

CITY OF YUMA ARIZONA



ANNUAL BUDGET

FISCAL YEAR 2018-2019



CITY OF
Yuma



Our Mission

The Yuma City Government exists to provide a forum for public discussion and decision making. We are committed to deliver quality public services and to advance the social and economic well-being of our present and future citizens.

Our Core Values

Committment & Integrity

Our Vision

Building on our heritage, our vision for Yuma is a community that is livable and competitive.



City of Yuma Arizona

2018-2019 Annual Budget

PRESENTED TO:

City Council

Douglas J. Nicholls, Mayor
Gary Knight,
Deputy Mayor
Leslie McClendon
Jacob Miller
Mike Shelton
Edward C. Thomas
Karen Watts

About the Cover

As part of National Public Works Week, the City, led by its Clean and Beautiful Commission, has undertaken a series of “mini-beautification projects.” This has led to creative welcome signs being placed at various points across town over the last three years. Students from San Luis High School (2016), Kofa High School (2017) and Gila Ridge High School (2018) participated in design and fabrication of these signs.

Prepared and Presented By:

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City Administrator

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Deputy City Administrator

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City Attorney

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City Clerk

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Community Development

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Utilities

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Information Technology

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Fire Department

James F. Coil, Judge
Municipal Court

Deborah Wendt
Parks & Recreation

John Lekan, Chief
Police Department

Joel Olea
Public Works

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Engineering

Donald (Pat) Wicks
CFO

Lisa Marlin
Finance

Monica Welch
Human Resources

And
The Staff of the City of Yuma

City of Yuma Annual Budget Fiscal Year 2018-2019

HOW TO USE THIS DOCUMENT

This budget is divided into five sections: Overview, Fund Information, Department Information, Capital Spending and Debt Management, and the Appendix. Throughout the document, the City of Yuma is referenced as the “City.”



The Overview contains the City Administrator’s budget message, which discusses the major changes in this year’s budget. It also includes budget highlights, the City’s mission, and organization chart. A flowchart depicting the budget process for both the department budgets and the Capital Improvement Program is shown. Financial policies are included in this section as well as a brief overview of the City’s revenues and funds.



The Fund Information section is focused on the different funds the City utilizes. Fund summaries show the activity in each fund to include, beginning balance, revenues, expenditures/expenses, transfers, and ending balance. This summary is followed by a schedule of revenues for the respective fund and an expenditure summary showing what departments utilize that fund.



Department Information provides each department’s budget message. The messages include functions of the department, goals for next year, accomplishments, and staffing level. It also displays department expenditures in two views. One table gives an overall picture of the department listed by division. The other table(s) breaks a department out by fund and then displays the information by the following categories: personal services, operating and maintenance, debt service, and capital outlay.



The Capital Spending and Debt Management section covers the Capital Improvement Program budget and a discussion on how the City uses various financing tools to fund these projects. It explains the CIP process, provides information on different funding sources, lists the capital improvement projects, and summarizes the City’s outstanding debt.



The Appendix contains a Glossary and six schedules. Schedule 1 lists revenue information by fund. Schedule 2 lists the department’s expenditures within each fund. These worksheets display 2016-2017 actual expenditures, 2017-2018 adjusted budget, 2017-2018 estimates, and the request for 2018-2019. Schedule 3 shows the Outside Agency listing. Every year the City provides support to various organizations within the city. This page displays their current year funding and the proposed funding for 2018-2019. Schedule 4 displays the supplemental or new positions included in the budget. Schedule 5 is the city’s staffing level and lists all the full time positions within the organization. Schedule 6 contains the City’s Salary Schedule. Schedule 7 is the City’s Budget Resolution for 2019 while Schedule 8 provides the 2018 Maximum Tax Levy Worksheet. Finally, a Glossary is provided.

City of YUMA
2018-2019 Annual Budget
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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Yuma
Arizona**

For the Fiscal Year Beginning

July 1, 2017

Christopher P. Morrill

Executive Director

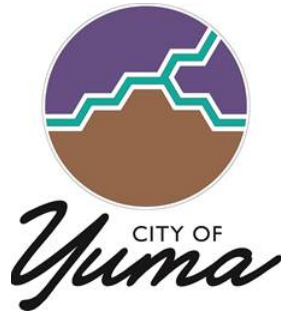
The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Yuma Arizona for its annual budget for the fiscal year beginning July 1, 2017. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Overview

Overview

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CITY ADMINISTRATION

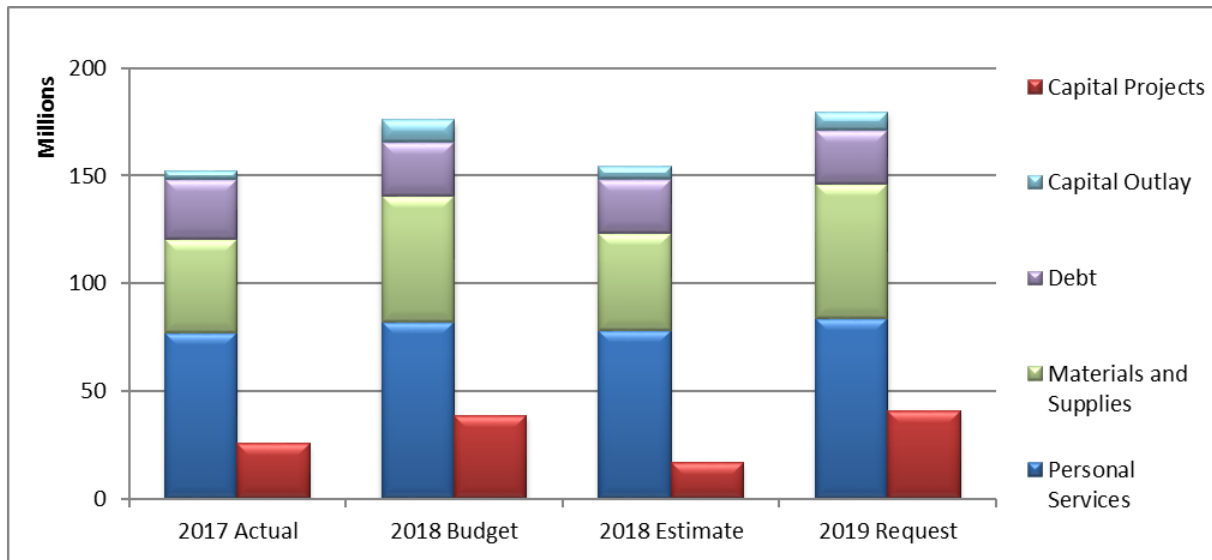
One City Plaza
 Yuma, AZ 85364
 928-373-5011 (phone)
 928-373-5012 (fax)

Mayor and City Council
 City of Yuma, Arizona

RE: Budget Message for Fiscal Year 2018-19

In accordance with the Yuma City Charter, I am transmitting the City Administrator’s budget for Fiscal Year 2018-19. This document has been filed with the City Clerk’s office as required and finalizes the annual review process by the City Council.

The total budget for FY 2018-19 comes to \$220.2 million, consisting of an operating budget of \$179.6 million, up 2.03% from last year, and a capital improvement project (CIP) budget of \$40.6 million, which is an increase of 4.76% from FY 2017-18.



	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATE	2018-2019 REQUEST	Change
PERSONAL SERVICES	\$ 76,847,512	\$ 81,861,076	\$ 78,088,225	\$ 83,591,023	2.11%
MATERIALS AND SUPPLIES	43,358,559	58,652,516	45,164,629	62,457,811	6.49%
DEBT	27,910,264	25,135,614	25,135,643	25,063,703	-0.29%
CAPITAL OUTLAY	4,295,557	10,333,243	5,888,865	8,443,988	-18.28%
TOTAL OPERATIONAL	152,411,893	175,982,448	154,277,362	179,556,524	2.03%
CAPITAL PROJECTS	25,690,849	38,779,990	16,758,411	40,624,317	4.76%
TOTAL BUDGET	\$ 178,102,742	\$ 214,762,438	\$ 171,035,773	\$ 220,180,841	2.52%

Local Growth

For FY 2018-19 the local economy continues to grow with increased construction and new projects across the City. Locally we continue to see a vibrant local economy growing at around 3% but some is offset by State Shared Revenues decreasing again. The City budget for this fiscal year has an increase of about \$5.4 million dollars over last year. Personnel costs rose this year primarily due to an estimated \$410,000 PSPRS increase, approximately \$99,000 increase due to minimum wage increased by the voters and a 2% increase due to health care costs.

The budget also includes additional monies to handle the minimum wage increase but does not have funding allocated to alleviate any of the compression caused by the minimum wage increase.

Funding for materials and supplies continues to be thin and we expect some of our costs for outside purchases to go up due to minimum wage being increased by another 50 cents. The total operational budget has a very modest increase of two percent over last year with the majority of the operational budget being flat except as noted above.

Our CIP budget shows a slight increase of 4.76%, but remains insufficient to maintain the City infrastructure and is cause for significant concern due to lack of funding for roadway repair and asphalt replacement. Funding is included for the Fleet Maintenance Facility and replacement of a Utilities building which are no longer viable. Highway User Revenue Funds (HURF) continue to be a major issue with incessant sweeps from the State. There is a bill still alive in the legislature to sweep more HURF funds than last year from the City, but at this time it is unknown if the legislature will increase the sweep of our City HURF funding. Roads are slipping into disrepair as pot holes are beginning to become common around the City especially in residential areas. No fix is in sight and we will only be able to maintain some sort of viable asphalt replacement program this year. After this year, CIP funding for asphalt replacement will drop to about \$3.7M and Citizens can expect a significant increase in pot holes, cracking and failed roadways. The City will require an \$8M per year steady funding stream to maintain roads and more to begin to fix current issues. Funding from the state to make up for previous sweeps of City funds is not in sight. The Legislature and Governor have not indicated the willingness to *reduce* or stop its sweep of this important funding source once again.

Our approach this year is again to only replace equipment well beyond its age which is putting a strain on our maintenance division and is impacting our ability to get work done in some areas due to equipment being in for repairs and not available for City Staff to perform their work. We are reviewing reductions in vehicles which will lower some of our service levels moderately.

Local Revenues Improving

Retail sales revenue continues to improve each year with a steady 3% growth and continues on a positive trend. Sales taxes collectively are estimated to end the year at 3% over 2017 while an additional 3% increase is anticipated for FY 2019. Two Percent tax increased this year, which we believe is primarily due to PAAC tournaments and increase in winter visitors due to storms in Texas and Florida. Our contract TPT outside auditor has picked up on audits but is slowed by lack of people and slow response from the State Department of Revenue.

We have increased some fees within Parks and Recreation to help offset a portion of the increase in labor due to voter approved minimum wage increase.

Property Taxes

We have seen an increase in property values across the City and are recommending keeping the property tax rate at the Truth in Taxation Rate of \$2.2747. As you know, this tax rate means that taxpayers from FY 2018 on the average will not see a tax increase for FY 2019.

Observations on the Budget

For the last several years a significant area of concern continues to be funding for maintenance of our streets and basins. We are not able to make up this shortfall and we continue to fall further behind in asphalt

replacement. The estimated shortfall in road funds rests at about \$150 million. The state's budget is not yet set as several bills that could significantly hurt or help are not through the legislature yet. We have very few hopes that the State will provide the HURF funding we are owed. We continue to frugally use remaining funds to take care of the largest issues on our busiest roads and continue to use patching and slurry seal, with Road Tax funding, to hold the roads together. We expect to be able to do that for one more year. The HURF must be returned in its full allocation and we require a new revenue source to make up for the money the state has taken. The sooner funding is identified the lower the cost will be to our Citizens.

Our employees are the reason the City continues to operate as successfully as it has with reduced manpower. This budget sets priorities in many areas and conservatively moves forward to continue to address issues created by new growth and by funding shortfalls from the last several years.

Acknowledgements

I wish to again acknowledge Finance Director Lisa Marlin and Budget Manager Teresa Laurent, CIP Administrator Susan Cowey, and their staffs for their work in the preparation of this budget. Our Department Directors and their staffs are key to maintaining our team and in keeping our budget balanced and deserve recognition. Employees in the organization continue to do an amazing job given limited resources, stretching funding while keeping a great customer service attitude. We have tremendous employees in a great community and we are fortunate to have both. I continue to be proud of our organization and employees and we will continue to move forward as our economy continues to grow.

The Year Ahead

The budget is based on new growth and handling the continued sweeps and burdens put on us by the State and the poor handling of the PSPRS retirement system. In May 2016 the voters approved the Tier III for our Public Safety personnel which has not fixed the problems as our costs continue to grow significantly. We will have to address the unfunded liability of the Tier I and II's in the system. The longer the delay the worse the unfunded liability will get. The legislature continues to look at bills to expand PSPRS coverage making it worse rather than making it better. No other issue should be of higher importance to the State of Arizona. We owe our public safety personnel a solid, yet affordable retirement system which they have earned and we need to get it completely fixed immediately.

We have the quality personnel in our organization and I am confident our employees will carry out our mission to provide excellent support and services. We look forward to working with you in the coming year as we continue to provide superb customer friendly quality services for our citizens of Yuma.

Respectfully Submitted,



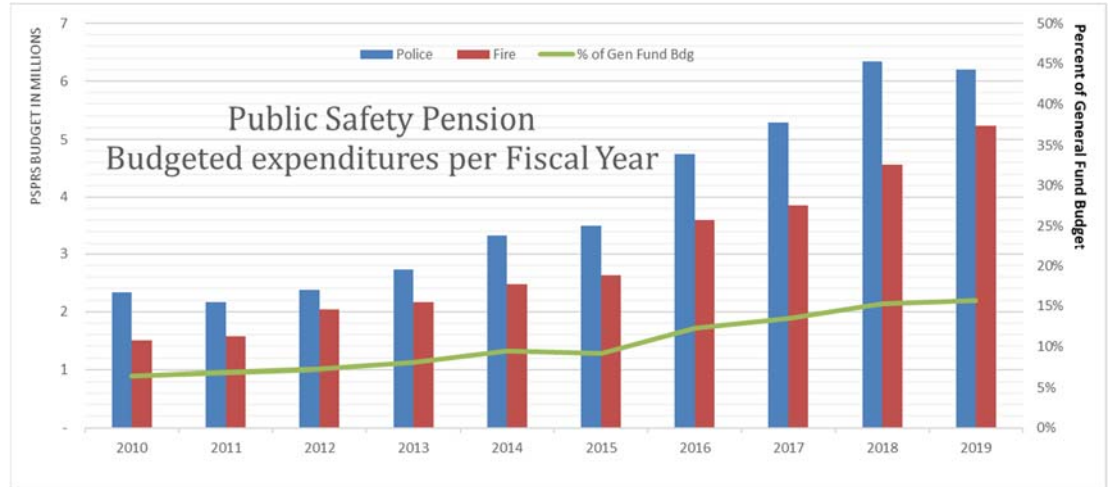
Greg Wilkinson
City Administrator

Continuing Strategic Issues:

Expenses

Public Safety Retirement Cost

The chart at right tracks the budgeted impact on the General Fund over the last ten years from a problem that began in 2004. Although the cost of Police pension will mitigate somewhat for 2019 because of attrition and a slowing increase in its contribution rate, overall public safety pension costs continue to increase.



The City continues to work through the Arizona Legislature to make meaningful reforms to the public safety pension system to stabilize its cost and to assure the viability of this hard-earned benefit.

The picture at right is from an online budget tool, a Microsoft Excel pivot table of the entire City budget, which displays the 2019 impact of the increase in Police and Fire Department budgets for pension: one-half million dollars. The good news? This is down from the \$1.76 million increase for 2018.

Account	5303-Pension			Finance Department			
DivName	(All)			http://www.yumaaz.gov/finance			
Org4Description	(All)			updated: 5/16/2018			
ExpCategory	(All)						
Values							
FundName	DeptName	2017 Actual	2018 Budget	2018 Estimate	2019 Budget	Change in Budget	% Chg.
001-General Fund		8,982,885	10,893,349	10,227,650	11,455,953	562,604	5.2%
	60-Police	5,175,461	6,334,232	6,004,593	6,231,227	(103,005)	(1.63)%
	70-Fire	3,807,424	4,559,117	4,223,057	5,224,726	665,609	14.6%
Grand Total		8,982,885	10,893,349	10,227,650	11,455,953	562,604	5.2%

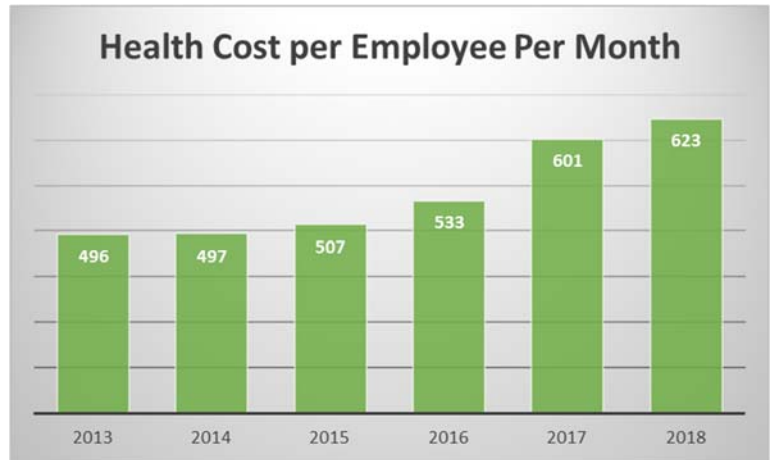
The reader is now able to experience first-hand the tool used in the analytical review of this budget. Readers may recognize in these views the underlying pivot table of a Microsoft Excel workbook. Click [here](#) to open the Pivot table and review the City of Yuma budget in more detail.

Medical Insurance

It's a given in recent years that medical costs will increase. The City of Yuma, through its membership in the Yuma Area Benefits Consortium (YABC), had been able to mitigate those costs with over five years of small or no increases in health rates.

Membership in the consortium not only allowed the City to spread its health risk, but having a long period with few large claims allowed for stable premiums.

In FY 2016, a spate of large claims over an 18-month period led to a significant rate increase in FY 2017. Fortunately for FY 2018, a much smaller rate increase was necessary as few large claims materialized. For 2019, a very absorbable 2% increase will allow the consortium to continue building reserves. Medical costs do continue to escalate, making this item a concern in coming years.



The impact to the General Fund is less significant than in 2018, but the pressure on the fund is still important, as displayed in this variation of the pivot table:

		Values					
FundName	DeptName	2017 Actual	2018 Budget	2018 Estimate	2019 Budget	Change in Budget	% Chg
001-General Fund		4,843,323	5,277,721	4,984,100	5,355,371	77,650	1.5%
	01-Mayor and Council	10,272	10,752	32,801	59,015	48,263	448.9%
	02-Municipal Court	152,510	163,366	154,130	174,790	11,424	7.0%
	10-City Administration	183,079	199,772	201,604	209,098	9,326	4.7%
	13-City Attorney	77,326	89,422	88,590	91,736	2,314	2.6%
	15-Information Tech Services	202,200	220,167	211,915	227,665	7,498	3.4%
	17-Finance	182,249	194,957	190,541	192,044	(2,913)	(1.49)%
	19-Human Resources	96,786	103,239	90,277	93,413	(9,826)	(9.52)%
	30-Community Development	286,115	317,590	286,593	308,219	(9,371)	(2.95)%
	42-Engineering	24,726	38,369	27,105	29,448	(8,921)	(23.25)%
	50-Parks and Recreation	595,022	643,250	594,696	636,319	(6,931)	(1.08)%
	60-Police	2,041,903	2,233,766	2,091,362	2,243,608	9,842	0.4%
	70-Fire	991,135	1,063,071	1,014,486	1,090,016	26,945	2.5%
Grand Total		4,843,323	5,277,721	4,984,100	5,355,371	77,650	1.5%

Minimum Wage Increase

The 2016 General Election in Arizona saw the voters enact the Fair Wages and Healthy Families Act which amended the Arizona Minimum Wage Act to allow for incremental increases to the minimum wage in Arizona beginning January 1, 2017.

The City of Yuma employs a fair number of part-time employees, particularly in the



Parks and Recreation Department. This voter-mandated increase, \$2 per hour to \$10 in 2017 and rising to \$11 in 2019, continues to push lower wage scales of the City and its impact is seen in this next pivot.

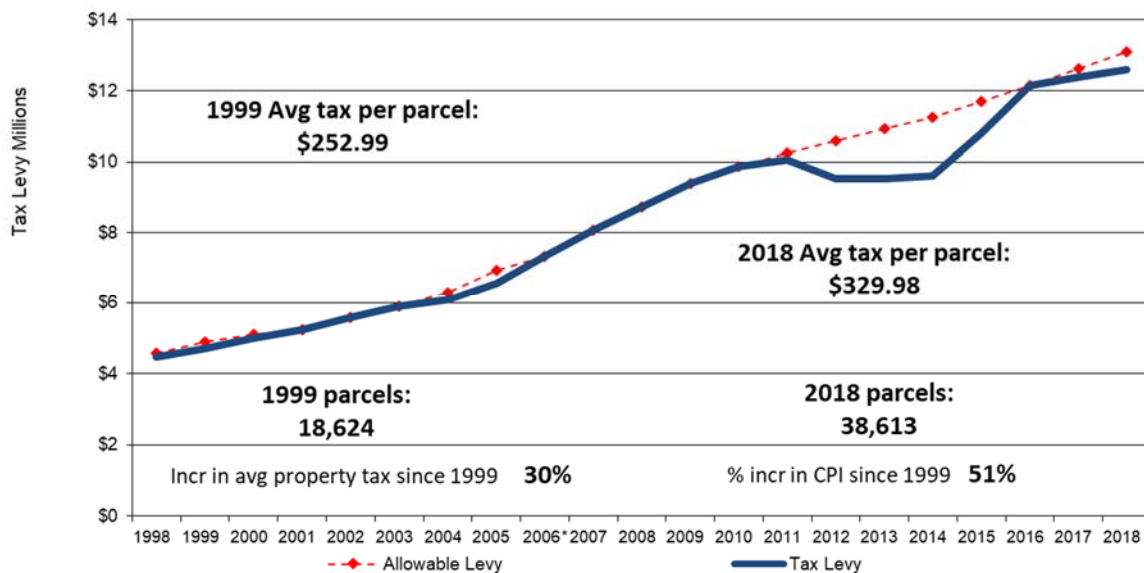
FundName	DeptName	2017 Actual	2018 Budget	2018 Estimate	2019 Budget	Change in Budget	% Chg
001-General Fund		1,128,873	1,391,780	1,313,340	1,436,455	44,675	3.2%
	02-Municipal Court	644	2,500	1,344	1,500	(1,000)	(40.00)%
	10-City Administration	69,966	94,987	94,988	94,988	1	0.0%
	13-City Attorney	5,575	11,500	11,500	11,500	-	-
	17-Finance	5,571	14,020	2,781	64,020	50,000	356.6%
	19-Human Resources	-	9,000	7,000	9,500	500	5.6%
	30-Community Development	173	-	8,750	7,201	7,201	#DIV/0!
	50-Parks and Recreation	947,255	1,120,134	984,826	943,869	(176,265)	(15.74)%
	60-Police	68,622	103,562	167,251	261,346	157,784	152.4%
	70-Fire	31,067	36,077	34,900	42,531	6,454	17.9%
Grand Total		1,128,873	1,391,780	1,313,340	1,436,455	44,675	3.2%

While the overall increase is manageable in terms of budget increase to 2019, note the increase from the 2017 actual to the 2018 estimated expenditures: \$184,000 or 16.3%. This rise will require the City to find more efficiencies in attempting to maintain the list of recreational services provided to the public.

Revenues

Property Taxes

State law provides for a maximum increase for growth in the property tax levy. This growth does not match cost of business increases the City incurs during the course of a fiscal year. Accordingly, the City Council will be asked each year to set a property tax levy at or near this levy limit.

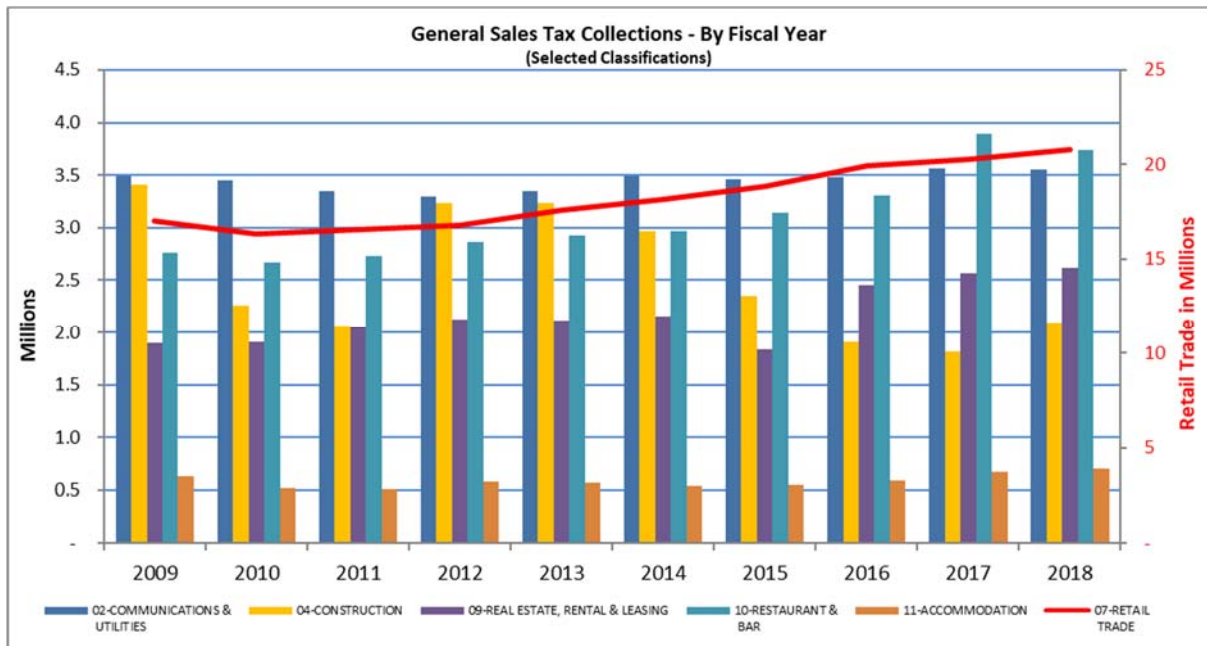


A solid property tax base, not subject to short-term changes in consumer behavior, is necessary to assure funding for base service levels, particularly public safety. Again in the 2018 tax year (Fiscal Year 2019),

the City Council has allowed for growth in the levy to capture the growth in the tax base, but did not impose a tax increase on current taxpayers. This is referred to as the “Truth-In-Tax” levy, meaning that the overall levy will rise because there are new properties in the tax base; however, taxpayers continuing on the tax rolls from the previous year will not pay additional property tax to the City.

Sales Taxes

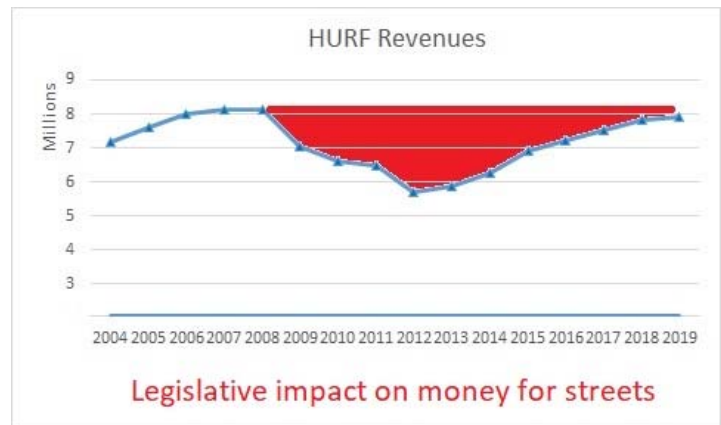
With the exception of the Construction classification, sales tax collections have returned to pre-recession years. The graph below shows the major classifications of sales tax collections for the last ten years. Retail taxes, by far the largest classification and the most recognizable to citizens (red line), is graphed on the right-side axis in red while the other smaller classifications are graphed to the left side axis.



Construction sales taxes are lower for reasons beyond slower building activity: state tax breaks on construction. However, the variation in graph for Construction sales taxes is not solely due to tax breaks.

HURF Revenues Misdirected by State Legislature

For years, the Arizona State Legislature has reduced its own budget problems (brought on by repeated tax cuts for commercial enterprises) by passing the burden onto lower governments or by usurping their revenue streams of governmental shared revenues. One target has been gas tax (Highway User Revenue Fund or HURF), used for street maintenance and construction. For 2019, the Legislature created a new state tax on vehicles to reduce the sweep.



Financial Policies –

Financial policies provide guidance and direction while developing the operating and capital improvement project's (CIP) budget and managing the fiscal responsibilities of the City. Their framework lends to responsible long range planning. With these tools, the City continues its quality accounting practices per the Government Finance Officers' Association and Governmental Accounting Standards Board standards.

The City must follow general budget legal requirements established by Arizona law and the City Charter when preparing the annual budget. The chart to the right outlines the various actions and deadlines that must be followed. Under each category are the requirements listed by State Law and City Charter rule.

Statutory Limitations

The primary property tax levy is limited by state law to a two percent increase over the previous year's maximum levy with adjustments for growth and annexation. Secondary taxes, if implemented, are tied to the annual debt services requirements of voter-approved general obligation bonds. Primary tax levy limits are established by the Property Tax Oversight Commission.

The Arizona Constitution mandates an expenditure limitation on the amount the City can appropriate each fiscal year.

Arizona's Constitution contains limitations on bonded debt. Please refer the debt limitation discussion in the Capital Spending and Debt Management section for a review of these limitations.

Action Required	City Charter Deadline	Arizona State Statute Deadline	Process Dates
City Administrator presents proposed operating budget to Council	On or before first Monday in June	NA	March 20
Publish CIP summary and Notice of Public Hearing	No less than two weeks prior to Public Hearing	NA	March 11
City Administrator submits Preliminary Ten-Year CIP to Council	May 1	NA	April 1
CIP Public Hearing	Prior to CIP program adoption	NA	April 19
City Administrator submits Preliminary Budget to Council	NA	NA	April 5
Preliminary Budget adoption	NA	NA	April 5
CIP program adoption	On or before first of July	NA	May 3
Publish summary of budget and Notice of Public Hearing prior to final budget adoption	NA	Once a week for two consecutive weeks following preliminary budget adoption	April 25 & May 2
Truth-In-Taxation Public Hearing; Public hearing for budget	NA	Before final budget adoption	May 3
Final budget adoption	N/A	No later than second Monday in August	May 3
Property Tax Levy adoption	No later than the third Monday in August	No sooner than seven days following final budget adoption and no later than the third Monday in August	May 17

Basis of Budgeting and Accounting

The City prepares its annual budget and financial report using the modified accrual basis of accounting for both governmental and proprietary funds in accordance with generally accepted accounting principles (GAAP). There are differences between the basis of budgeting and the basis of accounting that are outlined below.

- Depreciation is not budgeted.
- Capital purchases of proprietary funds are budgeted as expenditures.
- Debt service payments of proprietary funds are budgeted as expenditures. Proceeds of long-term debt are budgeted as revenue-like 'Other Financing Sources.'
- For all funds, compensated absences expenditures are not recorded as earned; instead, all continuing positions are budgeted at 100% annually. Any differences relating to use of general or other accruable leave is immaterial.

Budget Amendments

- Budget transfers between funds require City Council approval.
- The City Administrator is authorized to make transfers between departments (within the same fund).
- Budgetary transfer authority within department non-personnel line items in the same fund is delegated to the department director.
- Budget transfers are initiated internally from the department with final review and processing performed by the Finance Department.

Operating Budget Preparation

- Current operating costs must be less than or equal to current revenues.
- Ending projected General Fund undesignated fund balance to be maintained at a minimum of 20% of that year's revenues. All other operating funds will be budgeted to retain sufficient fund balance for cash flow needs for the beginning of the following year. An exception: Mall Maintenance Fund will be subsidized by the General Fund to assure at least a zero fund balance.
- Authorized staffing level increases or personnel changes across funds must be part of the budget process.

Revenues

- Projected property tax revenues will include estimates of uncollected prior year property taxes in addition to any revenues of current year collections that are subject to the maximum levy.
- All City rates and fees will be reviewed and adjusted if necessary each year.
- Forecasting revenues will involve a combination of a ten year analysis of past revenue history, review of economic trends, and analysis of information obtained from State agencies from which the City receives funds.

Capital Projects

- Project must cost at least \$25,000.
- Impact on City's operating budget must be included in planning of project and incorporated within the respective department's operating budget.
- Budget fund adjustments must go before Council for approval.
- All projects must have an identified, approved funding source.
- Projects will not start until the funds have been received – bond, loan, cash flow. Exceptions will be for reimbursable projects only.

Debt Management

- Long-term debt is not to be issued to finance current operations.

Investments

- The City of Yuma's Investment Policy is adopted by the City Council. In accordance with that policy, public funds will be invested in a manner which will provide the maximum security of principal invested with secondary emphasis on providing the highest yield while meeting the daily cash flow needs of the City.
- All investments will conform to applicable State and City statutes governing the investment of public funds.

Miscellaneous

- The City is self-insured for workman's compensation.
- The Community Investment Trust was established from the sale of city owned properties in 1989. These funds can be used with Council approval only. The balance of the Trust is not budgeted this year.
- The City's capitalization policy is for items that have a life of at least two years and a minimum cost of \$5,000.

Service Delivery – our primary mission

City services are delivered by department units. Please refer to the department section of this document for a review of the departments' missions, accomplishments and goals. City charter, ordinance and political discourse determine the nature and extent of the services provided by these departments.

Seven major operating departments provide most services:

- Police
- Fire
- Parks and Recreation–Parks Maintenance; Recreation; Golf Courses; Recreation Complex; Arts and Culture
- Community Development–Building Safety; Community Planning
- Public Works–Street; Solid Waste; Fleet Services; Engineering
- Utilities
- Engineering

Services are also provided, both to citizens and internally to the 'line' departments by these administrative departments:

- Mayor/Council
- City Administrator–Public Affairs; Community Relations; City Clerk; Heritage Area; Economic Development
- City Attorney
- Information Technology
- Finance–Accounting; Purchasing; Customer Services
- Human Resources–Personnel

Revenues –

Like a business, the city must have revenues to pay for the services it provides its citizens. Unlike the federal government, it cannot spend for services money it does not have. Accordingly, service levels depend entirely on the amount of monies the city collects. Revenues come in two broad categories: taxes and charges for services.

Taxes are broad-based revenues over larger tax bases to cover services for which the ultimate user is difficult to determine for fee purposes, i.e., police services. Taxes may be assessed on the basis of property valuation (property taxes) or upon the basis of a business transaction (sales taxes). The City of Yuma uses both methods; however, because of statutory limitations on the former, its reliance is higher on the latter.

Charges and fees are assessed directly to the ultimate beneficiary of service and may be intended to cover all or only part of the service provided, such as:

- Licenses and permits
- Utility charges
- Golf fees
- Recreation fees

In those instances in which the charge is insufficient to cover the cost of service, the city must subsidize the service with its general tax revenues.

Revenues, both taxes and charges, derive from three sources: local, state-shared and grants and entitlements. The various funding sources are discussed later in the fund section of this document.

Funds –

Governments separate the accounting of revenue sources because of internal or external requirements and restrictions. For instance:

- The city can't use gas taxes to pay for police services (specific statutory limitations)
- The city can't use public safety taxes to build streets (ballot language creating the tax and its use)

For these reasons, the city follows rules promulgated by the Governmental Accounting Standards Board and uses fund accounting to record and report its financial transactions.

Each fund is a self-balancing set of accounts used to track the activity of a specific revenue or series of revenues. Fund types that involve service delivery include the General Fund, Special Revenue Funds and Enterprise Funds. These three fund types account for most of the city's service delivery. The General Fund is the largest fund and accounts for most primary services. Special Revenue Funds account for the proceeds of special revenue sources, taxes, charges or grants that are used to finance projects or activities as required by law or contractual agreements. Enterprise funds are used for those activities designated by council to operate on a self-funding basis, using accounting methods similar to business enterprises. The intent of an Enterprise Fund is to earn sufficient profit to insure the fund's continued existence without reliance on general tax revenues.

Other fund types used are Debt Service, Capital Projects and Internal Service Funds. These funds account for transactions not related to service delivery. Instead, they account for the financing, construction and inter-department services of the city.

How It All Works –

This chart shows the interaction of revenues and how they are recorded within the major operating funds and how the related departments expend those revenues in service delivery.

Typical of the General Fund is the receipt of a number of different types of revenues, whether they are local or shared. Most departments in the city provide general services, which are paid through the General Fund. Thus, the revenue is "matched" with the expenditure or service provision.

Moreover, departments may cover services that are recorded in funds other than the General Fund. These "special revenues" must be segregated from other revenues, because of legislative, regulatory or council requirements. In providing services through these special funds, expenditures are recorded in Special Revenue Funds, again to match the expenditure against its revenue.

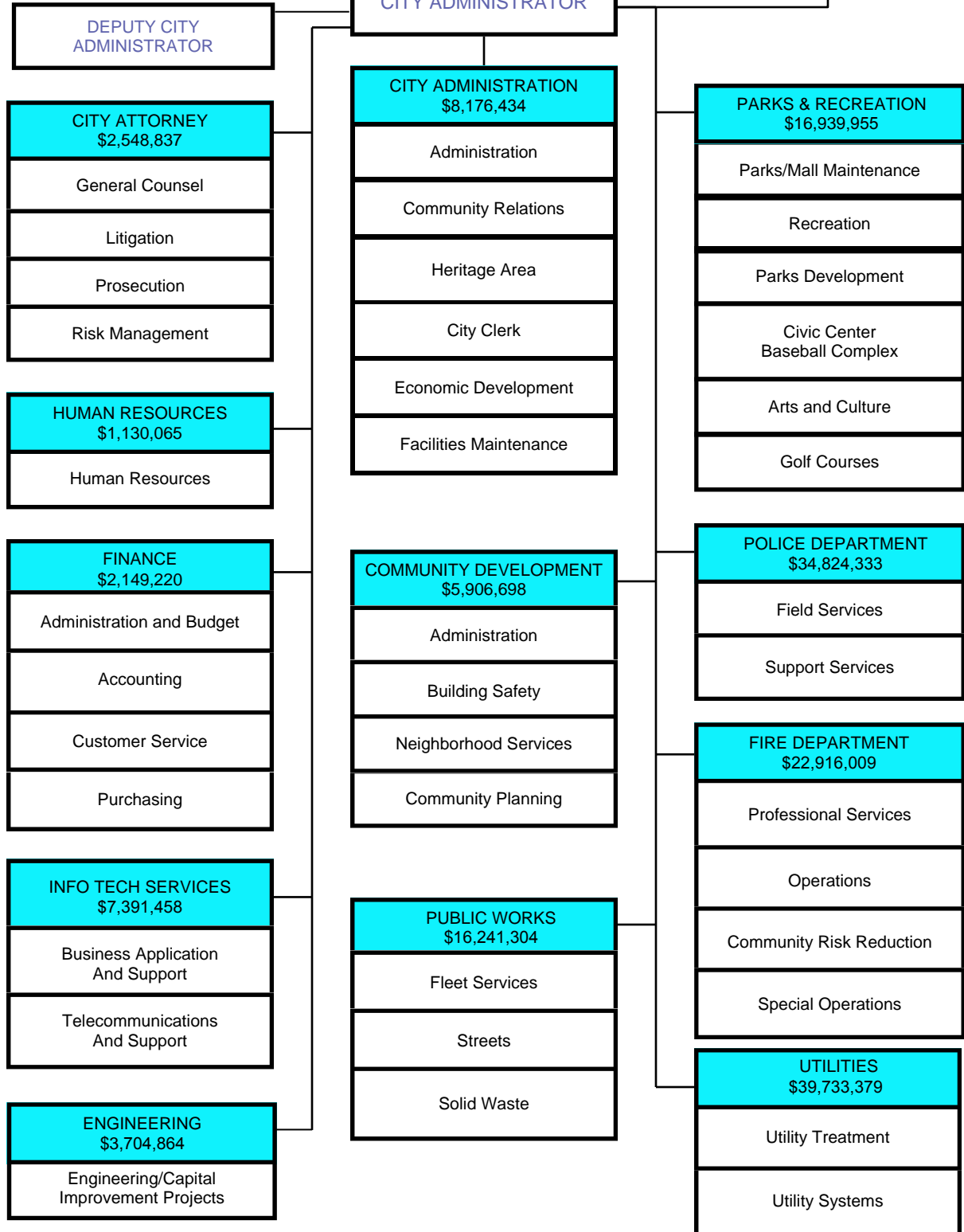
In this manner, a given department, while a contiguous unit for management purposes, can expend various types of monies when providing certain services upon which the revenue is based. For example, as you can see in the chart at right under the Expenditure Section, the Parks Department provides services through the General Fund for parks maintenance and general recreation; through the Special Revenue Funds (specifically the Two Percent fund) for the convention

		General	Special Revenue	Enterprise
Shared	Revenues			
	State sales tax	X		
	State income tax	X		
	Vehicle license tax	X		
	Gas tax		X	
	Lottery		X	
	Grants/entitlements		X	
	Property tax	X	X	
	Sales taxes:			
	General	X		
	Public Safety		X	
	Road		X	
	2% Tax		X	
	Licenses/permits	X		
	Franchise fees	X		
	Fines	X		
	Charges for services:			
	Utility fees			X
Golf courses			X	
Recreation fees	X	X		
Rents/concessions	X	X	X	
Solid waste			X	
Expenditures				
Dept's	Police	X	X	
	Fire	X	X	
	Parks	X	X	X
	Public Works	X	X	X
	Utilities			X
	Engineering	X	X	
	Com Development	X	X	
	Administrative	X	X	X

center; and through the Desert Hills Golf Course Enterprise Fund for operation of the golf course. A more complete summary by fund group is presented below that includes the aforementioned General, Special Revenue and Enterprise Funds as well as the non-operating Capital Projects, Debt Service and Internal Service Funds.

Budget Summary- Fund Group	Fiscal Year 2018-2019								
	2016-2017	2017-2018	General	Special	Capital	Debt	Enterprise	Internal	2018-2019
	Actual	Estimate		Revenue	Projects	Service		Service	Total
Balance, July 1	\$145,176,064	\$136,805,470	\$ 17,784,755	\$22,485,668	\$16,385,814	\$ 1,872	\$63,520,154	\$17,099,939	\$137,278,202
Sources:									
Revenues									
Property Taxes	12,302,313	12,348,000	12,818,215	115,825	-	-	-	-	12,934,040
Sales Taxes	41,400,950	42,245,690	22,192,695	21,320,587	-	-	-	-	43,513,282
Franchise taxes	3,317,748	3,350,233	3,411,783	-	-	-	-	-	3,411,783
Building Permits, Zoning and Development Fees	2,431,567	2,662,991	2,755,400	-	-	-	-	-	2,755,400
State Sales Taxes	8,902,249	9,012,000	9,419,335	-	-	-	-	-	9,419,335
State Revenue Sharing	11,517,232	11,755,000	11,650,743	-	-	-	-	-	11,650,743
Vehicle License Tax	3,759,664	3,910,464	4,244,609	-	-	-	-	-	4,244,609
State Gasoline Tax	7,533,420	7,872,000	-	7,900,000	-	-	-	-	7,900,000
Grants	2,920,140	2,909,393	-	15,481,032	-	-	1,000,000	-	16,481,032
Charges for Services	63,413,928	65,194,136	6,093,400	668,050	1,151,150	-	55,045,252	2,545,440	65,503,292
Fines, Fees, Interest and Other	12,425,069	10,441,666	1,731,984	667,659	27,830	376,478	980,475	5,256,709	9,041,135
Total Revenues	169,925,224	171,701,573	74,318,164	46,153,153	1,178,980	376,478	57,025,727	7,802,149	186,854,651
Transfers In	12,217,659	12,062,671	-	125,691	-	11,093,581	250,000	582,314	12,051,586
Total Sources	182,142,883	183,764,244	74,318,164	46,278,844	1,178,980	11,470,059	57,275,727	8,384,463	198,906,237
Uses:									
Expenditures									
Police	32,114,184	31,590,811	29,830,707	4,993,626	-	-	-	-	34,824,333
Fire	18,089,477	17,384,778	17,549,698	4,639,311	-	-	-	727,000	22,916,009
Public Works	14,508,370	16,033,016	-	8,043,042	-	-	3,384,341	4,187,280	15,614,663
Utilities	20,384,403	21,511,729	-	-	-	-	23,439,193	825,722	24,264,915
Engineering	2,371,732	2,523,209	379,762	2,230,345	-	-	741,719	72,000	3,423,826
Parks and Recreation	13,891,073	15,610,969	8,615,528	5,556,285	-	-	1,482,490	353,906	16,008,209
Community Development	4,035,161	4,470,618	3,453,450	2,427,248	-	-	-	26,000	5,906,698
Administrative									
Mayor and Council	292,735	309,501	342,500	-	-	-	-	-	342,500
Municipal Court	1,862,770	1,691,140	1,819,387	137,000	-	-	-	-	1,956,387
City Administration	3,505,291	3,728,903	3,276,305	4,866,212	-	-	33,917	-	8,176,434
City Attorney	2,113,474	2,054,227	1,591,893	50,395	-	-	5,601	900,948	2,548,837
Information Technology	4,866,104	6,546,556	3,580,971	280,950	-	-	3,386,769	-	7,248,690
Finance	1,928,353	2,067,517	2,149,220	-	-	-	-	-	2,149,220
Human Resources	1,146,597	1,114,561	1,130,065	-	-	-	-	-	1,130,065
General Government	3,584,978	2,568,203	2,860,348	518,263	-	-	161,556	4,343,871	7,884,038
Intracity Cost Allocation	-	-	(3,938,433)	1,388,206	-	-	2,526,728	23,499	-
Debt Service	27,910,264	25,210,266	-	-	-	11,470,809	13,592,893	-	25,063,702
Capital Improvements	25,690,852	16,812,836	-	18,292,834	8,805,000	-	13,624,481	-	40,722,315
Total Expenditures	178,295,818	171,228,840	72,641,401	53,423,717	8,805,000	11,470,809	62,379,688	11,460,226	220,180,841
Transfers Out	12,217,659	12,062,671	4,616,820	6,547,328	555,252	-	328,195	3,991	12,051,586
Total Uses	190,513,477	183,291,512	77,258,221	59,971,045	9,360,252	11,470,809	62,707,883	11,464,217	232,232,427
Balance, June 30	\$ 136,805,470	\$ 137,278,202	\$ 14,844,698	\$ 8,793,468	\$ 8,204,542	\$ 1,122	\$ 58,087,998	\$ 14,020,185	\$ 103,952,013

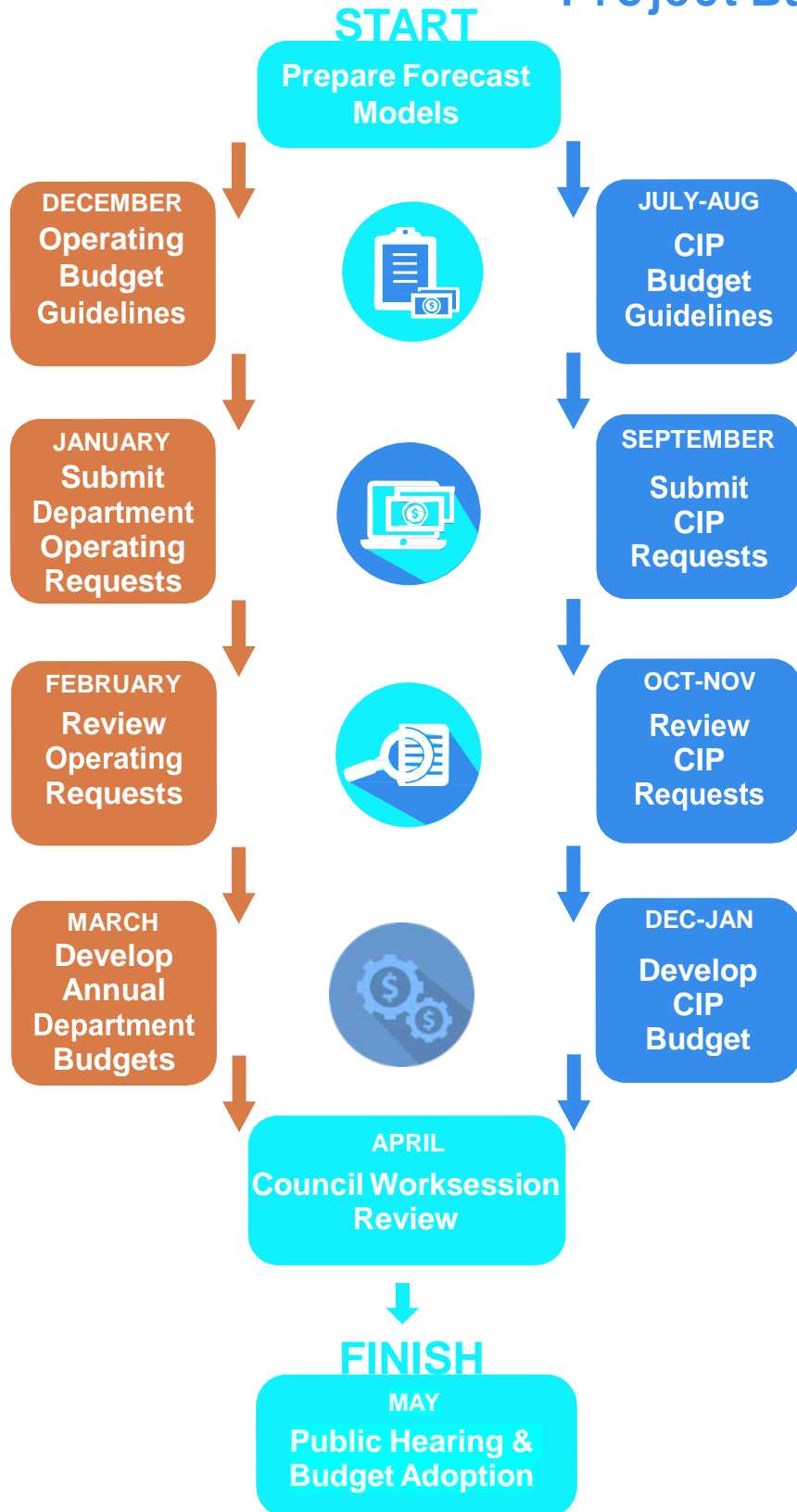
The Fund Information section explores the city's funds in detail.



