

CITY OF YUMA, ARIZONA

ANNUAL BUDGET

FISCAL YEAR 2019-2020





Our Mission

The Yuma City Government exists to provide a forum for public discussion and decision making. We are committed to deliver quality public services and to advance the social and economic well-being of our present and future citizens.

Our Core Values

Commitment & Integrity

Our Vision

Building on our heritage, our vision for Yuma is a community that is livable and competitive.



City of Yuma Arizona

2019-2020 Annual Budget

PRESENTED TO:

City Council

Douglas J. Nicholls, Mayor
Gary Knight, Deputy Mayor
Leslie McClendon
Jacob Miller
Mike Shelton
Edward C. Thomas
Karen Watts

About the Cover

A Yuma citizen embarked on a cross country bicycle ride in 2018. Along the way he was amazed how communities across this great land displayed the most iconic symbol in the world, the flag of the United States of America. The vision was planted and through generous donations from the community by individuals and organizations, the City of Yuma now continues its deep patriotic values for the world to see. This new American flag was dedicated on July 4, 2019 and can be seen for miles when entering the city from all directions.

Picture by Rick Powers

Prepared and Presented By:

John (Jay) Simonton
Interim City Administrator

Richard W. Files
City Attorney

Lynda L. Bushong
City Clerk

James F. Coil, Judge
Municipal Court

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Chief Information Officer

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Fire Department

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Director of Community Development

Lisa Marlin
Director of Financial Services

Jeremiah (Jeremy) McCall
Director of Utilities

Joel Olea
Director of Public Works

Susan Smith, Chief
Police Department

Monica Welch
Director of Human Resources

Deborah Wendt
Director of Parks and Recreation

City of Yuma Annual Budget Fiscal Year 2019-2020

HOW TO USE THIS DOCUMENT

This budget is divided into five sections: Overview, Fund Information, Department Information, Capital Spending and Debt Management, and the Appendix. Throughout the document, the City of Yuma is referenced as the “City.”



The Overview contains the City Administrator’s budget message, which discusses the major changes in this year’s budget. It also includes budget highlights, the City’s mission, and organization chart. A flowchart depicting the budget process for both the department budgets and the Capital Improvement Program is shown. Financial policies are included in this section as well as a brief overview of the City’s revenues and funds.



The Fund Information section is focused on the different funds the City utilizes. Fund summaries show the activity in each fund to include, beginning balance, revenues, expenditures/expenses, transfers, and ending balance. This summary is followed by a schedule of revenues for the respective fund and an expenditure summary showing what departments utilize that fund.



Department Information provides each department’s budget message. The messages include functions of the department, goals for next year, accomplishments, and staffing level. It also displays department expenditures in two views. One table gives an overall picture of the department listed by division. The other table(s) breaks a department out by fund and then displays the information by the following categories: personal services, operating and maintenance, debt service, and capital outlay.



The Capital Spending and Debt Management section covers the Capital Improvement Program budget and a discussion on how the City uses various financing tools to fund these projects. It explains the CIP process, provides information on different funding sources, lists the capital improvement projects, and summarizes the City’s outstanding debt.



The Appendix contains a Glossary and six schedules. Schedule 1 lists revenue information by fund. Schedule 2 lists the department’s expenditures within each fund. These worksheets display 2017-2018 actual expenditures, 2018-2019 adjusted budget, 2018-2019 estimates, and the request for 2019-2020. Schedule 3 shows the Outside Agency listing. Every year the City provides support to various organizations within the city. This page displays their current year funding and the proposed funding for 2019-2020. Schedule 4 displays the supplemental or new positions included in the budget. Schedule 5 is the city’s staffing level and lists all the full time positions within the organization. Schedule 6 contains the City’s Salary Schedule. Schedule 7 is the City’s Budget Resolution for 2020 while Schedule 8 provides the 2019 Maximum Tax Levy Worksheet. Finally, a Glossary is provided.

City of YUMA
2019-2020 Annual Budget
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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Yuma
Arizona

For the Fiscal Year Beginning

July 1, 2018

Christopher P. Morill

Executive Director

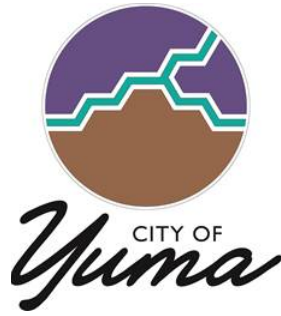
The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Yuma Arizona for its annual budget for the fiscal year beginning July 1, 2018. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Overview

Overview

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CITY ADMINISTRATION

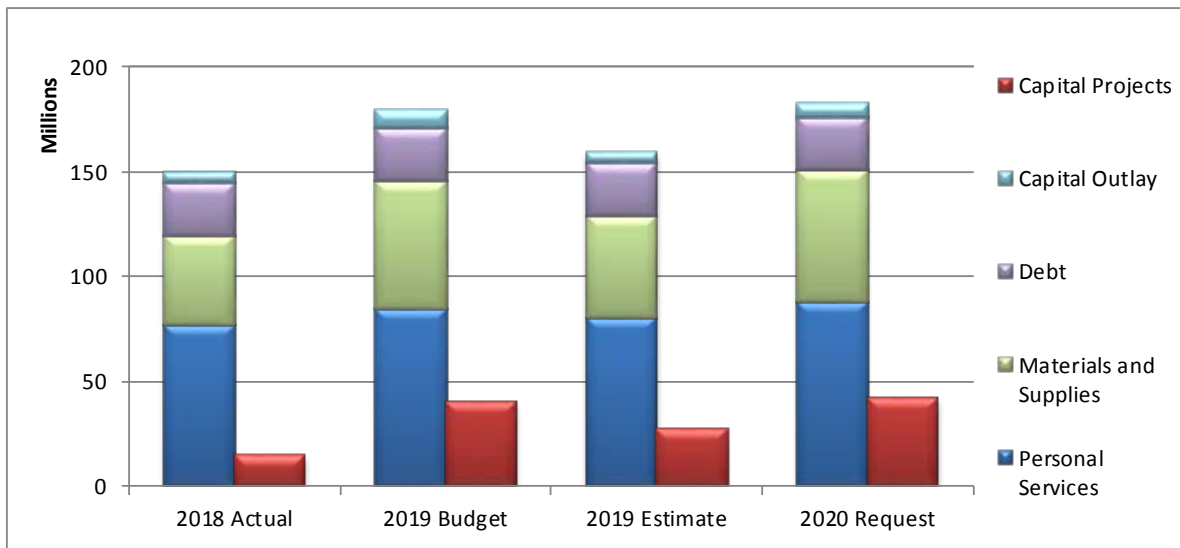
One City Plaza
 Yuma, AZ 85364
 928-373-5011 (phone)
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Mayor and City Council
 City of Yuma, Arizona

RE: Budget Message for Fiscal Year 2019-2020

In accordance with the Yuma City Charter, I am transmitting the City Administrator’s budget for Fiscal Year 2019-20. This document has been filed with the City Clerk’s office as required and finalizes the annual review process by the City Council.

The total budget for FY 2019-20 comes to \$224.7 million, consisting of an operating budget of \$182.8 million, up 1.71% from last year, and a capital improvement project (CIP) budget of \$41.9 million, which is an increase of 3.16% from FY 2018-19.



	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 REQUEST	Change
PERSONAL SERVICES	\$ 76,533,363	\$ 84,897,054	\$ 80,618,740	\$ 88,119,390	3.80%
MATERIALS AND SUPPLIES	43,373,453	60,617,711	48,862,958	62,805,367	3.61%
DEBT	25,137,558	25,063,706	25,063,704	25,364,360	1.20%
CAPITAL OUTLAY	4,884,054	8,977,554	4,901,562	6,497,779	-27.62%
TOTAL OPERATIONAL	149,928,428	179,556,024	159,446,964	182,786,895	1.80%
CAPITAL PROJECTS	14,805,148	40,624,817	27,784,149	41,909,592	3.16%
TOTAL BUDGET	\$ 164,733,576	\$ 220,180,841	\$ 187,231,113	\$ 224,696,487	2.05%

Highlights of the FY2020 Budget

Personnel Costs

The most notable difference in the 2020 budget is the inclusion of a fundamental pay scale change for public safety officers and firefighters. These employees will now enjoy an annual step plan, replacing the pay range system in use since 2001. These step increases will cause personnel costs to increase more quickly in the future with hopes to mitigate the loss of trained, experienced employees to the metro Phoenix area. All remaining employees continue with the same pay range plan, but a labor market survey conducted during FY 2019 will be applied for the 2020 fiscal year. To make the pay increases more affordable, the survey results will be applied over the next two fiscal years.

The City incurred much smaller increases in retirement rates for the new fiscal year, reflecting the improved performance of the retirement systems' investment portfolios. We will continue to monitor the public safety retirement system for any legislative changes that could mitigate costs and to work to avoid any such changes that will expand the system and increase its burden on the City's taxpayers.

The budget again includes additional monies to handle the minimum wage increase but still does not have funding allocated to alleviate any of the compression caused by the minimum wage increase.

The budget contains no increase for employee health care, as the costs to the Yuma Area Benefit Consortium have stabilized over the past year.

Operational and Capital Costs

Operational budgets have been held flat for 2020 in most cases; however, new additions in some areas of the budget are lease payments. The City will acquire additional capital assets through leasing, primarily computer and network equipment, to spread the cost over more than one fiscal year. The City requires additional investment here as it has not kept up with advances in technology and is losing efficiency as a result. The City will also utilize a new contract approved in FY 2019 for leasing of vehicles in selected areas of the budget.

The CIP budget increases by 3% this year, but significant work still needs to be done on the City's streets infrastructure. The Governor and Legislature are at work attempting to restore the full balance of Highway User Revenue funding, but even with the additional monies, the City's roads will require more funding than is presently available for many years ahead.

Revenues Expectations

Sales Taxes

The local economy continues to improve and this is reflected in increased sales taxes revenues. Retail sales taxes for FY 2019 are estimated to meet its projected 3% growth. For 2020, sales taxes are again expected to increase 3% to \$23.3 million for the General Fund. This holds true for the Road Tax and Public Safety Tax as the tax base for the three taxes are the same. Two Percent tax, with its different tax base, is projected to increase 5% for both 2019 and 2020, in part due to PAAC tournaments along with the improving economy.

Property Taxes

With the surge of personnel costs, staff is recommending full use of the available property tax levy. For the past several years, Council has opted to levy what is called the Truth-in-Taxation rate, which allows for growth in the property tax levy, but only to the extent of new construction. This did not take advantage of the available two percent increase prescribed in state statutes. Accordingly, staff recommends the adoption of a tax rate of \$2.3185 to produce a levy of \$13.7 million. This levy generates an additional \$792,035 over the new construction/Truth-in-Taxation increase of \$339,574. These additional dollars are critical to meet the increased costs of the new, competitive pay plan. Moreover, staff is likely to be recommending this same statutory increase in the years to come as pay costs continue to rise.

Acknowledgements

I wish to again acknowledge Finance Director Lisa Marlin, Budget Manager Teresa Laurent, CIP Administrator Susan Cowey, and staff for their work in the preparation of this budget. Our Department Directors and their staffs are key to maintaining our team and in keeping our budget balanced and deserve recognition. Employees in the organization continue to do an amazing job given limited resources, stretching funding while keeping a great customer service attitude. We have tremendous employees in a great community and we are fortunate to have both. I continue to be proud of our organization and employees and we will continue to move forward as our economy continues to grow.

Respectfully,

A handwritten signature in blue ink, appearing to read "John D. Simonton", with a long horizontal line extending to the right.

John D. Simonton
Interim City Administrator

Continuing Strategic Issues:

Expenses

Market Adjustments for Compensation

During FY 2019, the City Council approved market adjustments for all employees, to be implemented with the FY 2020 budget. From time to time, the City conducts a Labor Market Survey (LMS) to determine changes needed to the City's pay scales. Under particular review was the plan for public safety personnel. This special review was necessary to combat the ongoing problem of employee departure for higher-paying scales in the Phoenix metropolitan area. While the plan does provide for near-market salaries, it also places hourly public safety employees under a step plan with pre-determined annual step increases. A plan of this nature loses flexibility in compensation management but satisfies employees' needs for more determinable wages in the future.

New Police Officer/Sergeant Step Plan (3%/5% Hybrid)												
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Spread	Midpoint
Police Officer	52,000	53,560	55,167	56,822	58,527	60,283	63,297	66,462	69,785	73,274	34.20%	60,893
Police Sergeant	76,205	79,253	82,423	85,720	89,149	92,715					21.67%	84,460
New Firefighter/Engineer/Captain Step Plan (3% Step)												
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Spread	Midpoint
Firefighter	49,000	50,470	51,984	53,544	55,150	56,805	58,509	60,264	62,072	63,934	30.48%	56,467
Fire Engineer	57,000	58,710	60,471	62,285	64,154	66,079	68,061	70,103	72,206		26.68%	64,603
Fire Captain	72,000	74,160	76,385	78,677	81,037	83,468	85,972	88,551			22.99%	80,276

The new steps compare favorably to the results of the LMS; however, the steps shift the range to a higher starting point than LMS with a lower maximum than the survey.

For all other employees, including salaried public safety employees, budgetary limitations forced a modified implementation of the LMS results. For FY 2020, one half of the change will be implemented with the remaining half to be provided in FY 2021. The future adjustments for step increases and the remaining one-half LMS adjustment will continue significant stress in the budgetary process. Should a recession be encountered in the near term, the compensation pressure will only increase.

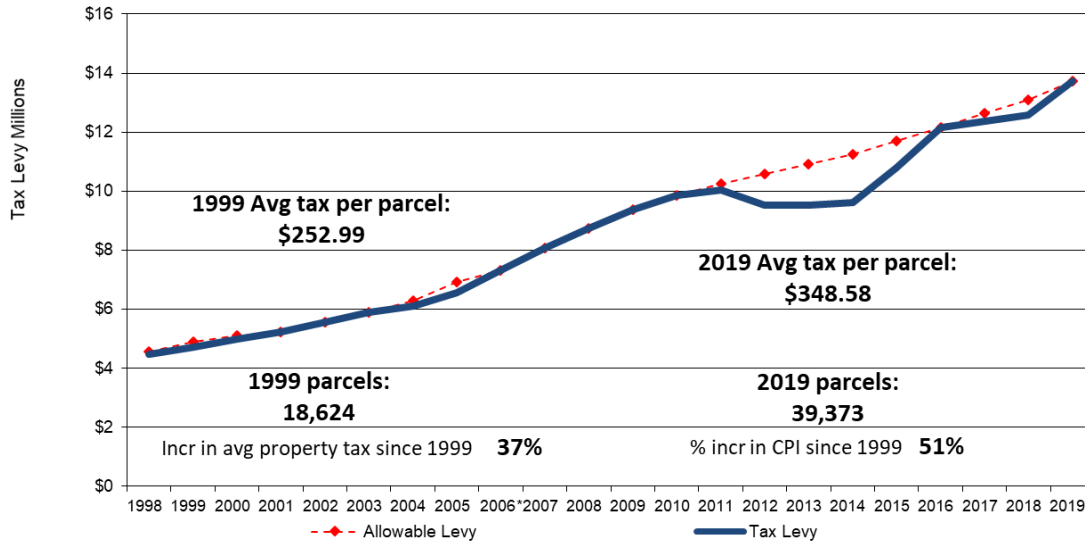
For FY 2020, the cost of LMS adjustments, plus benefits, adopted in the budget amount to \$2,301,637 and \$895,165 for the General Fund and all other funds, respectively.

The reader is now able to experience first-hand the tool used in the analytical review of this budget. Readers may recognize in these views the underlying pivot table of a Microsoft Excel workbook. Click [here](#) to open the Pivot table and review the City of Yuma budget in more detail.

Revenues

Property Taxes

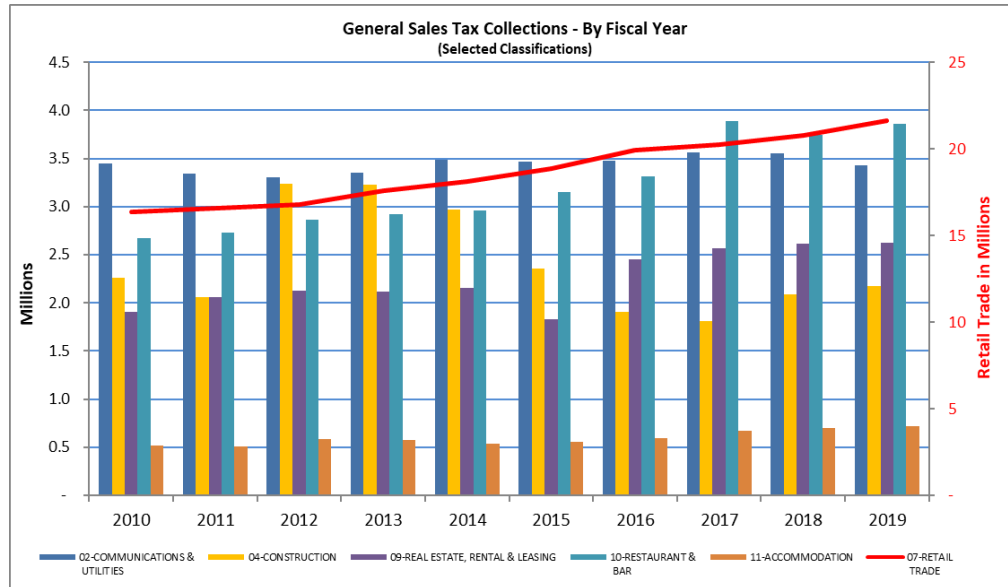
State law provides for a maximum increase for growth in the property tax levy. This growth does not match cost of business increases the City incurs during the course of a fiscal year. With the advent of compensation adjustments mentioned previously, the City Council had little choice but to return the property tax levy at its statutory limit.



A solid property tax base, not subject to short-term changes in consumer behavior, is necessary to assure funding for base service levels, particularly public safety. With pressures to retain experienced employees, it is likely that the property tax levy will be set at or near the statutory limit for the foreseeable future.

Sales Taxes

With the exception of the Construction classification, sales tax collections have returned to pre-recession years. The graph to the right shows the major classifications of sales tax collections for the last ten years. Retail taxes, by far the largest classification and the most recognizable to citizens (red line), is graphed on the



right-side axis in red while the other smaller classifications are graphed to the left side axis. Construction sales taxes are lower for reasons beyond slower building activity: state tax breaks on construction. However, the variation in the graph for Construction sales taxes is not solely due to tax breaks.

Financial Policies –

Financial policies provide guidance and direction while developing the operating and capital improvement project's (CIP) budget and managing the fiscal responsibilities of the City. Their framework lends to responsible long range planning. With these tools, the City continues its quality accounting practices per the Government Finance Officers' Association and Governmental Accounting Standards Board standards.

The City must follow general budget legal requirements established by Arizona law and the City Charter when preparing the annual budget. The chart to the right outlines the various actions and deadlines that must be followed. Under each category are the requirements listed by State Law and City Charter rule.

Statutory Limitations

The primary property tax levy is limited by state law to a two percent increase over the previous year's maximum levy with adjustments for growth and annexation. Secondary taxes, if implemented, are tied to the annual debt services requirements of voter-approved general obligation bonds. Primary tax levy limits are established by the Property Tax Oversight Commission.

The Arizona Constitution mandates an expenditure limitation on the amount the City can appropriate each fiscal year.

Arizona's Constitution contains limitations on bonded debt. Please refer the debt limitation discussion in the Capital Spending and Debt Management section for a review of these limitations.

Action Required	City Charter Deadline	Arizona State Statute Deadline	Process Dates
City Administrator presents proposed operating budget to Council	On or before first Monday in June	NA	March 20
Publish CIP summary and Notice of Public Hearing	No less than two weeks prior to Public Hearing	NA	March 11
City Administrator submits Preliminary Ten-Year CIP to Council	May 1	NA	April 1
CIP Public Hearing	Prior to CIP program adoption	NA	April 19
City Administrator submits Preliminary Budget to Council	NA	NA	April 5
Preliminary Budget adoption	NA	NA	April 5
CIP program adoption	On or before first of July	NA	May 3
Publish summary of budget and Notice of Public Hearing prior to final budget adoption	NA	Once a week for two consecutive weeks following preliminary budget adoption	April 25 & May 2
Truth-In-Taxation Public Hearing; Public hearing for budget	NA	Before final budget adoption	May 3
Final budget adoption	N/A	No later than second Monday in August	May 3
Property Tax Levy adoption	No later than the third Monday in August	No sooner than seven days following final budget adoption and no later than the third Monday in August	May 17

Basis of Budgeting and Accounting

The City prepares its annual budget and financial report using the modified accrual basis of accounting for both governmental and proprietary funds in accordance with generally accepted accounting principles (GAAP). There are differences between the basis of budgeting and the basis of accounting that are outlined below.

- Depreciation is not budgeted.
- Capital purchases of proprietary funds are budgeted as expenditures.
- Debt service payments of proprietary funds are budgeted as expenditures. Proceeds of long-term debt are budgeted as revenue-like 'Other Financing Sources.'
- For all funds, compensated absences expenditures are not recorded as earned; instead, all continuing positions are budgeted at 100% annually. Any differences relating to use of general or other accruable leave is immaterial.

Budget Amendments

- Budget transfers between funds require City Council approval.
- The City Administrator is authorized to make transfers between departments (within the same fund).
- Budgetary transfer authority within department non-personnel line items in the same fund is delegated to the department director.
- Budget transfers are initiated internally from the department with final review and processing performed by the Finance Department.

Operating Budget Preparation

- Current operating costs must be less than or equal to current revenues.
- Ending projected General Fund undesignated fund balance to be maintained at a minimum of 20% of that year's revenues. All other operating funds will be budgeted to retain sufficient fund balance for cash flow needs for the beginning of the following year. An exception: Mall Maintenance Fund will be subsidized by the General Fund to assure at least a zero fund balance.
- Authorized staffing level increases or personnel changes across funds must be part of the budget process.

Revenues

- Projected property tax revenues will include estimates of uncollected prior year property taxes in addition to any revenues of current year collections that are subject to the maximum levy.
- All City rates and fees will be reviewed and adjusted if necessary each year.
- Forecasting revenues will involve a combination of a ten year analysis of past revenue history, review of economic trends, and analysis of information obtained from State agencies from which the City receives funds.

Capital Projects

- Project must cost at least \$25,000.
- Impact on City's operating budget must be included in planning of project and incorporated within the respective department's operating budget.
- Budget fund adjustments must go before Council for approval.
- All projects must have an identified, approved funding source.
- Projects will not start until the funds have been received – bond, loan, cash flow. Exceptions will be for reimbursable projects only.

Debt Management

- Long-term debt is not to be issued to finance current operations.

Investments

- The City of Yuma's Investment Policy is adopted by the City Council. In accordance with that policy, public funds will be invested in a manner which will provide the maximum security of principal invested with secondary emphasis on providing the highest yield while meeting the daily cash flow needs of the City.
- All investments will conform to applicable State and City statutes governing the investment of public funds.

Miscellaneous

- The City is self-insured for workman's compensation.
- The Community Investment Trust was established from the sale of city owned properties in 1989. These funds can be used with Council approval only. The balance of the Trust is not budgeted this year.
- The City's capitalization policy is for items that have a life of at least two years and a minimum cost of \$5,000.

Service Delivery – our primary mission

City services are delivered by department units. Please refer to the department section of this document for a review of the departments' missions, accomplishments and goals. City charter, ordinance and political discourse determine the nature and extent of the services provided by these departments.

Seven major operating departments provide most services:

- Police
- Fire
- Parks and Recreation–Parks Maintenance; Recreation; Golf Courses; Recreation Complex; Arts and Culture
- Community Development–Building Safety; Community Planning
- Public Works–Street; Solid Waste; Fleet Services; Engineering
- Utilities
- Engineering

Services are also provided, both to citizens and internally to the 'line' departments by these administrative departments:

- Mayor/Council
- City Administrator–Public Affairs; Community Relations; City Clerk; Heritage Area; Economic Development
- City Attorney
- Information Technology
- Finance–Accounting; Purchasing; Customer Services
- Human Resources–Personnel

Revenues –

Like a business, the city must have revenues to pay for the services it provides its citizens. Unlike the federal government, it cannot spend for services money it does not have. Accordingly, service levels depend entirely on the amount of monies the city collects. Revenues come in two broad categories: taxes and charges for services.

Taxes are broad-based revenues over larger tax bases to cover services for which the ultimate user is difficult to determine for fee purposes, i.e., police services. Taxes may be assessed on the basis of property valuation (property taxes) or upon the basis of a business transaction (sales taxes). The City of Yuma uses both methods; however, because of statutory limitations on the former, its reliance is higher on the latter.

Charges and fees are assessed directly to the ultimate beneficiary of service and may be intended to cover all or only part of the service provided, such as:

- Licenses and permits
- Utility charges
- Golf fees
- Recreation fees

In those instances in which the charge is insufficient to cover the cost of service, the city must subsidize the service with its general tax revenues.

Revenues, both taxes and charges, derive from three sources: local, state-shared and grants and entitlements. The various funding sources are discussed later in the fund section of this document.

Funds –

Governments separate the accounting of revenue sources because of internal or external requirements and restrictions. For instance:

- The city can't use gas taxes to pay for police services (specific statutory limitations)
- The city can't use public safety taxes to build streets (ballot language creating the tax and its use)

For these reasons, the city follows rules promulgated by the Governmental Accounting Standards Board and uses fund accounting to record and report its financial transactions.

Each fund is a self-balancing set of accounts used to track the activity of a specific revenue or series of revenues. Fund types that involve service delivery include the General Fund, Special Revenue Funds and Enterprise Funds. These three fund types account for most of the city's service delivery. The General Fund is the largest fund and accounts for most primary services. Special Revenue Funds account for the proceeds of special revenue sources, taxes, charges or grants that are used to finance projects or activities as required by law or contractual agreements. Enterprise funds are used for those activities designated by council to operate on a self-funding basis, using accounting methods similar to business enterprises. The intent of an Enterprise Fund is to earn sufficient profit to insure the fund's continued existence without reliance on general tax revenues.

Other fund types used are Debt Service, Capital Projects and Internal Service Funds. These funds account for transactions not related to service delivery. Instead, they account for the financing, construction and inter-department services of the city.

How It All Works –

This chart shows the interaction of revenues and how they are recorded within the major operating funds and how the related departments expend those revenues in service delivery.

Typical of the General Fund is the receipt of a number of different types of revenues, whether they are local or shared. Most departments in the city provide general services, which are paid through the General Fund. Thus, the revenue is "matched" with the expenditure or service provision.

Moreover, departments may cover services that are recorded in funds other than the General Fund. These "special revenues" must be segregated from other revenues, because of legislative, regulatory or council requirements. In providing services through these special funds, expenditures are recorded in Special Revenue Funds, again to match the expenditure against its revenue.

In this manner, a given department, while a contiguous unit for management purposes, can expend various types of monies when providing certain services upon which the revenue is based. For example, as you can see in the chart at right under the Expenditure Section, the Parks Department provides services through the General Fund for parks maintenance and general recreation; through the Special Revenue Funds (specifically the Two Percent fund) for the convention

		Revenues	General	Special Revenue	Enterprise
Shared		State sales tax	X		
		State income tax	X		
		Vehicle license tax	X		
		Gas tax		X	
		Lottery		X	
		Grants/entitlements		X	
		Property tax	X	X	
		Sales taxes:			
		<i>General</i>	X		
		<i>Public Safety</i>		X	
		<i>Road</i>		X	
		<i>2% Tax</i>		X	
		Licenses/permits	X		
		Franchise fees	X		
		Fines	X		
Local		Charges for services:			
		<i>Utility fees</i>			X
		<i>Golf courses</i>			X
		<i>Recreation fees</i>	X	X	
		<i>Rents/concessions</i>	X	X	X
		<i>Solid waste</i>			X
		Expenditures			
		Police	X	X	
		Fire	X	X	
		Parks	X	X	X
		Public Works	X	X	X
		Utilities			X
		Engineering	X	X	
		Com Development	X	X	
		Administrative	X	X	X

center; and through the Desert Hills Golf Course Enterprise Fund for operation of the golf course. A more complete summary by fund group is presented below that includes the aforementioned General, Special Revenue and Enterprise Funds as well as the non-operating Capital Projects, Debt Service and Internal Service Funds.

Budget Summary- Fund Group	Fiscal Year 2019-2020								
	2017-2018 Actual	2018-2019 Estimate	General	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Service	Total
Balance, July 1	\$ 134,334,398	\$ 144,532,702	\$ 18,024,617	\$ 16,526,425	\$ 8,847,288	\$ 4,292	\$ 78,899,366	\$ 14,751,203	\$ 137,053,191
Sources:									
Revenues									
Property Taxes	12,454,655	12,651,650	13,899,824	123,500	-	-	-	-	14,023,324
Sales Taxes	42,754,555	44,151,800	23,280,408	22,577,058	-	-	-	-	45,857,466
Franchise taxes	3,507,902	3,491,627	3,509,327	-	-	-	-	-	3,509,327
Building Permits, Zoning and Development Fees	2,234,117	2,051,700	2,098,100	-	-	-	-	-	2,098,100
State Sales Taxes	9,121,307	9,200,000	9,500,000	-	-	-	-	-	9,500,000
State Revenue Sharing	11,755,008	11,650,743	12,640,427	-	-	-	-	-	12,640,427
Vehicle License Tax	3,940,686	4,100,000	4,387,934	-	-	-	-	-	4,387,934
State Gasoline Tax	7,826,946	7,900,000	-	8,123,924	-	-	-	-	8,123,924
Grants	2,947,912	8,233,616	-	18,798,917	-	-	1,000,000	-	19,798,917
Charges for Services	65,614,408	67,680,478	5,850,650	673,384	1,275,575	-	60,425,908	2,678,941	70,904,458
Fines, Fees, Interest and Other	12,774,388	10,955,642	1,851,084	755,564	159,900	375,380	2,492,267	5,321,490	10,955,685
Total Revenues	174,931,884	182,067,256	77,017,754	51,052,347	1,435,475	375,380	63,918,175	8,000,431	201,799,562
Transfers In	12,213,631	12,055,972	-	125,671	-	11,084,331	260,000	582,314	12,052,316
Interfund Loan Payback	193,068	-	-	-	-	-	193,068	-	193,068
Pub Safety Ret Reserve	-	(2,315,654)	-	-	-	-	-	-	-
Total Sources	187,338,583	192,000,642	77,017,754	51,178,018	1,435,475	11,459,711	64,371,243	8,582,745	214,044,946
Uses:									
Expenditures									
Police	30,918,573	32,610,530	30,589,114	4,682,222	-	-	-	-	35,271,336
Fire	17,525,529	22,029,510	17,884,159	4,789,850	-	-	-	-	22,674,009
Public Works	15,358,240	14,897,173	-	8,184,881	-	-	3,826,152	5,524,769	17,535,802
Utilities	20,517,316	21,102,807	-	-	-	-	23,583,996	704,132	24,288,128
Engineering	2,465,133	3,161,411	380,492	2,266,164	-	-	687,893	-	3,334,549
Parks and Recreation	14,872,866	15,223,358	8,666,192	5,977,617	-	-	1,493,477	423,515	16,560,801
Community Development	4,158,182	5,183,173	3,462,876	3,075,135	-	-	-	-	6,538,011
Administrative									
Mayor and Council	284,833	339,371	348,362	-	-	-	-	-	348,362
Municipal Court	1,696,155	1,995,612	1,904,430	137,000	-	-	-	-	2,041,430
City Administration	3,532,115	4,009,725	3,662,554	4,864,673	-	-	34,605	-	8,561,832
City Attorney	3,108,339	3,673,966	1,602,318	51,420	-	-	5,717	2,095,847	3,755,302
Information Technology	5,333,452	4,715,392	3,055,907	55,950	-	-	3,197,203	-	6,309,060
Finance	2,015,511	2,185,317	2,332,525	-	-	-	-	-	2,332,525
Human Resources	1,081,296	1,127,242	1,154,821	-	-	-	-	-	1,154,821
General Government	1,860,799	2,128,674	4,128,742	855,540	-	-	466,084	1,266,202	6,716,568
Intracity Cost Allocation	-	-	(3,938,433)	1,388,206	-	-	2,526,728	23,499	-
Debt Service	25,137,557	25,063,703	40,375	256,250	-	11,460,461	13,607,273	-	25,364,359
Capital Improvements	14,867,694	27,784,149	-	20,296,000	3,038,000	-	18,377,200	-	41,909,592
Total Expenditures	164,733,579	187,231,113	75,472,826	56,880,908	3,038,000	11,460,461	67,806,328	10,037,964	224,696,487
Interfund Loan Payback	193,068	193,068	-	-	-	-	-	-	193,068
Transfers Out	12,213,632	12,055,971	4,612,888	6,540,917	555,955	-	338,566	3,991	12,052,316
Total Uses	177,140,279	199,480,153	80,085,714	63,421,825	3,593,955	11,460,461	68,337,962	10,041,955	236,941,870
Balance, June 30	\$ 144,532,702	\$ 137,053,191	\$ 14,956,657	\$ 4,282,619	\$ 6,688,809	\$ 3,542	\$ 74,932,647	\$ 13,291,993	\$ 114,156,267

The Fund Information section explores the city's funds in detail.



DEPUTY CITY ADMINISTRATOR

CITY ATTORNEY
\$2,526,302

General Counsel

Litigation

Prosecution

Risk Management

HUMAN RESOURCES
\$1,154,821

Human Resources

FINANCE
\$2,332,525

Administration and Budget

Accounting

Customer Service

Purchasing

INFO TECH SERVICES
\$6,451,828

Business Application And Support

Telecommunications And Support

ENGINEERING
\$3,615,587

Engineering/Capital Improvement Projects

CITIZENS OF YUMA

MAYOR and COUNCIL
\$348,362

CITY ADMINISTRATOR

CITY ADMINISTRATION
\$8,561,832

Administration

Community Relations

Heritage Area

City Clerk

Economic Development

Facilities Maintenance

COMMUNITY DEVELOPMENT
\$6,544,011

Administration

Building Safety

Neighborhood Services

Community Planning

PUBLIC WORKS
\$18,138,944

Fleet Services

Streets

Solid Waste

MUNICIPAL COURT
\$2,041,430

PARKS & RECREATION
\$17,579,216

Parks/Mall Maintenance

Recreation

Parks Development

Civic Center Baseball Complex

Arts and Culture

Golf Courses

POLICE DEPARTMENT
\$35,271,336

Field Services

Support Services

FIRE DEPARTMENT
\$22,718,009

Professional Services

Operations

Community Risk Reduction

Special Operations

UTILITIES
\$39,736,597

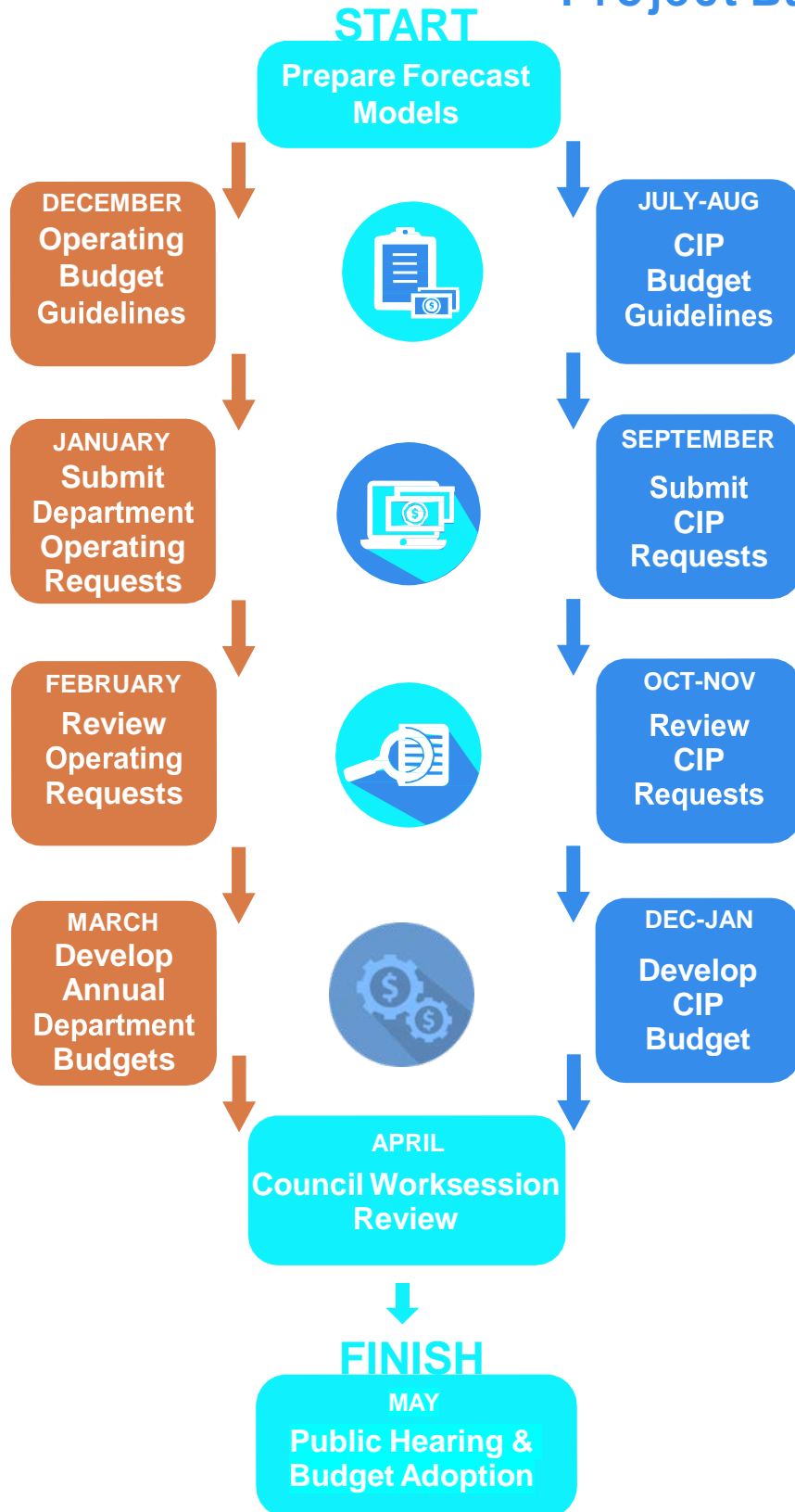
Utility Treatment

Utility Systems

BUDGET PROCESS FLOW CHART

Department Budgets

Capitol Improvement Project Budget



City Profile

Located in the Yuma and Gila valleys of Southwestern Arizona where Arizona, California, and Mexico converge is Yuma. With a climate that mixes pure desert sunshine with the cool waters of the Colorado and Gila Rivers, Yuma offers our residents a year round vista of surrounding rugged mountains and green agricultural fields.

The incorporated area of Yuma is approximately 121 square miles and houses over 93,064 full-time residents. The City of Yuma is a full service council-manager government and is governed by a charter, Arizona state statutes, and an adopted Strategic Management Plan.

The City employs approximately 1,046 full and part-time employees in fourteen departments. Public services include police, fire, water and wastewater utilities, solid waste services, parks, recreation, and arts & culture services.



History

Yuma's history dates to 1540 when Hernando de Alarcon, the Spanish explorer, became the first European to see the site of the present day City of Yuma. From 1540 to 1854, Yuma was under the flags of Spain and Mexico, but in 1854 became a territorial possession of the United States through the Gadsden Purchase. In the 1850's, Yuma became the major river crossing of the California gold seekers. From the 1850s to the 1870s, steamboats on the Colorado River transported passengers and goods to mines, ranches and military outposts in the area, serving the ports of Yuma, Laguna, Castle Dome, and others.

In the early 1900's, the Yuma Project was completed by the US Bureau of Reclamation. This project established or expanded an irrigation canal system that has since used the Yuma area's senior water rights for Colorado River water to make Yuma a prime agricultural center.

Economic Base

Today, agriculture remains the largest segment of Yuma's economic triad of agriculture, military and tourism.

Agribusiness now contributes over \$3.1 billion to Yuma's economy each year. The Yuma area agriculture is unique due to a combination of factors, including geographic location, fertile soils, agricultural efficiency, technological innovation, high priority use water, an available workforce and environmental stewardship have transformed the Yuma area into one of the most productive agricultural centers in the United States.

Yuma is home to two military bases that are critical to the nation's defense. Both contribute significantly to Yuma's economy. The Marine Corps Air Station conducts pilot tactical training using the adjacent Barry M. Goldwater Range. Along with several attack squadrons, including the famous 'Black Sheep' squadron, the base is home to the Marine Aviation Weapons and Tactics Squadron One (MAWTS-1), which is the host of the graduate level, Weapons and Tactics Instructor Course (WTI). WTI is the Marine Corps version of 'Top Gun'. The Marine Corps Air Station is now home to the first operational squadrons of the new F-35 Joint Strike Fighter program.

Another critical installation is the US Army Yuma Proving Ground, one of the largest military installations in the world. The proving ground is the Army's center for desert natural environment testing and evaluation. This includes testing of all types of materiel; including prototype combat vehicles, artillery, conventional munitions, aircraft and other items critical to the Army's mission. The proving ground also contracts with other nations for testing of specialized equipment from around the globe.

The third major segment is tourism. Yuma's abundant sunshine and unbeatable weather drew an estimated 95,000 winter visitors last year. The average visitor stays three months and adds significantly to the economy. Adding to this segment is the Yuma Crossing National Heritage Area. Established in 2000 by Congress, it is the first and one of only two national heritage areas west of the Mississippi River. The city's long-planned riverfront development is now in progress and will serve to make Yuma a travel destination throughout the year.

Yuma Demographics

Form of Government	Council/Manager
Mayor's Term	4 Years - Elected at large
Council Term (6 Councilmembers)	4 Years - Elected at large (staggered terms)
Current Area in Square Miles	121
Area in Square Miles as of 2000	106
Current (2014 Census est.) City of Yuma Population	93,400
2018 (2018 AZ Office Of Econ. Opp.) City of Yuma Population	103,469
Growth % 2014 - 2018 for City of Yuma	10.78%
Current (2018 AZ Office Of Econ. Opp.) Population of Yuma County	225,212
2000 Population of Yuma County	160,026
Growth % 2000 - 2018 for Yuma County	40.73%
Area in Square Miles for Marine Corp Air Station (MCAS)Yuma	11,822
# of Military Personnel	3,991
# of Military Families	6,716
MCAS Yuma Total Flight Hours (2014 Statistical Summary)	33,191
# of Winter Visitors to Yuma Area	90,000
Population within 1 hour driving time	2 Million (approximately)
Village of Yuma Incorporated	July 11, 1876 - A.F. Finlay, Mayor
Town of Yuma Incorporated	April 6, 1902 - R.S. Patterson, Mayor
City of Yuma Incorporated	April 7, 1914 - John H. Shanssey, Mayor
# of Employees (Full & Part Time)	1,149
Average Daily Maximum Temperature	95° Fahrenheit
Average Daily Minimum Temperature	58° Fahrenheit
Monthly Average Temperature (based on last 50 yrs)	75.2° Fahrenheit
Average Yearly Rainfall in Inches	3 inches
% of Sunshine Overall (Year = 4,456 hours)	90% (4,050 hours)
Average Relative Humidity	32%
Elevation above Sea Level	138 feet
# Golf Courses	10
# of School Districts	9
# of Schools	56
# of Students Enrolled in Public Schools	34,791
Average Enrollment per School District	3,866
National Average Enrollment per School District	3,659
# of Colleges/Universities	4
2018 Limited Property Value for County of Yuma (State of AZ Dept. of Revenue)	\$1,347,386,159
2018 Limited Property Value for City of Yuma (State of AZ Dept. of Revenue)	\$636,609,089
2019 Limited Property Value for County of Yuma (State of AZ Dept. of Revenue)	\$1,412,854,011
2019 Limited Property Value for City of Yuma (State of AZ Dept. of Revenue)	\$675,151,565
Average Median Income	\$46,798
Average Median Home Value	\$159,231

Fund Information

Fund Information

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The following pages list each of the city’s funds including a description of the fund’s major sources of revenue and a recap of the changes in budget for the fiscal year.

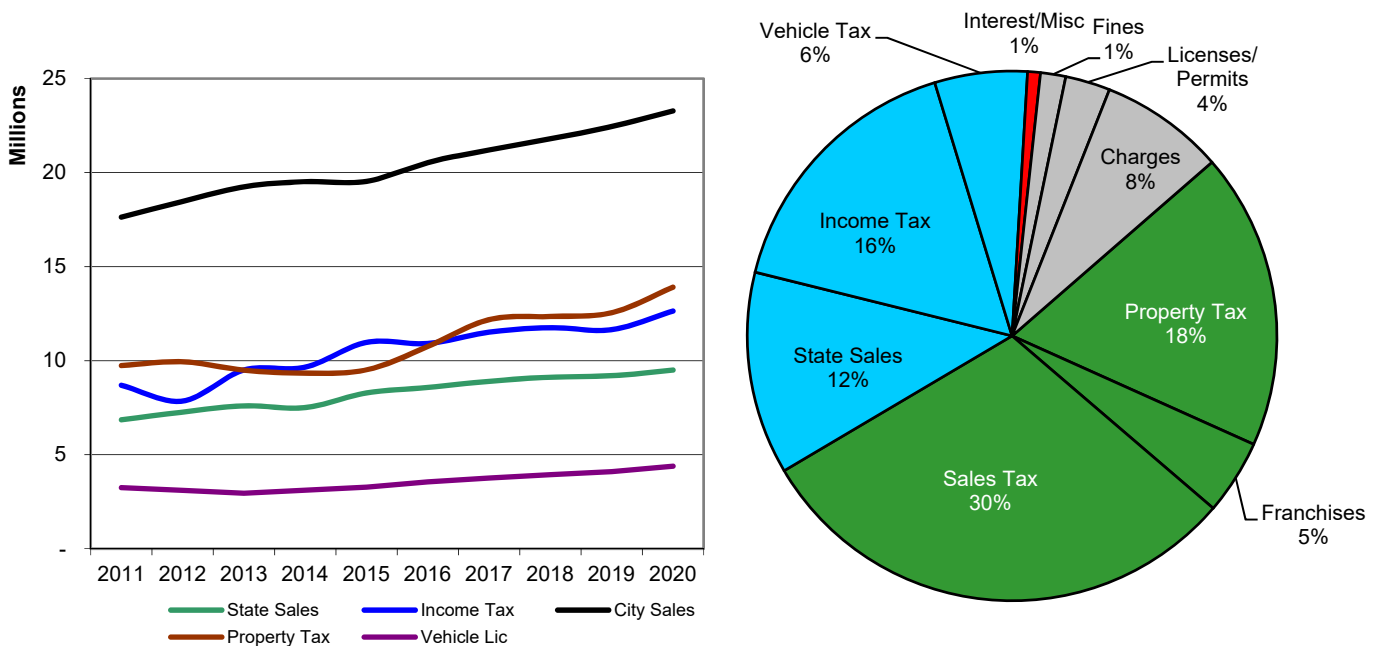
GENERAL FUND

The General Fund is the main operating fund of the city. It accounts for all or a portion of every department. Its main revenue sources are general-purpose taxes such as property taxes, the 1% city sales tax and state-shared revenues. Other revenues include unrestricted charges such as business licenses, building permits and zoning fees. A discussion of the fund’s major revenues follows.

Revenues

Local taxes: These taxes are general purpose taxes applying to all services in the General Fund.

General sales tax: This is the largest single source of revenues for the General Fund and averages around one third of general revenues. This one-percent transaction privilege tax is levied on business conducted within the city. The program is administered by the Arizona Department of Revenue for the city. Historically, this revenue source averaged increases of seven percent; however, with the slower economy sales taxes have not been quite so robust. Fortunately, the tax continues to show growth each year. While this does not match historical averages, sales taxes elsewhere in the state are also just beginning to rebound. For the upcoming fiscal year, annual projections of revenue continue to be based on a variety of trend factors. Sales tax records for previous years and a review of monthly receipts for major taxpayers help staff determine an appropriate projection. Other factors include reviews of building permits and other local economic indicators to set a figure, which remains conservative to avoid the attendant problems during the year that would occur with overestimated revenues. These factors lead staff to project a 4.9% increase in sales tax for FY2020.



