



CITY OF YUMA, ARIZONA
ANNUAL BUDGET

FISCAL YEAR **2017-2018**





Our Mission

The Yuma City Government exists to provide a forum for public discussion and decision making. We are committed to deliver quality public services and to advance the social and economic well-being of our present and future citizens.

Our Core Values

Committment & Integrity

Our Vision

Building on our heritage, our vision for Yuma is a community that is livable and competitive.



City of Yuma Arizona

2017-2018 Annual Budget

PRESENTED TO:

City Council

Douglas J. Nicholls, Mayor
Gary Knight,
Deputy Mayor
William Craft
Jacob Miller
Mike Shelton
Edward C. Thomas
Gary Wright

About the Cover

The PAAC is here! The Pacific Avenue Athletic Center is ready to open. The facility has blossomed from a conceptual drawing to a destination athletic facility that will bring teams from across the nation. Opening day of September 1, 2017 will see the 2017 Men's Western Class "E" Slow Pitch National Championship Tournament.

*Conceptual drawing courtesy of
Kimley-Horn*

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Police Department

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Public Works

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Engineering

Donald (Pat) Wicks
Finance

Ron Corbin
Human Resources

And
The Staff of the City of Yuma

City of Yuma Annual Budget Fiscal Year 2017-2018

HOW TO USE THIS DOCUMENT

This budget is divided into five sections: Overview, Fund Information, Department Information, Capital Spending and Debt Management, and the Appendix. Throughout the document, the City of Yuma is referenced as the “City.”



The Overview contains the City Administrator’s budget message, which discusses the major changes in this year’s budget. It also includes budget highlights, the City’s mission, and organization chart. A flowchart depicting the budget process for both the department budgets and the Capital Improvement Program is shown. Financial policies are included in this section as well as a brief overview of the City’s revenues and funds.



The Fund Information section is focused on the different funds the City utilizes. Fund summaries show the activity in each fund to include, beginning balance, revenues, expenditures/expenses, transfers, and ending balance. This summary is followed by a schedule of revenues for the respective fund and an expenditure summary showing what departments utilize that fund.



Department Information provides each department’s budget message. The messages include functions of the department, goals for next year, accomplishments, and staffing level. It also displays department expenditures in two views. One table gives an overall picture of the department listed by division. The other table(s) breaks a department out by fund and then displays the information by the following categories: personal services, operating and maintenance, debt service, and capital outlay.



The Capital Spending and Debt Management section covers the Capital Improvement Program budget and a discussion on how the City uses various financing tools to fund these projects. It explains the CIP process, provides information on different funding sources, lists the capital improvement projects, and summarizes the City’s outstanding debt.



The Appendix contains a Glossary and six schedules. Schedule 1 lists revenue information by fund. Schedule 2 lists the department’s expenditures within each fund. These worksheets display 2015-2016 actual expenditures, 2016-2017 adjusted budget, 2016-2017 estimates, and the request for 2017-2018. Schedule 3 shows the Outside Agency listing. Every year the City provides support to various organizations within the city. This page displays their current year funding and the proposed funding for 2017-2018. Schedule 4 displays the supplemental or new positions included in the budget. Schedule 5 is the city’s staffing level and lists all the full time positions within the organization. Schedule 6 contains the City’s Salary Schedule. Schedule 7 is the City’s Budget Resolution for 2018 while Schedule 8 provides the 2017 Maximum Tax Levy Worksheet. Finally, a Glossary is provided.

City of YUMA
2017-2018 Annual Budget
Table of Contents

OVERVIEW

City Administrator’s Message	1
Strategic Issues	4
Revenues	6
Financial Policies	8
Service Delivery	10
Funds	11
Organization Chart	13
Budget Process	14
City Profile	15

FUND INFORMATION

General Fund	17
Community Investment Trust	20
Special Revenue Funds	
Highway User Revenue Fund	21
Local Transportation Assistance Fund	23
City Road Tax Fund	24
Public Safety Tax Fund	25
Two Percent Tax Fund	26
Mall Maintenance Fund	27
Grant Funds	28
Debt Service Funds	29
Capital Projects Fund	30
Enterprise Funds	
Water Funds	32
Wastewater Funds	35
Yuma Regional Communications	
System Fund	38
Solid Waste Fund	39
Desert Hills Golf Course Fund	40
Internal Service Funds	
Equipment Replacement Fund	41
Equipment Maintenance Fund	42
Insurance Reserve Fund	42
Workers Compensation Fund	42

DEPARTMENT INFORMATION

Office of the Mayor and Council	43
Yuma Municipal Court	45
City Administration	48
City Attorney’s Office	54
Information Technology Services	57
Finance	64
Human Resources	67
Community Development	69
Public Works	73
Utilities	76
Engineering	82
Parks and Recreation	85
Police	92
Fire	97

CAPITAL SPENDING & DEBT MANAGEMENT

Capital Improvement Program	103
Capital Improvement Project Summary	106
Capital Budget Project Detail	107
Capital Improvement Projects	109
Debt Management	114
Table of Outstanding Debt	116

APPENDIX

Schedule 1 – Revenues	119
Schedule 2 – Expenditures by Fund/Department	124
Schedule 3 – Outside Agency Summary	138
Schedule 4 – Supplemental Listing	139
Schedule 5 – Authorized Staffing Level	140
Schedule 6 – Salary Schedule	155
Schedule 7 – Maximum Tax Levy	156
Schedule 8 – Council Actions	157
Glossary	161



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Yuma
Arizona**

For the Fiscal Year Beginning

July 1, 2016

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Yuma Arizona for its annual budget for the fiscal year beginning July 1, 2016. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Overview

Overview

City Administrator's Message	1
Strategic Issues	4
Revenues	6
Financial Policies	8
Service Delivery	10
Funds	11
Organization Chart	13
Budget Process	14
City Profile	15



CITY ADMINISTRATION

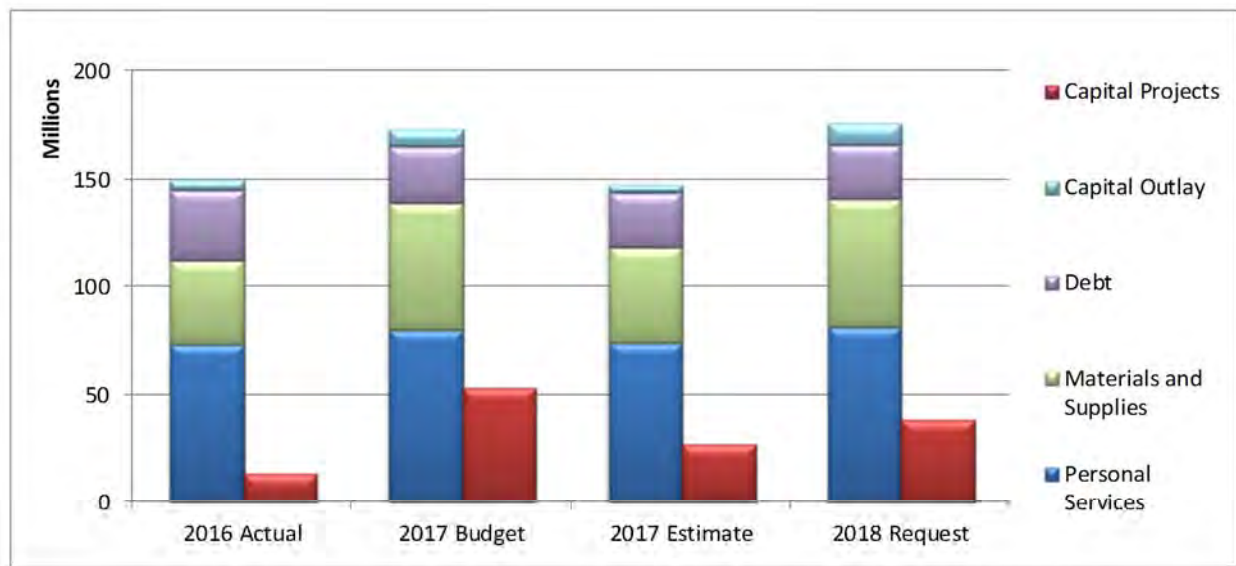
One City Plaza
 Yuma, AZ 85364
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Mayor and City Council
 City of Yuma, Arizona

RE: Budget Message for Fiscal Year 2017-18

In accordance with the Yuma City Charter, I am transmitting the Annual Budget for Fiscal Year 2017-18. This document has been filed with the City Clerk's office as required and finalizes the annual review process by the City Council.

The total budget for FY 2017-18 comes to \$215 million consisting of an operating budget of \$176.3 million, up 1.52% from last year, and a capital improvement project (CIP) budget of \$38.6 million, which is a decrease of 27.5% from FY 2016-17.



	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 REQUEST	Change
PERSONAL SERVICES	\$ 73,314,249	\$ 80,148,531	\$ 74,516,468	\$ 81,879,259	2.16%
MATERIALS AND SUPPLIES	39,408,717	59,469,705	44,359,260	59,311,607	-0.27%
DEBT	32,491,925	25,927,170	25,330,873	25,135,610	-3.05%
CAPITAL OUTLAY	4,820,931	8,090,508	3,560,631	9,955,461	23.05%
TOTAL OPERATIONAL	150,035,822	173,635,913	147,767,232	176,281,937	1.52%
CAPITAL PROJECTS	13,604,020	53,162,500	27,275,492	38,550,000	-27.49%
TOTAL BUDGET	\$ 163,639,842	\$ 226,798,413	\$ 175,042,724	\$ 214,831,937	-5.28%

Growth Happens

For FY 2017-2018 the local economy continues to grow with construction and new projects across the City. The City budget for this Fiscal year has a reduction of about 13 million dollars over last year. Personnel cost rose this year primarily due to \$1.7M PSPRS increase, \$198,000 increase due to Minimum wage increased by the voters and a \$250,000 increase due to medical costs.

The budget includes additional monies to handle the minimum wage increase but does not have funding allocated to alleviate any of the compression caused by the minimum wage increase

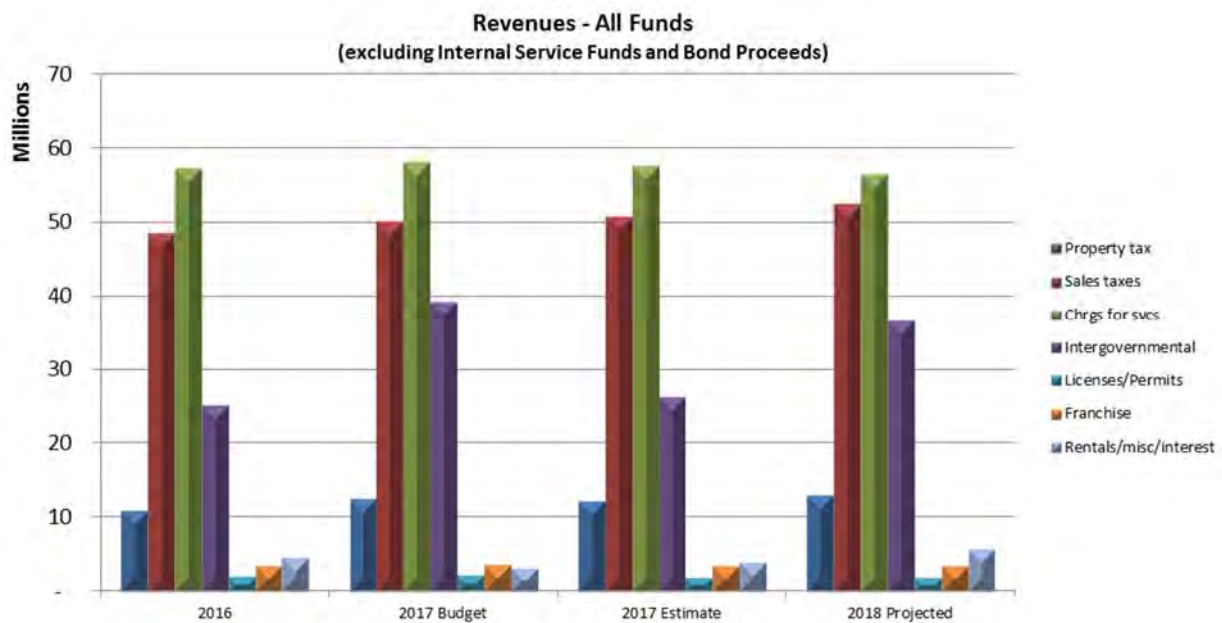
Funding for materials and supplies has been reduced although we expect some of our costs for outside purchases to go up due to minimum wage being increased by 25%. The total operational budget has a very modest increase of one percent over last year with the majority of the operational budget being flat except as noted above.

Our CIP budget shows a decrease of 27% and is cause for significant concern due to lack of funding for roadway repair and asphalt replacement. Funding is included for the Fleet Maintenance Facility and replacement of a Utilities building which is no longer viable. Highway User Revenue Funds (HURF) continue to be a major issue but it is unknown whether the legislature will return funds swept to the City. Roads are slipping into disrepair as pot holes are beginning to become common around the City especially in residential areas. Funding to make up for previous sweeps of City funds are not in sight and we are dependent upon the Arizona State Legislature to *reduce* its sweep of this important funding source once again.