BUDGET PROCESS FLOW CHART

Department Budgets

Capitol Improvement Project Budget



City Profile

Located in the Yuma and Gila valleys of Southwestern Arizona where Arizona, California, and Mexico converge is Yuma. With a climate that mixes pure desert sunshine with the cool waters of the Colorado and Gila Rivers, Yuma offers our residents a year round vista of surrounding rugged mountains and green agricultural fields.

The incorporated area of Yuma is approximately 121 square miles and houses over 101,620 full-time residents. The City of Yuma is a full service council-manager government and is governed by a charter, Arizona state statutes, and an adopted Strategic Management Plan.

The City employs approximately 1,137 full and part-time employees in fourteen departments. Public services include police, fire, water and wastewater utilities, solid waste services, parks, recreation, and arts & culture services.



History

Yuma's history dates to 1540 when Hernando de Alarcon, the Spanish explorer, became the first European to see the site of the present day City of Yuma. From 1540 to 1854, Yuma was under the flags of Spain and Mexico, but in 1854 became a territorial possession of the United States through the Gadsden Purchase. In the 1850's, Yuma became the major river crossing of the California gold seekers. From the 1850s to the 1870s, steamboats on the Colorado River transported passengers and goods to mines, ranches and military outposts in the area, serving the ports of Yuma, Laguna, Castle Dome, and others.

In the early 1900's, the Yuma Project was completed by the US Bureau of Reclamation. This project established or expanded an irrigation canal system that has since used the Yuma area's senior water rights for Colorado River water to make Yuma a prime agricultural center.

Economic Base

Today, agriculture remains the largest segment of Yuma's economic triad of agriculture, military and tourism.

Agribusiness now contributes over \$3.1 billion to Yuma's economy each year. The industry has grown from field production of vegetables and fruits to include a number of substantive production plants in which are produced fresh-cut salads and other value-added products. Even field production has changed by field-packing vegetables for shipment to market. Those products are now housed, while awaiting shipment across the country, in several large commercial cooling facilities.

Yuma is home to two military bases that are critical to the nation's defense. Both contribute significantly to Yuma's economy. The Marine Corps Air Station conducts pilot tactical training using the adjacent Barry M. Goldwater Range. Along with several attack squadrons, including the famous 'Black Sheep' squadron, the base is home to the Marine Aviation Weapons and Tactics Squadron One (MAWTS-1), which is the host of the graduate level, Weapons and Tactics Instructor Course (WTI). WTI is the Marine Corps version of 'Top Gun'. The Marine Corps Air Station is now home to the first operational squadrons of the new F-35 Joint Strike Fighter program.

Another critical installation is the US Army Yuma Proving Ground. The proving ground is the Army's center for desert natural environment testing and evaluation. This includes testing of all types of materiel; including prototype combat vehicles, artillery, conventional munitions, aircraft and other items critical to the Army's mission. The proving ground also contracts with other nations for testing of specialized equipment from around the globe.

The third major segment is tourism. Yuma's abundant sunshine and unbeatable weather drew an estimated 95,000 winter visitors last year. The average visitor stays three months and adds significantly to the economy. Adding to this segment is the Yuma Crossing National Heritage Area. Established in 2000 by Congress, it is the first and one of only two national heritage areas west of the Mississippi River. The city's long-planned riverfront development is now in progress and will serve to make Yuma a travel destination throughout the year.

Yuma Demographics

Form of Government	Council/Manager
Mayor's Term	4 Years - Elected at large
Council Term (6 Councilmembers)	4 Years - Elected at large (staggered terms)
Current Area in Square Miles	121.09
Area in Square Miles as of 2000	106
Current (2014 Census est.) City of Yuma Population	93,400
2017 (2017 AZ Office Of Econ. Opp.) City of Yuma Population	101,620
Growth % 2000 - 2017 for City of Yuma	31.10%
Current (2017 AZ Office Of Econ. Opp.) Population of Yuma County	221,648
2000 Population of Yuma County	160,026
Growth % 2000 - 2017 for Yuma County	32.30%
2000 Primary Assessed Valuation (46.7 % of County)	\$253,318,190
2016 Primary Assessed Valuation (46.3 % of County)	\$516,395,727
2000 Yuma County Primary Assessed Valuation	\$543,102,591
2016 Yuma County Primary Assessed Valuation	\$1,116,022,260
# of Winter Visitors to Yuma Area	90,000
Population within 1 hour driving time	2 Million (approximately)
Village of Yuma Incorporated	July 11, 1876 - A.F. Finlay, Mayor
Town of Yuma Incorporated	April 6, 1902 - R.S. Patterson, Mayor
City of Yuma Incorporated	April 7, 1914 - John H. Shanssey, Mayor
# of Employees (Full & Part Time)	1,046
Average Daily Maximum Temperature	95° Fahrenheit
Average Daily Minimum Temperature	58° Fahrenheit
Monthly Average Temperature (based on last 50 yrs)	75.2° Fahrenheit
Average Yearly Rainfall in Inches	3 inches
% of Sunshine Overall (Year = 4,456 hours)	90% (4,050 hours)
Relative Humidity - 11:00 AM, July	32%
Elevation above Sea Level	138 feet
# Golf Courses	10
# of School Districts	3 (Crane Elementary; Yuma Elementary; Yuma Union High School)
# of Public Elementary Schools	22
Total # of Public Elementary School Students	12,138
# of Private Elementary Schools	11
# of Public Junior High Schools	7
Total # of Public Junior High School Students	4,652
# of Private Junior High Schools	10
# of Public High Schools	6
Total # of Public High School Students	10,448
# of Private High Schools	2
# of Colleges/Universities	4 (Arizona Western College; Northern Arizona University – Yuma; University of Arizona; University of Phoenix)
% of households over \$100,000 income Average	19.78%
Average Median Home Sales Price (City of Yuma)	\$146,900

Fund Information

Fund Information

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The following pages list each of the city’s funds including a description of the fund’s major sources of revenue and a recap of the changes in budget for the fiscal year.

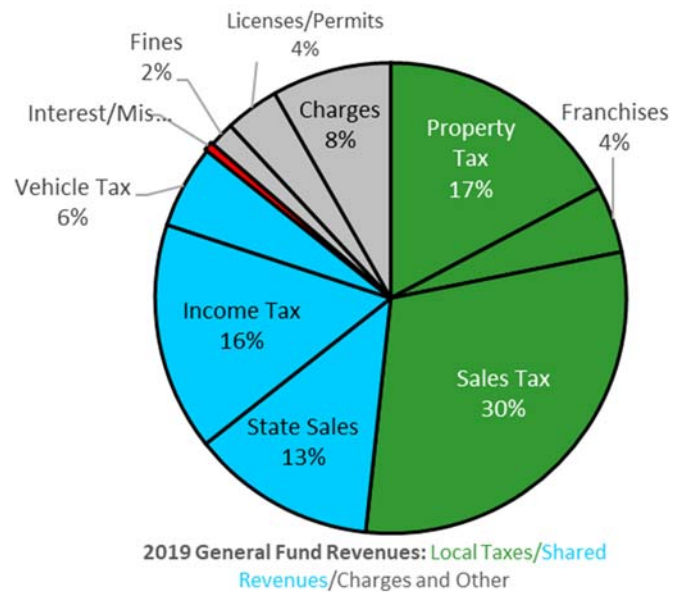
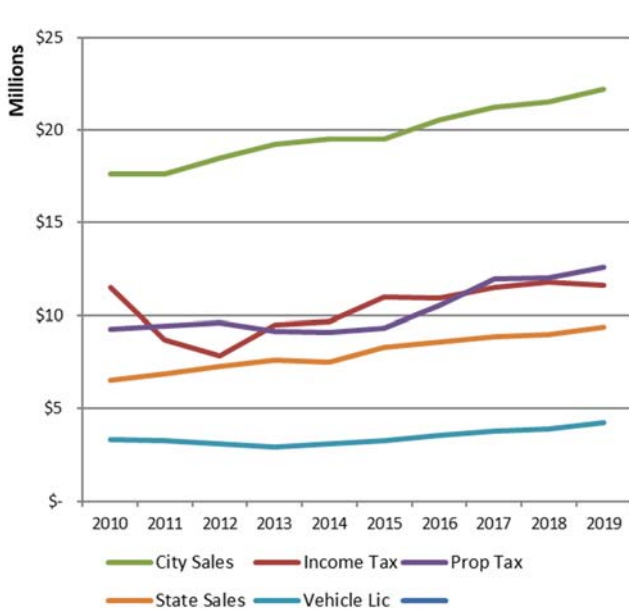
GENERAL FUND

The General Fund is the main operating fund of the city. It accounts for all or a portion of every department. Its main revenue sources are general-purpose taxes such as property taxes, the 1% city sales tax and state-shared revenues. Other revenues include unrestricted charges such as business licenses, building permits and zoning fees. A discussion of the fund’s major revenues follows.

Revenues

Local taxes These taxes are general purpose taxes applying to all services in the General Fund.

General sales tax: This is the largest single source of revenues for the General Fund and averages around one third of general revenues. This one-percent transaction privilege tax is levied on business conducted within the city. The program is administered by the Arizona Department of Revenue for the city. Historically, this revenue source averaged increases of seven percent; however, with the slower economy sales taxes have not been quite so robust. Fortunately, the tax continues to show growth each year. While this does not match historical averages, sales taxes elsewhere in the state are also just beginning to rebound. For the upcoming fiscal year, annual projections of revenue continue to be based on a variety of trend factors. Sales tax records for previous years and a review of monthly receipts for major taxpayers help staff determine an appropriate projection. Other factors include reviews of building permits and other local economic indicators to set a figure, which remains conservative to avoid the attendant problems during the year that would occur with overestimated revenues. These factors lead staff to project a 3% increase in sales taxes for 2019.



Property tax: The Arizona Constitution limits property taxes. The formula allows for a two-percent increase in the actual levy of the previous year with an additional adjustment to reflect growth (new construction) in the tax base. Higher growth in total assessed valuation lowers the tax rate and conversely, declining assessed valuation increases the tax rate. For tax year 2018 (fiscal year 2018-2019), the city’s assessed value continued its incline of with an increase of 7%. With this increase, the tax rate for tax year 2018 will decline slightly to \$2.2747 while the levy will increase to \$12.6 million, reflecting real growth in the tax base. This proposed “Truth-In-Tax” rate will not result in a tax increase for citizens on the tax roll for fiscal 2018, on average. The tax levy calculation worksheet is included in the Appendix.

Shared revenues include state sales tax, urban revenue sharing (income tax) and vehicle license tax.

State sales tax: Twenty-five percent of the total state sales tax collection base (less certain classifications) is distributed to cities and towns based on the relative percentage of their population to the total population of all incorporated cities and towns in the state using the last decennial or special census (Yuma is roughly 1.74% in that calculation). This revenue is unrestricted other than for municipal purposes. Initial projections are set by reviewing historical trends since staff has little statewide information. Ultimately, projections provided by the state and the Arizona League of Cities and Towns are used. For fiscal 2019, state sales tax is projected to increase almost 4.5% over 2018 collections.

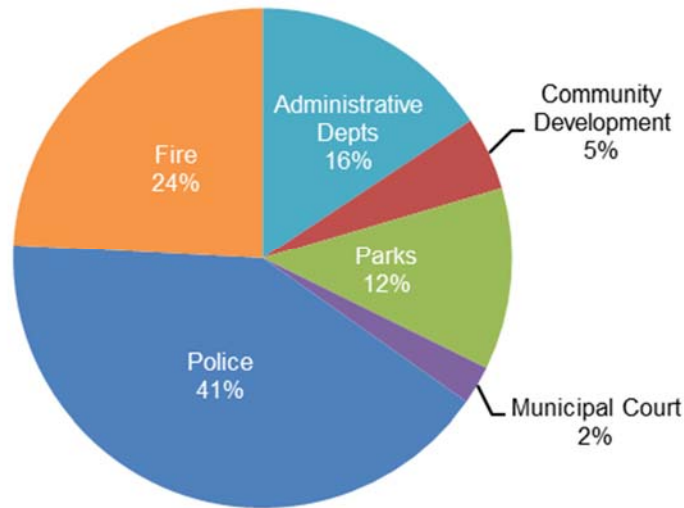
Income taxes: Established by voter initiative in 1972 at 15% of total personal and corporate income tax (collected two years earlier), this tax is distributed to cities and towns by the same basis as state sales tax (the Legislature set the percentage temporarily at 14.8% of collections for fiscal years 2003 and 2004). This revenue is also unrestricted other than to municipal purposes. After increasing over the previous year, income tax receipts for the state declined. This is largely due to continued tax cut legislation at the state level, most of which is targeted for commercial taxpayers. Because the amount to be distributed is based upon actual tax collections from a previous fiscal year, the state provides a near-exact figure for projection purposes.

Vehicle license tax: Of the license taxes paid at new or renewal vehicle registrations statewide, 25% is shared with cities and distributed on same basis as sales tax. Again, it is unrestricted other than to municipal purposes. With collections of this tax performed by the state, historical trends and information from the Arizona League of Cities and Towns are the only data available to determine projections for a given fiscal year. This data shows a projected 8% increase over last year.

Ten-year History of General Fund - Major Revenues					
	State Sales	Income Tax	City Sales	Prop Tax	Vehicle Lic
2010	\$ 6,553,759	\$ 11,530,342	\$ 17,635,454	\$ 9,256,633	\$ 3,302,490
2011	6,856,996	8,692,400	17,635,454	9,429,548	3,250,436
2012	7,272,049	7,854,670	18,470,938	9,640,017	3,108,562
2013	7,600,328	9,506,288	19,248,864	9,143,721	2,948,529
2014	7,507,882	9,656,745	19,517,306	9,107,069	3,111,124
2015	8,285,303	10,974,954	19,536,924	9,307,197	3,271,810
2016	8,576,180	10,915,452	20,531,463	10,562,850	3,558,978
2017	8,902,249	11,517,232	21,207,118	11,965,580	3,759,665
2018 estimated	9,012,000	11,817,246	21,546,305	12,000,000	3,910,464
2019 budgeted	9,419,335	11,650,743	22,192,695	12,593,215	4,244,609

Expenditures

The table on the next page and its related graph display the impact of the several departments on the General Fund. A quick review shows the large majority of General fund expenditures are related to public safety in the Police and Fire Departments, respectively. The third largest group is the Administrative Departments that provide support to the operating departments. Parks and Recreation Department follows closely behind with its recreational opportunities and many parks enjoyed by our populace.



General revenues not only support the services provided by the departments listed, but, as shown in the fund recap on the next page, help pay a portion of the city's debt service (attributable to General Fund services) and a portion of the cost of maintaining the Mall Maintenance Fund.

GENERAL FUND	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATE	2018-2019 BUDGET
Unassigned Fund Balance July 1,	17,680,886	18,026,259	16,898,095	17,758,101
Sources:				
Estimated Revenues	71,231,696	72,817,218	72,823,717	74,318,164
Total Sources	71,231,696	72,817,218	72,823,717	74,318,164
Uses:				
Expenditures				
Personnel	56,461,639	58,952,828	57,051,570	60,059,726
Operating	10,805,988	12,058,862	9,811,246	12,242,305
Capital Outlay	136,800	490,122	501,073	339,370
Total Expenditures	67,404,427	71,501,812	67,363,889	72,641,401
Transfers Out:				
Yuma Mall Maintenance Fund	123,775	114,686	108,025	125,691
Debt Service Fund	4,104,362	4,109,874	4,109,874	4,109,206
Equipment Replacement Fund	381,923	381,923	381,923	381,923
Total Transfers Out	4,610,060	4,606,483	4,599,822	4,616,820
Total Uses	72,014,487	76,108,295	71,963,711	77,258,221
Unassigned Fund Balance June 30,	16,898,095	14,735,182	17,758,101	14,818,045

Fund balances approximating 20% of total revenues are targeted for retention each year. This policy maintains sufficient cash flow within the fund as revenue collections are skewed to the winter season in the agriculture and tourism industries.

General Fund Expenditures by Department	2016-2017 Actual	2017-2018 Budget	2017-2018 Estimate	2018-2019 Budget
MAYOR AND COUNCIL	\$ 292,735	\$ 289,319	\$ 309,501	\$ 342,500
MUNICIPAL COURTS	1,676,233	1,841,059	1,682,278	1,819,387
CITY ADMINISTRATOR'S OFFICE	2,924,288	3,177,909	3,180,723	3,276,305
CITY ATTORNEY'S OFFICE	1,442,543	1,548,516	1,490,378	1,591,893
INFORMATION TECH SERVICES	3,149,071	3,549,720	3,452,438	3,580,971
FINANCE	1,903,667	2,131,495	2,067,517	2,149,220
HUMAN RESOURCES	1,122,281	1,171,049	1,110,944	1,130,065
GENERAL GOVERNMENT	616,900	2,352,363	530,225	2,860,348
COMMUNITY DEVELOPMENT	3,114,926	3,494,669	3,315,104	3,453,450
ENGINEERING	317,307	501,766	356,925	379,762
PARKS AND RECREATION	8,339,911	8,774,214	8,309,478	8,615,528
POLICE DEPARTMENT	29,015,431	29,659,140	29,159,076	29,830,707
FIRE DEPARTMENT	17,338,349	16,949,026	16,337,735	17,549,698
INTRACITY COST ALLOCATION	(3,849,215)	(3,938,433)	(3,938,433)	(3,938,433)
	<u>\$ 67,404,427</u>	<u>\$ 71,501,812</u>	<u>\$ 67,363,889</u>	<u>\$ 72,641,401</u>

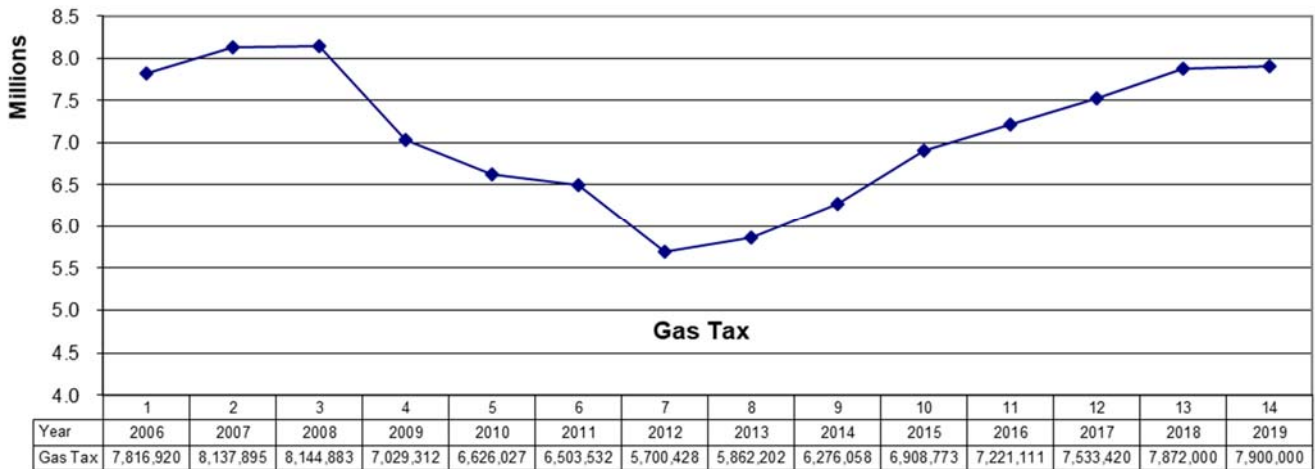
Combined with the General Fund within the City's financial statements, but shown separately in the budget, is the Community Investment Trust. Revenues from sales of surplus real property are recorded within these accounts. Expenditure of the monies is at the discretion of the council. Generally each year, all of the available balances of the accounts are budgeted for expenditure should the council desire to fund critical projects that arise during the fiscal year. However, no expenditures are budgeted in the Community Investment Trust this year.

COMMUNITY INVESTMENT TRUST	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATE	2018-2019 BUDGET
Unassigned Fund Balance July 1,	26,468	26,468	26,654	26,654
Sources:				
Estimated Revenues	186	-	-	-
Total Sources	186	-	-	-
Uses:				
Expenditures				
Operating	-	-	-	-
Total Uses	-	-	-	-
Unassigned Fund Balance June 30,	26,654	26,468	26,654	26,654

SPECIAL REVENUE FUNDS

HIGHWAY USER REVENUE FUND

The Highway User Revenue Fund accounts for gasoline taxes collected by the state and shared with cities. Of the tax collected statewide, 27.5% is allocated to cities and towns, one half of which is based on the same proportion as state sales tax and one half on the percentage of sales in “county of origin” and distributed based on city’s population to total city and town population in the county. This revenue source is restricted to highway and street purposes, whether it be maintenance or construction. Projections for this revenue are provided by the state and the League of Cities. The precipitous decline in gasoline taxes noted in the graph below is due in small part to a reduction in gallons of gasoline purchased; however, it is primarily due to a growing retention of the dollars by the state legislature for use by the Arizona Department of Public Safety. Accordingly, fewer dollars are available for road maintenance.



HURF Fund Expenditures by Division	2016-2017 Actual	2017-2018 Budget	2017-2018 Estimate	2018-2019 Budget
General Government	\$ 88,562	\$ 22,989	\$ 85,000	\$ 33,749
Curbs, Gutters, Sidewalks	389,281	410,868	407,965	410,352
Code Enforcement	6,569	65,562	59,446	75,872
Storm Drain Maintenance	305,909	373,641	361,922	398,048
Street Lighting	879,233	995,187	958,005	1,012,252
Street Maintenance	1,634,123	1,762,583	1,741,644	1,936,290
Pavement Preservation	1,229,847	1,408,023	1,328,521	1,429,201
Street Sweeping	463,069	454,825	428,952	555,626
Retention Basin Maintenance	911,383	1,106,729	963,032	1,058,610
Traffic Signs and Striping	442,237	505,368	511,570	563,290
Total (excluding Capital Improvements)	\$ 6,350,213	\$ 7,105,775	\$ 6,846,057	\$ 7,473,290

The Public Works Department records operational expenditures in this fund for those maintenance efforts. Transfers are made to the Debt Service fund for debt related to capital assets constructed to benefit streets, including a portion of the Public Works building.

HURF funds have not been used for Capital Projects since fiscal year 2010, due to the decrease in revenues. The State Legislature reduced its sweep of HURF revenues the last two years allowing the fund balance to return to a healthier level. In fiscal year 2018, the City was able to complete Capital projects started in Fiscal year 2017 and was again able to program new capital projects for fiscal 2019. The Capital Improvement Projects is in the Capital Spending and Debt Management Section. Whether the fund will support continued capital projects into the future will depend upon the State Legislature’s appetite for another government’s money.

There is no specific target for retention of fund balance; however, because this fund supports personnel service and other expenditures devoted to streets, a fund balance is budgeted for retention at year-end to begin the next year’s operations.

HIGHWAY USERS REVENUE FUND	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATE	2018-2019 BUDGET
Unassigned Fund Balance July 1,	3,868,222	4,029,102	4,712,768	5,144,326
Sources:				
Estimated Revenues	7,680,394	7,325,934	7,903,500	7,914,500
Total Sources	7,680,394	7,325,934	7,903,500	7,914,500
Uses:				
Expenditures				
Personnel	2,298,279	2,802,901	2,374,449	3,004,148
Operating	3,889,930	4,302,874	4,386,608	4,469,142
Capital Outlay	161,998	-	85,000	-
Capital Improvements	357,211	550,000	497,362	1,335,000
Total Expenditures	6,707,418	7,655,775	7,343,419	8,808,290
Transfers Out:				
Debt Service Fund	116,638	116,731	116,731	116,715
Equipment Replacement Fund	11,792	11,792	11,792	11,792
Total Transfers Out	128,430	128,523	128,523	128,507
Total Uses	6,835,848	7,784,298	7,471,942	8,936,797
Unassigned Fund Balance June 30,	4,712,768	3,570,738	5,144,326	4,122,029

LOCAL TRANSPORTATION ASSISTANCE FUND

In past years, a maximum of \$23 million from the Lottery was distributed to cities and towns in a similar manner as sales tax and was restricted to street construction or public transportation needs of cities (10% may be expended on cultural activities if matched by outside donors). Beginning in Fiscal Year 2011, the state usurped these monies for their deficit. 2011 did see receipt of some final LTAFII transit funds and these monies were paid to Yuma County as part of the creation of the Intergovernmental Public Transportation Authority, a new transit agency.

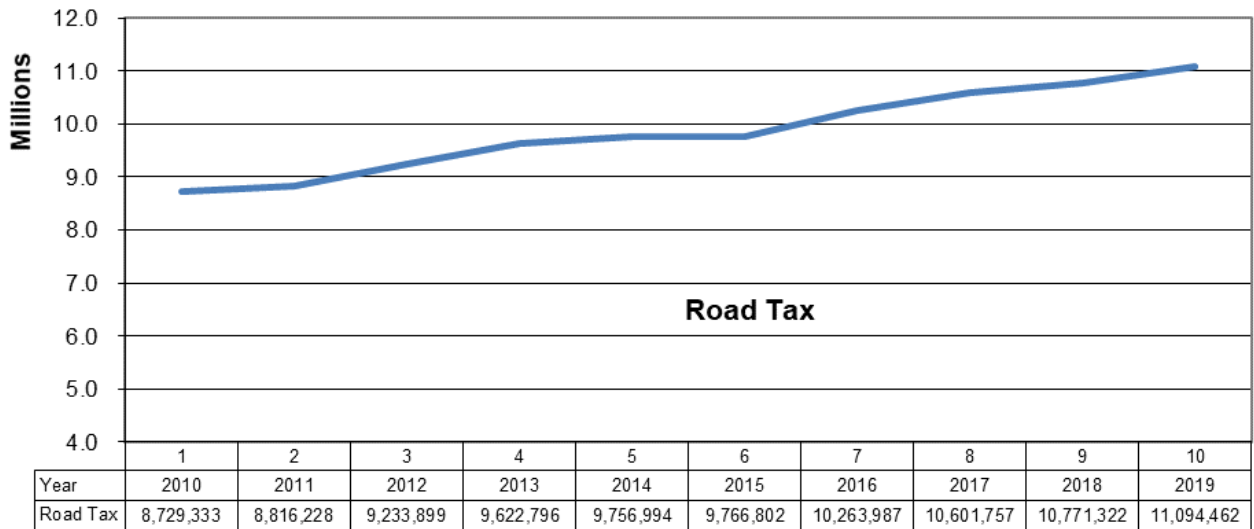
LTAF	
2010	426,236
2011	75,764
2012	-
2013	-
2014	-
2015	-
2016	-
2017	-
2018	-
2019	-

Historically, the city opted to expend the 10 percent for cultural activities with the remainder transferred to the Capital Projects Fund for street construction.

CITY ROAD TAX FUND

This fund accounts for the collection and expenditure of a local one-half (1/2%) percent transaction privilege tax approved by voters in 1994 for maintenance and construction of roadways. While some operating expenditures related to retention basins are recorded within the fund, the majority of the funds are eventually transferred to the Capital Projects Fund where construction expenditures for roadways are recorded. The tax base for the Road Tax is the same as the one percent general tax. Its trends and method of projection are the same as that revenue.

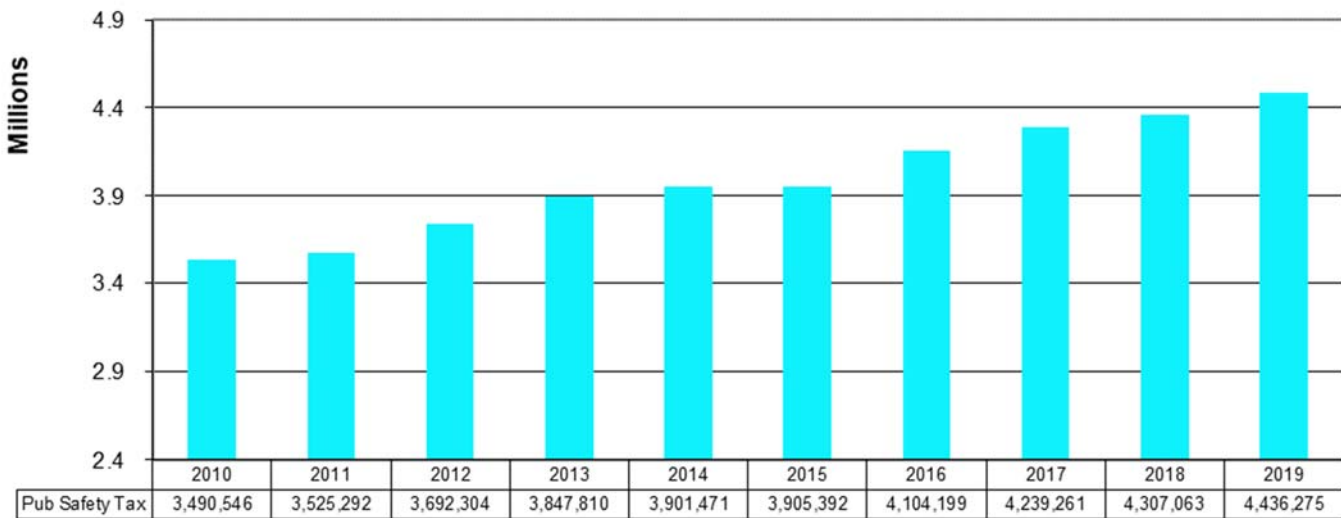
The City Road Tax is primarily used for paying the debt payments related to the 2015 Series Refunded Bond Issue, operating divisions related to street activities, and capital projects.



CITY ROAD TAX FUND	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATE	2018-2019 BUDGET
Unassigned Fund Balance July 1,	12,166,241	12,042,190	12,017,657	12,569,285
Sources:				
Estimated Revenues	11,259,235	11,362,211	11,151,092	11,418,462
Total Sources	11,259,235	11,362,211	11,151,092	11,418,462
Uses:				
Expenditures				
Personnel	2,039,170	1,774,816	1,668,910	1,901,137
Operating	1,163,148	1,343,574	1,104,429	1,370,130
Capital Outlay	18,924	88,164	80,164	195,000
Capital Improvements	3,629,057	9,325,000	3,205,027	14,409,836
Total Expenditures	6,850,299	12,531,554	6,058,530	17,876,103
Transfers Out:				
Debt Service Fund	4,545,726	4,529,142	4,529,142	4,501,390
Equipment Replacement Fund	11,792	11,792	11,792	11,792
Total Transfers Out	4,557,518	4,540,934	4,540,934	4,513,182
Total Uses	11,407,817	17,072,488	10,599,464	22,389,285
Unassigned Fund Balance June 30,	12,017,659	6,331,913	12,569,285	1,598,463

PUBLIC SAFETY TAX FUND

This fund accounts for a special two-tenths of one percent (.2%) privilege license tax approved by qualified voters in 1994 for public safety and criminal justice facilities and equipment. This tax was scheduled to sunset in 2015; however, voters renewed the tax in 2010 to extend it an additional 25 years. Because it also shares the same tax base as the general sales tax of 1%, the Public Safety Tax is also showing a .48% increase in 2019. Other revenues of the fund include interest earnings.



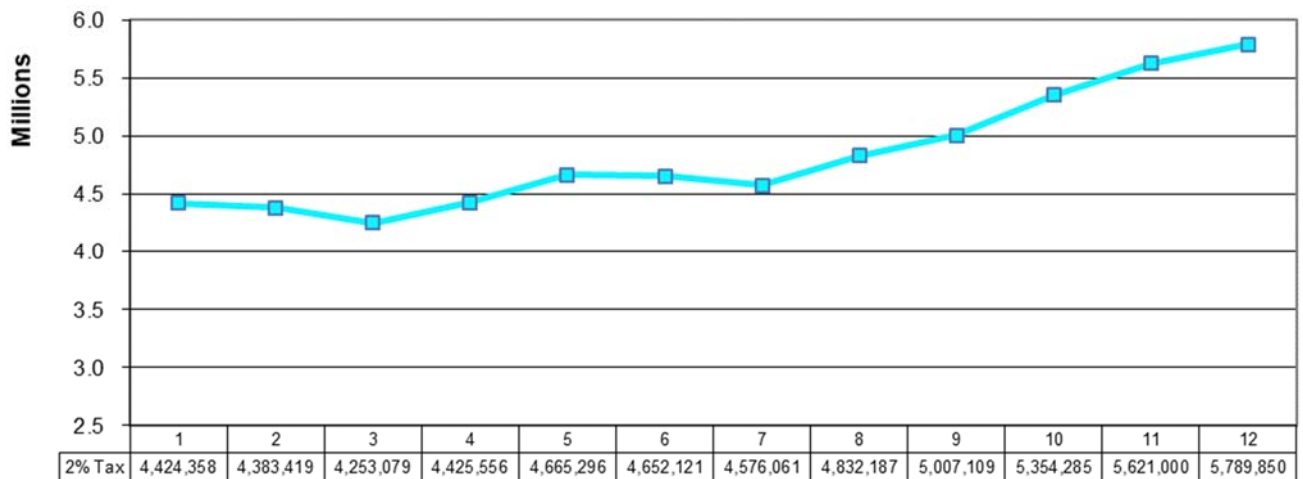
For 2019, the Public Safety Tax Fund will continue to pay the debt incurred for the construction of the police station as well as the debt issued in 2007 (refunded 2015) for various public safety projects. With the renewal of the tax came a new provision to allow for expenditures from the fund for equipment. As such, the Police and Fire departments have budgeted for various capital items, facility improvements, and public safety equipment in FY19.

PUBLIC SAFETY TAX FUND	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATE	2018-2019 BUDGET
Unassigned Fund Balance July 1,	1,155,907	1,819,527	2,063,012	2,974,234
Sources:				
Estimated Revenues	4,399,146	4,507,688	4,344,470	4,473,682
Total Sources	4,399,146	4,507,688	4,344,470	4,473,682
Uses:				
Expenditures				
Personnel	10,095	-	-	-
Operating	1,616,308	1,815,884	1,772,244	2,104,141
Capital Outlay	882,176	748,500	613,318	1,101,053
Capital Improvements	36,534	100,000	100,000	1,080,000
Total Expenditures	2,545,113	2,664,384	2,485,562	4,285,194
Transfers Out:				
Debt Service Fund	946,928	947,686	947,686	947,560
Total Transfers Out	946,928	947,686	947,686	947,560
Total Uses	3,492,041	3,612,070	3,433,248	5,232,754
Unassigned Fund Balance June 30,	2,063,012	2,715,145	2,974,234	2,215,162

TWO PERCENT TAX FUND

This fund accounts for its namesake revenue source. Begun in 1971, renewed for 15 years in 1994 and in 2009, this transaction privilege tax applies to a smaller tax base of bars, hotels, and restaurants. Its use is restricted by ballot language to the Recreation Complex; golf course; parks throughout the city; Yuma Crossing/Heritage area; and conventions/tourism.

The graph below shows the relatively steady growth experienced in prior years and the improvement continues. The revenue projection for Fiscal year 2019 is projected at an approximate 6.4% increase over Fiscal year 2018's forecast.

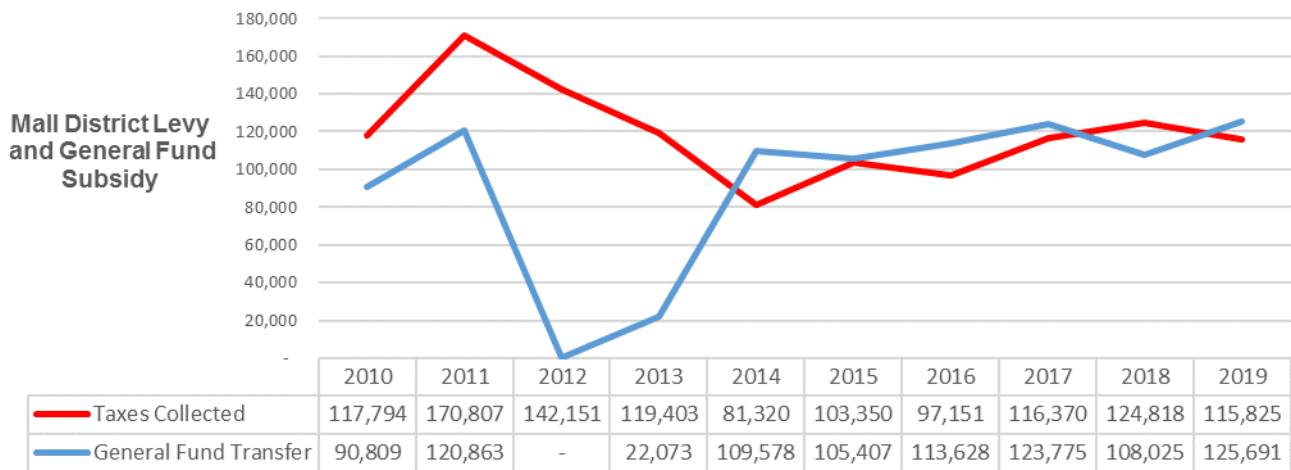


TWO PERCENT TAX FUND	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATE	2018-2019 BUDGET
Unassigned Fund Balance July 1,	3,938,623	2,553,898	3,134,617	1,797,824
Sources:				
Estimated Revenues	6,104,410	6,327,335	6,338,234	6,749,652
Total Sources	6,104,410	6,327,335	6,338,234	6,749,652
Uses:				
Expenditures				
Personnel	2,304,632	2,768,059	2,794,096	2,985,658
Operating	2,813,466	3,554,102	3,694,443	3,728,424
Capital Outlay	250	148,332	128,332	17,500
Capital Improvements	147,335	100,000	100,000	-
Total Expenditures	5,265,683	6,570,493	6,716,871	6,731,582
Transfers Out:				
Debt Service Fund	1,125,080	1,125,983	570,657	570,580
Desert Hills Golf Course Fund	242,655	250,000	250,000	250,000
Equipment Replacement Fund	274,998	274,998	137,499	137,499
Total Transfers Out	1,642,733	1,650,981	958,156	958,079
Total Uses	6,908,416	8,221,474	7,675,027	7,689,661
Unassigned Fund Balance June 30,	3,134,617	659,759	1,797,824	857,815

MALL MAINTENANCE FUND

The Mall Maintenance Fund accounts for the collection and expenditure of a special property tax levied on properties located in the downtown mall. The district maintains the common areas of the downtown mall. The Parks Department is responsible for the maintenance. The district was originally created in 1969 to finance improvements to the downtown business area in an effort to retain retail business as the city grew to the south.

The plan failed to retain the larger retail outlets that eventually did move south in the city and the downtown area declined. To maintain the mall maintenance activities, the general fund subsidized the fund with a transfer in. In more recent years, however, new smaller retail developments have flourished. To help spur continued growth, the council reduced the tax rate of the district. Since then, assessed values have increased leading to the improving tax collections as shown in the following chart.



MALL MAINTENANCE FUND	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATE	2018-2019 BUDGET
Unassigned Fund Balance July 1,	-	-	-	-
Sources:				
Estimated Revenues	116,370	117,000	124,818	115,825
Transfers In:				
General Fund	123,775	114,686	108,025	125,691
Total Transfers In	123,775	114,686	108,025	125,691
Total Sources	240,145	231,686	232,843	241,516
Uses:				
Expenditures				
Personnel	97,845	100,873	101,745	103,157
Operating	142,300	130,813	131,098	138,359
Total Expenditures	240,145	231,686	232,843	241,516
Total Uses	240,145	231,686	232,843	241,516
Unassigned Fund Balance June 30,	-	-	-	-

GRANT FUNDS

A variety of federal and state grants and entitlements are recorded in this fund. Individual grant funds included here are the Housing Urban Development (HUD) Community Development Block Grant (CDBG) Entitlement, Community Redevelopment, and the Appropriated Grants Fund. The largest continuing grant is the CDBG grant. The city continues to seek grant funding for a number of transportation, communication and parks projects with related capital projects expenditures planned in the fund.

All grant funds are restricted to the purposes for which the grants were authorized. Those purposes range from parks improvements to overtime compensation for police officers.

This fund's budget will vary significantly from year to year as the city budgets for all grants for which staff believes it has a reasonable chance of award. This often causes a distinct variance between the budget of a given year and its actual revenues and expenditures.

GRANT FUNDS	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATE	2018-2019 BUDGET
Unassigned Fund Balance July 1,	-	-	-	-
Sources:				
Estimated Revenues	2,920,132	12,888,343	2,909,393	15,481,032
Total Sources	2,920,132	12,888,343	2,909,393	15,481,032
Uses:				
Expenditures				
Personnel	1,062,862	1,522,720	940,676	860,655
Operating	1,029,262	9,002,564	1,135,066	13,025,377
Capital Outlay	503,520	633,069	413,657	225,000
Capital Improvements	324,488	1,729,990	419,994	1,370,000
Total Expenditures	2,920,132	12,888,343	2,909,393	15,481,032
Total Uses	2,920,132	12,888,343	2,909,393	15,481,032
Unassigned Fund Balance June 30,	-	-	-	-

DEBT SERVICE FUNDS

Debt service funds are used to account for payment of principal and interest on bonded debt paid from governmental fund resources. Long-term bonded debt of Enterprise Funds is recorded and paid directly from the fund. A discussion of debt activity is included in the Debt Management section.

The City has two types of long-term governmental debt. First is debt of the Yuma Municipal Property Corporation (MPC). The several bond issues of the MPC are represented below. Transfers from the operating funds benefiting from the infrastructure provided by the debt are made each year. Individual Debt Service Funds included here are the 2010 Refunding MPC Debt Service Fund, 2015 MPC Senior Lien Excise Tax Revenue and Revenue Refunding Debt Service Fund, and the 2015 MPC Senior Lien Road Tax and Subordinate Lien Excise Tax Revenue Refunding Debt Service Fund. The 2015 Excise Tax Revenue bonds generated \$24.1m in funds for the building of a fleet facility and athletic complex, the proceeds of which are reflected in the Capital Project Fund.

DEBT SERVICE FUNDS	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATE	2018-2019 BUDGET
Unassigned Fund Balance July 1,	-	-	25	25
Sources:				
Estimated Revenues	862	50	-	-
Transfers In:				
General Fund	4,104,362	4,109,874	4,109,874	4,109,206
Desert Hills Golf Course Fund	2,099	2,101	2,101	2,101
Highway Users Revenue Fund	116,638	116,731	116,731	116,715
Road Tax Fund	4,545,726	4,529,142	4,529,142	4,501,390
Solid Waste Fund	165,081	165,213	165,213	165,191
Capital Projects Fund	-	-	555,326	555,252
Water Fund	59,563	59,611	59,611	59,603
Wastewater Fund	65,939	65,992	65,992	65,983
Two Percent Fund	1,125,080	1,125,983	570,657	570,581
Public Safety Tax	946,928	947,686	947,686	947,560
Total Transfers In	11,131,416	11,122,332	11,122,332	11,093,581
Total Sources	11,132,278	11,122,382	11,122,332	11,093,581
Uses:				
Expenditures				
Debt Service	11,132,253	11,122,332	11,122,332	11,093,581
Total Uses	11,132,253	11,122,332	11,122,332	11,093,581
Unassigned Fund Balance June 30,	25	50	25	25

In addition to governmental debt, the City also records the activity of one Improvement District. Improvement District 68 was created to construct public improvements around the new Las Palmillas Shopping Center. The developer of this project, originally the sole property owner within the district, pays most of the debt service. The activity of that agreement and related debt activity is included below. For financial statement presentation, the two fund types are combined in the Comprehensive Annual Financial Report, but presented separately herein for the sake of clarity.

IMPR DISTRICT #68 DEBT SERVICE	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATE	2018-2019 BUDGET
Unassigned Fund Balance July 1,	4,016	3,286	2,597	1,847
Sources:				
Estimated Revenues	376,638	376,920	376,870	376,478
Total Sources	376,638	376,920	376,870	376,478
Uses:				
Expenditures				
Debt Service	378,057	377,620	377,620	377,228
Total Uses	378,057	377,620	377,620	377,228
Unassigned Fund Balance June 30,	2,597	2,586	1,847	1,097

CAPITAL PROJECTS FUND

This fund accounts for the expenditures related to governmental capital improvement projects for which no operational governmental fund exists. Revenues include anticipated or actual bond proceeds, developer deposits and impact fees. Expenditures for capital projects of Enterprise Funds are recorded within those respective funds and displayed later in that section. A list of capital projects is included within the Capital Improvement Section of this document. Only projects funded through the aforementioned revenues are recorded within this fund. All other governmental capital projects are recorded directly within the operating fund that pays for the project. (Prior to FY 2009, all governmental capital projects were recorded within this fund and monies were transferred from the operating fund paying for the project.)

A series of public meetings and presentations to Council occur with this portion of the budget (all funds inclusive). By charter, the capital improvement program is developed separately from the operating budget. However, while separate, this budget is not independent, as capital projects rely on available revenues from the operating funds for its capital sources. Accordingly, operational needs of the departments come first in determining use of expendable resources. Fund balance at the end of a fiscal year represents unspent bond proceeds or other capital-directed revenues of the fund.

CAPITAL PROJECTS FUND	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATE	2018-2019 BUDGET
Unassigned Fund Balance July 1,	34,543,219	20,563,884	19,542,230	16,385,814
Sources:				
Estimated Revenues	2,678,311	1,510,480	1,154,832	1,178,980
Total Sources	2,678,311	1,510,480	1,154,832	1,178,980
Uses:				
Capital Outlay				
Capital Improvements	17,679,300	13,520,000	3,755,922	8,805,000
Transfers Out:				
Debt Service Fund	-	-	555,326	555,252
Total Transfers Out	-	-	555,326	555,252
Total Uses	17,679,300	13,520,000	4,311,248	9,360,252
Unassigned Fund Balance June 30,	19,542,230	8,554,364	16,385,814	8,204,542

ENTERPRISE FUNDS

As noted in the overview, enterprise funds are used by governments to account for business-like operations in which user charges are the main source of revenue. Taxes and other governmental revenues are generally not used to finance these operations for a number of reasons (although subsidy of enterprise operations by governmental revenues is not unusual):

- The beneficiary of services of an enterprise-related activity can be readily identified and the service provision can be measured to determine charges.
- General revenues have legal, statutory or charter-related limitations in amount and cannot cover all the services required by its citizens.
- General revenues are historically used to finance expenditures for services in which the ultimate beneficiary cannot be readily determined.