Property tax: The Arizona Constitution limits property taxes. The formula allows for a two-percent increase in the actual levy of the previous year with an additional adjustment to reflect growth (new construction) in the tax base. Higher growth in total assessed valuation lowers the tax rate and conversely, declining assessed valuation increases the tax rate. For tax year 2019 (fiscal year 2019-2020), the city’s assessed value continues to improve after several years of decline with an increase of 14.6%. This year an adoption of the allowed tax levy will increase the tax rate for tax year 2019 to \$2.3185 while the levy will increase to \$13.7 million. The tax levy calculation worksheet is included in the Appendix.

Shared revenues include state sales tax, urban revenue sharing (income tax) and vehicle license tax.

State sales tax: Twenty-five percent of the total state sales tax collection base (less certain classifications) is distributed to cities and towns based on the relative percentage of their population to the total population of all incorporated cities and towns in the state using the last decennial or special census (Yuma is roughly 1.72% in that calculation). This revenue is unrestricted other than for municipal purposes. Initial projections are set by reviewing historical trends since staff has little statewide information. Ultimately, projections provided by the state and the Arizona League of Cities and Towns are used. For fiscal 2020, state sales tax is projected to increase 4.9% over 2019 collections.

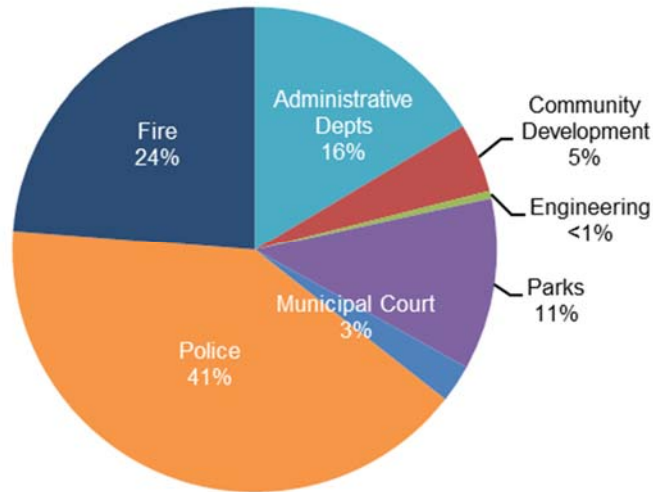
Income taxes: Established by voter initiative in 1972 at 15% of total personal and corporate income tax (collected two years earlier), this tax is distributed to cities and towns by the same basis as state sales tax. This revenue is also unrestricted other than to municipal purposes. After declining income tax receipts for the state for several years, this revenue source continues to rebound. As noted in the line graph on the previous page and the table above, this revenue is projected to increase 9.3% for next year. Because the amount to be distributed is based upon actual tax collections from a previous fiscal year, the state provides a near-exact figure for projection purposes.

Vehicle license tax: Of the license taxes paid at new or renewal vehicle registrations statewide, 25% is shared with cities and distributed on same basis as sales tax. Again, it is unrestricted other than to municipal purposes. With collections of this tax performed by the state, historical trends and information from the Arizona League of Cities and Towns are the only data available to determine projections for a given fiscal year.

Ten-year History of General Fund - Major Revenues					
	State Sales	Income Tax	City Sales	Prop Tax	Vehicle Lic
2011	\$6,856,996	\$ 8,692,400	\$17,635,454	\$9,740,940	\$3,250,436
2012	7,272,049	7,854,670	18,470,938	9,944,517	3,108,562
2013	7,600,328	9,506,288	19,248,864	9,495,271	2,948,529
2014	7,507,882	9,656,745	19,517,306	9,339,855	3,111,124
2015	8,285,303	10,974,954	19,536,924	9,508,914	3,271,810
2016	8,576,180	10,915,452	20,531,463	10,757,040	3,558,978
2017	8,902,249	11,517,228	21,207,119	12,188,601	3,759,665
2018	9,121,308	11,755,011	21,798,752	12,351,625	3,940,686
2019 <i>estimated</i>	9,200,000	11,650,743	22,453,000	12,548,352	4,100,000
2020 <i>budgeted</i>	9,500,000	12,640,427	23,280,408	13,909,824	4,387,934

Expenditures

The table on the next page and its related graph display the impact of the several departments on the General Fund. A quick review shows the large majority of General fund expenditures are related to public safety in the Police and Fire Departments, respectively. The third largest group is the Administrative Departments that provide support to the operating departments. Parks and Recreation Department follows closely behind with its recreational opportunities and many parks enjoyed by our populace.



General revenues not only support the services provided by the departments listed, but, as shown in the fund recap on the next page, help pay a portion of the city's debt service (attributable to General Fund services) and a portion of the cost of maintaining the Mall Maintenance Fund.

GENERAL FUND	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 BUDGET
Unassigned Fund Balance July 1,	16,898,280	18,026,259	20,343,586	18,005,394
Sources:				
Estimated Revenues	72,910,590	74,318,164	73,132,527	77,027,754
Public Safety Retirement Credit Reserve		-	(2,315,654)	
Total Sources	72,910,590	74,318,164	70,816,873	77,027,754
Uses:				
Expenditures				
Personnel	55,563,437	60,059,726	58,612,193	63,723,684
Operating	8,817,654	12,217,305	9,592,119	11,226,575
Capital Outlay	471,075	364,370	329,548	283,800
Capital Improvements	-	-	-	198,392
Debt Service	-	-	-	40,375
Total Expenditures	64,852,166	72,641,401	68,533,860	75,472,826
Transfers Out:				
Yuma Mall Maintenance Fund	121,372	125,691	130,077	125,671
Debt Service Fund	4,109,823	4,109,205	4,109,205	4,105,294
Equipment Replacement Fund	381,923	381,923	381,923	381,923
Total Transfers Out	4,613,118	4,616,819	4,621,205	4,612,888
Total Uses	69,465,284	77,258,220	73,155,065	80,085,714
Unassigned Fund Balance June 30,	20,343,586	15,086,203	18,005,394	14,947,434

General Fund Expenditures by Department	2017-2018 Actual	2018-2019 Budget	2018-2019 Estimate	2019-2020 Budget
MAYOR AND COUNCIL	\$ 284,833	\$ 342,500	\$ 339,371	\$ 348,362
MUNICIPAL COURTS	1,686,237	1,819,387	1,860,612	1,904,430
CITY ADMINISTRATOR'S OFFICE	2,980,938	3,276,305	3,502,219	3,662,554
CITY ATTORNEY'S OFFICE	1,508,977	1,591,893	1,543,916	1,602,318
INFORMATION TECH SERVICES	3,283,768	3,580,971	3,138,712	3,055,907
FINANCE	2,015,511	2,149,220	2,185,317	2,332,525
HUMAN RESOURCES	1,077,679	1,130,065	1,127,242	1,154,821
GENERAL GOVERNMENT	545,748	2,860,348	596,317	4,163,117
COMMUNITY DEVELOPMENT	3,214,507	3,453,450	3,182,871	3,468,876
ENGINEERING	350,494	379,762	382,739	380,492
PARKS AND RECREATION	8,048,620	8,615,528	8,351,202	8,666,192
POLICE DEPARTMENT	27,712,501	29,830,707	29,007,488	30,589,114
FIRE DEPARTMENT	16,080,787	17,549,698	17,254,287	17,884,159
INTRACITY COST ALLOCATION	(3,938,434)	(3,938,433)	(3,938,433)	(3,938,433)
	<u>\$ 64,852,166</u>	<u>\$ 72,641,401</u>	<u>\$ 68,533,860</u>	<u>\$ 75,274,434</u>

total excludes capital improvements

Fund balances approximating 20% of total revenues are targeted for retention each year. This policy maintains sufficient cash flow within the fund as sales tax revenue collections are skewed to the winter season in the agriculture and tourism industries. Additionally, collection of the first half of the property tax does not occur until November, further compounding the need for adequate cash flow in the beginning months of the fiscal year.

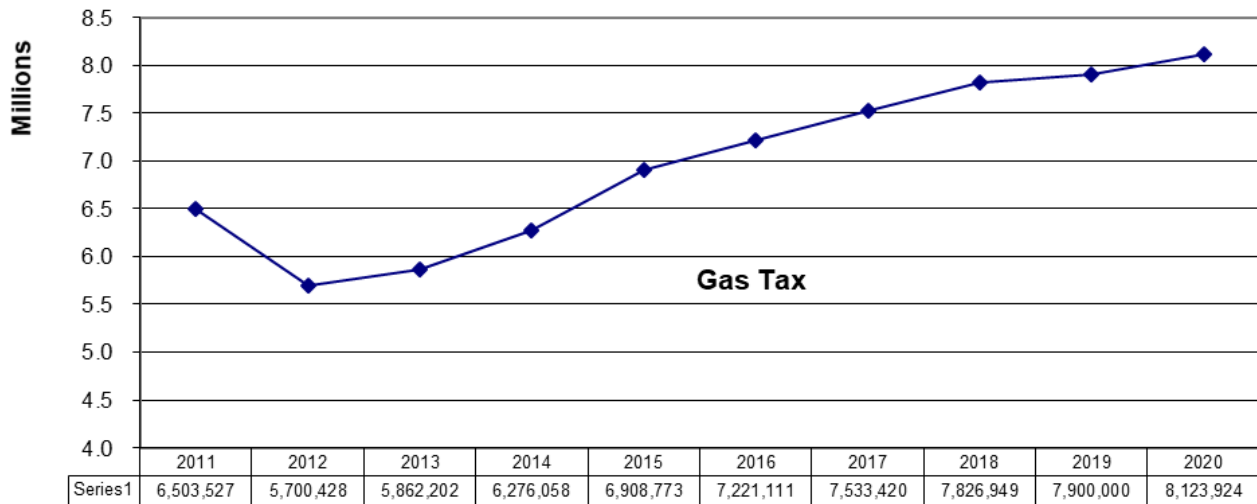
Combined with the General Fund within the City's financial statements, but shown separately in the budget, is the Community Investment Trust. Previously, revenues from sales of surplus real property were recorded within these accounts. Expenditure of the monies is at the discretion of the council. Generally each year, all of the available balances of the accounts are budgeted for expenditure should the council desire to fund critical projects that arise during the fiscal year. However, no expenditures are budgeted in the Community Investment Trust this year.

COMMUNITY INVESTMENT TRUST	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 BUDGET
Unassigned Fund Balance July 1,	26,468	26,468	26,839	26,839
Sources:				
Estimated Revenues	371	-	-	-
Total Sources	371	-	-	-
Uses:				
Expenditures				
Operating	-	-	-	-
Total Uses	-	-	-	-
Unassigned Fund Balance June 30,	26,839	26,468	26,839	26,839

SPECIAL REVENUE FUNDS

HIGHWAY USER REVENUE FUND

The Highway User Revenue Fund accounts for gasoline taxes collected by the state and shared with cities. Of the tax collected statewide, 27.5% is allocated to cities and towns, one half of which is based on the same proportion as state sales tax and one half on the percentage of sales in “county of origin” and distributed based on city’s population to total city and town population in the county. This revenue source is restricted to highway and street purposes, whether it be maintenance or construction. Projections for this revenue are provided by the state and the League of Cities. The precipitous decline in gasoline taxes noted in the graph below is due in small part to a reduction in gallons of gasoline purchased; however, it is primarily due to a growing retention of the dollars by the state legislature for use by the Arizona Department of Public Safety. Accordingly, fewer dollars are available for road maintenance.



HURF Fund Expenditures by Division	2017-2018 Actual	2018-2019 Budget	2018-2019 Estimate	2019-2020 Budget
General Government	\$ 3,436	\$ 33,749	\$ 13,714	\$ 102,843
Curbs, Gutters, Sidewalks	397,157	410,352	395,955	448,930
Code Enforcement	57,792	75,872	76,287	77,797
Storm Drain Maintenance	348,343	398,048	341,428	343,231
Street Lighting	930,900	1,001,085	967,108	982,614
Street Maintenance	1,595,475	1,936,290	1,848,127	1,867,030
Pavement Preservation	1,247,842	1,429,201	1,307,617	1,394,738
Street Sweeping	434,546	555,626	566,128	581,419
Retention Basin Maintenance	869,949	1,058,610	1,048,725	1,087,170
Traffic Signs and Striping	504,464	574,457	486,521	541,862
Total (excluding Capital Improvements)	\$ 6,389,904	\$ 7,473,290	\$ 7,051,610	\$ 7,427,634

The Public Works Department records operational expenditures in this fund for those maintenance efforts. Transfers are made to the Debt Service fund for debt related to capital assets constructed to benefit streets, including a portion of the Public Works building.

The State Legislature reduced its sweep of HURF revenues the last two years allowing the fund balance to return to a healthier level. In fiscal year 2017, the City was able to use HURF funds for Capital projects again. A list of Capital Improvement Projects is in the Capital Spending and Debt Management Section. Whether the fund will support continued capital projects into the future will depend upon the State Legislature's appetite for other government's money.

There is no specific target for retention of fund balance; however, because this fund supports personnel service and other expenditures devoted to streets, a fund balance is budgeted for retention at year-end to begin the next year's operations.

HIGHWAY USERS REVENUE FUND	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 BUDGET
Unassigned Fund Balance July 1,	4,712,573	4,029,102	5,795,236	5,221,619
Sources:				
Estimated Revenues	7,930,959	7,914,500	7,950,000	8,173,924
Total Sources	7,930,959	7,914,500	7,950,000	8,173,924
Uses:				
Expenditures				
Personnel	2,360,566	3,004,148	2,594,748	3,011,280
Operating	4,025,902	4,469,142	4,443,148	4,416,354
Capital Outlay	3,436	-	13,714	-
Capital Improvements	329,866	1,335,000	1,343,500	5,530,000
Total Expenditures	6,719,770	8,808,290	8,395,110	12,957,634
Transfers Out:				
Debt Service Fund	116,734	116,715	116,715	116,863
Equipment Replacement Fund	11,792	11,792	11,792	11,792
Total Transfers Out	128,526	128,507	128,507	128,655
Total Uses	6,848,296	8,936,797	8,523,617	13,086,289
Unassigned Fund Balance June 30,	5,795,236	3,006,805	5,221,619	309,254

LOCAL TRANSPORTATION ASSISTANCE FUND

In past years, a maximum of \$23 million from the Lottery was distributed to cities and towns in a similar manner as sales tax and was restricted to street construction or public transportation needs of cities (10% may be expended on cultural activities if matched by outside donors). Beginning in Fiscal Year 2011, the state usurped these monies for their deficit. 2011 did see receipt of some final LTAFII transit funds and these monies were paid to Yuma County as part of the creation of the Intergovernmental Public Transportation Authority, a new transit agency.

Historically, the city opted to expend the 10 percent for cultural activities with the remainder transferred to the Capital Projects Fund for street construction.

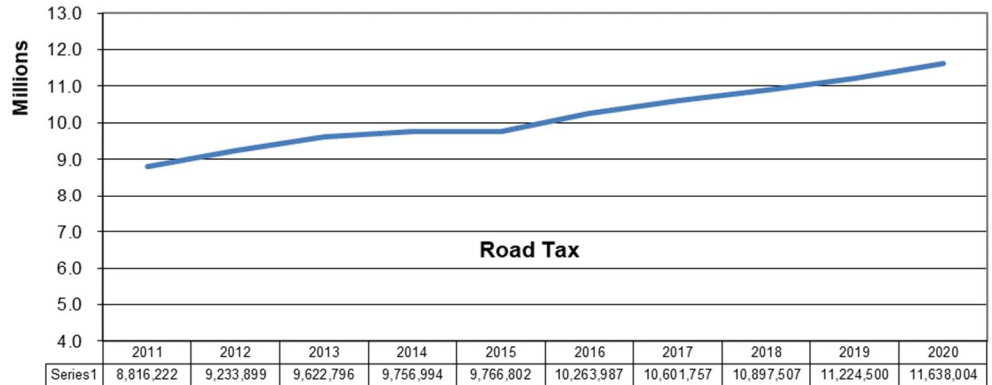
LTAF	
2010	426,236
2011	75,764
2012	-
2013	-
2014	-
2015	-
2016	-
2017	-
2018	-
2019	-
2020	-

CITY ROAD TAX FUND

This fund accounts for the collection and expenditure of a local one-half percent (.5%) transaction privilege tax approved by voters in 1994 for maintenance and construction of roadways. While some operating expenditures related to retention basins are recorded within the fund, the majority of the funds are eventually transferred to the Capital Projects Fund where construction expenditures for roadways are recorded.

The tax base for the Road Tax is the same as the one percent general tax. Its trends and method of projection are the same as that revenue.

The City Road Tax is primarily used for paying the debt payments related to the 2015 Series Refunded Bond Issue, operating divisions related to street activities, and capital projects.

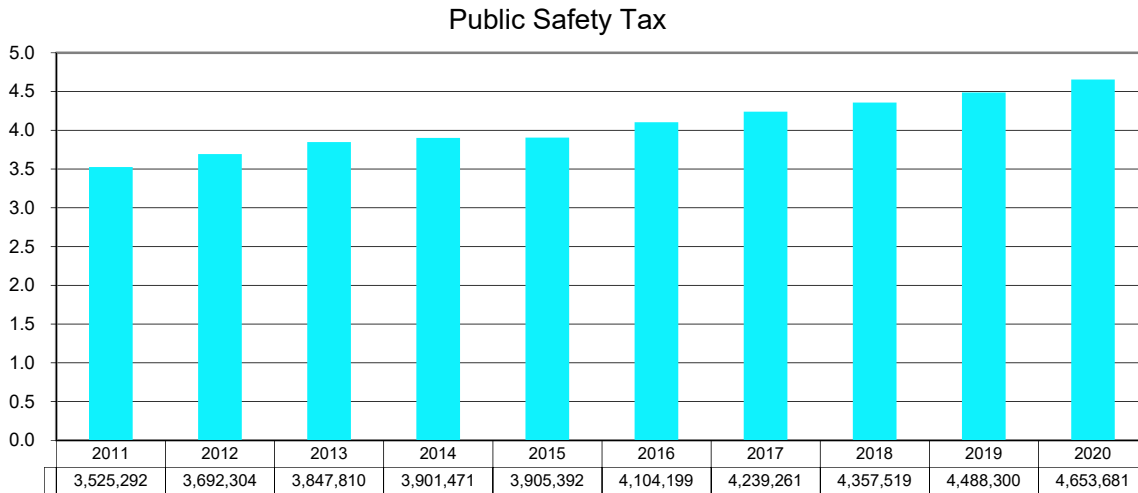


The graph to the right shows the history of City Road Tax collected while the chart below reflects City Road Tax with other sources of revenue included.

CITY ROAD TAX FUND	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 BUDGET
Unassigned Fund Balance July 1,	12,013,563	12,042,190	12,830,499	6,071,894
Sources:				
Estimated Revenues	11,350,640	11,418,462	11,621,194	12,031,680
Total Sources	11,350,640	11,418,462	11,621,194	12,031,680
Uses:				
Expenditures				
Personnel	1,655,382	1,901,137	1,804,761	2,102,459
Operating	1,108,725	1,329,326	1,326,701	1,468,584
Capital Outlay	69,532	235,804	195,000	107,500
Capital Improvements	3,159,032	14,409,836	10,540,155	7,606,000
Debt Service	-	-	-	34,375
Total Expenditures	5,992,671	17,876,103	13,866,617	11,318,918
Transfers Out:				
Debt Service Fund	4,529,241	4,501,390	4,501,390	4,492,908
Equipment Replacement Fund	11,792	11,792	11,792	11,792
Total Transfers Out	4,541,033	4,513,182	4,513,182	4,504,700
Total Uses	10,533,704	22,389,285	18,379,799	15,823,618
Sources Less Uses	12,830,499	1,071,367	6,071,894	2,279,956
Unassigned Fund Balance June 30,	12,830,499	1,071,367	6,071,894	2,279,956

PUBLIC SAFETY TAX FUND

This fund accounts for a special two-tenths of one percent (.2%) transaction privilege tax approved by qualified voters in 1994 for public safety and criminal justice facilities and equipment. This tax was scheduled to sunset in 2015; however, voters renewed the tax in 2010 to extend it an additional 25 years. Because it also shares the same tax base as the general sales tax of 1%, the Public Safety Tax is showing a 3.68% increase in 2020. Other revenues of the fund include interest earnings. The graph below reflects Public Safety Tax revenues only while the chart at the bottom of the page reflects all revenues for this fund.



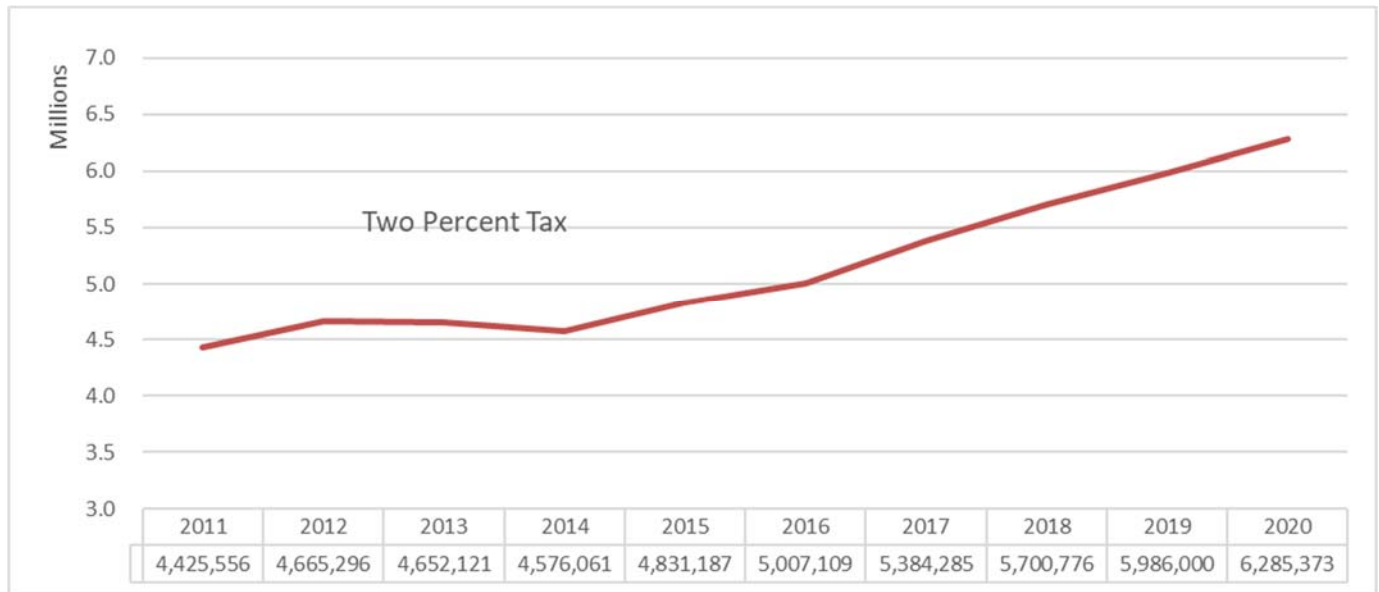
For 2020, the Public Safety Tax Fund will continue to pay the debt incurred for the construction of the police station as well as the debt issued in 2007 (refunded 2015) for various public safety projects. With the renewal of the tax came a new provision to allow for expenditures from the fund for equipment. As such, the Police and Fire departments continue to budget for various capital items, facility improvements, and public safety equipment in FY20.

PUBLIC SAFETY TAX FUND	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 BUDGET
Unassigned Fund Balance July 1,	2,063,011	1,819,527	3,240,556	3,778,721
Sources:				
Estimated Revenues	5,487,629	4,473,682	4,585,679	4,752,060
Total Sources	5,487,629	4,473,682	4,585,679	4,752,060
Uses:				
Expenditures				
Personnel	-	-	-	-
Operating	2,749,285	2,118,600	1,900,797	2,363,927
Capital Outlay	604,362	1,086,595	965,844	685,755
Capital Improvements	8,725	1,080,000	233,313	2,675,000
Debt Service	-	-	-	181,500
Total Expenditures	3,362,372	4,285,195	3,099,954	5,906,182
Transfers Out:				
Debt Service Fund	947,712	947,560	947,560	948,760
Total Transfers Out	947,712	947,560	947,560	948,760
Total Uses	4,310,084	5,232,755	4,047,514	6,854,942
Unassigned Fund Balance June 30,	3,240,556	1,060,455	3,778,721	1,675,839

TWO PERCENT TAX FUND

This fund accounts for its namesake revenue source. Begun in 1971, renewed for 15 years in 1994 and in 2009, this transaction privilege tax applies to a smaller tax base of bars, hotels, and restaurants. Its use is restricted by ballot language to the Recreation Complex; golf course; parks throughout the city; Yuma Crossing/Heritage area; and conventions/tourism.

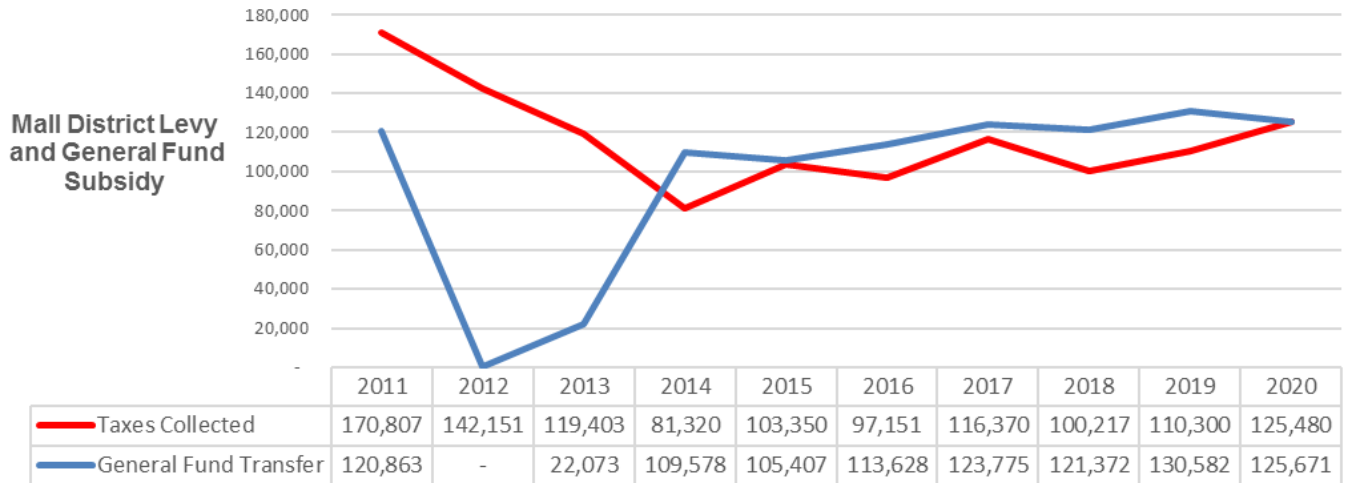
The graph below shows 2% sales tax only and the relatively steady growth experienced in prior years and the improvement that has occurred recently. The revenue projection for FY20 is projected at 5% increase over estimated FY19.



TWO PERCENT TAX FUND	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 BUDGET
Unassigned Fund Balance July 1,	3,073,048	1,797,824	2,366,125	1,454,199
Sources:				
Estimated Revenues	6,774,547	6,749,652	6,763,065	7,170,286
Total Sources	6,774,547	6,749,652	6,763,065	7,170,286
Uses:				
Expenditures				
Personnel	2,736,974	2,985,658	2,910,719	3,156,633
Operating	3,420,547	3,711,448	3,776,777	3,841,580
Capital Outlay	134,343	34,476	29,415	215,000
Capital Improvements	93,678	-	-	285,000
Debt Service	-	-	-	40,375
Total Expenditures	6,385,542	6,731,582	6,716,911	7,538,588
Transfers Out:				
Debt Service Fund	570,930	570,581	570,581	571,302
Desert Hills Golf Course Fund	250,000	250,000	250,000	250,000
Equipment Replacement Fund	274,998	274,998	137,499	137,499
Total Transfers Out	1,095,928	1,095,579	958,080	958,801
Total Uses	7,481,470	7,827,161	7,674,991	8,497,389
Unassigned Fund Balance June 30,	2,366,125	720,315	1,454,199	127,096

MALL MAINTENANCE FUND

The Mall Maintenance Fund accounts for the collection and expenditure of a special property tax levied on properties located in the downtown mall. The district maintains the common areas of the downtown mall. The Parks Department is responsible for the maintenance. The district was originally created in 1969 to finance improvements to the downtown business area in an effort to retain retail business as the city grew to the south.



The plan failed to retain the larger retail outlets that eventually did move south in the city and the downtown area declined. To maintain the mall maintenance activities, the general fund subsidized the fund with a transfer in. In more recent years, however, new smaller retail developments have flourished. To help spur continued growth, the council reduced the tax rate of the district. Since then, assessed values have increased leading to the improving tax collections as shown in the above chart.

MALL MAINTENANCE FUND	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 BUDGET
Unassigned Fund Balance July 1,	-	-	-	-
Sources:				
Estimated Revenues	106,288	115,825	112,280	125,480
Transfers In:				
General Fund	121,371	125,691	130,077	125,671
Total Transfers In	121,371	125,691	130,077	125,671
Total Sources	227,659	241,516	242,357	251,151
Uses:				
Expenditures				
Personnel	100,977	101,883	103,651	109,488
Operating	126,682	139,633	138,706	141,663
Total Expenditures	227,659	241,516	242,357	251,151
Total Uses	227,659	241,516	242,357	251,151
Unassigned Fund Balance June 30,	-	-	-	-

GRANT FUNDS

A variety of federal and state grants and entitlements are recorded in this fund. Individual grant funds included here are the HUD CDBG Entitlement, Community Redevelopment, and the Appropriated Grants Fund. The largest continuing grant is the Community Development Block Grant (CDBG). The city continues to seek grant funding for a number of transportation, communication and parks projects with related capital projects expenditures planned in the fund.

All grant funds are restricted to the purposes for which the grants were authorized. Those purposes range from parks improvements to overtime compensation for police officers.

This fund's budget will vary significantly from year to year as the city budgets for all grants for which staff believes it has a reasonable chance of award. This often causes a distinct variance between the budget of a given year and its actual revenues and expenditures.

GRANT FUNDS	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 BUDGET
Unassigned Fund Balance July 1,	-	-	-	-
Sources:				
Estimated Revenues	2,947,912	15,483,568	8,233,616	18,798,917
Total Sources	2,947,912	15,483,568	8,233,616	18,798,917
Uses:				
Expenditures				
Personnel	1,023,078	2,167,960	1,190,811	920,511
Operating	987,798	11,321,116	5,672,805	13,678,406
Capital Outlay	405,926	621,456	-	-
Capital Improvements	531,110	1,370,500	1,370,000	4,200,000
Total Expenditures	2,947,912	15,481,032	8,233,616	18,798,917
Total Uses	2,947,912	15,481,032	8,233,616	18,798,917
Unassigned Fund Balance June 30,	-	2,536	-	-

DEBT SERVICE FUNDS

Debt service funds are used to account for payment of principal and interest on bonded debt paid from governmental fund resources. Long-term bonded debt of Enterprise Funds is recorded and paid directly from the fund. A discussion of debt activity is included in the Debt Management section.

The City has two types of long-term governmental debt. First is debt of the Yuma Municipal Property Corporation (MPC). The several bond issues of the MPC are represented below. Transfers from the operating funds benefiting from the infrastructure provided by the debt are made each year. Individual Debt Service Funds included here are the 2010 Refunding MPC Debt Service Fund, 2015 MPC Senior Lien Excise Tax Revenue and Revenue Refunding Debt Service Fund, and the 2015 MPC Senior Lien Road Tax and Subordinate Lien Excise Tax Revenue Refunding Debt Service Fund.

DEBT SERVICE FUNDS	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 BUDGET
Unassigned Fund Balance July 1,	-	25	3,827	3,827
Sources:				
Estimated Revenues	5,560	-	-	-
Bond Proceeds				
Transfers In:				
General Fund	4,109,823	4,109,205	4,109,205	4,105,294
Desert Hills Golf Course Fund	2,101	2,101	2,101	2,104
Highway Users Revenue Fund	116,734	116,715	116,715	116,863
Road Tax Fund	4,529,241	4,501,390	4,501,390	4,492,908
Solid Waste Fund	165,218	165,191	165,191	165,400
Capital Projects Fund	555,082	555,252	555,252	555,955
Water Fund	59,612	59,603	59,603	59,678
Wastewater Fund	65,994	65,983	65,983	66,067
Two Percent Fund	570,930	570,581	570,581	571,303
Public Safety Tax	947,712	947,560	947,560	948,760
Total Transfers In	11,122,447	11,093,581	11,093,581	11,084,331
Total Sources	11,128,007	11,093,581	11,093,581	11,084,331
Uses:				
Expenditures				
Debt Service	11,124,180	11,093,581	11,093,581	11,084,331
Total Uses	11,124,180	11,093,581	11,093,581	11,084,331
Unassigned Fund Balance June 30,	3,827	25	3,827	3,827

In addition to governmental debt, the City also records the activity of one Improvement District. Improvement District 68 was created to construct public improvements around the new Las Palmillas Shopping Center. The developer of this project, originally the sole property owner within the district, pays most of the debt service. The activity of that agreement and related debt activity is included below. For financial statement presentation, the two fund types are combined in the Comprehensive Annual Financial Report, but presented separately herein for the sake of clarity.

IMPR DISTRICT #68 DEBT SERVICE	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 BUDGET
Unassigned Fund Balance July 1,	1,965	3,286	1,215	465
Sources:				
Estimated Revenues	376,870	376,478	376,478	375,380
Total Sources	376,870	376,478	376,478	375,380
Uses:				
Expenditures				
Debt Service	377,620	377,228	377,228	376,130
Total Uses	377,620	377,228	377,228	376,130
Unassigned Fund Balance June 30,	1,215	2,536	465	(285)

CAPITAL PROJECTS FUND

This fund accounts for the expenditures related to governmental capital improvement projects for which no operational governmental fund exists. Revenues include anticipated or actual bond proceeds, developer deposits and development fees. Expenditures for capital projects of Enterprise Funds are recorded within those respective funds and displayed later in that section. A list of capital projects is included within the Capital Improvement Section of this document. Only projects funded through the aforementioned revenues are recorded within this fund. All other governmental capital projects are recorded directly within the operating fund that pays for the project. (Prior to FY 2009, all governmental capital projects were recorded within this fund and monies were transferred from the operating fund paying for the project.)

A series of public meetings and presentations to Council occur with this portion of the budget (all funds inclusive). By charter, the capital improvement program is developed separately from the operating budget. However, while separate, this budget is not independent, as capital projects rely on available revenues from the operating funds for its capital sources. Accordingly, operational needs of the departments come first in determining use of expendable resources. Fund balance at the end of a fiscal year represents unspent bond proceeds or other capital-directed revenues of the fund.

CAPITAL PROJECTS FUND	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 BUDGET
Unassigned Fund Balance July 1,	19,542,230	20,563,884	16,488,469	8,847,288
Sources:				
Estimated Revenues	1,771,600	1,423,980	1,342,438	1,435,475
Total Sources	1,771,600	1,423,980	1,342,438	1,435,475
Uses:				
Capital Outlay				
Capital Improvements	4,270,279	8,805,000	8,428,367	3,038,000
Transfers Out:				
Debt Service Fund	555,082	555,252	555,252	555,955
Total Transfers Out	555,082	555,252	555,252	555,955
Total Uses	4,825,361	9,360,252	8,983,619	3,593,955
Sources Less Uses	16,488,469	12,627,612	8,847,288	6,688,809
Unassigned Fund Balance June 30,	16,488,469	12,627,612	8,847,288	6,688,809

ENTERPRISE FUNDS

As noted in the overview, enterprise funds are used by governments to account for business-like operations in which user charges are the main source of revenue. Taxes and other governmental revenues are generally not used to finance these operations for a number of reasons (although subsidy of enterprise operations by governmental revenues is not unusual):

- The beneficiary of services of an enterprise-related activity can be readily identified and the service provision can be measured to determine charges.
- General revenues have legal, statutory or charter-related limitations in amount and cannot cover all the services required by its citizens.
- General revenues are historically used to finance expenditures for services in which the ultimate beneficiary cannot be readily determined.

Enterprise funds account for activities using accounting principles similar to commercial businesses. For financial reporting purposes, each fund records transactions on an accrual basis in which long-lived assets are not recorded as expenses when purchased but as assets. The costs of these assets are then amortized over their useful lives as depreciation. Similarly, any debt of an enterprise fund is recorded as a long-term liability within the fund with the only expense recognition related to interest on the debt.

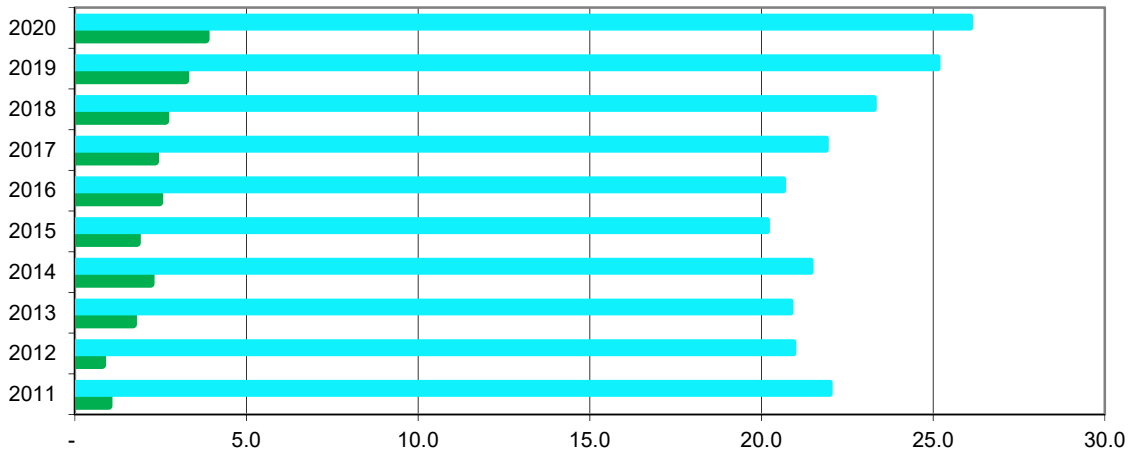
For budget purposes, however, the expenditure of monies related to these activities must be accounted for like those of governmental funds. As such, expenditure of funds is generally reported when expended, irrespective of the long-term use of the underlying asset. Moreover, state law requires the budgeting of all funds that are to be expended in a fiscal year. This leads to a budget basis of reporting that is not in accordance with generally accepted accounting principles (GAAP). This "budget basis" results in two types of reporting for Enterprise Funds on the city's financial statements. That basis shows operating budgets that are similar to GAAP and capital budgets that report in a more traditional governmental display. This display does not include budgets for depreciation.

WATER FUND

The Water Fund records the financial activity of the City's water treatment and distribution system. The system is not tax supported but relies on a combination of charges for water and capacity fees for new development to maintain and expand its services to meet the needs of a growing city. This growth has come with the price of investing in water system infrastructure and plant capacity.

The following chart provides a history of metered water sales versus capacity charges. The term 'capacity charges' includes system development fees. Revenues for 2020 are determined on the basis of recent historical growth in the customer combined with assumptions for changes in consumption.

Metered Water Sales vs. Capacity Charges



	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Water Sales	21,995,910	20,936,133	20,855,574	21,443,625	20,168,352	20,638,425	21,885,931	23,283,360	25,138,060	26,086,798
Capacity	982,491	794,772	1,694,288	2,206,590	1,807,661	2,457,143	2,336,328	2,635,465	3,221,400	3,812,200

The operating portion of the budget is presented below. Debt service appears as both expenditure and a transfer because debt is recorded in the Water Fund and because the fund pays a portion of the debt used to construct the Fleet Maintenance Facility. The latter is part of governmental debt not recorded in this fund.

WATER FUND	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 BUDGET
Unrestricted Fund Balance July 1,	18,133,586	17,907,865	21,836,371	29,545,015
Sources:				
Estimated Revenues	25,516,948	25,709,131	27,808,688	28,636,822
Total Sources	25,516,948	25,709,131	27,808,688	28,636,822
Uses:				
Expenditures				
Personnel	5,599,283	6,027,478	5,720,915	6,271,467
Operating	6,354,857	7,686,646	6,801,528	7,697,893
Capital Outlay	156,049	440,000	108,014	668,943
Debt Service	6,529,670	6,497,007	6,497,007	6,498,629
Capital Improvements	3,114,692	4,932,481	912,977	9,782,200
Total Expenditures	21,754,551	25,583,612	20,040,441	30,919,132
Transfers Out:				
Debt Service Fund	59,612	59,603	59,603	59,678
Water Transfer Fund	-	-	-	10,000
Total Transfers Out	59,612	59,603	59,603	69,678
Total Uses	21,814,163	25,643,215	20,100,044	30,988,810
Unrestricted Fund Balance June 30,	21,836,371	17,973,781	29,545,015	27,193,027

There are five restricted water funds that do not rely on water rates, but on capacity and system charges, bond proceeds, and federal grant funds for new development. A comparison of capacity charges and metered sales is shown above. The use of these funds is primarily for capital projects and debt service payments.

The Water Transfer Fund accounts for a short-term water rate charged in the late 1980's to accumulate resources to lead campaigns for the preservation of Yuma's water rights. The fund has varied use over time and the fund will be expended next fiscal year. A portion of the budget was moved to the Water Fund-Administration to continue the fight.

WATER TRANSFER FUND	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 BUDGET
Unrestricted Fund Balance July 1,	80,640	50,436	50,436	28,390
Sources:				
Estimated Revenues	182	100	8,049	-
Transfers In:				
Water Fund	0	-	-	10,000
Total Transfers In	-	-	-	10,000
Total Sources	182	100	8,049	10,000
Uses:				
Expenditures				
Operating	30,386	34,637	30,095	34,637
Total Uses	30,386	34,637	30,095	34,637
Unrestricted Fund Balance June 30,	50,436	15,899	28,390	3,753

The Water Capacity Fund and Water System Development Fund are used primarily the debt service on the 2015 and 2016 Series Utility Bonds.

WATER CAPACITY FUND	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 BUDGET
Unrestricted Fund Balance July 1,	4,291,328	3,540,959	4,864,859	5,918,666
Sources:				
Estimated Revenues	2,873,321	1,597,000	3,353,400	3,962,200
Total Sources	2,873,321	1,597,000	3,353,400	3,962,200
Uses:				
Expenditures				
Debt Service	2,299,790	2,299,593	2,299,593	2,299,690
Total Uses	2,299,790	2,299,593	2,299,593	2,299,690
Unrestricted Fund Balance June 30,	4,864,859	2,838,366	5,918,666	7,581,176

WATER SYSTEM DEVELOPMENT	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 BUDGET
Unrestricted Fund Balance July 1,	35,126	38,651	90,414	107,276
Sources:				
Estimated Revenues	175,008	212,850	136,570	154,040
Total Sources	175,008	212,850	136,570	154,040
Uses:				
Expenditures				
Debt Service	119,720	119,709	119,708	119,713
Total Uses	119,720	119,709	119,708	119,713
Unrestricted Fund Balance June 30,	90,414	131,792	107,276	141,603

The Water Revenue Bond Fund was established to account for the MPC2007 Utility Series bond funds. The majority of the water portion of this bond is for the new Agua Viva Water Treatment Facility. The Water Fund services this debt.

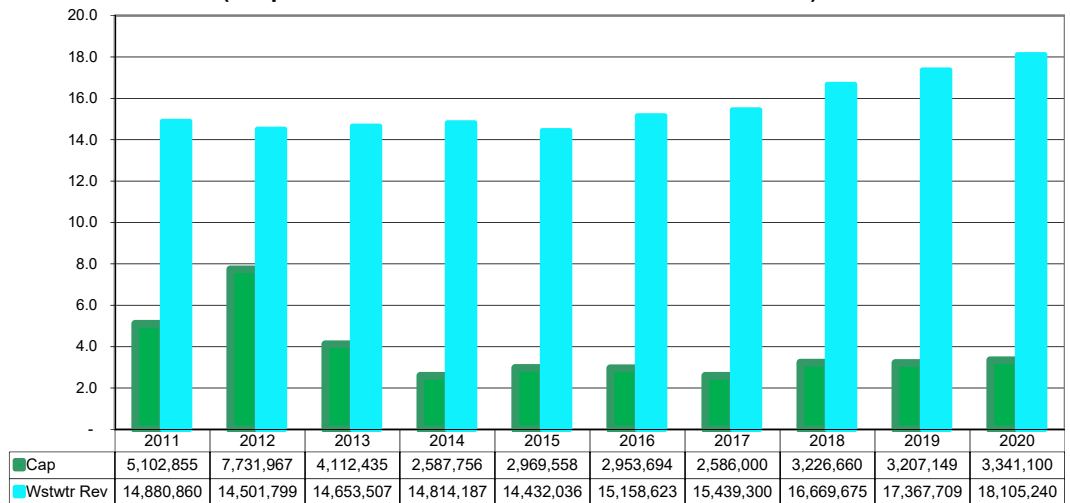
WATER REVENUE BOND FUND	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 BUDGET
Unrestricted Fund Balance July 1,	2,190,591	1,684,888	1,363,743	894,605
Sources:				
Estimated Revenues	26,370	20,000	24,500	25,395
Total Sources	26,370	20,000	24,500	25,395
Uses:				
Expenditures				
Capital Improvements	853,218	812,000	493,638	920,000
Total Uses	853,218	812,000	493,638	920,000
Unrestricted Fund Balance June 30,	1,363,743	892,888	894,605	-

WASTEWATER FUND

The Utilities Department also operates the Wastewater Collection and Treatment System and accounts for same in the Wastewater Fund. Like the Water Fund, this fund is an enterprise fund relying solely on charges to customers for funding. Through a series of rate charges and capacity fees, the system provides environmentally sound wastewater services. This system is also undergoing rapid expansion to meet the City's needs.

The increase in customer base for wastewater is similar to that of the Water Fund. Overall, there are fewer wastewater customers compared to water, as a number of water customers, particularly those outside the city limits, are not served by the wastewater system. Instead, they rely on septic systems. Over time, many of those customers are being brought into the system. The expansion of the system is not being

**Wastewater Operational Revenues and Capacity Charges
(Graph does not include other wastewater revenues)**



caused by this type of customer, however, but by new population and the increasing numbers of new subdivisions. Like water, system rates are increasing to finance the expansion of capacity, both in the collection system as well as the treatment plant capacity.

The operations portion of the Wastewater Fund is presented first. As in the Water Fund, this fund transfers monies to the debt service funds to pay its portion of the debt recorded in governmental funds that benefit wastewater operations. For capital projects, both operational revenues and capacity charges pay for their respective share of improvement and capital projects expenditures are budgeted in both portions.

WASTEWATER FUND	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 BUDGET
Unrestricted Fund Balance July 1,	21,962,628	21,880,907	24,243,110	25,051,642
Sources:				
Estimated Revenues	17,005,157	17,289,941	17,988,886	18,748,910
Total Sources	17,005,157	17,289,941	17,988,886	18,748,910
Uses:				
Expenditures				
Personnel	4,183,274	4,907,626	4,307,326	4,909,262
Operating	5,893,093	6,742,761	6,097,154	6,760,517
Capital Outlay	111,931	387,174	231,619	220,722
Debt Service	2,025,835	2,016,073	2,016,073	2,028,614
Capital Improvements	2,444,548	7,880,000	4,462,199	7,675,000
Total Expenditures	14,658,681	21,933,634	17,114,371	21,594,115
Transfers Out:				
Debt Service Fund	65,994	65,983	65,983	66,067
Total Transfers Out	65,994	65,983	65,983	66,067
Total Uses	14,724,675	21,999,617	17,180,354	21,660,182
Unrestricted Fund Balance June 30,	24,243,110	17,171,231	25,051,642	22,140,370

There are five restricted wastewater funds that are for various capacity charges for system expansion. The Wastewater Capacity Fund and Wastewater Sanitary Sewer Interceptor Charge Fund (SSIC) are primarily responsible for the debt service on the 2016 Utilities Series Bond.