Our approach this year is again to only replace equipment well beyond its age which is putting a strain on our maintenance division and is impacting our ability to get work done in some areas due to equipment being in for repairs and not available for City Staff to perform their work

Revenues Improving

Retail sales revenue continues to improve each year with a steady 3% growth and continues on a positive trend. Sales taxes collectively are estimated to end the year at 3.9% over 2016 while a 3.5% increase is anticipated for FY 2017. Two Percent Tax increased this year which we believe is due primarily to collection method being done with payment of regular sales tax and increase oversight that comes with it.



We have increased our fees within Parks and Recreation by 10% in several areas to help offset a portion of the increase in labor due to voter approved minimum wage increase. We reduced capacity fees in Utilities in both Water and Waste Water along with simplification of the formula, which we expect to help our customers.

Property Taxes

We have seen an increase in property values across the City resulting in a reduction of the allowable tax rate from \$2.3518 to 2.3461. During budget deliberations, Council opted to set a rate equal to what is known as the "Truth in Taxation" rate of \$2.3001. As you know, this tax rate means that taxpayers from FY 2017 on the average will not see a tax increase for FY 2018. However, new parcels (growth) will allow the levy to increase.

Observations on the Budget

For the last several years a significant area of concern continues to be funding for maintenance of our streets and basins. We are not able to make up this shortfall and we continue to fall further behind in asphalt replacement. The estimated shortfall in road funds rests at about \$100 million. The state's budget is not yet set as several bills that could significantly hurt or help are not through the legislature yet. We remain hopeful the State will provide the full HURF funding allotment to the City as they have indicated they would do. We continue to frugally use remaining funds to take care of the largest issues on our busiest roads and continue to use patching and slurry seal, with Road Tax funding, to hold the roads together until we can identify funds to rectify the issue. The HURF must be returned in its full allocation and we require a new revenue source to make up for the money the state has taken. The sooner funding is identified the lower the cost will be to our Citizens.

Our employees are the reason the City continues to operate as successfully as it has with reduced manpower. This budget sets priorities in many areas and conservatively moves forward to continue to address issues created by new growth and by funding shortfalls from the last several years.

Acknowledgements

I wish to again acknowledge Finance Director Pat Wicks, Budget Managers Wendy Wrenn (now retired) and Teresa Laurent, CIP Administrator Czarina Gallegos, and their staffs for their work in the preparation of this budget. All our Department Directors and their staffs are always a key component to maintaining a balanced budget and deserve recognition. Employees in the organization continue to do a superb job, stretching funding while keeping a great customer service attitude. We have great employees in a great community and we are fortunate to have both. I am proud to continue to be a part of this organization and we will continue to move forward as our economy continues to grow.

The Year Ahead

The budget is based on new growth and handling the continued sweeps and burdens put on us by the State and the poor handling of the PSPRS retirement system. In May 2016 the voters approved the Tier III for our Public Safety personnel and it is now time to address the unfunded liability of the Tier I and II in the system. The longer the delay the worse the unfunded liability will get. No other issue should be of higher importance to the State of Arizona. We owe our public safety personnel a solid, yet affordable retirement system which they have earned and we need to get it completely fixed immediately.

We have the quality personnel in our organization and I am confident our employees will carry out our mission to provide excellent support and services. We look forward to working with you in the coming year as we continue to provide superb customer friendly quality services for our citizens of Yuma.

Respectfully Submitted,



Greg Wilkinson
City Administrator

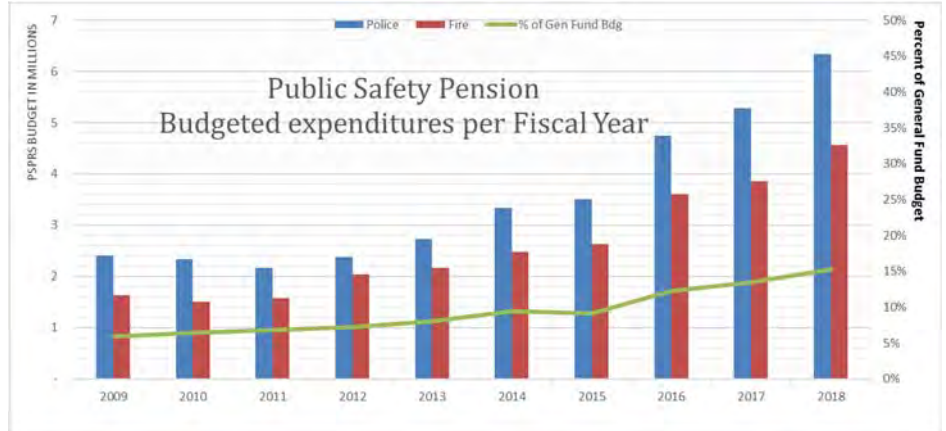
Strategic Issues:

Expenses

Public Safety Retirement Cost

"We sympathize with the many local governments and entities across Arizona that are struggling to keep up with their public safety retirement expenses. We understand that these rising expenses impact people and communities, and are not just numbers on a piece of paper."


So begins a recent statement from the Chairman of the Public Safety Personnel Retirement System of Arizona (PSPRS) who, in two sentences, recaps the impact of the continuing rise of the cost of covering pension costs for public safety personnel.



The chart above tracks the budgeted impact on the General Fund over the last ten years from a problem that began in 2004. The City continues to work through the Arizona Legislature to make meaningful reforms to the public safety pension system to stabilize its cost and to assure the viability of this hard-earned benefit.

The picture at right is from an online budget tool, a Microsoft Excel pivot table of the entire City budget, that displays the 2018 impact of the increase in Police and Fire Department budgets for pension:

\$1.76 million dollars.

FundName	(All)							
DivName	(All)							
ProgramName	(All)							
Class1	1-Personal							
Class2	(All)							
GLAccountCodeScru	(All)							
			Finance Department www.YumaAz.gov/finance updated: 8/8/2017					
								
FundType	DeptNam	ObjectNam	2016	2017	2017	2018	2018	
			ACTUAL	BUDGET	ESTIMATE	BUDGET	CHANGE	
001-General Fund	60-Police	5303-Pension	4,840,648	5,279,063	5,082,892	6,334,232	1,055,169	
	70-Fire	5303-Pension	3,762,665	3,853,349	3,832,370	4,559,117	705,768	
Grand Total			8,603,313	9,132,412	8,915,262	10,893,349	1,760,937	

The reader is now able to experience first-hand the tool used in the analytical review of this budget. Readers may recognize in these views the underlying pivot table of a Microsoft Excel workbook. Click [here](#) to open the Pivot table and review the City of Yuma budget in more detail.

Medical Insurance

It's a given in recent years that medical costs will increase. The City of Yuma, through its membership in the Yuma Area Benefits Consortium (YABC), had been able to mitigate those costs with over five years of small or no increases in health rates.

Membership in the consortium not only allowed the City to spread its health risk, but having a long period with few large claims allowed for stable premiums.

In FY 2016, a spate of large claims over an 18-month period led to a significant rate increase in FY 2017. Fortunately for FY 2018, a much smaller rate increase will be necessary, primarily to build reserves for the YABC for further rate stabilization. Underlying the attempts to keep rates down without passing additional costs to employees is the fact that medical costs do continue to escalate, making this item a concern in coming years.



The impact to the General Fund is less significant than in 2017, but the pressure on the fund is still important, as displayed in this variation of the pivot table:

FundName	DeptName	ObjectName	2016 ACTUAL	2017 BUDGET	2017 ESTIMATE	2018 BUDGET	2018 CHANGE
001-General Fund	01-Mayor and Council	5304-Health-Life-Dental Ins	9,087	10,275	9,930	10,752	477
	02-Municipal Court	5304-Health-Life-Dental Ins	125,873	156,334	148,259	163,366	7,032
	10-City Administration	5304-Health-Life-Dental Ins	185,150	198,419	178,299	202,062	3,643
	13-City Attorney	5304-Health-Life-Dental Ins	64,647	83,209	74,107	87,132	3,923
	15-Information Tech Serv	5304-Health-Life-Dental Ins	172,568	219,392	193,366	220,167	775
	17-Finance	5304-Health-Life-Dental Ins	149,162	185,535	176,329	194,957	9,422
	19-Human Resources	5304-Health-Life-Dental Ins	80,073	90,934	94,992	103,239	12,305
	30-Community Developm	5304-Health-Life-Dental Ins	239,867	307,953	283,906	317,590	9,637
	42-Engineering	5304-Health-Life-Dental Ins	22,518	24,508	24,673	38,369	13,861
	50-Parks and Recreation	5304-Health-Life-Dental Ins	521,273	609,871	585,657	643,250	33,379
	60-Police	5304-Health-Life-Dental Ins	1,724,639	2,108,270	1,986,925	2,233,766	125,496
	70-Fire	5304-Health-Life-Dental Ins	877,942	1,020,935	960,610	1,063,071	42,136
Grand Total			4,172,799	5,015,635	4,717,053	5,277,721	262,086

Minimum Wage Increase

The 2016 General Election in Arizona saw the voters enact the Fair Wages and Healthy Families Act which amended the Arizona Minimum Wage Act to allow for incremental increases to the minimum wage in Arizona beginning January 1, 2017.



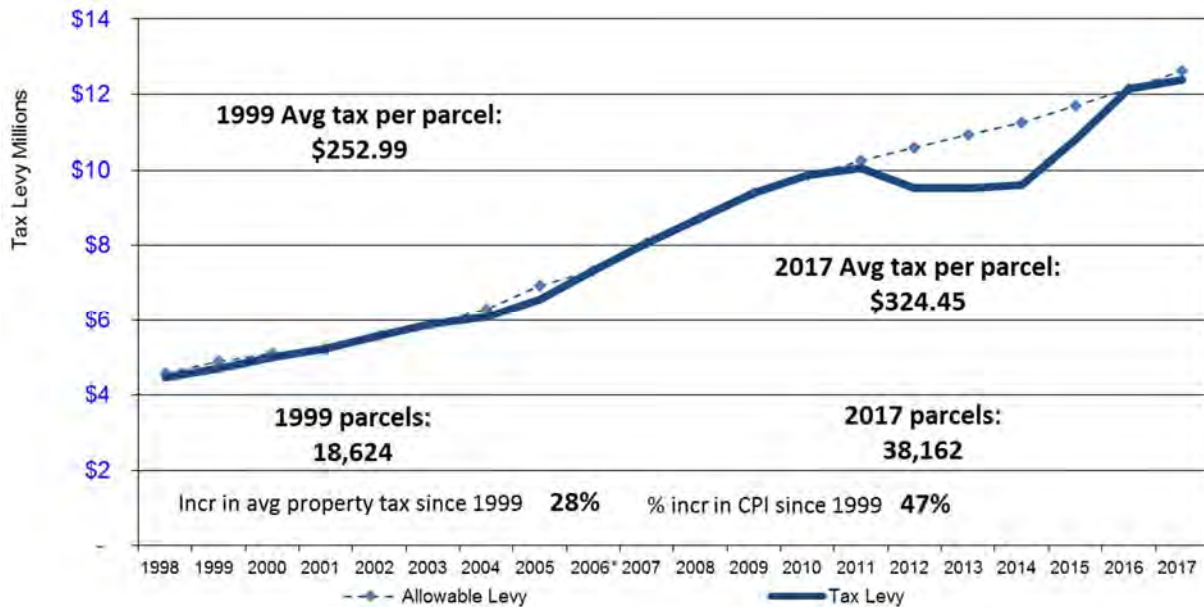
The City of Yuma employs a fair number of part-time employees, particularly in the Parks and Recreation Department. This voter-mandated change added almost \$2 per hour to some of the lower wage scales of the City and its impact is seen in this next pivot.