Enterprise funds account for activities using accounting principles similar to commercial businesses. For financial reporting purposes, each fund records transactions on an accrual basis in which long-lived assets are not recorded as expenses when purchased but as assets. The costs of these assets are then amortized over their useful lives as depreciation. Similarly, any debt of an enterprise fund is recorded as a long-term liability within the fund with the only expense recognition related to interest on the debt.

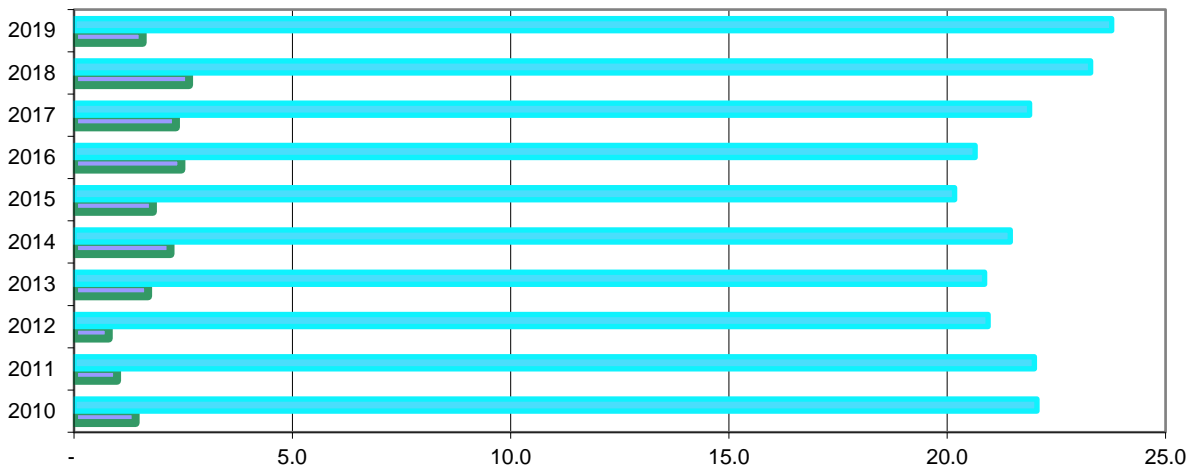
For budget purposes, however, the expenditure of monies related to these activities must be accounted for like those of governmental funds. As such, expenditure of funds is generally reported when expended, irrespective of the long-term use of the underlying asset. Moreover, state law requires the budgeting of all funds that are to be expended in a fiscal year. This leads to a budget basis of reporting that is not in accordance with generally accepted accounting principles (GAAP). This "budget basis" results in two types of reporting for Enterprise Funds on the city's financial statements. That basis shows operating budgets that are similar to GAAP and capital budgets that report in a more traditional governmental display. This display does not include budgets for depreciation.

WATER FUND

The Water Fund records the financial activity of the City's water treatment and distribution system. The system is not tax supported but relies on a combination of charges for water and capacity fees for new development to maintain and expand its services to meet the needs of a growing city. This growth has come with the price of investing in water system infrastructure and plant capacity. While the city was able to avoid rate increases for several years, a series of rate increases were approved and implemented in 2015. The first rate increase of 3% became effective in March 2015 and will repeat every January through 2019.

The following chart provides a history of metered water sales versus capacity charges. The term 'capacity charges' includes system development fees. Revenues for 2019 are determined on the basis of recent historical growth in the customer combined with assumptions for changes in consumption.

Metered Water Sales vs. Capacity Charges



	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Water Sales	22,054,773	21,995,910	20,936,133	20,855,574	21,443,625	20,168,352	20,638,425	21,885,931	23,283,360	23,765,630
Capacity	1,413,426	982,491	794,772	1,694,288	2,206,590	1,807,661	2,457,143	2,336,328	2,635,465	1,573,000

The operating portion of the budget is presented below. Debt service appears as both expenditure and a transfer because debt is recorded in the Water Fund and because the fund pays a portion of the debt used to construct the Fleet Maintenance Facility. The latter is part of governmental debt not recorded in this fund.

WATER FUND	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATE	2018-2019 BUDGET
Unrestricted Fund Balance July 1,	14,497,897	17,907,865	18,133,586	20,751,204
Sources:				
Estimated Revenues	23,919,455	23,493,778	25,153,596	25,709,131
Total Sources	23,919,455	23,493,778	25,153,596	25,709,131
Uses:				
Expenditures				
Personnel	5,317,123	5,842,012	5,541,842	6,027,478
Operating	6,227,760	7,612,346	6,692,252	7,686,646
Capital Outlay	126,467	296,000	308,000	440,000
Debt Service	8,046,123	6,529,595	6,529,595	6,497,007
Capital Improvements	506,730	5,675,000	3,404,678	4,932,481
Total Expenditures	20,224,203	25,954,953	22,476,367	25,583,612
Transfers Out:				
Debt Service Fund	59,563	59,611	59,611	59,603
Total Transfers Out	59,563	59,611	59,611	59,603
Total Uses	20,283,766	26,014,564	22,535,978	25,643,215
Unrestricted Fund Balance June 30,	18,133,586	15,387,079	20,751,204	20,817,120

There are five restricted water funds that do not rely on water rates, but on capacity and system charges, bond proceeds, and federal grant funds for new development. A comparison of capacity charges and metered sales is shown on the previous page. The use of these funds is primarily for capital projects and debt service payments.

The Water Transfer Fund accounts for a short-term water rate changed in the late 1980's to accumulate resources to lead campaigns for the preservation of Yuma's water rights. The fund has varied use over time and the fund will be expended next fiscal year. A portion of the budget was moved to the Water Fund-Administration to continue the fight.

WATER TRANSFER FUND	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATE	2018-2019 BUDGET
Unrestricted Fund Balance July 1,	109,935	94,241	80,637	34,537
Sources:				
Estimated Revenues	157	200	100	100
Total Sources	157	200	100	100
Uses:				
Expenditures				
Operating	29,455	65,750	46,200	34,637
Total Uses	29,455	65,750	46,200	34,637
Unrestricted Fund Balance June 30,	80,637	28,691	34,537	-

The Water Capacity Fund and Water System Development Fund are used primarily for the debt service on the 2015 and 2016 Series Utility Bonds.

WATER CAPACITY FUND	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATE	2018-2019 BUDGET
Unrestricted Fund Balance July 1,	4,115,832	3,540,959	4,291,332	4,651,037
Sources:				
Estimated Revenues	2,360,374	1,611,000	2,659,465	1,597,000
Total Sources	2,360,374	1,611,000	2,659,465	1,597,000
Uses:				
Expenditures				
Debt Service	2,184,874	2,299,760	2,299,760	2,299,593
Total Uses	2,184,874	2,299,760	2,299,760	2,299,593
Unrestricted Fund Balance June 30,	4,291,332	2,852,199	4,651,037	3,948,444

WATER SYSTEM DEVELOPMENT	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATE	2018-2019 BUDGET
Unrestricted Fund Balance July 1,	146,787	38,651	35,123	128,193
Sources:				
Estimated Revenues	122,324	125,300	212,850	212,850
Total Sources	122,324	125,300	212,850	212,850
Uses:				
Expenditures				
Debt Service	233,988	119,751	119,780	119,708
Total Uses	233,988	119,751	119,780	119,708
Unrestricted Fund Balance June 30,	35,123	44,200	128,193	221,335

The Water Revenue Bond Fund was established to account for the MPC2007 Utility Series bond funds. The majority of the water portion of this bond is for the new Agua Viva Water Treatment Facility. The debt service for this bond is paid in the Water Fund.

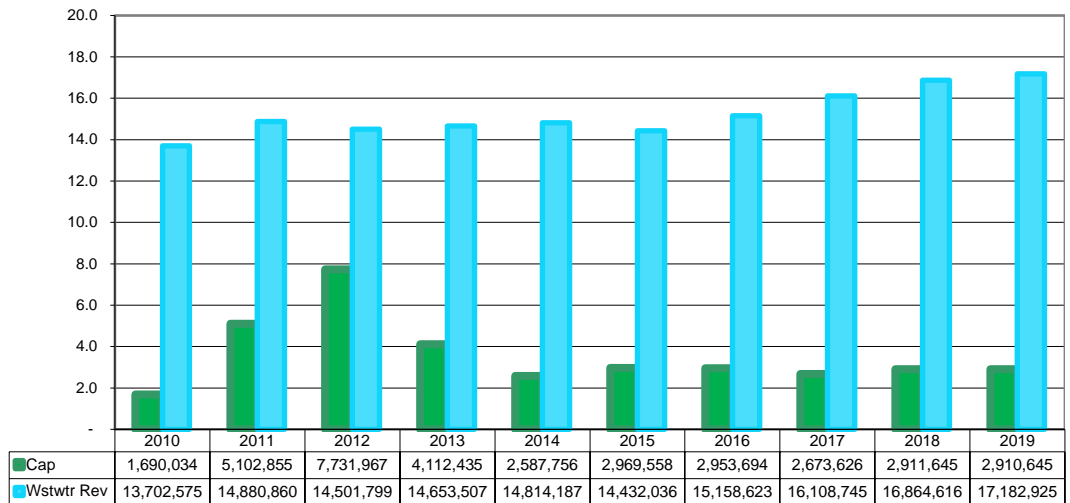
WATER REVENUE BOND FUND	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATE	2018-2019 BUDGET
Unrestricted Fund Balance July 1,	4,287,389	1,684,888	2,190,591	1,216,805
Sources:				
Estimated Revenues	21,932	-	20,000	20,000
Total Sources	21,932	-	20,000	20,000
Uses:				
Expenditures				
Capital Improvements	2,118,731	1,590,000	993,786	812,000
Total Uses	2,118,731	1,590,000	993,786	812,000
Unrestricted Fund Balance June 30,	2,190,590	94,888	1,216,805	424,805

WASTEWATER FUND

The Public Works Department also operates the Wastewater Collection and Treatment System and accounts for same in the Wastewater Fund. Like the Water Fund, this fund is an enterprise fund relying solely on charges to customers for funding. Through a series of rate charges and capacity fees, the system provides environmentally sound wastewater services. This system is also undergoing rapid expansion to meet the City's needs.

The increase in customer base for wastewater is similar to that of the Water Fund. Overall, there are fewer wastewater customers compared to water, as a number of water customers, particularly those outside the city limits, are not served by the wastewater system. Instead, they rely on septic systems. Over time, many of those customers are being brought into the system. The expansion of the system is not being

Wastewater Operational Revenues and Capacity Charges



caused by this type of customer, however, but by new population and the increasing numbers of new subdivisions. Like water, system rates are increasing to finance the expansion of capacity, both in the collection system as well as the treatment plant capacity.

The operations portion of the Wastewater Fund is presented first. As in the Water Fund, this fund transfers monies to the debt service funds to pay its portion of the debt recorded in governmental funds that benefit wastewater operations. For capital projects, both operational revenues and capacity charges pay for their respective share of improvement and capital projects expenditures are budgeted in both portions.

WASTEWATER FUND	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATE	2018-2019 BUDGET
Unrestricted Fund Balance July 1,	18,550,875	21,880,907	21,962,675	21,956,849
Sources:				
Estimated Revenues	16,889,153	16,210,135	16,973,698	17,289,941
Total Sources	16,889,153	16,210,135	16,973,698	17,289,941
Uses:				
Expenditures				
Personnel	3,984,360	4,491,481	4,191,266	4,907,626
Operating	5,546,629	6,816,868	6,153,199	6,811,549
Capital Outlay	131,414	391,000	261,613	318,386
Debt Service	3,274,940	2,025,812	2,025,812	2,016,073
Capital Improvements	474,071	6,190,000	4,281,642	7,880,000
Total Expenditures	13,411,414	19,915,161	16,913,532	21,933,634
Transfers Out:				
Debt Service Fund	65,939	65,992	65,992	65,983
Total Transfers Out	65,939	65,992	65,992	65,983
Total Uses	13,477,353	19,981,153	16,979,524	21,999,617
Unrestricted Fund Balance June 30,	21,962,675	18,109,889	21,956,849	17,247,173

There are five restricted wastewater funds that are for various capacity charges for system expansion. The Wastewater Capacity Fund and Wastewater Sanitary Sewer Interceptor Charge Fund (SSIC) are primarily responsible for the debt service on the Water Infrastructure Financing Authority (WIFA) loans.

WASTEWATER CAPACITY FUND	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATE	2018-2019 BUDGET
Unrestricted Fund Balance July 1,	10,796,661	10,974,685	11,066,320	11,571,275
Sources:				
Estimated Revenues	2,730,635	2,639,000	2,966,645	2,970,645
Loan payback fr WW SSIC	193,068	193,068	193,068	193,068
Total Sources	2,923,703	2,832,068	3,159,713	3,163,713
Uses:				
Expenditures				
Debt Service	2,654,044	2,654,758	2,654,758	2,654,528
Total Uses	2,654,044	2,654,758	2,654,758	2,654,528
Unrestricted Fund Balance June 30,	11,066,320	11,151,995	11,571,275	12,080,460

WASTEWATER SSIC	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATE	2018-2019 BUDGET
Unrestricted Fund Balance July 1,	282,274	260,122	274,948	333,112
Sources:				
Estimated Revenues	191,727	176,900	257,218	262,005
Total Sources	191,727	176,900	257,218	262,005
Uses:				
Expenditures				
Loan payback to WW Capacity	193,068	193,068	193,068	193,068
Debt Service	5,985	5,986	5,986	5,985
Total Expenditures	199,053	199,054	199,054	199,053
Total Uses	199,053	199,054	199,054	199,053
Unrestricted Fund Balance June 30,	274,948	237,968	333,112	396,064

There are two wastewater trunk sewer funds that are for the collection of fees for future sanitary trunk sewer improvements in these established areas as defined by the Metropolitan Sanitary Sewer Collection System Master Plan. These two funds are shown below: Wastewater Area A & B and Wastewater 26th PI Trunk.

WASTEWATER AREA A&B	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATE	2018-2019 BUDGET
Unrestricted Fund Balance July 1,	921,591	919,781	926,236	930,436
Sources:				
Estimated Revenues	4,645	3,800	4,200	3,800
Total Sources	4,645	3,800	4,200	3,800
Uses:				
Expenditures				
Total Uses	-	-	-	-
Unrestricted Fund Balance June 30,	926,236	923,581	930,436	934,236

WASTEWATER 26TH PL TRUNK	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATE	2018-2019 BUDGET
Unrestricted Fund Balance July 1,	144,195	143,898	144,892	145,492
Sources:				
Estimated Revenues	697	600	600	600
Total Sources	697	600	600	600
Uses:				
Expenditures				
Total Uses	-	-	-	-
Unrestricted Fund Balance June 30,	144,892	144,498	145,492	146,092

The Wastewater Revenue Bond Fund was established to account for the MPC2007 Utility Series bond funds. The majority of the wastewater portion of this bond is for the Desert Dunes Water Reclamation Facility and the Figueroa Water Pollution Control Facility Aerator Upgrade. The debt service for this bond is paid in the Wastewater Fund.

WASTEWATER REVENUE BOND	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATE	2018-2019 BUDGET
Unrestricted Fund Balance July 1,	416,289	-	-	-
Sources:				
Estimated Revenues	1,103	-	-	-
Total Sources	1,103	-	-	-
Uses:				
Expenditures				
Capital Improvements	417,392	-	-	-
Total Uses	417,392	-	-	-
Unrestricted Fund Balance June 30,	-	-	-	-

YUMA REGIONAL COMMUNICATIONS SYSTEM FUND

The Yuma Regional Communications System Fund was created to account for the activities of the regional radio communication system, which includes the 800/700 MHz digital trunked radio system for use by the city's public safety agencies.

The system is designed to integrate and include interoperability capabilities for use by the County of Yuma and other city, local and regional emergency response agencies. The city and other emergency response agencies contribute to fund the operation of this system. Accordingly the fund is split between operational and funding from external sources.

YUMA REGIONAL COMM. SYSTEM FUND	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATE	2018-2019 BUDGET
Unassigned Fund Balance July 1,	1,670,809	1,454,825	1,766,391	891,696
Sources:				
Estimated Revenues	1,957,921	1,872,317	1,955,947	1,949,010
Total Sources	1,957,921	1,872,317	1,955,947	1,949,010
Uses:				
Expenditures				
Personnel	547,134	645,755	558,108	719,787
Operating	1,283,852	1,845,450	1,967,034	1,384,358
Capital Outlay	31,353	276,242	305,500	434,500
Total Expenditures	1,862,339	2,767,447	2,830,642	2,538,645
Total Uses	1,862,339	2,767,447	2,830,642	2,538,645
Unassigned Fund Balance June 30,	1,766,391	559,695	891,696	302,061

YUMA REG COMM. SYSTEM GRANT FUND	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATE	2018-2019 BUDGET
Unassigned Fund Balance July 1,	-	-	-	-
Sources:				
Estimated Revenues	-	1,133,500	-	1,000,000
Total Sources	-	1,133,500	-	1,000,000
Uses:				
Expenditures				
Operating	-	281,000	-	1,000,000
Capital Outlay	-	64,500	-	-
Total Expenditures	-	345,500	-	1,000,000
Total Uses	-	345,500	-	1,000,000
Unassigned Fund Balance June 30,	-	788,000	-	-

SOLID WASTE FUND

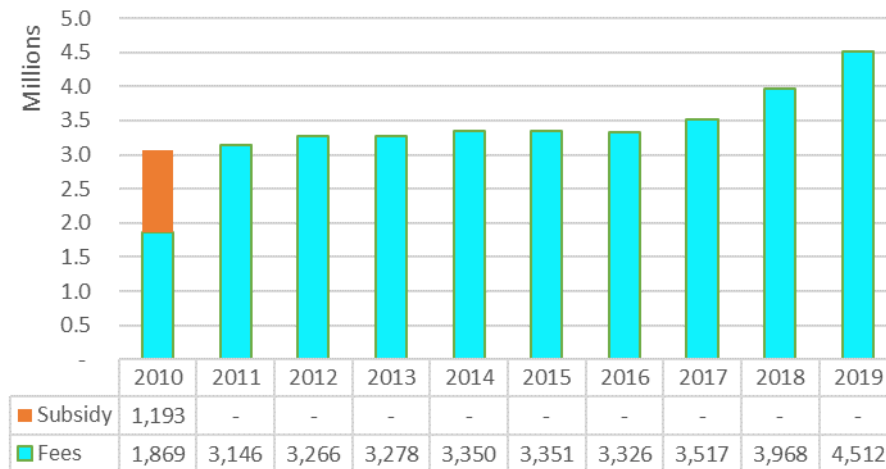
Collection and disposal of residential solid waste is accounted for in this fund. Until fiscal 2000, residential fees were limited to disposal of solid waste and other related expenses. A permanent solid waste collection fee was created in 2011, changing what was classified as a Special Revenue Fund (with General Fund subsidy) into an Enterprise Fund.

In 2000, the Environmental Solid Waste Fee was created to offset the ever-increasing costs of landfill disposal and to cover the city's neighborhood cleanup program, its recycling efforts and its household hazardous waste collection efforts. This fee pays for pass through costs for landfill services and extra sanitation services such as the household hazardous waste days and spring cleanups.

The residential collection fee of \$5 per month, along with an environmental fee of \$6.25, supports the operations of the fund. However, because the fee has not increased since its inception, fund balance of the Solid Waste Fund is declining. In FY 2018, the City Council authorized a short series of rate increases to cover fully the costs of operations.

Solid Waste Fees vs. General Fund Subsidy

(Legend values in thousands)



Each year, revenue projections are based on the number of solid waste accounts in the program.

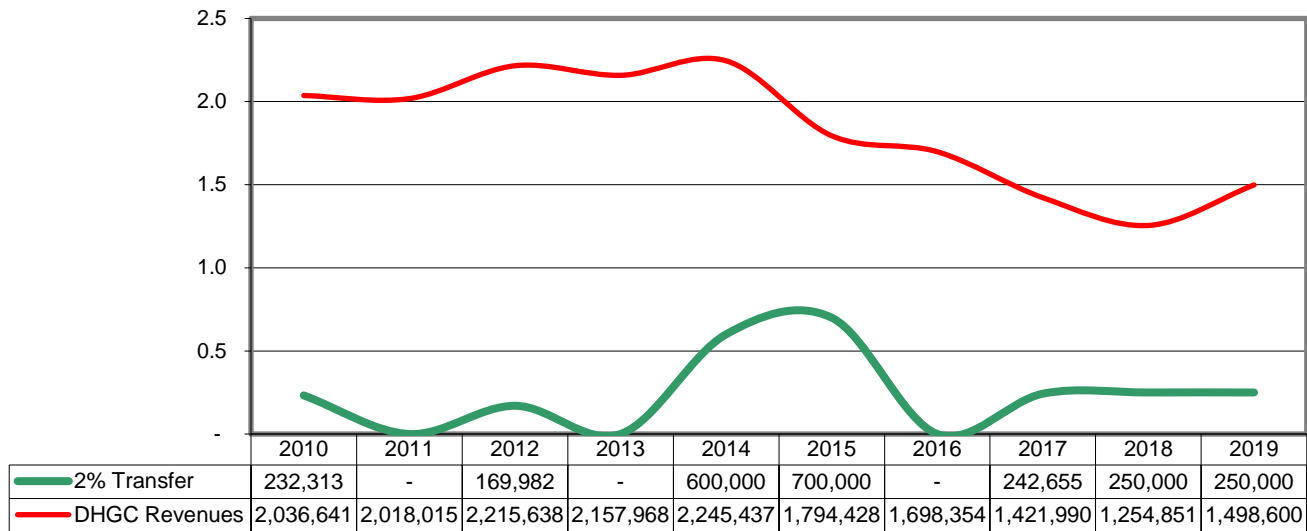
SOLID WASTE FUND	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATE	2018-2019 BUDGET
Unrestricted Fund Balance July 1,	1,831,869	1,403,805	1,465,183	1,473,576
Sources:				
Estimated Revenues	3,517,242	3,378,000	3,968,175	4,512,045
Total Sources	3,517,242	3,378,000	3,968,175	4,512,045
Uses:				
Expenditures				
Personnel	851,613	918,147	918,242	966,645
Operating	2,854,485	2,807,576	2,864,535	2,662,990
Capital Outlay	957	-	-	-
Total Expenditures	3,707,055	3,725,723	3,782,777	3,629,635
Transfers Out:				
Debt Service Fund	165,081	165,213	165,213	165,191
Equipment Replacement Fund	11,792	11,792	11,792	11,792
Total Transfers Out	176,873	177,005	177,005	176,983
Total Uses	3,883,928	3,902,728	3,959,782	3,806,618
Unrestricted Fund Balance June 30,	1,465,183	879,077	1,473,576	2,179,003

DESERT HILLS GOLF COURSE FUND

The Parks and Recreation Department operates the Desert Hills Golf Course, Desert Hills Par 3 and leases out the operations of The Patio Restaurant and Bar at The Hills restaurant.

The Two Percent Tax was used to construct the course in the 1970's and later to reconstruct the main clubhouse using bonds sold in 1995. The tax has also been used to subsidize course operations from time to time, but Council has long intended that golf revenues wholly support these operations. To this end, the transfer from the tax has been reduced over the years. The tax transfer for debt service related to the clubhouse reconstruction ended in FY 2010. In FY12 and FY14, new transfers from the Two Percent Tax fund were used to fund capital project improvements to the golf courses and their clubhouses. For FY15, an additional transfer was budgeted to support operations. Also in FY15, the operation of the restaurant was outsourced, thus the reduction in revenues. Revenues in this fund are projected to maintain relatively flat. Operational cost savings and proposed new programs being created to spur interest in the course are being considered; however, Two Percent Tax assistance will continue in FY 2019.

Desert Hills Golf Course Revenues and 2% Tax Transfer



DESERT HILLS GOLF COURSE FUND	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATE	2018-2019 BUDGET
Unrestricted Fund Balance July 1,	34,101	11,629	(150,234)	(564,058)
Sources:				
Estimated Revenues	1,421,990	1,497,100	1,254,851	1,498,600
Transfers In:				
Two Percent Tax Fund	242,655	250,000	250,000	250,000
Total Transfers In	242,655	250,000	250,000	250,000
Total Sources	1,664,645	1,747,100	1,504,851	1,748,600
Uses:				
Expenditures				
Personnel	809,698	854,188	815,264	826,613
Operating	1,013,658	1,048,939	1,077,785	941,099
Total Expenditures	1,823,356	1,903,127	1,893,049	1,767,712
Transfers Out:				
Debt Service Fund	2,099	2,101	2,101	2,101
Equipment Replacement Fund	23,525	23,525	23,525	23,525
Total Transfers Out	25,624	25,626	25,626	25,626
Total Uses	1,848,980	1,934,253	1,918,675	1,793,338
Unrestricted Fund Balance June 30,	(150,234)	(175,524)	(564,058)	(608,796)

INTERNAL SERVICE FUNDS

Internal service funds are used to account for activities that serve internal operations of other departments rather than to make sales or services available to the general public. Revenues in the funds are from other funds of the City where the charges from the internal funds are recorded as expenditures in the fund that receives the service or product. Internal service funds are reported on the same full accrual basis as enterprise funds; however, operational budgets are designed more like governmental funds for ease of use by department managers receiving the product or service. Accordingly, internal service funds are on a "budget basis" for ease of understanding much like the enterprise funds.

EQUIPMENT REPLACEMENT FUND

This fund accounts for the accumulation of resources from each department for the replacement of equipment. After initial purchase by the operating fund, the asset is recorded in this fund and "rented" by the operating department. This rent is determined by, and accumulates over, the life of the asset. Along with interest earnings, monies will be available for the purchase of new equipment when the older item is no longer serviceable economically. Since 2009, a suspension of the fund's activities had been enacted except for emergency situations. All replacements were on hold during this time as well as the rents charged to the City departments. Despite the fiscal constraints still facing the city, the Equipment Replacement Program was re-activated in FY13 but modified to only include rolling stock equipment in excess of \$50,000.

In fiscal years 2015 and 2016, the Equipment Replacement Fund provided a loan to the Capital Projects Fund for the Citywide Solar Savings Project. Transfers in from the various funds participating in the project are budgeted to repay this five-year loan.

EQUIPMENT REPLACEMENT FUND	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATE	2018-2019 BUDGET
Unrestricted Fund Balance July 1,	10,302,250	6,233,578	10,705,883	10,182,323
Sources:				
Estimated Revenues	2,235,627	2,047,835	2,109,833	1,806,173
Transfers In:				
General Fund	381,923	381,923	381,923	381,923
Highway Users Revenue Fund	11,792	11,792	11,792	11,792
Road Tax Fund	11,792	11,792	11,792	11,792
Two Percent Tax Fund	274,998	274,998	137,499	137,499
Desert Hills Golf Course Fund	23,525	23,525	23,525	23,525
Solid Waste Fund	11,792	11,792	11,792	11,792
Equipment Maintenance Fund	3,991	3,991	3,991	3,991
Total Transfers In	719,813	719,813	582,314	582,314
Total Sources	2,955,440	2,767,648	2,692,147	2,388,487
Uses:				
Expenditures				
Operating	273,459	23,499	23,499	23,499
Capital Outlay	2,278,348	7,191,814	3,192,208	5,373,179
Total Expenditures	2,551,807	7,215,313	3,215,707	5,396,678
Total Uses	2,551,807	7,215,313	3,215,707	5,396,678
Unrestricted Fund Balance June 30,	10,705,883	1,785,913	10,182,323	7,174,132

EQUIPMENT MAINTENANCE FUND

This fund accounts for the operations of fleet maintenance in the city and is managed within the Public Works Department. With the suspension of the equipment replacement program for the last several years, the age of the fleet has impacted the operational cost of this fund.

EQUIPMENT MAINTENANCE FUND	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATE	2018-2019 BUDGET
Unrestricted Fund Balance July 1,	(316,605)	(15,182)	(358,289)	(381,980)
Sources:				
Estimated Revenues	3,498,384	3,379,292	3,390,824	2,549,440
Total Sources	3,498,384	3,379,292	3,390,824	2,549,440
Uses:				
Expenditures				
Personnel	976,052	1,102,353	1,047,974	1,141,428
Operating	2,536,675	2,264,177	2,362,550	1,559,553
Capital Outlay	23,350	-	-	-
Total Expenditures	3,536,077	3,366,530	3,410,524	2,700,981
Transfers Out:				
Equipment Replacement Fund	3,991	3,991	3,991	3,991
Total Transfers Out	3,991	3,991	3,991	3,991
Total Uses	3,540,068	3,370,521	3,414,515	2,704,972
Unrestricted Fund Balance June 30,	(358,289)	(6,411)	(381,980)	(537,512)

INSURANCE RESERVE FUND

This fund accounts for the insurance activity and risk retention of the city for liability and casualty issues. Until 2004, these expenditures were accounted for within the General Fund. In 2005, an internal service fund was created for this activity. Use of such a fund will make administration of the city's risk management easier. Premiums are charged to each fund based on liability exposure, infrastructure and other parameters.

INSURANCE RESERVE FUND	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATE	2018-2019 BUDGET
Unrestricted Fund Balance July 1,	2,263,254	2,377,295	2,654,585	3,750,838
Sources:				
Estimated Revenues	1,997,458	1,934,712	1,936,777	1,932,536
Total Sources	1,997,458	1,934,712	1,936,777	1,932,536
Uses:				
Expenditures				
Personnel	87,010	84,943	84,083	86,965
Operating	1,519,116	2,120,585	756,441	2,046,602
Total Expenditures	1,606,126	2,205,528	840,524	2,133,567
Total Uses	1,606,127	2,205,528	840,524	2,133,567
Unrestricted Fund Balance June 30,	2,654,585	2,106,479	3,750,838	3,549,807

WORKERS COMPENSATION FUND

The City's Workers Compensation Fund accounts for the workers compensation claims of its employees. Charges to operating funds are very similar to insurance charges paid to an external insurance company.

WORKERS COMP FUND	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATE	2018-2019 BUDGET
Unrestricted Fund Balance July 1,	1,737,079	2,436,854	3,217,958	3,548,758
Sources:				
Estimated Revenues	2,093,947	1,514,000	1,516,800	1,514,000
Total Sources	2,093,947	1,514,000	1,516,800	1,514,000
Uses:				
Expenditures				
Operating	613,068	1,626,657	1,186,000	1,229,000
Total Uses	613,068	1,626,657	1,186,000	1,229,000
Unrestricted Fund Balance June 30,	3,217,958	2,324,197	3,548,758	3,833,758

Department Information

Department Information

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Office of the Mayor and Council

The Yuma City government exists to sustain the quality of life for those who live, work and visit our City. The City provides services and resources to ensure public safety and economic opportunities. Yuma City government is committed to providing high quality services in an efficient and cost effective manner.

The Mayor and Council of the City of Yuma serve the citizens of Yuma. The Mayor and Council employ a City Administrator to execute the policies adopted at public meetings. Appointment of citizens to the City's Boards and Commissions are solicited through outreach to the community and service organizations. The Mayor and Council's Executive Assistant provides support to the Mayor and six Councilmember's and works in partnership with other City Departments.

AUTHORIZED PERSONNEL	FY 16/17	FY 17/18	FY 18/19
Mayor's Office*	1	1	1
Total	1	1	1
*does not reflect elected positions			



Listed are the Goal Action Items developed to guide our organization for the year ending June 30, 2019.

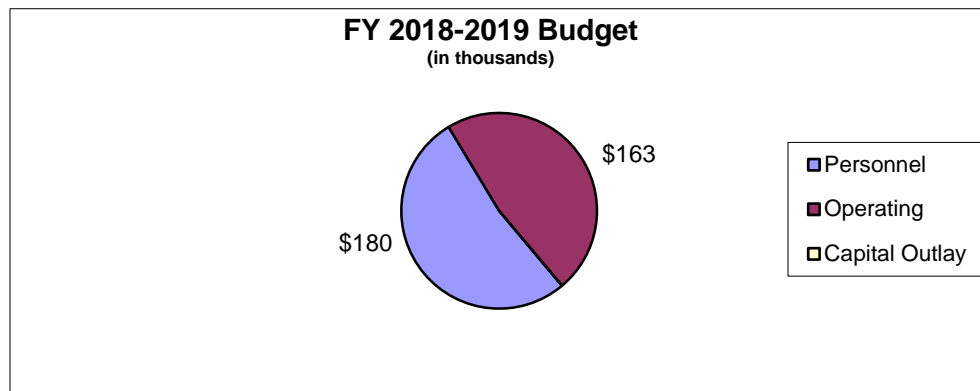
Commitment – Integrity

- Monitor and ensure fiscal accountability within the City Departments and with ALL contracted and City funded agencies.
- Facilitate economic development within the City and within the region via [Greater Yuma Economic Development Corporation](#) (GYEDC) and [4FrontED](#).
- Encourage and maintain a business friendly environment to facilitate private, public sector projects and partnerships, while at the same time, respect and protect the taxpayer's interests.
- Maintain a transparent, modern and proactive approach to our daily business practices.
- Participate in community wide organizations and forums to facilitate open and honest problem solving discussion.

- Make City government open and accessible to residents.
- Encourage community leadership and participation in City government.
- Continue to work with all area local elected and appointed officials on issues related to economic growth projects, which are beneficial to our City and community.
- Provide clear policy directions to City staff.
- Support and fund the City's core public services, to ensure the safety and health of our citizens.
- Support other quality of life services, consistent with the City's commitment to our citizens.

MAYOR AND COUNCIL				
	<u>16/17 Actual</u>	<u>17/18 Adjusted Budget</u>	<u>17/18 Estimate</u>	<u>18/19 Budget</u>
Personal Services	130,251	129,941	154,597	179,903
Operating	162,484	159,378	154,904	162,597
Capital Outlay	-	-	-	-
	292,735	289,319	309,501	342,500

For fiscal year 2018-2019, the Mayor and Council present a budget of \$342,500. The Mayor and Council budget is increasing 16.83% from the prior year. The increase in personnel costs is a result of the City offering a health plan to elected officials.



MAYOR AND COUNCIL				
	<u>16/17 Actual</u>	<u>17/18 Adjusted Budget</u>	<u>17/18 Estimate</u>	<u>18/19 Budget</u>
General Fund	292,735	289,319	309,501	342,500
Equipment Replacement Fund	-	-	-	-
	292,735	289,319	309,501	342,500

Yuma Municipal Court

The Mission of the Yuma Municipal Court is to enhance the quality of life in the City of Yuma by providing all people that appear in the Court with a responsive and professional judicial branch of government.

The Yuma Municipal Court is part of the integrated judicial system for Arizona, pursuant to the Charter of the City of Yuma, Arizona, the Constitution of the State of Arizona and the Constitution of the United States of America.

The judicial system is predicated on the belief that all citizens coming before the courts are entitled to equal justice, regardless of race, ethnicity, gender, age, or economic circumstance. The courts must resolve cases swiftly, fairly and impartially. Courts must ensure that litigants and victims fully understand their rights and that those rights are protected. Courts must provide meaningful access to all, ensuring that no litigant is denied justice due to the lack of affording counsel or the inability to understand legal proceedings.

The Yuma Municipal Court has two elected Judges, one of which is the Presiding Judge; three part-time pro tem judges (attorneys who are available on-call as required). To be qualified for the position of presiding judge, the person must be an attorney and member in good standing with the Arizona Bar Association for the past five years. The associate judge is not required to be an attorney or member of the Arizona Bar Association, but must be at least 30 years of age, of good moral character with no felony convictions and a resident of the City for at least five years preceding the day of election or appointment.

FUNCTIONS:

The Yuma Municipal Court is a limited jurisdiction court. It is the third branch of government (judicial) and is a non-political entity. It has jurisdiction over misdemeanor criminal, criminal traffic, civil traffic cases, and other civil cases and criminal cases pursuant to city ordinances that occur within the city limits of Yuma including, but not limited to:

- DUIs (driving under the influence)
- Driving on suspended licenses
- Reckless driving
- Possession of marijuana and/or drug paraphernalia
- Domestic Violence cases such as: Assaults, Disorderly Conduct, Threats, Criminal Damage, etc.
- Non-domestic Violence cases
- Shoplifting and theft
- Underage liquor violations
- City Ordinance violations
- 24 hour search warrant and emergency orders (duty shared with other County Judges)

AUTHORIZED PERSONNEL	FY 16/17	FY 17/18	FY 18/19
Municipal Court*	18	18	19
Total	18	18	19

*does not reflect elected positions

The court's judicial enforcement unit (JEU) is responsible for maximizing collections of fines, fees and restitution owed by defendants, and enforcing compliance for court ordered counseling. Outstanding warrants for Yuma Municipal Court total 5,275, which includes 1,131 Criminal Traffic cases and 4,144 Criminal cases.



CASE MANAGEMENT

The court processed 13,180 new case filings and completed 14,737 cases during FY 2017. Cases are received from the City of Yuma Police Department, Arizona Western College, Department of Public Safety.

CASE TRENDS

Case filings for all municipal courts in Arizona have been decreasing.

Case Filings	FY15	FY16	FY17
DUI	301	308	470
Criminal Traffic	797	659	719
Civil Traffic	7,511	7,262	7,490
Misdemeanors	3,951	3,425	3,370
Protective Orders	373	371	365



2017-2018 Accomplishments

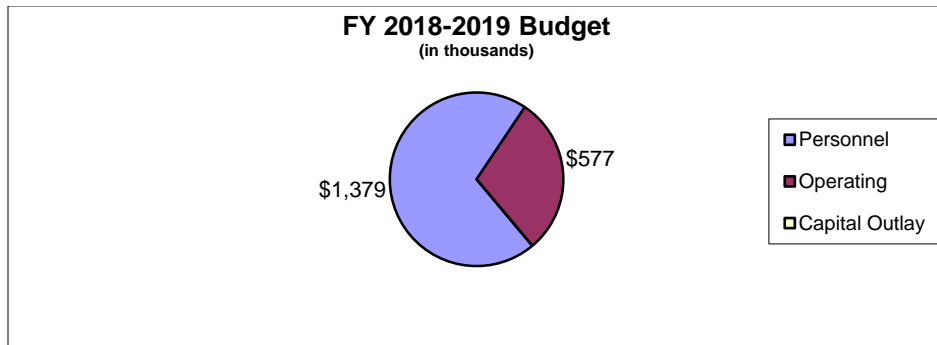
- Judicial Enforcement Unit monitors counseling compliance for approximately 1,693 defendants and 228 defendants who owe restitution to victims.
- Court collected \$46,106.28 in restitution for victims in 2017.
- Staff and Judges attended 140 professional development hours; judges' staff must obtain 16 hours of continuing judicial educational training (COJET).
- Pro Tem Judges were required in 2017 to attend mandatory training on Fair Justice Initial Appearance Training.
- Continue to improve and maintain security system equipment and procedures.
- Arizona Supreme Court has set out Court Security Standards and the court is required to obtain an independent audit.
- Implementation of new case management system – Arizona Judicial Court Automated Case System (AJCAS) in April 2018.

2018-2019 Goals

- Complete requirement of court security standards, which includes parking lot fencing and building barriers.
- Continue to collect outstanding restitution to victims, a current total of \$280,468.
- Work with other entities to improve court processes, reduce paper and provide fair and impartial justice.
- Research and capability of video remote interpreter services.

MUNICIPAL COURT				
	16/17 Actual	17/18 Adjusted Budget	17/18 Estimate	18/19 Budget
Personal Services	1,273,661	1,305,655	1,288,460	1,378,992
Operating	402,722	672,404	402,680	577,395
Capital Outlay	186,387	10,000	-	-
	1,862,770	1,988,059	1,691,140	1,956,387

For fiscal year 2018-2019, the Municipal Court presents a budget of \$1,956,387, a 1.61% decrease from last year’s budget. The increase in personal services can be attributed to the addition of a Court Interpreter position along with normal pay increases. The reduction in operating expenses is directly related to a reduction of \$100,000 in outside attorneys for public defenders.



MUNICIPAL COURT				
	16/17 Actual	17/18 Adjusted Budget	17/18 Estimate	18/19 Budget
General Fund	1,676,233	1,841,059	1,682,278	1,819,387
Grant Funds	186,537	147,000	8,862	137,000
	1,862,770	1,988,059	1,691,140	1,956,387

City Administration

City Administration staff manages the City’s resources to implement City Council goals and objectives, to meet the needs of City of Yuma residents and visitors, and to ensure the integrity of the municipal governing process.

The City Administrator is appointed by the City Council to serve as the City’s chief administrative officer. The City Administrator serves as an advisor to Council and ensures that City staff implements policy made by Council. All City staff work under the direction of the City Administrator.

The overall City Administration budget covers salaries and associated costs for 38 full-time personnel.

AUTHORIZED PERSONNEL	FY 16/17	FY 17/18	FY 18/19
Administration	8	8	8
Media & Public Affairs	5	5	5
Heritage Area	3	3	3
City Clerk’s Office	4	4	4
Elections	0	0	0
Economic Development	1	1	1
Facilities Maintenance	15	15	17
TOTAL	36	36	38

There are seven budgetary divisions: Administration, Media & Public Affairs, Heritage Area, City Clerk’s Office, Elections, Economic Development and Facilities Maintenance.

The Administration division manages the overall resources of the City, ensures the implementation of Council policy, guides citywide organizational development, monitors progress toward objectives and administers the city debt policy programs.

The Media & Public Affairs staff provides information to the citizens of Yuma and international/national/regional/local media outlets about City and community initiatives, projects and events. The team involves the City, and other organizations whenever possible, in regional efforts designed to foster good will and promote community-wide communication opportunities.

The Heritage Area Division provides City staff and operational support by contract to the Yuma Crossing National Heritage Area Corporation, a non-profit local management entity established in accordance with the federal law creating the Heritage Area. This funding is part of the local match required for the Heritage Area to receive federal funding through the National Park Service. The staff works with the Heritage Area Board of Directors and other stakeholders to implement the Plan for the [Yuma Crossing National Heritage](#), which was adopted in 2002. The staff also manages the riverfront redevelopment project north of 1st Street on behalf of the City of Yuma, coordinating with the private developer. When state budget cuts threatened the closure of the two state historic parks in Yuma in 2009, the Heritage Area assumed operational responsibility for both the [Yuma Territorial Prison](#) and the [Quartermaster Depot](#).

The City Clerk is one of four positions whose responsibilities are defined by the City of Yuma Charter. This division administers and safeguards the integrity



of the municipal governing process and oversees City elections and election processes. The division also provides for public access to city records and documents, affixes the City seal on official documents, posts meeting notices, prepares City Council agendas, and records and maintains minutes of all City Council proceedings.

The Election division was established to allow for funds based on the contractual agreement between the City and Yuma County which can vary with each election. The separate fund allows the budget for the City Clerk's office to be more accurately reported.

The Economic Development Division is thriving as new relationships are being built and encouraged to join our community. Working closely with [Greater Yuma Economic Development Corporation](#) success and growth are in the air.

The Facilities Management Division is responsible for the repairs, maintenance, and ongoing care of 814,000 square feet of buildings, as well as surrounding landscaping and parking areas. The Facilities Management Division manages work requests, maintenance and repair, preventive and predictive maintenance, and custodial support services.

2017-2018 Accomplishments

Administration

- The completion of the Pacific Avenue Athletic Complex that has six ball fields, scoreboards, a pond, playground, concession stand, bathrooms, and so much more.
- Completed the design of several CIP road projects that will be constructed in the next fiscal year.
- Assisted with the awarding of grants to pay for improved infrastructure, including the Riverfront Development and City Parks.

Media & Public Affairs

- Expanded partnerships with local media in accordance with our media relations efforts by collaborating with local TV news stations on City-sponsored events such as the annual Back To School Rodeo and Fiestas Patrias. This increased exposure for these events without creating an additional expenditure for advertising.
- Expanded number of Facebook followers by more than 1,400 to surpass 5,700 in total.
- Expanded our Twitter followers by more than 600 to surpass 4,700 followers.
- Increased production of online videos and introduced live social media video streams and presentations into our communications assets.
- Implemented the use of Instagram; following has increased to more than 600 accounts.
- Provided on-the-spot coverage for City-hosted events on these social media platforms.
- Broadcast 50 live radio programs in morning drive time on one of the area's top six commercial radio stations.
- Partnered with a local Spanish TV news station to have a recurring segment on the channel featuring a City spokesperson to share City news, events, updates and activities.
- Aided City leadership in maintaining communication with government counterparts in the U.S.-Mexico region, hosting related events for partnerships in the megaregion amongst public/private sector leaders, and engaged additional cities and towns in Baja California and the Imperial Valley.
- Managed press conferences, media coverage and communications in English and in Spanish for dignitaries at numerous 4Fronted events led by the mayor.

City Clerk

- Prepared meeting agendas and transcribed minutes for 78 City Council meetings and Work sessions
- Satisfactorily filled 231 requests for public records
- Processed over 73 liquor license and special event applications
- Successfully conducted a candidate election for Mayor, 3 Councilmembers and Presiding Municipal Judge.

Yuma Crossing National Heritage Area

- Coordinated with the riverfront developer to secure a second riverfront hotel, a \$12 million private investment with no incentives. Sold the City land to the developer at fair market price.
- Restored three adobe buildings on Madison Avenue and returned them to the tax rolls through a sale to a private owner.
- As an economizing move, brought the maintenance program for 400-acres of restoration in Yuma East Wetlands in-house. This is a partnership with the Lower Colorado River Multi-Species Conservation Program the Yuma Heritage Area, the Quechan Tribe, and City of Yuma. Began volunteer program to expand maintenance effort.
- Continued to expand and maintain bank line restoration efforts from the East Wetlands to downtown riverfront and West Wetlands. Secured a \$300,000 state grant for this purpose and began clearing. Project will take two years to complete.
- Secured a long-term, 15-year agreement with Arizona State Parks for community-based operation and management of both the Quartermaster Depot and Yuma Territorial Prison State Historic Parks. This agreement provided authority to re-theme and changed the name of the “Yuma Quartermaster Depot State Historic Park” to the “[Colorado River State Historic Park](#)”.
- Coordinated with Yuma Visitor Bureau for the operation of the Arizona Welcome Center.
- Secured support from Senator John McCain to request a study to assess feasibility for a National Park in Yuma.
- Maintained operational self-sufficiency at the Yuma Territorial Prison, requiring no federal, state or city funding.
- Collaborated with the City of Yuma Parks and Recreation (P&R) department to complete the implementation of west wetlands lower bench restoration project. Completed western beach area. Secured funding and collaborated with P&R to begin restoration of remaining 1200’ of bank line and 5 acres of upland riparian habitat in western end of the lower bench.
- Assisted P&R to secure \$80,000 state parks grant to pave the parking lot at the western beach.