WASTEWATER CAPACITY FUND	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 BUDGET
Unrestricted Fund Balance July 1,	11,066,322	10,974,685	11,972,985	12,999,424
Sources:				
Estimated Revenues	3,368,351	2,970,645	3,487,899	3,626,100
Loan payback fr WW SSIC	193,068	193,068	193,068	193,068
Total Sources	3,561,419	3,163,713	3,680,967	3,819,168
Uses:				
Expenditures				
Debt Service	2,654,756	2,654,528	2,654,528	2,654,642
Total Uses	2,654,756	2,654,528	2,654,528	2,654,642
Unrestricted Fund Balance June 30,	11,972,985	11,483,870	12,999,424	14,163,950

WASTEWATER SSIC	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 BUDGET
Unrestricted Fund Balance July 1,	274,948	260,122	317,220	362,164
Sources:				
Estimated Revenues	241,327	262,005	243,998	272,209
Total Sources	241,327	262,005	243,998	272,209
Uses:				
Expenditures				
Loan payback to WW Capacity	193,068	193,068	193,068	193,068
Debt Service	5,987	5,987	5,986	5,986
Total Expenditures	199,055	199,055	199,054	199,054
Total Uses	199,055	199,055	199,054	199,054
Unrestricted Fund Balance June 30,	317,220	323,072	362,164	435,319

There are two wastewater trunk sewer funds that are for the collection of fees for future sanitary trunk sewer improvements in these established areas as defined by the Metropolitan Sanitary Sewer Collection System Master Plan. These two funds are shown below: Wastewater Area A & B and Wastewater 26th PI Trunk.

WASTEWATER AREA A&B	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 BUDGET
Unrestricted Fund Balance July 1,	926,236	919,781	936,865	955,965
Sources:				
Estimated Revenues	10,629	3,800	19,100	20,400
Total Sources	10,629	3,800	19,100	20,400
Uses:				
Expenditures				
Total Uses	-	-	-	-
Unrestricted Fund Balance June 30,	936,865	923,581	955,965	976,365

WASTEWATER 26TH PL TRUNK	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 BUDGET
Unrestricted Fund Balance July 1,	144,891	143,898	146,493	149,493
Sources:				
Estimated Revenues	1,602	600	3,000	3,500
Total Sources	1,602	600	3,000	3,500
Uses:				
Expenditures				
Total Uses	-	-	-	-
Unrestricted Fund Balance June 30,	146,493	144,498	149,493	152,993

YUMA REGIONAL COMMUNICATIONS SYSTEM FUND

The Yuma Regional Communications System Fund was created to account for the activities of the regional radio communication system, which includes the 800/700 MHz digital trunked radio system for use by the city's public safety agencies.

The system is designed to integrate and include interoperability capabilities for use by the County of Yuma and other city, local and regional emergency response agencies. The city and other emergency response agencies contribute to fund the operation of this system. Accordingly the fund is split between operational and funding from external sources.

YUMA REGIONAL COMM. SYSTEM FUN	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 BUDGET
Unassigned Fund Balance July 1,	1,766,391	1,454,825	1,914,783	2,149,857
Sources:				
Estimated Revenues	1,979,434	1,949,010	1,954,522	1,959,081
Total Sources	1,979,434	1,949,010	1,954,522	1,959,081
Uses:				
Expenditures				
Personnel	534,891	719,787	575,987	723,324
Operating	998,292	1,384,358	806,198	1,373,893
Capital Outlay	297,859	434,500	337,263	259,975
Total Expenditures	1,831,042	2,538,645	1,719,448	2,357,192
Total Uses	1,831,042	2,538,645	1,719,448	2,357,192
Unassigned Fund Balance June 30,	1,914,783	865,190	2,149,857	1,751,746

YUMA REG COMM. SYSTEM GRANT FU	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 BUDGET
Unassigned Fund Balance July 1,	-	-	-	-
Sources:				
Estimated Revenues	-	1,000,000	-	1,000,000
Total Sources	-	1,000,000	-	1,000,000
Uses:				
Expenditures				
Operating	-	1,000,000	-	1,000,000
Capital Outlay	-	-	-	-
Total Expenditures	-	1,000,000	-	1,000,000
Total Uses	-	1,000,000	-	1,000,000
Unassigned Fund Balance June 30,	-	-	-	-

SOLID WASTE FUND

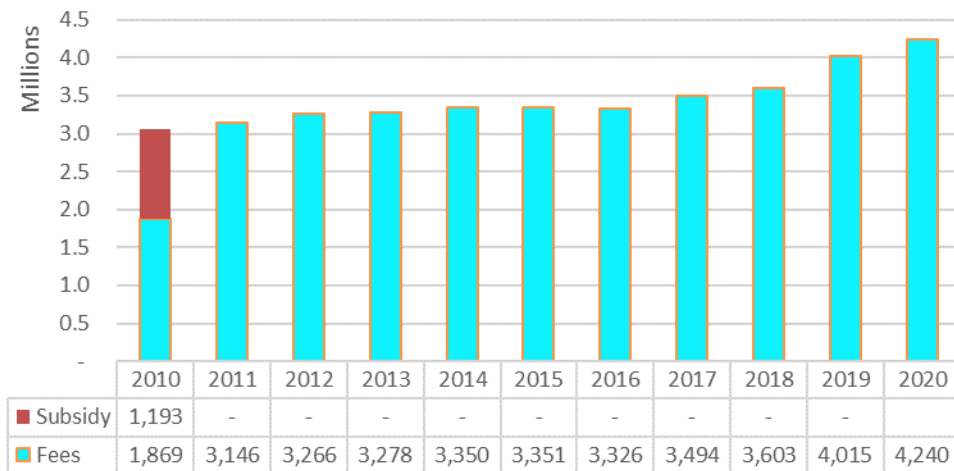
Collection and disposal of residential solid waste is accounted for in this fund. Until fiscal 2000, residential fees were limited to disposal of solid waste and other related expenses. A permanent solid waste collection fee was created in 2011, changing what was classified as a Special Revenue Fund (with General Fund subsidy) into an Enterprise Fund.

In 2000, the Environmental Solid Waste Fee was created to offset the ever-increasing costs of landfill disposal and to cover the city's neighborhood cleanup program, its recycling efforts and its household hazardous waste collection efforts. This fee pays for pass through costs for landfill services and extra sanitation services such as the household hazardous waste days and spring cleanups.

The residential collection fee of \$7 per month, along with an environmental fee of \$7.25, supports the operations of the fund. However, because the fee has not increased since its inception, fund balance of the Solid Waste Fund is declining. In fiscal 2018, the City Council authorized a short series of rate increases to cover fully the costs of operations.

Solid Waste Fees vs. General Fund Subsidy

(Legend values in thousands)



Each year, revenue projections are based on the number of solid waste accounts in the program.

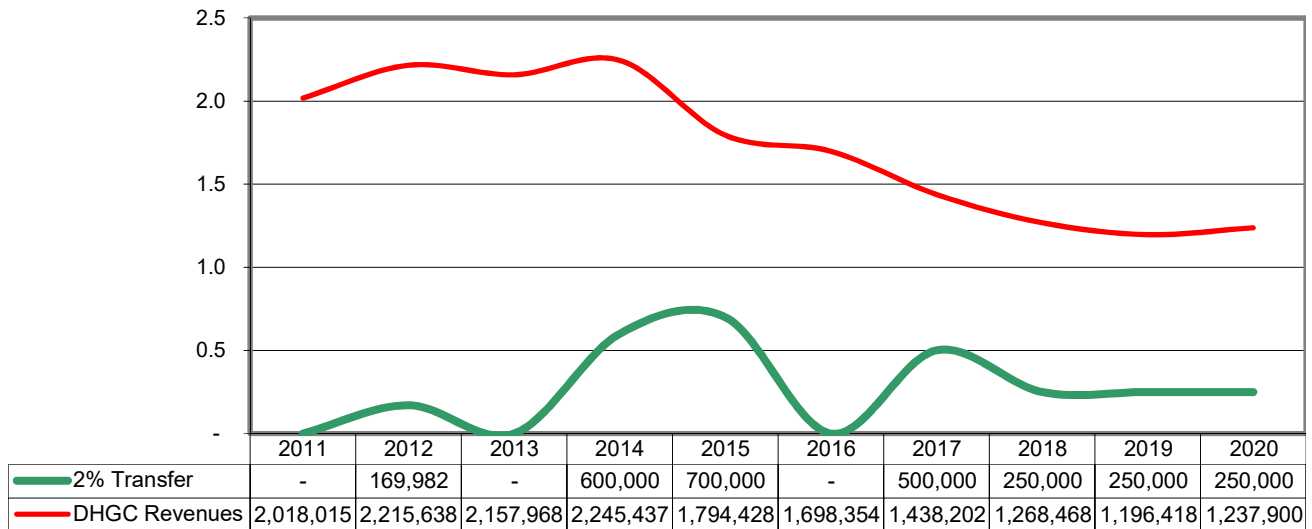
SOLID WASTE FUND	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 BUDGET
Unrestricted Fund Balance July 1,	1,465,185	1,403,805	1,179,619	1,436,279
Sources:				
Estimated Revenues	3,645,355	4,512,045	4,045,523	4,271,618
Total Sources	3,645,355	4,512,045	4,045,523	4,271,618
Uses:				
Expenditures				
Personnel	908,822	966,645	935,616	1,070,107
Operating	2,845,089	2,662,990	2,676,264	2,926,791
Capital Outlay	-	-	-	100,000
Capital Improvements	-	-	-	-
Total Expenditures	3,753,911	3,629,635	3,611,880	4,096,898
Transfers Out:				
Debt Service Fund	165,218	165,191	165,191	165,400
Equipment Replacement Fund	11,792	11,792	11,792	11,792
Total Transfers Out	177,010	176,983	176,983	177,192
Total Uses	3,930,921	3,806,618	3,788,863	4,274,090
Unrestricted Fund Balance June 30,	1,179,619	2,109,232	1,436,279	1,433,807

DESERT HILLS GOLF COURSE FUND

The Parks and Recreation Department operates the Desert Hills Golf Course, Desert Hills Par 3 and leases out the operations of The Patio Restaurant and Bar at The Hills restaurant.

The Two Percent Tax was used to construct the course in the 1970's and later to reconstruct the main clubhouse using bonds sold in 1995. The tax has also been used to subsidize course operations from time to time, but Council has long intended that golf revenues wholly support these operations. To this end, the transfer from the tax has been reduced over the years. The tax transfer for debt service related to the clubhouse reconstruction ended in fiscal 2010. In FY12 and FY14, new transfers from the Two Percent Tax fund were used to fund capital project improvements to the golf courses and their clubhouses. For FY15, an additional transfer was budgeted to support operations. Also in FY15, the operation of the restaurant was outsourced, thus the reduction in revenues. Due to the continued decline in projected revenues in FY20, mirroring a national trend in golf, a transfer from 2% is needed.

Desert Hills Golf Course Revenues and 2% Tax Transfer



DESERT HILLS GOLF COURSE FUND	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 BUDGET
Unrestricted Fund Balance July 1,	(150,234)	(564,058)	(382,035)	(699,402)
Sources:				
Estimated Revenues	1,268,468	1,498,600	1,196,418	1,237,900
Transfers In:				
Two Percent Tax Fund	250,000	250,000	250,000	250,000
Total Transfers In	250,000	250,000	250,000	250,000
Total Sources	1,518,468	1,748,600	1,446,418	1,487,900
Uses:				
Expenditures				
Personnel	736,612	826,613	760,599	843,791
Operating	982,551	941,099	977,560	960,533
Capital Outlay	5,480	-	-	-
Total Expenditures	1,724,643	1,767,712	1,738,159	1,804,324
Transfers Out:				
Debt Service Fund	2,101	2,101	2,101	2,104
Equipment Replacement Fund	23,525	23,525	23,525	23,525
Total Transfers Out	25,626	25,626	25,626	25,629
Total Uses	1,750,269	1,793,338	1,763,785	1,829,953
Unrestricted Fund Balance June 30,	(382,035)	(608,796)	(699,402)	(1,041,455)

INTERNAL SERVICE FUNDS

Internal service funds are used to account for activities that serve internal operations of other departments rather than to make sales or services available to the general public. Revenues in the funds are from other funds of the City where the charges from the internal funds are recorded as expenditures in the fund that receives the service or product. Internal service funds are reported on the same full accrual basis as enterprise funds; however, operational budgets are designed more like governmental funds for ease of use by department managers receiving the product or service. Accordingly, internal service funds are on a "budget basis" for ease of understanding much like the enterprise funds.

EQUIPMENT REPLACEMENT FUND

This fund accounts for the accumulation of resources from each department for the replacement of equipment. After initial purchase by the operating fund, the asset is recorded in this fund and "rented" by the operating department. This rent is determined by, and accumulates over, the life of the asset. Along with interest earnings, monies will be available for the purchase of new equipment when the older item is no longer serviceable economically. Since 2009, a suspension of the fund's activities had been enacted except for emergency situations. All replacements were on hold during this time as well as the rents charged to the City departments. Despite the fiscal constraints still facing the city, the Equipment Replacement Program was re-activated in FY13 but modified to only include rolling stock equipment in excess of \$50,000.

In fiscal years 2015 and 2016, the Equipment Replacement Fund loaned funds to the Capital Projects Fund for the Citywide Solar Savings Project. Transfers in from the various funds participating in the project are budgeted to repay this five year loan.

EQUIPMENT REPLACEMENT FUND	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 BUDGET
Unrestricted Fund Balance July 1,	8,301,388	6,233,578	8,465,960	8,123,527
Sources:				
Estimated Revenues	2,192,208	1,806,173	1,789,897	1,789,897
Total Sources	2,912,021	2,525,986	2,372,211	2,372,211
Uses:				
Expenditures				
Operating	123,388	23,499	23,499	23,499
Capital Outlay	2,624,061	5,373,179	2,691,145	3,956,084
Total Expenditures	2,747,449	5,396,678	2,714,644	3,979,583
Total Uses	2,747,449	5,396,678	2,714,644	3,979,583
Unrestricted Fund Balance June 30,	8,465,960	3,362,886	8,123,527	6,516,155

EQUIPMENT MAINTENANCE FUND

This fund accounts for the operations of fleet maintenance in the city and is managed within the Public Works Department.

EQUIPMENT MAINTENANCE FUND	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 BUDGET
Unrestricted Fund Balance July 1,	(358,296)	(15,182)	(550,965)	(669,467)
Sources:				
Estimated Revenues	3,491,422	2,549,440	2,455,897	2,681,661
Total Sources	3,491,422	2,549,440	2,455,897	2,681,661
Uses:				
Expenditures				
Personnel	1,045,536	1,141,428	1,013,242	1,182,436
Operating	2,634,564	1,559,553	1,557,166	1,557,440
Capital Outlay	-	-	-	-
Total Expenditures	3,680,100	2,700,981	2,570,408	2,739,876
Transfers Out:				
Equipment Replacement Fund	3,991	3,991	3,991	3,991
Total Transfers Out	3,991	3,991	3,991	3,991
Total Uses	3,684,091	2,704,972	2,574,399	2,743,867
Unrestricted Fund Balance June 30,	(550,965)	(170,714)	(669,467)	(731,673)

INSURANCE RESERVE FUND

This fund accounts for the insurance activity and risk retention of the city for liability and casualty issues. Until 2004, these expenditures were accounted for

INSURANCE RESERVE FUND	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 BUDGET
Unrestricted Fund Balance July 1,	2,654,572	2,377,295	3,205,515	3,223,607
Sources:				
Estimated Revenues	1,960,098	1,932,536	1,925,534	1,937,973
Total Sources	1,960,098	1,932,536	1,925,534	1,937,973
Uses:				
Expenditures				
Personnel	84,531	86,965	88,172	94,948
Operating	1,324,623	2,046,602	1,819,270	1,994,557
Total Expenditures	1,409,154	2,133,567	1,907,442	2,089,505
Total Uses	1,409,155	2,133,567	1,907,442	2,089,505
Unrestricted Fund Balance June 30,	3,205,515	2,176,264	3,223,607	3,072,075

within the General Fund. In 2005, an internal service fund was created for this activity. Use of such a fund will make administration of the city's risk management easier. Premiums are charged to each fund based on liability exposure, infrastructure and other parameters.

WORKERS COMPENSATION FUND

The City's Workers Compensation Fund accounts for the workers compensation claims of its employees. Charges to operating funds are very similar to insurance charges paid to an external insurance company.

WORKERS COMP FUND	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 BUDGET
Unrestricted Fund Balance July 1,	3,217,958	2,436,854	3,781,606	4,073,534
Sources:				
Estimated Revenues	1,513,659	1,514,000	1,515,100	1,590,900
Total Sources	1,513,659	1,514,000	1,515,100	1,590,900
Uses:				
Expenditures				
Operating	950,011	1,229,000	1,223,172	1,229,000
Total Uses	950,011	1,229,000	1,223,172	1,229,000
Unrestricted Fund Balance June 30,	3,781,606	2,721,854	4,073,534	4,435,434

Department Information

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Office of the Mayor and Council

The Yuma City government exists to sustain the quality of life for those who live, work and visit our City. The City provides services and resources to ensure public safety and economic opportunities. Yuma City government is committed to providing high quality services in an efficient and cost effective manner.

The Mayor and Council of the City of Yuma serve the citizens of Yuma. The Mayor and Council employ a City Administrator to execute the policies adopted at public meetings. Appointment of citizens to the City's Boards and Commissions are solicited through outreach to the community and service organizations. The Mayor and Council's Executive Assistant provides support to the Mayor and six Councilmember's and works in partnership with other City Departments.

AUTHORIZED PERSONNEL	FY 17/18	FY 18/19	FY 19/20
Mayor's Office*	1	1	1
Total	1	1	1
*does not reflect elected positions			



Listed are the Goal Action Items developed to guide our organization for the year ending June 30, 2020.

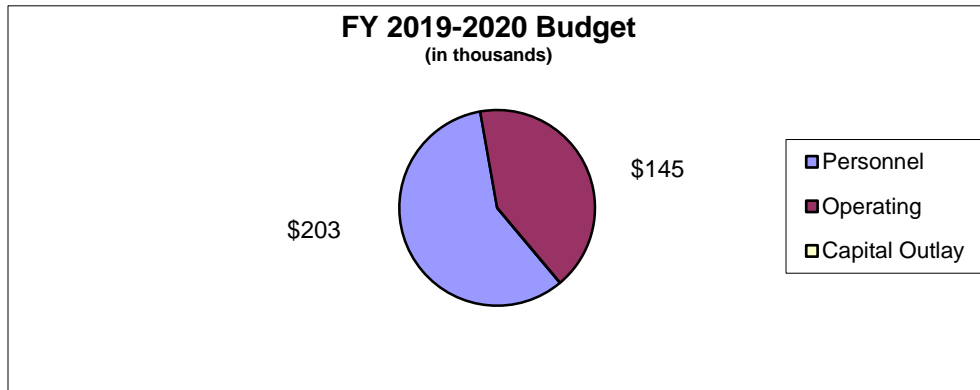
Commitment – Integrity

- Monitor and ensure fiscal accountability within the City Departments and with ALL contracted and City funded agencies.
- Facilitate economic development within the City and within the region via GYEDC and 4FrontED.
- Encourage and maintain a business friendly environment to facilitate private, public sector projects and partnerships, while at the same time, respect and protect the taxpayer's interests.
- Maintain a transparent, modern and proactive approach to our daily business practices.
- Participate in community wide organizations and forums to facilitate open and honest problem solving discussion. Make City government open and accessible to residents.
- Encourage community leadership and participation in City government.

- Continue to work with all area local elected and appointed officials on issues related to economic growth projects, which are beneficial to our City and community.
- Provide clear policy directions to City staff.
- Support and fund the City's core public services, to ensure the safety and health of our citizens.
- Support other quality of life services, consistent with the City's commitment to our citizens.

MAYOR AND COUNCIL				
	<u>17/18 Actual</u>	<u>18/19 Adjusted Budget</u>	<u>18/19 Estimate</u>	<u>19/20 Budget</u>
Personal Services	154,192	179,903	197,733	203,504
Operating	130,641	162,597	141,638	144,858
Capital Outlay	-	-	-	-
	284,833	342,500	339,371	348,362

For fiscal year 2019-2020, the Mayor and Council present a budget of \$348,362. A slight increase of 1.71% from last year's budget. The small increase in personal services is a result of increased contributions into the Elected Officials Retirement System.



MAYOR AND COUNCIL				
	<u>17/18 Actual</u>	<u>18/19 Adjusted Budget</u>	<u>18/19 Estimate</u>	<u>19/20 Budget</u>
General Fund	284,833	342,500	339,371	348,362
Equipment Replacement Fund	-	-	-	-
	284,833	342,500	339,371	348,362

Yuma Municipal Court

The Mission of the Yuma Municipal Court is to enhance the quality of life in the City of Yuma by providing all people that appear in the Court with a responsive and professional judicial branch of government.

The Yuma Municipal Court is part of the integrated judicial system for Arizona, pursuant to the Charter of the City of Yuma, Arizona, the Constitution of the State of Arizona and the Constitution of the United States of America.

The judicial system is predicated on the belief that all citizens coming before the courts are entitled to equal justice, regardless of race, ethnicity, gender, age, or economic circumstance. The courts must resolve cases swiftly, fairly and impartially. Courts must ensure that litigants and victims fully understand their rights and that those rights are protected. Courts must provide meaningful access to all, ensuring that no litigant is denied justice due to the lack of affording counsel or the inability to understand legal proceedings.

The Yuma Municipal Court has two elected Judges, one of which is the Presiding Judge; three part-time pro tem judges (attorneys who are available on-call as required). To be qualified for the position of presiding judge, the person must be an attorney and member in good standing with the Arizona Bar Association for the past five (5) years. The associate judge is not required to be an attorney or member of the Arizona Bar Association, but must be at least 30 years of age, of good moral character with no felony convictions and a resident of the City for at least five (5) years preceding the day of election or appointment.

FUNCTIONS:

The Yuma Municipal Court is a limited jurisdiction court. It is the third branch of government (judicial) and is a non-political entity. It has jurisdiction over misdemeanor criminal, criminal traffic, civil traffic cases, and other civil cases and criminal cases pursuant to city ordinances that occur within the city limits of Yuma including, but not limited to:

- DUIs (driving under the influence)
- Driving on suspended licenses
- Reckless driving
- Possession of marijuana and/or drug paraphernalia
- Domestic Violence cases such as: Assaults, Disorderly Conduct, Threats, Criminal Damage, etc.
- Non-domestic Violence cases
- Shoplifting and theft
- Underage liquor violations
- City Ordinance violations
- Petitions for Protective Orders, Injunctions Against Harassment and Injunctions Against Workplace Harrassment
- 24 hour search warrant and emergency orders (duty shared with other County Judges)

AUTHORIZED PERSONNEL	FY 17/18	FY 18/19	FY 19/20
Municipal Court*	20	21	21
Total	20	21	21

*does not reflect elected positions

The court's judicial enforcement unit (JEU) is responsible for maximizing collections of fines, fees and restitution owed by defendants, and enforcing compliance for court ordered counseling.



CASE MANAGEMENT

The court processed 12,717 new case filings and completed 16,760 cases during FY 2016. Cases are received from the City of Yuma Police Department, Arizona Western College, Department of Public Safety.

CASE TRENDS

Case filings for all municipal courts in Arizona have been decreasing.

Case Filings	FY16	FY17	FY18
DUI	308	470	235
Criminal Traffic	659	673	577
Civil Traffic	7262	7490	6264
Misdemeanors	3425	3370	3188
Protective Orders	371	420	286



2018 - 2019 Accomplishments

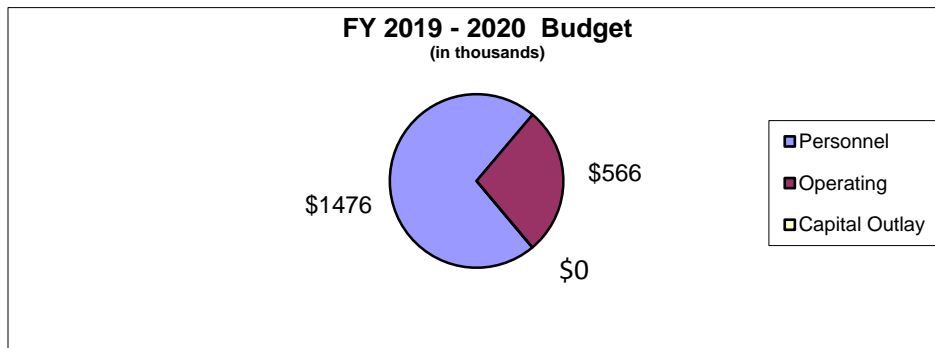
- Judicial Enforcement Unit collected restitution for victims:
 - \$28,101.54 in 2018 compared to \$46,106.28 in 2017.
- Staff and Judges attended 686 professional development hours; judges' staff must obtain 16 hours of continuing judicial educational training (COJET).
- An additional Pro Tem Judges was appointed by City Council.
- Court hired a full-time Court Interpreter for Limited English Participants.
- Court completed a court security audit by an independent entity to comply with the Administrative Office of the Court's Security Standards.
- Implementation of new case management system – Arizona Judicial Court Automated Case System (AJCAS) in April 2018.
- A triennial audit of the court's finance and minimum accounting standards was conducted by an independent agency in February 2019.

2019 - 2020 Goals

- Complete requirement of court security standards, which includes parking lot fencing and building barriers.
- Continue to improve and maintain security system equipment and procedures.
- The court is seeking grant funding for required security improvements for fencing, additional cameras and additional court officers.
- Continue to collect outstanding restitution to victims, a current total of \$280,468.
- Work with other entities to improve court processes, reduce paper and provide fair and impartial justice.
- Research the capability of video remote interpreter services.

MUNICIPAL COURT				
	<u>17/18 Actual</u>	<u>18/19 Adjusted Budget</u>	<u>18/19 Estimate</u>	<u>19/20 Budget</u>
Personal Services	1,293,259	1,378,992	1,421,918	1,475,872
Operating	402,896	552,395	548,694	565,558
Capital Outlay	-	25,000	25,000	-
	1,696,155	1,956,387	1,995,612	2,041,430

For fiscal year 2019-2020, Municipal Court presents a budget of \$2,041,430, an increase of 4.35% from last year's budget. The increase in personal services can be attributed to pay increase and the increase in pension cost for elected officials while the operating cost remained relatively flat.



MUNICIPAL COURT				
	<u>17/18 Actual</u>	<u>18/19 Adjusted Budget</u>	<u>18/19 Estimate</u>	<u>19/20 Budget</u>
General Fund	1,686,237	1,819,387	1,860,612	1,904,430
Public Safety Tax	-	-	-	-
Grant Funds	9,918	137,000	135,000	137,000
Equipment Replacement Fund	-	-	-	-
	1,696,155	1,956,387	1,995,612	2,041,430

City Administration

City Administration staff manage the City’s resources to implement City Council goals and objectives, to meet the needs of City of Yuma residents and visitors, and to ensure the integrity of the municipal governing process.

The City Administrator is appointed by the City Council to serve as the City’s chief administrative officer. The City Administrator serves as an advisor to Council and ensures that City staff implements policy made by Council. All City staff work under the direction of the City Administrator.

The overall City Administration budget covers salaries and associated costs for 57 full-time personnel. There are seven budgetary divisions: Administration, Media & Public Affairs, Heritage Area, City Clerk’s Office, Elections, Economic Development and Facilities Maintenance.

AUTHORIZED PERSONNEL	FY 17/18	FY 18/19	FY 19/20
Administration	8	8	11
Community Relations	5	5	4
Heritage Area Development	3	3	3
City Clerk	4	4	4
Economic Development	1	1	1
Facilities Maintenance	20	22	34
TOTAL	41	43	57

The Administration division manages the overall resources of the City, ensures the implementation of Council policy, guides citywide organizational development, monitors progress toward objectives and administers the city debt policy programs.

The Media & Public Affairs staff provides information to the citizens of Yuma and international / national/regional/local media outlets about City and community initiatives, projects and events. The team involves the City, and other organizations whenever possible, in regional efforts designed to foster good will and promote community-wide communication opportunities.

The Heritage Area Division provides City staff and operational support by contract to the Yuma Crossing National Heritage Area Corporation, a non-profit local management entity established in accordance with the federal law creating the Heritage Area. This funding is part of the local match required for the Heritage Area to receive federal funding through the National Park Service. The staff works with the Heritage Area Board of Directors and other stakeholders to implement the Plan for the Yuma Crossing National Heritage, which was adopted in 2002. The staff also manages the riverfront redevelopment project north of 1st Street on behalf of the City of Yuma, coordinating with the private developer. When state budget cuts threatened the closure of the two state historic parks in Yuma in 2009, the Heritage Area assumed operational responsibility for both the Territorial Prison and the Quartermaster Depot.



The City Clerk is one of four positions whose responsibilities are defined by the City of Yuma Charter. This division administers and safeguards the integrity

of the municipal governing process and oversees City elections and election processes. The division also provides for public access to city records and documents, affixes the City seal on official documents, posts meeting notices, prepares City Council agendas, and records and maintains minutes of all City Council proceedings.

The Election division was established to allow for funds based on the contractual agreement between the City and Yuma County which can vary with each election. The separate fund allows the budget for the City Clerk's office to be more accurately reported.

The Economic Development Division is thriving as new relationships are being built and encouraged to join our community. Working closely with Great Yuma Greater Yuma Economic Development Corporation success and growth are in the air.

The Facilities Management Division is responsible for the repairs, maintenance, and ongoing care of 814,000 square feet of buildings, as well as surrounding landscaping and parking areas. The Facilities Management Division manages work requests, maintenance and repair, preventive and predictive maintenance, and custodial support services.

2018-2019 Accomplishments

Administration

- Initiated Construction of the new Fleet Maintenance Facility scheduled for final completion in the summer of 2019.
- Deployed several test devices for the new anyCOMM smart city project. Full deployment is scheduled for the Fall of 2019.
- Assisted with the awarding of grants to pay for improved infrastructure, including the Riverfront Development and City Parks.
- Greatly expanded size and scope of the downtown [Heritage Festivals](#) events.
- Continued to work closely with our downtown merchants to improve communication and our collaborative efforts.
- The position of Director of Strategic Initiatives, who leads cross functional teams throughout the enterprise working on both near term and long range plans for the City of Yuma, was added this year. The ITS Network Engineer was transferred into the City Administration division to assist with the initiatives.
- To assist in facilitating economic development within the City and the region, the position of Intergovernmental Affairs Coordinator joined the Administration team.

Media & Public Affairs

- Expanded partnerships with local media in accordance with our media relations efforts by collaborating with local TV news stations on City-sponsored events such as the annual [Back to School Rodeo](#) and [Fiestas Patrias](#). This increased exposure for these events without creating an additional expenditure for advertising.
- Continued to expand number of Facebook followers.
- Increased production of online videos and introduced live social media video streams and presentations into our communications assets.
- Provided on-the-spot coverage for City-hosted events on social media platforms.
- Broadcast 50 live radio programs in morning drive time on one of the area's top six commercial radio stations.
- Partnered with a local Spanish TV news station to have a recurring segment on the channel featuring a City spokesperson to share City news, events, updates and activities.
- Aided City leadership in maintaining communication with government counterparts in the U.S.-Mexico region, hosting related events for partnerships in the megaregion amongst public/private sector leaders, and engaged additional cities and towns in Baja California and the Imperial Valley.
- Managed press conferences, media coverage and communications in English and in Spanish for dignitaries at numerous "[4FrontED](#)" events led by the mayor.

City Clerk

- Conducted the 2018 Special Election of Proposition 411, in conjunction with the Arizona Governor election, with a 73.9% voter turnout.
- Coordinated and prepared the City Essential Records list, per statutory requirement, for submission to the Arizona State Library Archives and Public Records.
- Assisted IT in creating a centralized location for City Boards & Commission agendas and minutes.
- Created on line fill forms for election documents, campaign finance and other forms for added customer convenience.
- Processed 342 public records requests.
- Published 49 legal notices.
- Prepared minutes for 71 Council meetings.
- Attended 71 Council meetings.
- Processed 221 resolutions/ordinances/contracts.
- Accepted and processed 83 liquor license applications.
- Posted over 300 Council/Boards & Commission/other agendas.

Yuma Crossing National Heritage Area

- Worked with Quechan Indian Tribe on the successful completion of an assessment and mini-master plan for the restoration of Fort Yuma, which is part of the Yuma Crossing National Historic Landmark.
- Completed brownfields assessments and created a redevelopment plan for Old Town South, featuring a vision for a downtown university campus, as well as assist in grant application for funding of same.
- Assisted with successful grant application for funding from APS for Multiversity start-up.
- Worked with the Alliance of National Heritage Areas to preserve and enhance federal funding and advanced national program legislation for all National Heritage Areas. This is an ongoing goal which is still moving through Congress. New bill – HR 1049 has 86 co-sponsors, and a Senate funding bill has already been signed onto by 20 senators and counting.
- Secured Arizona State Parks & Trails funding for infrastructure restoration work at the Yuma Territorial Prison and Colorado River State Historic Park.
- Maintained operational self-sufficiency at the [Yuma Territorial Prison State Historic Park](#), requiring no federal, state or city funding.
- Secured funding from Arizona Dept. of Forestry & Fire Mgt., and collaborated with the City of Yuma Parks and Recreation (P&R) department to restore 3200 lineal feet of bank line and are in the process of restoring 28 acres of riparian habitat within the lower bench of the West Wetlands.
- Coordinated with P&R to secure funding from Gowan Company for the completion of the Gowan Grove project. Over 500 Gowan volunteers planted over 700 trees and shrubs on seven acres of the West Wetlands adjacent to Playa Linda Beach.

Economic Development

- Working with the Greater Yuma Economic Development Corporation ([GYEDC](#)) MPW Industrial Services announced their decision to construct their southwestern operations facility in the Yuma Commerce Center. MPW provides a range of services including industrial cleaning, water purification, environmental and container management services, and designs and builds customized tooling to service its clients. The Yuma facility will serve MPW clients on the West Coast, in the Pacific Northwest, and Rocky Mountain areas. The company is building a 30,000 square foot facility, making a capital investment of nearly \$9 million, creating 44 jobs with an average annual pay of more than \$45,000. Construction on the new facility will be completed in July 2019.
- Actively engaged in the growth and continuing operations of 4FrontED with efforts related to bylaw review, staffing, and website development. 4FrontED will has a new executive director and a newly designed website to assist in regional efforts to compete for new jobs and capital investment.

- Worked with Yuma County communities and the County to prepare an Investment Prospectus to facilitate development in Yuma's newly designated Opportunity Zone (2017 Tax Cuts and Jobs Act). The Prospectus has been completed and is awaiting printing.
- Organized and held an Opportunity Zone Forum to inform developers, investors and businesses of the use and benefits of the new Opportunity Zone legislation.
- Assisted with organizing a regional/binational economic development summit in Yuma. The event goal was to advance regional cooperation among entities in Yuma County, Imperial County (CA), Mexicali (Baja California) and Sonora. Over 80 people attended the daylong event to learn of regional assets and strengths in economic development, tourism, and education/workforce.
- Initiated an email business attraction outreach campaign to over 200 food processing companies located in central and southern California.
- Coordinated City efforts with the Arizona Department of Veterans Services in support of the new 80 bed Veterans Home which will go to construction in July 2019. The facility will employ approximately 125 people at completion.
- Led City efforts with Almark to construct improvements to 36th Street. An economic development agreement was signed by ST Partners (Almark) and the City. With the completion of the street and sewer line improvements, Almark will start operations in its new 120,000 square foot food processing facility generating over 100 new jobs.

Facilities Maintenance

- Integrated building HVAC controls into one building control system platform to improve efficiency and reduce labor cost.
- Completed the remodeling work for the new Peace Officer Training Facility located at the Ray Croc Sports Complex.
- Worked with Parks & Recreation staff renovating several maintenance buildings at the Desert Hills Golf Course.
- Completed the implementation of the City's new enterprise asset management system (Lucity) in the department.
- Performed significant maintenance projects in-house to reduce costs and improve quality. These include parking lot resealing, crack sealing, and roof coatings to prolong the life of the roofs and parking lots.

2019-2020 Goals

Administration

- Continue to increase attendance at downtown events, including [Heritage Festivals](#).
- Increase the communication between the City and the downtown merchants by hosting merchant meetings every other month. These meetings will focus on the merchant's needs, goals, and challenges that arise. This venue will also be used for disseminating City information to the downtown merchants and for the merchants to express their priorities with City staff.
- Define and implement a tracking measurement for each downtown event to evaluate the success.
- Select a promoter to assist with finding new and diverse talent for each downtown festival.
- Refine the current City of Yuma branding guide and implement a strategy to maintain consistency with our brand and messaging in regards to our website, event calendar, and social media.
- Collaborate and review current marketing / advertising contracts.
- Review the possibility of centralizing marketing, advertisement, and event funds and resources.
- Increase the number of grants the City receives to pay for increased, improved or enhanced services or infrastructure.

Media & Public Affairs

- Streamline communications efforts to make major City news announcements available to all through the user's preferred platform.
- Work with area reporters to enhance their understanding of the City organization, staff members and their roles to improve the accuracy of their reporting on City stories.
- Update social media policies.

- Improve the quality of images, video and multimedia content shared on all platforms.
- Seek additional strategies and tactics for informing and engaging citizens.
- Create coordinated communication campaigns that include all City owned media assets and earned media sharing and partnerships with local news media.

City Clerk

- To successfully administer the 2019 Candidate election.
- Strive to better communicate election processes to the public, through internal and external media sources, with the hope of increasing City voter turnout.
- To promote trust in local government by being fair and impartial to all citizen's.
- To provide timely and accurate responses on all public record requests.
- Revisit internal processes to better our efficiencies at serving the public.
- Work towards the vision of placing approved City documents on web for public access through the document management system.
- Review current services and the associated costs to assure the City is receiving the appropriate reimbursements.

Yuma Crossing National Heritage Area

- Pursue funding with Quechan Indian Tribe to undertake restoration projects at Fort Yuma, which is part of the Yuma Crossing National Historic Landmark.
- Continue supporting the City with the redevelopment plan for Old Town South, featuring a vision for a downtown university campus.
- Develop new strategies to enhance the visitor experience at the Colorado River State Historical Park and Yuma Territorial Prison.
- Leverage A S P & T funding for infrastructure restoration at YTP & CRSHP to enhance
- Continue working with the Alliance of National Heritage Areas to preserve and enhance federal funding and advanced national program legislation for all National Heritage Areas. This is an ongoing goal which is still moving through Congress. New bill – HR 1049 has 86 co-sponsors, and a Senate funding bill has already been signed onto by 20 senators and counting.
- Create fresh branding for the YCNHA, including Spanish language materials.

Economic Development

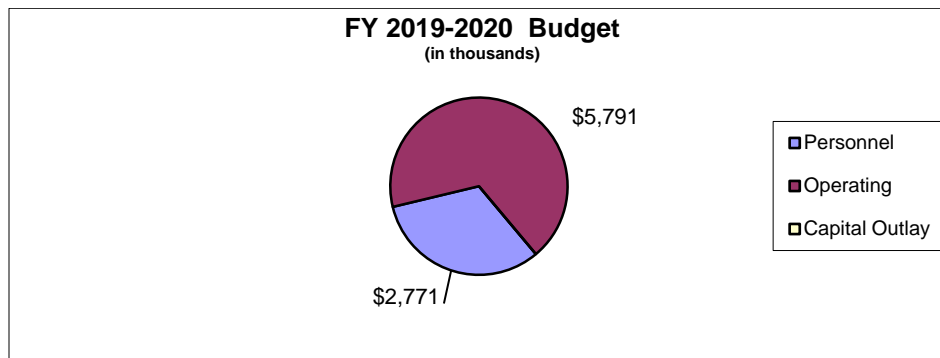
- Job creation: 100 new jobs (non-retail); 75% of new jobs created/facilitated by the Office of Economic Development (OED) are from the City's target industries - advanced manufacturing, food processing, aerospace/defense, distribution, renewable energy.
- Wages: Average wage of new direct jobs assisted by OED meets or exceeds the average county wage (\$34,420); 20% of all new direct jobs exceed average county wage by more than 10%.
- Capital investment: Total capital investment of all projects assisted by OED exceeds \$25 million.
- Plan and execute a target industry outreach marketing program to California.
- Develop an expanded economic development website to assist in marketing the City to out of state businesses.

Facilities Maintenance

- Provide for and continuously improve the process for the delivery of building maintenance, custodial services, and skilled trades to meet the facility needs of the City of Yuma.
- Provide for a safe, energy efficient, clean, and well maintained interior environment contributing to the success of the staff and the citizens of Yuma.
- Facilities Management will be good stewards of all resources entrusted to their care.
- Repair and replace several parking lots at City facilities.
- Buildout additional offices in the Legal Department for the relocation of staff.
- Replace the pool filtering system at Kennedy Pool.
- Buildout three additional offices for Finance staff.
- Add the new Fleet Services building to our cleaning and maintenance services.
- Replace roll up doors at Fire Station 4 and flooring at multiple Fire Stations

CITY ADMINISTRATION				
	<u>17/18 Actual</u>	<u>18/19 Adjusted Budget</u>	<u>18/19 Estimate</u>	<u>19/20 Budget</u>
Personal Services	2,357,837	2,513,962	2,753,613	2,771,307
Operating	1,174,278	3,257,140	1,256,112	5,790,525
Capital Outlay	-	-	-	-
	3,532,115	5,771,102	4,009,725	8,561,832

For fiscal year 2019-2020. The City Administration department presents a budget of \$8,561,832, an increase of 48.29% from last year's budget. The increase in personal services can be attributed to two new positions in the department for strategic initiatives. There was an increase in the number of employees in the facilities division however, these staff members' salaries are budgeted in the respective departments to which they provide direct services. Operating cost increased as a result of grant contingency funding.



CITY ADMINISTRATION				
	<u>17/18 Actual</u>	<u>18/19 Adjusted Budget</u>	<u>18/19 Estimate</u>	<u>19/20 Budget</u>
General Fund	2,980,938	3,276,305	3,502,219	3,662,554
Riverfront Redevelopment Fund	-	-	-	-
City Road Tax Fund	28,026	27,134	28,337	27,684
Public Safety Tax Fund	(199)	-	-	-
Two Percent Tax Fund	479,862	483,578	441,553	481,489
Grant Funds	6,622	1,950,168	-	4,355,500
Water Fund	16,374	16,582	17,809	16,918
Wastewater Fund	13,570	13,567	14,797	13,840
Solid Waste Fund	3,922	3,768	5,010	3,847
Equipment Replacement Fund	-	-	-	-
	3,529,115	5,771,102	4,009,725	8,561,832

City Attorney's Office

The City Attorney's Office exists to provide legal and risk management services to the City Council, the City Administrator, and all City departments, offices and agencies in order to promote the health, safety, and welfare of our community.

The City Attorney's Office provides efficient, timely and professional legal advice to the City Council, City Administrator and all City departments and represents the City in all legal proceedings. The City Attorney's office is comprised of a Civil Division and a Criminal Division.

The **Civil Division** of the City Attorney's Office represents and manages all civil court proceedings in various state and federal courts, and for all areas of the law, including but not limited to zoning, contract, public bidding, personnel, bankruptcy, water, real estate, development agreements, environmental, open meeting law, and technology and communications. Additionally, the Civil Division provides a significant portion of the State legislative and lobbying support on behalf of the City and aggressively pursues legislative outcomes that enhances and enables the City of Yuma's ability to provide services to the community. Finally, the Civil Division handles all risk management activities for the City including the negotiation and procurement of all required and necessary City insurance coverages, active liability and loss case investigation and management and the identification of potential areas of liability exposure and loss prevention practices.

AUTHORIZED PERSONNEL	FY 17/18	FY 18/19	FY 19/20
City Attorney's Office	8	9	9
Prosecutor's Office	3	3	3
Total	11	12	12

The **Criminal Division** represents the State of Arizona in the prosecution of criminal misdemeanor offenses that occur in the City of Yuma along with civil traffic cases filed in the City of Yuma municipal court. The Criminal Division is responsible for ensuring the equitable administration of justice while advocating for victim rights and crime prevention. Additionally, the Criminal Division represents the City in all City misdemeanor criminal appeals, special actions, petitions for review, and competency hearings filed in Yuma County Superior Court, Arizona Court of Appeals, and the Arizona Supreme Court.



2018-2019 Accomplishments

Civil Division

- Continued support to City administration on matters involving economic development activities by providing legal advice and drafting of contracts, agreements and applications for development, economic development, redevelopment and grant opportunities.
- Assisted in the rewrite of the City building and fire codes.
- Resolved a number of significant civil litigation matters and tort claims involving various City departments and City employees.
- Staffed and provided legal advice to numerous boards and commissions of the City of Yuma.
- Resolved legal issues relating to 4th Avenue/16th Street redevelopment improvements including the finalization of land transfers.
- Provided legal advice and drafting of development agreement for a new hospitality, retail and residential project.
- Provided victim services, advocacy and restitution to hundreds of victims of criminal activity.
- Successfully lobbied the state legislature for the adoption of laws giving municipalities the authority to address matters of municipal concern, while encouraging the disapproval of state laws that impair the City's ability to provide essential services to the community.
- Provision of legal advice and drafting expertise in sale and acquisition of various interests in real property.
- Provided legal advice and drafting of City policies relating to the use and dissemination of data collected by the City or its vendors.
- Continued process of creating electronic files maintained by City Attorney's Office.
- Provide timely legal analysis of proposed legislation or new jurisprudence impacting the City.

Criminal Division/Police Legal Advisor

- Processed 2,892 criminal/traffic cases through the Yuma Municipal Court, including 564 domestic violence cases and 720 business victim cases, and participated in 315 Pre-Arrestment Negotiation Conferences, in which 76 cases were resolved without the cases proceeding to trial and thereby saving substantial trial time and cost for the Yuma Municipal Court and other City of Yuma department personnel that would have had to testify at trial.
- Mailed in excess of 3,400 letters to crime victims, in which the victims were provided with their victim's rights, court procedures and notice of hearing and trial dates.
- Reviewed for authorization/declination in excess of 1,000 complaint requests from the Yuma Police Department, other City of Yuma departments and outside governmental agencies.
- Provided legal advice and direction to the Yuma Police Department Command Staff and supervisors regarding administrative and operational issues.
- Provided legal advice to police officers conducting active investigations in civil and criminal cases.
- Prepared legal opinions and directives pertaining to court opinions and legislation affecting law enforcement.
- Conducted monthly reviews of newly issued court opinions, from all relevant jurisdictions, and notified YPD Command Staff of those that affect law enforcement performance.
- Prepared and co-presented law enforcement specific legislative update.
- Assisted with the instruction of Courtroom Demeanor course at the Phoenix Regional Police Academy.

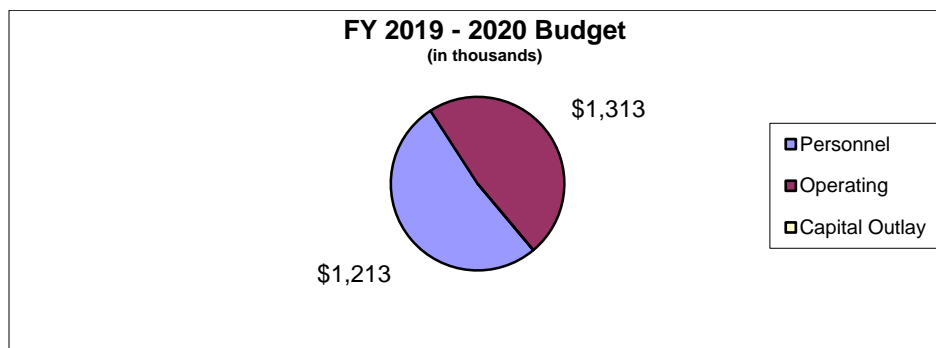
2019-2020 Goals

- Continue to develop strategies to provide efficient and effective business practices for internal and external customers.
- Ensure that all City operations comply with federal, state and local laws.
- Assist in negotiating and drafting transactional documents for City departments including all City contracts and real estate acquisitions and dispositions.
- Coordinate updates and insurance applications for the vetting of next fiscal year's insurance coverage.
- Continue to provide legal analysis of all new jurisprudence relating to the City.
- Provide legal advice and assist in compliance with open meeting laws, conflict of interest laws and public records laws for all City boards and commissions.
- Provide legislative updates to departments regarding significant legislative changes that impact the City.
- Continue excellent client service in the administration of justice.
- Support City staff with enhanced enforcement of city code violations.
- Continue the Pre-Arrest Negotiation process program.
- Continue to provide legal advice and direction to the Yuma Police Department Command Staff and supervisors regarding administrative and operational issues.
- Continue to provide on demand legal advice to police officers conducting active investigations in civil and criminal cases.
- Assist with in-house trainings pertaining to the law, prosecution, civil consequences and courtroom presence.
- Respond to officer-involved-incidents, should any occur.