FundType	DeptName	ObjectName	2016 ACTUAL	2017 BUDGET	2017 ESTIMATE	2018 BUDGET	2018 CHANGE
001-General Fund	01-Mayor and Council	5102-Part Time Wages	2,438	-	-	-	-
	02-Municipal Court	5102-Part Time Wages	1,820	4,000	2,400	2,500	(1,500)
	10-City Administratio	5102-Part Time Wages	76,082	93,987	119,987	94,987	1,000
	13-City Attorney	5102-Part Time Wages	7,771	4,500	10,000	11,500	7,000
	17-Finance	5102-Part Time Wages	4,397	10,000	5,380	14,020	4,020
	19-Human Resources	5102-Part Time Wages	10,629	18,000	-	9,000	(9,000)
	50-Parks and Recreat	5102-Part Time Wages	930,932	973,217	939,996	1,120,134	146,917
	60-Police	5102-Part Time Wages	83,606	89,799	78,442	103,562	13,763
	70-Fire	5102-Part Time Wages	17,338	36,947	32,492	36,077	(870)
Grand Total			1,135,013	1,230,450	1,188,697	1,391,780	161,330

Revenues

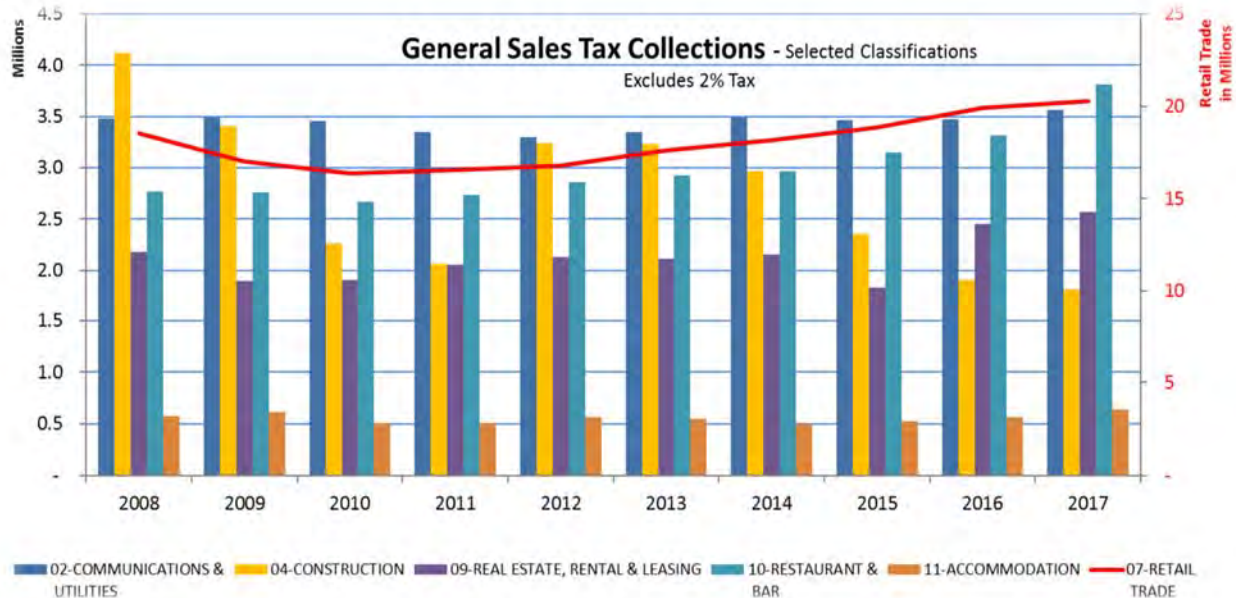
Property Taxes

State law maximum allowances for property tax growth do not match cost of business increases. Accordingly, the City Council will be asked each year to set a property tax levy at or near levy limit. A solid property tax base, not subject to short-term changes in consumer behavior, is necessary to assure funding for base service levels, particularly public safety. For 2018, the City Council allowed for growth in the levy to capture growth in the tax base, but did not impose a tax increase on current taxpayers.



Sales Taxes

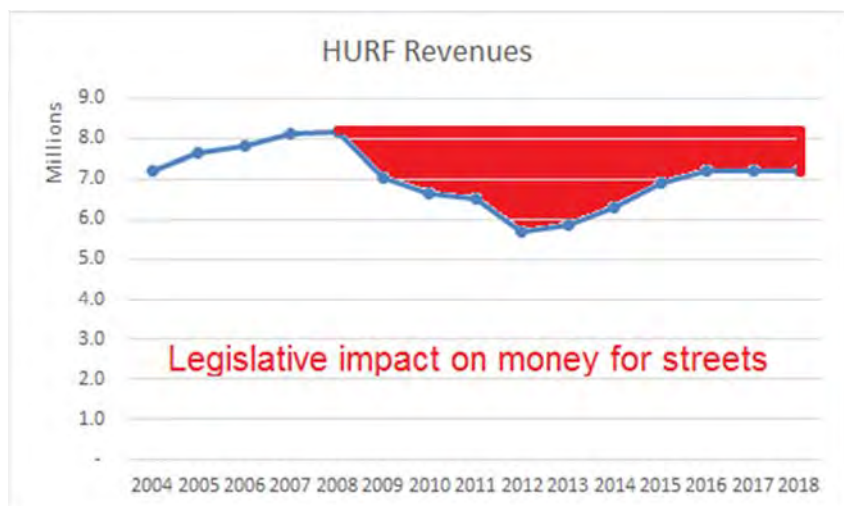
Sales tax collections have been returning to pre-recession years. The graph below shows the major classifications of sales tax collections for the last ten years. Retail taxes, by far the largest classification and the most recognizable to citizens (red line), is graphed on the right-side axis in red while the other smaller classifications are graphed to the left side axis.



For the most part, collections have exceeded pre-Great Recession levels. The exception is the Construction classification (orange bar) that does not compare as favorably. Bear in mind that the graph still displays the impact of the “housing bubble” as late as 2008 and exceeding that period would be unlikely for now. Also, construction sales taxes are lower for reasons beyond slower building activity: state tax breaks on construction.

HURF Revenues Misdirected by State Legislature

For years, the Arizona State Legislature has reduced its own budget problems (brought on by repeated tax cuts for commercial enterprises) by passing the burden onto lower governments or by usurping their revenue streams of governmental shared revenues. One target has been gas tax (Highway User Revenue Fund), used for street maintenance and construction. While this is presented as a revenue issue, this loss of millions has a direct impact on the City’s ability to maintain its streets.



Financial Policies –

Financial policies provide guidance and direction while developing the operating and capital improvement project's (CIP) budget and managing the fiscal responsibilities of the City. Their framework lends to responsible long range planning. With these tools, the City continues its quality accounting practices per the Government Finance Officers' Association and Governmental Accounting Standards Board standards.

The City must follow general budget legal requirements established by Arizona law and the City Charter when preparing the annual budget. The chart to the right outlines the various actions and deadlines that must be followed. Under each category are the requirements listed by State Law and City Charter rule.

Statutory Limitations

The primary property tax levy is limited by state law to a two percent increase over the previous year's maximum levy with adjustments for growth and annexation. Secondary taxes, if implemented, are tied to the annual debt services requirements of voter-approved general obligation bonds. Primary tax levy limits are established by the Property Tax Oversight Commission.

The Arizona Constitution mandates an expenditure limitation on the amount the City can appropriate each fiscal year.

Arizona's Constitution contains limitations on bonded debt. Please refer the debt limitation discussion in the Capital Spending and Debt Management section for a review of these limitations.

Action Required	City Charter Deadline	Arizona State Statute Deadline	Process Dates
City Administrator presents proposed operating budget to Council	On or before first Monday in June	NA	March 20
Publish CIP summary and Notice of Public Hearing	No less than two weeks prior to Public Hearing	NA	March 11
City Administrator submits Preliminary Ten-Year CIP to Council	May 1	NA	April 1
CIP Public Hearing	Prior to CIP program adoption	NA	April 19
City Administrator submits Preliminary Budget to Council	NA	NA	April 5
Preliminary Budget adoption	NA	NA	April 5
CIP program adoption	On or before first of July	NA	May 3
Publish summary of budget and Notice of Public Hearing prior to final budget adoption	NA	Once a week for two consecutive weeks following preliminary budget adoption	April 25 & May 2
Truth-In-Taxation Public Hearing; Public hearing for budget	NA	Before final budget adoption	May 3
Final budget adoption	N/A	No later than second Monday in August	May 3
Property Tax Levy adoption	No later than the third Monday in August	No sooner than seven days following final budget adoption and no later than the third Monday in August	May 17

Basis of Budgeting and Accounting

The City prepares its annual budget and financial report using the modified accrual basis of accounting for both governmental and proprietary funds in accordance with generally accepted accounting principles (GAAP). There are differences between the basis of budgeting and the basis of accounting that are outlined below.

- Depreciation is not budgeted.
- Capital purchases of proprietary funds are budgeted as expenditures.
- Debt service payments of proprietary funds are budgeted as expenditures. Proceeds of long-term debt are budgeted as revenue-like 'Other Financing Sources.'
- For all funds, compensated absences expenditures are not recorded as earned; instead, all continuing positions are budgeted at 100% annually. Any differences relating to use of general or other accruable leave is immaterial.

Budget Amendments

- Budget transfers between funds require City Council approval.
- The City Administrator is authorized to make transfers between departments (within the same fund).
- Budgetary transfer authority within department non-personnel line items in the same fund is delegated to the department director.
- Budget transfers are initiated internally from the department with final review and processing performed by the Finance Department.

Operating Budget Preparation

- Current operating costs must be less than or equal to current revenues.
- Ending projected General Fund undesignated fund balance to be maintained at a minimum of 20% of that year's revenues. All other operating funds will be budgeted to retain sufficient fund balance for cash flow needs for the beginning of the following year. An exception: Mall Maintenance Fund will be subsidized by the General Fund to assure at least a zero fund balance.
- Authorized staffing level increases or personnel changes across funds must be part of the budget process.

Revenues

- Projected property tax revenues will include estimates of uncollected prior year property taxes in addition to any revenues of current year collections that are subject to the maximum levy.
- All City rates and fees will be reviewed and adjusted if necessary each year.
- Forecasting revenues will involve a combination of a ten year analysis of past revenue history, review of economic trends, and analysis of information obtained from State agencies from which the City receives funds.

Capital Projects

- Project must cost at least \$25,000.
- Impact on City's operating budget must be included in planning of project and incorporated within the respective department's operating budget.
- Budget fund adjustments must go before Council for approval.
- All projects must have an identified, approved funding source.
- Projects will not start until the funds have been received – bond, loan, cash flow. Exceptions will be for reimbursable projects only.

Debt Management

- Long-term debt is not to be issued to finance current operations.

Investments

- The City of Yuma's Investment Policy is adopted by the City Council. In accordance with that policy, public funds will be invested in a manner which will provide the maximum security of principal invested with secondary emphasis on providing the highest yield while meeting the daily cash flow needs of the City.
- All investments will conform to applicable State and City statutes governing the investment of public funds.

Miscellaneous

- The City is self-insured for workman's compensation.
- The Community Investment Trust was established from the sale of city owned properties in 1989. These funds can be used with Council approval only. The balance of the Trust is not budgeted this year.
- The City's capitalization policy is for items that have a life of at least two years and a minimum cost of \$5,000.

Service Delivery – our primary mission

City services are delivered by department units. Please refer to the department section of this document for a review of the departments' missions, accomplishments and goals. City charter, ordinance and political discourse determine the nature and extent of the services provided by these departments.

Seven major operating departments provide most services:

- Police
- Fire
- Parks and Recreation–Parks Maintenance; Recreation; Golf Courses; Recreation Complex; Arts and Culture
- Community Development–Building Safety; Community Planning
- Public Works–Street; Solid Waste; Fleet Services; Engineering
- Utilities
- Engineering

Services are also provided, both to citizens and internally to the 'line' departments by these administrative departments:

- Mayor/Council
- City Administrator–Public Affairs; Community Relations; City Clerk; Heritage Area; Economic Development
- City Attorney
- Information Technology
- Finance–Accounting; Purchasing; Customer Services
- Human Resources–Personnel

Revenues –

Like a business, the city must have revenues to pay for the services it provides its citizens. Unlike the federal government, it cannot spend for services money it does not have. Accordingly, service levels depend entirely on the amount of monies the city collects. Revenues come in two broad categories: taxes and charges for services.

Taxes are broad-based revenues over larger tax bases to cover services for which the ultimate user is difficult to determine for fee purposes, i.e., police services. Taxes may be assessed on the basis of property valuation (property taxes) or upon the basis of a business transaction (sales taxes). The City of Yuma uses both methods; however, because of statutory limitations on the former, its reliance is higher on the latter.

Charges and fees are assessed directly to the ultimate beneficiary of service and may be intended to cover all or only part of the service provided, such as:

- Licenses and permits
- Utility charges
- Golf fees
- Recreation fees

In those instances in which the charge is insufficient to cover the cost of service, the city must subsidize the service with its general tax revenues.

Revenues, both taxes and charges, derive from three sources: local, state-shared and grants and entitlements. The various funding sources are discussed later in the fund section of this document.

Funds –

Governments separate the accounting of revenue sources because of internal or external requirements and restrictions. For instance:

- The city can't use gas taxes to pay for police services (specific statutory limitations)
- The city can't use public safety taxes to build streets (ballot language creating the tax and its use)

For these reasons, the city follows rules promulgated by the Governmental Accounting Standards Board and uses fund accounting to record and report its financial transactions.

Each fund is a self-balancing set of accounts used to track the activity of a specific revenue or series of revenues. Fund types that involve service delivery include the General Fund, Special Revenue Funds and Enterprise Funds. These three fund types account for most of the city's service delivery. The General Fund is the largest fund and accounts for most primary services. Special Revenue Funds account for the proceeds of special revenue sources, taxes, charges or grants that are used to finance projects or activities as required by law or contractual agreements. Enterprise funds are used for those activities designated by council to operate on a self-funding basis, using accounting methods similar to business enterprises. The intent of an Enterprise Fund is to earn sufficient profit to insure the fund's continued existence without reliance on general tax revenues.

Other fund types used are Debt Service, Capital Projects and Internal Service Funds. These funds account for transactions not related to service delivery. Instead, they account for the financing, construction and inter-department services of the city.

How It All Works –

This chart shows the interaction of revenues and how they are recorded within the major operating funds and how the related departments expend those revenues in service delivery.

Typical of the General Fund is the receipt of a number of different types of revenues, whether they are local or shared. Most departments in the city provide general services, which are paid through the General Fund. Thus, the revenue is "matched" with the expenditure or service provision.