Economic Development

- Working with the Greater Yuma Economic Development Corporation (GYEDC) MPW Industrial Services announced their decision to construct their southwestern operations facility in the Yuma Commerce Center. MPW provides a range of services including industrial cleaning, water purification, environmental and container management services, and designs and builds customized tooling to service its clients. The Yuma facility will serve MPW clients on the West Coast, in the Pacific Northwest, and Rocky Mountain areas. The company is building a 30,000 square foot facility, making a capital investment of nearly \$9 million, creating 44 jobs with an average annual pay of more than \$45,000.
- Actively engaged in the growth and continuing operations of 4FrontED with efforts related to bylaw review, staffing, and website development. By the end of FY 18, 4FrontED will have a new executive director and a newly designed website to assist in regional efforts to compete for new jobs and capital investment.
- Assisted with organizing a regional/binational economic development summit in Yuma. The event goal was to advance regional cooperation among entities in Yuma County, Imperial County (CA), Mexicali (Baja California) and Sonora. Over 80 people attended the daylong event to learn of regional assets and strengths in economic development, tourism, and education/workforce.
- Led City efforts with Almark to construct improvements to 36th Street. An economic development agreement was signed by ST Partners (Almark) and the City. With the completion of the street and

sewer line improvements, Almark will start operations in its new 120,000 square foot food processing facility generating over 100 new jobs

Facilities Maintenance

- Integrated building HVAC controls into one building control system platform to improve efficiency and reduce labor cost.
- Installed new pool monitoring and automation controls to improve efficiency and reduce labor cost.
- Implemented the City's new enterprise asset management system (Lucity) in the department. This system will help Facilities Management (FM) manage and streamline preventative maintenance, service request, asset management, and work orders.
- Performed significant maintenance projects in-house to reduce costs and improve quality. These include parking lot resealing, crack sealing, and roof coatings to prolong the life of the roofs and parking lots.
- Worked with Parks to remove the old flooring, install a base, and level the concrete floors in preparation of the new hard wood flooring installation at the Joe Henny Gym. FM also removed four evaporative coolers and four exhaust fans from roof and worked with the contractor on installing new air conditioner units, doors, and reinsulating the gym.
- Replaced the main sewer lines under the restroom at the Civic Center. This work included a complete demo and remodel of the large restroom by facilities staff that resulted in a savings to the City of over \$15,000.

2018-2019 Goals

Administration

- Increase exposure and attendance at downtown events, including the Heritage Festival. These events will be themed and focus on providing appropriate vendors, entertainment and food options that best represent the celebration.
- Increase the communication between the City and the downtown merchants by hosting merchant meetings every other month. These meetings will focus on the merchant's needs, goals, and challenges that arise. This venue will also be used for disseminating City information to the downtown merchants and for the merchants to express their priorities with City staff.
- Define and implement a tracking measurement for each downtown event to evaluate the success.
- Select a promoter to assist with finding new and diverse talent for each downtown festival.
- Refine the current City of Yuma branding guide and implement a strategy to maintain consistency with our brand and messaging in regards to our website, event calendar, and social media.
- Collaborate and review current marketing / advertising contracts.
- Review the possibility of centralizing marketing, advertisement, and event funds and resources.
- Increase the number of grants the City receives to pay for increased, improved or enhanced services or infrastructure.

Media & Public Affairs

- Streamline communications efforts to make major City news announcements available to all through the user's preferred platform.
- Work with area reporters to enhance their understanding of the City organization, staff members and their roles to improve the accuracy of their reporting on City stories.
- Update social media policies.
- Improve the quality of images, video and multimedia content shared on all platforms.
- Seek additional strategies and tactics for informing and engaging citizens.
- Create coordinated communication campaigns that include all City owned media assets and earned media sharing and partnerships with local news media.

City Clerk

- To promote trust in local government by being fair and impartial to all citizen's.
- To provide timely and accurate responses on all public record requests.
- Revisit internal processes to better our efficiencies at serving the public.

- Work towards the vision of placing approved City documents on web for public access through the document management system.
- Review current services and the associated costs to assure the City is receiving the appropriate reimbursements.
- Strive to better communicate election processes to the public, through internal and external media sources, with the hope of increasing City voter turnout

Yuma Crossing National Heritage Area

- Working with Quechan Indian Tribe to undertake an assessment of Fort Yuma, which is part of the Yuma Crossing National Historic Landmark.
- Continue brownfields assessments and work with landowners to develop a redevelopment plan for Old Town South, featuring a vision for a downtown university campus.
- Work with the Alliance of National Heritage Areas to preserve and enhance federal funding and advanced national program legislation for all National Heritage Areas.
- Develop an updated strategic plan for the organization and a transition plan for a new Executive Director, expected to begin in mid-2018.

Economic Development

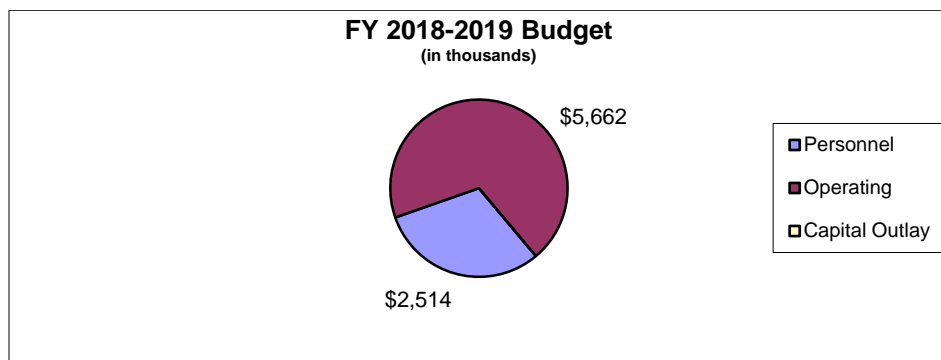
- Job creation: 100 new jobs (non-retail); 75% of new jobs created/facilitated by the Office of Economic Development (OED) are from the City's target industries - advanced manufacturing, food processing, aerospace/defense, distribution, renewable energy.
- Wages: Average wage of new direct jobs assisted by OED meets or exceeds the average county wage (\$34,420); 20% of all new direct jobs exceed average county wage by more than 10%
- Capital investment: Total capital investment of all projects assisted by OED exceeds \$25 million.
- Plan and execute a target industry outreach marketing program to California.
- Develop an expanded economic development website to assist in marketing the City to out of state businesses.

Facilities Maintenance

- Provide for and continuously improve the process for the delivery of building maintenance, custodial services, and skilled trades to meet the facility needs of the City of Yuma.
- Provide for a safe, energy efficient, clean, and well maintained interior environment contributing to the success of the staff and the citizens of Yuma.
- Facilities Management will be good stewards of all resources entrusted to their care, and will utilize them in the most efficient and economic manner possible.

CITY ADMINISTRATION				
	<u>16/17 Actual</u>	<u>17/18 Adjusted Budget</u>	<u>17/18 Estimate</u>	<u>18/19 Budget</u>
Personal Services	2,366,271	2,369,695	2,431,906	2,513,962
Operating	1,179,739	3,868,583	1,292,879	5,662,472
Capital Outlay	7,017	8,000	4,000	-
	3,553,027	6,246,278	3,728,785	8,176,434

For fiscal year 2018-2019, the City Administration department presents a budget of \$8,176,434, an increase of 30.9% from last year's budget. The increase in personal services is due to the reassignment of facility maintenance employees along with regular salary increases while the increase in operating cost can mainly be attributed to grant contingency funds.



CITY ADMINISTRATION				
	<u>16/17 Actual</u>	<u>17/18 Adjusted Budget</u>	<u>17/18 Estimate</u>	<u>18/19 Budget</u>
General Fund	2,924,288	3,177,909	3,180,723	3,276,305
City Road Tax Fund	96,411	29,989	29,134	27,134
Public Safety Tax Fund	10,106	-	(118)	-
Two Percent Tax Fund	468,917	473,075	476,547	483,578
Grant Funds	13,008	2,528,045	4,500	4,355,500
Water Fund	24,845	18,325	18,092	16,582
Wastewater Fund	15,452	14,772	14,926	13,567
Solid Waste Fund	-	4,163	4,981	3,768
	3,553,027	6,246,278	3,728,785	8,176,434

City Attorney's Office

The City Attorney's Office exists to provide legal and risk management services to the City Council, the City Administrator, and all City departments, offices and agencies in order to promote the health, safety, and welfare of our community.

The City Attorney's Office represents the City of Yuma in all legal proceedings, including civil litigation, criminal prosecution in Municipal Court, risk management services and provides a significant portion of the State legislative and lobbying support for the City of Yuma.



AUTHORIZED PERSONNEL	FY 16/17	FY 17/18	FY 18/19
City Attorney's Office	8	8	9
Prosecutor's Office	3	3	3
Total	11	11	12

2017-2018 Accomplishments

City Attorney

- Resolution of a number of civil litigation matters and tort claims involving various departments and employees;
- Successfully assisted HACY in working with HUD forgiveness of debt which furthers City's continuing mission of providing HUD-defined Affordable Housing to citizens in the Yuma community;
- Provided legal advice and drafting in assignments of rights to new tenant for existing Riverfront Hotel and sale of property for development of new extended stay Riverfront hotel;
- Continuing work with owners of the north side of 16th Street and 4th Avenue towards redevelopment of the 16th Street and 4th Avenue Redevelopment Area;
- Resolution of fraudulent selling of procurement items and recovery of City losses from a now defunct company;
- Continued drafting of development agreements for various housing, public safety, infrastructure improvements, and economic development efforts;

- Provision of legal advice and drafting expertise in sale and acquisition of various interests in real property;
- Provided legal advice and drafting of energy efficient and Smart City contracts;
- Continued process of creating electronic files maintained by City Attorney's Office; and
- Provide timely legal analysis of proposed legislation or new jurisprudence impacting the City.

City Prosecutor

- Processed more than 3,500 criminal/traffic cases through the Yuma Municipal Court, including 840 domestic violence cases and 828 business victim cases, and participated in 757 Pre-Arrest Negotiation Conferences, in which 540 cases were resolved without the cases proceeding to trial and thereby saving substantial trial time and cost for the Yuma Municipal Court and other City of Yuma department personnel that would have had to testify at trial.
- Mailed in excess of 3,900 letters to crime victims, in which the victims were provided with their victim's rights, court procedures and notice of hearing and trial dates.
- Reviewed for authorization/declination in excess of 1,000 complaint requests from the Yuma Police Department, other City of Yuma departments and outside governmental agencies.
- Police Legal Advisor
 - Provided legal advice and direction to the Yuma Police Department Command Staff and supervisors regarding administrative and operational issues.
 - Provided legal advice to police officers conducting active investigations in civil and criminal cases.
 - Prepared legal opinions and directives pertaining to court opinions and legislation affecting law enforcement.
 - Conducted monthly reviews of newly issued court opinions, from all relevant jurisdictions, and notified YPD Command Staff of those that affect law enforcement performance.
 - Prepared and co-presented law enforcement specific legislative update.
 - Assisted with the instruction of Courtroom Demeanor course at the Phoenix Regional Police Academy.

2018-2019 Goals

City Attorney

- Coordinate updates and insurance applications for the vetting of next fiscal year's insurance coverage;
- Continue to provide legal analysis of all new jurisprudence relating to the City;
- Continue to review damages to City owned property and aggressively seek reimbursement from the responsible party, or the party's insurance carrier;
- Provide legislative updates to departments regarding significant legislative changes that impact the City;
- Continue transparency while maintaining attorney work product and attorney client privilege protections within an automated records management system (electronic files) maintained by the City Attorney's Office;
- Update files in order to comply with the Arizona Secretary of State retention schedule;
- Proactively identify and manage new jurisprudence matters impacting the City and continue participating and assisting in trainings and updating City departments of any issues within the City;
- Reduce litigation costs by managing the use of outside counsel and continuing to support in-house legal training to increase exposure and skill set in future litigation matters; and,
- Continue excellent client service within the balance of justice.

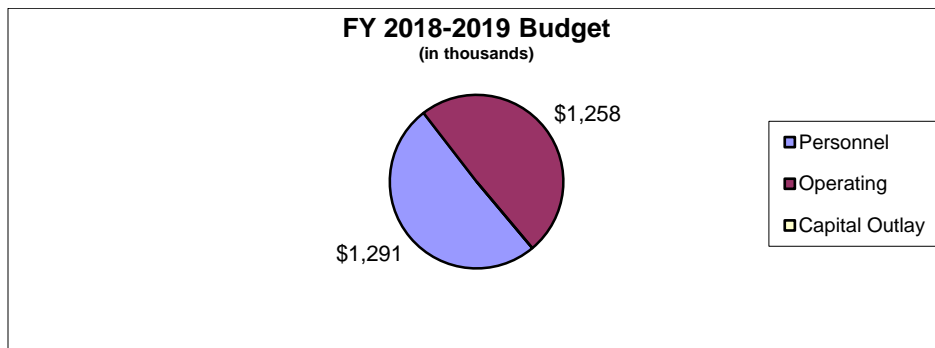
City Prosecutor

- Continue providing quality prosecutorial services;
- Support city staff with enhanced enforcement of city code violations;
- Continue the Pre-Arrest Negotiation process; and
- Continue providing victim rights services;
- Police Legal Advisor
 - Continue to provide legal advice and direction to the Yuma Police Department Command Staff and supervisors regarding administrative and operational issues.
 - Continue to provide legal advice to police officers conducting active investigations in civil and criminal cases.
 - Continue to prepare legal opinions and directives pertaining to court opinions and legislation affecting law enforcement.
 - Continue monthly reviews of newly issued court opinions, from all relevant jurisdictions, and notify YPD Command Staff of those that affect law enforcement performance
 - Provide legislative updates
 - Assist with in-house trainings pertaining to the law, prosecution, civil consequences and courtroom presence.
 - Respond to officer-involved-incidents, should any occur.



CITY ATTORNEY				
	<u>16/17 Actual</u>	<u>17/18 Adjusted Budget</u>	<u>17/18 Estimate</u>	<u>18/19 Budget</u>
Personal Services	1,175,697	1,260,831	1,292,602	1,290,908
Operating	937,777	1,338,784	761,625	1,257,929
Capital Outlay	-	-	-	-
	2,113,474	2,599,615	2,054,227	2,548,837

For fiscal year 2018-2019, the City Attorney's Office presents a budget of \$2,548,837, a decrease of 1.97% from last year's budget. General Fund expenditures increased slightly as the Real Property Contracts Coordinator position transferred into the City Attorney's Office during FY2018, while the Insurance Reserve Fund decreased slightly due to reduction in litigation expenditures.



CITY ATTORNEY				
	<u>16/17 Actual</u>	<u>17/18 Adjusted Budget</u>	<u>17/18 Estimate</u>	<u>18/19 Budget</u>
General Fund	1,442,543	1,548,516	1,490,378	1,591,893
City Road Tax Fund	-	47,346	48,535	50,395
Grant Funds	10,098	9,610	9,609	-
Water Fund	-	3,006	4,398	3,197
Wastewater Fund	-	2,477	3,583	2,404
Insurance Reserve Fund	660,833	988,660	497,724	900,948
	2,113,474	2,599,615	2,054,227	2,548,837

Information Technology Services Department

The purpose of Information Technology is to enable the City to achieve its business goals and objectives, recognize opportunities to match new technology to evolving business operations, and to promote a technology enabled community in which all residents, businesses and the governmental lines of business have secure, and easy access to high-quality, accurate, relevant information, and Information Services. We are committed to friendly, polite service, and excellence through knowledge and communication. We will provide timely, accurate and thorough assistance for all of your technology needs with efficiency and a smile.

The Information & Technology Services Department (ITS) provides centralized computer and telephony services to the City of Yuma staff, elected officials, peer agencies, and by extension, the residents of the community. Our primary objectives are to provide customer services and support (Service Desk), system operation and maintenance, implementation and support of business applications, and administrative services, through the use of technology; the support of organizational business goals and objectives. The Department consists of 35 team members operating in four different Divisions;

- Administration
- Technical Services
- Radio Communications aka Yuma Regional Communications Systems (YRCS)

AUTHORIZED PERSONNEL	FY 16/17	FY 17/18	FY 18/19
Administration	4	4	5
Technical Services	20	21	24
GIS Services	5	4	-
Radio Communications	6	6	6
Total	35	35	35

The Administrative Division provides oversight for the entire Department. The functional areas within this Division include the Management Team, an Administrative Specialist and a Security and Compliance Analyst. Collectively, we establish the strategic direction for enterprise technology through planning and project management. We are responsible for the City's entire technology portfolio. We develop and implement policy and standards; a framework if you will, that helps us to sustain system and data integrity while delivering exceptional customer service. The Project Manager will provide coordination and management of all technology projects. This includes planning, coordination of resources, budget preparation and management, business analysis, tracking and reporting, and contract negotiations. The Security and Compliance Analyst provides development, management, and oversight of the City's overall technology security posture. This includes developing, implementing, and maintaining technology security solutions and corresponding policies and procedures, to be used in managing the City's technology environment.

The Technical Services Division is the first point of contact for all technology related needs and services and includes; Service Desk; first point of contact for all technical support requests, Infrastructure; and design, implementation, administration, management, and support for the City's entire computing infrastructure. This includes telephony, data communications: core networking, Internet connectivity, E-mail, data management (backup and recovery), servers and workstations, printers, and mobile computing.

Business Applications; design, development, implementation, integration, support and management of the City's Enterprise Resource Planning (ERP) applications, e-government applications available through various web portals, Public Safety applications, and other business specific applications used throughout the City. Geographic Information Systems (GIS) team is a workgroup within this Division.

YRCS Division staff provides regional radio communications services to City of Yuma public safety personnel as well as many other government agencies in the Yuma area. Additionally this team has recently taken on the administration of public safety Computer Aided Dispatch (CAD) and Records Management (RM) systems for the City of Yuma and several other government agencies in the Yuma area.

Administration

Management oversight
Project management
Strategic and operational planning
Policy and procedure creation\management
Budget
Cyclical replacement management
Network and perimeter security
Intrusion detection and mitigation
Security monitoring
Policy and Procedure creation\management
Regulatory Compliance
Technology Security Awareness training

Telecommunications; telephony, LAN\WAN
Server and systems
Collaboration tools
Disaster recovery preparedness
GIS Services
Business software and applications analysis
Business process analysis
Application design, development, implementation and integration
Tier three (3) business application support
Report writing
User interface training
Project Coordination

Technical Services

Tier one (1) and two (2) user support
Service desk
Compute device configuration, installation, maintenance, and support
User access and usability support
Wiring infrastructure
Tier three (3) system administration support
Data center Management
Data management

YRCS

Regional Radio Communications design, configuration, installation, maintenance and support
Public Safety CAD and RMS design, configuration, installation, maintenance and support
Project Coordination

2017-18 Accomplishments

Administration, Security and Compliance

- Conducted Strategic Planning Retreat
- Revised majority of ITS Job Descriptions
- Created traditional IT Department Management Framework (phase I)
- Created master project list
- Deployed Mobile Device Management (MDM)
- Replaced endpoint security and anti-virus platform

Technical Support

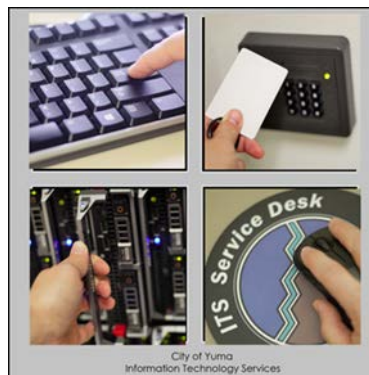
- Replaced City Hall Uninterruptable Power Supply (UPS)
- Extended City voice and data network into the Pacific Ave Athletic Complex
- Configured and implementing centralized and automated desktop management solution

Radio Maintenance

- Successful negotiation of Regional Public Safety primary application upgrade and annual support services
- Extended YRCS voice and data network and added a YRCS radio console to the AWC Police Department
- Completed radio replacements for YPD and YFD

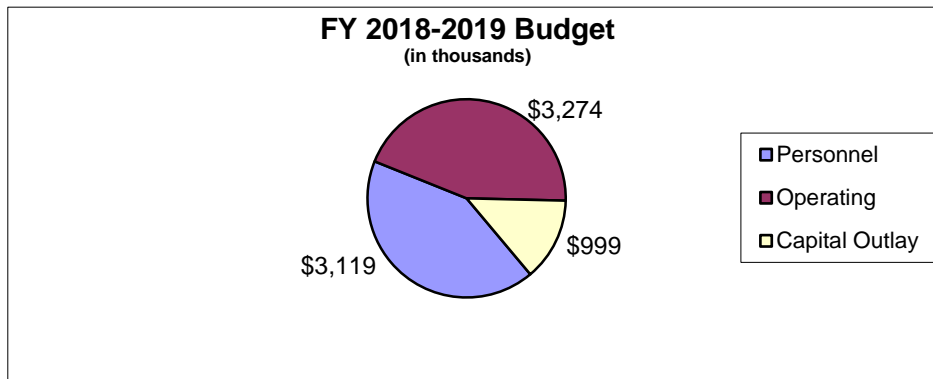
2018-2019 Goals

- Develop and implement ITS Strategic Plan
- Centralize project management within the Department
- Establish and chair Technology Steering Committee
- Centralized management of City-wide IT assets and corresponding budget
- Implement Technology Management Framework (phase II)
 - IT Service Catalog integration
 - Standard Operating Procedures
 - Service Level Agreements (SLA's)
 - Performance Measurement



INFORMATION TECH SERVICES				
	<u>16/17 Actual</u>	<u>17/18 Adjusted Budget</u>	<u>17/18 Estimate</u>	<u>18/19 Budget</u>
Personal Services	2,879,953	2,970,688	2,767,750	3,118,543
Operating	2,043,645	3,232,274	2,938,476	3,274,045
Capital Outlay	102,898	1,111,754	983,098	998,870
	5,026,496	7,314,716	6,689,324	7,391,458

For fiscal year 2018-2019, the Information Technology Services (ITS) department presents a budget of \$7,391,458, an increase of 1.04% from last year's budget. The increase in personal services can be attributed to upgraded positions due to a department reorganization.



INFORMATION TECH SERVICES				
	<u>16/17 Actual</u>	<u>17/18 Adjusted Budget</u>	<u>17/18 Estimate</u>	<u>18/19 Budget</u>
General Fund	3,149,071	3,549,720	3,452,438	3,580,971
Grant Funds	-	132,781	-	-
Yuma Regional Communications System Fund	1,862,361	2,693,393	2,830,642	2,529,537
Yuma Regional Communications System Grant Fund	15,064	938,822	406,244	1,280,950
	5,026,496	7,314,716	6,689,324	7,391,458

Finance Department

We, as a team, provide financial systems and operational support to assist our customers in achieving their goals.

The Finance Department consists of four divisions that serve the public and all other City departments.

The Administration Division oversees the financial activities of the City while providing direction and policy to the Department. This division also directs the City's investment program, manages the City's treasury functions, administers the City's bond program working with the Municipal Property Corporation, and produces the Annual Budget.

AUTHORIZED PERSONNEL	FY 16/17	FY 17/18	FY 18/19
Administration	3	3	3
Customer Services	8	8	8
Purchasing Division	7	7	7
Accounting	12	12	12
Total	30	30	30

The Customer Services Division administers business licenses, processes utility billings and payments. Customer Services also administer the City's online utility management system myUMA. Our online software allows customers to opt in to electronic statements, set up recurring payments or process one-time payments. An app is now available for download at the app store for our utility customer's convenience. We strive to provide our utility

customers with the best possible customer service both on the phone and in person at City Hall. In addition, the division coordinates and compiles all cash receipts within the City.

The Purchasing Division serves as the City's purchasing and contracting agent and acquires supplies, equipment and services for all city departments. The purchasing and contracting processes are facilitated by the issuance of solicitations, contracts, purchase orders and direct purchases. The division provides professional guidance, advice, and oversight to departments in acquiring goods and services related to delivering core services. They also assist in contracting for professional and construction services for capital projects. In addition, the staff provides citywide training to employees who are involved with procurement. The Purchasing Division also manages the City's mail and distribution services. When time and space permits, two live auctions are held annually and several on-line auctions take place throughout the year.

The Accounting Division handles the City's accounts payable, accounts receivable, grant accounting and reporting, payroll and revenue collections. Staff Accountants work closely with all other City departments to ensure accurate reporting of expenditures made throughout the year. The Accounting Division prepares financial reports throughout the year to aid City management staff in financial decision-making, as well as the City's Comprehensive Annual Financial Report. Staff members of the Accounting Division prepare for, coordinate an intensive annual audit, and provide accounting-related assistance on a wide variety of citywide projects.

Click [here](#) to view the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2017.



2017-2018 Accomplishments

Administration

- Received the City's 14th Distinguished Budget Presentation Award (GFOA).

Accounting

- Received the City's 35th Certificate of Excellence in Financial Reporting (GFOA).
- Achieved 80% of cross-training goals in order to improve efficiencies and eliminate down time.
- Implemented strategies that reduced paper consumption by 20% as we continue to reduce cost.
- Prepared and submitted City's Comprehensive Annual Financial Report (CAFR) to GFOA for consideration for the City's 36th Certificate of Achievement for Excellence in Financial Reporting.

Customer Service

- Implemented paperless water agreement cards, thereby making the "in person" utility sign up process 25% faster. Going paperless has also saved numerous hours of staff filing time.
- Installed wireless numeric keypads at all front line water stations, allowing customers to input their own Social Security Number and phone numbers. This enhances the security of our customer's information and reduces incorrect information when opening new utility service accounts.
- Implemented a Homeowner/Landlord Agreement. This allows homeowners to request service via phone or email, without completing an Agreement for each time their tenants move in or out of their property.
- Uploaded our Commercial Agreement to our website giving our commercial customers access to downloading the water agreement card at their convenience.

Purchasing

- Updated solicitations and contracts to comply with current procurement requirements.
- Updated procedures manual and instructions to comply with procurement guidelines and best practices.
- Processed over 225 contracts/solicitations
- Processed over 1,045 purchase orders

2018-2019 Goals:

Administration

- Receive the City's 15th Distinguished Budget Presentation Award (GFOA).
- Oversee the City's financial condition to maintain or improve our bond rating.
- Fully transition the City's new Director of Financial Services.

Accounting

- Continue cross-training staff to improve efficiencies and eliminate down time due to time off with a goal of all essential duties having a minimum of two fully trained staff members.
- Continue to develop and implement strategies to streamline and reduce paper consumption by 90% throughout the Accounting division.
- Implement citywide paperless travel voucher system, which will streamline the process for the employee while saving cost for the City.
- Implement ACH payment processing for Vendor Payments as another cost saving process for the City.

Customer Service

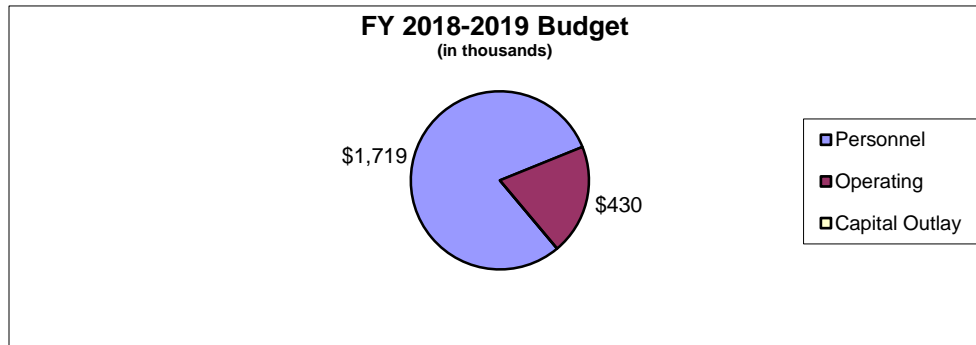
- Offer the program called AdobeSign in order to capture electronic signatures; which will streamline the process for utility service customers requesting service via our online portal.
- Update the Water Service web page with more detailed instructions about the process of completing an online Agreement form to receive City utility services.
- Implement new software to allow a restructuring of deposit requirements for new utility customers. Upon successful implementation, new customers will be required to pay a deposit for service based on their credit worthiness.
- Continue to research and implement Budget Billing to allow utility customers to equalize their water bills throughout the year thus helping families with a monthly budget.

Purchasing

- Provide purchasing education to end users and key personnel to ensure adherence to purchasing guidelines.
- Develop and implement an on-line training class for new purchasing cardholders.
- Continue to develop and implement policies and procedures to streamline the purchasing process.
- Improve all procurement acquisition functions effectively, accurately and timely by researching and implementing new software program.

FINANCE				
	<u>16/17 Actual</u>	<u>17/18 Adjusted Budget</u>	<u>17/18 Estimate</u>	<u>18/19 Budget</u>
Personal Services	1,667,718	1,704,584	1,666,489	1,719,386
Operating	235,949	426,911	401,028	429,834
Capital Outlay	24,686	14,000	-	-
	1,928,353	2,145,495	2,067,517	2,149,220

For fiscal year 2018-2019, the Finance Department presents a budget of \$2,149,220. This represents a slight increase of .17% from last years budget. The increase in Personal Services is due to the addition of a part time employee while the increase in Operating cost is due to an increase in our data processors maintenance cost.



FINANCE				
	<u>16/17 Actual</u>	<u>17/18 Adjusted Budget</u>	<u>17/18 Estimate</u>	<u>18/19 Budget</u>
General Fund	1,903,667	2,131,495	2,067,517	2,149,220
Equipment Replacement Fund	24,686	14,000	-	-
	1,928,353	2,145,495	2,067,517	2,149,220

Human Resources Department

The Human Resources Department exists to provide a full range of Human Resources and Environmental Health and Safety services for municipal employers, employees and residents of the City of Yuma.

The Human Resources Department provides a full range of Human Resource Management Services for the employees and residents of the City. These activities include recruitment, compensation and classification, compliance with employment laws, workers compensation, medical and military leave, health benefits, and other activities designed to enhance workplace fairness and the City's ability to attract and retain quality employees. Additionally, the department coordinates programs related to Environmental Health and Safety Compliance; these programs include facility and process inspections, and employee training.



AUTHORIZED PERSONNEL	FY 16/17	FY 17/18	FY 18/19
Human Resources	11	12	12
Total	11	12	12

2017-2018 Accomplishments

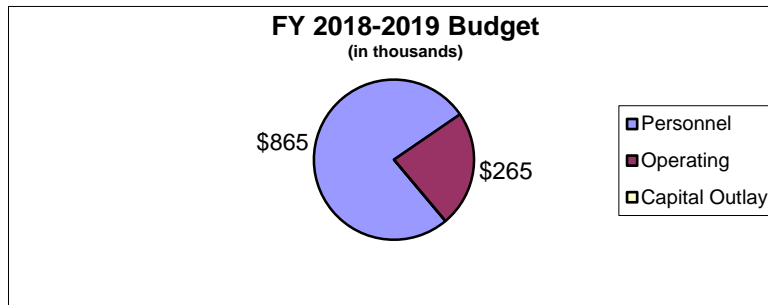
- Implemented Pay for Performance for the first time in many years, allowing us to reward our high performing employees and increase overall morale.
- Expanded upon our wellness program by offering additional classes and challenges throughout the year. A total of 965 lbs. was lost by our employees in 2017.
- Conducted a training needs analysis to determine the type of training our employees and supervisors would like to see provided. New training opportunities were established based on these results.
- Streamlined our part-time employee hiring process to speed up the time it takes to get our seasonal employees hired.
- Implemented LinkedIn as a recruitment tool which allowed us to increase our applicant pool for hard to fill and professional level recruitments.
- Reduced industrial medical claims cost by 13.28% by participating in PPO networks throughout state.
- Recognized as a mentor city with the Arizona Division of Occupational Safety and Health (ADOSH) & Arizona Government Safety Association (AGSA).
- Organized and hosted 2nd annual EIA and ADEQ Asbestos Seminar. This was a free training provided to City employees, private industry partners, and local businesses.

2018-2019 Goals

- Implement Wellness Incentive Program
- Streamline new hire background process
- Reduce number of industrial injury claims
- Continue to reduce cost of medical claims

HUMAN RESOURCES				
	<u>16/17 Actual</u>	<u>17/18 Adjusted Budget</u>	<u>17/18 Estimate</u>	<u>18/19 Budget</u>
Personal Services	889,691	904,611	848,325	864,889
Operating	232,590	270,057	266,236	265,176
Capital Outlay	24,316	-	-	-
	1,146,597	1,174,668	1,114,561	1,130,065

For fiscal year 2018-2019, the Human Resources Department presents a budget of \$1,130,065, a 3.8% decrease over last year's budget. The decrease in personnel is a result of higher salaried employees leaving the department and being replaced with entry level employees while the operating cost came down due to a reduction in materials and supplies.



HUMAN RESOURCES				
	<u>16/17 Actual</u>	<u>17/18 Adjusted Budget</u>	<u>17/18 Estimate</u>	<u>18/19 Budget</u>
General Fund	1,122,281	1,171,049	1,110,944	1,130,065
Grant Funds	-	3,619	3,617	-
Equipment Replacement Fund	24,316	-	-	-
	1,146,597	1,174,668	1,114,561	1,130,065

Community Development Department

The Community Development Department is committed to enriching the quality of the natural and built environment for existing and future residents, in partnership with the community, through proper planning and development practices. The Department strives for responsible, responsive and creative solutions to meet the current needs of customers and the City, while planning for future generations.

The Department of Community Development (DCD) focuses on planning, housing, building and development issues through the actions of its Community Planning, Building Safety and Neighborhood Services Divisions. The Department continues to meet the challenge of the changing economy by doing more with less.

AUTHORIZED PERSONNEL	FY 16/17	FY 17/18	FY 18/19
Administration	2	2	2
Building Safety	20	20	20
Neighborhood Services	9	9	8
Community Planning	13	13	12
Total	44	44	42

The Building Safety Division provides services needed to meet the needs of all the construction activity in the City. Staff meets with the public, reviews building plans, issues building permits, performs inspections of construction, and ensures City Council-adopted codes are enforced. This last year, the Building Safety Division issued 6400 construction permits, including 522 new single family homes, with \$160 million in construction valuation. The Code Enforcement is a part of the Building Safety Division. Code Enforcement provides enforcement of the building and zoning codes of the City through an education-focused process. Compliance is always the goal. One of the focuses this past year has been on demolition of unusable structures, in an effort to clean up neighborhoods and to raise property values. Clear-boarding is now being used when a structure needs to be boarded-up. It allows the structure to be secured but not look like it is boarded-up, which is better for the neighborhood.



The Neighborhood Services Division creates healthy neighborhoods by improving the quality of life of residents, particularly those in the low and moderate income (LMI) levels. In partnership with the community, Neighborhood Services develops and implements creative strategies for attractive and diverse neighborhoods. The City receives [Community Development Block Grant](#) (CDBG) funding from the Department of Housing and Urban Development (HUD). During this last year, Neighborhood Services was able to secure direct funding for HOME funds for the entire County, through the creation of the Yuma County HOME Consortium (YCHC) that Neighborhood Services manages. Neighborhood Services ensures the use of funds address priorities in the Consolidated Plan and meet HUD requirements. Neighborhood Services uses CDBG and other resources to administer a Housing Rehab Program, [Neighborhood Leadership Academy](#), proactive Code Enforcement and a Rental Inspection Program in revitalization areas.

The Community Planning Division meets with customers about any potential development in the city, handles requests for land use applications, and keeps the zoning code current with new and innovative zoning ideas. The most recent zoning innovation is the [Infill Overlay Ordinance](#), which has energized development of long-vacant parcels of land in the older parts of the city. Long Range Planning staff prepares updates to the General Plan, develops new or revised policies to guide the City's growth and adds land area to the city through annexations. Planning staff reviews all business license applications and assists customers through weekly scheduled Pre-Development Meetings (PDMs). The planners provide staff support to the Planning and Zoning Commission, the Design and Historic Review Commission and the Hearing Officer.

2017-2018 Accomplishments

Building Safety

- Networked with the Southwest Contractors Association and the Design Community for better Administrative Reviews/Completeness of plans for submission.
- Streamlined the application/payment process in the Citizen's Access Portal.
- Streamlined the Inspection Permit Workflows for increased efficiency for staff and contractors.
- Incorporated the use of photographs into inspection documentation.

Neighborhood Services

- Air conditioner installed at JHOC gymnasium.
- Candy Land play space completed at JHOC Park.
- Harvard Street sewer project design completed.
- Mesa Heights Apartments under construction.
- Mesa Heights cleanup underway: free dumpsters and free tow of inoperable vehicles.
- Completed major rehabilitation on five owner-occupied homes and priority repairs on six homes.
- Implementation of HOME program county-wide.

Community Planning

- Infill Incentive Plan and Ordinance was adopted by the City Council.
- Received an American Planning Association, Arizona Chapter for the City of Yuma Infill Incentive Plan.
- Updated the landscape ordinance.
- Added a Corner Market provision to the Infill Incentive Ordinance.

2018-2019 Goals

Building Safety

- Complete EnerGov software upgrades to Customer Self Service and Plan Reviews to reside on the permits.
- Complete reviews of the 2018 IBC/IEBC/IRC/IPMC codes and present updates to the City Council for their consideration.
- Implement requirement for Clear-Boarding for all board-ups.
- Reshape the self-inspection program for better contractor accountability.

Neighborhood Services

- Harvard Street sewer line neighborhood meetings.
- Enhanced code enforcement and Rental Inspection at mobile home parks in Mesa Heights.
- Neighborhood Events: Fair Housing Festival, Mesa Heights Block Parties, Rock 'n Roll Paint-A-Thon, grand opening/move-in day at Mesa Heights Apartments, small business association activities.

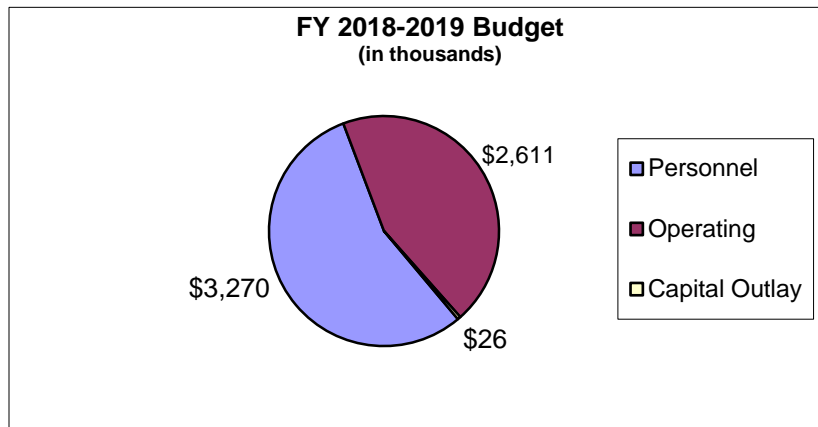
- Continued development of Policies and Procedures for HOME program, including rental development and tenant-based rental assistance.
- Complete repairs on 21 owner-occupied homes.
- Other implementation activities of the Mesa Heights Revitalization Strategy, Year Three: single-family housing rehab, rental inspection, code enforcement, demolition and blight removal.

Community Planning

- Create a Community Design Policy.
- Update the Zoning Ordinance Lighting Code.
- Update the City’s Bicycle Master Plan.
- Coordinate with Yuma County for Census 2020.

COMMUNITY DEVELOPMENT				
	<u>16/17 Actual</u>	<u>17/18 Adjusted Budget</u>	<u>17/18 Estimate</u>	<u>18/19 Budget</u>
Personal Services	2,990,396	3,206,542	2,959,337	3,269,731
Operating	1,044,765	2,307,537	1,426,282	2,610,967
Capital Outlay	-	86,199	84,999	26,000
	4,035,161	5,600,278	4,470,618	5,906,698

For fiscal year 2018-2019, the Community Development department presents a budget of \$5,906,698, a 5.47% increase from last year’s budget. The increase can be attributed to the anticipated receipt of additional grants.



COMMUNITY DEVELOPMENT				
	<u>16/17 Actual</u>	<u>17/18 Adjusted Budget</u>	<u>17/18 Estimate</u>	<u>18/19 Budget</u>
General Fund	3,114,926	3,494,669	3,315,104	3,453,450
Grant Funds	920,235	2,105,609	1,155,514	2,427,248
	4,035,161	5,600,278	4,470,618	5,906,698

Public Works Department

The Public Works Department pledges continuous improvement through high performance, customer service, communication, innovations and teamwork for the needs and requirements of the citizens and visitors of Yuma, as well as our neighboring communities. The Department is committed in providing the highest quality, effective and environmentally sound public services to our residents.

In order to provide a wide range of services efficiently and effectively to the citizens of Yuma, the Public Works Department is organized into the following service areas:

Street Division: is charged with maintaining a vast City infrastructure that includes approximately 400 centerline street miles, providing a safe drivable street surface, and maintaining the landscaping, storm drains and other aesthetic attributes of our street network.

- Asphalt maintenance
- Traffic signs and markings
- Street sweeping
- Right-of-way maintenance
- Signals and Street lighting
- Concrete repairs for sidewalks, curbs & gutters

AUTHORIZED PERSONNEL	FY 16/17	FY 17/18	FY 18/19
Fleet Services	16	16	18
Solid Waste	13	13	14
Street Maintenance	54	54	52
Total	83	83	84

Solid Waste Division: is responsible for solid waste and recycling collections within the City. We serve approximately 24,000 residential customers. In addition, the division oversees environmental programs such as the annual Neighborhood Clean Up campaign, Christmas Tree Recycling Program, and the Yuma Area Household Hazardous Waste.

- Residential collection
- Curbside recycling
- Container maintenance
- Bulk pick ups

Fleet Services: manages and provides preventive maintenance and automotive repairs to a fleet of approximately 860 vehicles and equipment. To include technical repairs to City wide generators and pumps;

- Public Safety vehicle repairs (Police & Fire)
- Solid Waste collection trucks
- Parks & Recreation vehicles & large mowers
- City wide vehicle maintenance



2017-2018 Accomplishments

Streets

- “Welcome to Yuma” sign at 32nd Street and Ave A was completed. A partnership between Public Works, Clean and Beautiful Commission and the welding class from Kofa High school.
- Public Works Week campaign that incorporates our community presentation, site visits to local schools and open house for all residents.
- Completed traffic signal infrastructure upgrades to three intersections.
- Initiated and contracted a streetlight pole condition audit.
- Applied slurry seal to over 25 centerline miles of roadway.
- Completed three at large public open house meetings on LED streetlights.
- Added Polymer Modified asphalt sealant to our pavement maintenance practices.
- Applied Xeriscape landscape to three retention basins at Cresta Gila.

Solid Waste

- Completed a Solid Waste analysis of our collection rates and presented to City Council.
- Successfully completed Neighborhood Clean up and Household hazardous waste programs.
- Completed a new public service announcement for HHW.
- Replace two solid waste collection trucks.

Fleet Services

- City Council approved the build for a new Fleet Services building.
- Decommissioned internal fuel island.
- Successful contracted with a local 3rd party fueling service provider.
- Continue with Automotive Service Excellence (ASE) certification program.
- Elimination of over the counter sales for non-fleet mechanical parts.

2018-2019 Goals

Street Division

- Continue partnerships with Public Works, Clean and Beautiful Commission and other High School welding class/clubs for projects.
- Fully implementation of Lucity asset management software for Public Works operations to eliminate daily diaries, multiple excel spreadsheets, optimize resources and improve customer service.
- Prioritize grass basin with Xeriscape landscaping locations.
- Begin program to replace rusted/corroded street light poles.
- Rehabilitate traffic signal intersection.

Solid Waste

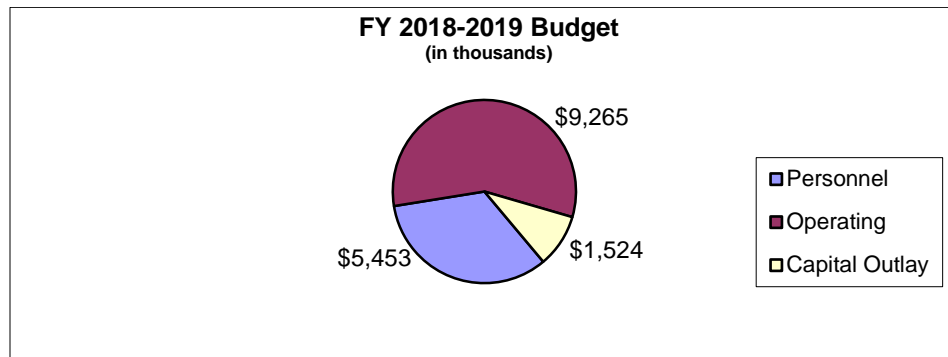
- Finalize implementing the 9th route for residential collection.
- Implement GPS, Telematics to solid waste collection trucks.
- Finalize the implementation of an asset management work order system for container repairs, extra pick-ups and call back services.

Fleet Services

- Participate in construction meetings as part of building the new fleet facility.
- Develop relocation plan into new fleet facility.
- Decommission of the old fleet facility.
- Obtain new fleet software.
- Support the restructure of the equipment replacement program (ERP).

PUBLIC WORKS				
	16/17 Actual	17/18 Adjusted Budget	17/18 Estimate	18/19 Budget
Personal Services	4,648,739	5,170,824	4,825,181	5,453,112
Operating	9,687,820	9,954,483	9,972,616	9,264,479
Capital Outlay	674,459	2,745,456	1,838,361	1,523,713
	15,011,018	17,870,763	16,636,158	16,241,304

For fiscal year 2018-2019, the Public Works Department presents a budget of \$16,241,304, a 9.12% decrease from last year's budget. The increase in personal services is due to career progression within the department as well as new positions in preparation of the new Fleet Facility Maintenance Shop. The continued decrease in operating costs is in reduced facility maintenance and professional services cost while the decrease in capital is a result in having fewer vehicles to replace in the fleet this fiscal year.



PUBLIC WORKS				
	16/17 Actual	17/18 Adjusted Budget	17/18 Estimate	18/19 Budget
Highway Users Revenue Fund	6,261,651	7,082,786	6,761,057	7,439,541
City Road Tax	879,797	784,569	860,800	775,658
Grant Funds	43,728	200,000	-	200,000
Solid Waste Fund	3,707,055	3,713,475	3,777,796	3,615,326
Equipment Maintenance Fund	3,536,080	3,356,857	3,410,524	2,687,066
Equipment Replacement Fund	582,707	2,733,076	1,825,981	1,523,713
	15,011,018	17,870,763	16,636,158	16,241,304

Utilities Department

Our goal, and highest priority, is to ensure the delivery of a reliable drinking water supply of the highest quality, and the most efficient environmentally sound reclamation of Yuma's wastewater.

The Utilities Department is divided into two divisions: Treatment and Systems. The Treatment Division includes water and wastewater treatment, industrial discharge pretreatment, cross-connection control and laboratory services. The Systems Division includes water distribution, wastewater collection, and systems customer services.

Consistent with its goal, the Utilities Department provides excellent customer service through trained and knowledgeable employees who possess a sense of duty to our customers. The Utilities Department has 136 authorized positions, of which more than half possess an Arizona Department of Environmental Quality issued license for the highly specialized work they perform on a daily basis. These employees are highly skilled, motivated and take great pride in their abilities to provide services at a level that consistently exceeds State and Federal requirements.

AUTHORIZED PERSONNEL	FY 16/17	FY 17/18	FY 18/19
Administration	8	8	9
Water	69	69	70
Wastewater	53	53	57
Total	130	130	136



Functions

The Treatment Division manages the City's drinking water production and wastewater treatment. This division also ensures compliance with [EPA's Clean Water Act](#), [Safe Drinking Water Act](#), and biosolids regulations via Industrial Pretreatment, Cross Connection Control and the Environmental Laboratory.

The Water Treatment Section uses Colorado River water and water from wells to produce the continuous supply of drinking water necessary to meet the needs of Yuma's residents, businesses, and industries. Drinking water treatment occurs at two locations: The Main Street Water Treatment Facility and the Agua Viva Water Treatment Facility.

Producing drinking water for the Yuma area since 1891, the [Main Street Water Treatment Facility](#) is thought to be one of the first water plants west of the Mississippi River to filter its water. This facility uses the Colorado River as the source for about half of Yuma's drinking water. Put into operation in 2003, the Department's state of the art [Agua Viva Facility](#) currently uses a combination of surface water and ground water to provide the other half of Yuma's drinking water.

The Wastewater Treatment Section operates three treatment facilities to reclaim the wastewater produced by Yuma's residents, businesses and industries. In operation since early 1970, the Figueroa Avenue facility

is the oldest and the largest of these treatment plants. Operating under very strict Federal and State permits, this facility turns over 87% of Yuma's wastewater into high quality treated effluent which is discharged into the Colorado River. The smallest facility, Jackrabbit Mesa, and the newest facility, Desert Dunes, treat the remaining 13% of Yuma's wastewater.

The Pretreatment Section manages a federally approved program which protects Yuma's wastewater infrastructure and resources. By working with commercial and industrial facilities that discharge wastewater into the City's collection system, issuing permits and enforcing compliance, this section ensures that the City of Yuma meets environmental regulations set up by the State of Arizona, and the United States Environmental Protection Agency.

