claimed and one (1) estimate of repair or final billing of repair. If the Other Property is lost or destroyed, the claimant should submit statements as to the original cost of the property, the date of purchase, and the value of the property, both before and after the incident.

In support of a claim for **Personal Injury** the claimant should submit a written report by the attending physician, showing the nature and extent of the injury, the nature and extent of treatment, the degree of permanent disability, if any, the prognosis, and the period of treatment, attaching itemized bills for medical hospital expenses incurred. If the injured party is a Medicare recipient a claim must include the injured party's Medicare Health Insurance Claim Number (HICN).

In order that subrogation claims may be adjudicated, it is essential that the claimant provide **Insurance Information** for the **Vehicle** or **Other Property** that is being claimed as damaged.