Moreover, departments may cover services that are recorded in funds other than the General Fund. These "special revenues" must be segregated from other revenues, because of legislative, regulatory or council requirements. In providing services through these special funds, expenditures are recorded in Special Revenue Funds, again to match the expenditure against its revenue.

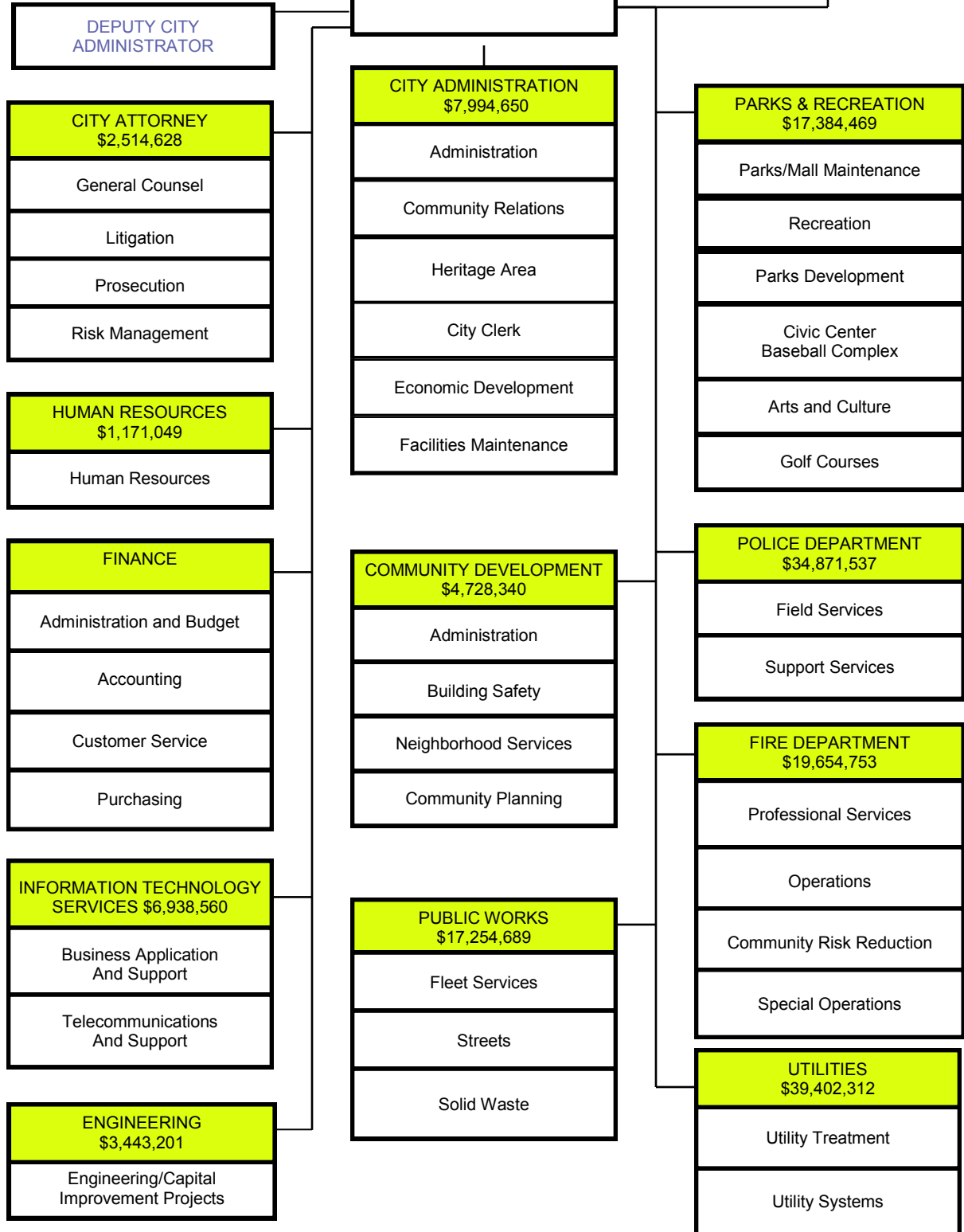
In this manner, a given department, while a contiguous unit for management purposes, can expend various types of monies when providing certain services upon which the revenue is based. For example, as you can see in the chart at right under the Expenditure Section, the Parks Department provides services through the General Fund for parks maintenance and general recreation; through the Special Revenue Funds (specifically the Two Percent fund) for the convention

		General	Special Revenue	Enterprise
Shared	Revenues			
	State sales tax	X		
	State income tax	X		
	Vehicle license tax	X		
	Gas tax		X	
	Lottery		X	
	Grants/entitlements		X	
	Property tax	X	X	
	Sales taxes:			
	General	X		
	Public Safety		X	
	Road		X	
	2% Tax		X	
	Licenses/permits	X		
	Franchise fees	X		
	Fines	X		
	Charges for services:			
Utility fees			X	
Golf courses			X	
Recreation fees	X	X		
Rents/concessions	X	X	X	
Solid waste			X	
Expenditures				
Dept's	Police	X	X	
	Fire	X	X	
	Parks	X	X	X
	Public Works	X	X	X
	Utilities			X
	Engineering	X	X	
	Com Development	X	X	
	Administrative	X	X	X

center; and through the Desert Hills Golf Course Enterprise Fund for operation of the golf course. A more complete summary by fund group is presented below that includes the aforementioned General, Special Revenue and Enterprise Funds as well as the non-operating Capital Projects, Debt Service and Internal Service Funds.

Budget Summary- Fund Group	Fiscal Year 2017-2018								
	2015-2016 Actual	2016-2017 Estimate	General	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Service	2017-2018 Total
Balance, July 1	\$121,738,015	\$144,647,793	\$18,052,727	\$20,444,717	\$20,563,884	\$ 2,621	\$59,462,925	\$16,435,440	\$134,962,314
Sources:									
Revenues									
Property Taxes	10,854,191	12,081,800	12,581,661	117,000	-	-	-	-	12,698,661
Sales Taxes	39,906,115	41,658,970	22,087,247	21,029,811	-	-	-	-	43,117,058
Franchise taxes	3,404,691	3,323,000	3,335,000	-	-	-	-	-	3,335,000
Building Permits, Zoning and Development Fees	2,341,764	2,154,950	2,170,250	-	-	-	-	-	2,170,250
State Sales Taxes	8,576,180	9,079,963	9,397,761	-	-	-	-	-	9,397,761
State Revenue Sharing	10,915,452	11,473,054	11,817,246	-	-	-	-	-	11,817,246
Vehicle License Tax	3,558,978	3,500,000	3,500,000	-	-	-	-	-	3,500,000
State Gasoline Tax	7,221,111	7,200,000	-	7,200,000	-	-	-	-	7,200,000
Grants	3,357,926	4,019,066	-	13,034,631	-	-	1,064,500	-	14,099,131
Charges for Services	60,023,214	60,822,123	5,135,200	482,750	1,182,000	-	49,433,067	3,375,292	59,608,309
Fines, Fees, Interest and Other	36,389,998	10,044,319	2,792,853	810,607	83,480	376,920	1,575,063	5,500,547	11,139,470
Total Revenues	186,549,620	165,357,245	72,817,218	42,674,799	1,265,480	376,920	52,072,630	8,875,839	178,082,886
Transfers In	14,270,741	12,751,415	-	114,686	-	11,122,332	250,000	994,811	12,481,829
Total Sources	200,820,361	178,108,660	72,817,218	42,789,485	1,265,480	11,499,252	52,322,630	9,870,650	190,564,715
Uses:									
Expenditures									
Police	29,081,988	30,581,719	29,659,140	5,212,397	-	-	-	-	34,871,537
Fire	17,733,986	16,926,723	16,949,026	2,385,727	-	-	-	320,000	19,654,753
Municipal Court	1,694,326	1,742,085	1,841,059	147,000	-	-	-	-	1,988,059
Public Works	13,412,831	14,919,597	-	7,695,199	-	-	3,482,490	5,473,858	16,651,547
Utilities	27,299,074	19,978,227	-	-	-	-	22,891,083	1,000,000	23,891,083
Engineering	1,424,372	2,252,701	501,766	2,042,858	-	-	617,539	-	3,162,163
Parks and Recreation	14,469,168	13,937,573	8,774,214	5,550,360	-	-	1,625,243	740,814	16,690,631
Community Development	3,994,604	4,256,779	3,484,669	1,243,671	-	-	-	-	4,728,340
Administrative									
Mayor and Council	217,078	232,109	289,319	-	-	-	-	-	289,319
City Administration	3,401,839	3,524,152	3,200,457	4,751,450	-	-	42,743	-	7,994,650
City Attorney	2,116,079	2,308,792	1,525,968	-	-	-	-	988,660	2,514,628
Information Technology	4,972,203	5,191,288	3,549,717	280,950	-	-	2,965,125	-	6,795,792
Finance	1,823,034	1,978,893	2,131,495	-	-	-	-	14,000	2,145,495
Human Resources	970,262	1,126,434	1,171,049	-	-	-	-	-	1,171,049
General Government	2,054,859	3,234,820	2,362,363	269,917	-	-	111,803	5,853,198	8,597,281
Capital Labor	743,830	340,469	-	-	-	-	-	-	-
Intracity Cost Allocation	-	-	(3,938,433)	1,388,206	-	-	2,526,728	23,499	-
Debt Service	24,518,216	25,330,873	-	-	-	11,499,952	13,635,658	-	25,135,610
Capital Improvements	13,712,093	27,179,490	-	11,575,000	13,520,000	-	13,455,000	-	38,550,000
Total Expenditures	163,639,842	175,042,724	71,501,809	42,542,735	13,520,000	11,499,952	61,353,412	14,414,029	214,831,937
Transfers Out	14,270,741	12,751,415	4,606,483	7,543,121	-	-	328,234	3,991	12,481,829
Total Uses	177,910,583	187,794,139	76,108,292	50,085,856	13,520,000	11,499,952	61,681,646	14,418,020	227,313,766
Balance, June 30	\$144,647,793	\$134,962,314	\$14,761,653	\$13,148,346	\$ 8,309,364	\$ 1,921	\$50,103,909	\$11,888,070	\$ 98,213,263

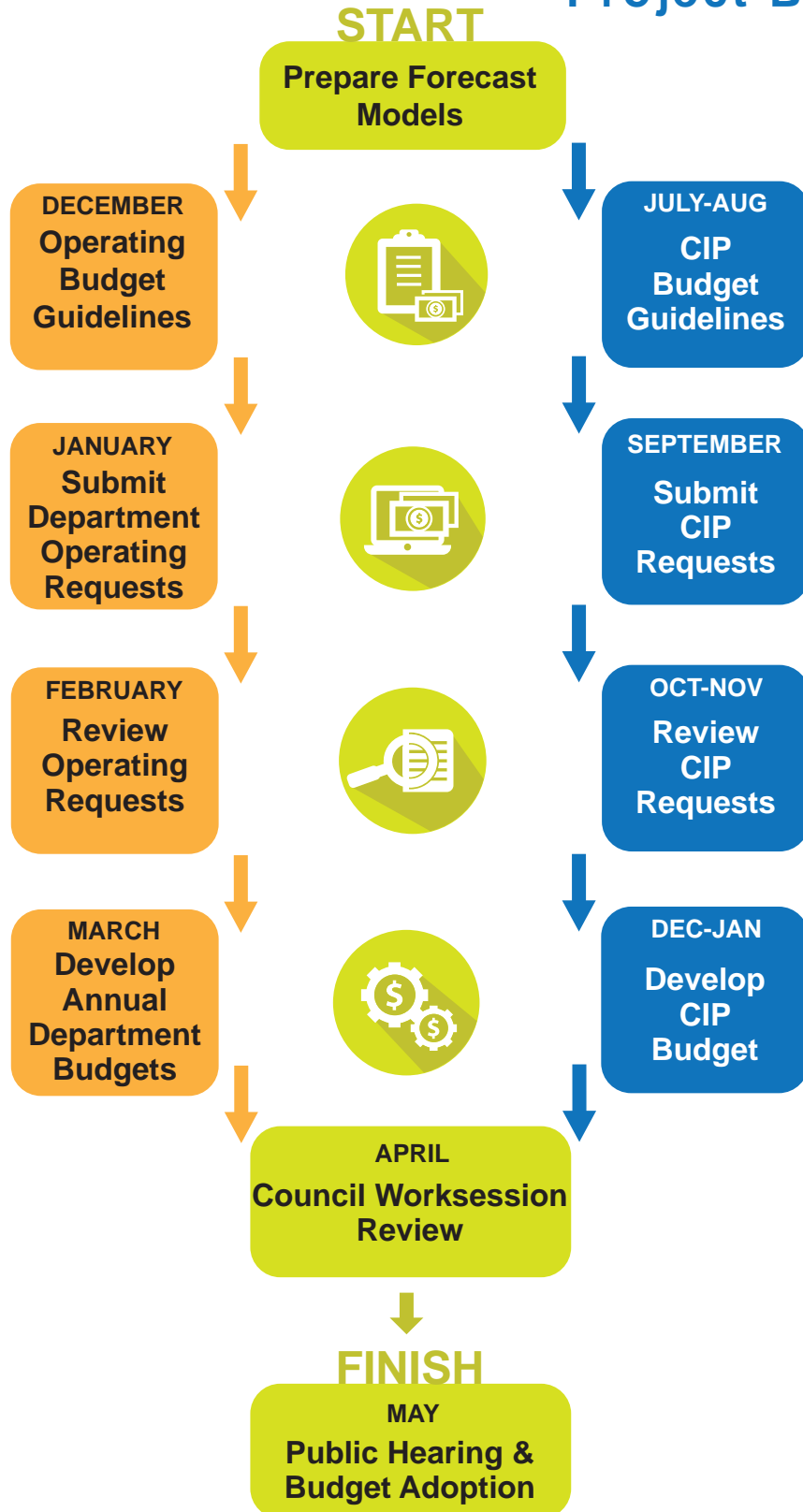
The Fund Information section explores the city's funds in detail.