The Cross Connection Control Section protects Yuma's drinking water from contamination by ensuring the proper steps are taken to prevent foreign material from entering the drinking water system in homes, businesses and industries. This section investigates water quality complaints and reported cross-connection incidents, and ensures that required backflow prevention devices are properly installed and regularly tested.

The Laboratory Section collects and analyzes a wide variety of samples of river water, well water, our drinking water, and our wastewater. Results of their testing verifies the City's compliance with numerous environmental and health regulations and are reported to a variety of agencies including the United States Environmental Protection Agency and the Arizona Department of Environmental Quality. The Laboratory is the primary point of contact for customer concerns and complaints about drinking water safety and quality.

The Utility System Division monitors the installation, maintenance, and repair of the City-owned water transmission and distribution system, wastewater collection systems, water metering and reading systems. This section houses the water and wastewater systems modeling applications and is also responsible for all utilities Blue Stake requests to ensure they are completed in a timely manner.

Within the Systems Division, the Transmission and Distribution Section is responsible for assuring our customers receive the potable water from our treatment, storage and pumping facilities with a reasonable pressure and the highest quality twenty-four hours a day. The distribution system (water infrastructure) consists of 525 miles of transmission/distribution pipe, with over 14,000 valves, 3,450 fire hydrants and some 29,500 water meters. There are two pressure zones within our system.

The system transmission/distribution water mains (pipes) range from 2 inches to 48 inches in diameter. The pipes are made from various materials such as concrete, ductile iron, PVC or other material. The age of the pipes and valves are from 50+ years old to newly installed.



Because of the age of a majority of our infrastructure, leaks and breaks do occur. Our employees are on call twenty-four hours a day to make repairs and put mains back in service as quickly as possible. This section maintains a valve exercise program, a hydrant flushing program, and a water quality flushing program. This section also installs new water services and water meters.

The Wastewater Collection System Section is responsible for assuring the wastewater collection system is properly maintained and free flowing twenty-four hours a day. The wastewater collection infrastructure consists of 400 miles of sanitary sewer collection lines and force mains with over 5,300 sanitary sewer manholes.

The wastewater collection system lines range from 6 inches to 42 inches in diameter. This section is responsible for cleaning and inspecting (utilizing specialized equipment) the wastewater collection lines and

all sanitary sewer manholes. This year they inspected via closed circuit TV (CCTV) over 120 miles and jet cleaned over 170 miles of sanitary sewer mains. In addition, this section also assists the transmission/distribution section with emergency water leaks and is on call for emergency response. Customer complaints of stoppages, odors and vermin are also resolved promptly.

The Customer Service Section is responsible for all aspects of metering, water and sewer system connections and permits, utility billing support, division inventory and warehousing, and an on-site meter shop. This section is comprised of three groups; Field Customer Service, Meter Services and Utility Rates Services.

The Field Customer Service group takes care of all water service connects and disconnects (scheduled, emergency, and non-pays), high bill complaints, on-site customer assistance, new customer sign-ups, and thefts of service.

The Meter Services group handles meter readings, all Automated Meter Reading (AMR) applications, manual meter reading, construction roving meter reading, backflow device installations and testing for roving meters, meter repairs, meter tests and utility service history reviews. AMR's have reached the 80% mark with 24,500 services retrofitted for automated meter reading. Additionally, the Meter Services and Field Customer Services group also respond on call for customer emergency turn offs, reconnects, and new customer sign ups.




The Utility Rates Services group is your one place for information and cost estimates which will be needed to obtain water meters, sewer connections, utility rates and permits for residential or commercial projects.

The Utilities Administration Section provides professional clerical support for the Public Works and Utilities Departments.

2017-2018 Accomplishments

Administration

- Completed the development of the Department's 5-Year Strategic Plan that will be utilized to set the direction of the department for the next five years.
- With assistance of the Finance and ITS Departments completed the customer donation program "Yuma Cares" through the City's billing process to supplement the City's low income assistance program. 
- Completed revisions to the Department's Field Technician Classification System to aid in the recruitment and retention of the department's highly trained certified field personnel.
- Completed a successful drinking water week culminating in our second annual open house at the Main Street WTP.
- Fully implemented the Department's first fully functional asset management system. The new system will improve efficiency, track costs and allow managers to make informed decisions.
- Started the project to relocate and consolidate the departments administrative and field operations.

Water Distribution

- Completed the replacement of service lines in the following subdivisions using “no-dig” technology to minimize cost: Country Estates 1 – 5, Yuma Corona and Hazelwood 1& 2 subdivisions.
- Upgraded the valve truck with an extendable arm thereby changing the number of personnel required to operate the truck from 2 to 1.
- Maintained 3,700+ fire hydrants
- Set more than 500 new water meters due to new construction.

Customer Service

- Completed the transition to a newest meter reading software that will ultimately allow customers, in the future, to access their water usage data real-time.
- Completed 50% of the electronic data base file to store the “old meter books” for data preservation
- Completed 1,700+ Checks for possible dead meter. Approximately 10% of those were actually dead and were rebuilt in the field.

Wastewater Collection

- Completed the GPS coordinates of all sanitary sewer for the new asset management program
- Completed update of the department’s Sanitary Sewer Overflow (SSO) response plan.
- Utilizing new “no-dig” technology to minimize cost rehabilitated, 10 manholes along 32nd Street were rehabilitated saving more than \$1million in CIP costs.
- Replaced the 2nd of three vacuum/ jet cleaning trucks.

Water Treatment

- Completed the first phase of the Main St. WTP Filter Upgrades at cost of more than \$2.0million dollars. Phase 2 and 3 will be coming forward in the next 3 to 5 years.
- Completed the exterior recoating of the 16th Street Tanks.

Wastewater Treatment

- Completed rehabilitation of Digester No. 3 with plant staff to minimize cost.
- Completed rehabilitation and refurbishment of Primary Clarifier No. 4 with plant staff to minimize cost.
- Completed the much needed replacement of the 24th Street sanitary sewer lift station.
- Utilizing a JOC contractor began several major overhaul projects at both Figueroa and Desert Dunes treatment facilities.
- Completed restoration and refurbishment of the aeration basins at the Desert Dunes WRF.
- Successfully negotiated the renewal of the Figueroa Ave Discharge permit.

Laboratory

- Fully implemented the new EPA Total Coliform testing protocol.
- Started the latest Round of Lead and Copper sampling required by the Safe Drinking Water Act.

Instrumentation and SCADA

- Completed several variable drive programming changes to maximize pump efficiencies and minimize electrical consumption throughout both the water and wastewater systems.
- Working with the ITS department completed a major hardware/software upgrade to the Agua Viva SCADA network, greatly improving performance and reliability.

Pretreatment

- Started EPA required revisions to the City’s Industrial Sewer Use Regulations. Process will be completed in October / November of 2018.

2018-2019 Goals

Administration

- Continue to maintain the Department's high level of quality customer service to the citizens of Yuma that our customers have come to expect.
- Complete revisions and updates to the Department's Utility Regulations to better meet the Department's needs and to make them more customer service centric.
- Continue to work hand in hand with other City Departments such as Community Development, Engineering and City Administration to foster and encourage economic growth and development.
- Partner with local irrigation districts on local and regional water issues to ensure adequate water supplies are available for the community and the region.
- Implement the department's 5 year strategic plan.
- Use the department's new asset management system to improve department efficiencies and to provide data to make better informed decisions.
- Continue to meet the demands of growth, identify system deficiencies, and provide recommendations for sizing and placement of City owned facilities through the integrated water and wastewater master plans.
- Complete the project that will result in the relocation and consolidation of the Department in a new facility north of the fleet maintenance facility.

Water Distribution

- Replace the water service lines in at least 2 or possibly 3 subdivisions using AquaPex no-dig technology.
- Fully implement electronic version of department's utility atlases through the department's new asset management software.

Customer Service

- Develop policy and implementation strategy for newest AMI meter technology (Cellular Transmitters)

Wastewater Collection

- Reduce SSO's to less than 2 per year.
- Increase cleaning and inspection as a result of the replacement of aging equipment.
- Replace the third of three vac-trucks.
- Continue testing and evaluating new products that help reduce cost or improve reliability and safety. Such as composite manhole lids and rings.

Water Treatment

- Complete the renovation of filters 5-8 at the Main St. WTP.
- Recondition Sedimentation Basins 1 and 2 at the Main St. WTP.
- Rebuild High Head Service Pumps at the Agua Viva WTP.
- Replace Well No. 1 at the Agua Viva WTP.

Wastewater Treatment

- Renovate Final Clarifier No. 4 at the Figueroa WPCF
- Recondition Digester No. 1 at the Figueroa WPCF
- Complete the UV system assessment at the Desert Dunes WRF.

Laboratory

- Implement the new EPA Uncontaminated Monitoring Rule 4 for the Drinking Water System.

Instrumentation and SCADA

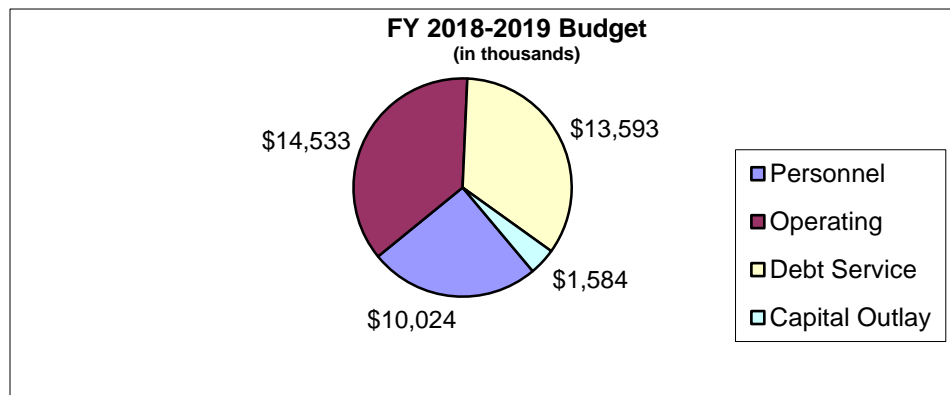
- Improve Electrical Controls and SCADA Data Acquisition for sanitary sewer lift-stations throughout the collection system.
- Complete network hardware installations at all treatment facilities to improve operational reliability.

Pretreatment

- Complete the updates to the Sewer Use and Backflow Regulations.

UTILITIES				
	16/17 Actual	17/18 Adjusted Budget	17/18 Estimate	18/19 Budget
Personal Services	9,108,339	9,584,690	9,184,865	10,023,546
Operating	11,792,551	14,494,964	12,891,651	14,532,832
Capital Outlay	917,448	1,687,000	1,192,340	1,584,108
Debt Service	13,820,471	13,635,658	13,635,690	13,592,893
	35,638,809	39,402,312	36,904,546	39,733,379

For fiscal year 2018-2019, the Utilities department presents a budget of \$39,733,379, a .84% increase from last year's budget. The increase in personal services is due to a career progression plan implemented during FY18. The increase in operating cost can be attributed to equipment purchases in the less than \$5,000 category, while the decrease in capital is a result of needing less larger equipment vehicles replaced during this fiscal year.



UTILITIES				
	16/17 Actual	17/18 Adjusted Budget	17/18 Estimate	18/19 Budget
Water Fund	18,193,885	19,831,837	18,726,636	20,101,036
Water Restricted Funds	2,448,315	2,485,260	2,465,740	2,453,938
Wastewater Fund	11,677,013	13,424,474	12,428,700	13,692,171
Wastewater Restricted Funds	2,660,029	2,660,741	2,660,743	2,660,512
Equipment Replacement Fund	659,567	1,000,000	622,727	825,722
	35,638,809	39,402,312	36,904,546	39,733,379

Engineering Department

The Engineering Department is committed to enhancing the quality of life in the City of Yuma by delivering a quality built environment; being responsible stewards of public resources; effectively managing the City’s transportation system; and providing project management, design, permitting and inspection services for all infrastructure constructed in the public right-of-way.

The Engineering Department (Engineering) is comprised of professional and para-professional personnel, including Registered Engineers and Land Surveyors, Project Managers, Construction Inspectors, and Engineering Technicians. Engineering relies on both City staff and private design professionals to perform design, construction management, materials testing, and inspection of City projects, and work done in the public right-of-way by private developers, to ensure that all infrastructure is built to City standards. Engineering provides these services through six sections: Development Engineering, Infrastructure Engineering, Traffic Engineering, Capital Improvement Program Management, Engineering Inspections, and Surveying.

AUTHORIZED PERSONNEL	FY 16/17	FY 17/18	FY 18/19
Engineering	23	24	28
Development Engineering	5	4	-
Total	28	28	28

The Development Engineering Section takes a proactive approach to private development within the City of Yuma by engaging with developers early in the process. Development Engineering provides plan review services to ensure that infrastructure constructed in City rights-of-way will be done according to City, state, and federal standards, and in accordance with City policies. Development Engineering is also responsible for the implementation and collection of the City’s adopted development fees as well as providing storm water and flood zone management within City limits.

The Infrastructure Engineering Section provides design services for water, wastewater, storm drain and roadway projects. Infrastructure Engineering also provides utility mapping services, maintains historical records of construction projects, and oversees the updating and implementation of construction specifications and standard details for the City. Our In-house design staff includes multiple registered engineers.



The Traffic Engineering Section is responsible for ensuring the safe and efficient movement of all modes of transportation. Their primary responsibilities include transportation planning, traffic impact study review for proposed development projects, investigation and resolution of traffic related complaints, and management of the City’s traffic signal system. Traffic Engineering also provides specialized plan

review, design services and technical recommendations to address safety concerns. Our Traffic Engineering staff includes registered engineers who also hold certifications from the International Municipal Signals Association and the American Traffic Safety Services Association.

The Capital Improvement Program Management Section provides professional project and construction management services for the City's capital improvement projects. Project Managers are responsible for managing the scope, schedule and budget throughout all phases of a project; from planning and design during preconstruction to construction, close-out and warranty. Our project managers include registered engineers who also hold certifications from the Construction Management Association of America, the Center for Job Order Contracting Excellence, the National Consortium of Certified Public Managers, and the American Traffic Safety Services Association.

The Engineering Inspections Section provides construction observation, quality assurance and plan review services to ensure that any public improvements in City rights-of-way are constructed to City standards. Construction Inspectors provide oversight on all CIP projects as well as infrastructure built by private developers. Our inspection group is staffed with highly credentialed professionals certified by the Arizona Technical Testing Institute, the American Concrete Institute, the Arizona Department of Environmental Quality, the American Public Works Association, and the American Traffic Safety Services Association.



The Surveying Section provides topographic surveys, staking and utility locations using the latest GPS and survey equipment to support the design and construction of City projects. Survey also prepares and reviews legal descriptions for the acquisition and sale of property and easements and maintains a system of survey benchmarks throughout the City to provide accurate horizontal and vertical reference points for use by City staff as well as consulting engineers and surveyors.

2017-2018 Accomplishments

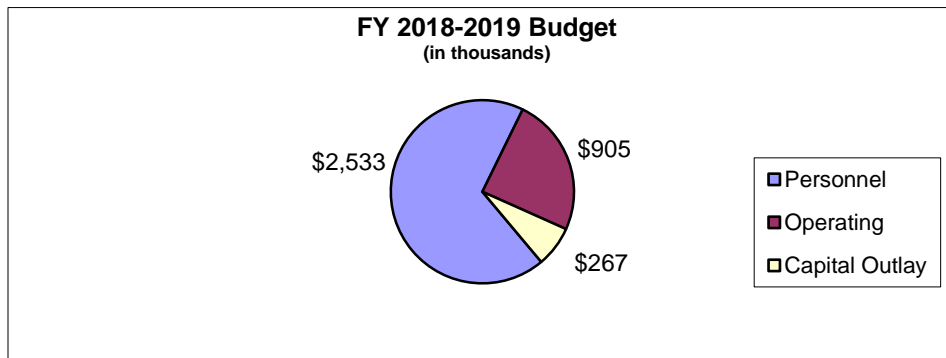
- Updated City's Standard Construction Details
- Updated City's storm water management ordinances and program for compliance with new MS4 permit
- Implemented use of Job Order Contracting and Construction Manager at Risk project delivery
- Updated encroachment permit and traffic control plan submittal requirements and conditions
- Added to staff credentials including ATTI Certified Field Technician, Traffic Control Technician, Traffic Control Supervisor, Certified Construction Manager, Certified Job Order Contracting Professional, Certified Infrastructure Inspector
- Reviewed new Land Use Assumptions and IIP Update

2018-2019 Goals

- Develop and present Department Strategic Plan
- Develop and present Pavement Cut and Restoration ordinance to Council for adoption
- Present new Development Fees to Council for adoption
- Additional staff credentials including ATTI Certified Field Technician, Traffic Control Technician, Certified Construction Manager, and Certified Job Order Contracting Professional
- Update standard scopes of work and construction general conditions
- Complete and implement neighborhood traffic calming policy
- Develop Department procedures manual
- Revise and streamline CIP initiation and planning processes

ENGINEERING				
	16/17 Actual	17/18 Adjusted Budget	17/18 Estimate	18/19 Budget
Personal Services	1,924,074	2,464,721	1,987,662	2,533,048
Operating	760,299	879,164	725,269	904,816
Capital Outlay	59,467	99,316	91,316	267,000
	2,743,840	3,443,201	2,804,247	3,704,864

For fiscal year 2018-2019 the Engineering Department presents a budget of \$3,704,864, an increase of 7.60% from last year. Personal Services is showing an increase due to the restructuring of the department personnel to attract and retain qualified employees. The increase in operating expenses is due to an increase in Professional Services while the increase in capital outlay is for scheduled replacement of aging vehicles and the purchase of a new software system.



ENGINEERING				
	16/17 Actual	17/18 Adjusted Budget	17/18 Estimate	18/19 Budget
General Fund	317,307	501,766	356,925	379,762
City Road Tax	2,177,758	2,224,807	1,861,034	2,487,063
Two Percent Tax Fund	54,737	99,089	79,044	24,320
Water Fund	86,531	373,746	322,563	455,722
Wastewater Fund	66,964	243,793	184,681	285,997
Equipment Replacement Fund	40,543	-	-	72,000
	2,743,840	3,443,201	2,804,247	3,704,864

Parks & Recreation Department

The Parks and Recreation Department provides opportunities for learning and life experiences that enhance the physical, social, cultural, and environmental well-being of our community. We serve a diverse cross-section of citizens and visitors through the provision of programs, services, and facilities that encourage the development of positive, lasting value systems, and self-esteem.

The Parks and Recreation Department consists of seven areas that serve the public: the Administrative Division, Arts and Culture Division, Desert Hills Golf Courses, Urban Forestry, Parks and Golf Course Maintenance Divisions, Recreation Division, and the Yuma Civic Center.

The Administrative Division oversees the various administrative functions that keep our Department running

AUTHORIZED PERSONNEL	FY 16/17	FY 17/18	FY 18/19
Administration	11	11	11
Parks Maintenance	63	67	67
Urban Forestry	1	1	1
Recreation	7	6	6
Arts and Culture	8	8	8
Civic Center	9	9	9
Golf Course Maintenance	6	6	6
Golf Courses	4	4	4
Facility Maintenance*	11	11	10
Total	120	123	122
*Facility Maintenance employees report to City Administration			

smoothly. The customer service team offers clerical support to staff and customer service in the form of registration for programs and ramada rentals, functioning as a center of information for Parks and Recreational activities in the community. With the addition of the Parks and Recreation Website, online registration and ticket purchasing capabilities, customers now have information at their fingertips. Registration and ticketing is made easier and more convenient. Administration also oversees the development of new facilities and programs to serve the community through the City's Capital Improvement Program.

supports local arts by providing distinct opportunities for community participation and artistic growth. The Yuma Art Center continues its role as a catalyst for artistic growth in our community. We seek to increase involvement in the arts for artists and participants through our diverse cultural programming targeting a



broad audience. Support is extended to art groups and artists by creating a climate conducive for local artistic development through the priority offering of the facility for non-profit arts use at rates far below the national average. Arts advocacy continues to be a high priority for the Parks, Arts, and Recreation Commission and its supporting Public Art Committee. These groups help to gather input on public desires and to be the public face for arts support. In working to continually expand our outreach, we are building community awareness through local media partnerships in both English and Spanish. Our vision is for all members of our community to live creative lives by being a part of the arts in Yuma.

The Desert Hills Golf Course and Desert Hills Par 3 (DHP3) combined is a 195 acre golf facility, which is the premier golfing facility in southwestern Arizona. Desert Hills Golf Course is a par 72 championship course with a full retail golf shop and a full service restaurant and bar. DHP3 is a Par 3 course, and is a great course for beginners and golfers who prefer a shorter course, and with the new “Short Course at DHP3”, golfers have another opportunity to improve their game. DHP3 also has a small retail golf shop.

The Urban Forestry Division focuses on maintaining the City’s urban forest. There are over 8,000 trees in the City’s inventory. The team also provides outreach and education to citizens regarding proper tree care. The Tree and Landscape Expo, which occurs annually during the winter season provides valuable information to the community regarding Yuma’s vegetation and plant/tree selection. Yuma has earned the Tree City, USA designation for several years.

The Parks Maintenance Division oversees the operation and provides daily maintenance of over 650 acres, which consists of: 34 parks, 11 athletic complexes, two golf courses, grounds surrounding 19 City buildings, one gymnasium, four outdoor basketball courts, nine tennis courts, one dog park, five sand volleyball courts, and the Graffiti Abatement program. The Downtown Mall Maintenance District consists of: Giss Parkway north to First Street, and Madison Avenue east to Gila. Staff maintains this entire area, including the right-of-way and planters along the streets, parking lots and shade structures within these boundaries. The Division also provides support services to events that happen in the downtown area. The Baseball Complex Division is responsible for all grounds maintenance at the Ray Kroc Baseball Complex and provides support services for the special events held at the facility. The division provides safe, attractive and modern places for public recreation and a cleaner, more beautiful city which enriches the quality of life for residents and visitors alike, and preserves it for future generations.

The Recreation Division consists of eight areas: Recreation General, Senior Adult programming, Adult programming, Youth programming, Outdoor Recreation, Aquatics, Teens, and Adaptive Recreation. A special emphasis is placed on providing special family activities, that all can enjoy. Recreation General oversees the management of the entire division.



The Pacific Avenue Athletic Complex (PAAC), Yuma’s new elite tournament complex, is a sprawling 50 acre, state of the art, multi-sport athletic facility. It is the new home for our local adult softball leagues and tournaments, and many youth softball and baseball events. With unrivaled amenities, it’s the perfect multi-sport facility, uniquely positioned to help get in front of a tremendously viable demographic.

Senior Adult programming, held at the North End Community Center and Yuma Readiness and Community Center, serves adults 50 years of age and over, providing activities including arts and crafts, educational classes, fitness, dance, pool shooting, and Senior Games.

Adult programming includes volleyball, basketball, year-round softball leagues, tournaments, instructional programs, fitness, and arts and crafts programs.

Youth programming offers a variety of sports, recreational, and instructional opportunities for youth of all ages, which includes tots and teen activities. In addition to the City-run activities, a strong component of the Parks and Recreation Department is the partnership between Co-Sponsored youth sports organizations and the City.

Outdoor Recreation provides recreational opportunities such as canoeing, kayaking, family camping activities, archery, stargazing, and outdoor education programs for all ages. Aquatics programs include the

programming of four municipal pools. Fitness and swim programs are offered, as well as Learn-to-Swim lessons during the summer.

Adaptive Recreation programming for special needs participants is offered year-round and over the past year, an emphasis has been placed on providing additional activities such as sports clinics, social activities, and music based programs that participants may register for.

The Yuma Readiness and Community Center, a joint-use facility between the Arizona National Guard and the City of Yuma, is a full service recreational facility, with programs and activities scheduled there and serve as an additional site for the community to get information, register for programs or rent park ramadas. The Yuma Civic Center and Ray Kroc Sports Complex serves the Yuma region by providing flexible facilities for diverse events. As the only venue capable of hosting the large-scale public and private events where we gather and create community, the complex excels as Yuma's premiere event venue. The facility has touched the lives of countless citizens and visitors and is the venue of choice for many of Yuma's most popular events: Arizona Antique Show, the Home and Garden Show, the Desert Lily Quilt Show, Prayer Breakfast, Midnight at the Oasis, American Cancer Society Relay for Life, Rotary Kammann Sausage Fry, and Heart of Yuma, Yuma Territorial Gun Show, Colorado River Balloon Glow, Ken and Betty Borland Holiday Pageant and Tower Lighting, and Anderson's Americana Indian Art and Jewelry Shows. The Civic Center is also an important venue for cultural and business exchange, internationally as well as locally, by hosting events such as the annual Mexicali Expo, Canadian Snowbird Association, Sons of Norway Scandinavian Festival, and Earthbound Farm Orientation. Hui' O' Hawai'i Luau. The City of Yuma also hosts the award winning Tunes and Tacos Festival. The Civic Center division provides event coordination, catering, expertise, support, implementation, equipment, refreshments, and facility maintenance for the large variety of events that occur at the Civic Center and Baseball Complex each year.

2017-2018 Accomplishments

Administration

- Outsourced two areas of Parks maintenance to try to reduce impacts to the General Fund.
- Implementation of asset software program to track maintenance and programming cost to our facilities.
- Create and implement business plan to guide usage and programming of events and tournaments at the newly developed Pacific Avenue Athletic Complex.
- Coordinate the integration of ActiveNET at the Yuma Civic Center for the reservations of the facility.
- As of April 2018, received approximately \$578,000 in grant funding and donations for Parks and Recreation projects, programs, and new scoreboards.
- Remodeled Joe Henry Gym with new air conditioning system thanks to CDBG grant and the Optimist Club of Yuma, and installed a new hardwood maple floor made possible with the APS Rebound Project Grant we received from the Phoenix Suns Charities and APS.
- Opened PAAC September of 2017 and as of March 2018 an estimated 65,500 players, spectators, and other visitors have enjoyed the PAAC and the facility continues to have an enormous economic impact to the community's historic downtown, retail establishments, and hospitality industry.

Recreation

- Re-structured winter aquatic programs which resulted in cost saving measures while increasing availability of lap swim time year-round for residents and guests.
- Building an internal training cadre for Lifeguard Training, CPR, and First Aid and partnered with YFD to conduct joint medical training.
- Partnered with local RV parks for Senior Games programs for use of their facilities at no cost.
- Increased Senior Game registration by 9% over previous year, while participation in numbers of events increased by 13%.
- Opened the Pacific Avenue Athletic Complex (PACC) and hosted the USA National Men's Western Class E 12' Softball Championship and received the James Farrell USA award for Excellence for producing one of the highest rated National Tournaments.

- Offered additional recreational programming opportunities for youth and adults: Men's adult soccer league, Junior Olympic Archery Development (JOAD) program, and two new adult softball leagues.
- Added 16 additional tournaments to the schedule and have hosted 20 tournaments at the new PAAC since opening in September 2017

Yuma Civic Center

- Complete Sunset Terrace desert garden landscape.
- Re – Landscape south side of building.
- Purchase and install new fountain for front entrance landscape.
- Continue to market our building as a turnkey facility, specifically include bar and catering services as affordable options.
- Increase rental packages to create a greater impression of exceptional amenities.
- Improve marketing strategies by increasing presence on social media and better leverage advertisement trade agreements.
- Increase rentals on newly renovated Sunset Terrace.
- Resurfaced Desert Hills Drive & Desert Sun Drive for safety.
- Implement change from current booking software to streamline with entire Parks and Recreation department's ActiveNet website.

Arts and Culture

- Selected for the Arizona Creative Communities Institute with the Arizona Commission on the Arts, ASU Herberger Institute and Southwest Folklife Alliance.
- Successful gallery exhibition season with 11 shows featuring 120 artists and increased the daily visits to the Art Center by 42%.
- Installed a new mural, painted by internationally acclaimed muralist, MOMO. He completed 11 additional murals throughout Yuma.
- Presented the 8th annual dinner theatre and was a 4-night, sold out run. The production was directed by Ann Wilkinson through the Art Center's inaugural theatre fellowship program.
- Coordinated and celebrated the 25th annual Children's Festival of the Arts.
- Presented the first annual Holiday Art Bazaar, Rocky Horror Picture Show, and a unique film screening of *Loving Vincent*, with combined attendance of 3000 participants.
- Continued to build a partnership with the Children's Museum of Yuma County and saw 5,744 attendees in the summer of 2017.
- Received a \$12,000 Community Investment Grant from the Arizona Commission on the Arts.
- Presented seven signature events including: Art in the Park, ARTbeat, Children's Festival of the Arts, Dinner Theatre, North End Art Walk, Tribute of the Muses, and YumaCon.
- Completed facility upgrades to include new soundboard, projector and technical booth in the Historic Yuma Theatre, speakers, renovations to 270 Main Street in preparation for a new black box theatre, air conditioning, and replaced flagstone with brushed concrete in the theatre courtyard area.

Golf Courses

- Created *Tee It Up Yuma* for youth, focusing on golf lessons, honesty, ethics, fair play, reliability and manners.
- Completed a bike path related berm near the green on the left side of hole #2, and reposition the fairway five yards to the right via mowing lines.
- Heavily seeded greens with Paspalum during aeration to continue goal to have full transition from Bermuda to Paspalum.
- Returning 30-40 acres of turf to desert areas. On-going project with the harvested turf being relocated to worn areas on both courses. Completed six acres to date.
- Created new tournaments Jimmy Dee's, Border Patrol, Yuma Police Department and United Way.

Parks

- Played a key, team role in the Candyland project at the Joe Henry Optimist Center Park. Sidewalk demolition, tree planting, fencing, irrigation, art, tiles, and mural design, and construction of the Candyland entrance gate.
- Replaced 800' of top-railing at Ray Kroc Baseball Complex fields 4/5
- Installed new playground and shade structure at the PAAC
- With monies donated by the Pecan Garden Club, constructed a 200 foot long retaining wall at Riverside Park, below the Outdoor Education Center.
- Completed installation of three new playground features for the "Bigger Better Safer" expansion of the Stewart Vincent Wolff Playground
- Upgraded the Elena Orendain Curtis Complex VFD control panel.
- Replace the west softball field scoreboard at the Elena Orendain Curtis Complex at Yuma Catholic High School.
- Continued park development in the lower bench at the West Wetlands Park: Completed 975 linear feet of new trails, assisted in the clearing of five acres to the west of the new Playa Linda Beach, opening June 2018, constructed new pedestrian trail bridge, and assisted in the improvements of the Education Grove.

2018-2019 Goals

Administration

- Collaborate with local schools, hospital, and health departments to implement a Parks Prescription Program
- Collaborate with Arizona at Works (YPIC), local high schools, and colleges to take advantage of Cooperative Business Education (CBE) and college internship programs to help develop a future work force that we can recruit from.
- Increase marketing efforts that will attract sponsors and local businesses to advertise and sponsor events at the Pacific Avenue Athletic Complex throughout the year.
- Continue fund raising efforts for a future water feature and other play elements to complete the Stewart Vincent Wolfe playground expansion.
- With the Yuma Crossing National Heritage Area, continue to work towards completion of the updated Master Plan for the West Wetlands Park as funding becomes available.
- Assist with the implementation of the use of a Point of Sale software system for concessions and bar sales at the Yuma Art Center and Yuma Civic Center.
- Assist with updating cash handling procedures throughout the Parks and Recreation Department.
- Continue to analyze processes in ActiveNET and ForeUp to explore new automation possibilities.
- Research and apply for appropriate grant funding opportunities, as a result of strategic networking, outreach, and collaboration with local, state, and national grant makers.

Recreation

- Continue to attract local, state and regional promoters to schedule tournaments and special events at the new Pacific Avenue Athletic Complex.
- Create a quarterly training calendar for resource and skill development with Lifeguard Training Instructors.
- Expand marketing of senior games events and activities with local and regional target markets to increase participation.
- Develop a volunteer incentive and recognition program to help recruit and increase our volunteer base for youth and senior programming that will result in a reduction of costs
- Increase program opportunities for special needs populations working with Circle of Friends, Special Olympics, Smile, and Saguaro.
- Partner with community organizations and the military to plan and execute a "Family Fun Sports Day" at the Pacific Avenue Athletic Complex.

- Increase nature and outdoor education programs for youth and adults that explore Yuma's unique environment along the Colorado River in the West and East Wetlands Parks as grant funding becomes available.
- Continue to evaluate existing programs and implement a new line-up of activities for adults and seniors, following current trends and suggestions from our participants.
- Expand stargazing education program within the schools and increase evening stargazing events for families.

Yuma Civic Center

- Partner with the Yuma Visitors Bureau to co-produce events that can accent each other.
- Market YCC as a turnkey facility, specifically, to include catering services as an affordable business meeting option.
- Improve customer service at the PAAC by revamping menu to speed of service and install new beverage coolers to keep all stock cooled.
- Implement the Golf Now POS system software to run concessions sales and inventory at YCC.
- Partner with Desert Hills Golf Course to bring golf and entertainment together.
- Establish new relationships with promoters and media partners to increase events and attendees that result in increased regional visibility of facility.
- Work with Recreation division to develop local or regional soccer tournaments that would be held in the stadium.
- Bring together the Yuma Art Center influence of local artist into the décor of the YCC rooms.

Arts and Culture

- Complete renovation, open and operate the 270 Black Box Theatre by October 2018.
- Partner in presenting the 40th Annual Conference with Yuma Art Symposium in 2019.
- Collaborate with NexGen Leadership Council on the Mural a Month program.
- Continue to upgrade technical equipment in the Historic Yuma Theatre including new lighting board and lighting upgrades in the galleries as funds become available.
- Seek out and apply for grant funding and continue to build sponsorships packages and donor relations for arts initiatives.
- Work with the Public Art Committee on establishing a sculpture walk at the PAAC and selection, acquisition, and installation of public art pieces in the historic downtown area made possible through fund raising efforts.
- Continue to build partnerships with community arts organizations throughout the region.

Golf Courses

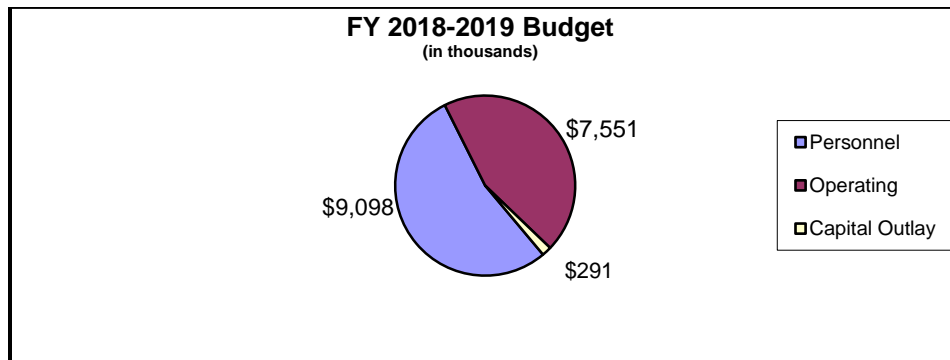
- Expand Get Golf Ready and Tee It Up Yuma to four classes each annually.
- Work with local schools and take SNAG (Starting New at Golf) into elementary schools each month during the school year.
- Develop and schedule "Out of the Box Golf" tournaments and leagues, creating at least one new tournament monthly.
- Meet with local businesses and organizations to promote golf as a fund raising opportunity and as a place to host company tournaments.
- Continuing to develop new maintenance Best Practices, aerate with small solid or bayonet tines every 14 days, May through September that will help improve course conditions.
- Complete the transition to Paspalum on the Championship Course greens during the July aeration.
- Develop a marketing plan that focuses on the Par 3, FootGolf and Short Game Course complex.

Parks

- Identify locations in our parks system that can be converted to Xera-scape landscaping to help save costs on maintenance and conserve water.
- Work with neighborhoods where parks are located and schedule an annual “Spruce Up Your Park Day” in each one.
- Working with volunteers and the Yuma Live Territory Steamers, install irrigation lines and coordinate a tree and landscape planting day at Riverside Park.
- At the Valley Park, improve turf quality by the end of January 1, 2019 by implementing new cultural practices along with additional soil amendments.
- With grant funding, continue to work towards completion of the trail along the river between the West Wetlands Park and to the 4th Avenue Bridge. Coordinating clearing, tree planting and construction of the new trail with the Yuma Crossing National Heritage Area.

PARKS AND RECREATION				
	<u>16/17 Actual</u>	<u>17/18 Adjusted Budget</u>	<u>17/18 Estimate</u>	<u>18/19 Budget</u>
Personal Services	8,335,253	9,091,236	8,661,851	9,098,346
Operating	6,396,352	7,454,234	7,311,201	7,550,872
Capital Outlay	93,038	948,649	650,332	290,737
	14,824,643	17,494,119	16,623,384	16,939,955

For fiscal year 2018-2019, the Parks and Recreation Department presents a budget of \$16,939,955. This is a decrease of 3.17% from last year's budget. The increase in personal services is due to normal salary increases as well as the increase in minimum wage. The decrease in Capital Outlay is a result of having to replace fewer vehicles in the fleet this fiscal year.



PARKS AND RECREATION				
	<u>16/17 Actual</u>	<u>17/18 Adjusted Budget</u>	<u>17/18 Estimate</u>	<u>18/19 Budget</u>
General Fund	8,339,911	8,774,214	8,309,478	8,615,528
Two Percent Tax Fund	4,249,737	5,453,705	5,637,102	5,768,463
Mall Maintenance Fund	240,144	230,648	232,843	240,242
Grant Funds	81,746	392,091	75,412	282,591
Desert Hills Golf Course Fund	1,820,067	1,902,647	1,893,049	1,759,894
Equipment Replacement Fund	93,038	740,814	475,500	273,237
	14,824,643	17,494,119	16,623,384	16,939,955

Police Department

The mission of the Yuma Police Department is to enhance the quality of life in the City of Yuma by providing all people with responsive and professional police service with compassion and concern. To accomplish its mission, the Yuma Police Department will work in collaboration with the citizens of Yuma and within the framework of the United States Constitution to enforce the laws, preserve the peace, reduce fear, and provide for a safe environment.

The Police Department's Administration oversees the Field Services Division, Support Services Division, and Investigations Division. The Professional Standards and Accountability Unit reports directly to the Chief of Police.

Administration is responsible for the overall management of the department. The Chief of Police, along with a Deputy Chief of Police and three Captains, provide the vision and leadership to achieve the goals and objectives of the Police Department. In addition, the Public Safety Communications Center reports directly to the Deputy Chief of Police.

The Patrol Division is the largest and most visible division in the agency. Uniformed patrol personnel are responsible for the protection of life and property, response to 9-1-1 and other calls for service, and preliminary investigation of crimes. Civilian patrol support officers and Animal Control officers are included in this division

The Patrol Division also consists of specialized units including a Traffic Unit which is staffed with traffic enforcement units and civilian accident investigators, a School Services Unit, K-9 Officers and a Combined Special Operations Group.

AUTHORIZED PERSONNEL	FY 16/17	FY 17/18	FY 18/19
Administration	12	13	14
Animal Control	7	7	7
Patrol	141	144	141
Investigations	48	48	47
Support Services	58	59	60
Facility Maintenance	7	7	7
Total	273	278	276



The Support Services Division is comprised of Hiring and Recruitment Unit, Training Unit, Quality Assurance Unit and Records Unit which is responsible for receiving, entering, archiving, and retrieving police reports as well as collecting data for statistical purposes.

The Investigations Division is responsible for in-depth follow up investigations as well as preparing cases for court. The Investigations Division consists of a Crimes Against Persons Unit, Sex Crimes Unit, Property Crimes Unit, Narcotics Unit, Evidence Unit, an I.D. Crime Lab Unit, as well as Crime Analysis.

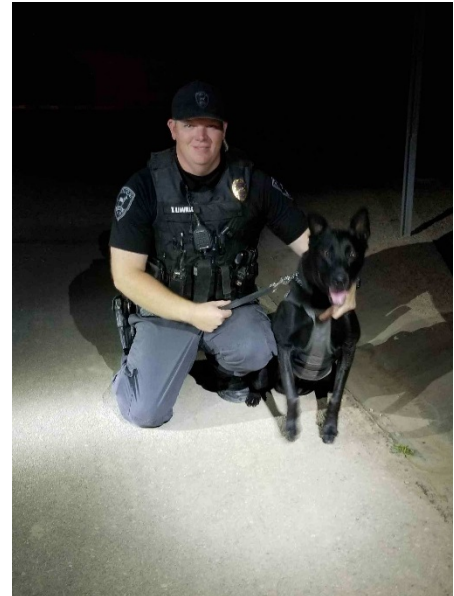
2017-2018 Accomplishments

Administration

- Upgraded technology in the Communications Center to Next Generation 9-1-1.
- Created job description for part-time Communications Center Call-Taking positions.
- Selected supervisor and initiated policy writing for tactical dispatching team.
- Completed two Citizen Police Academies, which exposed 28 members of the Yuma community to the delivery of local police service.
- Received a grant from State Farm to support the initiation of a Teen Driving Awareness campaign that will focus on the hazards of driving while impaired.
- Scheduled and participated in 67 events in the Yuma Community, which focused on safety and crime prevention.

Patrol

- Yuma Police Department committee continued to research, review, and develop pay and compensation plans. The committee presented a proposal to city administration staff for review.
- Special Enforcement Unit tested and evaluated gas masks and accessories to replace aging equipment. The equipment will be purchased prior to the end of the fiscal year.
- Continued sworn personnel training, which focused on legal, search and seizure and report writing topics.
- Received a private grant from Firehouse Subs Public Safety Foundation for the purchase of 65 units of enhanced body armor.
- Received Stonegarden grant funding.
- Received Governor's Office of Highway Safety grant funding.
- In cooperation with federal, state and other local agencies, successfully orchestrated security and crowd control protocols related to a Yuma area visit of the President of the United States.
- Added a dedicated investigations component to the Traffic Unit.
- Conducted community outreach events, which included Coffee with a Cop, Yuma Regional Medical Center Christmas Visit to Children, Special Olympics Tip-a-Cop, Getting Arizona Involved in Neighborhoods and the United for Yuma Community Clean-Up.
- Streamlined prisoner processing through physical reconfiguration of the work area.
- Moved Civilian Public Safety Technician (PST) office to the second floor. Established and implemented new protocol regarding PSTs booking prisoners and assisting with evidence.
- Replaced the majority of aging portable radios.



Support Services

- Implemented a Records Retention/Redaction Specialist position.
- Hired a Civilian Records Manager.
- Hired a Civilian Hiring and Recruitment Supervisor to replace a Sworn Police Sergeant Hiring Supervisor.
- Created a specialty position for a sworn officer community recruiter.
- Completed a community assessment survey to determine the level of community expectations and satisfaction.
- Through a train-the-trainer class for mental health first aid, developed a department instructor who has provided eight classes to department employees as well as assisted in training other agencies.
- Provided necessary Arizona Peace Officer Standards and Training required proficiency and continuing skills training for all sworn officers resulting in the passing of the yearly state training audit.
- Provided continuing active shooter training to our first responders.
- Partnered with Northern Arizona University's (NAU Yuma) criminal justice program to implement a 16-week student internship program with YPD.

Investigations

- Assigned a detective to work cold cases specifically.
- Achieved 91.7% conviction rate in charged child crime cases.
- Implemented new Lexis Nexis software crime analysis tool.
- Filled a hard-to-fill vacancy within the Identification Unit.



2018-2019 Goals

Administration

- Continue to work on increasing staffing in the Communications Center.
- Continue to develop and implement tactical dispatching team.
- Continue to work toward accreditation of the Communications Center training program through Association of Public Safety Communications Officials (APCO).
- Deploy "Teen Driving Awareness" campaign to our local schools.
- Hold two (2) Citizen Police Academies.
- Continue to strengthen our relationship with our community through social media and community outreach.
- Continue to seek grant opportunities.
- Conduct review of department's strategic plan.

Patrol

- Continue to develop partnerships with the Yuma community through Community Policing efforts.
- Further exploration of Public Safety Technician program to assist sworn officers with multiple tasks that may be handled by civilian personnel.
- Continue to identify and update city ordinances regarding traffic and animal control.
- Continue to improve quality of customer service through personnel accountability and 21st Century Policing.
- Continue to replace aging vehicle fleet.
- Improve police report completion times.
- Purchase and implement citizen online reporting system.
- Research police equipment business processes related to the department's Quartermaster system.

Support Services

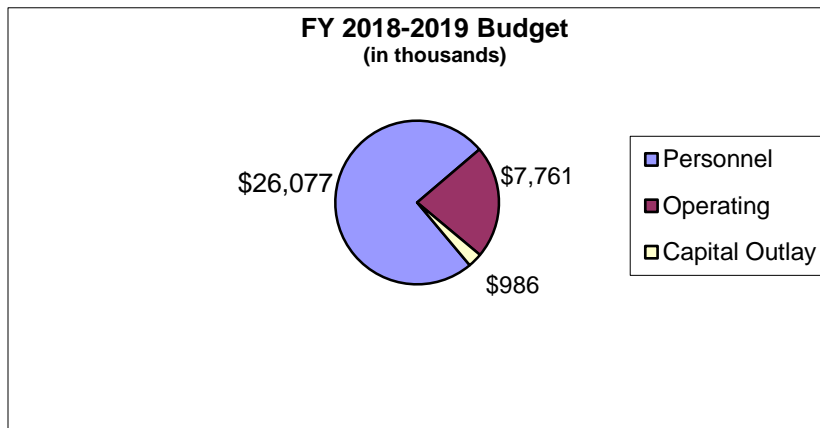
- Upgrade security at the Public Safety Training Facility to include video surveillance and electronic access readers at entry/exit gates.
- Continue to develop/plan future dedicated defensive tactics training building located at the Public Safety Training Facility.
- Complete mental health first aid training to the all sworn officers and civilian employees of the department.
- Research and provide recommendations for an alternative to out-of-town police academies in response to the continuing rising cost of lodging and travel.
- Provide innovative and sustainable solutions to assist in the identifying, recruiting and hiring of highly qualified individuals for multiple positions which become available at the department.
- Continue to develop partnerships with local and regional agencies to provide exceptional training opportunities while optimizing staff time and resources.
- Reduce turnaround times for reports into records and availability of those reports to external customers.
- Conduct two quality assurance inspections to review and assess department operations.

Investigations

- Fill the current vacancies within the Division.
- Expand our abilities to investigate gun crimes through grant-funded purchase of equipment that allows us to participate in a localized National Integrated Ballistic Information Network.

POLICE				
	<u>16/17 Actual</u>	<u>17/18 Adjusted Budget</u>	<u>17/18 Estimate</u>	<u>18/19 Budget</u>
Personal Services	25,183,996	26,640,767	25,974,233	26,077,390
Operating	5,720,535	7,497,605	5,021,562	7,761,290
Capital Outlay	1,209,646	815,200	595,134	985,653
	32,114,177	34,953,572	31,590,929	34,824,333

For fiscal year 2018-2019, the Police Department presents a budget of \$34,824,333, a slight decrease of .37% from last year. The decrease in personal services can be attributed to the increase in new Cadet's through attrition. The increase in operating costs is mainly in training and education for the new cadet's along with anticipated grants while the increase in capital outlay is for new vehicles.



POLICE				
	<u>16/17 Actual</u>	<u>17/18 Adjusted Budget</u>	<u>17/18 Estimate</u>	<u>18/19 Budget</u>
General Fund	29,015,431	29,659,140	29,159,076	29,830,707
Public Safety Tax Fund	1,771,224	1,895,189	1,735,327	2,319,326
Grant Funds	1,293,650	3,399,243	696,526	2,674,300
Equipment Replacement Fund	33,872	-	-	-
	32,114,177	34,953,572	31,590,929	34,824,333

Fire Department

The Yuma Fire Department exists to provide professional services, protecting life and property, to its citizens. We ensure the safety and security of those we serve by delivering emergency medical transport, fire prevention, fire suppression, and education to the community.

Family-Integrity-Respect-Excellence

The City of Yuma Fire Department is a dynamic, professional organization that anticipates and meets the needs of our customers. Guided by the values of family, integrity, respect and excellence we provide high quality customer service through community interaction and teamwork.