CITY ATTORNEY				
	<u>17/18 Actual</u>	<u>18/19 Adjusted Budget</u>	<u>18/19 Estimate</u>	<u>19/20 Budget</u>
Personal Services	1,281,747	1,294,730	1,266,978	1,312,810
Operating	876,581	1,261,109	1,183,816	1,213,492
Capital Outlay	-	-	-	-
	2,158,328	2,555,839	2,450,794	2,526,302

For fiscal year 2019-2020, the City's Attorney's Office presents a budget of \$2,526,302, a decrease of 1.16% from last year's budget. Personal services increased slightly as a result of pay increases, while the Insurance Reserve Fund decreased due to continued reductions in litigation expenditures.



CITY ATTORNEY				
	<u>17/18 Actual</u>	<u>18/19 Adjusted Budget</u>	<u>18/19 Estimate</u>	<u>19/20 Budget</u>
General Fund	1,508,977	1,591,893	1,543,916	1,602,318
City Road Tax Fund	48,040	50,395	51,338	51,420
Public Safety Tax Fund	-	-	-	-
Two Percent Tax Fund	-	-	-	-
Grant Funds	9,609	7,002	5,412	-
Water Fund	3,616	3,197	4,424	3,266
Wastewater Fund	2,690	2,404	3,636	2,451
Insurance Reserve Fund	585,396	900,948	842,068	866,847
Equipment Replacement Fund	-	-	-	-
	2,158,328	2,555,839	2,450,794	2,526,302

Information Technology Services Department

The purpose of Information Technology is to enable the City to achieve its business goals and objectives, recognize opportunities to match new technology to evolving business operations, and to promote a technology enabled community in which all residents, businesses and the governmental lines of business have secure, and easy access to high-quality, accurate, relevant information, and Information Services. We are committed to friendly, polite service, and excellence through knowledge and communication. We will provide timely, accurate and thorough assistance for all of your technology needs with efficiency and a smile.

The Information & Technology Services Department (ITS) provides centralized computer and telephony services to the City of Yuma staff, elected officials, peer agencies, and by extension, residents of the community. Our primary objectives are to provide customer services and support, system operation and maintenance, implementation and support of business applications, administrative services, and, using technology, support organizational business goals and objectives. The Department consists of 32 team members operating in three different budget Divisions.

- Administration
- Technical Support
- Radio Maintenance

AUTHORIZED PERSONNEL	FY 17/18	FY 18/19	FY 19/20
Administration	4	5	4
Technical Services	25	24	22
Radio Communications	6	6	6
Total	35	35	32

The Administrative Division provides oversight for the entire Department. The functional areas within this Division include the Management Team, and an Administrative Specialist. Collectively, this team establishes the strategic direction for enterprise technology. The team is responsible for the City's entire technology portfolio using components of industry standard technology management framework models. Project management is also performed by this team, which includes planning, coordination of resources, budget preparation and management, business analysis, tracking and reporting, and contract negotiations.

The Technical Support Division includes the following business units:

Business Applications staff provide design, development, implementation, integration, support and management of the City's Enterprise Resource Planning (ERP) applications, e-government applications available through various web portals, Public Safety applications, and other business specific applications used throughout the City. Geographic Information Systems (GIS) team is a workgroup within this business unit.

Infrastructure staff provide design, implementation, administration, management, and support for the City's entire computing infrastructure. This includes telephony, data communications: core networking, Internet connectivity, E-mail, data management (backup and recovery), servers and workstations, printers, and mobile computing. The infrastructure team provides management, and oversight of the City's overall technology security posture. This includes developing, implementing, and maintaining technology security solutions and corresponding policies and procedures, to be used in managing the City's technology environment.

Service Desk staff provide first point of contact for all technology related services and support requests. They are responsible for resolving tier one support requests at first contact and managing the escalation process to tier two and three if they are unable to do so in a timely manner.



The Radio Maintenance Division (Yuma Regional Communications Services, YRCS) staff provides regional radio communications services to City of Yuma public safety personnel as well as many other government agencies in the Yuma area. Additionally this team has recently taken on the administration of public safety Computer Aided Dispatch (CAD) and Records Management (RM) systems for the City of Yuma and several other government agencies in the Yuma area. In addition, this team has recently taken over administrative oversight for the Yuma County 911 system.

Administration

Management oversight
 Project management and coordination
 Chair technology steering committee
 Strategic and operational planning
 Policy and procedure creation and management
 Budget development and administration
 Cyclical equipment replacement management
 Regulatory Compliance and security awareness training

Data center Management
 Data management
 Telecommunications; telephony, LAN/WAN
 Server and systems
 Collaboration tools
 Disaster recovery preparedness
 Network and perimeter security
 Intrusion detection and mitigation
 Security monitoring

Technical Support

Business Applications business unit:

GIS Services
 Business software and applications analysis
 Business process analysis
 Application design, development, implementation and integration
 Tier two (2) and three (3) business application support
 Report writing
 User interface training

Service Desk business unit

Tier one (1) and two (2) end user support
 Asset management
 User access management
 Contract Management

Infrastructure business unit

Tier two (2) end user support
 Compute device configuration, installation, maintenance, and support
 User access and usability support
 Wiring infrastructure
 Tier three (3) system administration support

Radio Maintenance (YRCS)

Regional Radio Communications design, configuration, installation, maintenance and support
 Public Safety CAD and RMS design, configuration, installation, maintenance and support
 Public Safety business software and applications analysis
 Public Safety business process analysis
 Public Safety application design, development, implementation and integration
 Project execution and coordination

2018-2019 ACCOMPLISHMENTS

Administration

- Conducted five team building exercises and one department retreat.
- Completed 29 of 65 technology projects.
- Implemented Technology Management Framework (phase I).
- Formed Technology Steering Committee.
- Completed city-wide physical inventory, barcoded and scanned equipment.

Technical Support

- Completed over 15,000 support requests (work orders).
- Replaced over 300 edge devices (PCs, network switches, phones).
- Deployed Enterprise Asset Management platform (Lucity) to five City Departments.
- Replaced analog faxing platform with cloud based faxing capability.
- Replaced voicemail system.
- Decommissioned mainframe platform(s), dedicated per user analog fax lines, end of life Microsoft products.
- Implemented comprehensive security patch management strategy.
- Deployed cloud based digital signature solution.

Radio Communication

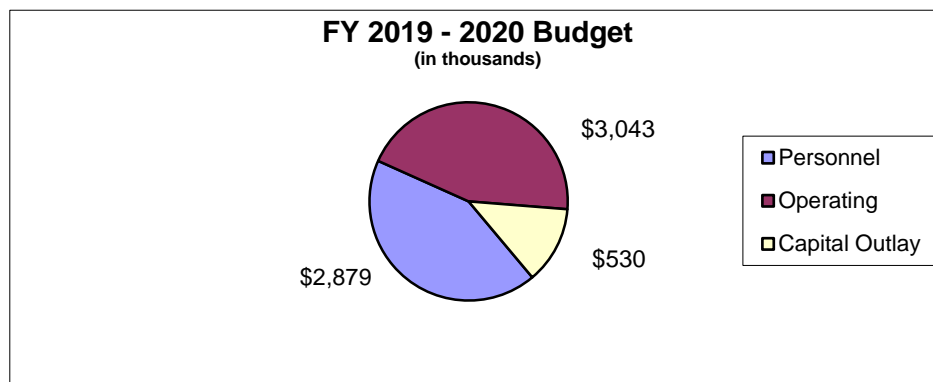
- Performed frequency updates to the regional YRCS microwave and radio networks.
- Upgraded South County microwave loop, increased bandwidth.
- Replaced hardware supporting regional public safety RMS and CAD systems.

2019 – 2020 Goals

- Introduce alternative solutions for technology refresh; cloud, leasing, subscription services.
- Improve city's overall security posture; implement a proactive monitoring and alerting strategy.
- Design and implement an Intranet.
- Centralize and formalize technology related project management.
- Develop and implement performance-reporting dashboard.
- Introduce self-service capabilities, password resets.
- Centralized management of City-wide technology contracts and corresponding budget.
- Implement Technology Management Framework (phase II).
- IT Service Catalog integration.
- Standard Operating Procedures.
- Service Level Agreements (SLA's).
- Performance Measurement.

INFORMATION TECH SERVICES				
	<u>17/18 Actual</u>	<u>18/19 Adjusted Budget</u>	<u>18/19 Estimate</u>	<u>19/20 Budget</u>
Personal Services	2,761,841	3,118,543	2,578,580	2,879,333
Operating	1,784,953	3,274,045	1,685,769	3,042,520
Capital Outlay	929,424	1,052,756	593,811	529,975
	5,476,218	7,445,344	4,858,160	6,451,828

For fiscal year 2019-2020, the Information Technology Services (ITS) department presents a budget of \$6,451,828, a decrease of 13.34% from last year's budget. The reduction of capital outlay is reflective of the decision to lease versus directly purchase IT equipment. New equipment increases reliability and sustainability of core IT services which subsequently enables staff to be more productive and efficient with less full time personnel resources reflected in the 7.67% decrease in personal services.



INFORMATION TECH SERVICES				
	<u>17/18 Actual</u>	<u>18/19 Adjusted Budget</u>	<u>18/19 Estimate</u>	<u>19/20 Budget</u>
General Fund	3,283,768	3,580,971	3,138,712	3,055,907
Grant Funds	78,895	53,886	-	-
Yuma Regional Communications System Fund	1,831,042	2,529,537	1,719,448	2,339,971
Yuma Regional Communications System Grant Fund	282,513	1,280,950	-	1,055,950
Equipment Replacement Fund	-	-	-	-
	5,476,218	7,445,344	4,858,160	6,451,828

Finance Department

We, as a team, provide financial systems and operational support to assist our customers in achieving their goals.

The Finance Department consists of four divisions that serve the public and all other City departments.

The Administration Division oversees the financial activities of the City while providing direction and policy to the Department. This division also directs the City's investment program, manages the City's treasury functions, administers the City's bond program working with the Municipal Property Corporation, and produces the Annual Budget.

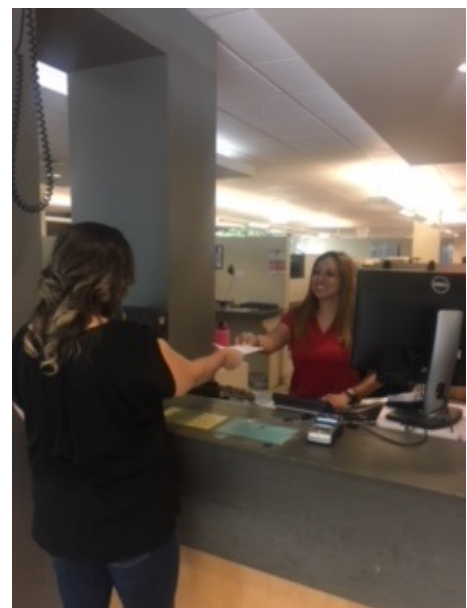
AUTHORIZED PERSONNEL	FY 17/18	FY 18/19	FY 19/20
Administration	3	3	3
Customer Services	8	8	8
Purchasing Division	7	7	7
Accounting	12	12	14
Total	30	30	32

The Customer Services Division primarily processes utility billings and payments and administers business licenses. Customer Services also administers the City's online utility management system myUMA. This online software allows customers to opt-in to electronic statements, set up recurring payments or process one-time payments. We strive to provide all customers with the best possible customer service both on the phone and in person at City Hall.

The Purchasing Division serves as the City's purchasing and contracting agent in order to acquire supplies, equipment and services for all city departments. The purchasing and contracting processes are facilitated by the issuance of solicitations, contracts, purchase orders and direct purchases. The division provides professional guidance, advice, and oversight to departments in acquiring goods and services related to delivering core services. They also assist in contracting for professional and construction services for capital projects. In addition, the staff provides citywide training to employees who are involved with procurement. The Purchasing Division also manages the City's mail and distribution services. When time and space permits, two live auctions are held annually and several on-line auctions take place throughout the year.

The Accounting Division handles the City's general ledger, accounts payable, accounts receivable, grant accounting and reporting, payroll and revenue collections. Staff Accountants work closely with all other City departments to ensure accurate reporting of expenditures made throughout the year. The Accounting Division prepares financial reports throughout the year to aid City management staff in financial decision-making, as well as the City's Comprehensive Annual Financial Report. Staff members of the Accounting Division prepare for and coordinate an intensive annual audit, and provide accounting-related assistance on a wide variety of citywide projects.

Click [here](#) to view the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2018.



2018-2019 Accomplishments

Administration

- Developed electronic forms submission process to reduce paper.
- Received the City's 15th GFOA Distinguished Budget Presentation Award for the 2018-2019 Budget Year.

Customer Service

- Implemented ONLINE Utility Exchange to develop a fair deposit structure. This allows the City to collect a deposit for utility services based upon each customer's credit worthiness.
- Updated City of Yuma web page to include detailed instructions on documentation required to establish service. The additional information provided to our customers results in a smoother experience.
- Staff developed a virtual white board for interaction with the customer service field crew. This has improved efficiencies as the staff was previously working on a physical white board requiring them to leave their work station multiple times throughout the day.
- Entered into a partnership with DocuSign to allow electronic signatures of customers unable to come into the office to establish services.
- Researched system capabilities for budget billing or more commonly known as "equalizer billing" and determined our current operating system is not capable of handling budget billing at this time.

Purchasing

- Updated solicitations and contracts to comply with current procurement requirements.
- Updated procedures manual and instructions to comply with procurement guidelines and best practices.
- Reduced paper waste by filing solicitations and contracts electronically.
- Implemented Job Order Contract solicitation methodology and awarded 18 contractors on six Job Order Contracts.
- Implemented electronic signature process for amendments and cooperative purchase agreements.
- Processed approximately 144 contracts/solicitations as of April 10, 2019.
- Processed approximately 609 purchase orders as of April 10, 2019.

Accounting

- Received the City's 36th Certificate of Excellence in Financial Reporting from the Government Finance Officers Association.
- Implemented ACH payments for employee travel, per diem and reimbursements, thereby eliminating an estimated 700 to 800 paper checks
- Achieved 85% of cross-training goals in order to improve efficiencies and eliminate down time, including new staff members.
- Implemented the use of the bank reconciliation module within the financial software system, eliminating lengthy manual processes and creating more efficient use of staff time.
- Implemented strategies that reduced paper consumption by 50% as we continue to reduce costs.
- Prepared and submitted City's Comprehensive Annual Financial Report (CAFR) to GFOA for consideration for the City's 37th Certificate of Achievement for Excellence in Financial Reporting.

2019-2020 Goals

Administration

- Continue to further develop methods for streamlining and digitizing financial documents to reduce manual processing and paper waste.
- Receive the City's 16th GFOA Distinguished Budget Presentation Award for the 2019-2020 Budget Year

Customer Service

- Explore system capabilities to send email blast to delinquent customers to advise on upcoming disconnect date.
- Develop a new resident welcome package to include City Services information as well as community information.
- Continue to develop DocuSign to include Commercial Account set-ups.
- Improve the current utility services disconnection of services request to allow for an electronic process. This will give our customers additional flexibility versus visiting City Hall.

Purchasing

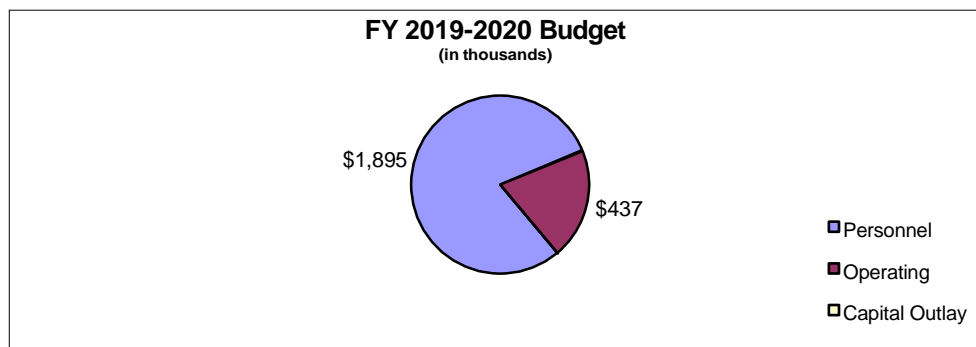
- Provide purchasing education to end users and key personnel to ensure adherence to purchasing guidelines and best practices.
- Implement new online software for solicitations in order to streamline process and reduce paper waste.
- Implement an on-line training class for new purchasing cardholders.
- Continue to refine policies and procedures to streamline the purchasing process.
- Provide digital forms for internal users to eliminate paper waste.

Accounting

- Continue cross-training staff to improve efficiencies and eliminate down time due to time off with a goal of all essential duties having a minimum of two fully trained staff members.
- Continue to develop and implement strategies to streamline and reduce paper consumption by 90% throughout the Accounting division.
- Implement citywide paperless travel voucher system, which will streamline the process for the employee while saving cost for the City.
- Implement ACH payment processing for Vendor Payments as a cost saving process for the City.
- On-board two new positions allowing rebalancing of the accounting functions to create a more efficient and effective division.

FINANCE				
	<u>17/18 Actual</u>	<u>18/19 Adjusted Budget</u>	<u>18/19 Estimate</u>	<u>19/20 Budget</u>
Personal Services	1,678,337	1,719,386	1,762,822	1,895,220
Operating	337,174	429,834	422,495	437,305
Capital Outlay	-	-	-	-
	2,015,511	2,149,220	2,185,317	2,332,525

For fiscal year 2019-2020. The Finance Department presents a budget of \$2,332,525, an increase of 8.53% from last year's budget. The increase in personal services is a result of increased personnel with the addition of two full time employees to the Accounting Division. The operating expense increase is attributed to cost of setting up new employees work areas as well as increased printing cost for new resident welcome booklets.



FINANCE				
	<u>17/18 Actual</u>	<u>18/19 Adjusted Budget</u>	<u>18/19 Estimate</u>	<u>19/20 Budget</u>
General Fund	2,015,511	2,149,220	2,185,317	2,332,525
Grant Funds	-	-	-	-
Equipment Replacement Fund	-	-	-	-
	2,015,511	2,149,220	2,185,317	2,332,525

Human Resources Department

Human Resources is a committed partner in providing services while supporting and empowering ourselves, our co-workers and our community.

The Human Resources Department provides a full range of Human Resource Management Services for the employees and residents of the City. These activities include recruitment, compensation and classification, compliance with employment laws, workers compensation, medical and military leave, health benefits, and other activities designed to enhance workplace fairness and the City's ability to attract and retain quality employees. Additionally, the department coordinates programs related to Environmental Health and Safety Compliance; these programs include facility and process inspections, and employee training.



AUTHORIZED PERSONNEL	FY 17/18	FY 18/19	FY 19/20
Human Resources	12	12	12
Total	12	12	12

2018 - 2019 Accomplishments:

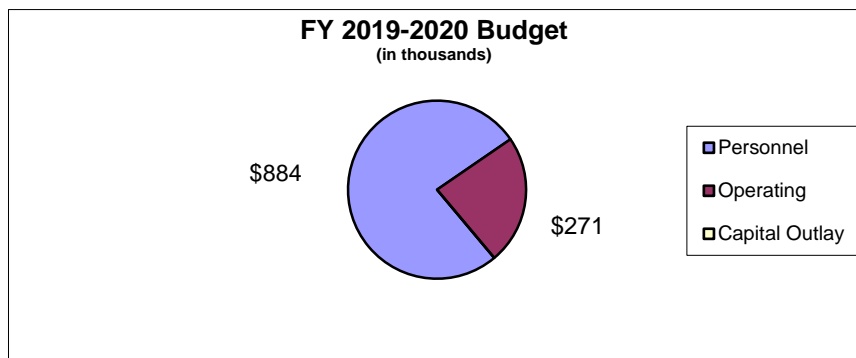
- Implemented first Wellness Incentive Program, encouraging employees to obtain physical exams.
- Reduced turnover by 1.9%, ending 2018 with a 9% turnover rate.
- Reduced the number of industrial claims from 100 to 89.
- Offered 53 new training opportunities with 727 employees attending.
- Processed over 9000 employment applications, filling 437 vacancies throughout the year.

2019 – 2020 Goals:

- Improve new hire background process with a streamlined program.
- Build safety program and training opportunities to reduce number of industrial injury claims.
- Build upon existing Wellness Program to continue to reduce health insurance costs.

HUMAN RESOURCES				
	<u>17/18 Actual</u>	<u>18/19 Adjusted Budget</u>	<u>18/19 Estimate</u>	<u>19/20 Budget</u>
Personal Services	854,312	864,889	878,591	884,092
Operating	226,984	268,253	248,651	270,729
Capital Outlay	-	-	-	-
	1,081,296	1,133,142	1,127,242	1,154,821

For fiscal year 2019-2020, the Human Resources Department presents a budget of \$1,154,821, an increase of 1.91% from last year. The increase in personal services can be attributed to pay increases with the operating cost staying relatively flat.



HUMAN RESOURCES				
	<u>17/18 Actual</u>	<u>18/19 Adjusted Budget</u>	<u>18/19 Estimate</u>	<u>19/20 Budget</u>
General Fund	1,077,679	1,130,065	1,127,242	1,154,821
Grant Funds	3,617	3,077	-	-
Equipment Replacement Fund	-	-	-	-
	1,081,296	1,133,142	1,127,242	1,154,821

Department of Community Development

The Department of Community Development (DCD) is committed to enriching the quality of the natural and built environment for existing and future residents, in partnership with the community, through proper planning, development and building practices. The Department strives for responsible, responsive and creative solutions to meet the current needs of customers and the City, while planning for future generations.

The Department of Community Development (DCD) promotes a culture where staff and customers work in partnership to create and sustain a better quality of life and environment in which to live, work, and play. Through the actions of its Community Planning, Building Safety and Neighborhood Services Divisions, the department plans for growth, development, and prosperity; reviews and approves development plans and building permits; responds to issues related to health and safety; and promotes attractive, diverse neighborhoods that provide a full range of housing opportunities.

AUTHORIZED PERSONNEL	FY 17/18	FY 18/19	FY 19/20
Administration	2	2	2
Building Safety	20	20	20
Neighborhood Services	9	8	8
Community Planning	13	12	11
Total	44	42	41

The Building Safety Division provides services needed to meet the needs of all the construction activity in the City. Through a multi-faceted on-line permitting process, staff reviews building plans, issues building permits, performs construction inspections, and meets with the public to ensure compliance with the City Council-adopted codes. This last year, the Building Safety Division issued 6,300 construction permits, including 486 new single-family homes, with \$132 million in construction valuation. As part of the Building Safety Division, Code Enforcement provides enforcement of the building and zoning codes of the City through an education-focused process. Code Enforcement continues to focus on eliminating dilapidated and unsafe buildings, while utilizing Clear-Boarding (a clear polymer sheet) to secure (board up) vacant structures



The Neighborhood Services Division creates healthy neighborhoods by improving the quality of life for residents, particularly those with low and moderate incomes. In partnership with the community, Neighborhood Services develops and implements creative strategies for attractive and diverse neighborhoods. The City receives Community Development Block Grant (CDBG) funds from the US Department of Housing and Urban Development (HUD) which are used to improve neighborhoods in the City of Yuma. Neighborhood Services also serves as the Lead Entity for the Yuma County HOME Consortium, providing administrative oversight for HOME funding from HUD. HOME funds are used to preserve and create affordable housing throughout Yuma County.

The Community Planning Division provides comprehensive planning services to the community on issues related to land use, physical design, historic preservation, and community facilitates. Community Planning is responsible for administering the zoning code and ensuring that such codes are in keeping with the goals and priorities of our community. As a means to protect our single-family residential neighborhoods, an update to the zoning code was recently adopted which addresses the addition of Corner Markets within the Infill portion of the City. Long Range Planning staff prepares updates to the General Plan, develops new and revised policies to guide the City's growth, and adds land area to the City's jurisdiction through annexations. Current Planning staff reviews all business license applications to ensure that intended land uses are consistent with the zoning code. In addition, the Planning staff attended 289 Pre-Development Meetings (PDMs) last year. These meetings provide an opportunity for staff and property owners, developers, and business owners to discuss proposed development projects and work through potential issues before money is spent on project design. Planners also provide staff support to the Planning and Zoning Commission, the Design and Historic Review Commission, and the Hearing Officer.

2018-2019 Accomplishments

Building Safety

- Successfully adopted the 2018 International Building Codes:
 - Provided multiple comprehensive code training sessions for the construction community.
- Implemented and expanded a staff safety training program to include office personnel.
- Developed an on-site inspection for all properties in the Infill Overlay District to occur before or after a PDM.

Neighborhood Services

- Year 3 of the Revitalization Plan for the Mesa Heights Neighborhood. Cumulative accomplishments in Mesa Heights include:
 - 102 rental properties inspected and certified.
 - 782 Code violations abated.
 - 61 dumpsters were provided to residents and 72 tons of trash removed.
 - 5 inoperable vehicles were removed.
 - 6 severely dilapidated structures demolished.
 - 20 owner-occupied homes rehabbed which included 12 major rehabs, 4 minor rehabs and 4 total reconstructions.
 - Harvard Street sewer project expected to go to bid in the fourth quarter.
 - Mesa Heights Apartments completed and fully occupied.
- City-wide efforts include:
 - 9 minor housing rehabilitations.
 - 1 major housing rehabilitation.
 - 2 full house reconstructions during the year.
- Implementation of HOME program county-wide with programs for:
 - Down payment and closing cost assistance.
 - New construction for homebuyers.
 - New construction for affordable rental.
 - Rehab for owner-occupied single family residences.
 - Tenant-based rental assistance.

Community Planning

- Continued work on the Company Housing Ordinance.
- Began work developing the Tree and Shade Master Plan.
- Successes of the Infill Overlay District:
 - Adoption of the Corner Market Ordinance.
 - Increase in new residential construction.
 - Construction of accessory dwelling units.
 - Reduction in the number of chronically vacant lots in the City core area.
- Update to the Bicycle Facilities Master Plan.

2019-2020 Goals

Building Safety

- New implementation of CSS portal for better service to our online customers.
- Develop new proposals for permit technicians to stream line process and provide better consistency.
- Prepare to review the updated trade codes.
- Enhance our “contractor inspection program” for better quality control.

Neighborhood Services

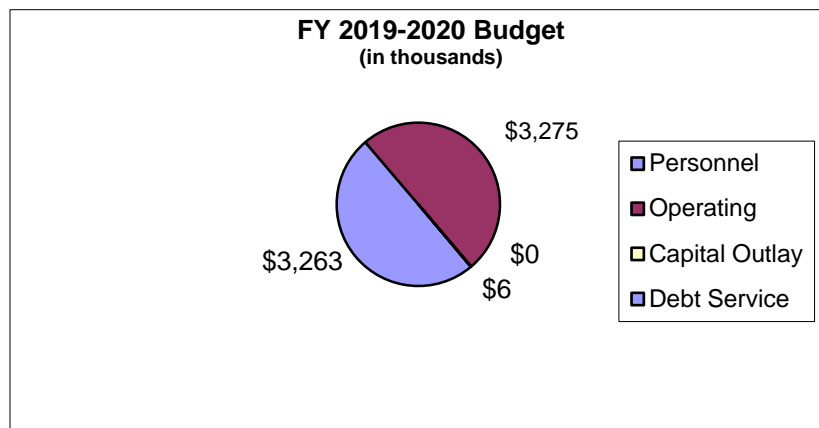
- Harvard Street sewer project completed, allowing 20 homes to connect to sanitary sewer.
- Enhanced code enforcement and Rental Inspection at mobile home parks in Mesa Heights.
- Install 35 additional street lights in Mesa Heights.
- Complete repairs on 15 owner-occupied homes.
- Develop a Façade improvement program for small businesses in Mesa Heights.
- Complete improvements to Joe Henry Optimist Center outdoor basketball courts.

Community Planning

- Adopt the Tree and Shade Mater Plan.
- Adopt the Company Housing Ordinance.
- Update the Mobile Food Vending Code.
- Continue Census 2020 efforts.
- Begin work on the 2022 General Plan update.

COMMUNITY DEVELOPMENT				
	<u>17/18 Actual</u>	<u>18/19 Adjusted Budget</u>	<u>18/19 Estimate</u>	<u>19/20 Budget</u>
Personal Services	2,980,981	3,281,045	3,038,620	3,262,651
Operating	1,104,728	3,312,100	2,144,553	3,275,360
Capital Outlay	72,473	26,000	-	-
Debt Service	-	-	-	6,000
	4,158,182	6,619,145	5,183,173	6,544,011

For fiscal year 2019-2020, the Community Development department presents a budget of \$6,544,011, a decrease of 1.13% from last year's budget. The slight decrease in personal services can be attributed to lower salaries through attrition. The decision to transition into lease vehicles versus purchasing has resulted in lower operating cost while new debt service is reported for the lease.



COMMUNITY DEVELOPMENT				
	<u>17/18 Actual</u>	<u>18/19 Adjusted Budget</u>	<u>18/19 Estimate</u>	<u>19/20 Budget</u>
General Fund	3,214,507	3,453,450	3,182,871	3,468,876
Grant Funds	943,675	3,139,695	2,000,302	3,075,135
Equipment Replacement Fund	-	26,000	-	-
	4,158,182	6,619,145	5,183,173	6,544,011

Public Works Department

The Public Works Department pledges continuous improvement through high performance, customer service, communication, innovations and teamwork for the needs and requirements of the citizens and visitors of Yuma, as well as our neighboring communities. The Department is committed to providing the highest quality, effective and environmentally sound public services to our residents.

In order to provide a wide range of services efficiently and effectively to the citizens of Yuma, the Public Works Department is organized into the following service areas:

Street Division: is charged with maintaining a vast City infrastructure that includes approximately 400 centerline street miles, providing a safe drivable street surface, and maintaining the landscaping, storm drains and other aesthetic attributes of our street network.

- Asphalt maintenance
- Traffic signs and markings
- Street sweeping
- Right-of-way maintenance
- Signals and Street lighting
- Concrete repairs for sidewalks, curbs & gutters

AUTHORIZED PERSONNEL	FY 17/18	FY 18/19	FY 19/20
Fleet Services	18	18	18
Solid Waste	14	15	16
Street Maintenance	54	51	51
Total	86	84	85

Solid Waste Division: is responsible for solid waste and recycling collections within the City. We serve approximately 24,000 residential customers. In addition, the division oversees environmental programs such as the annual Neighborhood Clean Up campaign, Christmas Tree Recycling Program, and the Yuma Area Household Hazardous Waste (HHW).

- Residential collection
- Curbside recycling
- Container maintenance
- Bulk pick ups

Fleet Services: manages and provides preventive maintenance and automotive repairs to a fleet of approximately 860 vehicles and equipment. To include technical repairs to City wide generators and pumps;

- Public Safety vehicle repairs (Police & Fire)
- Solid Waste collection trucks
- Parks & Recreation vehicles & large mowers
- City wide vehicle maintenance



2018-2019 Accomplishments

Fleet Services

- Addressed routine questions/issues for a new Fleet Services building.
- Currently processing the service writer activities in anticipation for the new shop.
- Replaced 93 vehicles and equipment such as solid waste collection trucks, vactor trucks, street sweepers and aerial boom trucks.
- 4 mechanics obtained Automotive Service Excellence (ASE) certifications.
- All mechanics are meeting production rates of 75% or better.

Solid Waste

- 26,020 tons of solid waste was collected in 2019.
- 5470 tons of recyclables was collected in 2019.
- Successfully completed implementation of Lucity work order system.
- 1560 residents used the Home Hazard Waste (HHW) program in 2019.
- Finalize the GPS unit for our solid waste collection trucks.

Streets

- Working to complete traffic signal infrastructure upgrades to 6 intersections along the 4th Ave corridor between 1st Street and 28th Street.
- Removed and replaced 80 streetlight poles per our condition audit.
- Applied slurry seal to over 25 centerline miles of roadway.
- Applied polymer modified asphalt sealant to 20.5 miles of roadway.
- Applied Xeriscape landscape to 5 retention basins at Tierra Kino subdivision and 4 retention basins at Sun Crest subdivision.
- "Welcome to Yuma" sign at 16th Street and Interstate 8 was completed at the Northwest corner, brought to us by a partnership between Public Works, Clean and Beautiful Commission and the welding class from Gila Ridge High School.

2019-2020 Goals

Fleet Services

- Move in to the new fleet facility.
- Demolition of the old fleet facility.
- Implement Lucity asset management fleet software.
- Focus on timely Equipment Replacement Program (ERP).

Solid Waste

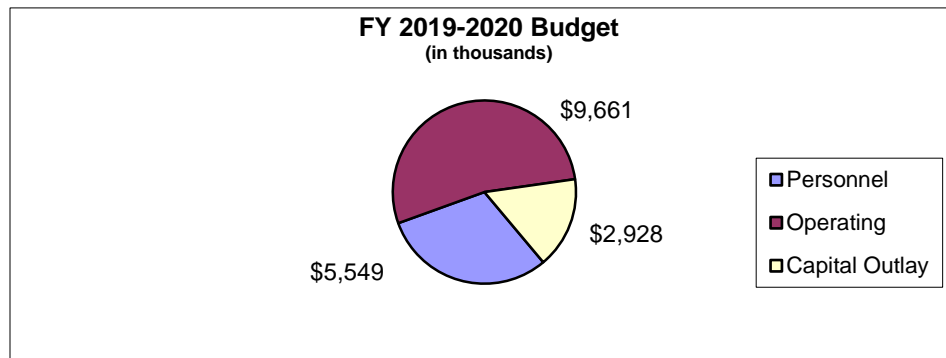
- Implement a 10th route for residential collection.
- Fully implement GPS, to all solid waste collection trucks.
- Start a route audit system for residential collections.
- Rehabilitate the HHW facility at the Public Works yard.

Street Division

- Establish benchmarks for Public Works field crews.
- Establish a plan to Xeriscape the 32nd Street medians from Catalina to 3E.
- Schedule 80 streetlight poles to be removed and replaced.
- Rehabilitate 3 traffic signal intersections.

PUBLIC WORKS				
	<u>17/18 Actual</u>	<u>18/19 Adjusted Budget</u>	<u>18/19 Estimate</u>	<u>19/20 Budget</u>
Personal Services	4,801,746	5,453,112	4,940,639	5,549,277
Operating	9,872,656	9,264,479	9,072,601	9,661,230
Capital Outlay	1,187,084	1,523,713	1,374,222	2,928,437
	15,861,486	16,241,304	15,387,462	18,138,944

For fiscal year 2019-2020, the Public Works Department presents a budget of \$18,138,944, an increase of 11.68% from last year's budget. Pay raises in 2019 along with a new employee for solid waste represents the increase in personal services. The increase in capital outlay is attributed to the purchase of a Condor Curbtender garbage truck as the City of Yuma will be adding a new solid waste route to service new home subdivisions.



PUBLIC WORKS				
	<u>17/18 Actual</u>	<u>18/19 Adjusted Budget</u>	<u>18/19 Estimate</u>	<u>19/20 Budget</u>
Highway Users Revenue Fund	6,386,468	7,439,541	7,037,896	7,324,791
City Road Tax	869,225	775,658	798,066	922,729
Improvement District Funds	-	-	-	109,518
Grant Funds	-	200,000	-	200,000
Solid Waste Fund	3,749,989	3,615,326	3,606,870	4,057,137
Equipment Maintenance Fund	3,680,100	2,687,066	2,570,408	2,696,332
Equipment Replacement Fund	1,175,704	1,523,713	1,374,222	2,828,437
	15,861,486	16,241,304	15,387,462	18,138,944

Utilities Department

Our goal, and highest priority, is to ensure the delivery of a reliable drinking water supply of the highest quality, and the most efficient environmentally sound reclamation of Yuma's wastewater.

The Utilities Department is divided into nine Divisions including: Water Treatment, Water Distribution, Water Systems Customer Services, Wastewater Treatment, Wastewater Collections, Industrial Pretreatment, Water Quality & Compliance, Instrumentation & Controls, and our Administration Division.

Consistent with its goal, the Utilities Department provides excellent customer service through trained and knowledgeable employees who possess a sense of duty to our customers. The Utilities Department has 134 authorized positions, of which more than half possess an Arizona Department of Environmental Quality issued license for the highly specialized work they perform on a daily basis. These employees are highly skilled, motivated and take great pride in their abilities to provide services at a level that consistently exceeds State and Federal requirements.

AUTHORIZED PERSONNEL	FY 17/18	FY 18/19	FY 19/20
Administration	8	9	9
Water	69	70	71
Wastewater	53	57	55
Total	130	136	135



Functions

The Utilities Department Division Managers satisfy all aspects of the City's water goals. Water Treatment, Wastewater Treatment, and the Water Quality & Compliance Divisional Managers ensure conformity with [EPA's Clean Water Act](#), [Safe Drinking Water Act](#), biosolids regulations via Industrial Pretreatment, Cross Connection Control and the Environmental Laboratory. The Distribution, Customer Service, and Collection Division Managers monitor the installation, maintenance, and repair of the City-owned water transmission and distribution system, wastewater collection systems, water metering and reading systems. The Distribution Division contains the water and wastewater systems modeling applications and is responsible for all utilities Blue Stake requests to ensure they are completed in a timely manner.

The Water Treatment Division uses water from the Colorado River and water from wells to produce the continuous supply of drinking water necessary to meet the needs of Yuma's residents, businesses, and industries. Drinking water treatment occurs at two locations: The Main Street Water Treatment Facility and the Agua Viva Water Treatment Facility.

Producing drinking water for the Yuma area since 1891, the [Main Street Water Treatment Facility](#) is thought to be one of the first water plants west of the Mississippi River to filter its water. This facility uses the Colorado River as the source for two-thirds of Yuma's drinking water. With a major improvement to operations in 2009, the Department's state of the art [Agua Viva Facility](#) currently uses a combination of surface water and ground water to provide the one third of Yuma's drinking water.



The Wastewater Treatment Division operates three treatment facilities to reclaim the wastewater produced by Yuma's residents, businesses and industries. In operation since early 1970, the Figueroa Avenue facility is the oldest and the largest of these treatment plants. Operating under very strict Federal and State permits, this facility turns over 87% of Yuma's wastewater into high quality treated effluent which is discharged into the Colorado River. The smallest facility, Jackrabbit Mesa, and the newest facility, Desert Dunes, treat the remaining 13% of Yuma's wastewater.

The Industrial Wastewater Pretreatment Division manages a federally approved program that protects Yuma's wastewater infrastructure and resources. This section ensures that the City of Yuma meets environmental regulations set up by the State of Arizona, and the United States Environmental Protection Agency by working with commercial and industrial facilities that discharge wastewater into the City's collection system, issuing permits and enforcing compliance.

The Cross Connection Control Section protects Yuma's drinking water from contamination by ensuring the proper steps are taken to prevent foreign material from entering the drinking water system in homes, businesses, and industries. This section investigates water quality complaints, reports cross-connection incidents, and ensures that required backflow prevention devices are properly installed and regularly tested.

The Water Quality and Compliance Division collects and analyzes a wide variety of samples of river water, well water, our drinking water, and our wastewater. Results of their testing verifies the City's compliance with numerous environmental and health regulations and are reported to a variety of agencies including the United States Environmental Protection Agency and the Arizona Department of Environmental Quality. The Laboratory is the primary point of contact for customer concerns and complaints about drinking water safety and quality.

The Utilities Distribution and Collection Divisions monitors the installation, maintenance, and repair of the City owned water transmission and distribution system, wastewater collection systems, water metering and reading systems. This section houses the water and wastewater systems modeling applications and is also responsible for all utilities Blue Stake requests to ensure they are completed in a timely manner.



The Distribution Division is responsible for assuring our customers receive the potable water from our treatment, storage and pumping facilities with a reasonable pressure and the highest quality twenty-four hours a day. The city's distribution system (water infrastructure) consists of 525 miles of transmission/distribution pipe, with over 14,000 valves, 3,450 fire hydrants and approximately 31,500 water meters. There are two pressure zones within our system. The system transmission/distribution water mains (pipes) range from 2 inches to 48 inches in diameter. The pipes are made from various materials such as concrete, ductile iron, PVC or other material. The age of the pipes and valves are from 50+ years old to newly installed.



Because of the age of a majority of our infrastructure, leaks and breaks do occur. Our employees are on call 24-hours a day to make repairs and put mains back in service as quickly as possible. This division maintains a valve exercise program, a hydrant flushing program, and a water quality flushing program. This division also installs new water services and water meters.

The Wastewater Collection Division is responsible for assuring the city's wastewater collection system is properly maintained and free flowing 24-hours a day. The wastewater collection infrastructure consists of 400 miles of sanitary sewer collection lines and force mains with over 5,300 sanitary sewer manholes. The wastewater collection system lines

range from 6 inches to 42 inches in diameter. This division is responsible for cleaning and inspecting (utilizing specialized equipment) the wastewater collection lines and all sanitary sewer manholes. This year they inspected, via closed circuit TV (CCTV), over 130 miles and jet cleaned over 180 miles of sanitary sewer mains. In addition, this division also assists the Distribution Division with emergency water leaks and is on call for emergency response. Customer complaints of wastewater stoppages, odors, and vermin are also resolved promptly.

The Customer Service Division is responsible for all aspects of metering, water and sewer system connections and permits, utility billing support, division inventory and warehousing, and an on-site meter shop. This division is comprised of three Sections: Field Customer Service, Meter Services and Utility Rates Services.

The Field Customer Service group takes care of all water service connects and disconnects (scheduled, emergency, and non-pays), high bill complaints, on-site customer assistance, customer sign-ups, and thefts of service.

The Meter Services group handles meter readings, all Automated Meter Reading (AMR) applications, manual meter reading, construction roving meter reading, backflow device installations and testing for roving meters, meter repairs, meter tests and utility service history reviews. Additionally, the Meter Services and Field Customer Services group also responds to on call customer emergency turn offs, reconnects, and customer sign ups.



The Utility Rates Services group is your one place for information and cost estimates which will be needed to obtain water meters, sewer connections, utility rates and permits for residential or commercial projects.

The Utilities Administration Division provides professional clerical support for the Public Works and Utilities Departments.

2018-2019 Accomplishments

Administration

- Completed a successful Drinking Water Week, culminating in our fourth annual open house at the Main Street Water Treatment Plant.
- Fully implemented the Department's first fully functional asset management system (Lucity). The new system will improve efficiency, track costs and allow managers to make informed decisions.
- Selected a General Contractor and an Architect for the project to relocate and consolidate the departments administrative and field operations.
- Successfully negotiated the renewal of the Figueroa Avenue Wastewater Treatment Facility Discharge Permit.

Water Distribution

- Completed the replacement of water service lines using "no-dig" technology in Country Estates 6 and Valle Sereno subdivisions.
- Set more than 600 new water meters.
- Performed over 6,500 Fire Hydrant Inspections.
- Began the utilization of Lucity's asset management and work order system.

Customer Service

- Read over 31,500 meters each month for an annual total of 378,624 meters.
- Completed 2,400+ Checks for possible dead meter:
 - Approximately 8% of those were actually dead and were rebuilt in the field.
- Completed over 8,300 Turn On/Turn Off work orders.

Wastewater Collection

- Continued the implementation of the Lucity Asset Management software.
- Continued 32nd Street rehabilitation of Sewer manholes.

Water Treatment

- Main Street Water Treatment Facility:
 - Rehabilitated drinking water filters one through four.
 - Installed new lighting at the 16th Street Tanks.
- Agua Viva Water Treatment Facility:
 - Completed an Ejector System upgrade for all eight water treatment trains.
 - Continued the implementation of the Lucity Asset Management software.

Wastewater Treatment

- Figueroa Ave Wastewater Treatment Facility:
 - Emptied and Cleaned Biosolids Digester No.2.
 - Renovated Final Clarifier No.4.
 - Renovated Primary Clarifier No.4.
- Liftstations:
 - Replaced the 24th Street Liftstation.
 - Renovated the K-Mart Liftstation.

Water Quality and Compliance

- Laboratory:
 - Completed the 2018 Lead & Copper sampling requirements.
 - Completed the Unregulated Contaminated Monitoring Rule monitoring requirement for each water treatment facility.
 - Re-established the Enhanced Coagulation Waiver for the Main Street Water Treatment Facility with ADEQ.
- Pretreatment:
 - Completed the implementation of the new Industrial Wastewater Sewer Use Ordinance.

Instrumentation and Controls

- Completed a SCADA Segregation Project for the Agua Viva Water Treatment Facility.
- Upgraded the SCADA Human Machine Interface system to the latest version.
- Reprogrammed the 24th Street Liftstation after the site upgrade.
- Completed programming changes at all four treatment plants to improve operation.

2019-2020 Goals

Administration

- Support the Utilities Operations Building Project and see it through construction.
- Support the research for the Far West Water Company acquisition.
- Work with ADEQ and support contractors to preserve the Figueroa Ave Wastewater Treatment Facilities discharge permit renewal conditions.
- Continue to maintain the Department's high level of quality customer service to the citizens of Yuma that our customers have come to expect.
- Complete revisions and updates to the Department's Utility Regulations to better meet the Department's needs and to make them more customer service centric.
- Continue to work hand in hand with other City Departments such as Community Development, Engineering and City Administration to foster and encourage economic growth and development.
- Continue to meet the demands of growth, identify system deficiencies, and provide recommendations for sizing and placement of City owned facilities through the integrated water and wastewater master plans.

Water Distribution

- Continue to develop and expand the usage of the Lucity asset management and work order system.
- Replace the water service lines in at least two subdivisions using AquaPex no-dig technology.

Customer Service

- Begin the integration of Lucity work orders and New World work orders.
- Develop policy and implementation strategy for newest AMI meter technology (Cellular Transmitters).

Wastewater Collection

- Reduce Sanitary Sewer Overflow's to zero.
- Be more proficient at Lucity.
- Have GPS completed on all new construction.
- Have new employees get their PACP, MACP & LACP Certifications.
- Re-certify and NASSCO Training.

Water Treatment

- Main Street Water Treatment Facility:
 - Initiate renovation project for the Sedimentation Basins No.1 & 2.
 - Sandblast and recoat Sedimentation Basins No.3 & 4.
 - Continue with the Filter Renovation Project by starting filters 5 - 8.
 - Install Flag and Cameras at the 16th Street Storage Tanks.
- Agua Viva Water Treatment Facility:
 - Rebuild Raw Water Pump No.1.
 - Upgrade all the valve actuator on the filter membranes.

Wastewater Treatment

- Renovate Figueroa Ave Treatment Facility Primary Clarifiers No.1 & No.2.
- Install Desert Dunes Treatment Facility Final Clarifier scum wipers.
- Install overhead lifting device in Desert Dunes Treatment Facility Headworks Building.

- Replace Desert Dunes Treatment Facility Headworks Grinders/Augers/Conveyor with new Micro screens/Augers.
- Completion the Figueroa Avenue Treatment Facility Electrical Improvements Project.

Water Quality and Compliance

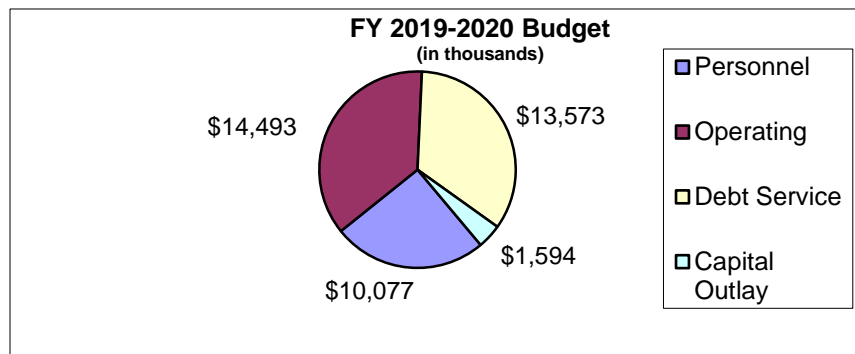
- Laboratory:
 - Complete eight sets of cyanotoxins monitoring for each water treatment facility between June through September as part of Unregulated Contaminate Monitoring Rule.
 - To submit the jar test data to ADEQ along with the request to reestablish the waiver from Enhanced Coagulation Waiver.
- Pretreatment:
 - Complete the implementation of the Enforcement Response Plan.