BUDGET PROCESS FLOW CHART

Department Budgets

Capitol Improvement Project Budget



City Profile

Located in the Yuma and Gila valleys of Southwestern Arizona where Arizona, California, and Mexico converge is Yuma. With a climate that mixes pure desert sunshine with the cool waters of the Colorado and Gila Rivers, Yuma offers our residents a year round vista of surrounding rugged mountains and green agricultural fields.

The incorporated area of Yuma is approximately 119 square miles and houses over 93,064 full-time residents. The City of Yuma is a full service council-manager government and is governed by a charter, Arizona state statutes, and an adopted Strategic Management Plan.

The City employs approximately 1,046 full and part-time employees in fourteen departments. Public services include police, fire, water and wastewater utilities, solid waste services, parks, recreation, and arts & culture services.



History

Yuma's history dates to 1540 when Hernando de Alarcon, the Spanish explorer, became the first European to see the site of the present day City of Yuma. From 1540 to 1854, Yuma was under the flags of Spain and Mexico, but in 1854 became a territorial possession of the United States through the Gadsden Purchase. In the 1850's, Yuma became the major river crossing of the California gold seekers. From the 1850s to the 1870s, steamboats on the Colorado River transported passengers and goods to mines, ranches and military outposts in the area, serving the ports of Yuma, Laguna, Castle Dome, and others.

In the early 1900's, the Yuma Project was completed by the US Bureau of Reclamation. This project established or expanded an irrigation canal system that has since used the Yuma area's senior water rights for Colorado River water to make Yuma a prime agricultural center.

Economic Base

Today, agriculture remains the largest segment of Yuma's economic triad of agriculture, military and tourism.

Agribusiness now contributes over \$3.1 billion to Yuma's economy each year. The industry has grown from field production of vegetables and fruits to include a number of substantive production plants in which are produced fresh-cut salads and other value-added products. Even field production has changed by field-packing vegetables for shipment to market. Those products are now housed, while awaiting shipment across the country, in several large commercial cooling facilities.

Yuma is home to two military bases that are critical to the nation's defense. Both contribute significantly to Yuma's economy. The Marine Corps Air Station conducts pilot tactical training using the adjacent Barry M. Goldwater Range. Along with several attack squadrons, including the famous 'Black Sheep' squadron, the base is home to the Marine Aviation Weapons and Tactics Squadron One (MAWTS-1), which is the host of the graduate level, Weapons and Tactics Instructor Course (WTI). WTI is the Marine Corps version of 'Top Gun'. The Marine Corps Air Station is now home to the first operational squadrons of the new F-35 Joint Strike Fighter program.

Another critical installation is the US Army Yuma Proving Ground. The proving ground is the Army's center for desert natural environment testing and evaluation. This includes testing of all types of materiel; including prototype combat vehicles, artillery, conventional munitions, aircraft and other items critical to the Army's mission. The proving ground also contracts with other nations for testing of specialized equipment from around the globe.

The third major segment is tourism. Yuma's abundant sunshine and unbeatable weather drew an estimated 95,000 winter visitors last year. The average visitor stays three months and adds significantly to the economy. Adding to this segment is the Yuma Crossing National Heritage Area. Established in 2000 by Congress, it is the first and one of only two national heritage areas west of the Mississippi River. The city's long-planned riverfront development is now in progress and will serve to make Yuma a travel destination throughout the year.

Yuma Demographics

Form of Government	Council/Manager
Mayor's Term	4 Years - Elected at large
Council Term (6 Councilmembers)	4 Years - Elected at large (staggered terms)
Current Area in Square Miles	119
Area in Square Miles as of 2000	106
Current (2016 Census est.) City of Yuma Population	100,049
2000 City of Yuma Population	77,515
Growth % 2000 - 2016 for City of Yuma	29.1%
Current (2016 Census est.) Population of Yuma County	217,730
2000 Population of Yuma County	160,026
Growth % 2000 - 2016 for Yuma County	36.1%
2000 Primary Assessed Valuation (46.7 % of County)	\$253,318,190
2017 Primary Assessed Valuation (46.3 % of County)	\$538,309,708
2000 Yuma County Primary Assessed Valuation	\$543,102,591
2017 Yuma County Primary Assessed Valuation	1,154,112,442
# of Winter Visitors to Yuma Area	90,000
Population within 1 hour driving time	2 Million (approximately)
Village of Yuma Incorporated	July 11, 1876 - A.F. Finlay, Mayor
Town of Yuma Incorporated	April 6, 1902 - R.S. Patterson, Mayor
City of Yuma Incorporated	April 7, 1914 - John H. Shanssey, Mayor
# of Employees (Full & Part Time)	1,046
Average Daily Maximum Temperature	87.3° Fahrenheit
Average Daily Minimum Temperature	53.5° Fahrenheit
Monthly Average Temperature (based on last 50 yrs)	75.2° Fahrenheit
Average Yearly Rainfall in Inches	3 inches
% of Sunshine Overall (Year = 4,456 hours)	90% (4,050 hours)
Relative Humidity - 11:00 AM, July	32%
Elevation above Sea Level	138 feet
# Golf Courses	11
# of School Districts	3 (Crane Elementary; Yuma Elementary; Yuma Union High School)
# of Public Elementary Schools	22
Total # of Public Elementary School Students	12,138
# of Private Elementary Schools	11
# of Public Junior High Schools	7
Total # of Public Junior High School Students	4,652
# of Private Junior High Schools	10
# of Public High Schools	6
Total # of Public High School Students	10,448
# of Private High Schools	2
# of Colleges/Universities	4 (Arizona Western College; Northern Arizona University – Yuma; University of Arizona; University of Phoenix)
% of households over \$100,000 income Average	12.7%
Average Median Home Sales Price (City of Yuma)	\$132,600

Fund Information

Fund Information

General Fund	17
Community Investment Trust	20
Special Revenue Funds	
Highway User Revenue Fund	21
Local Transportation Assistance Fund	23
City Road Tax Fund	24
Public Safety Tax Fund	25
Two Percent Tax Fund	26
Mall Maintenance Fund	27
Grant Funds	28
Debt Service Funds	29
Capital Projects Fund	30
Enterprise Funds	
Water Fund	32
Wastewater Fund	35
Yuma Regional Communications System Fund	38
Solid Waste Fund	39
Desert Hills Golf Course Fund	40
Internal Service Funds	
Equipment Replacement Fund	41
Equipment Maintenance Fund	42
Insurance Reserve Fund	42
Workers Compensation Fund	42

The following pages list each of the city’s funds including a description of the fund’s major sources of revenue and a recap of the changes in budget for the fiscal year.

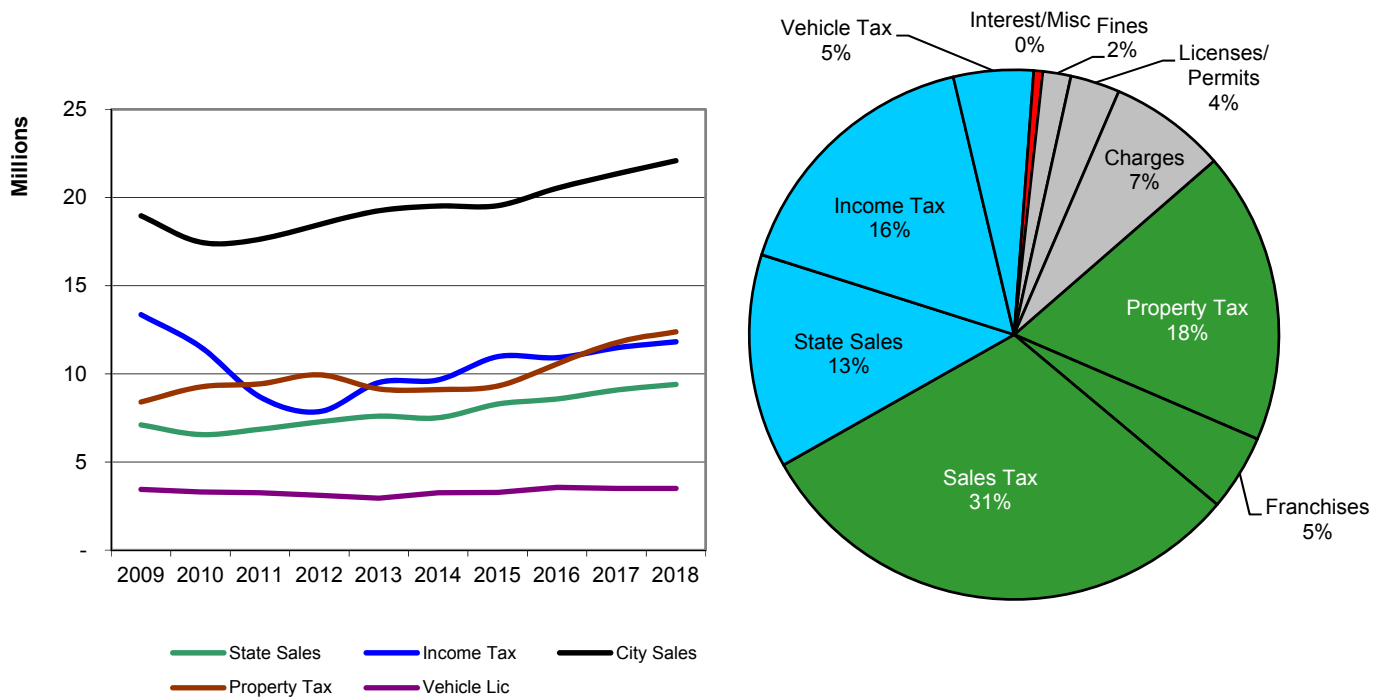
GENERAL FUND

The General Fund is the main operating fund of the city. It accounts for all or a portion of every department. Its main revenue sources are general-purpose taxes such as property taxes, the 1% city sales tax and state-shared revenues. Other revenues include unrestricted charges such as business licenses, building permits and zoning fees. A discussion of the fund’s major revenues follows.

Revenues

Local taxes These taxes are general purpose taxes applying to all services in the General Fund.

General sales tax: This is the largest single source of revenues for the General Fund and averages around one third of general revenues. This one-percent transaction privilege tax is levied on business conducted within the city. The program is administered by the Arizona Department of Revenue for the city. Historically, this revenue source averaged increases of seven percent; however, with the slower economy sales taxes have not been quite so robust. Fortunately, the tax continues to show growth each year. While this does not match historical averages, sales taxes elsewhere in the state are also just beginning to rebound. For the upcoming fiscal year, annual projections of revenue continue to be based on a variety of trend factors. Sales tax records for previous years and a review of monthly receipts for major taxpayers help staff determine an appropriate projection. Other factors include reviews of building permits and other local economic indicators to set a figure, which remains conservative to avoid the attendant problems during the year that would occur with overestimated revenues. These factors lead staff to project a 3.5% increase in sales taxes for 2018.



Property tax: The Arizona Constitution limits property taxes. The formula allows for a two-percent increase in the actual levy of the previous year with an additional adjustment to reflect growth (new construction) in the tax base. Higher growth in total assessed valuation lowers the tax rate and conversely, declining assessed valuation increases the tax rate. For tax year 2017 (fiscal year 2017-2018), the city’s assessed value reversed its decline of the past several years with an increase of 4%. With this increase, the tax rate for tax year 2017 will decline slightly

to \$2.3001 while the levy will increase to \$12.6 million, partly because of this improvement in assessed valuation. The tax levy calculation worksheet is included in the Appendix.

Shared revenues include state sales tax, urban revenue sharing (income tax) and vehicle license tax.

State sales tax: Twenty-five percent of the total state sales tax collection base (less certain classifications) is distributed to cities and towns based on the relative percentage of their population to the total population of all incorporated cities and towns in the state using the last decennial or special census (Yuma is roughly 1.74% in that calculation). This revenue is unrestricted other than for municipal purposes. Initial projections are set by reviewing historical trends since staff has little statewide information. Ultimately, projections provided by the state and the Arizona League of Cities and Towns are used. For fiscal 2018, state sales tax is projected to increase almost 3.1% over 2017 collections.