The Yuma Fire Department is a full service fire department providing fire, emergency medical care and ambulance transport, hazardous materials response, technical rescue operations and fire prevention and education services to the community. This Department is one of only 239 agencies internationally accredited by the [Commission on Fire Accreditation International](#) (CFAI).

Providing leadership, direction, and strategy, the Administration Division meets the challenges facing the Department concerning management of personnel and operational resources. Creative and responsive short and long term planning is needed to meet productivity, response times, and other factors critical to the safety of our citizens.

AUTHORIZED PERSONNEL	FY 16/17	FY 17/18	FY 18/19
Administration	7	5	5
Professional Services	3	2	2
Operations	118	113	122
Community Risk Reduction	3	5	5
Total	131	125	134

The Yuma Fire Department also recognizes that there are other community needs to which we must respond. These include our participation in events throughout the year that add value and culture to the Yuma community. We also host programs such as the Fire Prevention Week Recognition and Open House, September 11 Memorial Services, Emergency Medical Services Week Recognition and partner with Parks and Recreation to provide a fire camp for young ladies ages 14 to 18.

Throughout the fire service, mutual aid is prevalent; consequently, the Yuma Fire Department collaborates in mutual aid with the immediate surrounding communities, as well as our military bases and other Federal agencies. In addition, we have been called upon to send equipment and personnel to participate in emergencies in other parts of Arizona and also into California.

Involved for many years in various organizations at both National and State levels, the Department is recognized as a leader in the fire service. We are active in organizations such as the [International Association of Fire Chiefs](#), the [Arizona Fire Chiefs Association](#), the [National Fire Protection Association](#), the [Arizona State Fire Marshal's Office](#), the Arizona Fire Chiefs Mutual Aid Coordinating Committee, the [Arizona Ambulance Association](#), and the Arizona Fire Service Administrative Professionals. In addition, Department personnel hold offices on the boards of the Arizona Emergency Medical Services Council, the Yuma County Fire Officers Association, the United Way of Yuma County, and the Yuma County Safe Kids.



The Professional Services Division is responsible for providing the essential tools for the Department's personnel in the areas of education, safety, succession planning and certification levels. One of the resources available to the Division is the Public Safety Training Facility that allows for the Insurance Service Office (ISO) required training and education in the areas of fire suppression, operational strategy and tactics. Annual training required by the State of Arizona for Emergency Medical Technicians and

Paramedics is provided through this Division along with specialized training for the Hazardous Materials and Technical Rescue Teams.

A critical component of the Department's goals is succession planning which states that the Department will have sufficient numbers of trained staff available for promotion or in our various specialized fields to meet operational needs and planned vacancies. Providing education, mentors and guidance for personnel to be ready to promote within the Department is essential in meeting this goal. Unique in the fire service, the Department is certified as an Accredited Agency through CFAI, as we are one of only 239 Departments throughout the world and the Professional Services Division organizes the Department's efforts to retain that certification.



The Operations Division responds to calls for service via the emergency 9-1-1 system. The Fire Department is an all-risk department, responding to emergencies concerning fire, emergency medical and ambulance transport, hazardous materials response, and technical rescue operations. In order to provide these varied lifesaving actions, our personnel must be trained in each type of skill. The minimal qualifications to become a Yuma Firefighter are to be certified as an Emergency Medical Technician, Firefighter I and II, and Hazardous Materials First Responder Operations. In order to provide the established level of service to our community, the Department also has personnel certified as Paramedics, Hazardous Materials Technicians, and Technical Rescue Technicians.

The Community Risk Reduction Division is responsible for construction plan review, public education, fire inspections, and fire origin and cause investigations. The mission is to increase safety education and fire code compliance, while reducing the number of injuries and deaths caused by fire. Community Risk Reduction staff accomplishes this by using four elements: engineering, education, enforcement, and evaluation. Achieved through this mission is a targeted property maintenance program for commercial fire inspections, after incident investigations, focused public education programs to include all age groups, and the administration of fire protection and safety grants for the installation of smoke alarms and residential Knox Boxes in homes. This Division is also actively involved in pre-development issues, to ensure public safety is incorporated before problems occur in construction phases. Also provided is training and education to juveniles that are petitioned by Juvenile Court for fire setting behavior.



2017-2018 Accomplishments

Administration

- Completed the update to the Department's Core Values, Mission Statement, and Five Year Strategic Plan.
- Acquired the Staffing for Adequate Fire & Emergency Response (SAFER) Grant for nine Firefighters.
- Updated the mutual aid agreements with San Luis and Somerton Fire Departments.
- Restructured the supervision and responsibilities of the administrative support staff, which allows for better efficiency and coverage.
- Completed the hiring process for a vacated Administrative Assistant position.
- Installed a counter space in the lobby of Fire Administration to establish a safer work environment for staff while providing a more organized customer experience.
- Established a replacement plan for the City of Yuma's traffic preemption system.

Professional Services

- Live fire training was provided for all Operations Division personnel.
- Trained all personnel on the new Active Shooter Response Policy.
- Provided training for workplace violence and trauma treatment for all Fire Administration personnel.
- Certified two Firefighters as instructors in Firefighter Safety and Survival.
- Successfully improved the Firefighter recruitment process recently used to increase efficiencies and attract Paramedics.
- Successfully transitioned to an Emergency Medical Services (EMS) continuing education program, which is more efficient than previously used refresher class.
- Hired 19 new Firefighters, 10 replaced due to attrition and 9 new positions due to the SAFER grant.
- Conducted two recruitment academies and one full Emergency Medical Technician course.
- Led the Department through the Reaccreditation process.

Emergency Medical Services

- Initiated an innovative way to remount two ambulances instead of replacing them. Not replacing the units saved the community \$70,000 per vehicle, while not sacrificing the life expectancy of the ambulances.
- The Fire Department sponsored three Firefighters to become certified as Paramedics.
- Successfully transitioned to a new report management software program.
- Began conversion of our field reporting software from a tough tablet to a much less expensive iPad, which has proven to be more user friendly.
- Successfully secured an ambulance rate increase allowing the City to maintain adequate revenue to cover the costs of the ambulance service.
- Reduced the cost of cellphone and data plans for our response units.
- Upgraded all front-line ambulances to a power loader gurney system.
- Brought all the Department's personnel up to the required NFPA 1581 immunization standard.
- Restored the mass casualty trailer to allow for use at community events for medical coverage.
- Completed all required reporting to the Governor's Office for opioid responses.

Suppression

- Responded to 14,544 calls for service in 2017, up 3% over 2016.
- Replaced 56 handheld radios for all response apparatus.
- Began the systematic replacement of all mobile data computers.
- Assessed a replacement for the Computer Aided Dispatch (CAD) software and made a recommendation to the Yuma Regional Communications System Council, which was ultimately accepted.

- Hired an architectural firm to evaluate Fire Station 4 in an effort to modernize the station and allow for gear storage and cleaning, better facilities for our female staff and a more efficient workspace for the crews.

Community Risk Reduction

- Worked with the Department of Community Development towards infill area planning to promote growth in blighted or unused areas of town.
- Re-established connections for the Youth Fire Setter (YFS) Program
- Successfully implemented “The Compliance Engine” which is a reporting system for inspections and fire suppression system testing. There have been over 2,000 reports submitted for servicing of fire protection features in the jurisdiction.
- Received a \$10,500 Fire Protection and Safety Grant for smoke alarms.
- Updated the fireworks ordinance.
- Recruited and hired a Fire Inspector for the vacated position.

Special Operations

- Completed refresher training for all Hazardous Materials and Technical Rescue Technicians.
- Hosted a Hazardous Materials Technician course for regional agencies.
- Organized a regional Hazardous Materials response group.
- Began a systematic replacement plan for all technical rescue hardware to remain in OSHA compliance.
- Trained with regional public safety agencies to enhance the Critical Incident Management System (CISM).
- Continued participation in the NFPA Technical Advisory Committee by Captain Steve Legros.

2018-2019 Goals

Administration

- Become reaccredited through the Center of Public Safety Excellence.
- Enhance our data collection reports to provide a better picture of the service we provide and allow for service that is more efficient.
- Monitor areas of growth that may be underserved and provide options for increased service levels.
- Continue to research grant opportunities to purchase needed equipment.
- Establish an equipment replacement plan to replace staff vehicles as they age.

Professional Services

- Complete the reaccreditation process and become successfully reaccredited.
- Conduct a Captains Academy and complete a Captains promotional process.
- Complete department-wide training to include Rescue Water Craft (RWC) refresher, Driver/Operator refresher, Hazardous Materials/Technical Rescue Technician proficiencies, and monthly company level training.
- Enhance live burn training by integrating Fire Dispatch personnel into the training.
- Complete a minimum company standards evaluation.

Emergency Medical Services

- Renew the City of Yuma's Certificate of Necessity to continue providing ambulance services to the community.
- Apply for grants to replace aging cardiac monitors.
- Create EMS data reports that will be useful in managing the EMS system.
- Renew or replace third-party ambulance billing contract.
- Update guidelines and protocols to better serve the community.

Suppression

- Create specifications and order a new fire engine.
- Build out the unfinished dormitory at Fire Station 1 to accommodate an additional Ladder crew.
- Create useful data reports to better manage response data and allow suppression units to be more efficient.
- Make modifications to Fire Station 4 in accordance with the assessment provided by the architectural firm hired to modernize the fire station.
- Transition mapping to a GIS mapping system for all response units.
- Recertify the Department's Peer Fitness Trainers.
- Purchase four UHF radios to use for California Strike Team operations.
- Begin a systematic replacement of Thermal Imaging Cameras to provide for the safety of our firefighters and better serve the community through enhanced search and rescue capabilities.

Community Risk Reduction

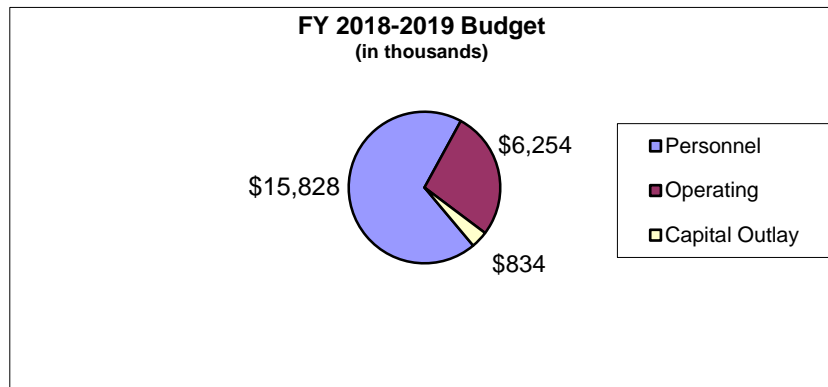
- Update the Fire Code to maintain up-to-date standards.
- Create an air curtain destructor ordinance.
- Review and assess a new inspection management software/program.
- Advanced certification opportunities will be offered to staff.
- Work towards a career development model for this Division.

Special Operations

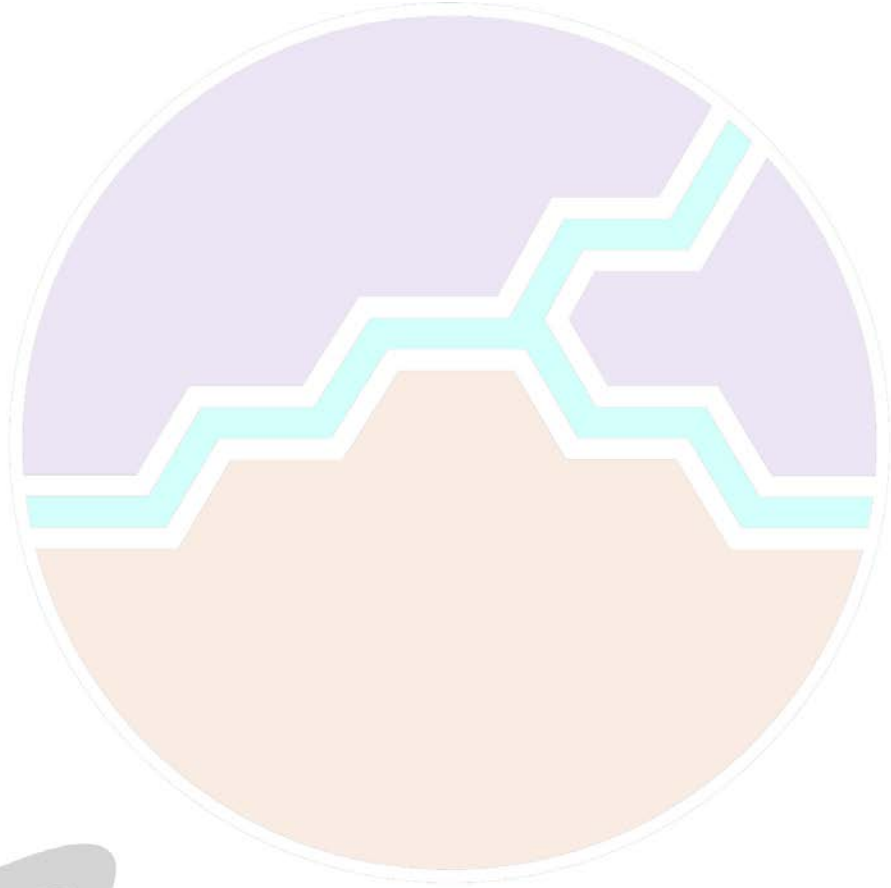
- Certify additional Fire Department personnel as Technical Rescue Technicians.
- Purchase ballistic vests for EMS personnel to use during active shooter events.

FIRE				
	<u>16/17 Actual</u>	<u>17/18 Adjusted Budget</u>	<u>17/18 Estimate</u>	<u>18/19 Budget</u>
Personal Services	14,269,446	14,889,412	14,044,424	15,827,665
Operating	3,738,258	4,341,596	2,976,069	6,254,344
Capital Outlay	81,773	1,150,656	364,285	834,000
	18,089,477	20,381,664	17,384,778	22,916,009

For fiscal year 2018-2019, the Fire Department presents a budget of \$22,916,009, an increase of 12.43% from last year. The increase to personal services is due to a 9.4% increase in Public Safety Personnel Retirement System as well as the addition of new staff through the SAFER grant. The operating costs increase is related to the purchase of safety equipment as well as communications equipment. The decrease in capital is a direct result of the large purchases acquired last year.



FIRE				
	<u>16/17 Actual</u>	<u>17/18 Adjusted Budget</u>	<u>17/18 Estimate</u>	<u>18/19 Budget</u>
General Fund	17,338,349	16,949,026	16,337,735	17,549,698
Public Safety Tax Fund	719,550	669,194	650,353	885,868
Grant Funds	31,578	1,716,533	128,690	3,753,443
Equipment Replacement Fund	-	1,046,911	268,000	727,000
	18,089,477	20,381,664	17,384,778	22,916,009



CITY OF
Yuma

Capital Spending & Debt Management

Capital Spending & Debt Management

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Capital Improvement Program

The City of Yuma Capital Improvement Program (CIP) is a five-year schedule of public physical improvements to the City's infrastructure. The CIP sets forth proposed expenditures for systematically constructing, maintaining, upgrading, expanding, and replacing the community's physical plant, as required by the City Charter.

This section describes the CIP process and provides limited detail of projects included within the capital improvements area of this adopted budget. The end result of the capital program is a separately published document, which includes detailed mapping, revenue source and the complete five-year program. The reader should refer to that document to attain more descriptive detail than is included herein.

THE PROCESS

Projects are typically major expenditures. They can be either infrequent projects, such as the Municipal Government Complex construction project or systematic improvements, such as street surface replacement. Regular street maintenance of city facilities is not considered a Capital Improvement. Therefore, a project such as street slurry seals, which seals minor surface cracks, would not be found in this document and is funded, scheduled and completed within the Public Works Department's Operations and Maintenance (O&M) budget.

Because the CIP identifies what City facilities will be improved it is more than a schedule of expenditures. It is a statement of budgetary policy and a planning document. Implementation of the CIP is a tool to accomplish the adopted goals and policies of the City Council.

Projects are developed through the course of the fiscal year. The process involves council, citizens, or staff proposing needed projects. Staff then coordinates the project with any related projects, reviews for compatibility with the City's goals, identifies a funding source, and develops a project schedule. Projects are reviewed by the responsible department and placed within the department's ten-year schedule.

During the annual review of the five-year CIP, completed projects are removed, new projects are proposed, and scheduled projects move forward in the schedule or out to later years. The timing of a project is dependent on the current condition of the facility and funding availability.



As the five-year CIP is fine-tuned, it is under the oversight of the CIP Review Committee, which is composed of senior staff and the City Administrator. At this time, the specific dollar amounts available for each funding source are known or reliable projections can be made and projects may be added or dropped based on the amount of funds available in the next five years. After review by staff, the next step is referral to the Planning and Zoning Commission for comments and recommendations.

The Planning and Zoning Commission's role is to review the CIP for consistency with the goals and policies of the General Plan. A Public Hearing is held at a commission meeting, which results in a formal recommendation to the City Council. The Capital Budget, which is the first year of the CIP and the five-year CIP are then brought before the City Council. The City Council will hold a public hearing on the draft CIP at a regular Council meeting. Adoption then occurs at a subsequent Council meeting.

CIP BUDGET

The first year of the five-year CIP program is called the capital budget. An extensive project, such as the installation of a major waterline, will typically be a multi-year project. The first year of the project is the design stage and the second year will involve the actual construction. The capital budget is integrated with the operating budget of the City and adopted in one motion.

The projects within the first year of the CIP are prioritized. Prioritization is developed within each section and is established by the responsible departments. The prioritization is based on the need for the project and the available resources needed to complete the project.

The availability of funds is the key factor as to whether a project will be initiated and completed. There are a variety of funding sources available, but these sources are limited in both the amount available and how these funds can be used. The same funding restrictions discussed in the Funds section hold true here. Projects can be funded by city, state or federal monies and outside agencies and individuals. City funding sources typically are sales and property taxes, service and utility fees, the Road tax and the Highway Users Revenue fund (a state gasoline tax with specific amounts allotted to municipalities based on population).

IMPACT ON OPERATING BUDGET

Because much of the funding for capital projects comes from the general and special revenues, the operating budget must have a clear connection to the CIP process. Those same revenues drive the daily services provided by the city. Accordingly, its operating budget often comes first when priorities for projects are set, should tax or other revenues not be sufficient to maintain current operations and to build infrastructure. This is especially important when the project will create new or expanded facilities.

For example, if a new park is planned, then the Parks and Recreation Department must include supplemental information in its budget to maintain the new park. This would include not only employees or contractors to maintain the park, but equipment and supplies for the park's upkeep.

The majority of items in the 2019 capital budget have minimal impact on the operating budget since many capital items are replacement items and road improvements. Only the new Fleet Services Maintenance Shop has operating costs budgeted in FY2019 as the building will be completed and in operation.

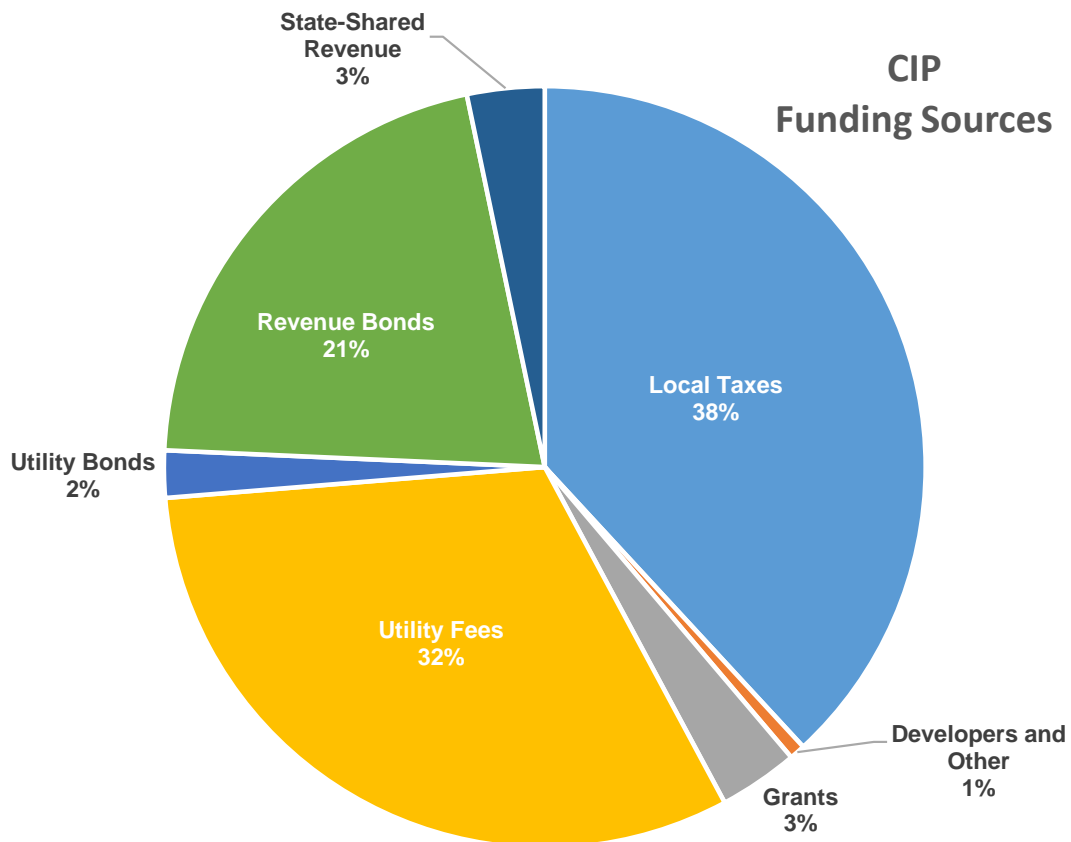
Following this discussion are three tables related to capital projects. The first table lists the various funding source descriptions the Capital Improvement Program uses. The Fund name is the abbreviation used in the program. The second table provides a summary by funding source of capital projects while the third table lists the actual projects included in the capital portion of the adopted budget. The list is grouped by funding source and includes a brief descriptive title and the amount included in this year's adopted budget. The project title is useful in finding the detailed project information in the separately published five-year capital improvement program. Following the detail table are actual project pages from the five-year Capital Improvement program document. Please visit the City website at www.yumaaz.gov to view the complete document.

FUND	DESCRIPTION
BOND	This fund can be either the voter approved bond issue for specific projects or City dollars, which are developed through a Bond financing mechanism.
CDBG	Community Development Block Grants: Non-City dollars, federal funds for redevelopment projects.
CIT	Community Investment Trust Funds: General Fund dollars, which may be used at Council's direction.
DD	Developer Deposits: Deposits paid by developers in place of completing construction on specific projects.
DEV	Development Fees
DH	Desert Hills Enterprise Fund: Collected from golf fees.
GEN	General Fund: Revenues from fees paid, sales tax, property tax, fines, etc.
GRNT	Grant: Non-City dollars, which can be federal or state grants.
HERI	Heritage Area Grant Funding: Funds allocated to the City of Yuma for specific improvements to the city's riverfront and downtown area.
HURF	Highway Users Fund: Highway Users Gasoline Tax monies the City receives based on population. Funds are used for street improvements or street related projects.
IMP	Improvement District:
LTAF	Local Transportation Assistance Fund: Lottery dollars the City receives based on population. Funds are used for street improvements or street related projects.
OTHR	Non-City dollars such as ADOT, APS funds or other agency funds.
PBSF	Public Safety Tax Fund: two-tenths percent sales tax collected for the acquisition, construction or improvements to public safety facilities.
PRO	Pro-rata: financing that has been collected and is available for development of projects. Impact: money collected from Citywide Impact Fees.
ROAD	City road tax: five-tenths percent sales tax used for specific road projects.
SANI	Sanitation funds: General Fund dollars, which are reserved for sanitation projects.
SCF	Sewer Capacity Fund: City dollars, collected from fees paid at time of sewer connection.
STP	Surface Transportation Program: Non-City dollars, federal highway funds for roads and bridges.
SUF	Sewer Utility Fund: City dollars, collected from fees paid for specific sewer utility items, such as a meter.
SYSD	System Development Charges: A separate fee paid at the time of issuance of a water permit. The fee is based on the acreage of the property.
SSIC	Sanitary Sewer Interceptor Charge: City dollars, collected from fees paid at time of issuance of a sewer permit.
TWO%	2% Tax financing: A special excise tax on hotel, motel, restaurant and bar sales, which finances the Yuma Civic and Convention Center facility, the Baseball Complex, the Arroyo Dunes and Desert Hills Golf Courses, the Yuma Crossing Park and surrounding area and convention/tourism related activities.
WCF	Water Capacity Fund: City dollars, collected from fees paid at time of water connection.
WUF	Water Utility Fund: City dollars, collected from fees paid for specific utility items, such as a meter.
YRCS	Yuma Regional Communication System Fund: City and local agency dollars for support of regional communication system.

Capital Improvement Program Summary 2018-2019 Capital Budget

Fund

Grants	\$ 1,370,000
Highway User Revenue Fund	1,335,000
City Road Tax	14,409,836
Public Safety Tax	1,080,000
Water Fund	4,932,481
Wastewater Fund	7,880,000
Restricted Funds	
Bond-Water	812,000
Bond-2015 Issue	8,535,000
Development Fees	25,000
Other	245,000
	\$ 40,624,317



**Capital Improvement Projects
2018 - 2019 Capital Budget**

FUNDING SOURCE	PROJECT TITLE	2018-2019
GRANTS	Downtown Revitalization	320,000
	West Wetlands Lower Bench Completion	85,000
	Yuma Multimodal Center	965,000
		1,370,000
HIGHWAY USERS REVENUE FUND	Avenue 9E Bike Lanes	350,000
	Citywide Stormwater Lift Station Upgrades	360,000
	Traffic Signal Upgrades	400,000
	Virginia Drive Retention Basin	225,000
		1,335,000
CITY ROAD TAX	16th Street Paving - Ave B to Ave C	1,735,000
	16th Street ROW Acquisition , 1st Ave to Maple Ave	20,000
	1st Avenue Paving - 12th St to 16th St	530,000
	1st Avenue Paving - Orange Ave to 9th St	450,000
	3rd Avenue and Orange Avenue Paving	344,836
	4th Avenue Paving - 32nd St to 40th St	1,590,000
	8th Street Reconstruction - Ave C to Ave D	1,910,000
	Arizona Ave Paving - Palo Verde to Country Club Dr	315,000
	Avenue 6E Multiuse Path	250,000
	Avenue A Paving - 32nd St to 36th St	1,220,000
	Citywide Safety Improvements	40,000
	Gila St & Maiden Ln Paving - 1st St to Giss Pkwy	290,000
	LED Streetlight System Retrofit	3,700,000
	North Frontage Road Paving - Ave 9E to Ave 10E	75,000
	Pavement Preservation	250,000
	Smucker Regional Basin	1,100,000
Streetlight Pole Assessment and Replacement	200,000	
Traffic Signal Upgrades	250,000	
Xeriscape Conversion	140,000	
		14,409,836
PUBLIC SAFETY TAX	Fire Station 4 Remodel	1,000,000
	Police Storage Facility	80,000
		1,080,000
WATER UTILITY FUND	1st Avenue Paving - Orange Ave to 9th St	420,000
	3rd Avenue and Orange Avenue Paving	320,481
	Agua Viva WTP SCADA Network Upgrade	275,000
	Main Street WTP Filter System Upgrade	140,000
	Main Street WTP Sediment Basins Improvements	400,000
	Utility Systems Division Relocation	2,077,000
	Water Main Replacement Annual Project	1,000,000
	Water Service Replacement	50,000
Waterline Replacement/Improvements	250,000	
		4,932,481

**Capital Improvement Projects
2018 - 2019 Capital Budget**

FUNDING SOURCE	PROJECT TITLE	2018-2019
WASTE WATER UTILITY FUND	16th Street Paving - Ave B to Ave C	70,000
	1st Avenue Paving - 12th St to 16th St	410,000
	1st Avenue Paving - Orange Ave to 9th St	45,000
	4th Avenue Paving - 32nd St to 40th St	25,000
	Desert Dunes WRF Improvement Project	600,000
	Desert Dunes WRF Reclaimed Water System	180,000
	Figueroa AWPCF Annual System Overhaul	500,000
	Figueroa AWPCF AZPDES Renewal	100,000
	Figueroa AWPCF Electrical Upgrades	2,700,000
	Fleet Services Maintenance Shop	100,000
	Gila St & Maiden Ln Paving - 1st St to Giss Pkwy	373,000
	Manhole Rehabilitation/Reconstruction	300,000
	Sewer Line Replacements/Improvements	100,000
	Utility Systems Division Relocation	2,077,000
	Wastewater Collection System Lift Station Upgrade	300,000
	7,880,000	
BOND WATER	1st Avenue Paving - 12th St to 16th St	500,000
	Gila St & Maiden Ln Paving - 1st St to Giss Pkwy	312,000
	812,000	
BOND-2015 ISSUE	Fleet Services Maintenance Shop	8,435,000
	Water Supply - East Wetlands, PAAC	100,000
	8,535,000	
DEVELOPMENT FEE	Citywide Development Fee Update	25,000
	25,000	
OTHER	Yuma Multimodal Center	245,000
	245,000	
FISCAL YEAR 2019 TOTAL		40,624,317

Fleet Services Maintenance Shop

Total Cost **\$8,535,000**
Type **Building**
Progress **Under Construction**
Category **Facility**
Location **265 W 13th Street**



Justification

The Fleet Services Division of the City of Yuma Public Works Department is responsible for vehicle maintenance and equipment-related support services for all City departments. The Division currently operates out of a 7,000 square foot building located at 1441 South 2nd Avenue. The current building is undersized and many of the building support systems are obsolete. As a result, a significant portion of operations occurs in outdoor areas adjacent to the building or under canopies and shade structures located throughout the site. As a result, operations are inefficient and work may be delayed during hotter times of the year due to a lack of indoor service bays.

Description

Construct a new 41,000 square foot building and outdoor service areas at 265 W 13th Street for the relocation of the Fleet Maintenance Complex with storage for street, solid waste, fire, parks, police and utility vehicles and equipment.

Expenditures	2019	2020	2021	2022	2023	Total
Design	100,000					100,000
Construction	8,435,000					8,435,000
Total	8,535,000					8,535,000

Funding Sources	2019	2020	2021	2022	2023	Total
Bond - 2015 Issue	8,435,000					8,435,000
Wastewater Utility Fund	100,000					100,000
Total	8,535,000					8,535,000

Smucker Regional Basin

Total Cost \$1,100,000
Type Construction
Progress Design Complete
Category Storm Sewer/Drainage
Location Area Surrounding Smucker Park



Justification

The basin was first proposed to the Yuma County Flood Control District (YCFCD) in 1996 by the West Yuma Mesa Storm Drainage Discharge System Study. The Arizona Department of Water Resources has classified this basin as a dam. The overall costs for this project will exceed 9 million dollars. The construction activities and costs will be managed by YCFCD. The basin construction will be primarily funded by the YCFCD, the City’s portion of the costs are identified below.

Description

A 42 inch diameter pipe will be installed at the intersections of 28th Street and Westridge Drive at Avenue A. A storm water collection basin will be built east of the East Main Canal and on the northwest corner of Smucker Park.

Expenditures	2019	2020	2021	2022	2023	Total
Construction	1,100,000					1,100,000
Total	1,100,000					1,100,000

Funding Sources	2019	2020	2021	2022	2023	Total
City Road Tax	1,100,000					1,100,000
Total	1,100,000					1,100,000

8th Street Reconstruction - Ave C to Ave D

Total Cost	\$1,910,000
Type	Construction
Progress	Design Complete
Category	Street Reconstruction
Location	8th Street - Ave C to Ave D



Justification

The City of Yuma Transportation Master Plan dated October, 2014, identifies the preferred combination of projects that will best serve the City of Yuma at buildout. Reconstruction and widening of 8th Street is within the base network of programmed projects identified by the Plan. This project is needed to better accommodate travel demand in the northwestern portion of the City.

Description

Reconstruct 8th Street between Avenue C and Avenue D. Widen to a five lane section with curb, sidewalk, street lighting, and related drainage improvements. The City has entered into an Intergovernmental Agreement (IGA) with Yuma County. Under the terms of the IGA, the City will pay 50% of the cost for paving and drainage improvements plus 100% of the cost to add street lighting.

Expenditures	2019	2020	2021	2022	2023	Total
Construction	1,910,000					1,910,000
Total	1,910,000					1,910,000

Funding Sources	2019	2020	2021	2022	2023	Total
City Road Tax	1,910,000					1,910,000
Total	1,910,000					1,910,000

Gila St & Maiden Ln Paving - 1st St to Giss Pkwy

Total Cost \$975,000
Type Construction
Progress Design Complete
Category Street Reconstruction
Location Gila St - 1st St to Giss Pkwy



Justification

The existing pavement has deteriorated with severe cracking and abrasive block cracking making replacement necessary. The water and wastewater infrastructure in this segment of road were installed in the 1950's and replacing will prevent future failure.

Description

Remove and replace pavement, water and wastewater infrastructure on Gila Street from 1st Street to Giss Parkway; Maiden Lane from 3rd Street to 2nd Street; 2nd Street from Maiden Lane to Gila Street; and, 3rd Street from Main Street to Maiden Lane.

Expenditures	2019	2020	2021	2022	2023	Total
Construction	944,000					944,000
Inspection	31,000					31,000
Total	975,000					975,000

Funding Sources	2019	2020	2021	2022	2023	Total
Bond - Water	312,000					312,000
City Road Tax	290,000					290,000
Wastewater Utility Fund	373,000					373,000
Total	975,000					975,000

Avenue 6E Multiuse Path

Total Cost **\$250,000**
Type **Construction**
Progress **Under Design**
Category **Pathway**
Location **Avenue 6E, 46th St to 41st St**



Justification

Yuma Elementary School District One is currently planning for construction of the Dorothy Hall Elementary School to be located near the intersection of 44th Street and Avenue 6E. This school is scheduled to be open for classes in August of 2019. In addition to serving new homes planned for the Driftwood subdivision students from the Ocotillo subdivision are anticipated to walk or bike to school and utilize this path.

Description

Construct a 10 foot wide multiuse pathway along the east side of Avenue 6E from 46th Street to 41st Street. Implement a 25 MPH school speed limit zone. Install a school crossing on Avenue 6E at 44th Street with warning signs and a rectangular rapid flashing beacon (RRFB).

Expenditures	2019	2020	2021	2022	2023	Total
Construction	250,000					250,000
Total	250,000					250,000

Funding Sources	2019	2020	2021	2022	2023	Total
City Road Tax	250,000					250,000
Total	250,000					250,000

Debt Management

The last section described how the city provided for its infrastructure needs. It was noted that operating revenues were the primary source for CIP projects. This 'pay-as-you-go' financing plan works well for smaller projects that can be paid out of current revenues. It doesn't work when project cost is greater than the annual collections from that source of revenue.

When more significant projects are planned which are beyond current revenues ability to spend, the City will seek financing solutions that provide the necessary resources immediately. Although a variety of forms of financing are available, the City usually turns to long-term bonds as a source of its financing.

LONG-TERM BONDS

Much like bank financing, the City sells bonds on the open market to secure enough proceeds to pay for a project. With a ready source of cash, the City can complete a large project without the cash-flow concerns of using 'pay-as-you-go'. Again, like bank financing, the bonds must be repaid over time, at market driven interest rates. These payback terms are spread based on the flow assumptions of the underlying revenue and can range from five to twenty years or more.

There are several reasons why bond financing is the most attractive source of capital. Because of their lower risk, with particular revenue types pledged to bond repayment, interest rates are lower. Municipal bonds are attractive to investors also because of favorable income tax treatment of bond interest payments.

Interest rates are fixed at the time of the bond sale, providing the City with a known payment schedule. Servicing this debt becomes part of the operating budget along with operational and capital needs. As noted earlier, the City maintains a Debt Service Fund, which is used to account for payment of the debt. Into this fund are transferred monies from other operating funds that can now pay over time for a costly

project rather than trying to set aside monies until sufficient resources are available.

Most governments have been active in the bond markets for years, especially with low long-term rates. The City of Yuma is no exception. This bond financing to pay for capital projects is especially prevalent in fast-growing cities, like Yuma.

BOND TYPES

There are different types of bonds used depending on the type of project and its anticipated repayment funding. A description of the bond types and their use by the City follows.

General Obligation Bonds - This type of bond relies on secondary property tax financing rather than current operating revenue. This bonding method is subject to voter approval because it creates a new tax to support repayment. This secondary property tax is levied, when in use, by the City directly for bond repayment. The City does currently have general obligation bonds outstanding; however, the proceeds were used by the Water Fund to expand the current water plant. While the full faith and credit of the City supports the bonds and a tax levy could be generated if necessary, the bonds are paid by current revenues of the Water Fund.

Revenue Bonds - These bonds are similar to general obligation bonds except that they do not have the support of the local property tax base for repayment. Instead, a source of revenue related to the project is pledged for repayment of the bonds. A typical revenue bond is related to the Highway User Revenue Fund (HURF), previously discussed in the Fund Information Section. The gas tax of the HURF fund can be pledged for repayment of the bonds, as it is a reliable source of revenue. Debt service payments would then claim priority for spending from the fund until the bonds were repaid. The City does not presently use this type of bonding, however, it has been used in the past.

Municipal Property Corporation (MPC) Bonds

- The City issued its first MPC bonds in 1970 to finance the construction of the Convention Center, Baseball Complex and Desert Hills Golf Course. The Municipal Property Corporation was created to sell the bonds for that project. The bonds, because they do not necessarily rely on new sources of revenue for repayment, are not subject to voter approval for each project. (With its initial bond sale, however, the City created a new sales tax, the 2% Special Tax, for bond repayment and the new tax was subject to, and won, voter approval.) This method of bond financing has been used many times to finance a variety of projects.

Improvement Districts – Improvement district financing is a special bonding arrangement for capital improvements in limited areas of the City. This debt is authorized by the property owners of the district and secured by assessments paid by those property owners. The City retains an obligation to pay should those assessments fail to meet the obligations of the bond; however, the City then retains title to the property should that unlikely failure occur. The City has used improvement district financing on a number of occasions, the most recent being Improvement District 67 which financed public improvements adjacent to the Yuma Palms Regional Center.

DEBT LIMITATIONS

Under Arizona's Constitution, outstanding general obligation bonded debt for combined water, sewer, artificial light, parks, open space preserves, playgrounds and recreational facilities may not exceed 20% of a City's net secondary assessed valuation. Outstanding general obligation debt for all other purposes may not exceed 6% of a City's net secondary assessed valuation. The legal borrowing capacity of the City of Yuma at June 30, 2016 follows:

<u>Water, Etc. (20%)</u>	
Legal Limit	\$118,349,667
Outstanding GO Debt	_____ -
Available Debt Margin	\$118,349,667

<u>All Others (6%)</u>	
Legal Limit	\$35,504,900
Outstanding GO Debt	_____ -Available
Debt Margin	\$35,504,900

These limitations apply to general obligation debt only.

Limitations other than statutory exist in many of the debt covenants associated with the bonds. These limitations include coverage requirements in which further debt is restricted if revenues related to the outstanding debt do not exceed certain percentages. In each case, the City is well within these limitations. Detailed coverage information is provided within the City's annual Comprehensive Annual Financial Report.

IMPACT OF DEBT SERVICE ON BUDGET

Much like the impact of capital projects, debt service payments are derived from the same general revenues that are used for operations. A balance must be achieved between operational needs, debt requirements and capital expenditures to stay within the statutory or economic limitations of annual revenues. Each year, the City Council and staff work carefully to assure this balance. The benefit of securing long-term financing to provide for timely construction of needed infrastructure can make a municipality 'debt poor' if taken to extremes.

While no rules exist for measuring the amount of debt capacity a city can bear, some measures are available to compare governments. Per capita debt ratios and other means of comparison are reviewed to ensure that the City does not overreach its capacity for debt issuance. The City continues to develop more quantifiable measurements for debt analysis.

More meaningful to this analysis is the City's bond rating. Rating agencies are instrumental in determining debt capacity of the City. The City works with these agencies closely to improve its overall rating to assure the soundness of its ability to attain favorable interest rates in the financial markets.

OUTSTANDING DEBT

The following tables list the City's outstanding debt at June 30, 2017:

Governmental Funds Debt

MPC Bonds 2010 Refunding 2001				MPC Bonds 2015 Series Excise				MPC Bonds 2015 Series Road			
Authorized	<u>\$29,530,000</u>	Rate	<u>4.23%</u>	<u>\$48,105,000</u>	Rate	<u>2% - 5%</u>	<u>\$40,280,000</u>	Rate	<u>2% - 5%</u>		
	Issued/Refunded		2001/2010	Issued/Refunded		2007/2015	Issued/Refunded		2007/2015		
Source of Repayment	% of Annual Revenues		FY19 Payment	Source of Repayment	% of Annual Revenues		FY19 Payment	Source of Repayment	% of Annual Revenues		FY19 Payment
General Fund	3.92%		2,853,781	General Fund	1.72%		1,252,125	City Road Tax	40.22%		4,484,800
				Public Safety Tax	21.81%		947,560				
				City Road Tax	0.13%		14,940				
				HURF	1.48%		116,715				
				2% TaxFund	9.00%		570,581				
				Solid Waste Fund	4.16%		165,191				
				Water Fund	0.24%		59,603				
				Wastewater Fund	0.39%		65,983				
				Desert Hills GC	0.17%		2,100				
				CIP Funds	48.08%		555,252				
							3,750,050				
July 1	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total		
2019	\$ 2,110,000	\$ 743,781	\$ 2,853,781	\$ 2,005,000	\$ 1,745,050	\$ 3,750,050	\$ 2,970,000	\$ 1,514,800	\$ 4,484,800		
2020	2,210,000	638,281	2,848,281	2,110,000	1,644,800	3,754,800	3,110,000	1,366,300	4,476,300		
2021	2,305,000	549,881	2,854,881	2,210,000	1,539,300	3,749,300	3,250,000	1,210,800	4,460,800		
2022	2,400,000	454,800	2,854,800	2,320,000	1,428,800	3,748,800	3,390,000	1,048,300	4,438,300		
2023	2,500,000	352,800	2,852,800	1,790,000	1,312,800	3,102,800	3,535,000	878,800	4,413,800		
2024	2,610,000	240,300	2,850,300	1,870,000	1,223,300	3,093,300	3,685,000	702,050	4,387,050		
2025	2,730,000	122,850	2,852,850	1,960,000	1,129,800	3,089,800	3,845,000	517,800	4,362,800		
2026				2,050,000	1,031,800	3,081,800	4,015,000	325,550	4,340,550		
2027				2,120,000	949,800	3,069,800	4,160,000	124,800	4,284,800		
2028				2,645,000	886,200	3,531,200					
2029				2,740,000	806,850	3,546,850					
2030				2,855,000	697,250	3,552,250					
2031				2,960,000	583,050	3,543,050					
2032				3,070,000	486,850	3,556,850					
2033				3,195,000	364,050	3,559,050					
2034				3,315,000	236,250	3,551,250					
2035				3,435,000	120,225	3,555,225					
Outstanding	\$ 16,865,000	\$ 3,102,693	\$ 19,967,693	\$ 42,650,000	\$ 16,186,175	\$ 58,836,175	\$ 31,960,000	\$ 7,689,200	\$ 39,649,200		

Enterprise Funds Debt

Special Assessments Debt

MPC Bonds 2015 Series Utility				MPC Bonds 2016 Series Utility				Improvement District No. 68 Bonds			
Authorized	<u>\$89,675,000</u>	Rate	<u>3% - 5%</u>	<u>\$37,835,000</u>	Rate	<u>1.50%</u>	<u>\$3,875,000</u>	Rate	<u>4.70%</u>		
	Issued/Refunded		2007/2015	Issued/Refunded		2003&2005/2016	Issued/Refunded		2006		
Source of Repayment	% of Annual Revenues FY19		FY19 Payment	Source of Repayment	% of Annual Revenues FY19		FY19 Payment	Source of Repayment	% of Annual Revenues FY19		FY19 Payment
Water Fund	34.50%		5,856,115	Water Fund	3.77%		639,241	Special	100.00%		376,478
Wastewater Fund	139.44%		1,749,722	Water Capacity	143.89%		2,297,943	Assessment			
			7,605,837	Wtr System Dev.	51.39%		119,708				
				Wastewater Fund	21.23%		266,351				
				Wastewater Capacit	89.23%		2,654,527				
				Wastewater SSIC	2.28%		5,985				
							5,983,755				
July 1	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total		
2019	\$ 4,205,000	\$ 3,400,837	\$ 7,605,837	\$ 5,583,000	\$ 400,755	\$ 5,983,755	\$ 335,000	\$ 41,478	\$ 376,478		
2020	4,395,000	3,190,588	7,585,588	5,667,000	317,010	5,984,010	350,000	25,380	375,380		
2021	4,600,000	2,970,837	7,570,837	5,752,000	232,005	5,984,005	365,000	8,578	373,578		
2022	4,790,000	2,740,838	7,530,838	5,838,000	145,725	5,983,725					
2023	4,990,000	2,501,337	7,491,337	1,924,000	58,155	1,982,155					
2024	5,205,000	2,251,838	7,456,838	1,953,000	29,295	1,982,295					
2025	5,425,000	1,991,587	7,416,587								
2026	5,655,000	1,720,338	7,375,338								
2027	5,920,000	1,437,587	7,357,587								
2028	6,200,000	1,141,588	7,341,588								
2029	6,410,000	831,587	7,241,587								
2030	6,560,000	639,288	7,199,288								
2031	6,720,000	442,487	7,162,487								
2032	6,895,000	224,088	7,119,088								
2033											
2034											
2035											
Outstanding	\$ 77,970,000	\$ 25,484,825	\$ 103,454,825	\$ 26,717,000	\$ 1,182,945	\$ 27,899,945	\$ 1,050,000	\$ 75,435	\$ 1,125,435		

Total Debt Service Requirements

Authorized		<u>\$249,300,000</u>	
Source of Repayment	% of Annual Revenues FY18	FY18 Payment	
General Fund	5.71%	4,105,906	
City Road Tax	39.85%	4,499,740	
Public Safety Tax	21.26%	947,560	
HURF	1.61%	116,715	
2% Tax Fund	9.05%	570,581	
Special Assmt.	99.90%	376,478	
Solid Waste	4.89%	165,191	
Desert Hills GC	0.14%	2,100	
Water Fund	27.95%	6,554,959	
Water Capacity	142.64%	2,297,943	
Water System Dev	95.54%	119,708	
Wastewater Fund	13.35%	2,082,056	
Wastewater Capac	93.73%	2,654,527	
Wastewater SSIC	3.38%	5,985	
		<u>24,499,449</u>	
July 1	Principal	Interest	Total
2019	\$ 17,208,000	\$ 7,846,701	\$ 25,054,701
2020	17,842,000	7,182,359	25,024,359
2021	18,482,000	6,511,401	24,993,401
2022	18,738,000	5,818,463	24,556,463
2023	14,739,000	5,103,892	19,842,892
2024	15,323,000	4,446,783	19,769,783
2025	13,960,000	3,762,037	17,722,037
2026	11,720,000	3,077,688	14,797,688
2027	12,200,000	2,512,187	14,712,187
2028	8,845,000	2,027,788	10,872,788
2029	9,150,000	1,638,437	10,788,437
2030	9,415,000	1,336,538	10,751,538
2031	9,680,000	1,025,537	10,705,537
2032	9,965,000	710,938	10,675,938
2033	3,195,000	364,050	3,559,050
2034	3,315,000	236,250	3,551,250
2035	3,435,000	120,225	3,555,225
Outstanding	\$ 197,212,000	\$ 53,721,273	\$ 250,933,273