Instrumentation and Controls

- Reterminate all fiber optic connections at the Figueroa Avenue Treatment Facility.
- Rebuild the MDS radio repeaters at Black Hill.
- Rebuild Coyote Ranch Wastewater Liftstation control cabinet to have better control over the liftstation.

UTILITIES				
	<u>17/18 Actual</u>	<u>18/19 Adjusted Budget</u>	<u>18/19 Estimate</u>	<u>19/20 Budget</u>
Personal Services	9,187,107	10,023,546	9,331,213	10,076,855
Operating	12,278,319	14,464,044	12,928,777	14,493,047
Capital Outlay	927,457	1,652,896	718,388	1,593,797
Debt Service	13,635,757	13,592,893	13,592,894	13,572,898
	36,028,640	39,733,379	36,571,272	39,736,597

For fiscal year 2019-2020, the Utilities Department presents a budget of \$39,736,597, which is relatively flat from last year's budget. The personal services increase is a result of pay increases while all other categories remained flat.



UTILITIES				
	<u>17/18 Actual</u>	<u>18/19 Adjusted Budget</u>	<u>18/19 Estimate</u>	<u>19/20 Budget</u>
Grant Funds	-	-	-	-
Water Fund	18,293,031	20,099,636	18,707,661	20,474,629
Water Restricted Funds	2,449,895	2,453,938	2,449,396	2,454,040
Water Grant Funds	-	-	-	-
Wastewater Fund	11,965,494	13,693,571	12,374,947	13,443,169
Wastewater Restricted Funds	2,660,743	2,660,512	2,660,513	2,660,627
Wastewater Grant Funds	-	-	-	-
Equipment Replacement Fund	659,477	825,722	378,755	704,132
	36,028,640	39,733,379	36,571,272	39,736,597

Engineering Department

The Engineering Department is committed to enhancing the quality of life in the City of Yuma by delivering a quality built environment; being responsible stewards of public resources; effectively managing the City’s transportation system; and providing project management, design, permitting and inspection services for all infrastructure constructed in the public right-of-way.

The Engineering Department (Engineering) is comprised of professional and para-professional personnel, including Registered Engineers and Land Surveyors, Project Managers, Construction Inspectors, and Engineering Technicians. This highly qualified staff holds 13 professional licenses and over two dozen industry professional certifications. Engineering relies on both City staff and private professional service firms to perform design, construction management, materials testing, and inspection of City projects, and work done in the public right-of-way by private developers, to ensure that all infrastructure is built to City standards. Engineering provides these services through four sections: Development Engineering, Traffic Engineering, Design & Construction Management, and Engineering Support Services.

AUTHORIZED PERSONNEL	FY 17/18	FY 18/19	FY 19/20
Engineering	24	29	27
Development Engineering	5	0	0
Total	29	29	27

The Development Engineering Section takes a proactive approach to private development within the City of Yuma by engaging with developers early in the process. Development Engineering provides plan review services to ensure that infrastructure constructed in City rights-of-way will be done according to City, state, and federal standards, and in accordance with City policies. Development Engineering is also responsible for the implementation and collection of the City’s adopted development fees as well as providing storm water and flood zone management within City limits. Our Development Engineering staff includes registered engineers who also hold certifications from the American Floodplain Managers Association.

The Traffic Engineering Section is responsible for ensuring the safe and efficient movement of all modes of transportation. Their primary responsibilities include transportation planning, traffic impact study review for proposed development projects, investigation and resolution of traffic related complaints, and management of the City’s traffic signal system.



The Traffic Engineering Division also provides specialized plan review, design services and technical recommendations to address safety concerns. Our Traffic Engineering staff includes registered engineers who also hold certifications from the International Municipal Signals Association and the American Traffic Safety Services Association.

The Design & Construction Management Section is responsible for delivery of the city’s capital Improvement Program. This section provides professional planning, design, and project and construction management services for the City’s

CIP projects. Project Managers are responsible for managing the scope, schedule and budget throughout

all phases of a project; from planning and design during preconstruction through construction, close-out and warranty. Our in-house design team provides design services for water, wastewater, storm drain, non-motorized travel, and roadway projects, as well as providing cost estimating support for CIP planning and in support of other departments. The Design & Construction Management team includes registered engineers who also hold certifications from the Construction Management Association of America, the Center for Job Order Contracting Excellence, the National Consortium of Certified Public Managers, and the American Traffic Safety Services Association.

The Engineering Support Services Section provides a wide variety of support services to both the Engineering department and other departments throughout the city. This section provides utility mapping services, maintains historical records of construction projects, oversees the updating and implementation of construction specifications and standard details for the City, oversee special districts, and maintain our bridge records program. In addition, this section prepares and reviews legal descriptions for the acquisition and sale of property and easements and maintains a system of survey benchmarks throughout the City to provide accurate horizontal and vertical reference points for use by City staff as well as consulting engineers and surveyors. The Inspections group within this section provides construction observation, quality assurance and plan review services to ensure that any public improvements in City rights-of-way are constructed to City standards. Inspectors provide oversight on all CIP projects as well as infrastructure built by private developers. Our Engineering Support Services Section is staffed with highly credentialed professionals including a registered engineer and land surveyor, and inspectors certified by the Arizona Technical Testing Institute, the American Concrete Institute, the Arizona Department of Environmental Quality, the American Public Works Association, and the American Traffic Safety Services Association.



2018-2019 Accomplishments

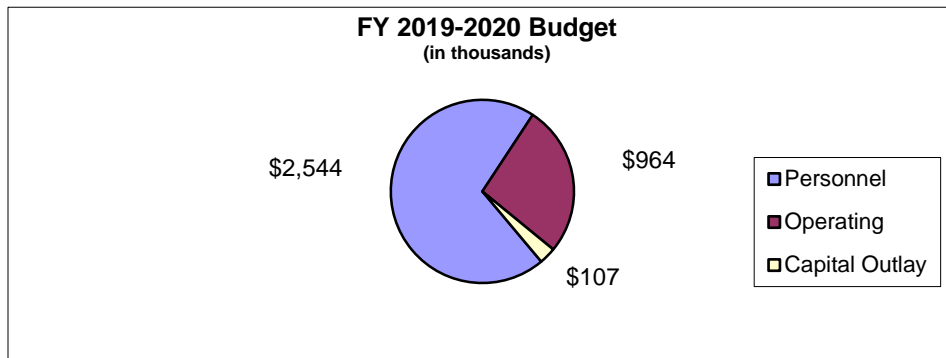
- Delivered nearly 30 CIP projects and conducted over 2300 permit related inspections.
- Updated City's Standard Construction Details.
- Developed a new Pavement Cut and Restoration ordinance for Council adoption.
- Implemented an integrated program management information system (Projectmates).
- Implemented use of Job Order Contracting and Construction Manager at Risk project delivery.
- Updated Land Use Assumptions, IIP and Development Fees.
- Completed a department reorganization that upgraded inspection capabilities and improved operational efficiency.
- Added to staff credentials including ATTI Certified Field Technician, Traffic Control Technician, Traffic Control Supervisor, Certified Construction Manager, Certified Job Order Contracting Professional, and Certified Infrastructure Inspector.

2019-2020 Goals

- Update City's supplement to the MAG Standard Specifications for Construction.
- Update standard scopes of work and construction general conditions.
- Advance planning for implementation of a regional traffic management system.
- Complete and implement neighborhood traffic calming policy.
- Additional staff credentials including ATTI Certified Field Technician, Traffic Control Technician, Certified Construction Manager, and Certified Job Order Contracting Professional.
- Develop and present Department Strategic Plan.
- Develop Department procedures manual

ENGINEERING				
	<u>17/18 Actual</u>	<u>18/19 Adjusted Budget</u>	<u>18/19 Estimate</u>	<u>19/20 Budget</u>
Personal Services	1,958,166	2,533,048	2,350,793	2,543,961
Operating	706,614	864,012	896,656	964,126
Capital Outlay	81,393	307,804	195,000	107,500
	2,746,173	3,704,864	3,442,449	3,615,587

For fiscal year 2019-2020 the Engineering Department presents a budget of \$3,615,587, a decrease of 2.41% from last year. There is a slight increase in Personal Services as a result of pay increases as well as a reorganization of the Department. While their staffing level decreased some key positions were upgraded in salary. The increase in Operating cost can be attributed to a new Project Mate annual software subscription cost. Capital Outlay decreased this year as the Project Mate software was purchased in fiscal year 2019 with no new large expenditures expected during 2020.



ENGINEERING				
	<u>17/18 Actual</u>	<u>18/19 Adjusted Budget</u>	<u>18/19 Estimate</u>	<u>19/20 Budget</u>
General Fund	350,494	379,762	382,739	380,492
City Road Tax	1,822,402	2,487,063	2,382,302	2,530,012
Two Percent Tax Fund	73,681	24,320	21,046	17,190
Water Fund	326,843	455,722	397,570	401,671
Wastewater Fund	172,753	285,997	258,792	286,222
Equipment Replacement Fund	-	72,000	-	-
	2,746,173	3,704,864	3,442,449	3,615,587

Parks & Recreation Department

The Parks and Recreation Department provides opportunities for learning and life experiences that enhance the physical, social, cultural, and environmental well-being of our community. We serve a diverse cross-section of citizens and visitors through the provision of programs, services, and facilities that encourage the development of positive, lasting value systems, and self-esteem.

The Parks and Recreation Department consists of seven areas that serve the public: the Administrative Division, Arts and Culture Division, Desert Hills Golf Courses, Urban Forestry, Parks and Golf Course Maintenance Divisions, Recreation Division, and the Yuma Civic Center.

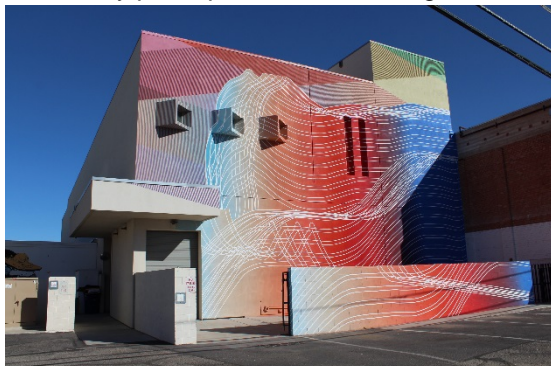
The Administrative Division oversees the various administrative functions that keep our Department running

AUTHORIZED PERSONNEL	FY 17/18	FY 18/19	FY 19/20
Administration	11	11	11
Parks Maintenance	66	66	66
Urban Forestry	1	1	1
Recreation	8	7	7
Arts and Culture	7	8	8
Civic Center	9	9	9
Golf Course Maintenance	6	6	6
Golf Courses	4	4	3
Facility Maintenance*	11	10	-
Total	123	122	111
*Facility Maintenance employees report to City Administration			

smoothly. The customer service team offers clerical support to staff and customer service in the form of registration for programs and ramada rentals, functioning as a center of information for Parks and Recreational activities in the community. With the addition of the Parks and Recreation Website, online registration and ticket purchasing capabilities, customers now have information at their fingertips. Registration and ticketing is made easier and more convenient. Administration also oversees the development of new facilities and programs to serve the community through the City's Capital Improvement Program. The Parks, Arts, and Recreation Commission assists the department, advocating for improved quality

of life experiences for our residents through the development of recreational, arts, parks, facilities, and leisure time opportunities. The group helps to gather input on public desires and to be the public face for Parks and Recreation.

The Arts and Culture Division sustains and supports local arts by providing distinct opportunities for community participation and artistic growth. The [Yuma Art Center](#) continues its role as a catalyst for artistic



growth in our community. Programming and events are held in the four galleries, United Building, Historic Yuma Theatre, and the new 270 Black Box Theatre, all which make up the Center. A separate gift shop is also on site and it has a large selection of unique art made by many of Yuma's local talented artists available for purchase. We seek to increase involvement in the arts for artists and participants through our diverse cultural programming targeting a broad audience. Support is extended to art groups and artists by creating a climate conducive for local artistic development through the priority offering of the facility for non-profit arts use at rates far below the

national average. In working to continually expand our outreach, we are building community awareness through local media partnerships in both English and Spanish. Our vision is for all members of our community to live creative lives by being a part of the arts in Yuma.

The [Desert Hills Golf Course](#) and [Desert Hills Par 3](#) (DHP3) combined is a 195 acre golf facility, which is the premier golfing facility in southwestern Arizona. Desert Hills Golf Course is a par 72 championship course with a full retail golf shop and a full service restaurant and bar. DHP3 is a Par 3 course, and is a great course for beginners and golfers who prefer a shorter course. With the new “Short Course at DHP3”, golfers have another opportunity to improve their game, and residents who like soccer and golf can play on the 9 hole FootGolf course. DHP3 also has a small retail golf shop.

The Urban Forestry Division focuses on maintaining the City’s urban forest. There are over 8,000 trees in the City’s inventory. The team also provides outreach and education to citizens regarding proper tree care. The Tree and Landscape Expo, which occurs annually during the winter season provides valuable information to the community regarding Yuma’s vegetation and plant/tree selection and they host an annual Arbor Day Celebration, working with local schools that help us plant trees throughout our park system.. Yuma has earned the Tree City, USA designation for several years.

The Parks Maintenance Division oversees the operation and provides daily maintenance of over 650 acres, which consists of: 34 parks, 11 athletic complexes, two golf courses, grounds surrounding 19 City buildings, one gymnasium, four outdoor basketball courts, nine tennis courts, one dog park, five sand volleyball courts, and the Graffiti Abatement program. The Downtown Mall Maintenance District consists of: Giss Parkway north to First Street, and Madison Avenue east to Gila. Staff maintains this entire area, including the right-of-way and planters along the streets, parking lots and shade structures within these boundaries. The Division also provides support services to events that happen in the downtown area. The Baseball Complex Division is responsible for all grounds maintenance at the [Ray Kroc Sports Complex](#) and provides support services for the special events held at the facility. The division provides safe, attractive and modern places for public recreation and a cleaner, more beautiful city which enriches the quality of life for residents and visitors alike, and preserves it for future generations.

The Recreation Division consists of eight areas: Recreation General, Senior Adult programming, Adult programming, Youth programming, Outdoor Recreation, Aquatics, Teens, and Adaptive Recreation. A special emphasis is placed on providing special family activities, that all can enjoy. Recreation General oversees the management of the entire division.



The [Pacific Avenue Athletic Complex](#) (PAAC), Yuma’s new elite tournament complex, is a sprawling 50 acre, state of the art, multi-sport athletic facility. It is the home for our local adult softball leagues and tournaments, and many youth softball and baseball events. With unrivaled amenities, it’s the perfect multi-sport facility, uniquely positioned to help get in front of a tremendously viable demographic.

Senior Adult programming, held at the [North End Community Center](#) and [Yuma Readiness and Community Center](#), serves adults 50 years of age and over, providing activities including arts and crafts, educational classes, fitness, dance, pool shooting, and Senior Games.

Adult programming includes volleyball, basketball, year-round softball leagues, tournaments, instructional programs, fitness, and arts and crafts programs.

Youth programming offers a variety of sports, recreational, and instructional opportunities for youth of all ages, which includes tots and teen activities. In addition to the City-run activities, a strong component of the Parks and Recreation Department is the partnership between co-sponsored youth sports organizations and the City.

Outdoor Recreation provides recreational opportunities such as canoeing, kayaking, family camping activities, archery, hiking, stargazing, and outdoor education programs for all ages.

Aquatics programs include the programming of four municipal pools. Fitness and swim programs are offered, as well as Learn-to-Swim lessons, Life Guard Training classes, during the summer and open swim for all ages.

Adaptive Recreation programming for special needs participants is offered year-round and over the past year, an emphasis has been placed on providing additional activities such as sports clinics, social activities, and music based programs that participants may register for.

The Yuma Readiness and Community Center, a joint-use facility between the Arizona National Guard and the City of Yuma, is a full service recreational facility, with programs and activities scheduled there and it serves as an additional site for the community to get information, register for programs or rent park ramadas.

The Yuma Civic Center and Ray Kroc Sports Complex serves the Yuma region by providing flexible facilities for diverse events. As the only venue capable of hosting large-scale public and private events where we gather and create community, the complex excels as Yuma's premiere event venue. The facility has touched the lives of countless citizens and visitors and is the venue of choice for many of Yuma's most popular events: Arizona Antique Show, the [Home and Garden Show](#), the [Desert Lily Quilt Show](#), Prayer Breakfast, Midnight at the Oasis, American Cancer Society Relay for Life, Rotary Kammann Sausage Fry, and Heart of Yuma, Yuma Territorial Gun Show, Colorado River Balloon Glow, Ken and Betty Borland Holiday Pageant and Tower Lighting, and Anderson's Americana Indian Art and Jewelry Shows. The Civic Center is also an important venue for cultural and business exchange, internationally as well as locally, by hosting events such as the annual Fiestas Patrias, Canadian Snowbird Association, Sons of Norway Scandinavian Festival, and Earthbound Farm Orientation. Hui' O' Hawai'i Luau. The City of Yuma also hosts the award winning [Tunes and Tacos Festival](#) and the annual [4th of July Fireworks Celebration](#). The Civic Center division provides event coordination, catering, expertise, support, implementation, equipment, refreshments, and facility maintenance for the large variety of events that occur at the Civic Center and Ray Kroc Sports Complex each year.

2018-2019 Accomplishments

Administration

- Working closely with the Yuma Crossing National Heritage area on the continued goal to complete the Yuma West Wetlands Park. In the past year, together, we have accomplished the following:
 - Opened Playa Linda Beach.
 - Completed the new parking lot at the entrance to the beach.
 - Completed and improved additional trails along the river in the park.
 - Installed educational signage along the trails and in the Educational Grove in the Lower Bench.
 - Installed the Charles Flynn Riverfront Trail signage along the trails from Gateway Park to West Wetlands Park.
 - Worked with Gowan Company, the donor of funds for trees, plants and trail materials and coordinated a giant tree planting event at the new Gowan Grove at the West Wetlands Park.
- Entered into a Memorandum of Understanding (MOU) with the Arizona Game and Fish department for the next five years to continue stocking a variety of fish throughout the year on a quarterly basis at the West Wetlands Park and the PAAC ponds.
- Worked together with City Administration to establish an On-Line Store. Making available merchandise for purchase from the Yuma Art Center and Desert Hills Golf Course.
- Fully integrated a new inventory process at the PAAC utilizing Golf Now software.

- Completed the integration of ActiveNET at the Yuma Civic Center for the reservations of the facility.
- Implemented new POS system at the Yuma Art Center.
- Implemented the Lucity asset software program to track work orders, maintenance and programming costs to our facilities.

Recreation

- Offered 2 seasons of adult soccer with games being played at the Desert Sun Stadium.
- Partnered with Yuma Union High School Summer Food Service Program to provide meals at no cost at various Recreation sites.
- Partnered with Harvest Prep Academy to provide the transportation of Camp Awesome field trips at no cost to the City.
- Partnered with Arizona Game and Fish Department to be part of the Summer Life Jacket Exchange Program. This program made it possible for boaters to exchange old or incorrectly sized life jackets for brand new, fully functioning life jackets.
- Partnered with Arizona Game and Fish Department and Sportsmen's Warehouse on a Fish Derby at the grand opening of the PAAC Pond for fishing.
- We had a record number of participants for this year's series of walk/runs. 192 participants signed up for the Screaming Deal.
- Private swim lessons were at 100% capacity.
- Received a \$9,500 grant from the Arizona Community Foundation, through the Moody Foundation, that enabled us to purchase a telescope and accessories. With the new equipment, we were able to increase the number of participants able to view the sky during our evening events and doubled the amount of stargazing education programs.
- Purchased and installed six large fans and seven large screen TVs in the concession area at the PAAC to help keep our customers cool and enhance their experience when they play and visit the complex.

Yuma Civic Center

- Completed 90% of Sunset Terrace desert garden landscape.
- Marketed and continue to market our building as a turnkey facility, including the bar and catering services.
- Improved marketing strategies by increasing our presence on Facebook, LinkedIn and Twitter.
- Worked out trade agreements with local media that doubled our reach to potential new customers.
- Created and put our venue information on CVent and Eventective meeting planner websites.
- Updated Civic Center website and increased our viewership and following on Facebook page by 50% over the prior year.
- Sunset Terrace has had 14 events from July 2018-February 2019, almost double the amount of reservations from the year prior.
- Held six new events: Loco Bandito Run, Christmas Ball, Motorcycle Show and Shine, Craig Wayne Boyd concert, Men's Expo, and the Yuma German Fest.

Arts and Culture

- Named a Finalist for the Governor's Art Award for Outstanding Community.
- Awarded the highest grant allotted by the Arizona Commission on the Arts Community Investment Grant for Level 5 Organizations.
- Opened the [270 Black Box Theatre](#).
- Presented the first annual Battle of the Bands and showcased 5 local bands who competed for a \$5,000 cash prize.
- Presented 14 gallery exhibitions including a special dog-friendly exhibit entitled, "Pawblo Pawcasso" in partnership with the Humane Society of Yuma and also presented a special cross-cultural exhibit with the Chicano Art Collective.
- Represented Team Yuma for the Arizona Creative Communities Institute and installed 3 murals through the DIY murals program across Yuma County.
- Worked with Yuma Art Symposium to present their 40th annual art conference.

- Hosted several special screenings in the Historic Yuma Theatre including live broadcasts of the Oscars and the Kentucky Derby, as well as film screenings of 3:10 to Yuma, Meow Wolf: Origin Story, Godfather Trilogy Marathon, and Breakfast at Tiffany's.
- Partnered with the NexGen Mural a Month program on the Del Sol Market, Main Street Utility Box, Alice Byrne Elementary School mural projects.
- Unveiled three new sculptures created by Shanen Aranmor of Weld Like A Girl on Main Street through a Union Pacific Beautification Grant and an additional sculpture which was donated by artist Antonio Arce.
- Presented the Festival Cultural de Cine in partnership with the Arizona Community Foundation of Yuma, Arizona Western College, the Mexican Consulate of Yuma and the Chicano Art Collective. Over the course of seven days, 32 films were screened in the Historic Yuma Theatre. All films were presented in dual language- English with Spanish subtitles or Spanish with English subtitles.
- Successfully presented several signature events including: ARTbeat, Art in the Park, Tribute of the Muses, Holiday Art Bazaar, Rocky Horror Picture Show, YumaCon, Children's Festival of the Arts, as well as holding two Infinite Imagination Youth Theatre performances and the 9th annual dinner theatre show for the run of Almost, Maine was sold out.
- Continued partnership with the Children's Museum of Yuma County which saw 6,539 attendees in the summer of 2018 and presented the first Night at the Museum overnighter.

Golf Courses

- Expanded *Get Golf Ready* for adults and *Tee It Up Yuma* for youth to four annual offerings. To date, 40 people have completed *Get Golf Ready*, with nearly 187 graduating from *Tee It Up Yuma*.
- Visited elementary and middle schools, introducing "SNAG", Starting New At Golf, program. To date, we have taught SNAG to nearly 1,300 children.
- Heavily seeded greens with Paspalum during the August aeration as we complete the full transition from Bermuda to Paspalum.
- Returning turf to desert areas remains an on-going project with the harvested turf being used to sod worn or bare areas on both courses.
- Created six new tournaments and events: Fort Yuma Rotary, Kofa Band Boosters, Cocopah Men's Golf Association tournaments, an 18 hole Par 3 event, Birdies and Beer and the Desert Hills 1 Club.
- Increased marketing efforts that promote Desert Hills Golf Course as Yuma's premier golf venue:
 - Bi-weekly guest on City News Now.
 - Increased presence on social media through regular postings and social media blasts.
 - Improved the look of our GolfNow calendar and continue to keep it up to date, posting monthly activities and events.

Parks

- Replaced existing scoreboard at Kennedy Skate Park with funds donated by Co-sponsor Yuma Youth In-line Hockey League.
- In preparation for the creation of the Gowan Grove staff installed irrigation and new trail at West Wetlands. With the collaboration of 500 employees from Gown Company, we planted over 700 trees and shrubs.
- Worked with Arizona Game and Fish to add habitat to the pond at the Pacific Avenue Athletic Complex.
- Redesigned and landscaped the front of the Yuma Civic Center and the Sunset Terrace area in the back. Constructed new seating bench, flag stone patio walk way, landscaping, and new irrigation.
- Urban forestry teamed up with the State Forestry Department to complete tree inventory at the West Wetlands Park using GIS mapping and began building the framework to continue the process throughout the City.
- Installed new chemical injection system at the Valley Park to aid in water quality issues and improve turf.

2019-2020 Goals

Administration

- Work with multiple departments on the development of a citywide Tree and Shade Masterplan that will help guide how we and our citizens plan, plant, maintain and preserve a tree canopy throughout the City.
- Working with the Parks, Arts, and Recreation Commissioners, and collaborating with local schools, hospital, and health departments, complete and implement a Parks Prescription Program.
- Recruit students from Arizona Western College, Northern Arizona University and University of Arizona that need to complete an internship as a requirement for graduation. This will result in a staff cost savings.
- Complete and initiate marketing plan that will allow us to solicit sponsors to purchase different sponsorships plans.
- Increase marketing efforts to attract sports and entertainment promoters to host events at the Pacific Avenue Athletic Complex.
- Continue fund raising efforts for a future water feature and other play elements to complete the Stewart Vincent Wolfe playground expansion.
- With the Yuma Crossing National Heritage Area, continue to work towards completion of the updated Master Plan for the West Wetlands Park as funding becomes available.
- Continue to research and apply for grant funding opportunities, through local, state, federal, foundation, and national grant makers.
- Working with Finance, create a new payroll process in order to facilitate and track payroll costs by specific program at the PAAC, similar to program codes that we already use in our budgeting process.

Recreation

- Partner with Arizona Western College to host the Women's Junior College Fast Pitch National Tournament for year 2020.
- Expand the Men's 3 ON 3 basketball play/leagues participation by 25% by visiting and reaching out to high school coaches, MCAS, YPG, travel teams, and existing participants and coaches that participate in our full court leagues.
- Assist in local competitive swim teams in the promotion of the Valley Aquatic Center (VAC) as an ideal location for Regional Swim meets through the development of a promotional pamphlet that lists VAC amenities, services we can provide, and things to do in our community when they compete in Yuma.
- Continue to attract local, state and regional promoters to schedule tournaments and special events at the Pacific Avenue Athletic Complex.

Yuma Civic Center

- Complete the landscaping project around the Yuma Civic Center, paint the interior of the building, and remodeled existing outdated Algodones Room.
- Establish relationships with Yuma, Somerton, San Luis, and Imperial County, promoting the Yuma Civic Center as premier event facility.
- Develop new professional marketing, rental and catering brochure that will result in a 10% increase in customer rentals.
- Continue to look at new ways to improve existing special events by offering new activities that will increase participation and as funding allows, add new community events.
- Solicit sponsorships and donations from local and corporate business, to help support special events, by offering increased benefits to them for their financial or in-kind donations.

Arts and Culture

- Build programs and seek out rental business for the 270 Black Box Theatre.
- Establish a sculpture walk at the PAAC and further champion public art projects in the community.

- Continue to build partnerships with community arts organizations throughout the region.
- Further develop sponsorship packages and build relations with individual donors and corporate sponsors.
- Apply for a grant from the National Endowment of the Arts.
- Present a dance festival through special funding with the Flinn Foundation.
- Continue to upgrade technical equipment in the Historic Yuma Theatre as funds become available.
- Continue to upgrade flooring and lighting in the galleries as funds become available.

Golf Courses

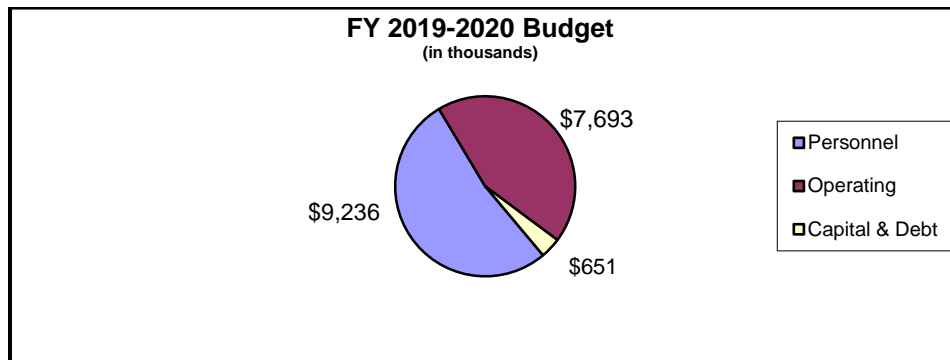
- Accelerate SNAG (Starting New at Golf) visits at area elementary schools to 32 per academic year.
- Revitalize the men's Thursday Twilight League, adding a food opportunity post play and wagering component.
- Start a women's Wednesday Twilight League loosely patterned after the LPGA Amateur Golf Association.
- Continue to meet with local businesses and organizations to create new tournaments and associated events.
- Aggressively fertilize all greens to promote fill in and roll consistency. Seed greens one last time with Paspalum during the August verti-cut. Then over seed greens with Rye grass in October.
- Working with Facilities, complete construction and renovations of the addition to the Golf Shop Maintenance Compound.
- Successfully conduct the four day Sunbelt Senior Tour Championship in November, with a Pro-Am benefitting Amberley's Place.
- Increase revenue production by 20% by creating additional tournaments, continued tiered rate structure, utilize bounce back coupons and a revamped Beat the Heat program.

Parks

- Install electronic message board with split face black wall at 32nd Street and Avenue A.
- Continue working towards the completion of irrigation and reforestation from Centennial Beach to 4th Avenue Bridge.
- Assist the Art Center in developing a sculpture walk around the PAAC.
- Help construct the new office and meeting space addition at the Desert Hills Golf Course Maintenance Compound.
- Working with HR to provide a skilled training course for our areas of expertise to include class room time and hands on training for trailers, mowers, pruning, aerial lift etc.
- Provide training and certification for staff in backflow repair and build a program that allow us to efficiently maintain and test our backflows, that will result in significant savings.
- Certify a minimum of one staff member in playground safety.
- Install new playground features in the open space area at the PAAC.

PARKS AND RECREATION				
	<u>17/18 Actual</u>	<u>18/19 Adjusted Budget</u>	<u>18/19 Estimate</u>	<u>19/20 Budget</u>
Personal Services	8,445,391	9,098,346	8,834,864	9,236,021
Operating	6,847,447	7,705,556	7,273,501	7,692,680
Capital Outlay	592,439	332,713	127,408	644,515
Debt Service	-	-	-	6,000
	15,885,277	17,136,615	16,235,773	17,579,216

For fiscal year 2019-2020, the Parks and Recreation Department presents a budget of \$17,579,216 for an increase of 2.60% from last year's budget. The increase in personal services can be attributed to pay increases as well as the minimum wage increase. The Facility Maintenance personnel are now reflected in City Administration's count however, their pay continues to be charged to Parks and Recreation. Capital outlay is reporting a large increase due to re-budgeting of several vehicles which will not be received by 2019 fiscal year end along with the purchase of some motorized mowing equipment. The new debt service is a result vehicles being purchased under a lease program.



PARKS AND RECREATION				
	<u>17/18 Actual</u>	<u>18/19 Adjusted Budget</u>	<u>18/19 Estimate</u>	<u>19/20 Budget</u>
General Fund	8,048,620	8,615,528	8,351,202	8,666,192
Two Percent Tax Fund	5,313,898	5,824,463	5,829,062	6,190,886
Mall Maintenance Fund	227,654	240,242	242,357	245,151
Grant Funds	142,142	423,251	25,000	282,591
Desert Hills Golf Course Fund	1,724,433	1,759,894	1,738,159	1,770,881
Equipment Replacement Fund	428,530	273,237	49,993	423,515
	15,885,277	17,136,615	16,235,773	17,579,216

Police Department

The mission of the Yuma Police Department is to enhance the quality of life in the City of Yuma by providing all people with responsive and professional police service with compassion and concern. To accomplish its mission, the Yuma Police Department will work in collaboration with the citizens of Yuma and within the framework of the United States Constitution to enforce the laws, preserve the peace, reduce fear, and provide for a safe environment.

The Police Department's Administration oversees the Field Services Division, Support Services Division, and Investigations Division. The Professional Standards and Accountability Unit reports directly to the Chief of Police.

Administration is responsible for the overall management of the department. The Chief of Police, along with a Deputy Chief of Police and three Captains, provide the vision and leadership to achieve the goals and objectives of the Police Department. In addition, the Public Safety Communications Center reports directly to the Deputy Chief of Police.

The Patrol Division is the largest and most visible division in the agency. Uniformed patrol personnel are responsible for the protection of life and property, response to 9-1-1 and other calls for service, and preliminary investigation of crimes. Civilian patrol support officers and Animal Control officers are included in this division

The Patrol Division also consists of specialized units including a Traffic Unit which is staffed with traffic enforcement units and civilian accident investigators, a School Services Unit, K-9 Officers and a Combined Special Operations Group.

AUTHORIZED PERSONNEL	FY 17/18	FY 18/19	FY 19/20
Administration	13	14	13
Animal Control	7	7	7
Patrol	144	141	145
Investigations	48	47	48
Support Services	59	60	66
Facility Maintenance	3	3	-
Total	274	272	279





The Support Services Division is comprised of Hiring and Recruitment Unit, Training Unit, Quality Assurance Unit and Records Unit which is responsible for receiving, entering, archiving, and retrieving police reports as well as collecting data for statistical purposes.

The Investigations Division is responsible for in-depth follow up investigations as well as preparing cases for court. The Investigations Division consists of a Crimes Against Persons Unit, Sex Crimes Unit, Property Crimes Unit, Narcotics Unit, Evidence Unit, an I.D. Crime Lab Unit, as well as Crime Analysis.

2018-2019 Accomplishments

Administration

- Welcomed the City of Yuma's first female Chief of Police.
- In partnership with AWC, successfully held first class of the Public Safety Dispatcher Academy.
- Completed Communications Center upgrade to i3 geospatial routing platform in furtherance of NextGen 911 technology.
- Awarded grant for Text to 911 services for five years.
- Researched, Created and Presented Pay Plans to Council.
- Applied and Awarded Body-Worn Camera Federal Grant.
- Awarded grant money for Teen Driver Awareness program to buy peddle carts and Drunk Buster Goggles.
- Hosted two Citizen Academies.

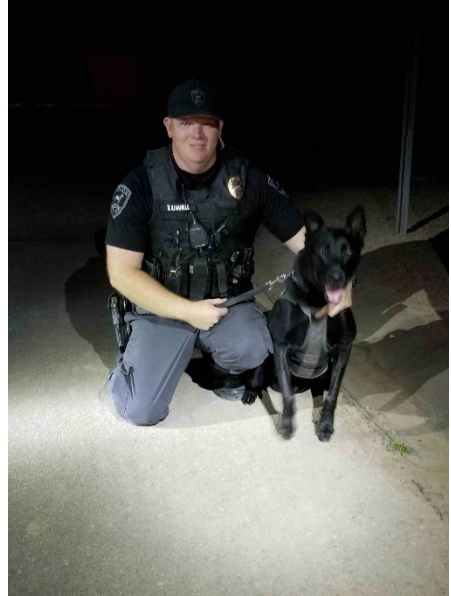
Patrol

- Received funding via donation from Cabelleros de Yuma to purchase the remaining needed sets of enhanced body armor.
- Obtained funding for an SRO for the Crane Middle Schools to ensure the Crane Middle Schools had a dedicated officer to ensure a stronger police presence at their middle schools.
- Received grant funding from:
 - DHS Stonegarden funding.
 - Two grants from the Governor's Office of Highway Safety for selective traffic enforcement and DUI/Impaired driving enforcement.
 - State Homeland Security grant allowing us to replace our throw phone for the Hostage/Negotiations Team.
 - State Homeland Security grant for purchase of a new tactical robot.
 - Arizona Companion Animal Spay and Neuter Committee to assist with spaying and neutering of domesticated dogs and cats and feral cats.
 - Received a grant from the 100 club to purchase/replace expired ballistic shield.
- In cooperation with federal, state and other local agencies, successfully orchestrated security and crowd control protocols related to a Yuma area visit of the Vice President of the United States and a separate visit from the Director of Homeland Security.
- Conducted community outreach events:
 - Coffee with a Cop.
 - Yuma Regional Medical Center Christmas Visit to Children.
 - Special Olympics Tip-a-Cop.
 - Workplace Violence and Active Shooter Presentations.
 - Getting Arizona Involved in Neighborhoods.

- United for Yuma Community Clean-Up.
- Sponsored a “Cop for a Day” for Amberly’s Place fund raiser. Successful event for the 8 year old winner.
- Continued expansion of the Civilian Public Safety Technician (PST) program duties and shift coverage.
- Improved processes related to the Quartermaster system of equipment tracking and distribution.
- Rejuvenating the YPD Dive Team.
- Training and integration of new members.
- Integration of equipment passed over from YFD.
- CSOG integration with Arizona Department of Public Safety GIITEM.
- Memorandum of Understanding completed and accepted by both departments.
- Incorporation of DPS GIITEM members into YRCS Radio System.
- Successful creation of YPD/ GIITEM Liaison Officer position.
- Vehicle supplied by AZ DPS.
- Additional training provided for the detective and for the CSOG unit
- Seamless exchange of gang related intelligence.
- Improved communication and increased joint operations.
- PPE Training and tracking incorporated into Power DMS.
- Resulted in higher rate of completed testing.
- Higher reliability of mask fit testing and identification of additional equipment needs.
- Purchase of new testing machine (QuantiFit).
- PPE equipment inspection incorporated into the Annual Block training.
- Sergeant selection process completed and eligibility list developed.
- Development and implementation of Narcan (Naloxone) training program for Patrol officers.
- Complete mental health first aid training to the all sworn officers and civilian employees of the department.
- Bringing allotted staffing levels of SEU to nearly full strength along with sending operators to needed training.
- Implementation of revised Patrol schedule with specific training days and targeted training topics.
- Secured new communication/hearing protection headsets for SEU. The ballistic helmets which go with these headsets are yet to arrive.
- Replacement of expired ballistic shields/blankets for SEU.
- Designed, constructed and held successful opening of new Police Substation in the 1900 block between Madison Avenue and Maple Avenue.
- Provides for a secure workspace for Patrol and CSOG/ GIITEM.
- Location within a neighborhood that increases police presence and fosters a closer relationship with a community in need
- Assisted USMC PMO drafting a new DUI investigation policy for them to use on base.
- Officer Johnson was awarded the AZ SADD Officer of the year award for his involvement with DUI investigations.
- Provided schools with presentations in regards to Bike safety, drug safety, pool and swim safety, bullying, social media, and stranger danger safety.

Support Services

- Completed an IGA with Northern Arizona University (NAU Yuma) criminal justice program to continue the Yuma Police Department internship program for an additional five years.
- Partnered with Arizona Western College to sponsor a five day Junior Law Enforcement Academy for young adults interested in a law enforcement career.
- Partnered with Arizona Western College and Yuma County Sheriff's Office to develop and offer a state recognized regional police academy.
- Successfully completed annual 2018 training audit conducted by Arizona Peace Officer Training and Standards and received a "fully in compliance" rating.
- Training unit hosted and instructed regional driving and firearms courses.
- Training Officer Dandoy received his Master Instructor certification from Taser International.
- Hosted "cop for a day" event for 8 year old winner of Amberly's Place auction.
- Provided necessary Arizona Peace Officer Standards and Training required proficiency and continuing skills training for all sworn officers.
- Completed mental health first aid training for all sworn officers and civilian employees of the department.
- Reduced turnaround times for reports into records and availability of those reports to external customers.
- Began elimination of records and reports, which are beyond the Arizona Records Retention periods.
- Conducted and attended hiring and recruiting events on the east coast in order to expand the department's hiring potential.
- Reinstated and hired the department's polygraph position which included expanded duties.



Investigations

- Obtained a grant to implement a local NIBIN (National Integrated Ballistic Information Network) entry and analysis program.
- Developed new leads in 1980s cold homicide case (actively working).
- Filled some vacancies in Child and Family Crimes Unit.
- Trained most department personnel on LexisNexis Accurint.

2019-2020 Goals

Administration

- Continue to work on increasing staffing in the Communications Center.
- Continue to work toward accreditation of the Communications Center training program through Association of Public Safety Communications Officials (APCO).
- Complete and release the first Communications Center public service announcement.
- Implement tactical dispatching team.
- Implement Text to 9-1-1 service.
- Implement Citizen's Online Reporting Program.
- Procure Body-Worn Camera Equipment.
- Implement Body-Worn Camera Program.
- Begin work on Arizona Law Enforcement Accreditation Program.
- Complete Tyler/New World CAD software upgrade.
- Complete two Citizens Academies.
- Continue building community relations.

Patrol

- Continue to develop partnerships with the Yuma community through Community Policing efforts.
- Further exploration of Public Safety Technician program to assist sworn officers with multiple tasks that may be handled by civilian personnel.
- Continue to identify and update city ordinances regarding traffic and animal control.
- Continue to improve quality of customer service through personnel accountability and 21st Century Policing.
- Continue to replace aging vehicle fleet.
- Improve police report completion times.
- Purchase and implement citizen online reporting system.
- Research police equipment business processes related to the department's Quartermaster system.
- Successful staffing and implementation of Mesa Del Sol annexation (if approved).
- Review/amend the departmental strategic plan.
- Work in collaboration with city administration, police department and legal to develop and implement regulations for the recent addition of the AnyCOMM system throughout the City.
- Continue developing the hiring and retention process.
- Implementation of body worn camera program.
- Continue updating or the replacement of aging and or expired equipment i.e. SEU ballistic vests.

Support Services

- Develop additional Subject Matter Experts (SME) across the full spectrum of proficiency skill training.
- Continued implementation and development of an improved patrol schedule to allow for dedicated training time incorporated within the officers' monthly work routine.
- Deliver updated and advanced "active shooter" training to all patrol officers.
- Continue to leverage partnerships with local and regional agencies to provide enhanced training opportunities.
- Reach and maintain staffing levels by focusing on local recruiting and job fair events.
- Continue to cultivate department programs such as Volunteers in Policing (VIPs), Explorers, NAU internships and Industrial Cooperative Education (ICE) as a pathway to permanent employment opportunities.

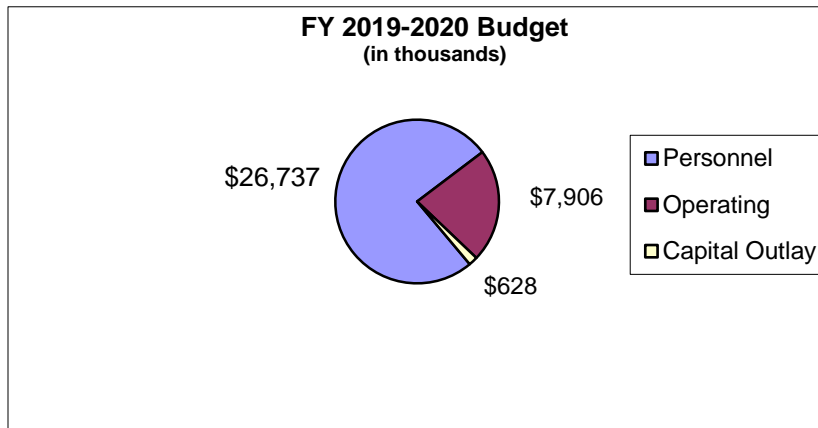
- Begin planning and preparation for the future development of a permanent regional training academy facility located in the area of the Public Safety Training Facility.
- Properly forecast and implement progressive expansion of the department's records section in order to meet the increasing workloads anticipated with records retention and redaction, body worn cameras, public records request, the National Incident Based Reporting System (NIBRS), crime statistics and business processes.

Investigations

- Fill remaining vacancies in Child and Family Crimes Unit.
- Purchase backup server for Digital Forensics Lab.
- Continue working Cold Homicide cases to develop new leads.
- Continue working with LexisNexis Accurint to expand use of crime analysis.
- Continue to expand our abilities to investigate gun crimes through grant-funded purchase of equipment that allows us to participate in a localized National Integrated Ballistic Information Network.

POLICE				
	<u>17/18 Actual</u>	<u>18/19 Adjusted Budget</u>	<u>18/19 Estimate</u>	<u>19/20 Budget</u>
Personal Services	24,753,651	27,362,507	25,773,184	26,737,338
Operating	5,438,402	7,681,389	5,867,299	7,906,074
Capital Outlay	726,520	1,297,957	970,047	627,924
	30,918,573	36,341,853	32,610,530	35,271,336

For fiscal year 2019-2020, the Police Department presents a budget of \$35,271,336, a decrease of 2.95% from last year. The decrease in personal services can be attributed to the continued increase in new cadets through attrition while the increase in operating is reflective of the grant contingency for grants submitted. The capital outlay has decreased as new vehicles were purchased last year therefore, computer hardware and safety equipment will be the focus this year.



POLICE				
	<u>17/18 Actual</u>	<u>18/19 Adjusted Budget</u>	<u>18/19 Estimate</u>	<u>19/20 Budget</u>
General Fund	27,712,501	29,830,707	29,007,488	30,589,114
Public Safety Tax Fund	2,319,209	2,366,816	1,953,694	2,007,922
Grant Funds	799,194	4,144,330	1,562,626	2,674,300
Equipment Replacement Fund	87,669	-	86,722	-
	30,918,573	36,341,853	32,610,530	35,271,336

Fire Department

The Yuma Fire Department exists to provide professional services, protecting life and property, to its citizens. We ensure the safety and security of those we serve by delivering emergency medical transport, fire prevention, fire suppression, and education to the community.

Family-Integrity-Respect-Excellence

The City of Yuma Fire Department is a dynamic, professional organization that anticipates and meets the needs of our customers. Guided by the values of family, integrity, respect and excellence we provide high quality customer service through community interaction and teamwork.

The Yuma Fire Department is a full service fire department providing fire, emergency medical care and ambulance transport, hazardous materials response, technical rescue operations and fire prevention and education services to the community. This Department is one of only 239 agencies internationally accredited by the Commission on Fire Accreditation International (CFAI).

Providing leadership, direction, and strategy, the Administration Division meets the challenges facing the Department concerning management of personnel and operational resources. Creative and responsive short and long term planning is needed to meet productivity, response times, and other factors critical to the safety of our citizens.

AUTHORIZED PERSONNEL	FY 17/18	FY 18/19	FY 19/20
Administration	5	5	5
Professional Services	2	2	2
Operations	113	122	125
Community Risk Reduction	5	5	5
Total	125	134	137

The Yuma Fire Department also recognizes that there are other community needs to which we must respond. These include our participation in events throughout the year that add value and culture to the Yuma community. We also host programs such as the Fire Prevention Week Recognition and Open House, September 11 Memorial Services, Emergency Medical Services Week Recognition and partner with Parks and Recreation to provide a fire camp for young ladies ages 14 to 18.

Throughout the fire service, mutual aid is prevalent; consequently, the Yuma Fire Department collaborates in mutual aid with the immediate surrounding communities, as well as our military bases and other Federal agencies. In addition, we have been called upon to send equipment and personnel to participate in emergencies in other parts of Arizona and also into California. Involved for many years in various organizations at both National and State levels, the Department is recognized as a leader in the fire service. We are active in organizations such as the International Association of Fire Chiefs, the Arizona Fire Chiefs Association, the National Fire Protection Association, the Arizona State Fire Marshal’s Office, the Arizona Fire Chiefs Mutual Aid Coordinating Committee, the Arizona Ambulance Association, and the Arizona Fire Service Administrative Professionals. In addition, Department



personnel hold offices on the boards of the Arizona Emergency Medical Services Council, the Yuma County Fire Officers Association, the United Way of Yuma County, and the Yuma County Safe Kids.

The Professional Services Division is responsible for providing the essential tools for the Department's personnel in the areas of education, safety, succession planning and certification levels. One of the resources available to the Division is the Public Safety Training Facility that allows for the Insurance Service Office (ISO) required training and education in the areas of fire suppression, operational strategy and tactics. Annual training required by the State of Arizona for Emergency Medical Technicians and Paramedics is provided through this Division along with specialized training for the Hazardous Materials and Technical Rescue Teams.