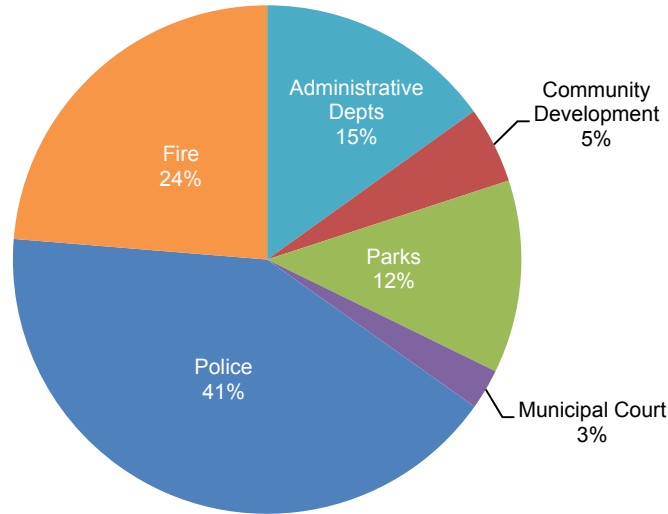
General Fund Expenditures by Department	2015-2016 Actual	2016-2017 Budget	2016-2017 Estimate	2017-2018 Budget
MAYOR AND COUNCIL	\$ 217,078	\$ 237,902	\$ 232,109	\$ 289,319
MUNICIPAL COURTS	1,685,575	1,838,218	1,685,043	1,841,059
CITY ADMINISTRATOR'S OFFICE	2,968,085	3,039,477	3,059,895	3,200,457
CITY ATTORNEY'S OFFICE	1,454,512	1,559,314	1,507,235	1,525,968
INFORMATION TECH SERVICES	2,760,287	3,169,378	3,000,932	3,549,717
FINANCE	1,823,034	2,116,338	1,954,764	2,131,495
HUMAN RESOURCES	970,262	1,130,434	1,102,117	1,171,049
GENERAL GOVERNMENT	587,869	2,041,760	783,420	2,362,363
COMMUNITY DEVELOPMENT	2,942,006	3,441,967	3,095,966	3,484,669
ENGINEERING	342,105	320,047	323,696	501,766
PARKS AND RECREATION	8,060,433	8,470,266	8,279,991	8,774,214
POLICE DEPARTMENT	25,990,743	28,447,577	27,275,586	29,659,140
FIRE DEPARTMENT	15,783,086	15,998,285	16,151,723	16,949,026
INTRACITY COST ALLOCATION	(3,306,337)	(3,940,434)	(3,849,210)	(3,938,433)
	<u>\$ 62,278,738</u>	<u>\$ 67,870,529</u>	<u>\$ 64,603,267</u>	<u>\$ 71,501,809</u>

Income taxes: Established by voter initiative in 1972 at 15% of total personal and corporate income tax (collected two years earlier), this tax is distributed to cities and towns by the same basis as state sales tax (the Legislature set the percentage temporarily at 14.8% of collections for fiscal years 2003 and 2004). This revenue is also unrestricted other than to municipal purposes. After declining income tax receipts for the state for several years, this revenue source continues to rebound. As noted in the line graph on the previous page and the table above, this revenue is projected to increase 3% for next year. (Please note that collections during fiscal 2014 were lower than anticipated as the US Census Bureau announced an error in their count of Yuma's population which caused current and one prior year amounts to be restated.) Because the amount to be distributed is based upon actual tax collections from a previous fiscal year, the state provides a near-exact figure for projection purposes.

Vehicle license tax: Of the license taxes paid at new or renewal vehicle registrations statewide, 25% is shared with cities and distributed on same basis as sales tax. Again, it is unrestricted other than to municipal purposes. With collections of this tax performed by the state, historical trends and information from the Arizona League of Cities and Towns are the only data available to determine projections for a given fiscal year.

Expenditures

The table on the next page and its related graph display the impact of the several departments on the General Fund. A quick review shows the large majority of General fund expenditures are related to public safety in the Police and Fire Departments, respectively. The third largest group is the Administrative Departments that provide support to the operating departments. Parks and Recreation Department follows closely behind with its recreational opportunities and many parks enjoyed by our populace.



General revenues not only support the services provided by the departments listed, but, as shown in the fund recap on the next page, help pay a portion of the city's debt service (attributable to General Fund services) and a portion of the cost of maintaining the Mall Maintenance Fund.

General Fund Expenditures by Department	2015-2016 Actual	2016-2017 Budget	2016-2017 Estimate	2017-2018 Budget
MAYOR AND COUNCIL	\$ 217,078	\$ 237,902	\$ 232,109	\$ 289,319
MUNICIPAL COURTS	1,685,575	1,838,218	1,685,043	1,841,059
CITY ADMINISTRATOR'S OFFICE	2,968,085	3,039,477	3,059,895	3,200,457
CITY ATTORNEY'S OFFICE	1,454,512	1,559,314	1,507,235	1,525,968
INFORMATION TECH SERVICES	2,760,287	3,169,378	3,000,932	3,549,717
FINANCE	1,823,034	2,116,338	1,954,764	2,131,495
HUMAN RESOURCES	970,262	1,130,434	1,102,117	1,171,049
GENERAL GOVERNMENT	587,869	2,041,760	783,420	2,362,363
COMMUNITY DEVELOPMENT	2,942,006	3,441,967	3,095,966	3,484,669
ENGINEERING	342,105	320,047	323,696	501,766
PARKS AND RECREATION	8,060,433	8,470,266	8,279,991	8,774,214
POLICE DEPARTMENT	25,990,743	28,447,577	27,275,586	29,659,140
FIRE DEPARTMENT	15,783,086	15,998,285	16,151,723	16,949,026
INTRACITY COST ALLOCATION	(3,306,337)	(3,940,434)	(3,849,210)	(3,938,433)
	<u>\$ 62,278,738</u>	<u>\$ 67,870,529</u>	<u>\$ 64,603,267</u>	<u>\$ 71,501,809</u>

GENERAL FUND	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 BUDGET
Unassigned Fund Balance July 1,	16,827,631	16,419,482	17,680,887	18,026,259
Sources:				
Estimated Revenues	67,475,721	70,070,013	69,562,137	72,817,218
Transfers In:				
Grant Fund	44,379	-	-	-
Total Transfers In	44,379	-	-	-
Total Sources	67,520,100	70,070,013	69,562,137	72,817,218
Uses:				
Expenditures				
Personnel	53,763,952	57,289,408	54,798,640	59,623,790
Operating	8,447,660	10,490,305	9,714,152	11,159,988
Capital Outlay	67,126	90,816	90,475	718,031
Total Expenditures	62,278,738	67,870,529	64,603,267	71,501,809
Transfers Out:				
Yuma Mall Maintenance Fund	113,628	118,200	127,622	114,686
Debt Service Fund	3,892,555	4,103,953	4,103,953	4,109,874
Equipment Replacement Fund	381,923	381,923	381,923	381,923
Total Transfers Out	4,388,106	4,604,076	4,613,498	4,606,483
Total Uses	66,666,844	72,474,605	69,216,765	76,108,292
Unassigned Fund Balance June 30,	17,680,887	14,014,890	18,026,259	14,735,185

Fund balances approximating 20% of total revenues are targeted for retention each year. This policy maintains sufficient cash flow within the fund as revenue collections are skewed to the winter season in the agriculture and tourism industries.

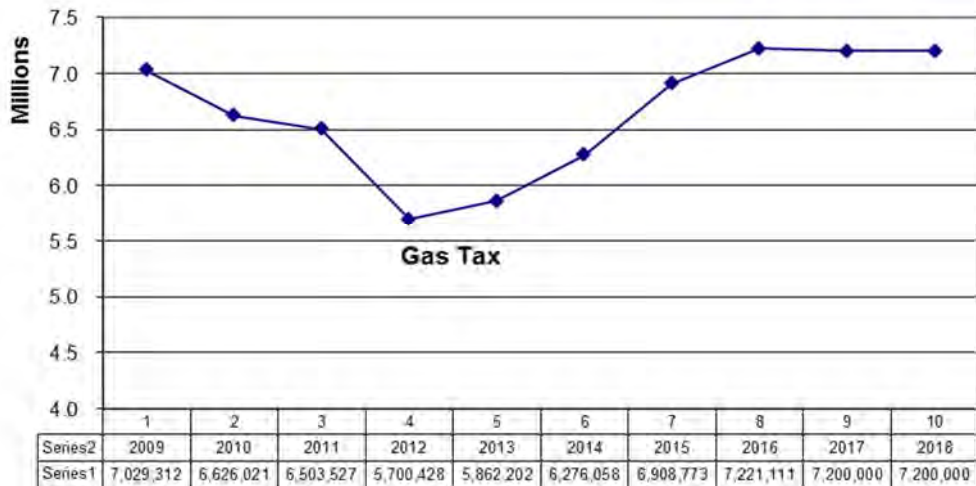
Combined with the General Fund within the City's financial statements, but shown separately in the budget, is the Community Investment Trust. Revenues from sales of surplus real property are recorded within these accounts. Expenditure of the monies is at the discretion of the council. Generally each year, all of the available balances of the accounts are budgeted for expenditure should the council desire to fund critical projects that arise during the fiscal year. However, no expenditures are budgeted in the Community Investment Trust this year.

COMMUNITY INVESTMENT TRUST	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 BUDGET
Unassigned Fund Balance July 1,	26,367	26,367	26,468	26,468
Sources:				
Estimated Revenues	101	-	-	-
Total Sources	101	-	-	-
Uses:				
Expenditures				
Operating	-	-	-	-
Total Uses	-	-	-	-
Unassigned Fund Balance June 30,	26,468	26,367	26,468	26,468

SPECIAL REVENUE FUNDS

HIGHWAY USER REVENUE FUND

The Highway User Revenue Fund accounts for gasoline taxes collected by the state and shared with cities. Of the tax collected statewide, 27.5% is allocated to cities and towns, one half of which is based on the same proportion as state sales tax and one half on the percentage of sales in “county of origin” and distributed based on city’s population to total city and town population in the county. This revenue source is restricted to highway and street purposes, whether it be maintenance or construction. Projections for this revenue are provided by the state and the League of Cities. The precipitous decline in gasoline taxes noted in the graph below is due in small part to a reduction in gallons of gasoline purchased; however, it is primarily due to a growing retention of the dollars by the state legislature for use by the Arizona Department of Public Safety. Accordingly, fewer dollars are available for road maintenance.



HURF Fund Expenditures by Division	2015-2016 Actual	2016-2017 Budget	2016-2017 Estimate	2017-2018 Budget
General Government	\$ -	\$ 135,000	\$ -	\$ 22,989
Curbs, Gutters, Sidewalks	344,698	377,276	419,520	410,868
Code Enforcement	12,868	64,168	7,714	65,564
Storm Drain Maintenance	259,125	382,419	322,560	373,641
Street Lighting	895,591	886,785	888,439	995,187
Street Maintenance	1,419,949	2,001,335	1,711,660	1,762,582
Pavement Preservation	1,204,018	1,211,382	1,228,126	1,408,023
Street Sweeping	453,997	444,384	459,644	454,825
Retention Basin Maintenance	910,459	1,120,515	926,066	1,106,729
Traffic Signs and Striping	429,909	523,782	446,003	505,368
	<u>\$ 5,930,614</u>	<u>\$ 7,147,046</u>	<u>\$ 6,409,732</u>	<u>\$ 7,105,776</u>

The Public Works Department records operational expenditures in this fund for those maintenance efforts. Transfers are made to the Debt Service fund for debt related to capital assets constructed to benefit streets, including a portion of the Public Works building.

HURF funds have not been used for Capital Projects since fiscal year 2010, due to the decrease in revenues. The State Legislature reduced its sweep of HURF revenues the last two years allowing the fund balance to return to a healthier level. In fiscal year 2017, the City was able to use HURF funds for Capital projects again. In fiscal

year 2018, the City will finish up the Capital projects started in 2017. A list of the Capital Improvement Projects is in the Capital Spending and Debt Management Section. Whether the fund will support continued capital projects into the future will depend upon the State Legislature's appetite for other government's money.

There is no specific target for retention of fund balance; however, because this fund supports personnel service and other expenditures devoted to streets, a fund balance is budgeted for retention at year-end to begin the next year's operations.

HIGHWAY USERS REVENUE FUND	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 BUDGET
Unassigned Fund Balance July 1,	2,665,391	3,235,390	3,868,225	4,029,102
Sources:				
Estimated Revenues	7,242,600	7,006,000	7,236,000	7,325,934
Total Sources	7,242,600	7,006,000	7,236,000	7,325,934
Uses:				
Expenditures				
Personnel	2,194,624	2,635,605	2,238,378	2,802,901
Operating	3,726,176	4,298,354	4,093,020	4,302,875
Capital Outlay	9,814	213,087	78,334	-
Capital Improvements	-	1,305,000	537,000	550,000
Total Expenditures	5,930,614	8,452,046	6,946,732	7,655,776
Transfers Out:				
Debt Service Fund	97,360	116,599	116,599	116,731
Equipment Replacement Fund	11,792	11,792	11,792	11,792
Total Transfers Out	109,152	128,391	128,391	128,523
Total Uses	6,039,766	8,580,437	7,075,123	7,784,299
Unassigned Fund Balance June 30,	3,868,225	1,660,953	4,029,102	3,570,737

LOCAL TRANSPORTATION ASSISTANCE FUND

In past years, a maximum of \$23 million from the Lottery was distributed to cities and towns in a similar manner as sales tax and was restricted to street construction or public transportation needs of cities (10% may be expended on cultural activities if matched by outside donors). Beginning in Fiscal Year 2011, the state usurped these monies for their deficit. 2011 did see receipt of some final LTAFII transit funds and these monies were paid to Yuma County as part of the creation of the Intergovernmental Public Transportation Authority, a new transit agency.