Appendix

Appendix

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**SCHEDULE 1
REVENUES**

	<u>2016-2017 ACTUAL</u>	<u>2017-2018 BUDGET</u>	<u>2017-2018 ESTIMATE</u>	<u>2018-2019 FORECAST</u>
GENERAL FUND				
Local Taxes:				
Sales tax (1%)	21,207,118	22,087,247	21,546,305	22,192,695
Property Tax	11,965,580	12,381,661	12,000,000	12,593,215
Delinquent Property Tax	223,021	200,000	225,000	225,000
Franchise Tax	3,317,748	3,335,000	3,350,233	3,411,783
Intergovernmental Revenues:				
State revenue sharing	11,517,232	11,817,246	11,755,000	11,650,743
State sales tax	8,902,249	9,397,761	9,012,000	9,419,335
Auto in-lieu tax	3,759,664	3,500,000	3,910,464	4,244,609
Tribal contribution	31,057	35,000	35,000	35,000
Licenses and Permits:				
Business licenses	250,888	246,500	251,250	251,250
Liquor licenses	38,812	39,700	37,250	37,800
Animal control licenses	65,629	65,000	80,000	80,000
Building permits	1,197,933	1,041,400	1,387,785	1,487,800
Electrical permits	333,038	310,000	330,000	330,000
Plumbing permits	76,955	70,000	85,000	85,000
Mechanical permits	75,087	70,000	90,000	85,000
Charges for Services:				
Zoning and subdivision fees	78,164	58,500	59,679	56,450
Plan check fees	312,776	260,000	340,000	340,000
Other development fees	2,285	1,650	2,027	2,100
Swimming fees	171,967	125,000	174,000	175,000
Recreation fees	273,322	186,400	279,500	275,500
Art Center fees	707	-	550	500
Ambulance Service fees	4,261,370	3,996,000	4,261,400	4,713,300
Other charges	107,647	52,800	186,181	137,600
Police services	763,807	775,000	772,000	756,500
Use of Money and Property:				
Investment income	95,798	100,000	95,000	100,000
Recreation facility rents	221,786	149,160	191,574	186,884
Misc Rentals	6,000	6,000	16,000	16,000
Fines, Forfeitures, Penalties:				
Vehicle code fines	672,119	686,000	683,000	701,000
Parking & other fines	556,377	545,000	560,000	570,000
Miscellaneous Revenues:				
Sale of property	43,915	1,156,293	719,519	20,100
Unclassified revenues	<u>701,645</u>	<u>122,900</u>	<u>388,000</u>	<u>138,000</u>
Total	<u>71,231,696</u>	<u>72,817,218</u>	<u>72,823,717</u>	<u>74,318,164</u>
COMMUNITY INVESTMENT TRUST FUND				
Use of Money and Property:				
Investment income	<u>185</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	<u>185</u>	<u>-</u>	<u>-</u>	<u>-</u>
HIGHWAY USERS REVENUE FUND				
Intergovernmental Revenues:				
State gasoline tax	7,533,420	7,200,000	7,872,000	7,900,000
Use of Money and Property:				
Investment income	20,461	22,000	5,000	5,000
Miscellaneous Revenues:				
Unclassified revenues	<u>126,513</u>	<u>103,934</u>	<u>26,500</u>	<u>9,500</u>
Total	<u>7,680,394</u>	<u>7,325,934</u>	<u>7,903,500</u>	<u>7,914,500</u>

**SCHEDULE 1
REVENUES**

	<u>2016-2017 ACTUAL</u>	<u>2017-2018 BUDGET</u>	<u>2017-2018 ESTIMATE</u>	<u>2018-2019 FORECAST</u>
CITY ROAD TAX FUND				
Local Taxes:				
Sales tax (0.5%)	10,601,757	11,041,775	10,771,322	11,094,462
Charges for Services:				
Development Charges	21,378	-	4,330	-
Use of Money and Property:				
Investment income	80,868	75,000	80,000	80,000
Rental income	163,249	173,000	153,000	173,000
Sale of property	316,626	71,436	70,180	70,000
Miscellaneous Revenues:				
Unclassified revenues	75,357	1,000	72,260	1,000
Total	<u>11,259,235</u>	<u>11,362,211</u>	<u>11,151,092</u>	<u>11,418,462</u>
LOCAL TRANSPORTATION ASSISTANCE FUND				
Intergovernmental Revenues:				
Lottery tax	-	-	-	-
Use of Money and Property:				
Investment income	-	-	-	-
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
PUBLIC SAFETY TAX FUND				
Local Taxes:				
Sales tax (0.2%)	4,239,261	4,415,203	4,307,063	4,436,275
Use of Money & Property:				
Misc Rentals	31,463	32,000	32,407	32,407
Investment income	11,650	10,000	5,000	5,000
Miscellaneous Revenues:				
Unclassified revenues	116,771	50,485	-	-
Total	<u>4,399,145</u>	<u>4,507,688</u>	<u>4,344,470</u>	<u>4,473,682</u>
TWO PERCENT TAX FUND				
Local Taxes:				
Sales tax (2%)	5,352,814	5,572,833	5,621,000	5,789,850
Charges for Services:				
Theatre revenue	113,309	90,000	69,989	92,000
Liquor sales	103,230	66,500	106,500	116,500
Concession stand sales	142,850	97,500	117,450	119,500
Other sales	52,132	203,000	108,604	300,800
Commissions & fees	36,405	25,750	50,141	39,250
Use of Money and Property:				
Investment income	20,113	24,000	24,000	24,000
Room rents	164,034	172,000	147,000	172,000
Equipment rents	65,469	37,500	67,890	57,500
Other rents	1,735	1,500	300	1,500
Miscellaneous Revenues:				
Unclassified revenues	52,319	36,752	25,360	36,752
Total	<u>6,104,410</u>	<u>6,327,335</u>	<u>6,338,234</u>	<u>6,749,652</u>
DOWNTOWN MALL MAINTENANCE FUND				
Local Taxes:				
Property Tax	103,720	105,000	114,000	106,825
Delinquent Property Tax	9,992	12,000	9,000	9,000
Miscellaneous Revenues:				
Unclassified revenues	2,658	-	1,818	-
Total	<u>116,370</u>	<u>117,000</u>	<u>124,818</u>	<u>115,825</u>

**SCHEDULE 1
REVENUES**

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATE	2018-2019 FORECAST
GRANT FUNDS				
Intergovernmental Revenues:				
Community development grants	835,745	2,016,180	1,128,526	2,428,598
Law enforcement grants	1,432,062	3,833,846	793,571	5,166,443
Other miscellaneous grants	652,333	7,038,317	987,296	7,885,991
Total	<u>2,920,140</u>	<u>12,888,343</u>	<u>2,909,393</u>	<u>15,481,032</u>
CIP FUNDS				
Charges for Services:				
Developer Deposits	-	-	-	-
Prorata fees	1,065,287	-	-	-
Impact fees	1,428,556	1,182,000	1,121,352	1,151,150
Use of Money and Property:				
Bond proceeds	-	-	-	-
Investment income	184,473	83,480	33,480	27,830
Miscellaneous Revenues:				
Unclassified Revenues	-	245,000	-	-
Total	<u>2,678,316</u>	<u>1,510,480</u>	<u>1,154,832</u>	<u>1,178,980</u>
DEBT SERVICE FUNDS				
Special Assessments:				
Principal	305,000	320,000	320,000	335,000
Interest	71,557	56,870	56,870	41,478
Use of Money & Property:				
Investment income	944	50	-	-
Total	<u>377,501</u>	<u>376,920</u>	<u>376,870</u>	<u>376,478</u>
WATER FUND				
Charges for Services:				
Residential water fees	13,154,366	12,663,000	13,895,680	14,182,595
Commercial water fees	8,731,565	8,850,000	9,387,680	9,583,035
Fire hydrant fees	387,873	385,300	400,077	407,817
Delinquent fees	857,360	850,000	810,000	850,000
Service establishment fees	362,030	385,000	349,660	352,375
Use of Money and Property:				
Investment income	112,663	95,000	95,000	95,000
Miscellaneous Revenues:				
Unclassified revenues	313,598	265,478	215,499	238,309
Total	<u>23,919,455</u>	<u>23,493,778</u>	<u>25,153,596</u>	<u>25,709,131</u>
WATER RESTRICTED FUNDS				
Charges for Services:				
Water capacity fees	2,336,328	1,587,000	2,635,465	1,573,000
Water system dev. fees	121,913	124,750	212,300	212,300
Use of Money and Property:				
Investment income - Water Trfr	66	200	100	100
Investment income - Capacity	24,046	24,000	24,000	24,000
Investment income - System Dev	311	500	500	500
Investment income - Bonds	21,931	-	20,000	20,000
Miscellaneous Revenues:				
Unclassified revenues - Water Trf	91	-	-	-
Unclassified revenues - System Dev	100	50	50	50
Total	<u>2,504,786</u>	<u>1,736,500</u>	<u>2,892,415</u>	<u>1,829,950</u>
WATER GRANT FUND				
Intergovernmental Revenues:				
Grants	-	-	-	-
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

**SCHEDULE 1
REVENUES**

	<u>2016-2017 ACTUAL</u>	<u>2017-2018 BUDGET</u>	<u>2017-2018 ESTIMATE</u>	<u>2018-2019 FORECAST</u>
WASTEWATER FUND				
Charges for Services:				
Residential sewer fees	9,427,389	9,005,000	9,900,585	10,098,600
Commercial sewer fees	6,681,356	6,495,300	6,964,031	7,084,325
Use of Money and Property:				
Investment income	112,263	87,000	87,000	87,000
Miscellaneous Revenues:				
Unclassified revenues	668,145	622,835	22,082	20,016
Total	16,889,153	16,210,135	16,973,698	17,289,941
WASTEWATER GRANT FUND				
Intergovernmental Revenues:				
Grants	-	-	-	-
Total	-	-	-	-
WASTEWATER RESTRICTED FUNDS				
Charges for Services:				
Sewer capacity fees	2,673,626	2,586,000	2,911,645	2,910,645
Sewer system dev. Fees - SSIC	189,641	175,400	255,690	260,505
Sewer system dev. fees - Area A/B	200	-	400	-
Use of Money and Property:				
Investment income - Capacity	57,009	53,000	55,000	60,000
Investment income - SSIC	2,008	1,500	1,500	1,500
Investment income - Area A/B	4,445	3,800	3,800	3,800
Investment income - 26th PI Trunk	697	600	600	600
Investment income - Bonds	1,103	-	-	-
Miscellaneous Revenues:				
Unclassified revenues - SSIC	76	-	28	-
Total	2,928,805	2,820,300	3,228,663	3,237,050
YUMA REGIONAL COMMUNICATIONS SYSTEM FUND				
Charges for Services:				
Radio fees	1,877,534	1,816,317	1,888,177	1,893,010
Use of Money and Property:				
Investment income	8,585	6,000	6,000	6,000
Miscellaneous Revenues:				
Sale of property	70,458	50,000	61,708	50,000
Unclassified Revenues	1,341	-	62	-
Total	1,957,918	1,872,317	1,955,947	1,949,010
YUMA REGIONAL COMMUNICATIONS SYSTEM GRANT FUND				
Intergovernmental Revenues:				
Grants	-	1,133,500	-	1,000,000
Total	-	1,133,500	-	1,000,000
SOLID WASTE FUND				
Charges for Services:				
Collection fees	3,422,440	3,322,000	3,819,350	4,341,145
Receptacles sales	71,745	40,000	120,000	146,400
Miscellaneous Revenues:				
Unclassified revenues	23,057	16,000	28,825	24,500
Total	3,517,242	3,378,000	3,968,175	4,512,045
DESERT HILLS GOLF COURSE FUND				
Charges for Services:				
Green fees	841,500	946,500	778,577	946,500
Merchandise sales	151,723	149,500	140,580	149,500
Concession stand sales	12,760	5,000	2,000	6,500
Range fees	50,741	47,000	53,150	47,000
Use of Money and Property:				
Investment income	37	-	-	-
Equipment rents	167,194	206,600	147,215	206,600
Restaurant rental	149,687	140,000	130,000	140,000
Miscellaneous Revenues:				
Unclassified revenues	48,348	2,500	3,329	2,500
Total	1,421,990	1,497,100	1,254,851	1,498,600

**SCHEDULE 1
REVENUES**

	<u>2016-2017 ACTUAL</u>	<u>2017-2018 BUDGET</u>	<u>2017-2018 ESTIMATE</u>	<u>2018-2019 FORECAST</u>
EQUIPMENT REPLACEMENT FUND				
Use of Money and Property:				
Equipment rentals	2,122,520	2,002,835	2,064,833	1,761,173
Investment income	47,924	45,000	45,000	45,000
Miscellaneous Revenues:				
Unclassified revenues	<u>65,183</u>	-	-	-
Total	<u>2,235,627</u>	<u>2,047,835</u>	<u>2,109,833</u>	<u>1,806,173</u>
EQUIPMENT MAINTENANCE FUND				
Charges for Services:				
Guaranteed maintenance	2,128,745	2,141,592	2,141,592	2,143,440
Non-guaranteed maintenance	483,017	402,000	371,330	402,000
Fuel sales	877,057	831,700	873,500	-
Miscellaneous Revenues:				
Unclassified revenues	8,936	4,000	4,018	4,000
Sale of property	<u>629</u>	-	<u>384</u>	-
Total	<u>3,498,384</u>	<u>3,379,292</u>	<u>3,390,824</u>	<u>2,549,440</u>
INSURANCE RESERVE FUND				
Use of Money and Property:				
Insurance Premiums	1,981,980	1,927,712	1,927,712	1,925,536
Investment income	10,891	7,000	7,000	7,000
Miscellaneous Revenues:				
Unclassified revenues	<u>4,587</u>	-	<u>2,065</u>	-
Total	<u>1,997,458</u>	<u>1,934,712</u>	<u>1,936,777</u>	<u>1,932,536</u>
WORKERS COMPENSATION FUND				
Use of Money and Property:				
Workman's Comp Charges	2,064,025	1,496,000	1,496,000	1,496,000
Investment income	23,647	18,000	18,000	18,000
Miscellaneous Revenues:				
Unclassified revenues	<u>6,275</u>	-	<u>2,800</u>	-
Total	<u>2,093,947</u>	<u>1,514,000</u>	<u>1,516,800</u>	<u>1,514,000</u>

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2016-2017 Actual	2017-2018 Budget	2017-2018 Estimate	2018-2019 Budget
General Fund				
Mayor and Council				
Payroll	130,251	129,941	154,597	179,903
Operating	162,484	159,378	154,904	162,597
	<u>292,735</u>	<u>289,319</u>	<u>309,501</u>	<u>342,500</u>
Municipal Court				
Payroll	1,273,661	1,305,655	1,288,460	1,378,992
Operating	402,572	535,404	393,818	440,395
	<u>1,676,233</u>	<u>1,841,059</u>	<u>1,682,278</u>	<u>1,819,387</u>
City Administration				
Payroll	1,964,843	2,042,706	2,101,679	2,182,668
Operating	952,428	1,127,203	1,075,044	1,093,637
Capital Outlay	7,017	8,000	4,000	-
	<u>2,924,288</u>	<u>3,177,909</u>	<u>3,180,723</u>	<u>3,276,305</u>
City Attorney				
Payroll	1,080,180	1,117,559	1,145,574	1,149,084
Operating	362,363	430,957	344,804	442,809
	<u>1,442,543</u>	<u>1,548,516</u>	<u>1,490,378</u>	<u>1,591,893</u>
Information Tech Services				
Payroll	2,332,813	2,329,987	2,209,642	2,407,864
Operating	744,726	971,165	970,172	833,737
Capital Outlay	71,532	248,568	272,624	339,370
	<u>3,149,071</u>	<u>3,549,720</u>	<u>3,452,438</u>	<u>3,580,971</u>
Finance				
Payroll	1,667,718	1,704,584	1,666,489	1,719,386
Operating	235,949	426,911	401,028	429,834
	<u>1,903,667</u>	<u>2,131,495</u>	<u>2,067,517</u>	<u>2,149,220</u>
Human Resources				
Payroll	889,691	904,611	848,325	864,889
Operating	232,590	266,438	262,619	265,176
	<u>1,122,281</u>	<u>1,171,049</u>	<u>1,110,944</u>	<u>1,130,065</u>
General Government				
Operating	626,106	2,352,363	530,225	2,860,348
Community Development				
Payroll	2,745,146	2,888,157	2,730,125	2,967,519
Operating	369,780	521,513	499,980	485,931
Capital Outlay	-	84,999	84,999	-
	<u>3,114,926</u>	<u>3,494,669</u>	<u>3,315,104</u>	<u>3,453,450</u>
Engineering				
Payroll	296,340	442,945	299,630	346,265
Operating	20,967	35,289	33,763	33,497
Capital Outlay	-	23,532	23,532	-
	<u>317,307</u>	<u>501,766</u>	<u>356,925</u>	<u>379,762</u>
Parks and Recreation				
Payroll	5,436,658	5,754,409	5,293,002	5,516,544
Operating	2,903,253	2,973,305	2,969,976	3,098,984
Capital Outlay	-	46,500	46,500	-
	<u>8,339,911</u>	<u>8,774,214</u>	<u>8,309,478</u>	<u>8,615,528</u>

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2016-2017 Actual	2017-2018 Budget	2017-2018 Estimate	2018-2019 Budget
General Fund				
Police				
Payroll	24,374,892	25,836,704	25,391,391	26,077,390
Operating	4,609,988	3,792,236	3,740,660	3,753,317
Capital Outlay	30,551	30,200	27,025	-
	<u>29,015,431</u>	<u>29,659,140</u>	<u>29,159,076</u>	<u>29,830,707</u>
Fire				
Payroll	14,269,446	14,495,570	13,922,656	15,269,222
Operating	3,041,203	2,405,133	2,372,686	2,280,476
Capital Outlay	27,700	48,323	42,393	-
	<u>17,338,349</u>	<u>16,949,026</u>	<u>16,337,735</u>	<u>17,549,698</u>
Cost Allocation				
Operating	(3,849,215)	(3,938,433)	(3,938,433)	(3,938,433)
	<u>67,413,633</u>	<u>71,501,812</u>	<u>67,363,889</u>	<u>72,641,401</u>
Fund Total				
Highway User Revenue Fund				
General Government				
Operating	-	22,989	-	33,749
Capital Outlay	88,562	-	85,000	-
	<u>88,562</u>	<u>22,989</u>	<u>85,000</u>	<u>33,749</u>
Public Works				
Payroll	2,298,279	2,779,912	2,374,449	2,970,399
Operating	3,890,394	4,302,874	4,386,608	4,469,142
Capital Outlay	72,978	-	-	-
	<u>6,261,651</u>	<u>7,082,786</u>	<u>6,761,057</u>	<u>7,439,541</u>
Capital Projects				
Capital Outlay	357,211	550,000	497,362	1,335,000
	<u>6,707,424</u>	<u>7,655,775</u>	<u>7,343,419</u>	<u>8,808,290</u>
Fund Total				
City Road Tax Fund				
City Administration				
Payroll	95,955	29,989	29,134	27,134
Operating	456	-	-	-
	<u>96,411</u>	<u>29,989</u>	<u>29,134</u>	<u>27,134</u>
City Attorney				
Payroll	-	47,346	48,535	50,395
General Government				
Operating	(7,434)	21,845	-	28,019
Public Works				
Payroll	522,795	392,333	489,497	402,864
Operating	357,002	379,856	358,923	372,794
Capital Outlay	-	12,380	12,380	-
	<u>879,797</u>	<u>784,569</u>	<u>860,800</u>	<u>775,658</u>

**SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES**

(By Fund/Dept/Classification)

	2016-2017 Actual	2017-2018 Budget	2017-2018 Estimate	2018-2019 Budget
City Road Tax Fund				
Engineering				
Payroll	1,420,420	1,305,148	1,101,744	1,420,744
Operating	738,414	843,875	691,506	871,319
Capital Outlay	18,924	75,784	67,784	195,000
	<u>2,177,758</u>	<u>2,224,807</u>	<u>1,861,034</u>	<u>2,487,063</u>
Capital Projects				
Operating	950,618	97,998	54,000	97,998
Capital Outlay	2,753,154	9,325,000	3,205,027	14,409,836
	<u>3,703,772</u>	<u>9,422,998</u>	<u>3,259,027</u>	<u>14,507,834</u>
Fund Total	<u>6,850,304</u>	<u>12,531,554</u>	<u>6,058,530</u>	<u>17,876,103</u>
Public Safety Tax Fund				
City Administration				
Payroll	10,094	-	(118)	-
Operating	12	-	-	-
	<u>10,106</u>	<u>-</u>	<u>(118)</u>	<u>-</u>
General Government				
Operating	7,699	-	-	-
Police				
Operating	943,121	1,195,189	1,168,979	1,333,673
Capital Outlay	828,103	700,000	566,348	985,653
	<u>1,771,224</u>	<u>1,895,189</u>	<u>1,735,327</u>	<u>2,319,326</u>
Fire				
Operating	665,477	620,694	603,383	778,868
Capital Outlay	54,073	48,500	46,970	107,000
	<u>719,550</u>	<u>669,194</u>	<u>650,353</u>	<u>885,868</u>
Capital Projects				
Capital Outlay	36,534	100,000	100,000	1,080,000
Fund Total	<u>2,545,113</u>	<u>2,664,383</u>	<u>2,485,562</u>	<u>4,285,194</u>
2% Tax Fund				
City Administration				
Payroll	255,118	259,740	263,212	270,243
Operating	213,799	213,335	213,335	213,335
	<u>468,917</u>	<u>473,075</u>	<u>476,547</u>	<u>483,578</u>
General Government				
Operating	344,966	444,624	424,178	455,221
Engineering				
Payroll	54,431	99,089	79,044	24,320
Operating	306	-	-	-
	<u>54,737</u>	<u>99,089</u>	<u>79,044</u>	<u>24,320</u>

**SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES**

(By Fund/Dept/Classification)

	2016-2017 Actual	2017-2018 Budget	2017-2018 Estimate	2018-2019 Budget
2% Tax Fund				
Parks and Recreation				
Payroll	1,994,358	2,388,784	2,451,840	2,661,124
Operating	2,255,379	2,916,589	3,056,930	3,089,839
Capital Outlay	-	148,332	128,332	17,500
	<u>4,249,737</u>	<u>5,453,705</u>	<u>5,637,102</u>	<u>5,768,463</u>
Capital Projects				
Capital Outlay	147,335	100,000	100,000	-
	<u>147,335</u>	<u>100,000</u>	<u>100,000</u>	<u>-</u>
Fund Total	<u>5,265,692</u>	<u>6,570,493</u>	<u>6,716,871</u>	<u>6,731,582</u>
Mall Maintenance Fund				
General Government				
Operating	-	1,038	-	1,274
Parks and Recreation				
Payroll	97,843	99,835	101,745	101,883
Operating	142,301	130,813	131,098	138,359
	<u>240,144</u>	<u>230,648</u>	<u>232,843</u>	<u>240,242</u>
Fund Total	<u>240,144</u>	<u>231,686</u>	<u>232,843</u>	<u>241,516</u>
CDBG				
Community Development				
Payroll	245,250	264,666	179,822	238,963
Operating	366,804	941,484	491,586	1,033,328
Capital Outlay	-	1,200	-	-
	<u>612,054</u>	<u>1,207,350</u>	<u>671,408</u>	<u>1,272,291</u>
Capital Projects				
Capital Outlay	-	150,000	216,000	-
	<u>-</u>	<u>150,000</u>	<u>216,000</u>	<u>-</u>
Fund Total	<u>612,054</u>	<u>1,357,350</u>	<u>887,408</u>	<u>1,272,291</u>
Community Redevlop Block Grant				
Community Development				
Operating	223,685	151,316	151,316	-
	<u>223,685</u>	<u>151,316</u>	<u>151,316</u>	<u>-</u>
Fund Total	<u>223,685</u>	<u>151,316</u>	<u>151,316</u>	<u>-</u>
HOME				
Community Development				
Payroll	-	53,719	49,390	63,249
Operating	-	692,474	283,400	1,091,708
	<u>-</u>	<u>746,193</u>	<u>332,790</u>	<u>1,154,957</u>
Fund Total	<u>-</u>	<u>746,193</u>	<u>332,790</u>	<u>1,154,957</u>
171 Donations				
City Administration				
Operating	13,008	20,074	4,500	9,500

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2016-2017 Actual	2017-2018 Budget	2017-2018 Estimate	2018-2019 Budget
171 Donations				
Human Resources				
Operating	-	3,619	3,617	-
Parks and Recreation				
Operating	77,172	345,338	63,412	257,591
Capital Outlay	-	7,503	-	-
	<u>77,172</u>	<u>352,841</u>	<u>63,412</u>	<u>257,591</u>
Police				
Operating	22,706	26,977	3,685	18,000
Fire				
Operating	2,827	630	-	-
	<u>115,713</u>	<u>404,141</u>	<u>75,214</u>	<u>285,091</u>
Fund Total				
	<u>115,713</u>	<u>404,141</u>	<u>75,214</u>	<u>285,091</u>
DHS IT/Communications Grant				
Information Tech Services				
Operating	-	78,709	-	-
Capital Outlay	-	54,072	-	-
	<u>-</u>	<u>132,781</u>	<u>-</u>	<u>-</u>
Fund Total	<u>-</u>	<u>132,781</u>	<u>-</u>	<u>-</u>
DHS Police Grant				
Police				
Payroll	577,774	603,554	490,734	-
Operating	41,259	709,670	27,000	900,000
Capital Outlay	235,211	-	-	-
	<u>854,244</u>	<u>1,313,224</u>	<u>517,734</u>	<u>900,000</u>
Fund Total	<u>854,244</u>	<u>1,313,224</u>	<u>517,734</u>	<u>900,000</u>
DHS Other Grants				
Fire				
Operating	15,751	12,526	-	10,000
Capital Outlay	-	6,922	6,922	-
	<u>15,751</u>	<u>19,448</u>	<u>6,922</u>	<u>10,000</u>
Fund Total	<u>15,751</u>	<u>19,448</u>	<u>6,922</u>	<u>10,000</u>
DOJ Police Grants				
Police				
Payroll	114,911	-	-	-
Operating	60,231	344,955	64,083	346,000
	<u>175,142</u>	<u>344,955</u>	<u>64,083</u>	<u>346,000</u>
Fund Total	<u>175,142</u>	<u>344,955</u>	<u>64,083</u>	<u>346,000</u>
Other Federal Grants				
City Administration				
Operating	-	2,507,971	-	4,346,000

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2016-2017 Actual	2017-2018 Budget	2017-2018 Estimate	2018-2019 Budget
Other Federal Grants				
Community Development Operating	84,265	-	-	-
Fund Total	<u>84,265</u>	<u>2,507,971</u>	<u>-</u>	<u>4,346,000</u>
Other Federal Police Grants				
Police				
Payroll	28,465	60,734	23,933	-
Operating	8,960	982,175	-	947,000
Capital Outlay	46,161	67,000	-	-
	<u>83,586</u>	<u>1,109,909</u>	<u>23,933</u>	<u>947,000</u>
Fund Total	<u>83,586</u>	<u>1,109,909</u>	<u>23,933</u>	<u>947,000</u>
Federal Fire Grants				
Fire				
Payroll	-	393,842	121,768	558,443
Operating	10,000	1,207,613	-	3,090,000
	<u>10,000</u>	<u>1,601,455</u>	<u>121,768</u>	<u>3,648,443</u>
Fund Total	<u>10,000</u>	<u>1,601,455</u>	<u>121,768</u>	<u>3,648,443</u>
Dept of Transportation				
Public Works Operating	43,728	200,000	-	200,000
Fund Total	<u>43,728</u>	<u>200,000</u>	<u>-</u>	<u>200,000</u>
State Court Grants				
Municipal Court				
Operating	150	137,000	8,862	137,000
Capital Outlay	186,387	10,000	-	-
	<u>186,537</u>	<u>147,000</u>	<u>8,862</u>	<u>137,000</u>
City Attorney				
Payroll	8,508	6,430	6,429	-
Operating	1,590	3,180	3,180	-
	<u>10,098</u>	<u>9,610</u>	<u>9,609</u>	<u>-</u>
Fund Total	<u>196,635</u>	<u>156,610</u>	<u>18,471</u>	<u>137,000</u>
State Police Grants				
Police				
Payroll	87,954	139,775	68,175	-
Operating	-	82,000	-	125,000
Capital Outlay	24,698	18,000	1,761	-
	<u>112,652</u>	<u>239,775</u>	<u>69,936</u>	<u>125,000</u>
Fund Total	<u>112,652</u>	<u>239,775</u>	<u>69,936</u>	<u>125,000</u>

**SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES**

(By Fund/Dept/Classification)

	2016-2017 Actual	2017-2018 Budget	2017-2018 Estimate	2018-2019 Budget
Other State Grants				
Parks and Recreation Operating	2,844	15,000	12,000	-
Fund Total	<u>2,844</u>	<u>15,000</u>	<u>12,000</u>	<u>-</u>
Equitable Sharing Program				
Police Operating	-	243,300	-	243,300
Capital Outlay	11,050	-	-	-
Fund Total	<u>11,050</u>	<u>243,300</u>	<u>-</u>	<u>243,300</u>
CIP Grants				
Capital Projects Payroll	-	-	425	-
Capital Outlay	324,488	1,579,990	203,994	1,370,000
Fund Total	<u>324,488</u>	<u>1,579,990</u>	<u>204,419</u>	<u>1,370,000</u>
Privately Funded Grants				
Information Tech Services Operating	15,051	55,950	1,270	55,950
Capital Outlay	13	468,372	404,974	225,000
	15,064	524,322	406,244	280,950
Community Development Operating	231	750	-	-
Parks and Recreation Operating	1,730	24,250	-	25,000
Police Operating	34,270	121,103	17,155	95,000
Fire Operating	3,000	95,000	-	95,000
Fund Total	<u>54,295</u>	<u>765,425</u>	<u>423,399</u>	<u>495,950</u>
2015B MPC Debt Svc Fund				
Bonded Dept Debt	3,749,585	3,752,200	3,752,200	3,751,700
Fund Total	<u>3,749,585</u>	<u>3,752,200</u>	<u>3,752,200</u>	<u>3,751,700</u>
2015D MPC Debt Svc Fund				
Bonded Dept Debt	4,531,235	4,514,200	4,514,200	4,486,450

**SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES**

(By Fund/Dept/Classification)

	2016-2017 Actual	2017-2018 Budget	2017-2018 Estimate	2018-2019 Budget
2015D MPC Debt Svc Fund				
Fund Total	<u>4,531,235</u>	<u>4,514,200</u>	<u>4,514,200</u>	<u>4,486,450</u>
2010 MPC Debt Svc Fund				
Bonded Dept Debt	2,851,432	2,855,932	2,855,932	2,855,431
Fund Total	<u>2,851,432</u>	<u>2,855,932</u>	<u>2,855,932</u>	<u>2,855,431</u>
Special Assmt Dist68 Fund				
Special Assessments Debt	378,057	377,620	377,620	377,228
Fund Total	<u>378,057</u>	<u>377,620</u>	<u>377,620</u>	<u>377,228</u>
Capital Projects Fund				
Capital Projects Capital Outlay	1,596,066	245,000	-	-
Fund Total	<u>1,596,066</u>	<u>245,000</u>	<u>-</u>	<u>-</u>
Parks & Rec Impact Fee FN				
Capital Projects Capital Outlay	1,170,000	-	-	-
Fund Total	<u>1,170,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
Arts & Culture Impact Fee				
Capital Projects Capital Outlay	94,862	-	-	-
Fund Total	<u>94,862</u>	<u>-</u>	<u>-</u>	<u>-</u>
Solid Waste Impact Fee FN				
Capital Projects Capital Outlay	284,588	-	-	-
Fund Total	<u>284,588</u>	<u>-</u>	<u>-</u>	<u>-</u>
Police Impact Fee Fund				
Capital Projects Capital Outlay	54,231	-	-	-
Fund Total	<u>54,231</u>	<u>-</u>	<u>-</u>	<u>-</u>

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2016-2017 Actual	2017-2018 Budget	2017-2018 Estimate	2018-2019 Budget
Public Works Impact Fee				
Capital Projects				
Capital Outlay	28,556	-	-	-
Fund Total	<u>28,556</u>	<u>-</u>	<u>-</u>	<u>-</u>
Transportation Impact Fees				
Capital Projects				
Capital Outlay	1,978,722	201,591	151,591	-
Fund Total	<u>1,978,722</u>	<u>201,591</u>	<u>151,591</u>	<u>-</u>
CIP Series B 2007 Bond				
Capital Projects				
Capital Outlay	167,059	-	-	-
Fund Total	<u>167,059</u>	<u>-</u>	<u>-</u>	<u>-</u>
CIP Series D 2007 Bond				
Capital Projects				
Capital Outlay	798,026	219,126	21,926	-
Fund Total	<u>798,026</u>	<u>219,126</u>	<u>21,926</u>	<u>-</u>
CIP 2015 Excise Revenue Bond				
Capital Projects				
Capital Outlay	11,054,925	12,829,283	3,567,400	8,805,000
Fund Total	<u>11,054,925</u>	<u>12,829,283</u>	<u>3,567,400</u>	<u>8,805,000</u>
Parks & Rec 2012 Dev Fee Fund				
Capital Projects				
Operating	4,453	-	-	-
Capital Outlay	-	5,000	3,001	-
Fund Total	<u>4,453</u>	<u>5,000</u>	<u>3,001</u>	<u>-</u>
Police 2012 Dev Fee Fund				
Capital Projects				
Operating	4,453	-	-	-
Capital Outlay	-	5,000	3,001	-
Fund Total	<u>4,453</u>	<u>5,000</u>	<u>3,001</u>	<u>-</u>

**SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES**

(By Fund/Dept/Classification)

	2016-2017 Actual	2017-2018 Budget	2017-2018 Estimate	2018-2019 Budget
Fire 2012 Dev Fee Fund				
Capital Projects				
Operating	4,453	-	-	-
Capital Outlay	-	5,000	3,001	-
	<u>4,453</u>	<u>5,000</u>	<u>3,001</u>	<u>-</u>
Fund Total	<u>4,453</u>	<u>5,000</u>	<u>3,001</u>	<u>-</u>
General Govt 2012 Dev Fee Fund				
Capital Projects				
Operating	4,453	-	-	-
Capital Outlay	-	5,000	3,001	-
	<u>4,453</u>	<u>5,000</u>	<u>3,001</u>	<u>-</u>
Fund Total	<u>4,453</u>	<u>5,000</u>	<u>3,001</u>	<u>-</u>
Transportation 2012 Dev Fee Fund				
Capital Projects				
Operating	4,453	-	-	-
Capital Outlay	430,000	5,000	3,001	-
	<u>434,453</u>	<u>5,000</u>	<u>3,001</u>	<u>-</u>
Fund Total	<u>434,453</u>	<u>5,000</u>	<u>3,001</u>	<u>-</u>
YRCS Fund				
Information Tech Services				
Payroll	547,140	640,701	558,108	710,679
Operating	1,283,868	1,776,450	1,967,034	1,384,358
Capital Outlay	31,353	276,242	305,500	434,500
	<u>1,862,361</u>	<u>2,693,393</u>	<u>2,830,642</u>	<u>2,529,537</u>
General Government				
Operating	-	5,054	-	9,108
	<u>-</u>	<u>5,054</u>	<u>-</u>	<u>9,108</u>
Fund Total	<u>1,862,361</u>	<u>2,698,447</u>	<u>2,830,642</u>	<u>2,538,645</u>
YRCS Fund Communication Grants				
Information Tech Services				
Operating	-	350,000	-	1,000,000
Capital Outlay	-	64,500	-	-
	<u>-</u>	<u>414,500</u>	<u>-</u>	<u>1,000,000</u>
Fund Total	<u>-</u>	<u>414,500</u>	<u>-</u>	<u>1,000,000</u>
Desert Hills Golf Course				
General Government				
Operating	3,303	5,980	-	7,818
Parks and Recreation				
Payroll	806,394	848,208	815,264	818,795
Operating	1,013,673	1,048,939	1,077,785	941,099
Capital Outlay	-	5,500	-	-
	<u>1,820,067</u>	<u>1,902,647</u>	<u>1,893,049</u>	<u>1,759,894</u>

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2016-2017 Actual	2017-2018 Budget	2017-2018 Estimate	2018-2019 Budget
Desert Hills Golf Course				
Fund Total	<u>1,823,370</u>	<u>1,908,627</u>	<u>1,893,049</u>	<u>1,767,712</u>
Water Fund				
City Administration				
Payroll	24,821	18,325	18,092	16,582
Operating	24	-	-	-
	<u>24,845</u>	<u>18,325</u>	<u>18,092</u>	<u>16,582</u>
City Attorney				
Payroll	-	3,006	4,398	3,197
General Government				
Operating	-	53,039	-	74,594
Utilities				
Payroll	5,206,038	5,393,896	5,196,789	5,477,383
Operating	6,216,825	7,612,346	6,692,252	7,686,646
Debt	6,644,555	6,529,595	6,529,595	6,497,007
Capital Outlay	126,467	296,000	308,000	440,000
	<u>18,193,885</u>	<u>19,831,837</u>	<u>18,726,636</u>	<u>20,101,036</u>
Engineering				
Payroll	86,264	373,746	322,563	455,722
Operating	267	-	-	-
	<u>86,531</u>	<u>373,746</u>	<u>322,563</u>	<u>455,722</u>
Capital Projects				
Operating	10,626	-	-	-
Capital Outlay	506,730	5,675,000	3,404,678	4,932,481
	<u>517,356</u>	<u>5,675,000</u>	<u>3,404,678</u>	<u>4,932,481</u>
Fund Total	<u>18,822,617</u>	<u>25,954,953</u>	<u>22,476,367</u>	<u>25,583,612</u>
Water Transfer Fund				
Utilities				
Operating	29,454	65,750	46,200	34,637
Fund Total	<u>29,454</u>	<u>65,750</u>	<u>46,200</u>	<u>34,637</u>
Water Capacity Fund				
Utilities				
Debt	2,184,874	2,299,760	2,299,760	2,299,593
Fund Total	<u>2,184,874</u>	<u>2,299,760</u>	<u>2,299,760</u>	<u>2,299,593</u>
Water System Development Fund				
Utilities				
Debt	233,987	119,750	119,780	119,708
Fund Total	<u>233,987</u>	<u>119,750</u>	<u>119,780</u>	<u>119,708</u>

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2016-2017 Actual	2017-2018 Budget	2017-2018 Estimate	2018-2019 Budget
Wastewater Fund				
City Administration				
Payroll	15,440	14,772	14,926	13,567
Operating	12	-	-	-
	<u>15,452</u>	<u>14,772</u>	<u>14,926</u>	<u>13,567</u>
City Attorney				
Payroll	-	2,477	3,583	2,404
General Government				
Operating	-	39,645	-	59,495
Utilities				
Payroll	3,902,301	4,190,794	3,988,076	4,546,163
Operating	5,546,272	6,816,868	6,153,199	6,811,549
Debt	2,097,026	2,025,812	2,025,812	2,016,073
Capital Outlay	131,414	391,000	261,613	318,386
	<u>11,677,013</u>	<u>13,424,474</u>	<u>12,428,700</u>	<u>13,692,171</u>
Engineering				
Payroll	66,619	243,793	184,681	285,997
Operating	345	-	-	-
	<u>66,964</u>	<u>243,793</u>	<u>184,681</u>	<u>285,997</u>
Capital Projects				
Capital Outlay	474,071	6,190,000	4,281,642	7,880,000
	<u>474,071</u>	<u>6,190,000</u>	<u>4,281,642</u>	<u>7,880,000</u>
Fund Total	<u><u>12,233,500</u></u>	<u><u>19,915,161</u></u>	<u><u>16,913,532</u></u>	<u><u>21,933,634</u></u>
Wastewater Capacity Fund				
Utilities				
Debt	2,654,044	2,654,757	2,654,757	2,654,527
	<u>2,654,044</u>	<u>2,654,757</u>	<u>2,654,757</u>	<u>2,654,527</u>
Fund Total	<u><u>2,654,044</u></u>	<u><u>2,654,757</u></u>	<u><u>2,654,757</u></u>	<u><u>2,654,527</u></u>
Wastewater Sanitary Sewer Interc				
Utilities				
Debt	5,985	5,984	5,986	5,985
	<u>5,985</u>	<u>5,984</u>	<u>5,986</u>	<u>5,985</u>
Fund Total	<u><u>5,985</u></u>	<u><u>5,984</u></u>	<u><u>5,986</u></u>	<u><u>5,985</u></u>
Water Revenue Bond Fund				
Capital Projects				
Capital Outlay	2,118,731	1,590,000	993,786	812,000
	<u>2,118,731</u>	<u>1,590,000</u>	<u>993,786</u>	<u>812,000</u>
Fund Total	<u><u>2,118,731</u></u>	<u><u>1,590,000</u></u>	<u><u>993,786</u></u>	<u><u>812,000</u></u>
Wastewater Revenue Bond Fund				
Capital Projects				
Capital Outlay	417,392	-	-	-

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2016-2017 Actual	2017-2018 Budget	2017-2018 Estimate	2018-2019 Budget
Wastewater Revenue Bond Fund				
Fund Total	<u>417,392</u>	<u>-</u>	<u>-</u>	<u>-</u>
Solid Waste Fund				
City Administration				
Payroll	-	4,163	4,981	3,768
General Government				
Operating	-	8,085	-	10,541
Public Works				
Payroll	851,613	905,899	913,261	952,336
Operating	2,854,485	2,807,576	2,864,535	2,662,990
Capital Outlay	957	-	-	-
	<u>3,707,055</u>	<u>3,713,475</u>	<u>3,777,796</u>	<u>3,615,326</u>
Fund Total	<u>3,707,055</u>	<u>3,725,723</u>	<u>3,782,777</u>	<u>3,629,635</u>
Equipment Maintenance Fund				
General Government				
Operating	-	9,673	-	13,915
Public Works				
Payroll	976,052	1,092,680	1,047,974	1,127,513
Operating	2,542,211	2,264,177	2,362,550	1,559,553
Capital Outlay	17,817	-	-	-
	<u>3,536,080</u>	<u>3,356,857</u>	<u>3,410,524</u>	<u>2,687,066</u>
Fund Total	<u>3,536,080</u>	<u>3,366,530</u>	<u>3,410,524</u>	<u>2,700,981</u>
Insurance Reserve Fund				
City Attorney				
Payroll	87,009	84,013	84,083	85,828
Operating	573,824	904,647	413,641	815,120
	<u>660,833</u>	<u>988,660</u>	<u>497,724</u>	<u>900,948</u>
General Government				
Operating	945,292	1,216,868	342,800	1,232,619
Fund Total	<u>1,606,125</u>	<u>2,205,528</u>	<u>840,524</u>	<u>2,133,567</u>
Equip Replacement Fund				
Finance				
Capital Outlay	24,686	14,000	-	-
Human Resources				
Capital Outlay	24,316	-	-	-
Community Development				
Capital Outlay	-	-	-	26,000

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2016-2017 Actual	2017-2018 Budget	2017-2018 Estimate	2018-2019 Budget
Equip Replacement Fund				
Public Works				
Capital Outlay	582,707	2,733,076	1,825,981	1,523,713
Utilities				
Capital Outlay	659,567	1,000,000	622,727	825,722
Engineering				
Capital Outlay	40,543	-	-	72,000
Parks and Recreation				
Capital Outlay	93,038	740,814	475,500	273,237
Police				
Capital Outlay	33,872	-	-	-
Fire				
Capital Outlay	-	1,046,911	268,000	727,000
Equipment Replacement				
Operating	1,093,078	23,499	23,499	23,499
Capital Outlay	-	1,657,013	-	1,925,507
	<u>1,093,078</u>	<u>1,680,512</u>	<u>23,499</u>	<u>1,949,006</u>
Government Wide				
Operating	-	-	-	-
Fund Total	<u><u>2,551,807</u></u>	<u><u>7,215,313</u></u>	<u><u>3,215,707</u></u>	<u><u>5,396,678</u></u>
Workers Compensation				
Employee Benefits				
Operating	613,068	1,626,657	1,186,000	1,229,000
Fund Total	<u><u>613,068</u></u>	<u><u>1,626,657</u></u>	<u><u>1,186,000</u></u>	<u><u>1,229,000</u></u>
Total Budget	175,532,501	214,831,938	171,035,772	220,180,841

2018-2019 OUTSIDE AGENCY SUMMARY

Listed by Function

Fund/Cognizant Department	OUTSIDE AGENCY BY FUNCTION	2017-2018 BUDGET	2017-2018 ESTIMATE	2018-2019 BUDGET
	Economic Development			
2%/City Admin	Quartermaster Depot Contract	\$ 150,000	\$ 150,000	\$ 150,000
2%/City Admin	Yuma Visitors Bureau	600,000	600,000	600,000
General/City Attorney	Lobbying	207,000	207,000	207,000
General/City Admin	GYEDC	179,000	179,000	179,000
Water/Utility Admin	GYEDC	53,000	53,000	53,000
General/City Admin	Binational Coordinator	37,000	37,000	37,000
General/City Admin	Intergovernmental Public Transportation Authority (IPTA)	200,000	200,000	200,000
HURF/Public Works	Yuma Metropolitan Planning Organization	78,772	78,772	78,772
General/Mayor&Council	Greater Yuma Port Authority	50,000	50,000	50,000
	Health and Welfare			
General/Police	Catholic Services - Safe House	15,500	15,500	15,500
General/Police	Amberly's Place	52,380	52,380	52,380
General/Police	Crossroads Mission/Detox	27,000	27,000	27,000
	Culture and Recreation			
	TOTAL	<u>\$ 1,649,652</u>	<u>\$ 1,649,652</u>	<u>\$ 1,649,652</u>

SCHEDULE 4
CITY OF YUMA
2018-2019 SUPPLEMENTALS

DIV	POSITION	#	PERSONNEL	OPERATING CAPITAL	TOTAL
GENERAL FUND					
MUNICIPAL COURT					
210	Court Interpreter	1.0	38,480	300	38,780
	SUBTOTAL	1.0	38,480	300	38,780
POLICE					
6011	Upgrade Admin Asst to Admin Specialist	-	5,434		5,434
	SUBTOTAL	-	5,434	-	5,434
TOTAL GENERAL FUND		1.0	43,914	300	44,214
HIGHWAY USER REVENUE FUND					
Public Works					
4031	Administrative Specialist	1.0	34,226		34,226
	SUBTOTAL	1.0	34,226	-	34,226
Public Works					
4038	Upgrade Maint Worker to St Maint Worker	-	5,990	-	5,990
4038	Upgrade Maint Worker to St Maint Worker	-	3,120	-	3,120
	SUBTOTAL	-	9,110	-	9,110
PUBLIC WORKS					
4034	Heavy Equipment Operator	1.0	42,099	-	42,099
4037	Upgrade Equip Oper to Sr St Main Worker	-	3,682	-	3,682
	SUBTOTAL	1.0	45,781	-	45,781
TOTAL HIGHWAY USER REVENUE FUND		2.0	89,117	-	89,117
2% TAX FUND					
PARKS AND RECREATION					
5065	Upgrade PT Rec Coord to FT Rec Coord	-	9,610		9,610
	SUBTOTAL	-	9,610	-	9,610
TOTAL 2%TAX FUND		-	9,610	-	9,610
WASTEWATER FUND					
UTILITIES					
4155	W/WW Plant Operator III	1.0	44,910	1,250	46,160
	SUBTOTAL	1.0	44,910	1,250	46,160
TOTAL WASTEWATER FUND		1.0	44,910	1,250	46,160
SOLID WASTE FUND					
PUBLIC WORKS					
4021	Administrative Specialist	1.0	41,080		41,080
	SUBTOTAL	1.0	41,080	-	41,080
TOTAL SOLID WASTE FUND		1.0	41,080	-	41,080
TOTAL ALL FUNDS		5.0	228,631	1,550	230,181