A critical component of the Department's goals is succession planning which states that the Department will have sufficient numbers of trained staff available for promotion or in our various specialized fields to meet operational needs and planned vacancies. Providing education, mentors and guidance for personnel to be ready to promote within the Department is essential in meeting this goal. Unique in the fire service, the Department is certified as an Accredited Agency through CFAI, as we are one of only 259 Departments throughout the world and the Professional Services Division organizes the Department's efforts to retain that certification.



The Operations Division responds to calls for service via the emergency 9-1-1 system. The Fire Department is an all-risk department, responding to emergencies concerning fire, emergency medical and ambulance transport, hazardous materials response, and technical rescue operations. In order to provide these varied lifesaving actions, our personnel must be trained in each type of skill. The minimal qualifications to become a Yuma Firefighter are to be certified as an Emergency Medical Technician, Firefighter I and II, and Hazardous Materials First Responder Operations. In order to provide the established level of service to our community, the Department also has personnel certified

as Paramedics, Hazardous Materials Technicians, and Technical Rescue Technicians.

The Community Risk Reduction Division is responsible for construction plan review, public education, fire inspections, and fire origin and cause investigations. The mission is to increase safety education and fire code compliance, while reducing the number of injuries and deaths caused by fire. Community Risk Reduction staff accomplishes this by using four elements: engineering, education, enforcement, and evaluation. Achieved through this mission is a targeted property maintenance program for commercial fire inspections, after incident investigations, focused public education programs to include all age groups, and the administration of fire protection and safety grants for the installation of smoke alarms and residential Knox Boxes in homes. This Division is also actively involved in pre-development issues, to ensure public safety is incorporated before problems occur in construction phases. Also provided is training and education to juveniles that are petitioned by Juvenile Court for fire setting behavior.

2018-2019 Accomplishments

Administration

- Reaccreditation through the Center of Public Safety Excellence. Yuma Fire Department (YFD) is one of just 259 accredited fire departments in the world, and one of 11 in Arizona.
- A part-time Management Analyst was added to the staff to assist in data collection and reporting to meet the requirements of the National Fire Protection Association (NFPA), National Fire Incident Reporting System (NFIRS), State of Arizona Department of Health Services (AZDHS), Commission on Fire Accreditation (CFAI), and the Center for Public Safety Excellence (CPSE). This was added as a temporary employee and we are looking to make this a permanent position.
- With the addition of a Management Analyst we have enhanced our ability to identify areas that are receiving longer than normal response times. This will allow us to better plan for these areas as the community grows.
- Grants have been submitted for cardiac monitors, radio equipment, hazardous materials and technical rescue response equipment, smoke alarms and fire prevention materials.
- Began the planning process to add services to the Mesa Del Sol area if there is annexation of that area.

Professional Services

- Completed two Firefighter recruitments to include two separate academies.
- Hosted several regional training opportunities to include: Instructor I, Company Officer I, NFA Command and Control, NFA Tactics and Strategies
- Hosted a regional Captain Academy with an internal promotional process (three promotions).
- Completed department wide training to include: an Engineer Academy, Rescue Water Craft (RWC) refresher, Driver/Operator refresher, Haz-Mat/TRT proficiencies, monthly company level training, and other fire/ems/special ops related training.
- Completed joint training (Yuma Fire Department and the Yuma Police Department) in active shooter response.
- Completed the annual minimum company standards evaluation consisting of a live “class b” fire using the Fire Department Connection (FDC) and Standpipe operations.

Emergency Medical Services

- Renewed the City of Yuma’s Certificate of Necessity in November.
- Applied for grant to replace aging cardiac monitors.
- Created EMS data reports that will be useful in managing the EMS system.
- Updated YRMC protocols and should be completed and in affect by February.
- An ambulance was completely refurbished rather than buy new, saving the City about \$70,000.
- Annual DHS ambulance inspections went smoothly with all units passing inspection.
- Replaced 5 aging Mobile Data Computers.
- Replaced the more expensive tough book laptops with less expensive iPad tablets.
- Filled the vacate EMS Inventory specialist position.
- A Pediatric medical guide was placed on all electronic devices.
- Worked with the Governor’s Opioid Task Force to provide data and put in place policies that mitigate opioid incidents in the community. Making Narcan available to law enforcement was one policy that came from this effort.

Suppression

- A new Pumper was ordered to replace a 25 year old Pumper. Staff worked with YFD Safety committee on the specifications to purchase a truck using the “Clean Cab Concept” to protect our personnel from carcinogens.
- Empty, unfinished dorms at Fire Station 1 were completed to allow for housing of personnel assigned to the Ladder Truck. The Ladder Truck was staffed as a result of receiving the SAFER Grant from FEMA.
- The Department has begun the process to remodel and update Fire Station 4 to better accommodate both men and women for sleeping and bathroom areas as well as build in protections from carcinogens that are known to exist in Fire Stations.
- A GIS mapping system is being created through cooperation with Fire and ITS personnel to meet the current and future needs of the Department.
- UHF radios were purchased for use on deployments with California Strike Team operations.
- We began the systematic replacement of Thermal Imaging Cameras to provide for the safety of our firefighters and better serve the community through enhanced search and rescue capabilities.

Community Risk Reduction

- Updated the Fire Code to maintain up to date standards.
- Created an air curtain destructor ordinance within the new fire code.
- Reviewed and assessed a new inspection management software/program.
- Advanced certification certificate(s) for staff.
- Conducted a needs assessment for CRR to indicate minimum staffing to meet department goals.
- Updated the Emergency Operation Plan.
- Provided advanced fire investigation training for City of Yuma investigators as well as regional investigators.

Special Operations

- Ballistic Vests were purchased and active shooter training was completed to assure the Fire Department is ready for this type of event.
- Four firefighters have been trained a Technical Rescue Technicians. One member was paid through grant funding.

Goals for 2019-2020

Administration

- Create a staffing plan that will project needs for the next five year's projected growth.
- Begin updating the Fire and Facilities Plan.
- Cross train the clerical staff on each other's job duties to better serve the customer.
- Retain the Departments high level of employee retention as measured against other City Departments.
- Schedule opportunities for clerical staff to work with operations staff to provide a sense of camaraderie between staff and the crews.

Professional Services

- Follow the training plan to ensure all personnel maintain adequate training on high risk / low frequency events.
- Maintain the Continuous Education program for EMT and CEP certifications as required by Arizona Departments of Health Services.
- Start with the department wide training on Fire Ground Survival to include an annual refresher on Mayday operations.
- Provide refresher for Hostile Event Response to include introduction of PPE, and joint exercise with YPD.
- Complete department wide training to include: Canal Rescue OPS, Elevator Rescue OPS, Tactic and Strategy, EVOC Driver / Operator refresher, Haz-Mat/TRT proficiencies, and monthly company level training.
- Conduct Fire Engineer, Captain, and Battalion Chief Recruitments for the purpose of eligibility lists.
- Train three Department EMTs to the level of Paramedic.

Emergency Medical Services

- Purchase five new MDC's to replacing aging units.
- If awarded the FEMA Grant, purchase cardiac monitors.
- Recruit for an EMS Captain to replace the current Captain upon retirement.
- Update the Premier EMS Agency Program to stay compliant with the new standards set by the State.
- Maintain paramedic staffing of at least one paramedic per apparatus daily.
- Add cardiac safety harnesses to all medic unit gurneys.
- Continue to meet or exceed response times set by the State of Arizona to comply with the Certificate of Necessity for ambulance transport.

Suppression

- Work on adding more acting fire captains and acting battalion chiefs to the YFD Cadre program.
- Put in service active killer safety gear on Battalion chief duty truck.
- Add additional mobile radio to back up duty chief vehicle.
- Implement dispatch incident timers for crew safety.
- Increase safety measured by a reduction in the number of reported accidents and injuries.
- Enhance rehab services to suppression personnel measured by occurrences of environmental emergencies on incidents.

Community Risk Reduction

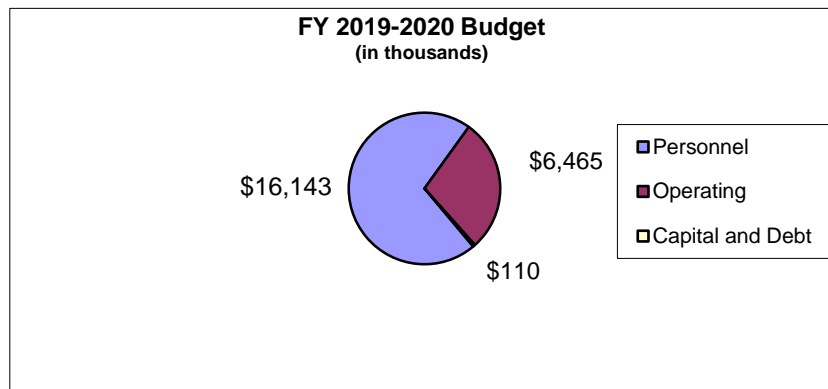
- Finance and utilize a new inspection management software/program.
- Advance certification certificate(s) for staff.
- Create a career development model for CRR to include succession planning and advancement opportunities.
- Create a Fire Protection Contractor registration program/ Certificate of Fitness.
- Conduct a needs assessment for potential annexation areas.
- Secure additional staffing to meet goals of the needs assessment.

Special Operations

- Conduct proficiencies for Hazardous Materials Technicians and Technical Rescue Technicians.
- Apply for grants that replace aging equipment for the Hazardous Materials and Technical Rescue teams.

FIRE				
	17/18 Actual	18/19 Adjusted Budget	18/19 Estimate	19/20 Budget
Personal Services	13,951,565	15,827,665	15,489,509	16,143,317
Operating	3,202,582	6,318,484	5,730,482	6,465,061
Capital Outlay	371,382	848,208	809,519	65,631
Debt Service	-	-	-	44,000
	17,525,529	22,994,357	22,029,510	22,718,009

For fiscal year 2019-2020, the Fire Department presents a budget of \$22,718,009, a decrease of 1.20% from last year. The slight increase in personal services is due to the addition of three firefighters hired in an effort to reduce overtime cost. There was a large decrease in capital outlay as a fire engine was purchased last year with no large purchases expected during this fiscal year. The newly reported debt service is for a new radio lease program.



FIRE				
	17/18 Actual	18/19 Adjusted Budget	18/19 Estimate	19/20 Budget
General Fund	16,080,787	17,549,698	17,254,287	17,884,159
Public Safety Tax Fund	1,034,438	943,950	912,947	1,085,760
Grant Funds	137,623	3,773,709	3,135,276	3,748,090
Equipment Replacement Fund	272,681	727,000	727,000	-
	17,525,529	22,994,357	22,029,510	22,718,009

Capital Spending & Debt Management

Capital Spending & Debt Management

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Capital Improvement Program

The City of Yuma Capital Improvement Program (CIP) is a five-year schedule of public physical improvements to the City's infrastructure. The CIP sets forth proposed expenditures for systematically constructing, maintaining, upgrading, expanding, and replacing the community's physical plant, as required by the City Charter.

This section describes the CIP process and provides limited detail of projects included within the capital improvements area of this adopted budget. The end result of the capital program is a separately published document, which includes detailed mapping, revenue source and the complete five-year program. The reader should refer to that document to attain more descriptive detail than is included herein.

THE PROCESS

Projects are typically major expenditures. They can be either infrequent projects, such as the Municipal Government Complex construction project or systematic improvements, such as street surface replacement. Regular street maintenance of city facilities is not considered a Capital Improvement. Therefore, a project such as street slurry seals, which seals minor surface cracks, would not be found in this document and is funded, scheduled and completed within the Public Works Department's Operations and Maintenance (O&M) budget.

Because the CIP identifies what City facilities will be improved it is more than a schedule of expenditures. It is a statement of budgetary policy and a planning document. Implementation of the CIP is a tool to accomplish the adopted goals and policies of the City Council.

Projects are developed through the course of the fiscal year. The process involves council, citizens, or staff proposing needed projects. Staff then coordinates the project with any related projects, reviews for compatibility with the City's goals, identifies a funding source, and develops a project schedule. Projects are reviewed by the responsible department and placed within the department's ten-year schedule.

During the annual review of the five-year CIP, completed projects are removed, new projects are proposed, and scheduled projects move forward in the schedule or out to later years. The timing of a project is dependent on the current condition of the facility and funding availability.

As the five-year CIP is fine-tuned, it is under the oversight of the CIP Review Committee, which is composed of senior staff and the City Administrator. At this time, the specific dollar amounts available for each funding source are known or reliable projections can be made and projects may be added or dropped based on the amount of funds available in the next five years. After review by staff, the next step is referral to the Planning and Zoning Commission for comments and recommendations.



The Planning and Zoning Commission's role is to review the CIP for consistency with the goals and policies of the General Plan. A Public Hearing is held at a commission meeting, which results in a formal recommendation to the City Council. The Capital Budget, which is the first year of the CIP and the five-year CIP are then brought before the City Council. The City Council will hold a public hearing on the draft CIP at a regular Council meeting. Adoption then occurs at a subsequent Council meeting.

CIP BUDGET

The first year of the five-year CIP program is called the capital budget. An extensive project, such as the installation of a major waterline, will typically be a multi-year project. The first year of the project is the design stage and the second year will involve the actual construction. The capital budget is integrated with the operating budget of the City and adopted in one motion.

The projects within the first year of the CIP are prioritized. Prioritization is developed within each section and is established by the responsible departments. The prioritization is based on the

need for the project and the available resources needed to complete the project.

The availability of funds is the key factor as to whether a project will be initiated and completed. There are a variety of funding sources available, but these sources are limited in both the amount available and how these funds can be used. The same funding restrictions discussed in the Funds section hold true here. Projects can be funded by city, state or federal monies and outside agencies and individuals. City funding sources typically are sales and property taxes, service and utility fees, the Road tax and the Highway Users Revenue fund (a state gasoline tax with specific amounts allotted to municipalities based on population).

IMPACT ON OPERATING BUDGET

Because much of the funding for capital projects comes from the general and special revenues, the operating budget must have a clear connection to the CIP process. Those same revenues drive the daily services provided by the city. Accordingly, its operating budget often comes first when priorities for projects are set, should tax or other revenues not be sufficient to maintain current operations and to build infrastructure. This is especially important when the project will create new or expanded facilities. For example, if a new park is planned, then the Parks and Recreation Department must include

supplemental information in its budget to maintain the new park. This would include not only employees or contractors to maintain the park, but equipment and supplies for the park's upkeep.

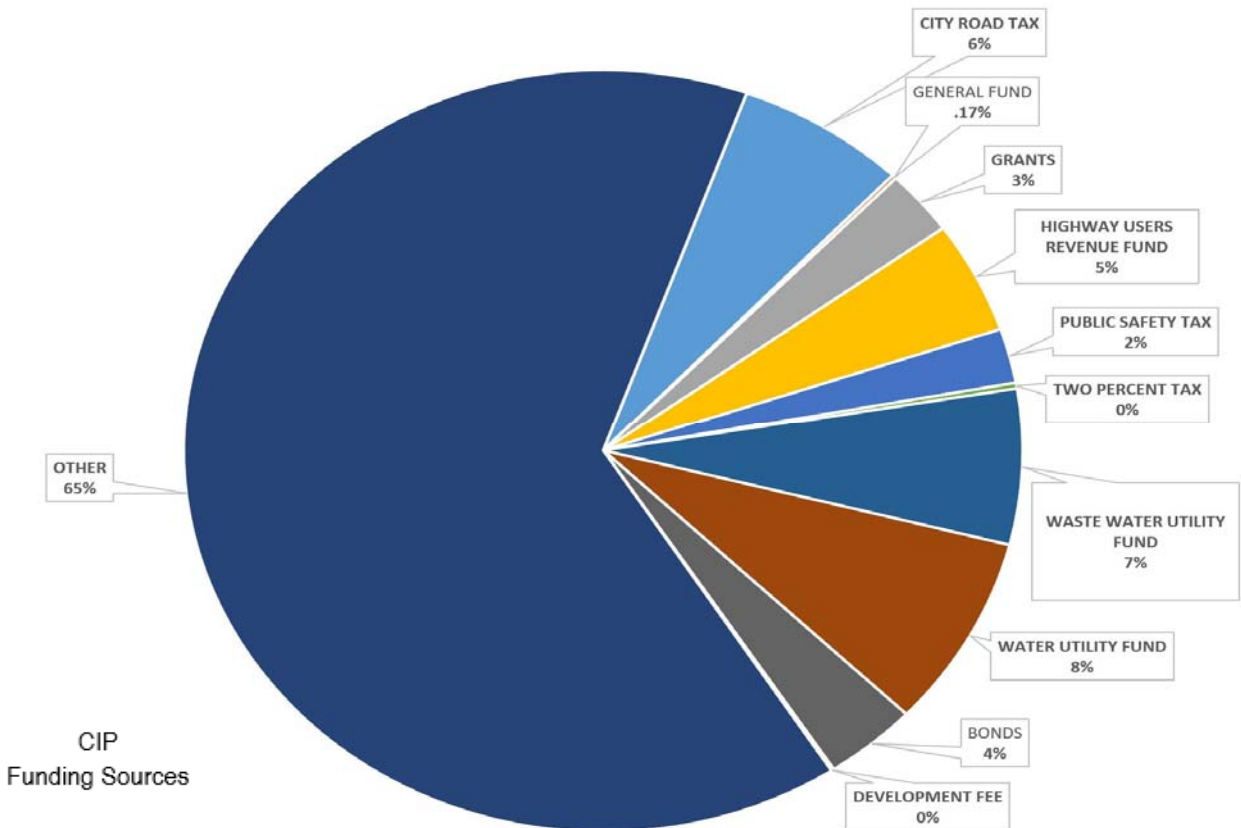
The majority of items in the 2019 capital budget have minimal impact on the operating budget since many capital items are replacement items and road improvements. Only the new Fleet Services Maintenance Shop has operating costs budgeted in FY2019 as the building will be completed and in operation.

Following this discussion are three tables related to capital projects. The first table lists the various funding source descriptions the Capital Improvement Program uses. The Fund name is the abbreviation used in the program. The second table provides a summary by funding source of capital projects while the third table lists the actual projects included in the capital portion of the adopted budget. The list is grouped by funding source and includes a brief descriptive title and the amount included in this year's adopted budget. The project title is useful in finding the detailed project information in the separately published five-year capital improvement program. Following the detail table are actual project pages from the five-year Capital Improvement program document. Please visit the City website at www.yumaaz.gov to view the complete document.

FUND	DESCRIPTION
BOND	This fund can be either the voter approved bond issue for specific projects or City dollars, which are developed through a Bond financing mechanism.
CDBG	Community Development Block Grants: Non-City dollars, federal funds for redevelopment projects.
CIT	Community Investment Trust Funds: General Fund dollars, which may be used at Council's direction.
DD	Developer Deposits: Deposits paid by developers in place of completing construction on specific projects.
DEV	Development Fees
DH	Desert Hills Enterprise Fund: Collected from golf fees.
GEN	General Fund: Revenues from fees paid, sales tax, property tax, fines, etc.
GRNT	Grant: Non-City dollars, which can be federal or state grants.
HERI	Heritage Area Grant Funding: Funds allocated to the City of Yuma for specific improvements to the city's riverfront and downtown area.
HURF	Highway Users Fund: Highway Users Gasoline Tax monies the City receives based on population. Funds are used for street improvements or street related projects.
IMP	Improvement District:
LTAF	Local Transportation Assistance Fund: Lottery dollars the City receives based on population. Funds are used for street improvements or street related projects.
OTHR	Non-City dollars such as ADOT, APS funds or other agency funds.
PBSF	Public Safety Tax Fund: two-tenths percent sales tax collected for the acquisition, construction or improvements to public safety facilities.
PRO	Pro-rata: financing that has been collected and is available for development of projects. Impact: money collected from Citywide Impact Fees.
ROAD	City road tax: five-tenths percent sales tax used for specific road projects.
SANI	Sanitation funds: General Fund dollars, which are reserved for sanitation projects.
SCF	Sewer Capacity Fund: City dollars, collected from fees paid at time of sewer connection.
STP	Surface Transportation Program: Non-City dollars, federal highway funds for roads and bridges.
SUF	Sewer Utility Fund: City dollars, collected from fees paid for specific sewer utility items, such as a meter.
SYSD	System Development Charges: A separate fee paid at the time of issuance of a water permit. The fee is based on the acreage of the property.
SSIC	Sanitary Sewer Interceptor Charge: City dollars, collected from fees paid at time of issuance of a sewer permit.
TWO%	2% Tax financing: A special excise tax on hotel, motel, restaurant and bar sales, which finances the Yuma Civic and Convention Center facility, the Baseball Complex, the Arroyo Dunes and Desert Hills Golf Courses, the Yuma Crossing Park and surrounding area and convention/tourism related activities.
WCF	Water Capacity Fund: City dollars, collected from fees paid at time of water connection.
WUF	Water Utility Fund: City dollars, collected from fees paid for specific utility items, such as a meter.
YRCS	Yuma Regional Communication System Fund: City and local agency dollars for support of regional communication system.

Capital Improvement Project Summary 2019 - 2020 Capital Budget

FUND	2019-2020	Percentage of Budget
CITY ROAD TAX	7,606,000	18.15%
GENERAL FUND	198,392	0.47%
GRANTS	3,192,000	7.62%
HIGHWAY USERS REVENUE FUND	5,530,000	13.20%
PUBLIC SAFETY TAX	2,675,000	6.38%
TWO PERCENT TAX	285,000	0.68%
WASTE WATER UTILITY FUND	7,675,000	18.31%
WATER UTILITY FUND	9,782,200	23.34%
RESTRICTED FUNDS		
BOND - 2007 SERIES B	890,000	2.12%
BOND - 2007 SERIES D	174,000	0.41%
BOND - 2015 ISSUE	1,854,000	4.42%
BOND - WATER	920,000	2.20%
DEVELOPMENT FEE	120,000	0.29%
OTHER	1,008,000	2.41%
TOTAL	<u>41,909,592</u>	<u>100%</u>



**Capital Improvement Projects
2019 - 2020 Capital Budget**

FUNDING SOURCE	PROJECT TITLE	2019-2020
GENERAL FUND	Parking Lot Repair / Maintenance	\$148,392
	Replace Carpet / City Hall	50,000
		\$198,392
GRANTS	E Main Canal Linear Park Trail 32nd Street Connection	30,000
	Harvard Street Infrastructure Improvements	497,000
	Joe Henry Optimist Center Facility Improvements	175,000
	Kennedy Skate Park Improvements	90,000
	Mesa Heights Street Light Expansion	175,000
	West Wetlands Parks & Trail Substantial Completion	330,000
	Yuma Multimodal Center	1,895,000
		3,192,000
HIGHWAY USERS REVENUE FUND	Citywide Safety Improvements	40,000
	Citywides Stormwater Lift Station Upgrades	150,000
	Pavement Preservation	250,000
	Pavement Rehabilitation	4,500,000
	Streetlight Pole Replacement	200,000
	Traffic Signal Upgrades	250,000
	Xeriscape Conversion	140,000
		5,530,000
CITY ROAD TAX	14th Street Paving - 1st Ave to 4th Ave	250,000
	16th Street Paving - Ave B to Ave C	1,500,000
	16th Street Widening - 3rd Ave to Maple Ave	26,000
	1st Ave Paving - Giss Pkwy to 16th Street	1,625,000
	8th Street Reconstruction - Ave C to Ave D	100,000
	Airport Loop Road Improvements	10,000
	Arizona Ave Paving - Palo Verde to Country Club Dr	50,000
	Avenue 10E Paving - 28th St to N Frontage Rd	50,000
	Avenue 3E, 32nd St - 40th St Rehabilitation	600,000
	Avenue 6E Multiuse Path	100,000
	Catalina Drive - 32nd St to 4th Ave	660,000
	Downtown Raised Crosswalk	30,000
	Mesa Heights Streetlight Expansion	80,000
	North Frontage Road Paving - Ave 9E to Ave 10E	110,000
	Palo Verde St - Catalina Dr to Arizona Ave	640,000
	Smucker Regional Basin	1,700,000
	Spot Drainage Improvements	25,000
Subdivision Material Testing	50,000	
		7,606,000

**Capital Improvement Projects
2019 - 2020 Capital Budget**

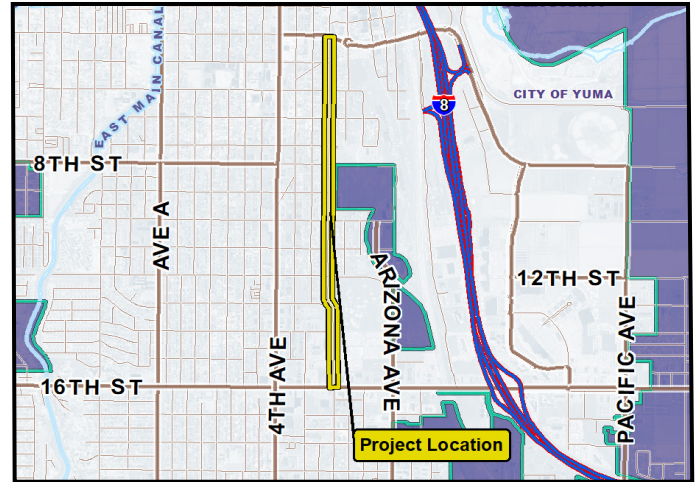
FUNDING SOURCE	PROJECT TITLE	2019-2020
PUBLIC SAFETY TAX	Fire Station 4 Remodel	1,720,000
	Parking Lot Repair and Maintenance	25,000
	Police Storage Facility	255,000
	Replace Chiller #3 - PD/MC	350,000
	Replace Concrete Driveway at Fire Station #2	325,000
		2,675,000
TWO PERCENT TAX	Parking Lot Repair & Maintenance	25,000
	Parks & Recreation Emergency Contingency	25,000
	Yuma Multimodal Center	235,000
	285,000	
WATER UTILITY FUND	14th St Paving - 1st Ave to 4th Ave	170,000
	16th Street Paving - Ave B to Ave C	157,200
	1st Ave Reconstruction - Giss Pkwy to 16th Street	953,000
	Avenue 5E, Water and Sewer Extension	460,000
	Laboratory Cooling System Replacement	187,500
	Main Street WTP Filter System Upgrade	1,762,000
	Parking Lot Repair and Maintenance	32,500
	Utilities System Division Relocation	3,500,000
	Water Main Replacement Annual Project	2,500,000
	Water Service Replacement	60,000
	9,782,200	
WASTE WATER UTILITY FUND	14th Street Paving - 1st Ave to 4th Ave	15,000
	1st Ave - Giss Pkwy to 16th St	385,000
	Avenue 5E, Water and Sewer Extension	1,170,000
	Desert Dunes WRF Improvement Project	450,000
	Figueroa Ave WPCF Colorado River Outfall	150,000
	Figueroa Ave WPCF Electrical Upgrades	710,000
	Laboratory Cooling System Replacement	187,500
	Manhole Rehabilitation/Reconstruction	300,000
	Parking Lot Maintenance and Repair	32,500
	Sewer Line Extension - 36th St to N Frontage Rd	320,000
	Sewer Line Extension - Yuma Commerce Center	55,000
	Sewer Line Replacements/Improvements	100,000
	Utility Systems Division Relocation	3,500,000
	Wastewater Collection System Lift Station Upgrade	300,000
	7,675,000	
BOND WATER	1st Avenue Paving - Giss Pkwy to 16th St	282,000
	Main St WTP Filter System Upgrade	638,000
	920,000	

**Capital Improvement Projects
2019 - 2020 Capital Budget**

FUNDING SOURCE	PROJECT TITLE	2019-2020
BOND - 2007 SERIES B	Desert Hills Golf Course Improvements	575,000
	Parking Lot Repair / Maintenance	250,000
	Replace Filter System Kennedy Pool	65,000
		<u>890,000</u>
BOND - 2007 SERIES D	16th St Widening - 3rd Ave to Maple Ave	<u>174,000</u> 174,000
BOND-2015 ISSUE	Fleet Services Maintenance Shop	1,500,000
	Water Supply - East Wetlands, PAAC	354,000
		<u>1,854,000</u>
DEVELOPMENT FEE	Police Storage Facility	<u>120,000</u> 120,000
OTHER	8th St - Pacific Ave Corridor Improvements	280,000
	Water Supply East Wetlands, PAAC	483,000
	Yuma Multimodal Center	245,000
		<u>1,008,000</u>
FISCAL YEAR 2020 TOTAL		<u><u>41,909,592</u></u>

1st Avenue Reconstruction - Giss Parkway to 16th Street

Total Cost: \$4,028,862
 City Obligation: \$4,028,862
 Delivery Method: TBD
 Cooperating Agencies: None



Location: 1st Ave - Giss Pky to 16th Street

Special Circumstances

Related Projects:
 0162-ROAD1 & 0162-ROAD2 were combined to
 create project 0162-ROAD3 for construction.

Project Description

Remove and replace pavement on 1st Avenue between Orange Avenue and 16th Street. Replace and upgrade water and wastewater lines, install communications infrastructure from 16th Street to Giss Parkway, and other associated improvements. Also includes pavement rehabilitation on 16th Street from Maple to 2nd Avenue.

Project Justification

The existing pavement has deteriorated with severe cracking and abrasive block cracking necessitating replacement. The water and wastewater infrastructure is outdated and in need of replacement to prevent failure and improve service levels.

Budget Impact/Other

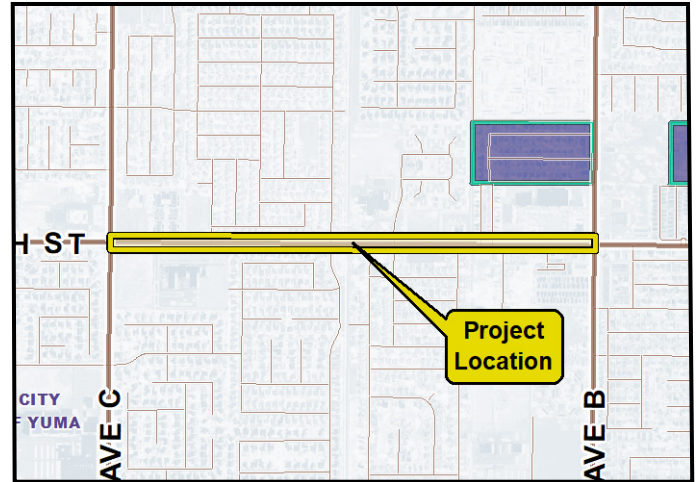
The previous year's balance is derived from financial reporting at the time of publication and project manager estimates for project completion through the end of fiscal year 2019.

Expenditures	Previous Years	2020	2021	2022	2023	2024	Out Years	Total
Design	\$110,450							\$110,450
Construction	\$673,412	\$3,245,000						\$3,918,412
Total	\$783,862	\$3,245,000						\$4,028,862

Funding Sources	Previous Years	2020	2021	2022	2023	2024	Out Years	Total
Bond - Water	\$273,506	\$282,000						\$555,506
City Road Tax	\$337,856	\$1,625,000						\$1,962,856
Wastewater Utility Fund	\$124,724	\$385,000						\$509,724
Water Utility Fund	\$47,776	\$953,000						\$1,000,776
Total	\$783,862	\$3,245,000						\$4,028,862

16th Street Paving - Avenue C to Avenue D

Total Cost: \$1,724,308
 City Obligation: \$1,724,308
 Delivery Method: TBD
 Cooperating Agencies: None



Location: 16th St - Ave C to Ave D

Special Circumstances

None

Project Description

Remove and replace the existing pavement on 16th Street from Avenue B to Avenue C.

Project Justification

The existing pavement has deteriorated with severe cracking and abrasive block cracking, necessitating pavement replacement.

Budget Impact/Other

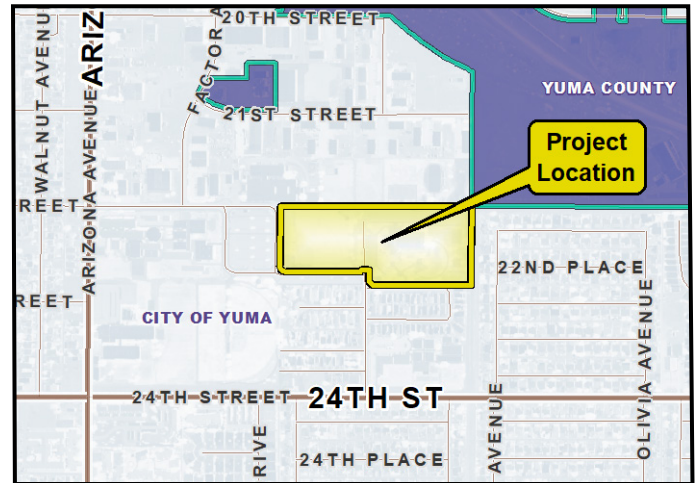
The previous year's balance is derived from financial reporting at the time of publication and the project manager estimates for project completion through the end of fiscal year 2019.

Expenditures	Previous Years	2020	2021	2022	2023	2024	Out Years	Total
Design	\$67,108							\$67,108
Construction		1,657,200						\$1,657,200
Total	\$67,108	\$1,657,200						\$1,724,308

Funding Sources	Previous Years	2020	2021	2022	2023	2024	Out Years	Total
City Road Tax	\$61,346	1,500,000						\$1,561,346
Wastewater Utility Fund	\$2,881							\$2,881
Water Utility Fund	\$2,881	\$157,200						\$160,081
Total	\$67,108	\$1,657,200						\$1,724,308

Fire Station #4 Remodel

Total Cost: \$1,925,500
 City Obligation: \$1,925,500
 Delivery Method: CMAR
 Cooperating Agencies: None



Location: 2850 W 16th Street

Special Circumstances

The project is currently in progress

Project Description

Remodel Fire Station #4 to meet current standards. Improvements include upgrading restrooms and sleeping quarters for ADA compliance and female crew members, apparatus bay exhaust, turnout storage and decontamination, and other building infrastructure repair.

Project Justification

Fire Station #4 is a two bay station built in 1978 it is identified in the City of Yuma Fire Department Fire Services and Facilities Plan as a station in need of improvements to meet ADA requirements, current building codes, and to repair failing mechanical, plumbing and infrastructure.

Budget Impact/Other

The previous years balance is derived from financial reporting at the time of publication and the project manager estimates for project completion through the end of fiscal year 2019.

Expenditures	Previous Years	2020	2021	2022	2023	2024	Out Years	Total
Design	\$105,500							\$105,500
Construction		\$1,720,000						\$1,720,000
Other	\$100,000							\$100,000
Total	\$205,500	\$1,720,000						\$1,925,500

Funding Sources	Previous Years	2020	2021	2022	2023	2024	Out Years	Total
Public Safety Tax Fund	\$205,500	\$1,720,000						\$1,925,000
Total	\$285,213	\$1,720,000						\$1,925,000

Desert Hills Golf Course Improvements

Total Cost: \$575,000
 City Obligation: \$575,000
 Delivery Method: TBD
 Cooperating Agencies: None

Special Circumstances

None

Project Description

Replace obsolete equipment and renovate infrastructure at the Desert Hills Golf Course.

The following is a list of items to be replaced or renovated:

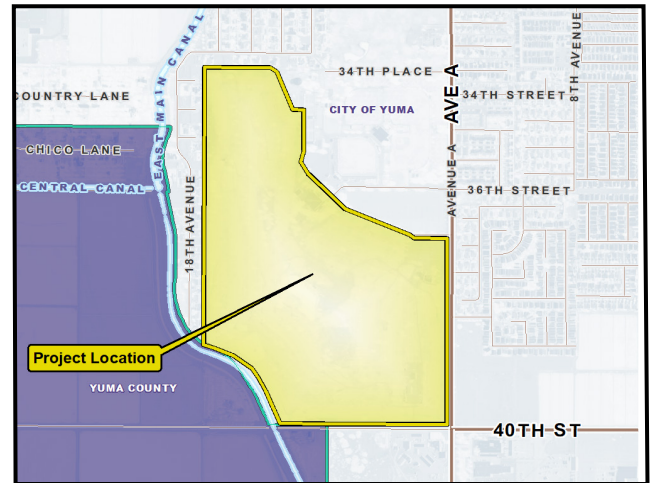
- * Fuel Pump System
- * Irrigation Main Line Gate Valves
- * Sprinkler Heads
- * Irrigation Controllers
- * Irrigation System Pumps
- * Tee and Bunker Renovation

Project Justification

A variety of equipment and infrastructure at the golf course is obsolete or at the end of its useful service life.

Budget Impact/Other

None



Location: 1245 W Desert Hills Drive

Expenditures	Previous Years	2020	2021	2022	2023	2024	Out Years	Total
Construction		\$575,000						\$575,000
Total		\$575,000						\$575,000
Funding Sources	Previous Years	2020	2021	2022	2023	2024	Out Years	Total
Bond - CIP Series B 2007		\$575,000						\$575,000
Total		\$575,000						\$575,000

Debt Management

The last section described how the city provided for its infrastructure needs. It was noted that operating revenues were the primary source for CIP projects. This 'pay-as-you-go' financing plan works well for smaller projects that can be paid out of current revenues. It doesn't work when project cost is greater than the annual collections from that source of revenue.

When more significant projects are planned which are beyond current revenues ability to spend, the City will seek financing solutions that provide the necessary resources immediately. Although a variety of forms of financing are available, the City usually turns to long-term bonds as a source of its financing.

LONG-TERM BONDS

Much like bank financing, the City sells bonds on the open market to secure enough proceeds to pay for a project. With a ready source of cash, the City can complete a large project without the cash-flow concerns of using 'pay-as-you-go'. Again, like bank financing, the bonds must be repaid over time, at market driven interest rates. These payback terms are spread based on the flow assumptions of the underlying revenue and can range from five to twenty years or more.

There are several reasons why bond financing is the most attractive source of capital. Because of their lower risk, with particular revenue types pledged to bond repayment, interest rates are lower. Municipal bonds are attractive to investors also because of favorable income tax treatment of bond interest payments.

Interest rates are fixed at the time of the bond sale, providing the City with a known payment schedule. Servicing this debt becomes part of the operating budget along with operational and capital needs. As noted earlier, the City maintains a Debt Service Fund, which is used to account for payment of the debt. Into this fund are transferred monies from other operating funds that can now pay over time for a costly

project rather than trying to set aside monies until sufficient resources are available.

Most governments have been active in the bond markets for years, especially with low long-term rates. The City of Yuma is no exception. This bond financing to pay for capital projects is especially prevalent in fast-growing cities, like Yuma.

BOND TYPES

There are different types of bonds used depending on the type of project and its anticipated repayment funding. A description of the bond types and their use by the City follows.

General Obligation Bonds - This type of bond relies on secondary property tax financing rather than current operating revenue. This bonding method is subject to voter approval because it creates a new tax to support repayment. This secondary property tax is levied, when in use, by the City directly for bond repayment. The City does currently have general obligation bonds outstanding; however, the proceeds were used by the Water Fund to expand the current water plant. While the full faith and credit of the City supports the bonds and a tax levy could be generated if necessary, the bonds are paid by current revenues of the Water Fund.

Revenue Bonds - These bonds are similar to general obligation bonds except that they do not have the support of the local property tax base for repayment. Instead, a source of revenue related to the project is pledged for repayment of the bonds. A typical revenue bond is related to the Highway User Revenue Fund (HURF), previously discussed in the Fund Information Section. The gas tax of the HURF fund can be pledged for repayment of the bonds, as it is a reliable source of revenue. Debt service payments would then claim priority for spending from the fund until the bonds were repaid. The City does not presently use this type of bonding, however, it has been used in the past.

Municipal Property Corporation (MPC) Bonds

- The City issued its first MPC bonds in 1970 to finance the construction of the Convention Center, Baseball Complex and Desert Hills Golf Course. The Municipal Property Corporation was created to sell the bonds for that project. The bonds, because they do not necessarily rely on new sources of revenue for repayment, are not subject to voter approval for each project. (With its initial bond sale, however, the City created a new sales tax, the 2% Special Tax, for bond repayment and the new tax was subject to, and won, voter approval.) This method of bond financing has been used many times to finance a variety of projects.

Improvement Districts – Improvement district financing is a special bonding arrangement for capital improvements in limited areas of the City. This debt is authorized by the property owners of the district and secured by assessments paid by those property owners. The City retains an obligation to pay should those assessments fail to meet the obligations of the bond; however, the City then retains title to the property should that unlikely failure occur. The City has used improvement district financing on a number of occasions, the most recent being Improvement District 67 which financed public improvements adjacent to the Yuma Palms Regional Center.

DEBT LIMITATIONS

Under Arizona's Constitution, outstanding general obligation bonded debt for combined water, sewer, artificial light, parks, open space preserves, playgrounds and recreational facilities may not exceed 20% of a City's net secondary assessed valuation. Outstanding general obligation debt for all other purposes may not exceed 6% of a City's net secondary assessed valuation. The legal borrowing capacity of the City of Yuma at June 30, 2019 follows:

<u>Water, Etc. (20%)</u>	
Legal Limit	\$118,393,994
Outstanding GO Debt	_____ -
Available Debt Margin	\$118,393,994

<u>All Others (6%)</u>	
Legal Limit	\$35,518,198
Outstanding GO Debt	_____ -Available
Debt Margin	\$35,518,198

These limitations apply to general obligation debt only.

Limitations other than statutory exist in many of the debt covenants associated with the bonds. These limitations include coverage requirements in which further debt is restricted if revenues related to the outstanding debt do not exceed certain percentages. In each case, the City is well within these limitations. Detailed coverage information is provided within the City's annual Comprehensive Annual Financial Report.

IMPACT OF DEBT SERVICE ON BUDGET

Much like the impact of capital projects, debt service payments are derived from the same general revenues that are used for operations. A balance must be achieved between operational needs, debt requirements and capital expenditures to stay within the statutory or economic limitations of annual revenues. Each year, the City Council and staff work carefully to assure this balance. The benefit of securing long-term financing to provide for timely construction of needed infrastructure can make a municipality 'debt poor' if taken to extremes.

While no rules exist for measuring the amount of debt capacity a city can bear, some measures are available to compare governments. Per capita debt ratios and other means of comparison are reviewed to ensure that the City does not overreach its capacity for debt issuance. The City continues to develop more quantifiable measurements for debt analysis.

More meaningful to this analysis is the City's bond rating. Rating agencies are instrumental in determining debt capacity of the City. The City works with these agencies closely to improve its overall rating to assurance the soundness of its ability to attain favorable interest rates in the financial markets.