LTAF	
2009	394,161
2010	426,236
2011	75,764
2012	-
2013	-
2014	-
2015	-
2016	-
2017	-
2018	-

Historically, the city opted to expend the 10 percent for cultural activities with the remainder transferred to the Capital Projects Fund for street construction.

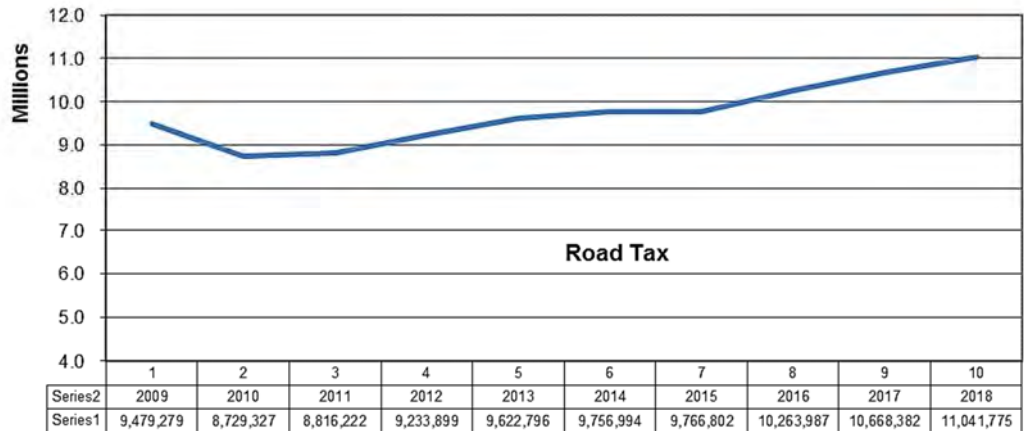
LOCAL TRANSP. ASSISTANCE FUND	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 BUDGET
Unassigned Fund Balance July 1,	-	-	-	-
Sources:				
Estimated Revenues	-	-	-	-
Total Sources	-	-	-	-
Uses:				
Expenditures				
Operating	-	-	-	-
Total Uses	-	-	-	-
Unassigned Fund Balance June 30,	-	-	-	-

CITY ROAD TAX FUND

This fund accounts for the collection and expenditure of a local one-half percent transaction privilege tax approved by voters in 1994 for maintenance and construction of roadways. While some operating expenditures related to retention basins are recorded within the fund, the majority of the funds are eventually transferred to the Capital Projects Fund where construction expenditures for roadways are recorded.

The tax base for the Road Tax is the same as the one percent general tax. Its trends and method of projection are the same as that revenue.

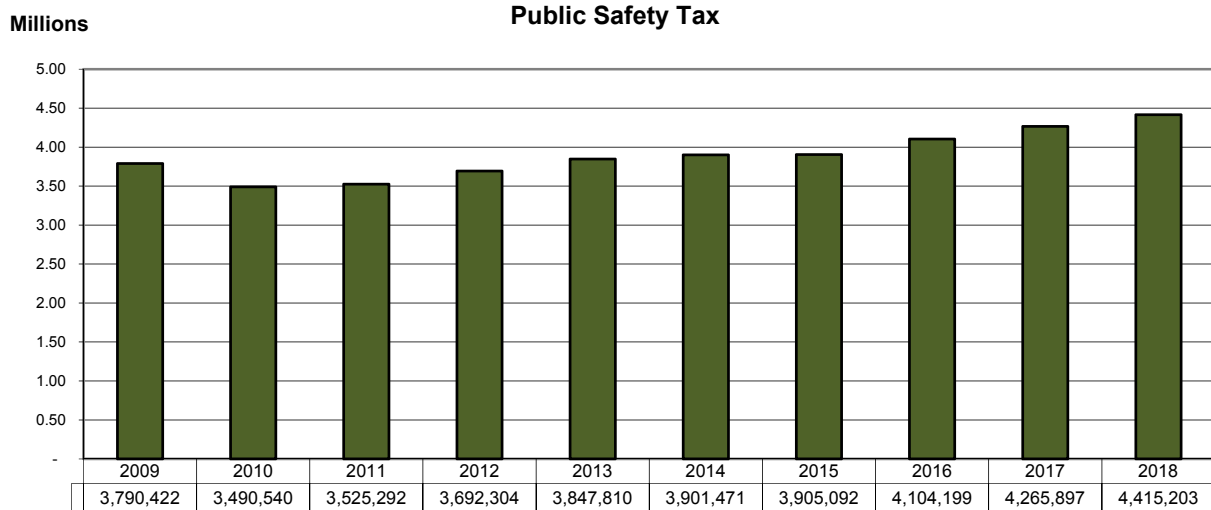
The City Road Tax is primarily used for paying the debt payments related to the 2015 Series Refunded Bond Issue, operating divisions related to street activities, and capital projects.



CITY ROAD TAX FUND	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 BUDGET
Unassigned Fund Balance July 1,	8,915,485	11,815,169	12,166,242	12,042,190
Sources:				
Estimated Revenues	11,153,428	10,779,070	11,222,382	11,362,211
Total Sources	11,153,428	10,779,070	11,222,382	11,362,211
Uses:				
Expenditures				
Personnel	1,745,565	2,699,752	1,963,045	1,796,661
Operating	942,218	1,489,719	1,311,072	1,331,109
Capital Outlay	16,091	26,569	26,000	78,784
Capital Improvements	1,224,632	6,351,000	3,490,000	9,325,000
Total Expenditures	3,928,506	10,567,040	6,790,117	12,531,554
Transfers Out:				
Debt Service Fund	3,962,373	4,544,525	4,544,525	4,529,142
Equipment Replacement Fund	11,792	11,792	11,792	11,792
Total Transfers Out	3,974,165	4,556,317	4,556,317	4,540,934
Total Uses	7,902,671	15,123,357	11,346,434	17,072,488
Unassigned Fund Balance June 30,	12,166,242	7,470,882	12,042,190	6,331,914

PUBLIC SAFETY TAX FUND

This fund accounts for a special two-tenths of one percent (.2%) privilege license tax approved by qualified voters in 1994 for public safety and criminal justice facilities and equipment. This tax was scheduled to sunset in 2015; however, voters renewed the tax in 2010 to extend it an additional 25 years. Because it also shares the same tax base as the general sales tax of 1%, the Public Safety Tax is showing a 3.5% increase in 2018. Other revenues of the fund include interest earnings.



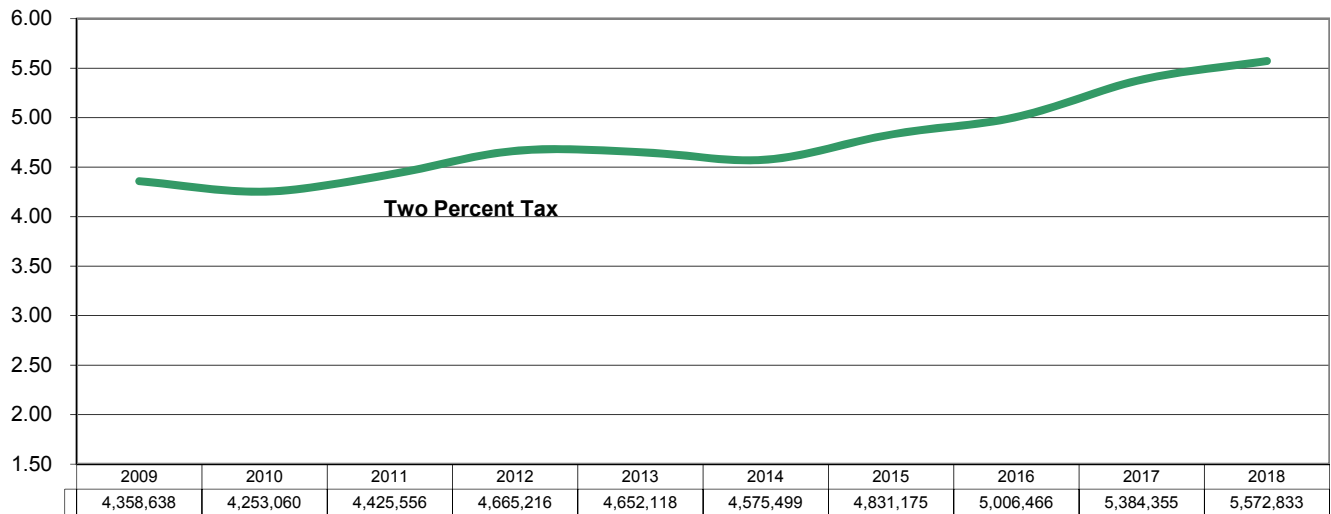
For 2018, the Public Safety Tax Fund will continue to pay the debt incurred for the construction of the police station as well as the debt issued in 2007 (refunded 2015) for various public safety projects. With the renewal of the tax came a new provision to allow for expenditures from the fund for equipment. As such, the Police and Fire departments have budgeted for various capital items, facility improvements, and public safety equipment in FY18.

PUBLIC SAFETY TAX FUND	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 BUDGET
Unassigned Fund Balance July 1,	3,166	1,646,937	1,155,907	1,819,527
Sources:				
Estimated Revenues	4,181,110	4,276,727	4,304,897	4,507,688
Total Sources	4,181,110	4,276,727	4,304,897	4,507,688
Uses:				
Expenditures				
Personnel	6,720	7,323	7,131	-
Operating	1,570,571	1,576,293	1,590,408	1,815,883
Capital Outlay	677,796	1,117,941	1,047,125	748,500
Capital Improvements	-	50,000	50,000	100,000
Total Expenditures	2,255,087	2,751,556	2,694,664	2,664,383
Transfers Out:				
Debt Service Fund	773,282	946,613	946,613	947,686
Total Transfers Out	773,282	946,613	946,613	947,686
Total Uses	3,028,369	3,698,169	3,641,277	3,612,069
Unassigned Fund Balance June 30,	1,155,907	2,225,495	1,819,527	2,715,145

TWO PERCENT TAX FUND

This fund accounts for its namesake revenue source. Begun in 1971, renewed for 15 years in 1994 and in 2009, this transaction privilege tax applies to a smaller tax base of bars, hotels, and restaurants. Its use is restricted by ballot language to the Recreation Complex; golf course; parks throughout the city; Yuma Crossing/Heritage area; and conventions/tourism.

The graph below shows the relatively steady growth experienced in prior years and the improvement that has occurred recently. The revenue projection for FY18 is projected at 3.5% increase over estimated FY17 collections with an additional \$500K for the revenue anticipated for the new Pacific Avenue Athletic Complex.



TWO PERCENT TAX FUND	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 BUDGET
Unassigned Fund Balance July 1,	4,416,671	3,499,658	3,938,623	2,553,898
Sources:				
Estimated Revenues	5,669,880	5,473,587	5,951,655	6,327,335
Total Sources	5,669,880	5,473,587	5,951,655	6,327,335
Uses:				
Expenditures				
Personnel	2,034,705	2,303,356	2,197,456	2,768,059
Operating	2,799,571	3,217,893	2,785,720	3,554,102
Capital Outlay	20,823	12,000	-	148,332
Capital Improvements	79,752	291,200	178,500	100,000
Total Expenditures	4,934,851	5,824,449	5,161,676	6,570,493
Transfers Out:				
Debt Service Fund	938,079	1,124,707	1,124,707	1,125,983
Desert Hills Golf Course Fund	-	-	500,000	250,000
Equipment Replacement Fund	274,998	274,998	549,996	549,996
Total Transfers Out	1,213,077	1,399,705	2,174,703	1,925,979
Total Uses	6,147,928	7,224,154	7,336,379	8,496,472
Unassigned Fund Balance June 30,	3,938,623	1,749,091	2,553,898	384,762

MALL MAINTENANCE FUND

The Mall Maintenance Fund accounts for the collection and expenditure of a special property tax levied on properties located in the downtown mall. The district maintains the common areas of the downtown mall. The Parks Department is responsible for the maintenance. The district was originally created in 1969 to finance improvements to the downtown business area in an effort to retain retail business as the city grew to the south.



The plan failed to retain the larger retail outlets that eventually did move south in the city and the downtown area declined. To maintain the mall maintenance activities, the general fund subsidized the fund with a transfer in. In more recent years, however, new smaller retail developments have flourished. To help spur continued growth, the council reduced the tax rate of the district. Since then, assessed values have increased leading to the improving tax collections as shown in the above chart.