**SCHEDULE 5
2018-2019 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 15/16	FY 16/17	FY 17/18	FY 18/19
MAYOR AND CITY COUNCIL					
Mayor	E/O*	1	1	1	1
Council Member	E/O*	6	6	6	6
Executive Assistant	47	1	1	1	1
Department Total		8	8	8	8
MUNICIPAL COURT					
Judge	E/O*	2	2	2	2
Municipal Court Administrator	68	1	1	1	1
Lead Municipal Court Officer	47	1	1	1	1
Municipal Court Officer	43	4	4	4	4
Court Specialist	42	1	1	1	1
Court Interpreter	41	-	-	-	1
Lead Court Clerk	38	1	1	1	1
Court Clerk	34	9	9	9	10
Administrative Assistant	32	1	1	1	-
Department Total		20	20	20	21
CITY ADMINISTRATOR'S OFFICE					
Administration					
City Administrator	96	1	1	1	1
Deputy City Administrator	86	1	1	1	1
C.I.P. Administrator	59	1	1	1	1
Real Property Contracts Coordinator	58	1	1	1	-
Real Property/ROW Agent	55	-	-	-	-
Contract Specialist	54	-	-	-	-
Grant Writer	50	1	1	1	1
Executive Assistant	47	1	1	1	1
Marketing Specialist	46	1	1	1	1
Administrative Assistant	32	1	1	1	1
Heritage Festival Coordinator	43	-	-	-	1
Division Total		8	8	8	8
Community Relations					
Public Affairs Coordinator	62	2	2	2	2
Television Production and Operations Manager	58	1	1	1	1
Video Production & Operations Specialist	45	2	2	2	2
Division Total		5	5	5	5
Heritage Area Development					
Executive Director Yuma Crossing Heritage Area Cor	74	-	-	-	-
Senior Planner	60	1	1	1	1
City Historian/Curator/Park Ranger	53	1	1	1	1
Management Analyst	52	-	-	-	1
Administrative Specialist	39	1	1	1	-
Division Total		3	3	3	3

**SCHEDULE 5
2018-2019 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 15/16	FY 16/17	FY 17/18	FY 18/19
City Clerk					
City Clerk	74	1	1	1	1
Deputy City Clerk	59	1	1	1	1
City Clerk Specialist	46	1	1	1	1
Administrative Specialist	39	-	-	-	-
Administrative Assistant	32	1	1	1	1
Division Total		4	4	4	4
Economic Development					
Economic Development Administrator	70	1	1	1	1
		1	1	1	1
Facilities Maintenance					
Facilities Maintenance Manager	67	1	1	1	1
Facilities Maintenance Supervisor	56	1	1	1	1
Facilities Maintenance Specialist	44	1	1	1	2
Administrative Specialist	39	1	1	1	1
Senior Facilities Maintenance Worker	39	1	1	1	2
Facilities Maintenance Worker	36	2	2	2	2
Lead Custodian	28	1	1	1	1
Custodian	24	7	7	7	7
Division Total		15	15	15	17
Department Total		36	36	36	38
CITY ATTORNEY					
City Attorney's Office					
City Attorney	88	1	1	1	1
Deputy City Attorney	82	1	1	1	1
Assistant City Attorney	79	2	2	2	2
Risk Management Coordinator	58	1	1	1	1
Legal Assistant	40	3	3	3	3
Real Property Contracts Coordinator	58	-	-	-	1
Division Total		8	8	8	9
Prosecutor's Office					
City Prosecutor	82	1	1	1	1
Assistant City Prosecutor/Police Legal Advisor	68	1	1	1	1
Legal Assistant	40	1	1	1	1
Division Total		3	3	3	3
Department Total		11	11	11	12
INFORMATION TECHNOLOGY SERVICES					
Administration					
Chief Information Officer	84	1	1	1	1
Assistant IT Director of Business Applications	74	1	1	1	1
Assistant IT Director of Technology Services-YRCS	74	1	1	1	1
Assistant IT Director for Telecommunication	74	1	1	1	1
Administrative Specialist	39	-	-	-	1
Division Total		4	4	4	5

SCHEDULE 5
2018-2019 AUTHORIZED STAFFING LEVEL

AUTHORIZED PERSONNEL	Grade	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Technical Support					
G.I.S. Administrator	70	1	1	1	1
Network Engineer	69	1	1	1	1
Senior Systems Administrator	63	1	1	1	1
ITS Senior Business Applications Analyst	62	2	2	2	2
Telephony Network Administrator	61	1	1	1	1
Web Development Administrator	61	-	-	-	-
G.I.S. Analyst	61	2	2	3	3
ITS Business Applications Analyst	59	2	2	2	2
Network Administrator	59	-	-	-	-
Systems Administrator	59	3	3	3	3
Security and Compliance Analyst	58	1	1	1	1
Service Desk Supervisor	52		1	1	1
Senior GIS Technician	50	1	1	-	-
Technical Services Specialist	50	4	4	4	4
Senior Service Desk Specialist	49	2	2	2	2
Service Desk Specialist	46	1	1	2	2
G.I.S. Technician	44	1	-	-	-
Technical Support Assistant	41	2	2	1	-
Division Total		25	25	25	24
Radio Communications					
Wireless Network Engineer	67	1	1	1	1
ITS Sr Business Applications Analyst	63	-	-	-	1
Network Administrator	59	1	1	1	-
Radio Network Administrator	59	1	1	1	1
Senior Wireless Communications Technician	51	-	-	-	-
Wireless Communications Technician	44	2	2	2	2
Technical Support Assistant	41	-	-	1	1
Wireless Communications Tech Assistant	34	1	1	-	-
Division Total		6	6	6	6
Department Total		35	35	35	35
FINANCE DEPARTMENT					
Administration					
Director of Financial Services	84	1	1	1	1
Budget and Treasury Manager	71	1	1	1	1
Administrative Specialist	39	1	1	1	1
Division Total		3	3	3	3
Customer Services					
Customer Services Manager	64	1	1	1	-
Customer Account Supervisor	50	-	-	-	1
Senior Accounting Specialist	41	1	1	1	1
Senior Customer Account Specialist	37	1	1	1	-
Tax and License Specialist	35	1	1	1	1
Customer Account Specialist	33	4	4	4	5
Division Total		8	8	8	8

**SCHEDULE 5
2018-2019 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Purchasing					
Purchasing and Contracts Manager	65	1	1	1	1
Senior Buyer	51	1	1	1	1
Buyer	44	2	2	2	3
Purchasing Specialist	34	2	2	2	1
Mail Clerk	19	1	1	1	1
Division Total		7	7	7	7
Accounting					
Accounting Manager	71	1	1	1	1
Accounting Supervisor	60	1	1	1	1
Accountant	54	3	3	3	3
Principal Accounting Specialist	47	2	2	2	2
Senior Accounting Specialist	41	3	3	3	3
Accounting Specialist	35	2	2	2	2
Division Total		12	12	12	12
Department Total		30	30	30	30
HUMAN RESOURCES DEPARTMENT					
Human Resources					
Director of Human Resources	80	1	1	1	1
Assistant HR Director	68	-	-	-	1
Human Resources Manager	65	2	2	2	-
Environmental Program Coordinator	56	1	1	1	1
Human Resource Analyst	56	-	-	-	1
Safety Specialist	55	1	1	1	1
Senior Human Resources Specialist	50	1	1	1	2
Human Resources Specialist	41	4	5	5	3
Administrative Specialist	39	-	-	-	1
Administrative Assistant	32	1	1	1	1
Division Total		11	12	12	12
Department Total		11	12	12	12
COMMUNITY DEVELOPMENT					
Administration					
Director Community Development	82	1	1	1	1
Development Project Coordinator	62	1	1	1	1
Division Total		2	2	2	2

SCHEDULE 5
2018-2019 AUTHORIZED STAFFING LEVEL

AUTHORIZED PERSONNEL	Grade	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Building Safety					
Asst Dir of DCD/Building Safety	74	1	1	1	1
Deputy Building Official	59	1	1	1	1
Building Inspection Field Supervisor	57	1	1	1	1
Combination Building Inspector	54	3	3	3	3
Building Plans Examiner	50	4	4	4	4
Building Inspector	48	4	4	4	4
Code Enforcement Specialist	47	2	2	2	2
Senior Permit Technician	43	1	1	1	1
Permit Technician	39	2	2	2	2
Administrative Specialist	39	1	1	1	1
Administrative Assistant	32	-	-	-	-
Division Total		20	20	20	20
Redevelopment & Neighborhood Services					
Neighborhood Services Manager	66	1	1	1	1
Senior Neighborhood Services Specialist	53	2	2	2	2
Neighborhood Services Specialist	48	2	2	2	3
Code Enforcement Specialist	47	1	1	1	1
Housing Rehabilitation Specialist	41	1	1	1	-
Administrative Assistant	32	2	2	2	1
Division Total		9	9	9	8
Community Planning					
Asst Dir of DCD/Zoning Administration	77	1	1	1	1
Principal Planner	62	3	3	3	3
Senior Planner	60	3	3	3	2
Associate Planner	54	1	1	1	2
Assistant Planner	50	2	2	2	1
Admin Support Supervisor	46	1	1	1	1
Administrative Specialist	39	-	-	-	-
Administrative Assistant	32	2	2	2	2
Division Total		13	13	13	12
Department Total		44	44	44	42
PUBLIC WORKS DEPARTMENT					
Fleet Services					
Public Works Manager	64	1	1	1	1
Fleet Superintendent	55	-	-	-	-
Fleet Services Foreman	49	1	1	1	1
Senior Equipment Mechanic	47	4	4	4	4
Equipment Mechanic	43	6	6	6	6
Administrative Specialist	39	1	1	1	1
Fleet Service Writer	33	-	-	1	1
Administrative Assistant	32	-	-	1	1
Mechanic Assistant	22	1	1	1	1
Division Total		14	14	16	16

**SCHEDULE 5
2018-2019 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Fleet Parts					
Lead Inventory Specialist	36	1	1	1	1
Inventory Specialist	33	1	1	1	1
Division Total		2	2	2	2
Solid Waste					
Public Works Manager	64	1	1	1	1
Heavy Equipment Operator	40	8	8	8	8
Administrative Specialist	39	-	-	-	1
Division Total		9	9	9	10
Uncontained Waste					
Heavy Equipment Operator	40	2	2	2	2
Senior Street Maintenance Worker	37	1	1	1	1
Street Maintenance Worker	33	1	1	1	1
Division Total		4	4	4	4
Code Enforcement					
Code Compliance Specialist	46	1	1	1	1
Division Total		1	1	1	1
Street - Administration					
Director Public Works	82	1	1	1	1
Public Works Manager	64	1	1	1	1
Streets Superintendent	53	1	-	-	-
Public Works Superintendent	53	-	1	1	1
Senior Engineering Technician	50	1	1	1	1
Engineering Technician	44	1	1	1	1
Administrative Specialist	39	1	1	1	2
Administrative Assistant	32	-	-	1	-
Division Total		6	6	7	7
Street - Maintenance					
PW Maintenance Foreman	46	1	1	1	-
Engineering Technician	44	1	1	1	-
Heavy Equipment Operator	40	1	1	1	1
Senior Street Maintenance Worker	37	-	-	-	1
Equipment Operator	36	1	1	1	1
Street Maintenance Worker	33	1	1	1	1
Division Total		5	5	5	4
Street - Pavement Preservation					
PW Maintenance Foreman	46	1	1	1	1
Senior Street Maintenance Worker	37	2	2	2	2
Equipment Operator	36	1	1	1	1
Street Maintenance Worker	33	5	5	5	5
Division Total		9	9	9	9

**SCHEDULE 5
2018-2019 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Street - Street Lighting					
Traffic Technician	46	-	1	1	1
Electrician	45	-	-	-	-
Division Total		-	1	1	1
Street - Traffic Signals					
Public Works Manager	64	1	1	1	1
Engineering Associate	58	-	-	-	-
Traffic Signals Supervisor	56	-	-	-	-
Senior Traffic Technician	47	-	-	1	1
Traffic Technician	46	4	3	2	2
Division Totals		5	4	4	4
Street - Street Sweeping					
Heavy Equipment Operator	40	4	4	4	5
Division Total		4	4	4	5
Street - Traffic Signs and Striping					
Engineering Technician	44	1	1	1	1
Senior Street Maintenance Worker	37	2	2	2	2
Street Maintenance Worker	33	2	2	2	2
Division Total		5	5	5	5
Street - Storm Drain Maintenance					
PW Maintenance Foreman	46	1	1	1	1
Equipment Operator	36	1	1	1	1
Division Total		2	2	2	2
Street - Curbs, Gutters & Sidewalks					
PW Maintenance Foreman	46	-	-	-	1
Senior Street Maintenance Worker	37	2	2	2	2
Equipment Operator	36	1	1	1	1
Street Maintenance Worker	33	2	2	2	2
Division Total		5	5	5	6
Street-Retention Basins					
PW Maintenance Foreman	46	1	1	1	1
PW Maintenance Specialist	28	2	2	2	2
PW Maintenance Worker	23	7	7	7	3
Division Total		10	10	10	6
Street-Pathways and Trails					
Senior Street Maintenance Worker	37	1	1	1	1
Equipment Operator	36	1	1	1	1
Division Total		2	2	2	2
Department Total		83	83	86	84

**SCHEDULE 5
2018-2019 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 15/16	FY 16/17	FY 17/18	FY 18/19
UTILITIES DEPARTMENT					
Water - Administration					
Director of Utilities	82	1	1	1	1
Utilities Division Manager	67	2	2	2	2
Utilities Asset Program Supervisor	53	-	-	-	1
Admin Support Supervisor	46	1	1	1	1
Administrative Specialist	39	1	1	1	1
Administrative Assistant	32	3	3	3	3
Division Total		8	8	8	9
Water - Main Street Treatment Plant					
Water/Wastewater Treatment Plant Superintendent	59	1	1	1	1
W/WW Treatment Operations Supervisor	52	1	1	1	1
W/WW Treatment Maintenance Supervisor	49	1	1	1	1
Senior Water/Wastewater Treatment Plant Operator	48	5	5	5	5
Cross Connection Control Specialist	46	1	1	1	1
Senior Water/Wastewater System Technician	47	-	-	-	-
Electrician	45	1	1	1	1
Water/Wastewater Treatment Plant Mechanic	44	2	2	2	2
Water/Wastewater Treatment Plant Operator	42	4	4	4	4
Administrative Assistant	32	1	1	1	1
Groundskeeper	23	2	2	2	2
Division Total		19	19	19	19
Water - Transmission/Distribution					
Utility Systems Superintendent	59	1	1	1	1
Water/Wastewater Systems Supervisor	47	2	2	2	2
Water Systems Quality Control Coordinator	46	1	1	1	1
Senior Water/Wastewater Maintenance Technician	38	3	3	3	4
Water/Waste Water Systems Maintenance Tech	36	10	10	10	10
Division Total		17	17	17	18
Water - Customer Service					
Meter Services Supervisor	49	1	1	1	1
Utility Rates Program Coord.	49	1	1	1	1
Customer Services Field Crew Supervisor	45	1	1	1	1
Senior Customer Services Field Technician	41	1	1	1	1
Customer Service Field Representative	40	4	4	4	4
Utility Rates Specialist	39	-	-	1	1
Utility Rates Technician	37	1	1	-	-
Meter Services Technician	37	1	1	1	1
Senior Customer Account Specialist	37	1	1	1	1
Meter Reader	35	2	2	2	2
Inventory Specialist	33	1	1	1	1
Division Total		14	14	14	14

**SCHEDULE 5
2018-2019 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Water - Agua Viva Water Treatment Plant					
W/WW Treatment Operations Supervisor	52	1	1	1	1
W/WW Treatment Maintenance Supervisor	49	1	1	1	1
Senior Water/Wastewater Treatment Plant Operator	48	4	4	4	5
Electrician	45	1	1	1	1
Water/Wastewater Treatment Plant Mechanic	44	2	2	2	2
Water/Wastewater Treatment Plant Operator	42	1	1	1	-
Groundskeeper	23	2	2	2	2
Division Total		12	12	12	12
Water - Laboratory					
Lab Director	63	1	1	1	1
Lab Analyst	44	1	1	1	1
Division Total		2	2	2	2
Water - SCADA					
Senior Instrumentation & Control Technician	49	1	1	1	1
Instrumentation & Control Technician	48	2	2	2	2
Instrumentation & Control Technician Assistant	38	2	2	2	2
Division Total		5	5	5	5
Wastewater - Figueroa					
Water/Wastewater Treatment Plant Superintendent	59	1	1	1	1
W/WW Treatment Operations Supervisor	52	1	1	1	1
W/WW Treatment Maintenance Supervisor	49	1	1	1	1
Senior Water/Wastewater Treatment Plant Operator	48	5	5	5	7
Senior Water/Waste Water Treatment Plant Mechanic	47	1	1	1	1
Water/Wastewater System Technician III	47	-	-	-	1
Electrician	45	2	2	2	2
Water/Wastewater Treatment Plant Mechanic	44	3	3	3	4
Water/Wastewater Treatment Plant Operator	42	4	4	4	4
Inventory Specialist	33	1	1	1	-
Administrative Assistant	32	1	1	1	1
Groundskeeper	23	2	2	2	2
Division Total		22	22	22	25
Wastewater - Collection					
Utility Systems Superintendent	59	1	1	1	1
Water/Wastewater Systems Supervisor	47	2	2	2	2
Senior Water/Wastewater Maintenance Technician	38	2	2	2	2
Water/Waste Water Systems Maintenance Tech	36	10	10	10	12
Division Total		15	15	15	17
Wastewater - Pretreatment					
Water Quality Assurance Supervisor	58	1	1	1	1
Utility Asset Program Supervisor	53	-	-	1	-
Senior Industrial Pretreatment Inspector	49	1	1	-	1
Industrial Pretreatment Inspector	46	3	3	3	2
Division Total		5	5	5	4

**SCHEDULE 5
2018-2019 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Wastewater - Desert Dunes					
W/WW Treatment Operations Supervisor	52	1	1	1	1
Senior Water/Wastewater Treatment Plant Operator	50	2	2	2	2
Water/Wastewater Treatment Plant Mechanic	44	1	1	1	1
Water/Wastewater Treatment Plant Operator	42	1	1	1	1
Facilities Maintenance Worker	36	1	1	1	1
Groundskeeper	23	1	1	1	1
Division Total		7	7	7	7
Wastewater - Laboratory					
Chemist	52	1	1	1	1
Lab Analyst	44	1	1	1	1
Division Total		2	2	2	2
Wastewater - SCADA					
Instrumentation & Control Supervisor	53	1	1	1	1
Instrumentation & Control Technician	48	1	1	1	1
Division Total		2	2	2	2
Department Total		130	130	130	136
ENGINEERING DEPARTMENT					
Engineering Services					
City Engineer/Director of City Engineering	84	1	1	1	1
Principal Engineer	72	1	1	1	-
Capital Improvement Program Manager	71	1	1	1	1
Engineering Manager	71	2	1	1	2
Traffic Engineer	71	1	1	1	1
C.I.P. Project Manager	68	1	1	1	1
Engineering Project Manager	67	1	1	1	1
Assistant Traffic Engineer	66	-	-	-	-
Senior Civil Engineer	65	-	1	1	2
Field Services Supervisor	63	1	1	1	-
Civil Engineer	63	1	-	-	1
Registered Land Surveyor	60	1	1	1	1
Project Management Assistant	58	-	-	-	1
Engineering Associate	58	3	3	3	3
Construction Inspection Supervisor	55	1	1	1	1
Survey Party Crew Chief	53	-	-	-	1
Senior Engineering Technician	50	2	2	2	3
Senior Construction Inspector	50	-	-	-	1
Construction Inspector	48	2	2	2	2
C.A.D.D. Technician	44	-	-	-	-
Engineering Technician	44	4	4	4	4
Administrative Specialist	39	1	1	1	1
Administrative Assistant	32	-	-	-	-
Division Total		24	23	23	28

**SCHEDULE 5
2018-2019 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Development Engineering					
Assistant City Engineer	71	1	-	-	-
Engineering Manager	71	-	1	1	-
Senior Civil Engineer	65	-	1	1	-
Civil Engineer	63	2	2	2	-
Senior Engineering Technician	50	1	1	1	-
Division Total		4	5	5	-
Department Total		28	28	28	28
PARKS AND RECREATION DEPARTMENT					
Administration					
Director Parks & Recreation	80	1	1	1	1
Assistant Director of Parks and Recreation	74	1	1	1	1
Parks Manager	64	1	1	1	1
Recreation Superintendent	64	1	1	1	1
Arts & Culture Program Manager	64	1	1	1	1
Grant Writer	50	1	1	1	1
Admin Support Supervisor	46	1	1	1	1
Marketing Specialist	46	1	1	1	1
Administrative Specialist	39	1	1	1	1
Administrative Assistant	32	2	2	2	2
Division Total		11	11	11	11
Parks Maintenance					
Assistant Parks Maintenance Manager	60	-	-	-	-
Grounds Maintenance Supervisor	48	1	1	1	1
Senior Equipment Mechanic	47	1	1	1	1
Equipment Mechanic	43	2	2	2	2
Grounds Maintenance Crew Leader	39	8	8	8	8
Parks Maintenance Specialist	31	1	1	1	1
Grounds Maintenance Specialist	28	16	16	16	16
Groundskeeper	23	25	25	25	25
Division Total		54	54	54	54
Urban Forestry					
Grounds Maintenance Supervisor	48	1	1	1	1
Groundskeeper	23	-	-	-	-
Division Total		1	1	1	1
Civic Center					
Civic Center Program Manager	64	1	1	1	1
Civic & Conv Center Operations Supervisor	53	1	1	1	1
Civic Center Bookings & Events Supervisor	53	1	-	-	-
Marketing Specialist	46	-	1	1	1
Events Operations Leader	43	4	4	4	4
Events Specialist	40	1	1	1	1
Administrative Assistant	32	1	1	1	1
Division Total		9	9	9	9

**SCHEDULE 5
2018-2019 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Baseball Complex					
Grounds Maintenance Supervisor	48	1	1	1	1
Grounds Maintenance Crew Leader	39	1	1	1	1
Grounds Maintenance Specialist	28	2	2	2	2
Groundskeeper	23	3	3	3	3
Division Total		7	7	7	7
Downtown Mall					
Grounds Maintenance Specialist	28	1	1	1	1
Groundskeeper	23	1	1	1	1
Division Total		2	2	2	2
Recreation - General					
Recreation Program Supervisor	52	4	4	4	4
Recreation Program Coordinator	36	2	2	2	2
Division Total		6	6	6	6
Yuma Readiness & Community Center					
Recreation Program Coordinator	36	1	1	1	1
Division Total		1	1	1	1
Arts and Culture					
Theatre Production Supervisor	53	1	1	1	1
Marketing Specialist	46	1	1	1	1
Events Operations Leader	43	1	1	1	1
Events Specialist	40	1	1	1	1
Recreation Program Coordinator	36	1	1	1	2
Administrative Assistant	32	2	2	2	2
Division Total		7	7	7	8
Heritage Festivals					
Heritage Festivals Coordinator	43	-	1	1	-
Division Total		-	1	1	-
Pacific Avenue Athletic Complex					
Grounds Maintenance Crew Leader	39	-	-	1	1
Grounds Maintenance Specialist	28	-	-	1	1
Groundskeeper	23	-	-	1	1
Division Total		-	-	3	3
Facility Maintenance					
Facilities Maintenance Supervisor	56	2	2	2	2
HVAC Mechanic	50	1	1	1	1
Facilities Maintenance Specialist	44	4	4	4	3
Sr Facilities Maintenance Worker	39	-	-	-	1
Facilities Maintenance Worker	36	1	1	1	-
Custodian	24	3	3	3	3
Division Total		11	11	11	10

SCHEDULE 5
2018-2019 AUTHORIZED STAFFING LEVEL

AUTHORIZED PERSONNEL	Grade	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Desert Hills Golf Course-Maintenance					
Golf Course Superintendent	60	-	-	-	1
Grounds Maintenance Supervisor	48	1	1	1	-
Senior Equipment Mechanic	47	1	1	1	1
Grounds Maintenance Crew Leader	39	1	1	1	1
Grounds Maintenance Specialist	28	1	1	1	1
Groundskeeper	23	-	1	1	1
Division Total		4	5	5	5
Desert Hills Golf Course-Restaurant					
Restaurant Supervisor	47	-	-	-	-
Restaurant Shift Supervisor	26	-	-	-	-
Line Cook	22	-	-	-	-
Division Total		-	-	-	-
Desert Hills Golf Course-Pro Shop					
Golf Operations Manager	64	1	1	1	1
Instructor of Golf	37	1	1	1	1
Assistant Golf Shop Manager	37	1	1	1	1
Administrative Assistant	32	1	1	1	1
Division Total		4	4	4	4
Desert Hills Golf Course Par 3-Maintenance					
Groundskeeper	23	2	1	1	1
Division Total		2	1	1	1
Department Total		119	120	123	122
POLICE DEPARTMENT					
Administration					
Chief of Police	86	1	1	1	1
Deputy Chief of Police	81	1	1	1	1
Police Captain - Field Services	77	1	1	1	1
Police Captain - Support Services	77	1	1	1	1
Police Captain - Investigations	77	1	1	1	1
Police Lieutenant	73	-	-	-	1
Police Sergeant	65	2	2	2	2
Police Officer	54	3	2	2	2
Civilian Investigator	45	-	1	1	1
Police Assistant	40	1	1	1	-
Public Safety Technician	40	-	-	-	1
Administrative Specialist	39	1	1	1	2
Administrative Assistant	32	1	1	1	-
Division Total		13	13	13	14
Animal Control					
Animal Control Supervisor	48	1	1	1	1
Animal Control Officer	40	5	5	5	5
Administrative Assistant	32	1	1	1	1
Division Total		7	7	7	7

SCHEDULE 5
2018-2019 AUTHORIZED STAFFING LEVEL

AUTHORIZED PERSONNEL	Grade	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Patrol					
Police Lieutenant	73	5	5	5	5
Police Sergeant	65	14	14	14	14
Police Corporal	58	3	3	3	3
Master Police Officer	56	2	3	3	3
Police Officer	54	103	102	102	99
Civilian Investigator	45	7	7	7	7
Public Safety Technician	40	7	8	8	8
Administrative Specialist	39	1	1	1	1
Police Quartermaster	33	1	1	1	1
Division Total		143	144	144	141
Investigations					
Police Lieutenant	73	2	2	2	1
Police Sergeant	65	4	4	4	4
Master Police Officer	56	5	4	4	4
Police Officer	54	25	27	27	27
Police Crime Analyst	54	1	1	1	1
Evidence/Identification Supervisor	54	1	1	1	1
Forensic Technician	51	4	4	4	4
Civilian Investigator	45	-	-	-	-
Evidence Technician	41	3	3	3	3
Public Safety Technician	40	-	-	-	1
Police Assistant	40	1	1	1	-
Administrative Specialist	39	1	1	1	1
Administrative Assistant	32	1	-	-	-
Division Total		48	48	48	47
Quality Assurance					
Police Lieutenant	73	1	-	-	1
Police Sergeant	65	2	2	2	2
Master Police Officer	56	-	1	1	1
Polygraph Examiner	56	1	1	1	-
Hiring & Recruitment Supervisor	54	-	-	-	1
Law Enforcement Training Supervisor	54	1	1	1	1
Police Officer	54	2	1	1	1
Civilian Background Investigator	42	1	1	1	1
Division Total		8	7	7	8
Records and Communications					
Police Records Manager	64	-	1	1	1
Police Records Supervisor	45	2	2	2	2
Administrative Specialist	39	-	1	1	1
Police Records Specialist	34	12	12	12	12
Administrative Assistant	32	2	2	2	2
Division Total		16	18	18	18

**SCHEDULE 5
2018-2019 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Public Safety Communications Center					
Police Lieutenant	73	1	1	1	1
911 Emergency Dispatch Supervisor	50	5	5	5	5
911 Emergency Dispatcher	43	27	27	27	27
Administrative Assistant	32	1	1	1	1
Division Total		34	34	34	34
Facility Maintenance					
Facilities Maintenance Supervisor	56	1	1	1	1
Senior Facilities Maintenance Worker	39	1	1	1	1
Facilities Maintenance Worker	36	1	1	1	1
Custodian	24	4	4	4	4
Division Total		7	7	7	7
Department Total		276	278	278	276
FIRE DEPARTMENT					
Administration					
Fire Chief	86	1	1	1	1
Assistant Fire Chief	80	1	1	1	1
Admin Support Supervisor	46	-	-	1	1
Administrative Specialist	39	1	1	-	-
Administrative Assistant	32	3	2	2	2
Division Total		6	5	5	5
Professional Services					
Fire Battalion Chief	69	1	1	1	1
Fire Captain-Administration	66	1	1	1	1
Division Total		2	2	2	2
Operations					
Fire Battalion Chief	69	4	4	4	4
Fire Captain-Administration	66	2	2	2	2
Fire Captain	62	24	24	24	24
Fire Equipment Fleet Administrator	62	1	1	1	1
Fire Engineer	54	24	24	24	24
Fire Fighter/EMT	48	57	57	57	65
Fire Fighter/Cadet	38	6	-	-	1
Administrative Assistant	32	-	1	1	1
Division Total		118	113	113	122
Community Risk Reduction					
Fire Marshal	69	1	1	1	1
Fire Administrative Project Analyst	61	1	1	1	1
Fire Plans Examiner/Inspector	58	1	1	1	1
Fire Inspector	57	2	2	2	2
Division Total		5	5	5	5
Department Total		131	125	125	134
CITY TOTAL		962	960	966	978

*Elected Official

SCHEDULE 6
City of Yuma Salary Schedule

Salary Schedule							
Grade	Minimum	Midpoint	Maximum	Grade	Minimum	Midpoint	Maximum
8	15,920	19,104	22,288	54	49,572	59,487	69,401
9	16,318	19,581	22,845	55	50,811	60,974	71,136
10	16,725	20,071	23,416	56	52,082	62,498	72,915
11	17,144	20,573	24,002	57	53,384	64,061	74,738
12	17,572	21,087	24,602	58	54,718	65,662	76,606
13	18,012	21,614	25,217	59	56,086	67,304	78,521
14	18,462	22,155	25,847	60	57,488	68,986	80,484
15	18,924	22,709	26,493	61	58,925	70,711	82,496
16	19,397	23,276	27,155	62	60,399	72,479	84,559
17	19,882	23,858	27,835	63	61,909	74,291	86,673
18	20,378	24,454	28,530	64	63,456	76,148	88,839
19	20,889	25,066	29,244	65	65,043	78,052	91,061
20	21,410	25,692	29,974	66	66,669	80,003	93,337
21	21,946	26,335	30,724	67	68,336	82,003	95,671
22	22,495	26,993	31,492	68	70,045	84,053	98,062
23	23,056	27,668	32,280	69	71,795	86,154	100,514
24	23,633	28,360	33,087	70	73,591	88,309	103,027
25	24,223	29,069	33,914	71	75,430	90,516	105,602
26	24,829	29,796	34,762	72	77,316	92,779	108,242
27	25,450	30,540	35,630	73	79,249	95,099	110,949
28	26,086	31,304	36,521	74	81,230	97,476	113,722
29	26,738	32,086	37,434	75	83,261	99,913	116,566
30	27,407	32,889	38,371	76	85,342	102,411	119,479
31	28,092	33,711	39,330	77	87,476	104,972	122,467
32	28,794	34,554	40,313	78	89,662	107,595	125,528
33	29,515	35,417	41,320	79	91,904	110,285	128,667
34	30,252	36,303	42,354	80	94,201	113,042	131,883
35	31,008	37,210	43,413	81	96,557	115,868	135,180
36	31,784	38,141	44,497	82	98,970	118,765	138,559
37	32,578	39,094	45,610	83	101,445	121,734	142,024
38	33,393	40,072	46,751	84	103,981	124,778	145,574
39	34,228	41,073	47,919	85	106,581	127,897	149,213
40	35,083	42,100	49,117	86	109,246	131,095	152,944
41	35,961	43,153	50,345	87	111,977	134,372	156,767
42	36,859	44,232	51,604	88	114,776	137,731	160,686
43	37,781	45,337	52,894	89	117,645	141,175	164,704
44	38,726	46,471	54,217	90	120,587	144,704	168,821
45	39,694	47,633	55,571	91	123,601	148,321	173,042
46	40,686	48,824	56,961	92	126,692	152,029	177,367
47	41,703	50,044	58,385	93	129,859	155,830	181,802
48	42,746	51,295	59,845	94	133,105	159,726	186,347
49	43,814	52,577	61,340	95	136,432	163,719	191,006
50	44,910	53,892	62,875	96	139,843	167,812	195,781
51	46,032	55,239	64,446	97	143,339	172,007	200,675
52	47,183	56,620	66,057	98	146,923	176,308	205,693
53	48,363	58,036	67,708	99	150,596	180,715	210,834

SCHEDULE 7
2018 LEVY LIMIT WORKSHEET
COUNTY OF: YUMA **TAX AUTHORITY: CITY OF YUMA**

	Construction	9,300,302
SECTION A. 2018 MAXIMUM LEVY		
A.1	2017 MAXIMUM ALLOWABLE PRIMARY TAX LEVY LIMIT	12,629,284
A.2	LINE A.1 MULTIPLIED BY 1.02 EQUALS	12,881,870
SECTION B. 2018 NET ASSESSED VALUE OF ALL PROPERTY SUBJECT TO TAXATION IN 2017		
B.1	CENTRALLY ASSESSED	30,921,077
B.2	LOCALLY ASSESSED REAL	492,073,164
B.3B	LOCALLY ASSESSED PERSONAL PROPERTY	21,332,673
B.4	TOTAL OF B.1 THROUGH B.3 EQUALS	544,326,914
B.5	B.4 DIVIDED BY 100 EQUALS	5,443,269
SECTION C. 2018 NET ASSESSED VALUES		
C.1	CENTRALLY ASSESSED	34,132,589
C.2	LOCALLY ASSESSED REAL	497,979,085
C.3B	LOCALLY ASSESSED PERSONAL PROP (PR YR)	21,515,542
C.4	TOTAL OF C.1 THROUGH C.3 EQUALS	553,627,216
C.5	C.4 DIVIDED BY 100 EQUALS	5,536,272
SECTION D. 2018 LEVY LIMIT CALCULATION		
D.1	ENTER LINE A.2	12,881,870
D.2	ENTER LINE B.5	5,443,269
D.3	DIVIDE D.1 BY D.2 AND ENTER RESULT	2.3666
D.4	ENTER LINE C.5	5,536,272
D.5	MULTIPLY D.4 BY D.3 AND ENTER RESULT LINE D.5 EQUALS 2013 ---- MAXIMUM ALLOWABLE LEVY LIMIT	13,102,141
D.6	ENTER EXCESS PROPERTY TAXES COLLECTIBLE PURSUANT TO ARS 42-17051, SECTION B	-
D.7	ENTER AMOUNT IN EXCESS OF EXPENDITURE LIMITATION PURSUANT TO ARS 42-17051, SECTION C	-
D.8	LINE D.5 MINUS LINE D.6 AND LINE D.7 EQUALS 2018 ALLOWABLE LEVY	13,102,141
	Proposed Tax Rate ("Truth-In-Tax" rate)	\$2.2747
	Levy	12,593,215

SCHEDULE 8
COUNCIL ACTIONS

RESOLUTION NO. R2018-013

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUMA, ARIZONA, ADOPTING ESTIMATES OF PROPOSED EXPENDITURES BY THE CITY OF YUMA FOR THE FISCAL YEAR BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019; AND DECLARING THAT SUCH SHALL CONSTITUTE THE ADOPTED BUDGET OF THE CITY OF YUMA FOR SUCH FISCAL YEAR; AND DECLARING NECESSITY OF BOARDS AND COMMISSIONS

WHEREAS, pursuant to the provisions of the laws of the State of Arizona and the Charter and Ordinances of the City of Yuma, the City Council is required to adopt a Budget; and,

WHEREAS, the City Council has prepared and filed with the City Clerk a proposed Budget for the Fiscal Year beginning July 1, 2018, and ending June 30, 2019, and which was tentatively adopted on May 16, 2018; and,

WHEREAS, due notice has been given by the City Clerk, as required by law, that the Budget for Fiscal Year 2018-2019, with supplementary schedules and details, is on file and open to inspection by anyone interested; and,

WHEREAS, the sums to be raised by primary taxation, as specified in the Budget for Fiscal Year 2018-2019, do not in the aggregate amount exceed that amount as computed in Section 42-17051, Arizona Revised Statutes; and,

WHEREAS, the total of amounts proposed for expenditure in the Budget for Fiscal Year 2018-2019 do not exceed the expenditure limitation established for the City of Yuma; and,

WHEREAS, the City held a hearing on this Budget for Fiscal Year 2018-2019, as required by law; and,

WHEREAS, Article IX, Section 1 of the Yuma City Charter requires that the City Council annually review all current Boards and Commissions and determine whether such are necessary.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Yuma as follows:

SECTION 1: The City Council has determined the final estimates of expenditures which will be required of the City of Yuma for the Fiscal Year beginning July 1, 2018 and ending June 30, 2019.

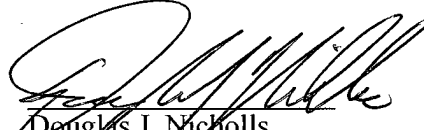
SECTION 2: The Purposes of Expenditure and the amount finally established for each purpose as set forth in Exhibits A through G attached hereto constitutes the official and finally adopted Budget of the City and the Main Street Mall and Offstreet Parking Maintenance District No. 1 for the Fiscal Year beginning July 1, 2018 and ending June 30, 2019, as subject to State law.

SECTION 3: Money from any fund may be used for any of the purposes set forth in Section 2 of this Resolution, except money specifically restricted by State law or the City Charter, Ordinance or Resolutions.

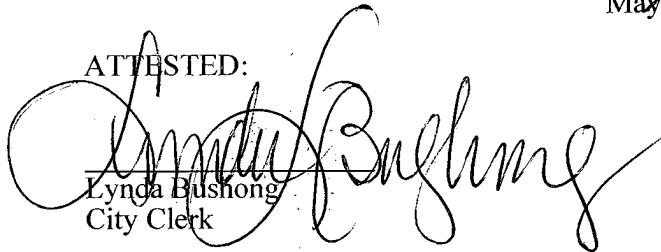
SECTION 4: That all current City Boards and Commissions are necessary for the public health, safety and welfare of the City and should be continued.

Adopted this 6th day of June, 2018.


APPROVED:


Douglas J. Nicholls
Mayor

ATTESTED:


Lynda Bushong
City Clerk

APPROVED AS TO FORM


Richard W. Files
City Attorney

SCHEDULE 8
COUNCIL ACTIONS

ORDINANCE NO. O2018-028

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF YUMA, ARIZONA, FIXING, LEVYING, AND ASSESSING PRIMARY PROPERTY TAXES UPON PROPERTY WITHIN THE CITY OF YUMA SUBJECT TO TAXATION, EACH IN A CERTAIN SUM UPON EACH ONE HUNDRED DOLLARS OF VALUATION, SUFFICIENT TO RAISE THE AMOUNT ESTIMATED TO BE REQUIRED IN THE ANNUAL BUDGET FOR THE FISCAL YEAR 2018-2019 LESS THE AMOUNTS ESTIMATED TO BE RECEIVED FROM OTHER SOURCES OF REVENUE AND THE UNENCUMBERED BALANCES FROM THE PREVIOUS FISCAL YEAR, PROVIDING A GENERAL FUND; AND FIXING, LEVYING, AND ASSESSING UPON PROPERTY WITHIN THE BOUNDARIES OF THE MAIN STREET MALL AND OFFSTREET PARKING MAINTENANCE DISTRICT NO. 1 SUBJECT TO TAXATION, EACH IN A CERTAIN SUM UPON EACH ONE HUNDRED DOLLARS OF VALUATION, SUFFICIENT TO RAISE THE AMOUNT ESTIMATED TO BE REQUIRED FOR THE OPERATION, MAINTENANCE, REPAIR AND IMPROVEMENT OF THE FACILITIES OF SAID DISTRICT, ALL FOR THE FISCAL YEAR BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019

WHEREAS, pursuant to the provisions of the laws of the State of Arizona and Article XIII, Section 6 of the Charter of the City of Yuma, the City Council is required, following the public hearing and adoption of estimates of proposed revenues and expenditures for the year 2018-2019, to fix, levy, and assess a primary rate of taxation upon each one hundred dollars (\$100.00) of the assessed valuation of all real and personal property subject to taxation within the City sufficient to raise the amount estimated to be required in the annual budget, less the amounts estimated to be received from all other sources of revenue and unencumbered balances from the previous fiscal year; to pay municipal expenses during the fiscal year beginning July 1, 2018 and ending June 30, 2019; and,

WHEREAS, the public hearing for the purpose of hearing taxpayers was held on June 6, 2018 after which a meeting was duly convened in which a Budget of Estimated Revenues and Expenditures was adopted by the City Council in final form for the fiscal year beginning July 1, 2018 and ending June 30, 2019; and,

WHEREAS, the County of Yuma is the assessing and collecting authority for the City of Yuma.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Yuma as follows:

SECTION 1: There is hereby levied a primary tax rate of \$2.2747 on each one hundred dollars (\$100.00) of assessed valuation on all property, both real and personal, within the corporate limits of the City of Yuma, except such property as may be by law exempt from taxation, for the purpose of providing a General Fund for the City of Yuma, for the fiscal year beginning July 1, 2018 and ending June 30, 2019. Should such tax rate exceed the maximum allowable by law, the rate shall be reduced to such maximum allowable rate.

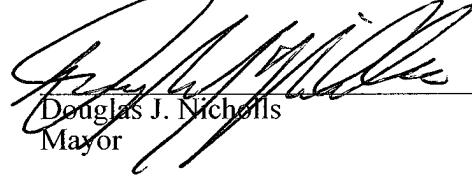
SECTION 2: In addition to the rates set in Section 1, hereof, there is hereby levied a tax rate of \$4.6718 on each one hundred dollars (\$100.00) of assessed valuation of all property, both real and personal, within the corporate limits of the City of Yuma and located within the boundaries of the Main Street Mall and Offstreet Parking Maintenance District No. 1, except such property as may by law be exempt from taxation, for the purpose of providing a fund for the operation, maintenance, repair and improvement of the facilities to be maintained by said district for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

SECTION 3: The taxes assessed and levied in Sections 1 and 2 of this Ordinance are, and shall become, due and payable to the County Treasurer, and Ex-officio Tax Collector of Yuma County, at the Yuma County Treasurer's Office in the City of Yuma in the same manner and in the same time as provided by law for the collection and payment of State and County taxes.

SECTION 4: The City Clerk is authorized and directed to cause certified copies of this Ordinance to be forthwith personally delivered to the Yuma County Treasurer and the Chairman of the Board of Supervisors of Yuma County, Arizona, and to cause this Ordinance to be published once in the official newspaper of the City of Yuma published and circulated in the City of Yuma.

Adopted this 20th day of June, 2018.

APPROVED:



Douglas J. Nicholls
Mayor

ATTESTED: Janet L. Pierson
Deputy City Clerk

Janet L. Pierson

(for) Lynda L. Bushong
City Clerk

APPROVED AS TO FORM:

Richard W. Files

Richard W. Files
City Attorney

Glossary

Actual vs. Budgeted: Difference between the amounts projected (budgeted) in revenues or expenditures at the beginning of the fiscal year and the actual receipts or expenses, which are incurred by the end of the fiscal year.

Assessed Value/Valuation: Value of real and personal property determined by the County Assessor and Arizona Department of Revenue upon which property taxation is based.

Bonds: Debt instruments that require repayment of a specified principal amount on a certain date (maturity date), and interest at a stated rate or according to a formula for determining the interest rate.

Bond Rating: An evaluation of a bond issuer's credit quality and perceived ability to pay the principal and interest on time and in full.

Budget: A plan of financial operation for a specific time period. The budget contains the estimated expenditures needed to continue the City's operations for the year and the anticipated revenues to finance them.

Budgetary guidelines: Recommendations on budgeting issued by the National Advisory Council on State and Local Budgeting (NACSLB). The NACSLB's budgetary guidelines are chiefly of interest to accountants because of the emphasis they place on performance measurement in the context of the budgetary process.

Capital Improvement Program (CIP): A plan for capital expenditures needed to maintain and expand the public infrastructure. It projects these infrastructure needs for ten years and is updated annually to reflect the latest priorities. The first year of the CIP is adopted with the City's operating budget.

Capital Outlay: Items that cost more than \$5000 and have a useful life of more than two years.

CIP: See Capital Improvement Program.

Contingency: An appropriation of funds to cover unforeseen events that may occur during the fiscal year, such as natural emergencies, shortfalls in revenue and similar events.

Debt Service: Principal and interest payments on outstanding bonds.

Enterprise Funds: Funds that are accounted for in a manner similar to a private business with the intention to cover their costs through user fees. The City has four enterprise funds: Arroyo Dunes Golf Course, Desert Hills Golf Course, Water, and Wastewater.

Estimate: The most recent estimate of current year revenue and expenditures.

Expenditure: Current operating expenses.

Fiscal Year (FY): The period designated by the City for the beginning and ending of financial transactions.

The fiscal year for the City of Yuma begins July 1 and ends June 30.

Full-time Equivalent Position (FTE): A position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, an employee may be split 50% between two divisions, thus .5 in one division and .5 in the other.

Fund: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources.

Fund Balance: A balance or carry over that occurs when actual revenues exceed budgeted revenues and/or when actual expenditures are less than budgeted expenditures. The beginning fund balance is the residual funds brought forward from the previous fiscal year.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards of financial accounting and reporting that govern the form and content of basic financial statements.

Governmental Funds: Funds that house tax-supported activities; i.e., General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds.

Grant: A contribution by a government unit or funding source to aid in the support of a specified function.

Infrastructure: Facilities that support the continuance and growth of a community. Examples include roads, water lines, and sewers.

Internal Service Funds: Fund that provides goods or services to another department, agency or government on a cost-reimbursement basis. The City has three internal service funds: Equipment Maintenance, Equipment Replacement, and Insurance Reserve.

Modified Accrual Basis of Accounting: Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures are recognized in the accounting period in which the liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

Operating Budget: Day-to-day costs of delivering city services and estimates of revenues to be collected that comprise the City's financial affairs for a fiscal year.

Operating Expenses: The cost of personnel, materials and equipment required for a department to function.

Operating Revenue: Funds received as income to pay for ongoing operations. For example, taxes, user fees, interest earnings, and grants.

Personal Services: Expenditures for salaries and fringe benefits for employees.

Primary Tax: Property tax levied for government operating budgets. Arizona statutes limit the primary property tax levy amount.

Property Tax: A tax based on the assessed value of property, both real property (land and buildings) and personal property (equipment). The total property tax levied by a municipality. Arizona's municipal property tax system is divided into a primary and secondary rate.

Proprietary Funds: Funds that are focused on changes in net assets, operating income, financial position, and cash flow; i.e., Enterprise Funds and Internal Service Funds.

Reappropriation (Rebudget): The inclusion of a balance from the prior year's budget as part of the budget of the subsequent fiscal year. Reappropriation is common for encumbrances outstanding at the end of a fiscal year that a government intends to honor in the subsequent fiscal year.

Reserved fund balance: The portion of a governmental fund's net assets that is not available for appropriation.

Revenue: Financial resources received from taxes, user charges and other levels of government.

Secondary Tax: Property tax used to pay general obligation debt of the government. Arizona statute limits the overall amount of general obligation debt but, unlike primary property tax, does not limit on the tax itself, as the secondary tax is based on voter-approved debt issuance.

Special Revenue Fund: A fund used to account for receipts from revenue sources that have been earmarked for specific activities. For example, Highway User Revenue funds must be used for street maintenance.

State-Shared Revenue: Includes the City's portion of the state sales tax revenues, state income tax receipts, and Motor Vehicle In-Lieu taxes.

Supplemental: A request to add a position to the authorized staffing list and all associated costs with that position.

Tax Levy: The total amount of the general property taxes collected for purposes specified in the Tax Levy Ordinance.

Tax Rate: The amount of tax levied for each \$100 of assessed valuation.

Transfer: Movement of resources from one fund into another fund in which the resources are expended. For example, an interfund transfer would include the transfer of operating resources from the General Fund to the Capital Projects Fund, where long-term capital expenditures are recorded. Other examples include a transfer from the General Fund to the Solid Waste Fund, as user charges in Solid Waste are not sufficient to cover the cost of services and general revenues must be used (subsidy).

Undesignated Fund Balance: Funds remaining from prior year that are available for appropriation and expenditure in the current year.

User Charges: The payment of a fee in direct receipt of a public service by the party who benefits from the service.