OUTSTANDING DEBT

The following tables list the City's outstanding debt at June 30, 2019:

Governmental Funds Debt

MPC Bonds 2010 Refunding 2001				MPC Bonds 2015 Series Excise				MPC Bonds 2015 Series Road			
Authorized	<u>\$29,530,000</u>	Rate	4.23%	<u>\$48,105,000</u>	Rate	2% - 5%	<u>\$40,280,000</u>	Rate	2% - 5%		
		Issued/Refunded	2001/2010		Issued/Refunded	2007/2015		Issued/Refunded	2007/2015		
Source of Repayment	% of Annual Revenues FY20	FY20 Payment		Source of Repayment	% of Annual Revenues FY20	FY20 Payment		Source of Repayment	% of Annual Revenues FY20	FY20 Payment	
General Fund	3.70%	2,848,281		General Fund	1.63%	1,254,692		City Road Tax	37.20%	4,476,300	
				Public Safety Tax	19.96%	948,462					
				City Road Tax	0.12%	14,952					
				HURF	1.43%	116,812					
				2% TaxFund	7.96%	571,051					
				Solid Waste Fund	3.87%	165,328					
				Water Fund	0.21%	59,652					
				Wastewater Fund	0.35%	66,038					
				Desert Hills GC	0.17%	2,103					
				CIP Funds	38.71%	555,710					
						3,754,800					
July 1	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total		
2020	2,210,000	638,281	2,848,281	2,110,000	1,644,800	3,754,800	3,110,000	1,366,300	4,476,300		
2021	2,305,000	549,881	2,854,881	2,210,000	1,539,300	3,749,300	3,250,000	1,210,800	4,460,800		
2022	2,400,000	454,800	2,854,800	2,320,000	1,428,800	3,748,800	3,390,000	1,048,300	4,438,300		
2023	2,500,000	352,800	2,852,800	1,790,000	1,312,800	3,102,800	3,535,000	878,800	4,413,800		
2024	2,610,000	240,300	2,850,300	1,870,000	1,223,300	3,093,300	3,685,000	702,050	4,387,050		
2025	2,730,000	122,850	2,852,850	1,960,000	1,129,800	3,089,800	3,845,000	517,800	4,362,800		
2026				2,050,000	1,031,800	3,081,800	4,015,000	325,550	4,340,550		
2027				2,120,000	949,800	3,069,800	4,160,000	124,800	4,284,800		
2028				2,645,000	886,200	3,531,200					
2029				2,740,000	806,850	3,546,850					
2030				2,855,000	697,250	3,552,250					
2031				2,960,000	583,050	3,543,050					
2032				3,070,000	486,850	3,556,850					
2033				3,195,000	364,050	3,559,050					
2034				3,315,000	236,250	3,551,250					
2035				3,435,000	120,225	3,555,225					
Outstanding	\$ 14,755,000	\$ 2,358,912	\$ 17,113,912	\$ 40,645,000	\$ 14,441,125	\$ 55,086,125	\$ 28,990,000	\$ 6,174,400	\$ 35,164,400		

Enterprise Funds Debt

Special Assessments Debt

MPC Bonds 2015 Series Utility				MPC Bonds 2016 Series Utility			Improvement District No. 68 Bonds				
Authorized	<u>\$89,675,000</u>	Rate	3% - 5%	<u>\$37,835,000</u>	Rate	1.50%	<u>\$3,875,000</u>	Rate	4.70%		
		Issued/Refunded	2007/2015		Issued/Refunded	2003&2005/2016		Issued/Refunded	2006		
Source of Repayment	% of Annual Revenues	FY20	FY20 Payment	Source of Repayment	% of Annual Revenues	FY20	FY20 Payment	Source of Repayment	% of Annual Revenues	FY20	FY20 Payment
Water Fund	20.40%		5,840,903	Water Fund	2.23%		639,092	Special	100.00%		375,380
Wastewater Fund	9.31%		1,744,685	Water Capacity	58.02%		2,299,057	Assessment			
			7,585,588	Wtr System Dev.	77.69%		119,680				
				Wastewater Fund	1.42%		266,288				
				Wastewater Capacity	73.19%		2,653,909				
				Wastewater SSIC	2.20%		5,984				
							5,984,010				
July 1	Principal	Interest	Total	Principal	Interest	Total		Principal	Interest	Total	
2020	4,395,000	3,190,588	7,585,588	5,667,000	317,010	5,984,010		350,000	25,380	375,380	
2021	4,600,000	2,970,837	7,570,837	5,752,000	232,005	5,984,005		365,000	8,578	373,578	
2022	4,790,000	2,740,838	7,530,838	5,838,000	145,725	5,983,725					
2023	4,990,000	2,501,337	7,491,337	1,924,000	58,155	1,982,155					
2024	5,205,000	2,251,838	7,456,838	1,953,000	29,295	1,982,295					
2025	5,425,000	1,991,587	7,416,587								
2026	5,655,000	1,720,338	7,375,338								
2027	5,920,000	1,437,587	7,357,587								
2028	6,200,000	1,141,588	7,341,588								
2029	6,410,000	831,587	7,241,587								
2030	6,560,000	639,288	7,199,288								
2031	6,720,000	442,487	7,162,487								
2032	6,895,000	224,088	7,119,088								
2033											
2034											
2035											
Outstanding	\$ 73,765,000	\$ 22,083,988	\$ 95,848,988	\$ 21,134,000	\$ 782,190	\$ 21,916,190		\$ 715,000	\$ 33,958	\$ 748,958	

Total Debt Service Requirements

Authorized		<u>\$249,300,000</u>	
Source of Repayment	% of Annual Revenues FY20		FY20 Payment
General Fund	5.33%		4,102,973
City Road Tax	37.33%		4,491,252
Public Safety Tax	19.96%		948,462
HURF	1.43%		116,812
2% Tax Fund	7.96%		571,051
Special Assmt.	99.60%		375,380
Solid Waste	3.87%		165,328
Desert Hills GC	0.17%		2,103
Water Fund	22.84%		6,539,647
Water Capacity	58.02%		2,299,057
Water System Dev.	77.69%		119,680
Wastewater Fund	11.08%		2,077,011
Wastewater Capacity	73.19%		2,653,909
Wastewater SSIC	2.20%		5,984
CIP Fund	39%		555,710
			<u>25,024,359</u>
July 1	Principal	Interest	Total
2020	17,842,000	7,182,359	25,024,359
2021	18,482,000	6,511,401	24,993,401
2022	18,738,000	5,818,463	24,556,463
2023	14,739,000	5,103,892	19,842,892
2024	15,323,000	4,446,783	19,769,783
2025	13,960,000	3,762,037	17,722,037
2026	11,720,000	3,077,688	14,797,688
2027	12,200,000	2,512,187	14,712,187
2028	8,845,000	2,027,788	10,872,788
2029	9,150,000	1,638,437	10,788,437
2030	9,415,000	1,336,538	10,751,538
2031	9,680,000	1,025,537	10,705,537
2032	9,965,000	710,938	10,675,938
2033	3,195,000	364,050	3,559,050
2034	3,315,000	236,250	3,551,250
2035	3,435,000	120,225	3,555,225
Outstanding	\$ 180,004,000	\$ 45,874,573	\$ 225,878,573

Appendix

Appendix

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**SCHEDULE 1
REVENUES**

	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 FORECAST
GENERAL FUND				
Local Taxes:				
Sales tax (1%)	21,798,753	22,192,695	22,453,000	23,280,408
Property Tax	12,136,822	12,593,215	12,348,352	13,734,824
Delinquent Property Tax	214,803	225,000	200,000	175,000
Franchise Tax	3,507,902	3,411,783	3,491,627	3,509,327
Intergovernmental Revenues:				
State revenue sharing	11,755,008	11,650,743	11,650,743	12,640,427
State sales tax	9,121,307	9,419,335	9,200,000	9,500,000
Auto in-lieu tax	3,940,686	4,244,609	4,100,000	4,387,934
Tribal contribution	23,786	35,000	36,628	35,000
Licenses and Permits:				
Business licenses	266,407	251,250	254,100	259,000
Liquor licenses	38,923	37,800	38,100	38,100
Animal control licenses	90,867	80,000	90,000	90,000
Building permits	1,365,219	1,487,800	1,253,500	1,291,000
Electrical permits	279,359	330,000	266,000	270,000
Plumbing permits	93,833	85,000	75,000	75,000
Mechanical permits	99,509	85,000	75,000	75,000
Charges for Services:				
Zoning and subdivision fees	74,055	56,450	73,290	65,950
Plan check fees	333,466	340,000	350,000	350,000
Other development fees	1,967	2,100	2,100	2,100
Swimming fees	172,265	175,000	174,000	180,000
Recreation fees	221,876	275,500	201,000	204,500
Art Center fees	2,849	500	500	500
Ambulance Service fees	3,738,707	4,713,300	4,058,000	4,197,000
Other charges	262,998	137,600	115,508	94,100
Police services	588,070	756,500	761,886	756,500
Use of Money and Property:				
Investment income	217,019	100,000	230,000	230,000
Recreation facility rents	245,841	186,884	222,927	222,984
Misc Rentals	16,206	16,000	18,000	18,000
Fines, Forfeitures, Penalties:				
Vehicle code fines	617,501	701,000	635,000	655,000
Parking & other fines	522,933	570,000	510,000	530,000
Miscellaneous Revenues:				
Sale of property	720,948	20,100	35,600	20,100
Unclassified revenues	440,705	138,000	212,666	140,000
Total	<u>72,910,590</u>	<u>74,318,164</u>	<u>73,132,527</u>	<u>77,027,754</u>
COMMUNITY INVESTMENT TRUST FUND				
Use of Money and Property:				
Investment income	371	-	-	-
Total	<u>371</u>	<u>-</u>	<u>-</u>	<u>-</u>
HIGHWAY USERS REVENUE FUND				
Intergovernmental Revenues:				
State gasoline tax	7,826,946	7,900,000	7,900,000	8,123,924
Use of Money and Property:				
Investment income	55,540	5,000	50,000	50,000
Miscellaneous Revenues:				
Unclassified revenues	48,473	9,500	-	-
Total	<u>7,930,959</u>	<u>7,914,500</u>	<u>7,950,000</u>	<u>8,173,924</u>

**SCHEDULE 1
REVENUES**

	<u>2017-2018 ACTUAL</u>	<u>2018-2019 BUDGET</u>	<u>2018-2019 ESTIMATE</u>	<u>2019-2020 FORECAST</u>
CITY ROAD TAX FUND				
Local Taxes:				
Sales tax (0.5%)	10,897,507	11,094,462	11,224,500	11,638,004
Charges for Services				
Development Charges	19,790	-	33,264	10,000
Use of Money and Property:				
Investment income	160,156	80,000	150,000	150,000
Rental income	142,241	173,000	133,456	133,726
Sale of property	56,585	70,000	50,000	50,000
Miscellaneous Revenues:				
Unclassified revenues	74,361	1,000	29,974	49,950
Total	<u>11,350,640</u>	<u>11,418,462</u>	<u>11,621,194</u>	<u>12,031,680</u>
LOCAL TRANSPORTATION ASSISTANCE FUND				
Intergovernmental Revenues:				
Lottery tax	-	-	-	-
Use of Money and Property:				
Investment income	-	-	-	-
Total	-	-	-	-
PUBLIC SAFETY TAX FUND				
Local Taxes:				
Sales tax (0.2%)	4,357,519	4,436,275	4,488,300	4,653,681
Use of Money & Property:				
Misc Rentals	65,786	32,407	33,379	33,379
Investment income	31,875	5,000	64,000	65,000
Miscellaneous Revenues:				
Unclassified revenues	1,032,448	-	-	-
Total	<u>5,487,628</u>	<u>4,473,682</u>	<u>4,585,679</u>	<u>4,752,060</u>
TWO PERCENT TAX FUND				
Local Taxes:				
Sales tax (2%)	5,700,776	5,789,850	5,986,000	6,285,373
Charges for Services:				
Theatre revenue	116,334	92,000	41,200	45,320
Liquor sales	180,608	116,500	101,800	121,140
Concession stand sales	141,368	119,500	131,300	159,625
Other sales	244,363	300,800	248,633	292,676
Commissions & fees	54,497	39,250	43,756	44,623
Use of Money and Property:				
Investment income	32,623	24,000	41,100	47,265
Room rents	138,145	172,000	132,500	133,620
Equipment rents	57,333	57,500	33,635	36,270
Other rents	445	1,500	-	-
Miscellaneous Revenues:				
Unclassified revenues	108,055	36,752	3,141	4,374
Total	<u>6,774,547</u>	<u>6,749,652</u>	<u>6,763,065</u>	<u>7,170,286</u>
DOWNTOWN MALL MAINTENANCE FUND				
Local Taxes:				
Property Tax	100,217	106,825	110,300	120,000
Delinquent Property Tax	3,427	9,000	-	3,500
Miscellaneous Revenues:				
Unclassified revenues	2,644	-	1,980	1,980
Total	<u>106,288</u>	<u>115,825</u>	<u>112,280</u>	<u>125,480</u>
IMPROVEMENT DISTRICT FUNDS				
Local Taxes:				
Property Tax	-	-	-	109,518
Delinquent Property Tax	-	-	-	-
Miscellaneous Revenues:				
Unclassified revenues	-	-	-	-
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>109,518</u>

**SCHEDULE 1
REVENUES**

	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 FORECAST
GRANT FUNDS				
Intergovernmental Revenues:				
Community development grants	1,076,615	2,421,872	2,000,302	3,081,377
Law enforcement grants	971,653	6,630,400	3,884,424	5,225,199
Other miscellaneous grants	899,644	6,431,296	2,348,890	10,492,341
Total	<u>2,947,912</u>	<u>15,483,568</u>	<u>8,233,616</u>	<u>18,798,917</u>
CIP FUNDS				
Charges for Services:				
Developer Deposits	-	-	-	-
Prorata fees	-	-	-	-
Impact fees	1,403,939	1,151,150	1,194,975	1,275,575
Use of Money and Property:				
Investment income	250,207	27,830	137,900	159,900
Miscellaneous Revenues:				
Unclassified Revenues	117,454	245,000	9,563	-
Total	<u>1,771,600</u>	<u>1,423,980</u>	<u>1,342,438</u>	<u>1,435,475</u>
DEBT SERVICE FUNDS				
Special Assessments:				
Principal	320,000	335,000	335,000	350,000
Interest	56,870	41,478	41,478	25,380
Use of Money & Property:				
Investment income	5,560	-	-	-
Investment income-Dist68	-	-	-	-
Bond proceeds	-	-	-	-
Total	<u>382,430</u>	<u>376,478</u>	<u>376,478</u>	<u>375,380</u>
WATER FUND				
Charges for Services:				
Residential water fees	13,803,997	14,182,595	14,614,800	15,468,198
Commercial water fees	9,611,068	9,583,035	10,523,260	10,618,600
Fire hydrant fees	396,171	407,817	401,812	407,650
Delinquent fees	855,733	850,000	855,750	864,300
Service establishment fees	366,153	352,375	368,212	370,312
Use of Money and Property:				
Investment income	282,077	95,000	687,000	700,000
Miscellaneous Revenues:				
Unclassified revenues	201,749	238,309	357,854	207,762
Total	<u>25,516,948</u>	<u>25,709,131</u>	<u>27,808,688</u>	<u>28,636,822</u>
WATER RESTRICTED FUNDS				
Charges for Services:				
Water Transfer fees	-	-	8,049	-
Water capacity fees	2,809,094	1,573,000	3,221,400	3,812,200
Water system dev. fees	173,085	212,300	132,700	150,020
Use of Money and Property:				
Investment income - Water Trfr	134	100	-	-
Investment income - Capacity	64,227	24,000	132,000	150,000
Investment income - System Dev	1,798	500	3,750	3,900
Investment income - Bonds	26,369	20,000	24,500	25,395
Miscellaneous Revenues:				
Unclassified revenues - Water Trf	48	-	-	-
Unclassified revenues - System Dev	125	50	120	120
Total	<u>3,074,880</u>	<u>1,829,950</u>	<u>3,522,519</u>	<u>4,141,635</u>

**SCHEDULE 1
REVENUES**

	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 FORECAST
WATER GRANT FUND				
Intergovernmental Revenues:				
Grants	-	-	-	-
Total	-	-	-	-
WASTEWATER FUND				
Charges for Services:				
Residential sewer fees	9,859,555	10,098,600	10,331,421	10,825,940
Commercial sewer fees	6,810,120	7,084,325	7,036,288	7,279,300
Sewer connection fees	-	-	-	-
Developer deposits	-	-	-	-
Use of Money and Property:				
Investment income	285,237	87,000	590,000	610,000
Equipment rent	-	-	-	-
Miscellaneous Revenues:				
Unclassified revenues	50,245	20,016	31,177	33,670
Total	17,005,157	17,289,941	17,988,886	18,748,910
WASTEWATER GRANT FUND				
Intergovernmental Revenues:				
Grants	-	-	-	-
Total	-	-	-	-
WASTEWATER RESTRICTED FUNDS				
Charges for Services:				
Sewer capacity fees	3,226,660	2,910,645	3,207,149	3,341,100
Sewer system dev. Fees - SSIC	236,652	260,505	234,709	262,120
Sewer system dev. fees - Area A/B	400	-	400	400
Use of Money and Property:				
Investment income - Capacity	141,691	60,000	280,750	285,000
Investment income - SSIC	4,580	1,500	9,200	10,000
Investment income - Area A/B	10,229	3,800	18,700	20,000
Investment income - 26th PI Trunk	1,602	600	3,000	3,500
Investment income - Bonds	-	-	-	-
Miscellaneous Revenues:				
Unclassified revenues - SSIC	93	-	89	89
Total	3,621,907	3,237,050	3,753,997	3,922,209
YUMA REGIONAL COMMUNICATIONS SYSTEM FUND				
Charges for Services:				
Radio fees	1,887,213	1,893,010	1,875,772	1,876,581
Use of Money and Property:				
Investment income	23,106	6,000	47,000	50,000
Miscellaneous Revenues:				
Sale of property	67,603	50,000	31,750	32,500
Unclassified Revenues	1,509	-	-	-
Total	1,979,431	1,949,010	1,954,522	1,959,081
YUMA REGIONAL COMMUNICATIONS SYSTEM GRANT FUND				
Intergovernmental Revenues:				
Grants	-	1,000,000	-	1,000,000
Total	-	1,000,000	-	1,000,000

**SCHEDULE 1
REVENUES**

	<u>2017-2018 ACTUAL</u>	<u>2018-2019 BUDGET</u>	<u>2018-2019 ESTIMATE</u>	<u>2019-2020 FORECAST</u>
SOLID WASTE FUND				
Charges for Services:				
Collection fees	3,485,094	4,341,145	3,885,400	4,097,300
Receptacles sales	118,360	146,400	130,200	143,300
Miscellaneous Revenues:				
Unclassified revenues	41,901	24,500	29,923	31,018
Total	<u>3,645,355</u>	<u>4,512,045</u>	<u>4,045,523</u>	<u>4,271,618</u>
DESERT HILLS GOLF COURSE FUND				
Charges for Services:				
Green fees	719,743	946,500	669,034	699,394
Merchandise sales	160,175	149,500	151,555	155,920
Concession stand sales	1,739	6,500	273	273
Range fees	50,412	47,000	50,405	53,000
Use of Money and Property:				
Investment income	785	-	-	-
Equipment rents	170,106	206,600	170,090	175,090
Restaurant rental	155,472	140,000	150,000	150,000
Miscellaneous Revenues:				
Unclassified revenues	10,036	2,500	5,061	4,223
Total	<u>1,268,468</u>	<u>1,498,600</u>	<u>1,196,418</u>	<u>1,237,900</u>
EQUIPMENT REPLACEMENT FUND				
Use of Money and Property:				
Equipment rentals	2,064,828	1,761,173	1,789,897	1,789,897
Investment income	126,653	45,000	-	-
Miscellaneous Revenues:				
Unclassified revenues	727	-	-	-
Total	<u>2,192,208</u>	<u>1,806,173</u>	<u>1,789,897</u>	<u>1,789,897</u>
EQUIPMENT MAINTENANCE FUND				
Charges for Services:				
Guaranteed maintenance	2,034,146	2,143,440	2,107,577	2,320,151
Non-guaranteed maintenance	380,971	402,000	343,100	358,790
Fuel sales	1,070,715	-	-	-
Miscellaneous Revenues:				
Unclassified revenues	4,052	4,000	220	220
Sale of property	1,538	-	5,000	2,500
Total	<u>3,491,422</u>	<u>2,549,440</u>	<u>2,455,897</u>	<u>2,681,661</u>
INSURANCE RESERVE FUND				
Use of Money and Property:				
Insurance Premiums	1,927,708	1,925,536	1,925,534	1,937,973
Investment income	28,021	7,000	-	-
Miscellaneous Revenues:				
Unclassified revenues	4,369	-	-	-
Total	<u>1,960,098</u>	<u>1,932,536</u>	<u>1,925,534</u>	<u>1,937,973</u>
WORKERS COMPENSATION FUND				
Use of Money and Property:				
Workman's Comp Charges	1,456,823	1,496,000	1,515,100	1,590,900
Investment income	53,166	18,000	-	-
Miscellaneous Revenues:				
Unclassified revenues	3,670	-	-	-
Total	<u>1,513,659</u>	<u>1,514,000</u>	<u>1,515,100</u>	<u>1,590,900</u>

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2017-2018 Actual	2018-2019 Budget	2018-2019 Estimate	2019-2020 Budget
General Fund				
Mayor and Council				
Payroll	154,192	179,903	197,733	203,504
Operating	130,641	162,597	141,638	144,858
	<u>284,833</u>	<u>342,500</u>	<u>339,371</u>	<u>348,362</u>
Municipal Court				
Payroll	1,293,259	1,378,992	1,421,918	1,475,872
Operating	392,978	415,395	413,694	428,558
Capital Outlay	-	25,000	25,000	-
	<u>1,686,237</u>	<u>1,819,387</u>	<u>1,860,612</u>	<u>1,904,430</u>
City Administration				
Payroll	2,029,543	2,182,668	2,459,442	2,440,864
Operating	951,395	1,093,637	1,042,777	1,221,690
Capital Outlay	-	-	-	-
	<u>2,980,938</u>	<u>3,276,305</u>	<u>3,502,219</u>	<u>3,662,554</u>
City Attorney				
Payroll	1,134,852	1,149,084	1,113,996	1,168,901
Operating	374,125	442,809	429,920	433,417
	<u>1,508,977</u>	<u>1,591,893</u>	<u>1,543,916</u>	<u>1,602,318</u>
Information Tech Services				
Payroll	2,226,950	2,407,864	2,002,593	2,173,230
Operating	775,496	833,737	879,571	612,677
Capital Outlay	281,322	339,370	256,548	270,000
	<u>3,283,768</u>	<u>3,580,971</u>	<u>3,138,712</u>	<u>3,055,907</u>
Finance				
Payroll	1,678,337	1,719,386	1,762,822	1,895,220
Operating	337,174	429,834	422,495	437,305
	<u>2,015,511</u>	<u>2,149,220</u>	<u>2,185,317</u>	<u>2,332,525</u>
Human Resources				
Payroll	854,312	864,889	878,591	884,092
Operating	223,367	265,176	248,651	270,729
	<u>1,077,679</u>	<u>1,130,065</u>	<u>1,127,242</u>	<u>1,154,821</u>
General Government				
Payroll	-	-	-	2,280,738
Operating	545,748	2,860,348	596,317	1,848,004
Debt	-	-	-	34,375
	<u>545,748</u>	<u>2,860,348</u>	<u>596,317</u>	<u>4,163,117</u>
Community Development				
Payroll	2,692,554	2,967,519	2,710,123	2,965,581
Operating	449,480	485,931	472,748	497,295
Debt	-	-	-	6,000
Capital Outlay	72,473	-	-	-
	<u>3,214,507</u>	<u>3,453,450</u>	<u>3,182,871</u>	<u>3,468,876</u>
Public Works				
Operating	-	-	-	-

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2017-2018 Actual	2018-2019 Budget	2018-2019 Estimate	2019-2020 Budget
General Fund				
Engineering				
Payroll	296,368	346,265	350,342	352,823
Operating	30,885	33,497	32,397	27,669
Capital Outlay	23,241	-	-	-
	350,494	379,762	382,739	380,492
Parks and Recreation				
Payroll	5,211,537	5,516,544	5,309,159	5,555,294
Operating	2,820,551	3,098,984	2,994,043	3,104,898
Capital Outlay	16,532	-	48,000	6,000
	8,048,620	8,615,528	8,351,202	8,666,192
Police				
Payroll	24,160,669	26,077,390	25,446,558	26,737,338
Operating	3,510,362	3,753,317	3,560,930	3,843,976
Capital Outlay	41,470	-	-	7,800
	27,712,501	29,830,707	29,007,488	30,589,114
Fire				
Payroll	13,830,864	15,269,222	14,959,233	15,590,227
Operating	2,213,886	2,280,476	2,295,054	2,293,932
Capital Outlay	36,037	-	-	-
	16,080,787	17,549,698	17,254,287	17,884,159
Cost Allocation				
Operating	(3,938,434)	(3,938,433)	(3,938,433)	(3,938,433)
Capital Projects				
Capital Outlay	-	-	-	198,392
Fund Total	<u>64,852,166</u>	<u>72,641,401</u>	<u>68,533,860</u>	<u>75,472,826</u>
Highway User Revenue Fund				
General Government				
Payroll	-	-	-	102,843
Operating	-	33,749	-	-
Capital Outlay	3,436	-	13,714	-
	3,436	33,749	13,714	102,843
Public Works				
Payroll	2,360,566	2,970,399	2,594,748	2,908,437
Operating	4,025,902	4,469,142	4,443,148	4,416,354
	6,386,468	7,439,541	7,037,896	7,324,791
Capital Projects				
Capital Outlay	329,866	1,335,000	1,343,500	5,530,000
Fund Total	<u>6,719,770</u>	<u>8,808,290</u>	<u>8,395,110</u>	<u>12,957,634</u>
City Road Tax Fund				
City Administration				
Payroll	28,026	27,134	28,337	27,684

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2017-2018 Actual	2018-2019 Budget	2018-2019 Estimate	2019-2020 Budget
City Road Tax Fund				
City Attorney				
Payroll	48,040	50,395	51,338	51,420
General Government				
Payroll	-	-	-	65,698
Operating	3,600	28,019	28,019	81,000
Debt	-	-	-	34,375
	<u>3,600</u>	<u>28,019</u>	<u>28,019</u>	<u>181,073</u>
Public Works				
Payroll	490,744	402,864	402,043	471,602
Operating	367,101	372,794	396,023	451,127
Capital Outlay	11,380	-	-	-
	<u>869,225</u>	<u>775,658</u>	<u>798,066</u>	<u>922,729</u>
Engineering				
Payroll	1,088,572	1,420,744	1,323,043	1,486,055
Operating	675,678	830,515	864,259	936,457
Capital Outlay	58,152	235,804	195,000	107,500
	<u>1,822,402</u>	<u>2,487,063</u>	<u>2,382,302</u>	<u>2,530,012</u>
Capital Projects				
Operating	931,051	97,998	38,400	-
Capital Outlay	2,290,327	14,409,836	10,540,155	7,606,000
	<u>3,221,378</u>	<u>14,507,834</u>	<u>10,578,555</u>	<u>7,606,000</u>
Fund Total	<u>5,992,671</u>	<u>17,876,103</u>	<u>13,866,617</u>	<u>11,318,918</u>
Public Safety Tax Fund				
City Administration				
Payroll	(199)	-	-	-
General Government				
Debt	-	-	-	137,500
Police				
Operating	1,770,589	1,333,673	1,070,369	1,387,798
Debt	-	-	-	-
Capital Outlay	548,620	985,653	883,325	620,124
	<u>2,319,209</u>	<u>2,319,326</u>	<u>1,953,694</u>	<u>2,007,922</u>
Fire				
Operating	978,696	784,926	830,428	976,129
Debt	-	-	-	44,000
Capital Outlay	55,742	100,942	82,519	65,631
	<u>1,034,438</u>	<u>885,868</u>	<u>912,947</u>	<u>1,085,760</u>
Capital Projects				
Capital Outlay	8,925	1,080,000	233,313	2,675,000
Fund Total	<u>3,362,373</u>	<u>4,285,194</u>	<u>3,099,954</u>	<u>5,906,182</u>

**SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES**

(By Fund/Dept/Classification)

	2017-2018 Actual	2018-2019 Budget	2018-2019 Estimate	2019-2020 Budget
2% Tax Fund				
City Administration				
Payroll	266,601	270,243	228,218	268,154
Operating	213,261	213,335	213,335	213,335
	<u>479,862</u>	<u>483,578</u>	<u>441,553</u>	<u>481,489</u>
General Government				
Payroll	-	-	-	104,398
Operating	424,423	455,221	425,250	425,250
Debt	-	-	-	34,375
	<u>424,423</u>	<u>455,221</u>	<u>425,250</u>	<u>564,023</u>
Engineering				
Payroll	73,651	24,320	21,046	17,190
Operating	30	-	-	-
	<u>73,681</u>	<u>24,320</u>	<u>21,046</u>	<u>17,190</u>
Parks and Recreation				
Payroll	2,396,476	2,661,124	2,661,455	2,766,891
Operating	2,783,079	3,072,863	3,138,192	3,202,995
Debt	-	-	-	6,000
Capital Outlay	134,343	34,476	29,415	215,000
	<u>5,313,898</u>	<u>5,768,463</u>	<u>5,829,062</u>	<u>6,190,886</u>
Capital Projects				
Capital Outlay	93,678	-	-	285,000
	<u>93,678</u>	<u>-</u>	<u>-</u>	<u>285,000</u>
Fund Total	<u><u>6,385,542</u></u>	<u><u>6,731,582</u></u>	<u><u>6,716,911</u></u>	<u><u>7,538,588</u></u>
Mall Maintenance Fund				
General Government				
Payroll	-	-	-	6,000
Operating	-	1,274	-	-
	<u>-</u>	<u>1,274</u>	<u>-</u>	<u>6,000</u>
Parks and Recreation				
Payroll	100,976	101,883	103,651	103,488
Operating	126,678	138,359	138,706	141,663
	<u>227,654</u>	<u>240,242</u>	<u>242,357</u>	<u>245,151</u>
Fund Total	<u><u>227,654</u></u>	<u><u>241,516</u></u>	<u><u>242,357</u></u>	<u><u>251,151</u></u>
Desert Sky 1 MID Fund				
Public Works				
Operating	-	-	-	35,135
	<u>-</u>	<u>-</u>	<u>-</u>	<u>35,135</u>
Fund Total	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>35,135</u></u>
Parkwest 4 MID Fund				
Public Works				
Operating	-	-	-	11,015
	<u>-</u>	<u>-</u>	<u>-</u>	<u>11,015</u>
Fund Total	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>11,015</u></u>

**SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES**

(By Fund/Dept/Classification)

	2017-2018 Actual	2018-2019 Budget	2018-2019 Estimate	2019-2020 Budget
Cielo Verde 3 MID Fund				
Public Works Operating	-	-	-	10,511
Fund Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>10,511</u>
Driftwood Ranch 1 MID Fund				
Public Works Operating	-	-	-	12,263
Fund Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>12,263</u>
Saguaro 3 MID Fund				
Public Works Operating	-	-	-	22,127
Fund Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>22,127</u>
Parkwest 5				
Public Works Operating	-	-	-	18,467
Fund Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>18,467</u>
CDBG				
General Government Payroll	-	-	-	4,178
Community Development Payroll	219,673	222,978	227,451	226,241
Operating	388,817	1,255,340	694,442	1,181,018
Capital Projects Capital Outlay	608,490	1,478,318	921,893	1,407,259
Capital Outlay	135,197	-	-	-
Fund Total	<u>743,687</u>	<u>1,478,318</u>	<u>921,893</u>	<u>1,411,437</u>
Community Redevlop Block Grant				
Community Development Operating	151,315	-	-	-
Fund Total	<u>151,315</u>	<u>-</u>	<u>-</u>	<u>-</u>
HOME				
General Government Payroll	-	-	-	2,064

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2017-2018 Actual	2018-2019 Budget	2018-2019 Estimate	2019-2020 Budget
HOME				
Community Development				
Payroll	66,998	90,548	101,046	70,829
Operating	114,618	1,557,293	977,363	1,597,047
	<u>181,616</u>	<u>1,647,841</u>	<u>1,078,409</u>	<u>1,667,876</u>
Fund Total	<u>181,616</u>	<u>1,647,841</u>	<u>1,078,409</u>	<u>1,669,940</u>
171 Donations				
Municipal Court				
Operating	1,056	-	-	-
City Administration				
Operating	6,622	30,366	-	9,500
Human Resources				
Operating	3,617	3,077	-	-
Parks and Recreation				
Operating	121,379	359,769	-	257,591
Capital Outlay	7,554	-	-	-
	<u>128,933</u>	<u>359,769</u>	<u>-</u>	<u>257,591</u>
Police				
Operating	12,414	19,921	-	18,000
	<u>152,642</u>	<u>413,133</u>	<u>-</u>	<u>285,091</u>
DHS IT/Communications Grant				
Information Tech Services				
Operating	9,895	-	-	-
Capital Outlay	69,000	53,886	-	-
	<u>78,895</u>	<u>53,886</u>	<u>-</u>	<u>-</u>
Fund Total	<u>78,895</u>	<u>53,886</u>	<u>-</u>	<u>-</u>
DHS Police Grant				
Police				
Payroll	473,810	1,138,742	231,938	-
Operating	29,367	648,380	-	900,000
Capital Outlay	-	52,330	-	-
	<u>503,177</u>	<u>1,839,452</u>	<u>231,938</u>	<u>900,000</u>
Fund Total	<u>503,177</u>	<u>1,839,452</u>	<u>231,938</u>	<u>900,000</u>
DHS Other Grants				
Fire				
Operating	-	10,000	10,000	10,000
Capital Outlay	6,922	-	-	-
	<u>6,922</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
Fund Total	<u>6,922</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2017-2018 Actual	2018-2019 Budget	2018-2019 Estimate	2019-2020 Budget
DOJ Police Grants				
Police				
Operating	65,559	461,500	346,000	346,000
Fund Total	<u>65,559</u>	<u>461,500</u>	<u>346,000</u>	<u>346,000</u>
Other Federal Grants				
City Administration				
Operating	-	1,908,691	-	4,346,000
Fund Total	<u>-</u>	<u>1,908,691</u>	<u>-</u>	<u>4,346,000</u>
Other Federal Police Grants				
Police				
Payroll	35,715	146,375	94,688	-
Operating	-	933,808	500,000	947,000
Capital Outlay	47,000	259,974	-	-
Fund Total	<u>82,715</u>	<u>1,340,157</u>	<u>594,688</u>	<u>947,000</u>
Federal Fire Grants				
General Government				
Payroll	-	-	-	64,109
Fire				
Payroll	120,701	558,443	530,276	553,090
Operating	10,000	3,090,000	2,500,000	3,090,000
Capital Outlay	-	20,266	-	-
Fund Total	<u>130,701</u>	<u>3,668,709</u>	<u>3,030,276</u>	<u>3,643,090</u>
Fund Total	<u>130,701</u>	<u>3,668,709</u>	<u>3,030,276</u>	<u>3,707,199</u>
Dept of Transportation				
Public Works				
Operating	-	200,000	-	200,000
Fund Total	<u>-</u>	<u>200,000</u>	<u>-</u>	<u>200,000</u>
State Court Grants				
Municipal Court				
Operating	8,862	137,000	135,000	137,000
City Attorney				
Payroll	8,019	3,822	5,412	-
Operating	1,590	3,180	-	-
Fund Total	<u>9,609</u>	<u>7,002</u>	<u>5,412</u>	<u>-</u>
Fund Total	<u>18,471</u>	<u>144,002</u>	<u>140,412</u>	<u>137,000</u>

**SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES**

(By Fund/Dept/Classification)

	2017-2018 Actual	2018-2019 Budget	2018-2019 Estimate	2019-2020 Budget
State Police Grants				
Police				
Payroll	83,457	-	-	-
Operating	-	125,000	125,000	125,000
Capital Outlay	1,761	-	-	-
	85,218	125,000	125,000	125,000
Fund Total	<u>85,218</u>	<u>125,000</u>	<u>125,000</u>	<u>125,000</u>
Other State Grants				
Parks and Recreation				
Operating	13,063	40,593	-	-
	<u>13,063</u>	<u>40,593</u>	<u>-</u>	<u>-</u>
Fund Total	<u>13,063</u>	<u>40,593</u>	<u>-</u>	<u>-</u>
Equitable Sharing Program				
Police				
Operating	-	243,300	200,000	243,300
	<u>-</u>	<u>243,300</u>	<u>200,000</u>	<u>243,300</u>
Fund Total	<u>-</u>	<u>243,300</u>	<u>200,000</u>	<u>243,300</u>
CIP Grants				
Community Development				
Payroll	1,756	-	-	-
Operating	-	10,000	-	-
	1,756	10,000	-	-
Capital Projects				
Operating	-	500	-	-
Capital Outlay	395,913	1,370,000	1,370,000	4,200,000
	395,913	1,370,500	1,370,000	4,200,000
Fund Total	<u>397,669</u>	<u>1,380,500</u>	<u>1,370,000</u>	<u>4,200,000</u>
Privately Funded Grants				
City Administration				
Operating	3,000	3,000	-	-
Information Tech Services				
Operating	1,270	55,950	-	55,950
Capital Outlay	281,243	225,000	-	-
	282,513	280,950	-	55,950
Community Development				
Operating	498	5,000	-	-
Parks and Recreation				
Operating	146	27,000	25,000	25,000
Police				
Operating	50,111	115,000	65,000	95,000

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2017-2018 Actual	2018-2019 Budget	2018-2019 Estimate	2019-2020 Budget
Privately Funded Grants				
Fire				
Operating	-	95,000	95,000	95,000
Fund Total	<u>336,268</u>	<u>525,950</u>	<u>185,000</u>	<u>270,950</u>
2015B MPC Debt Svc Fund				
Bonded Dept Debt	3,753,949	3,751,700	3,751,700	3,756,450
Fund Total	<u>3,753,949</u>	<u>3,751,700</u>	<u>3,751,700</u>	<u>3,756,450</u>
2015D MPC Debt Svc Fund				
Bonded Dept Debt	4,514,299	4,486,450	4,486,450	4,477,950
Fund Total	<u>4,514,299</u>	<u>4,486,450</u>	<u>4,486,450</u>	<u>4,477,950</u>
2010 MPC Debt Svc Fund				
Bonded Dept Debt	2,855,932	2,855,431	2,855,431	2,849,931
Fund Total	<u>2,855,932</u>	<u>2,855,431</u>	<u>2,855,431</u>	<u>2,849,931</u>
Special Assmt Dist68 Fund				
Special Assessments Debt	377,620	377,228	377,228	376,130
Fund Total	<u>377,620</u>	<u>377,228</u>	<u>377,228</u>	<u>376,130</u>
Capital Projects Fund				
Capital Projects Capital Outlay	301	245,000	-	-
Fund Total	<u>301</u>	<u>245,000</u>	<u>-</u>	<u>-</u>
Transportation Impact Fees				
Capital Projects Capital Outlay	13,785	-	-	-
Fund Total	<u>13,785</u>	<u>-</u>	<u>-</u>	<u>-</u>
CIP Series B 2007 Bond				
Capital Projects Capital Outlay	-	-	-	890,000
Fund Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>890,000</u>

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2017-2018 Actual	2018-2019 Budget	2018-2019 Estimate	2019-2020 Budget
CIP Series D 2007 Bond				
Capital Projects				
Capital Outlay	163,503	-	-	174,000
Fund Total	<u>163,503</u>	<u>-</u>	<u>-</u>	<u>174,000</u>
CIP 2015 Excise Revenue Bond				
Capital Projects				
Capital Outlay	3,937,031	8,535,000	8,406,217	1,854,000
Fund Total	<u>3,937,031</u>	<u>8,535,000</u>	<u>8,406,217</u>	<u>1,854,000</u>
Parks & Rec 2012 Dev Fee Fund				
Capital Projects				
Operating	3,571	-	-	-
Capital Outlay	-	5,000	4,430	-
Fund Total	<u>3,571</u>	<u>5,000</u>	<u>4,430</u>	<u>-</u>
Police 2012 Dev Fee Fund				
Capital Projects				
Operating	3,614	-	-	-
Capital Outlay	-	5,000	4,430	120,000
Fund Total	<u>3,614</u>	<u>5,000</u>	<u>4,430</u>	<u>120,000</u>
Fire 2012 Dev Fee Fund				
Capital Projects				
Operating	3,528	-	-	-
Capital Outlay	-	5,000	4,430	-
Fund Total	<u>3,528</u>	<u>5,000</u>	<u>4,430</u>	<u>-</u>
General Govt 2012 Dev Fee Fund				
Capital Projects				
Operating	3,571	-	-	-
Capital Outlay	-	5,000	4,430	-
Fund Total	<u>3,571</u>	<u>5,000</u>	<u>4,430</u>	<u>-</u>
Transportation 2012 Dev Fee Fund				
Capital Projects				
Operating	3,571	-	-	-
Capital Outlay	137,806	5,000	4,430	-
Fund Total	<u>141,377</u>	<u>5,000</u>	<u>4,430</u>	<u>-</u>

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2017-2018 Actual	2018-2019 Budget	2018-2019 Estimate	2019-2020 Budget
YRCS Fund				
Information Tech Services				
Payroll	534,891	710,679	575,987	706,103
Operating	998,292	1,384,358	806,198	1,373,893
Capital Outlay	297,859	434,500	337,263	259,975
	1,831,042	2,529,537	1,719,448	2,339,971
General Government				
Payroll	-	-	-	17,221
Operating	-	9,108	-	-
	-	9,108	-	17,221
Fund Total	<u>1,831,042</u>	<u>2,538,645</u>	<u>1,719,448</u>	<u>2,357,192</u>
YRCS Fund Communication Grants				
Information Tech Services				
Operating	-	1,000,000	-	1,000,000
Fund Total	<u>-</u>	<u>1,000,000</u>	<u>-</u>	<u>1,000,000</u>
Desert Hills Golf Course				
General Government				
Payroll	-	-	-	33,443
Operating	210	7,818	-	-
	210	7,818	-	33,443
Parks and Recreation				
Payroll	736,402	818,795	760,599	810,348
Operating	982,551	941,099	977,560	960,533
Capital Outlay	5,480	-	-	-
	1,724,433	1,759,894	1,738,159	1,770,881
Fund Total	<u>1,724,643</u>	<u>1,767,712</u>	<u>1,738,159</u>	<u>1,804,324</u>
Water Fund				
City Administration				
Payroll	16,374	16,582	17,809	16,918
City Attorney				
Payroll	3,616	3,197	4,424	3,266
General Government				
Payroll	-	-	-	223,260
Operating	(1)	74,594	-	-
Debt	-	-	-	17,188
	(1)	74,594	-	240,448
Utilities				
Payroll	5,252,465	5,477,383	5,301,112	5,626,352
Operating	6,354,847	7,686,646	6,801,528	7,697,893
Debt	6,529,670	6,497,007	6,497,007	6,481,441
Capital Outlay	156,049	440,000	108,014	668,943
	18,293,031	20,101,036	18,707,661	20,474,629

**SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES**

(By Fund/Dept/Classification)

	2017-2018 Actual	2018-2019 Budget	2018-2019 Estimate	2019-2020 Budget
Water Fund				
Engineering				
Payroll	326,829	455,722	397,570	401,671
Operating	14	-	-	-
	<u>326,843</u>	<u>455,722</u>	<u>397,570</u>	<u>401,671</u>
Capital Projects				
Capital Outlay	3,114,692	4,932,481	912,977	9,782,200
	<u>21,754,555</u>	<u>25,583,612</u>	<u>20,040,441</u>	<u>30,919,132</u>
Fund Total				
Water Transfer Fund				
Utilities				
Operating	30,386	34,637	30,095	34,637
	<u>30,386</u>	<u>34,637</u>	<u>30,095</u>	<u>34,637</u>
Fund Total				
Water Capacity Fund				
Utilities				
Debt	2,299,790	2,299,593	2,299,593	2,299,690
	<u>2,299,790</u>	<u>2,299,593</u>	<u>2,299,593</u>	<u>2,299,690</u>
Fund Total				
Water System Development Fund				
Utilities				
Debt	119,719	119,708	119,708	119,713
	<u>119,719</u>	<u>119,708</u>	<u>119,708</u>	<u>119,713</u>
Fund Total				
Wastewater Fund				
City Administration				
Payroll	13,570	13,567	14,797	13,840
City Attorney				
Payroll	2,690	2,404	3,636	2,451
General Government				
Payroll	-	-	-	156,246
Operating	59,626	59,495	-	-
Debt	-	-	-	17,187
	<u>59,626</u>	<u>59,495</u>	<u>-</u>	<u>173,433</u>
Utilities				
Payroll	3,934,642	4,546,163	4,030,101	4,450,503
Operating	5,893,086	6,742,761	6,097,154	6,760,517
Debt	2,025,835	2,016,073	2,016,073	2,011,427
Capital Outlay	111,931	387,174	231,619	220,722
	<u>11,965,494</u>	<u>13,692,171</u>	<u>12,374,947</u>	<u>13,443,169</u>

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2017-2018 Actual	2018-2019 Budget	2018-2019 Estimate	2019-2020 Budget
Wastewater Fund				
Engineering				
Payroll	172,746	285,997	258,792	286,222
Operating	7	-	-	-
	<u>172,753</u>	<u>285,997</u>	<u>258,792</u>	<u>286,222</u>
Capital Projects				
Operating	-	-	-	-
Capital Outlay	2,444,548	7,880,000	4,462,199	7,675,000
	<u>2,444,548</u>	<u>7,880,000</u>	<u>4,462,199</u>	<u>7,675,000</u>
Fund Total	<u>14,658,681</u>	<u>21,933,634</u>	<u>17,114,371</u>	<u>21,594,115</u>
Wastewater Capacity Fund				
Utilities				
Debt	2,654,756	2,654,527	2,654,527	2,654,641
Fund Total	<u>2,654,756</u>	<u>2,654,527</u>	<u>2,654,527</u>	<u>2,654,641</u>
Wastewater Sanitary Sewer Interc				
Utilities				
Debt	5,987	5,985	5,986	5,986
Fund Total	<u>5,987</u>	<u>5,985</u>	<u>5,986</u>	<u>5,986</u>
Water Revenue Bond Fund				
Capital Projects				
Capital Outlay	853,218	812,000	493,638	920,000
Fund Total	<u>853,218</u>	<u>812,000</u>	<u>493,638</u>	<u>920,000</u>
Solid Waste Fund				
City Administration				
Payroll	3,922	3,768	5,010	3,847
General Government				
Payroll	-	-	-	35,914
Operating	-	10,541	-	-
	<u>-</u>	<u>10,541</u>	<u>-</u>	<u>35,914</u>
Public Works				
Payroll	904,900	952,336	930,606	1,030,346
Operating	2,845,089	2,662,990	2,676,264	2,926,791
Capital Outlay	-	-	-	100,000
	<u>3,749,989</u>	<u>3,615,326</u>	<u>3,606,870</u>	<u>4,057,137</u>
Fund Total	<u>3,753,911</u>	<u>3,629,635</u>	<u>3,611,880</u>	<u>4,096,898</u>

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2017-2018 Actual	2018-2019 Budget	2018-2019 Estimate	2019-2020 Budget
Equipment Maintenance Fund				
General Government				
Payroll	-	-	-	43,544
Operating	-	13,915	-	-
	-	13,915	-	43,544
Public Works				
Payroll	1,045,536	1,127,513	1,013,242	1,138,892
Operating	2,634,564	1,559,553	1,557,166	1,557,440
	3,680,100	2,687,066	2,570,408	2,696,332
Fund Total	<u>3,680,100</u>	<u>2,700,981</u>	<u>2,570,408</u>	<u>2,739,876</u>
Insurance Reserve Fund				
City Attorney				
Payroll	84,530	85,828	88,172	86,772
Operating	500,866	815,120	753,896	780,075
	585,396	900,948	842,068	866,847
General Government				
Payroll	-	-	-	8,176
Operating	823,757	1,232,619	1,065,374	1,214,482
	823,757	1,232,619	1,065,374	1,222,658
Fund Total	<u>1,409,153</u>	<u>2,133,567</u>	<u>1,907,442</u>	<u>2,089,505</u>
Equip Replacement Fund				
Community Development				
Capital Outlay	-	26,000	-	-
Public Works				
Capital Outlay	1,175,704	1,523,713	1,374,222	2,828,437
Utilities				
Capital Outlay	659,477	825,722	378,755	704,132
Engineering				
Capital Outlay	-	72,000	-	-
Parks and Recreation				
Capital Outlay	428,530	273,237	49,993	423,515
Police				
Capital Outlay	87,669	-	86,722	-
Fire				
Capital Outlay	272,681	727,000	727,000	-
Equipment Replacement				
Operating	123,439	23,499	23,499	23,499
Capital Outlay	-	1,925,507	74,453	-
	123,439	1,949,006	97,952	23,499

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2017-2018 Actual	2018-2019 Budget	2018-2019 Estimate	2019-2020 Budget
Equip Replacement Fund				
Government Wide Operating	(51)	-	-	-
Fund Total	<u>2,747,449</u>	<u>5,396,678</u>	<u>2,714,644</u>	<u>3,979,583</u>
Workers Compensation				
Employee Benefits Operating	950,011	1,229,000	1,223,172	1,229,000
Fund Total	<u>950,011</u>	<u>1,229,000</u>	<u>1,223,172</u>	<u>1,229,000</u>
Total Budget	164,733,576	220,180,841	187,231,113	224,696,487

SCHEDULE 3
2019-2020 OUTSIDE AGENCY SUMMARY
Listed by Function

Fund/Cognizant Department	OUTSIDE AGENCY BY FUNCTION	2018-2019 BUDGET	2018-2019 ESTIMATE	2019-2020 BUDGET
Economic Development				
2%/City Admin	Quartermaster Depot Contract	\$ 150,000	\$ 150,000	\$ 150,000
2%/City Admin	Yuma Visitors Bureau	600,000	600,000	600,000
General/City Attorney	Lobbying	207,000	207,000	207,000
General/City Admin	GYEDC	179,000	179,000	179,000
Water/Utility Admin	GYEDC	53,000	53,000	53,000
General/City Admin	Binational Coordinator	37,000	37,000	37,000
General/City Admin	Intergovernmental Public Transportation Authority (IPTA)	200,000	200,000	200,000
HURF/Public Works	Yuma Metropolitan Planning Organization	78,772	78,772	78,772
General/Mayor&Council	Greater Yuma Port Authority	50,000	50,000	50,000
Health and Welfare				
General/Police	Catholic Services - Safe House	15,500	15,500	15,500
General/Police	Amberly's Place	52,380	52,380	52,380
General/Police	Crossroads Mission/Detox	27,000	27,000	27,000
Culture and Recreation				
	TOTAL	<u>\$ 1,649,652</u>	<u>\$ 1,649,652</u>	<u>\$ 1,649,652</u>

**SCHEDULE 4
CITY OF YUMA**

2019-2020 SUPPLEMENTALS

DIV	POSITION	#	PERSONNEL	OPERATING	CAPITAL	TOTAL
GENERAL FUND						
CITY ADMINISTRATION						
1010	Director of Strategic Initiative	1.0	118,000			118,000
	SUBTOTAL	1.0	118,000			118,000
FINANCE						
1740	Principal Accounting Specialist	1.0	41,704			41,704
1740	Senior Accounting Specialist	1.0	35,961			35,961
	SUBTOTAL	2.0	77,665			77,665
FIRE						
7021	Firefighter/EMT	3.0	128,235			128,235
	SUBTOTAL	3.0	128,235			128,235
INFORMATION TECHNOLOGY SERVICES						
1530	ITS Project Manager	1.0	71,795			71,795
1530	Technical Services Manager	Upgr	20,546			20,546
	SUBTOTAL	1.0	92,341			92,341
POLICE DEPARTMENT						
6013	Video Redaction Specialist	2.0	71,922			71,922
6061	911 Emergency Dispatch	4.0	151,124			151,124
		6.0	223,046			223,046
TOTAL GENERAL FUND		13.0	205,900			205,900
CITY ROAD TAX						
ENGINEERING						
4213	Assistant Director of Engineering	Upgr	2,907			2,907
	SUBTOTAL	-	2,907			2,907
TOTAL CITY ROAD TAX		-	2,907			2,907
WATER FUND						
ENGINEERING						
4213	Assistant Director of Engineering	Upgr	969			969
	SUBTOTAL	-	969	-	-	969
TOTAL WATER FUND		-	969	-	-	969
WASTEWATER FUND						
UTILITIES						
4213	Assistant Director of Engineering	Upgr	969			969
	SUBTOTAL	-	969	-	-	969
TOTAL WASTEWATER FUND		-	969	-	-	969
SOLID WASTE FUND						
PUBLIC WORKS						
4021	Heavy Equipment Operator	1.0	35,082			35,082
	SUBTOTAL	1.0	35,082			35,082
TOTAL SOLID WASTE FUND		1.0	35,082			35,082
TOTAL ALL FUNDS		14.0	245,827			245,827

**SCHEDULE 5
2019-2020 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 16/17	FY 17/18	FY 18/19	FY 19/20
MAYOR AND CITY COUNCIL					
Mayor	E/O*	1	1	1	1
Council Member	E/O*	6	6	6	6
Executive Assistant	48	1	1	1	1
Department Total		8	8	8	8
MUNICIPAL COURT					
Municipal Court Judge	E/O*	2	2	2	2
Municipal Court Administrator	71	1	1	1	1
Lead Municipal Court Officer	49	1	1	1	1
Municipal Court Officer	45	4	4	4	4
Court Interpreter	45	-	-	1	1
Court Specialist	44	1	1	1	1
Lead Court Clerk	40	1	1	1	1
Court Clerk	36	9	9	10	10
Administrative Assistant	32	1	1	-	-
Department Total		20	20	21	21
CITY ADMINISTRATOR'S OFFICE					
Administration					
City Administrator	98	1	1	1	1
Deputy City Administrator	89	1	1	1	1
Director of Strategic Initiatives	82	-	-	-	1
ITS Network Engineer	70	-	-	-	1
Intergovernmental Affairs Coordinator	65	-	-	-	1
C.I.P. Administrator	61	1	1	1	1
Real Property Contracts Coordinator	59	1	1	-	-
Grant Writer	52	1	1	1	1
Executive Assistant	48	1	1	1	1
Marketing Specialist	48	1	1	1	1
Heritage Festival Coordinator	44	-	-	1	1
Administrative Assistant	33	1	1	1	1
Division Total		8	8	8	11
Community Relations					
Public Affairs Coordinator	63	2	2	2	1
Television Production and Operations Manager	60	1	1	1	1
Video Production & Operations Specialist	47	2	2	2	2
Division Total		5	5	5	4
Heritage Area Development					
Senior Planner	62	1	1	1	1
Management Analyst	55	-	-	1	1
City Historian/Curator/Park Ranger	54	1	1	1	1
Administrative Specialist	41	1	1	-	-
Division Total		3	3	3	3

**SCHEDULE 5
2019-2020 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 16/17	FY 17/18	FY 18/19	FY 19/20
City Clerk					
City Clerk	77	1	1	1	1
Deputy City Clerk	60	1	1	1	1
City Clerk Specialist	47	1	1	1	1
Administrative Assistant	33	1	1	1	1
Division Total		4	4	4	4
Economic Development					
Economic Development Administrator	71	1	1	1	1
		1	1	1	1
Facilities Maintenance					
Facilities Maintenance Manager	69	1	1	1	1
Facilities Maintenance Supervisor	58	1	1	1	4
HVAC Mechanic	52	1	1	1	1
Facilities Maintenance Specialist	46	1	1	2	5
Senior Facilities Maintenance Worker	42	1	1	2	4
Administrative Specialist	41	1	1	1	1
Facilities Maintenance Worker	39	2	2	2	3
Lead Custodian	30	1	1	1	1
Custodian	26	4	4	4	14
Division Total		20	20	22	34
Department Total		41	41	43	57
CITY ATTORNEY					
City Attorney's Office					
City Attorney	90	1	1	1	1
Deputy City Attorney	84	1	1	1	1
Risk Management Coordinator	62	1	1	1	1
Real Property Contracts Coordinator	59	-	-	1	1
Legal Assistant	41	3	3	3	3
Division Total		8	8	9	9
Prosecutor's Office					
City Prosecutor	83	1	1	1	1
Assistant City Prosecutor/Police Legal Advisor	71	1	1	1	1
Legal Assistant	41	1	1	1	1
Division Total		3	3	3	3
Department Total		11	11	12	12
INFORMATION TECHNOLOGY SERVICES					
Administration					
Chief Information Officer	85	1	1	1	1
Assistant IT Director of Services and Operations	75	-	-	-	1
Assistant IT Director of Business Applications	75	1	1	1	-
Assistant IT Director of Technology Services-YRCS	75	1	1	1	1
Assistant IT Director for Telecommunication	74	1	1	1	-
Administrative Specialist	41	-	-	1	1
Division Total		4	4	5	4

**SCHEDULE 5
2019-2020 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Technical Support					
G.I.S. Administrator	72	1	1	1	1
Senior Systems Administrator	64	1	1	1	1
ITS Senior Business Applications Analyst	64	2	2	2	2
G.I.S. Analyst	63	2	3	3	2
Telephony Network Administrator	62	1	1	1	1
Systems Administrator	61	3	3	3	3
ITS Business Applications Analyst	60	2	2	2	2
Technical Service Manager	59	-	-	-	1
Security and Compliance Analyst	59	1	1	1	1
Service Desk Supervisor	56	1	1	1	-
Senior GIS Technician	52	1	-	-	-
Technical Services Specialist	51	4	4	4	4
Senior Service Desk Specialist	50	2	2	2	1
Service Desk Specialist	47	1	2	2	2
Technical Support Assistant	42	2	1	-	-
Division Total		25	25	24	22
Radio Communications					
Wireless Network Engineer	68	1	1	1	1
ITS Sr Business Applications Analyst	64	-	-	1	1
Network Administrator	61	1	1	-	-
Radio Network Administrator	61	1	1	1	1
Wireless Communications Technician	45	2	2	2	2
Technical Support Assistant	42	-	1	1	1
Wireless Communications Tech Assistant	34	1	-	-	-
Division Total		6	6	6	6
Department Total		35	35	35	32
FINANCE DEPARTMENT					
Administration					
Director of Financial Services	85	1	1	1	1
Budget and Revenue Manager	72	1	1	1	1
Administrative Specialist	41	1	1	1	1
Division Total		3	3	3	3
Customer Services					
Customer Services Manager	64	1	1	-	-
Customer Account Supervisor	52	-	-	1	1
Senior Accounting Specialist	43	1	1	1	1
Senior Customer Account Specialist	39	1	1	-	-
Tax and License Specialist	37	1	1	1	1
Customer Account Specialist	35	4	4	5	5
Division Total		8	8	8	8

**SCHEDULE 5
2019-2020 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Purchasing					
Purchasing and Contracts Manager	67	1	1	1	1
Senior Buyer	53	1	1	1	1
Buyer	46	2	2	3	3
Purchasing Specialist	36	2	2	1	1
Mail Clerk	23	1	1	1	1
Division Total		7	7	7	7
Accounting					
Accounting Manager	72	1	1	1	1
Accounting Supervisor	62	1	1	1	1
Accountant	56	3	3	3	3
Principal Accounting Specialist	49	2	2	2	3
Senior Accounting Specialist	43	3	3	3	4
Accounting Specialist	37	2	2	2	2
Division Total		12	12	12	14
Department Total		30	30	30	32
HUMAN RESOURCES DEPARTMENT					
Human Resources					
Director of Human Resources	83	1	1	1	1
Assistant HR Director	71	-	-	1	1
Human Resources Manager	67	2	2	-	-
Environmental Program Coordinator	57	1	1	1	1
Human Resource Analyst	57	-	-	1	1
Safety Specialist	57	1	1	1	1
Senior Human Resources Specialist	51	1	1	2	2
Human Resources Specialist	42	5	5	3	3
Administrative Specialist	41	-	-	1	1
Administrative Assistant	33	1	1	1	1
Division Total		12	12	12	12
Department Total		12	12	12	12
COMMUNITY DEVELOPMENT					
Administration					
Director Community Development	84	1	1	1	1
Development Project Coordinator	64	1	1	1	1
Division Total		2	2	2	2

**SCHEDULE 5
2019-2020 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Building Safety					
Asst Dir of DCD/Building Safety	75	1	1	1	1
Deputy Building Official	60	1	1	1	1
Building Inspection Field Supervisor	59	1	1	1	1
Combination Building Inspector	55	3	3	3	3
Building Plans Examiner	51	4	4	4	4
Building Inspector	49	4	4	4	4
Code Enforcement Specialist	48	2	2	2	2
Senior Permit Technician	45	1	1	1	1
Permit Technician	41	2	2	2	2
Administrative Specialist	41	1	1	1	1
Division Total		20	20	20	20
Redevelopment & Neighborhood Services					
Neighborhood Services Manager	57	1	1	1	1
Senior Neighborhood Services Specialist	54	2	2	2	2
Neighborhood Services Specialist	49	2	2	3	3
Code Enforcement Specialist	48	1	1	1	1
Housing Rehabilitation Specialist	42	1	1	-	-
Administrative Assistant	33	2	2	1	1
Division Total		9	9	8	8
Community Planning					
Asst Dir of DCD/Zoning Administration	77	1	1	1	1
Principal Planner	64	3	3	3	3
Senior Planner	62	3	3	2	1
Associate Planner	55	1	1	2	3
Admin Support Supervisor	47	1	1	1	1
Administrative Assistant	33	2	2	2	2
Division Total		13	13	12	11
Department Total		44	44	42	41
PUBLIC WORKS DEPARTMENT					
Fleet Services					
Public Works Manager	66	1	1	1	1
Fleet Services Foreman	52	1	1	1	1
Senior Equipment Mechanic	49	4	4	4	4
Equipment Mechanic	45	6	6	6	6
Administrative Specialist	41	1	1	1	1
Administrative Assistant	33	-	1	1	1
Mechanic Assistant	25	1	1	1	1
Division Total		14	16	16	16

**SCHEDULE 5
2019-2020 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Fleet Parts					
Lead Inventory Specialist	37	1	1	1	1
Inventory Specialist	35	1	1	1	1
Division Total		2	2	2	2
Solid Waste					
Public Works Manager	66	1	1	1	1
Maintenance Foreman	47	-	-	-	1
Heavy Equipment Operator	42	8	8	8	9
Administrative Specialist	41	-	-	1	-
Division Total		9	9	10	11
Uncontained Waste					
Heavy Equipment Operator	42	2	2	2	2
Senior Street Maintenance Worker	40	1	1	1	1
Street Maintenance Worker	35	1	1	1	1
Division Total		4	4	4	4
Code Enforcement					
Code Compliance Specialist	47	1	1	1	1
Division Total		1	1	1	1
Street - Administration					
Director Public Works	84	1	1	1	1
Public Works Manager	66	1	1	1	1
Public Works Superintendent	56	1	1	1	1
Senior Engineering Technician	51	1	1	1	1
Engineering Technician	46	1	1	1	1
Administrative Specialist	41	1	1	2	2
Administrative Assistant	33	-	1	-	-
Division Total		6	7	7	7
Street - Maintenance					
PW Maintenance Foreman	47	1	1	-	-
Engineering Technician	46	1	1	-	-
Heavy Equipment Operator	42	1	1	1	1
Senior Street Maintenance Worker	40	-	-	1	1
Equipment Operator	38	1	1	1	1
Street Maintenance Worker	35	1	1	1	1
Division Total		5	5	4	4
Street - Pavement Preservation					
PW Maintenance Foreman	47	1	1	1	1
Senior Street Maintenance Worker	40	2	2	2	2
Equipment Operator	38	1	1	1	1
Street Maintenance Worker	35	5	5	5	5
Division Total		9	9	9	9

**SCHEDULE 5
2019-2020 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Street - Street Lighting					
Traffic Technician	47	1	1	1	1
Division Total		1	1	1	1
Street - Traffic Signals					
Public Works Manager	66	1	1	1	1
Senior Traffic Technician	49	-	1	1	1
Traffic Technician	47	3	2	2	2
Division Totals		4	4	4	4
Street - Street Sweeping					
Heavy Equipment Operator	42	4	4	5	5
Division Total		4	4	5	5
Street - Traffic Signs and Striping					
Engineering Technician	46	1	1	1	1
Senior Street Maintenance Worker	40	2	2	2	2
Street Maintenance Worker	35	2	2	2	2
Division Total		5	5	5	5
Street - Storm Drain Maintenance					
PW Maintenance Foreman	47	1	1	1	1
Equipment Operator	38	1	1	1	1
Division Total		2	2	2	2
Street - Curbs, Gutters & Sidewalks					
PW Maintenance Foreman	47	-	-	1	1
Senior Street Maintenance Worker	40	2	2	2	2
Equipment Operator	38	1	1	1	1
Street Maintenance Worker	35	2	2	2	2
Division Total		5	5	6	6
Street-Retention Basins					
PW Maintenance Foreman	47	1	1	1	1
PW Street Maintenance Worker	35	-	-	-	2
PW Maintenance Specialist	29	2	2	2	2
PW Maintenance Worker	25	7	7	3	1
Division Total		10	10	6	6
Street-Pathways and Trails					
Senior Street Maintenance Worker	40	1	1	1	2
Equipment Operator	38	1	1	1	-
Division Total		2	2	2	2
Department Total		83	86	84	85

**SCHEDULE 5
2019-2020 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 16/17	FY 17/18	FY 18/19	FY 19/20
UTILITIES DEPARTMENT					
Water - Administration					
Director of Utilities	84	1	1	1	1
Assistant Director of Utilities	75	-	-	-	1
Utilities Division Manager	67	2	2	2	-
Utilities Asset Program Supervisor	55	-	-	1	1
Admin Support Supervisor	47	1	1	1	1
W/WW Asset Mgmt Technician	45	-	-	-	1
Administrative Specialist	41	1	1	1	1
Administrative Assistant	33	3	3	3	3
Division Total		8	8	9	9
Water - Main Street Treatment Plant					
Water/Wastewater Treatment Plant Manager	66	-	-	-	1
Water/Wastewater Treatment Plant Superintendent	59	1	1	1	-
W/WW Treatment Operations Supervisor	57	1	1	1	1
W/WW Treatment Maintenance Supervisor	52	1	1	1	1
Water/Wastewater Treatment Plant Operator III	51	5	5	5	6
Electrician	48	1	1	1	1
Cross Connection Control Specialist	47	1	1	1	1
Water/Wastewater Treatment Plant Mechanic	45	2	2	2	2
Water/Wastewater Treatment Plant Operator II	43	4	4	4	4
Water/Wastewater Treatment Plant Operator Apprenti	31	-	-	-	1
Groundskeeper	26	2	2	2	2
Division Total		19	19	19	21
Water - Transmission/Distribution					
W/WW Systems Manager	64	-	-	-	1
Utility Systems Superintendent	59	1	1	1	-
Water/Wastewater Systems Supervisor	51	2	2	2	2
Water Systems Quality Control Coordinator	48	1	1	1	-
Water/Wastewater Systems Technician II	43	-	-	-	3
Water/Wastewater Maintenance Technician II	43	3	3	4	-
Water/Wastewater Systems Maintenance Tech I	38	10	10	10	9
Water/Wastewater Systems Tech Apprentice	31	-	-	-	2
Division Total		17	17	18	17

**SCHEDULE 5
2019-2020 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Water - Customer Service					
Meter Services Supervisor	53	1	1	1	1
Utility Rates Program Coord.	52	1	1	1	1
Customer Services Field Crew Supervisor	48	1	1	1	1
Senior Customer Services Field Technician	44	1	1	1	1
Customer Service Field Representative	42	4	4	4	4
Utility Rates Specialist	41	-	1	1	1
Meter Services Technician	40	1	1	1	1
Senior Customer Account Specialist	39	1	1	1	1
Meter Reader	38	2	2	2	2
Utility Rates Technician	37	1	-	-	-
Inventory Specialist	35	1	1	1	1
Division Total		14	14	14	14
Water - Agua Viva Water Treatment Plant					
W/WW Treatment Operations Supervisor	57	1	1	1	1
Water/Wastewater Treatment Plant Operator III	51	4	4	5	4
Electrician	48	1	1	1	1
Water/Wastewater Treatment Plant Mechanic	45	2	2	2	2
Groundskeeper	26	2	2	2	2
Division Total		12	12	12	12
Water - Laboratory					
Water Quality and Compliance Manager	66	-	-	-	1
Lab Director	63	1	1	1	-
Lab Analyst	45	1	1	1	1
Division Total		2	2	2	2
Water - SCADA					
Senior Instrumentation & Control Technician	53	1	1	1	1
Instrumentation & Control Technician	50	2	2	2	2
Instrumentation & Control Technician Assistant	40	2	2	2	2
Division Total		5	5	5	5

**SCHEDULE 5
2019-2020 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Wastewater - Figueroa					
Water/Wastewater Treatment Plant Manager	66	-	-	-	1
Instrumentation & Control Superintendent	61	-	-	-	1
W/WW Treatment Operations Supervisor	57	1	1	1	1
W/WW Treatment Maintenance Supervisor	52	1	1	1	1
Senior Water/Waste Water Treatment Plant Mechanic	49	1	1	1	1
Water/Wastewater System Technician III	49	-	-	1	-
Electrician	48	2	2	2	2
Water/Wastewater Treatment Plant Mechanic	45	3	3	4	4
Water/Wastewater Treatment Plant Operator II	43	4	4	4	4
Inventory Specialist	35	1	1	-	-
Administrative Assistant	33	1	1	1	1
W/WW Treatment Plant Operator Apprentice	31	-	-	-	2
Groundskeeper	26	2	2	2	3
Division Total		22	22	25	26
Wastewater - Collection					
Water/Wastewater Systems Manager	64	-	-	-	1
Utility Systems Superintendent	59	1	1	1	-
Water/Wastewater Systems Supervisor	47	2	2	2	2
Water/Wastewater System Technician II	38	2	2	2	1
Water/Waste Water Systems Technician I	36	10	10	12	10
Water/Wastewater Systems Technician Apprentice	30	-	-	-	1
Division Total		15	15	17	15
Wastewater - Pretreatment					
Water Quality Assurance Supervisor	58	1	1	1	1
Senior Industrial Pretreatment Inspector	49	1	-	1	1
Industrial Pretreatment Inspector	46	3	3	2	2
Division Total		5	5	4	4

**SCHEDULE 5
2019-2020 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Wastewater - Desert Dunes					
W/WW Treatment Operations Supervisor	57	1	1	1	1
Water/Wastewater Treatment Plant Operator III	51	2	2	2	2
Water/Wastewater Treatment Plant Mechanic	45	1	1	1	1
Facilities Maintenance Worker	39	1	1	1	-
Water/Wastewater Treatment Plant Operator I	36	1	1	1	1
Groundskeeper	26	1	1	1	1
Division Total		7	7	7	6
Wastewater - Laboratory					
Chemist	53	1	1	1	1
Lab Analyst	45	1	1	1	1
Division Total		2	2	2	2
Wastewater - SCADA					
Instrumentation & Control Superintendent	61	-	-	-	1
Instrumentation & Control Supervisor	53	1	1	1	-
Instrumentation & Control Technician	50	1	1	1	1
Division Total		2	2	2	2
Department Total		138	130	136	135
ENGINEERING DEPARTMENT					
Engineering Services					
City Engineer/Director of Engineering	85	1	1	1	1
Assistant Director of Engineering	76	-	-	-	1
Engineering Manager	75	1	1	2	2
Capital Improvement Program Manager	74	1	1	1	-
Traffic Engineer	74	1	1	1	1
Principal Engineer	73	1	1	-	-
C.I.P. Project Manager	69	1	1	1	3
Engineering Project Manager	69	1	1	1	-
Senior Civil Engineer	67	1	1	2	2
Civil Engineer	65	-	-	1	1
Field Services Supervisor	63	1	1	-	-
Registered Land Surveyor	63	1	1	1	1
Engineering Associate	59	-	-	-	2
Project Management Assistant	59	-	-	1	-
Construction Inspection Supervisor	57	1	1	1	1
Survey Party Crew Chief	55	-	-	1	-
Senior Engineering Technician	51	2	2	3	3
Senior Construction Inspector	51	-	-	1	2
Construction Inspector	49	2	2	2	4
Engineering Technician	46	4	4	4	2
Administrative Specialist	41	1	1	1	1
Division Total		24	24	29	27

**SCHEDULE 5
2019-2020 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Development Engineering					
Engineering Manager	75	1	1	-	-
Senior Civil Engineer	67	1	1	-	-
Civil Engineer	63	2	2	-	-
Senior Engineering Technician	51	1	1	-	-
Division Total		5	5	0	0
Department Total		29	29	29	27
PARKS AND RECREATION DEPARTMENT					
Administration					
Director Parks & Recreation	83	1	1	1	1
Assistant Director of Parks and Recreation	75	1	1	1	1
Arts & Culture Program Manager	66	1	1	1	1
Parks Manager	65	1	1	1	1
Recreation Superintendent	65	1	1	1	1
Grant Writer	52	1	1	1	1
Marketing Specialist	48	1	1	1	1
Admin Support Supervisor	47	1	1	1	1
Administrative Specialist	41	1	1	1	1
Administrative Assistant	33	2	2	2	2
Division Total		11	11	11	11
Parks Maintenance					
Grounds Maintenance Supervisor	50	1	1	1	1
Senior Equipment Mechanic	49	1	1	1	1
Equipment Mechanic	45	2	2	2	2
Grounds Maintenance Crew Leader	42	8	8	8	8
Parks Maintenance Specialist	33	1	1	1	1
Grounds Maintenance Specialist	31	16	16	16	16
Groundskeeper	26	25	25	25	25
Division Total		54	54	54	54
Urban Forestry					
Grounds Maintenance Supervisor	50	1	1	1	1
Groundskeeper	26	-	-	-	-
Division Total		1	1	1	1
Civic Center					
Civic Center Program Manager	66	1	1	1	1
Civic & Conv Center Operations Supervisor	56	1	1	1	1
Marketing Specialist	48	1	1	1	1
Events Operations Leader	46	4	4	4	4
Events Specialist	42	1	1	1	1
Administrative Assistant	33	1	1	1	1
Division Total		9	9	9	9

**SCHEDULE 5
2019-2020 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Baseball Complex					
Grounds Maintenance Supervisor	50	1	1	1	1
Grounds Maintenance Crew Leader	42	1	1	1	1
Grounds Maintenance Specialist	31	2	2	2	2
Groundskeeper	26	3	3	3	3
Division Total		7	7	7	7
Downtown Mall					
Grounds Maintenance Specialist	31	1	1	1	1
Groundskeeper	26	1	1	1	1
Division Total		2	2	2	2
Recreation - General					
Recreation Program Supervisor	54	4	4	4	4
Recreation Program Coordinator	38	2	2	2	2
				6	
Yuma Readiness & Community Center					
Recreation Program Coordinator	38	1	1	1	1
Division Total		1	1	1	1
Arts and Culture					
Technical Production Supervisor	56	1	1	1	1
Marketing Specialist	48	1	1	1	1
Events Operations Leader	46	1	1	1	1
Events Specialist	42	1	1	1	1
Recreation Program Coordinator	38	1	1	2	2
Administrative Assistant	33	2	2	2	2
Division Total		7	7	8	8
Heritage Festivals					
Heritage Festivals Coordinator	44	1	1	-	-
Division Total		1	1	-	0
Pacific Avenue Athletic Complex					
Grounds Maintenance Crew Leader	42	-	1	1	1
Grounds Maintenance Specialist	31	-	1	1	1
Groundskeeper	26	-	1	1	1
Division Total		-	3	3	3
Facility Maintenance					
Facilities Maintenance Supervisor	58	2	2	2	-
HVAC Mechanic	52	1	1	1	-
Facilities Maintenance Specialist	46	4	4	3	-
Sr Facilities Maintenance Worker	42	-	-	1	-
Facilities Maintenance Worker	39	1	1	-	-
Custodian	26	3	3	3	-
Division Total		11	11	10	0

**SCHEDULE 5
2019-2020 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Desert Hills Golf Course-Maintenance					
Golf Course Superintendent	60	-	-	1	1
Grounds Maintenance Supervisor	50	1	1	-	-
Senior Equipment Mechanic	49	1	1	1	1
Grounds Maintenance Crew Leader	42	1	1	1	1
Grounds Maintenance Specialist	31	1	1	1	1
Groundskeeper	26	1	1	1	1
Division Total		5	5	5	5
Desert Hills Golf Course-Pro Shop					
Golf Operations Manager	65	1	1	1	1
Instructor of Golf	42	1	1	1	1
Assistant Golf Shop Manager	42	1	1	1	1
Administrative Assistant	33	1	1	1	-
Division Total		4	4	4	3
Desert Hills Golf Course Par 3-Maintenance					
Groundskeeper	26	1	1	1	1
Division Total		1	1	1	1
Department Total		120	123	122	111
POLICE DEPARTMENT					
Administration					
Chief of Police	89	1	1	1	1
Deputy Chief of Police	83	1	1	1	1
Police Captain - Field Services	79	1	1	1	1
Police Captain - Support Services	79	1	1	1	1
Police Captain - Investigations	79	1	1	1	1
Police Lieutenant	75	-	-	1	1
Police Sergeant	Step Plan	2	2	2	2
Police Officer	Step Plan	2	2	2	1
Civilian Investigator	46	1	1	1	1
Police Assistant	40	1	1	-	-
Public Safety Technician	41	-	-	1	1
Administrative Specialist	41	1	1	2	2
Administrative Assistant	33	1	1	-	-
Division Total		13	13	14	13
Animal Control					
Animal Control Supervisor	49	1	1	1	1
Animal Control Officer	41	5	5	5	5
Administrative Specialist	41	-	-	-	1
Administrative Assistant	33	1	1	1	-
Division Total		7	7	7	7

**SCHEDULE 5
2019-2020 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Patrol					
Police Lieutenant	75	5	5	5	5
Police Sergeant	Step Plan	14	14	14	14
Police Corporal	Step Plan	3	3	3	2
Master Police Officer	Step Plan	3	3	3	4
Police Officer	Step Plan	102	102	99	99
Civilian Investigator	46	7	7	7	7
Public Safety Technician	41	8	8	8	12
Administrative Specialist	41	1	1	1	1
Police Quartermaster	34	1	1	1	1
Division Total		144	144	141	145
Investigations					
Police Lieutenant	75	2	2	1	1
Police Sergeant	Step Plan	4	4	4	4
Master Police Officer	Step Plan	4	4	4	3
Police Officer	Step Plan	27	27	27	27
Police Crime Analyst	55	1	1	1	1
Evidence/Identification Supervisor	55	1	1	1	1
Forensic Technician	52	4	4	4	4
Evidence Technician	42	3	3	3	3
Video Redaction Specialist	41	-	-	-	2
Public Safety Technician	41	-	-	1	1
Administrative Specialist	41	1	1	1	1
Police Assistant	40	1	1	-	-
Division Total		48	48	47	48
Quality Assurance					
Police Lieutenant	75	-	-	1	-
Police Sergeant	Step Plan	2	2	2	1
Master Police Officer	Step Plan	1	1	1	1
Polygraph Examiner / Background Investigator	57	-	-	-	1
Polygraph Examiner	57	1	1	-	-
Hiring & Recruitment Supervisor	55	-	-	1	1
Law Enforcement Training Supervisor	55	1	1	1	1
Police Officer	Step Plan	1	1	1	2
Civilian Background Investigator	43	1	1	1	1
Division Total		7	7	8	8
Records and Communications					
Police Records Manager	65	1	1	1	1
Police Records Supervisor	47	2	2	2	2
Administrative Specialist	41	1	1	1	1
Police Records Specialist	36	12	12	12	12
Administrative Assistant	33	2	2	2	2
Division Total		18	18	18	18

**SCHEDULE 5
2019-2020 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Public Safety Communications Center					
Police Lieutenant	75	1	1	1	1
911 Communications Manager	67	-	-	-	1
911 Emergency Dispatch Supervisor	51	5	5	5	5
911 Emergency Dispatcher	44	27	27	27	32
Administrative Assistant	33	1	1	1	1
Division Total		34	34	34	40
Facility Maintenance					
Facilities Maintenance Supervisor	58	1	1	1	-
Senior Facilities Maintenance Worker	42	1	1	1	-
Facilities Maintenance Worker	39	1	1	1	-
Division Total		3	3	3	0
Department Total		274	274	272	279
FIRE DEPARTMENT					
Administration					
Fire Chief	89	1	1	1	1
Assistant Fire Chief	83	1	1	1	1
Admin Support Supervisor	47	-	1	1	1
Administrative Specialist	41	1	-	-	-
Administrative Assistant	33	2	2	2	2
Division Total		5	5	5	5
Professional Services					
Fire Battalion Chief	72	1	1	1	1
Fire Captain-Administration	69	1	1	1	1
Division Total		2	2	2	2
Operations					
Fire Battalion Chief	72	4	4	4	4
Fire Captain-Administration	69	2	2	2	2
Fire Captain	Step Plan	24	24	24	24
Fire Equipment Fleet Administrator	64	1	1	1	1
Fire Engineer	Step Plan	24	24	24	24
Fire Fighter/EMT	Step Plan	57	57	65	69
Fire Fighter/Cadet	38	-	-	1	-
Administrative Assistant	33	1	1	1	1
Division Total		113	113	122	125
Community Risk Reduction					
Fire Marshal	72	1	1	1	1
Fire Administrative Project Analyst	63	1	1	1	1
Fire Plans Examiner/Inspector	59	1	1	1	1
Fire Inspector	59	2	2	2	2
Division Total		5	5	5	5
Department Total		125	125	134	137
CITY TOTAL		970	968	980	989

* Elected Official (E/O)

**SCHEDULE 6
City of Yuma Salary Schedule**

Salary Schedule							
Grade	Minimum	Midpoint	Maximum	Grade	Minimum	Midpoint	Maximum
20	21,410	25,692	29,974	60	57,488	68,986	80,484
21	21,946	26,335	30,724	61	58,925	70,711	82,496
22	22,495	26,993	31,492	62	60,399	72,479	84,559
23	23,056	27,668	32,280	63	61,909	74,291	86,673
24	23,633	28,360	33,087	64	63,456	76,148	88,839
25	24,223	29,069	33,914	65	65,043	78,052	91,061
26	24,829	29,796	34,762	66	66,669	80,003	93,337
27	25,450	30,540	35,630	67	68,336	82,003	95,671
28	26,086	31,304	36,521	68	70,045	84,053	98,062
29	26,738	32,086	37,434	69	71,795	86,154	100,514
30	27,407	32,889	38,371	70	73,591	88,309	103,027
31	28,092	33,711	39,330	71	75,430	90,516	105,602
32	28,794	34,554	40,313	72	77,316	92,779	108,242
33	29,515	35,417	41,320	73	79,249	95,099	110,949
34	30,252	36,303	42,354	74	81,230	97,476	113,722
35	31,008	37,210	43,413	75	83,261	99,913	116,566
36	31,784	38,141	44,497	76	85,342	102,411	119,479
37	32,578	39,094	45,610	77	87,476	104,972	122,467
38	33,393	40,072	46,751	78	89,662	107,595	125,528
39	34,228	41,073	47,919	79	91,904	110,285	128,667
40	35,083	42,100	49,117	80	94,201	113,042	131,883
41	35,961	43,153	50,345	81	96,557	115,868	135,180
42	36,859	44,232	51,604	82	98,970	118,765	138,559
43	37,781	45,337	52,894	83	101,445	121,734	142,024
44	38,726	46,471	54,217	84	103,981	124,778	145,574
45	39,694	47,633	55,571	85	106,581	127,897	149,213
46	40,686	48,824	56,961	86	109,246	131,095	152,944
47	41,703	50,044	58,385	87	111,977	134,372	156,767
48	42,746	51,295	59,845	88	114,776	137,731	160,686
49	43,814	52,577	61,340	89	117,645	141,175	164,704
50	44,910	53,892	62,875	90	120,587	144,704	168,821
51	46,032	55,239	64,446	91	123,601	148,321	173,042
52	47,183	56,620	66,057	92	126,692	152,029	177,367
53	48,363	58,036	67,708	93	129,859	155,830	181,802
54	49,572	59,487	69,401	94	133,105	159,726	186,347
55	50,811	60,974	71,136	95	136,432	163,719	191,006
56	52,082	62,498	72,915	96	139,843	167,812	195,781
57	53,384	64,061	74,738	97	143,339	172,007	200,675
58	54,718	65,662	76,606	98	146,923	176,308	205,693
59	56,086	67,304	78,521	99	150,596	180,715	210,834

New Police Officer/Sergeant Step Plan (3%/5% Hybrid)												
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Spread	Midpoint
Police Officer	52,000	53,560	55,167	56,822	58,527	60,283	63,297	66,462	69,785	73,274	34.20%	60,893
Police Sergeant	76,205	79,253	82,423	85,720	89,149	92,715					21.67%	84,460

New Firefighter/Engineer/Captain Step Plan (3% Step)												
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Spread	Midpoint
Firefighter	49,000	50,470	51,984	53,544	55,150	56,805	58,509	60,264	62,072	63,934	30.48%	56,467
Fire Engineer	57,000	58,710	60,471	62,285	64,154	66,079	68,061	70,103	72,206		26.68%	64,603
Fire Captain	72,000	74,160	76,385	78,677	81,037	83,468	85,972	88,551			22.99%	80,276

**SCHEDULE 7
2019 LEVY LIMIT WORKSHEET**

COUNTY OF: YUMA TAX AUTHORITY: CITY OF YUMA

	Construction	15,543,291
SECTION A. 2018 MAXIMUM LEVY		
A.1	2018 MAXIMUM ALLOWABLE PRIMARY TAX LEVY LIMIT	13,102,142
A.2	LINE A.1 MULTIPLIED BY 1.02 EQUALS	13,364,185
SECTION B. 2019 NET ASSESSED VALUE OF ALL PROPERTY SUBJECT TO TAXATION IN 2018		
B.1	CENTRALLY ASSESSED	31,300,600
B.2	LOCALLY ASSESSED REAL	478,957,763
B.3B	LOCALLY ASSESSED PERSONAL PROPERTY	66,168,316
B.4	TOTAL OF B.1 THROUGH B.3 EQUALS	576,426,679
B.5	B.4 DIVIDED BY 100 EQUALS	5,764,267
SECTION C. 2019 NET ASSESSED VALUES		
C.1	CENTRALLY ASSESSED	34,424,747
C.2	LOCALLY ASSESSED REAL	491,258,333
C.3B	LOCALLY ASSESSED PERSONAL PROP (PR YR)	66,286,890
C.4	TOTAL OF C.1 THROUGH C.3 EQUALS	591,969,970
C.5	C.4 DIVIDED BY 100 EQUALS	5,919,700
SECTION D. 2019 LEVY LIMIT CALCULATION		
D.1	ENTER LINE A.2	13,364,185
D.2	ENTER LINE B.5	5,764,267
D.3	DIVIDE D.1 BY D.2 AND ENTER RESULT	2.3185
D.4	ENTER LINE C.5	5,919,700
D.5	MULTIPLY D.4 BY D.3 AND ENTER RESULT LINE D.5 EQUALS 2013 ---- MAXIMUM ALLOWABLE LEVY LIMIT	13,724,824
D.6	ENTER EXCESS PROPERTY TAXES COLLECTIBLE PURSUANT TO ARS 42-17051, SECTION B	-
D.7	ENTER AMOUNT IN EXCESS OF EXPENDITURE LIMITATION PURSUANT TO ARS 42-17051, SECTION C	-
D.8	LINE D.5 MINUS LINE D.6 AND LINE D.7 EQUALS 2019 ALLOWABLE LEVY	13,724,824
	Proposed Tax Rate	\$2.3185
	Levy	13,724,824

**SCHEDULE 8
COUNCIL ACTIONS**

RESOLUTION NO. R2019-021

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUMA, ARIZONA, ADOPTING ESTIMATES OF PROPOSED EXPENDITURES BY THE CITY OF YUMA FOR THE FISCAL YEAR BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020; AND DECLARING THAT SUCH SHALL CONSTITUTE THE ADOPTED BUDGET OF THE CITY OF YUMA FOR SUCH FISCAL YEAR; AND DECLARING NECESSITY OF BOARDS AND COMMISSIONS

WHEREAS, in accordance with the provisions of Title 42, Ch. 17, Art. 1-5 Arizona Revised Statutes (A.R.S.), the City Council did, on June 5, 2019, make and tentatively adopt an estimate (proposed Budget for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020) of the different amounts required to meet the public expenditures/expenses for the ensuing year, also an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property of the City of Yuma; and,

WHEREAS, in accordance with said chapter of said title, and following due public notice, the City Council met on July 17, 2019, at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures/expenses or tax levies; and,

WHEREAS, it appears that publication has been duly made as required by law, of said estimates together with a notice that the City Council would meet on July 17, 2019 at 5:30 pm at One City Plaza for the purpose of hearing taxpayers and making tax levies as set forth in said estimates; and,

WHEREAS, it appears that the sums to be raised by taxation, as specified therein, do not in the aggregate exceed that amount as computed in A.R.S. §42-17051(A); and,

WHEREAS, Article IX, Section 1 of the Yuma City Charter requires that the City Council annually review all current Boards and Commissions and determine whether such are necessary,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Yuma as follows:

SECTION 1: The City Council has determined the final estimates of expenditures which will be required of the City of Yuma for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020.

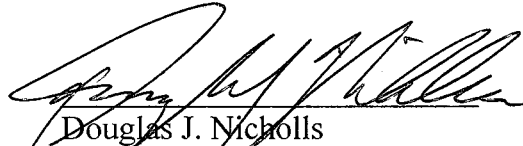
SECTION 2: The purposes of expenditure and the amount finally established for each purpose as set forth in the estimates of revenues and expenditures/expenses shown on the accompanying schedules attached and incorporated as Exhibits A through G, as now increased, reduced, or changed, are hereby adopted as the official and final adopted budget of the City of Yuma and the Main Street Mall and Offstreet Parking Maintenance District No. 1 for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020, as subject to State law.

SECTION 3: Money from any fund may be used for any of the purposes set forth in Section 2 of this Resolution, except money specifically restricted by State law or the City Charter, Ordinance or Resolutions.

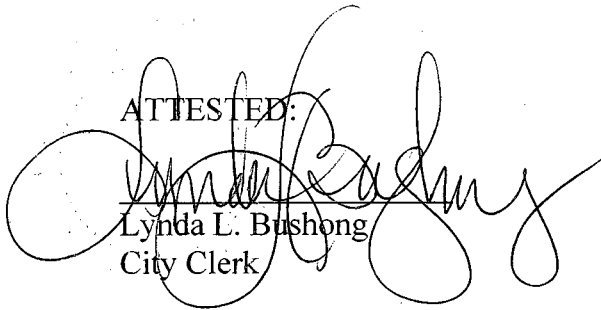
SECTION 4: All current City Boards and Commissions are necessary for the public health, safety and welfare of the City and should be continued.

Adopted this _____ 17th _____ day of July _____, 2019.

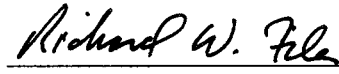
APPROVED:


Douglas J. Nicholls
Mayor

ATTESTED:


Lynda L. Bushong
City Clerk

APPROVED AS TO FORM:


Richard W. Files
City Attorney

SCHEDULE 8
COUNCIL ACTIONS

ORDINANCE NO. O2019-025

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF YUMA, ARIZONA, FIXING, LEVYING, AND ASSESSING PRIMARY PROPERTY TAXES UPON PROPERTY WITHIN THE CITY OF YUMA SUBJECT TO TAXATION, EACH IN A CERTAIN SUM UPON EACH ONE HUNDRED DOLLARS OF VALUATION, SUFFICIENT TO RAISE THE AMOUNT ESTIMATED TO BE REQUIRED IN THE ANNUAL BUDGET FOR THE FISCAL YEAR 2019-2020 LESS THE AMOUNTS ESTIMATED TO BE RECEIVED FROM OTHER SOURCES OF REVENUE AND THE UNENCUMBERED BALANCES FROM THE PREVIOUS FISCAL YEAR, PROVIDING A GENERAL FUND; AND FIXING, LEVYING, AND ASSESSING UPON PROPERTY WITHIN THE BOUNDARIES OF THE MAIN STREET MALL AND OFFSTREET PARKING MAINTENANCE DISTRICT NO. 1 SUBJECT TO TAXATION, EACH IN A CERTAIN SUM UPON EACH ONE HUNDRED DOLLARS OF VALUATION, SUFFICIENT TO RAISE THE AMOUNT ESTIMATED TO BE REQUIRED FOR THE OPERATION, MAINTENANCE, REPAIR AND IMPROVEMENT OF THE FACILITIES OF SAID DISTRICT, ALL FOR THE FISCAL YEAR BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020

WHEREAS, pursuant to the provisions of the laws of the State of Arizona and Article XIII, Section 6 of the Charter of the City of Yuma, the City Council is required, following the public hearing and adoption of estimates of proposed revenues and expenditures for the year 2019-2020, to fix, levy, and assess a primary rate of taxation upon each one hundred dollars (\$100.00) of the assessed valuation of all real and personal property subject to taxation within the City sufficient to raise the amount estimated to be required in the annual budget, less the amounts estimated to be received from all other sources of revenue and unencumbered balances from the previous fiscal year; to pay municipal expenses during the fiscal year beginning July 1, 2019 and ending June 30, 2020; and,

WHEREAS, the public hearing for the purpose of hearing taxpayers was held on July 17, 2019 after which a meeting was duly convened in which a Budget of Estimated Revenues and Expenditures was adopted by the City Council in final form for the fiscal year beginning July 1, 2019 and ending June 30, 2020; and,

WHEREAS, the County of Yuma is the assessing and collecting authority for the City of Yuma.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Yuma as follows:

SECTION 1: There is hereby levied a primary tax rate of \$2.3185 on each one hundred dollars (\$100.00) of assessed valuation on all property, both real and personal, within the corporate limits of the City of Yuma, except such property as may be by law exempt from taxation, for the purpose of providing a General Fund for the City of Yuma, for the fiscal year beginning July 1, 2019 and ending June 30, 2020. Should such tax rate exceed the maximum allowable by law, the rate shall be reduced to such maximum allowable rate.

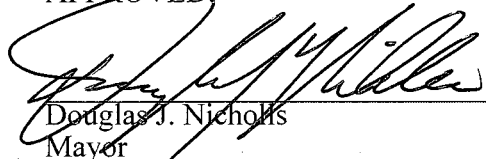
SECTION 2: In addition to the rates set in Section 1, hereof, there is hereby levied a tax rate of \$4.7398 on each one hundred dollars (\$100.00) of assessed valuation of all property, both real and personal, within the corporate limits of the City of Yuma and located within the boundaries of the Main Street Mall and Offstreet Parking Maintenance District No. 1, except such property as may by law be exempt from taxation, for the purpose of providing a fund for the operation, maintenance, repair and improvement of the facilities to be maintained by said district for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

SECTION 3: The taxes assessed and levied in Sections 1 and 2 of this Ordinance are, and shall become, due and payable to the County Treasurer and Ex-officio Tax Collector of Yuma County, at the Yuma County Treasurer's Office in the City of Yuma in the same manner and in the same time as provided by law for the collection and payment of State and County taxes.

SECTION 4: The City Clerk is authorized and directed to cause certified copies of this Ordinance to be forthwith personally delivered to the Yuma County Treasurer and the Chairman of the Board of Supervisors of Yuma County, Arizona, and to cause this Ordinance to be published once in the official newspaper of the City of Yuma published and circulated in the City of Yuma.

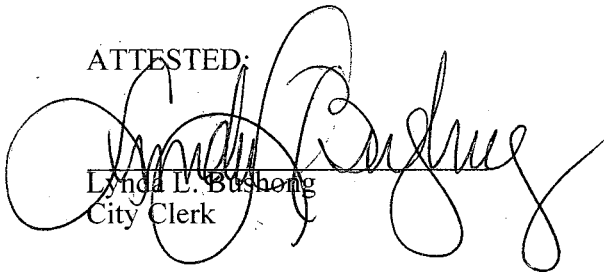
Adopted this 7th day of August, 2019.

APPROVED:




Douglas J. Nicholls
Mayor

ATTESTED:



Lynda L. Bushong
City Clerk

APPROVED AS TO FORM:



Richard W. Files
City Attorney

Glossary

Actual vs. Budgeted: Difference between the amounts projected (budgeted) in revenues or expenditures at the beginning of the fiscal year and the actual receipts or expenses, which are incurred by the end of the fiscal year.

Assessed Value/Valuation: Value of real and personal property determined by the County Assessor and Arizona Department of Revenue upon which property taxation is based.

Bonds: Debt instruments that require repayment of a specified principal amount on a certain date (maturity date), and interest at a stated rate or according to a formula for determining the interest rate.

Bond Rating: An evaluation of a bond issuer's credit quality and perceived ability to pay the principal and interest on time and in full.

Budget: A plan of financial operation for a specific time period. The budget contains the estimated expenditures needed to continue the City's operations for the year and the anticipated revenues to finance them.

Budgetary guidelines: Recommendations on budgeting issued by the National Advisory Council on State and Local Budgeting (NACSLB). The NACSLB's budgetary guidelines are chiefly of interest to accountants because of the emphasis they place on performance measurement in the context of the budgetary process.

Capital Improvement Program (CIP): A plan for capital expenditures needed to maintain and expand the public infrastructure. It projects these infrastructure needs for ten years and is updated annually to reflect the latest priorities. The first year of the CIP is adopted with the City's operating budget.

Capital Outlay: Items that cost more than \$5000 and have a useful life of more than two years.

CIP: See Capital Improvement Program.

Contingency: An appropriation of funds to cover unforeseen events that may occur during the fiscal year, such as natural emergencies, shortfalls in revenue and similar events.

Debt Service: Principal and interest payments on outstanding bonds.

Enterprise Funds: Funds that are accounted for in a manner similar to a private business with the intention to cover their costs through user fees. The City has four enterprise funds: Arroyo Dunes Golf Course, Desert Hills Golf Course, Water, and Wastewater.

Estimate: The most recent estimate of current year revenue and expenditures.

Expenditure: Current operating expenses.

Fiscal Year (FY): The period designated by the City for the beginning and ending of financial transactions.

The fiscal year for the City of Yuma begins July 1 and ends June 30.

Full-time Equivalent Position (FTE): A position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, an employee may be split 50% between two divisions, thus .5 in one division and .5 in the other.

Fund: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources.

Fund Balance: A balance or carry over that occurs when actual revenues exceed budgeted revenues and/or when actual expenditures are less than budgeted expenditures. The beginning fund balance is the residual funds brought forward from the previous fiscal year.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards of financial accounting and reporting that govern the form and content of basic financial statements.

Governmental Funds: Funds that house tax-supported activities; i.e., General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds.

Grant: A contribution by a government unit or funding source to aid in the support of a specified function.

Infrastructure: Facilities that support the continuance and growth of a community. Examples include roads, water lines, and sewers.

Internal Service Funds: Fund that provides goods or services to another department, agency or government on a cost-reimbursement basis. The City has three internal service funds: Equipment Maintenance, Equipment Replacement, and Insurance Reserve.

Modified Accrual Basis of Accounting: Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures are recognized in the accounting period in which the liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

Operating Budget: Day-to-day costs of delivering city services and estimates of revenues to be collected that comprise the City's financial affairs for a fiscal year.

Operating Expenses: The cost of personnel, materials and equipment required for a department to function.

Operating Revenue: Funds received as income to pay for ongoing operations. For example, taxes, user fees, interest earnings, and grants.

Personal Services: Expenditures for salaries and fringe benefits for employees.

Primary Tax: Property tax levied for government operating budgets. Arizona statutes limit the primary property tax levy amount.

Property Tax: A tax based on the assessed value of property, both real property (land and buildings) and personal property (equipment). The total property tax levied by a municipality. Arizona's municipal property tax system is divided into a primary and secondary rate.

Proprietary Funds: Funds that are focused on changes in net assets, operating income, financial position, and cash flow; i.e., Enterprise Funds and Internal Service Funds.

Reappropriation (Rebudget): The inclusion of a balance from the prior year's budget as part of the budget of the subsequent fiscal year. Reappropriation is common for encumbrances outstanding at the end of a fiscal year that a government intends to honor in the subsequent fiscal year.

Reserved fund balance: The portion of a governmental fund's net assets that is not available for appropriation.

Revenue: Financial resources received from taxes, user charges and other levels of government.

Secondary Tax: Property tax used to pay general obligation debt of the government. Arizona statute limits the overall amount of general obligation debt but, unlike primary property tax, does not limit on the tax itself, as the secondary tax is based on voter-approved debt issuance.

Special Revenue Fund: A fund used to account for receipts from revenue sources that have been earmarked for specific activities. For example, Highway User Revenue funds must be used for street maintenance.

State-Shared Revenue: Includes the City's portion of the state sales tax revenues, state income tax receipts, and Motor Vehicle In-Lieu taxes.

Supplemental: A request to add a position to the authorized staffing list and all associated costs with that position.

Tax Levy: The total amount of the general property taxes collected for purposes specified in the Tax Levy Ordinance.

Tax Rate: The amount of tax levied for each \$100 of assessed valuation.

Transfer: Movement of resources from one fund into another fund in which the resources are expended. For example, an interfund transfer would include the transfer of operating resources from the General Fund to the Capital Projects Fund, where long-term capital expenditures are recorded. Other examples include a transfer from the General Fund to the Solid Waste Fund, as user charges in Solid Waste are not sufficient to cover the cost of services and general revenues must be used (subsidy).

Undesignated Fund Balance: Funds remaining from prior year that are available for appropriation and expenditure in the current year.

User Charges: The payment of a fee in direct receipt of a public service by the party who benefits from the service.