MALL MAINTENANCE FUND	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 BUDGET
Unassigned Fund Balance July 1,	-	-	-	-
Sources:				
Estimated Revenues	99,639	119,000	102,000	117,000
Transfers In:				
General Fund	113,628	118,200	127,622	114,686
Total Transfers In	113,628	118,200	127,622	114,686
Total Sources	213,267	237,200	229,622	231,686
Uses:				
Expenditures				
Personnel	93,301	100,223	96,329	100,873
Operating	119,966	136,977	133,293	130,813
Total Expenditures	213,267	237,200	229,622	231,686
Total Uses	213,267	237,200	229,622	231,686
Unassigned Fund Balance June 30,	-	-	-	-

GRANT FUNDS

A variety of federal and state grants and entitlements are recorded in this fund. Individual grant funds included here are the HUD CDBG Entitlement, Community Redevelopment, and the Appropriated Grants Fund. The largest continuing grant is the Community Development Block Grant (CDBG). The city continues to seek grant funding for a number of transportation, communication and parks projects with related capital projects expenditures planned in the fund.

All grant funds are restricted to the purposes for which the grants were authorized. Those purposes range from parks improvements to overtime compensation for police officers.

This fund's budget will vary significantly from year to year as the city budgets for all grants for which staff believes it has a reasonable chance of award. This often causes a distinct variance between the budget of a given year and its actual revenues and expenditures.

GRANT FUNDS	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 BUDGET
Unassigned Fund Balance July 1,	-	-	-	-
Sources:				
Estimated Revenues	2,934,169	14,642,884	3,890,066	12,888,843
Total Sources	2,934,169	14,642,884	3,890,066	12,888,843
Uses:				
Expenditures				
Personnel	1,368,606	1,656,813	1,183,823	808,217
Operating	1,128,942	10,248,717	1,523,589	10,325,626
Capital Outlay	332,203	530,554	545,554	255,000
Capital Improvements	60,039	2,206,800	637,100	1,500,000
Total Expenditures	2,889,790	14,642,884	3,890,066	12,888,843
Transfers Out:				
General Fund	44,379	-	-	-
Total Transfers Out	44,379	-	-	-
Total Uses	2,934,169	14,642,884	3,890,066	12,888,843
Unassigned Fund Balance June 30,	-	-	-	-

DEBT SERVICE FUNDS

Debt service funds are used to account for payment of principal and interest on bonded debt paid from governmental fund resources. Long-term bonded debt of Enterprise Funds is recorded and paid directly from the fund. A discussion of debt activity is included in the Debt Management section.

The City has two types of long-term governmental debt. First is debt of the Yuma Municipal Property Corporation (MPC). The several bond issues of the MPC are represented below. Transfers from the operating funds benefiting from the infrastructure provided by the debt are made each year. Individual Debt Service Funds included here are the 2010 Refunding MPC Debt Service Fund, 2015 MPC Senior Lien Excise Tax Revenue and Revenue Refunding Debt Service Fund, and the 2015 MPC Senior Lien Road Tax and Subordinate Lien Excise Tax Revenue Refunding Debt Service Fund. The 2015 Excise Tax Revenue bonds generated \$24.1m in funds for the building of a fleet facility and athletic complex, the proceeds of which are reflected in the Capital Projects Fund.

DEBT SERVICE FUNDS	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 BUDGET
Unassigned Fund Balance July 1,	-	-	-	-
Sources:				
Estimated Revenues	36	-	-	-
Transfers In:				
General Fund	3,892,555	4,103,953	4,103,953	4,109,874
Desert Hills Golf Course Fund	1,752	2,099	2,099	2,101
Highway Users Revenue Fund	97,360	116,599	116,599	116,731
Road Tax Fund	3,962,373	4,544,525	4,544,525	4,529,142
Solid Waste Fund	137,797	165,026	165,026	165,213
Water Fund	49,718	59,543	59,543	59,611
Wastewater Fund	55,041	65,917	65,917	65,992
Two Percent Fund	938,079	1,124,707	1,124,707	1,125,983
Public Safety Tax	773,282	946,613	946,613	947,686
Total Transfers In	9,907,957	11,128,982	11,128,982	11,122,332
Total Sources	9,907,993	11,128,982	11,128,982	11,122,332
Uses:				
Expenditures				
Debt Service	9,907,993	11,128,982	11,128,982	11,122,332
Total Uses	9,907,993	11,128,982	11,128,982	11,122,332
Unassigned Fund Balance June 30,	-	-	-	-

In fiscal year 2017, the City refunded three Water Infrastructure Financing Authority (WIFA) loans. These loans are recorded in the Water and Wastewater proprietary funds. The proceeds of the new debt along with the expenditures and the calling of the old debt are not shown on the enterprise fund tables as they are not an expenditure of current resources and will unnecessarily inflate the budget. The refunds amounted to approximately \$39.4m in proprietary funds (water and sewer).

In addition to governmental debt, the City also records the activity of one Improvement District. Improvement District 68 was created to construct public improvements around the new Las Palmillas Shopping Center. The developer of this project, originally the sole property owner within the district, pays most of the debt service. The activity of that agreement and related debt activity is included below. For financial statement presentation, the two fund types are combined in the Comprehensive Annual Financial Report, but presented separately herein for the sake of clarity.

IMPR DISTRICT #68 DEBT SERVICE	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 BUDGET
Unassigned Fund Balance July 1,	4,016	3,286	3,347	2,657
Sources:				
Estimated Revenues	375,621	376,558	376,618	376,920
Total Sources	375,621	376,558	376,618	376,920
Uses:				
Expenditures				
Debt Service	376,290	377,308	377,308	377,620
Total Uses	376,290	377,308	377,308	377,620
Unassigned Fund Balance June 30,	3,347	2,536	2,657	1,957

CAPITAL PROJECTS FUND

This fund accounts for the expenditures related to capital improvement projects for governmental funds. Revenues include anticipated or actual bond proceeds and transfers from other funds for their respective projects. Expenditures for capital projects of Enterprise Funds are shown within that section. A list of capital projects is included within the Capital Improvement Section of this document. In 2009, all capital improvements began to be budgeted and paid directly from the fund that they originate. The only remaining capital projects that remain in the capital projects fund are for miscellaneous revenue sources that are not collected in any other existing fund.

A series of public meetings and presentations to Council occur with this portion of the budget. By charter, the capital improvement program is developed separately from the operating budget. However, while separate, this budget is not independent, as it relies on revenues from the operating funds for its capital sources. Accordingly, operational needs of the departments come first in determining use of expendable resources. Other sources of revenue for this fund include governmental activity long-term debt proceeds, development fees, and developer deposits. These are the primary reason why the fund ends a given year with a fund balance, as these proceeds are not always spent in the year received.

In FY2016, a transfer in from the Equipment Replacement Fund was budgeted for the Citywide Energy Savings Project. This project was funded by a loan from the Equipment Replacement Fund that will be repaid in five years by the various funds participating in the project. There was also a transfer in from the Insurance Reserve Fund in FY2016 for the rebuilding of the Stewart Vincent Wolfe Playground that was destroyed by fire in December 2014.

Also in 2016, the City issued new bonds for the Pacific Avenue Athletic Complex and the Fleet Maintenance Facility.

CAPITAL PROJECTS FUND	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 BUDGET
Unassigned Fund Balance July 1,	12,142,543	34,568,909	34,543,218	20,563,884
Sources:				
Estimated Revenues	1,566,482	3,053,295	3,183,166	1,510,480
Bond Proceeds	24,432,662	-	-	-
Transfers In:				
Equipment Replacement Fund	2,308,938	-	-	-
Insurance Reserve Fund	1,176,026	-	-	-
Total Transfers In	3,484,964	-	-	-
Total Sources	29,484,108	3,053,295	3,183,166	1,510,480
Uses:				
Capital Outlay				
Capital Improvements	7,083,433	29,082,500	17,162,500	13,520,000
Total Uses	7,083,433	29,082,500	17,162,500	13,520,000
Unassigned Fund Balance June 30,	34,543,218	8,539,704	20,563,884	8,554,364

ENTERPRISE FUNDS

As noted in the overview, enterprise funds are used by governments to account for business-like operations in which user charges are the main source of revenue. Taxes and other governmental revenues are generally not used to finance these operations for a number of reasons (although subsidy of enterprise operations by governmental revenues is not unusual):

- The beneficiary of services of an enterprise-related activity can be readily identified and the service provision can be measured to determine charges.
- General revenues have legal, statutory or charter-related limitations in amount and cannot cover all the services required by its citizens.
- General revenues are historically used to finance expenditures for services in which the ultimate beneficiary cannot be readily determined.

Enterprise funds account for activities using accounting principles similar to commercial businesses. For financial reporting purposes, each fund records transactions on an accrual basis in which long-lived assets are not recorded as expenses when purchased but as assets. The costs of these assets are then amortized over their useful lives as depreciation. Similarly, any debt of an enterprise fund is recorded as a long-term liability within the fund with the only expense recognition related to interest on the debt.

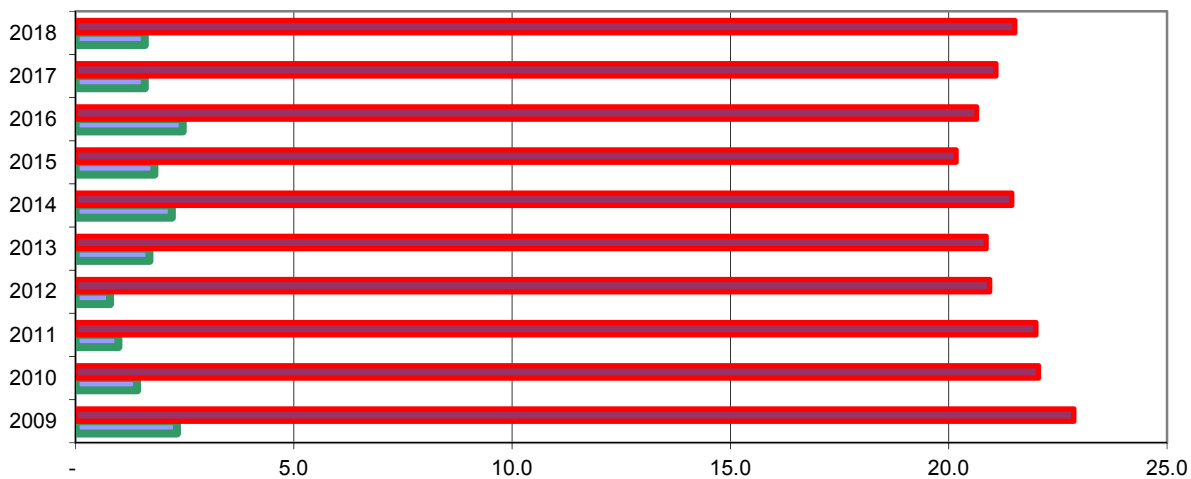
For budget purposes, however, the expenditure of monies related to these activities must be accounted for like those of governmental funds. As such, expenditure of funds is generally reported when expended, irrespective of the long-term use of the underlying asset. Moreover, state law requires the budgeting of all funds that are to be expended in a fiscal year. This leads to a budget basis of reporting that is not in accordance with generally accepted accounting principles (GAAP). This “budget basis” results in two types of reporting for Enterprise Funds on the city’s financial statements. That basis shows operating budgets that are similar to GAAP and capital budgets that report in a more traditional governmental display. This display does not included budgets for depreciation.

WATER FUND

The Water Fund records the financial activity of the City's water treatment and distribution system. The system is not tax supported but relies on a combination of charges for water and capacity fees for new development to maintain and expand its services to meet the needs of a growing city. This growth has come with the price of investing in water system infrastructure and plant capacity. While the city was able to avoid rate increases for several years, a series of rate increases were approved this year. The 3% rate increase began March 2015 and will repeat every January through 2019.

The following chart provides a history of metered water sales versus capacity charges. The term 'capacity charges' includes system development fees. Revenues for 2018 are determined on the basis of recent historical growth in the customer combined with assumptions for changes in consumption.

Metered Water Sales vs. Capacity Charges



	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Water Sales	22,866,202	22,054,773	21,995,910	20,936,133	20,855,574	21,443,625	20,168,352	20,638,425	21,080,000	21,513,000
Capacity	2,323,817	1,413,426	982,491	794,772	1,694,288	2,206,590	1,807,661	2,457,143	1,587,000	1,587,000

The operating portion of the budget is presented below. Debt service appears as both expenditure and a transfer because debt is recorded in the Water Fund and because the fund pays a portion of the debt used to construct the Fleet Maintenance Facility. The latter is part of governmental debt not recorded in this fund.

WATER FUND	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 BUDGET
Unrestricted Fund Balance July 1,	15,837,516	15,339,186	14,497,896	17,907,865
Sources:				
Estimated Revenues	22,581,653	23,725,150	23,051,941	23,493,778
Total Sources	22,581,653	23,725,150	23,051,941	23,493,778
Uses:				
Expenditures				
Personnel	5,086,243	5,537,576	5,070,707	5,842,012
Operating	5,999,867	7,575,894	6,611,899	7,612,346
Capital Outlay	39,391	162,707	139,100	296,000
Debt Service	12,646,145	6,650,341	6,647,723	6,529,595
Capital Improvements	99,909	3,655,000	1,113,000	5,675,000
Total Expenditures	23,871,555	23,581,518	19,582,429	25,954,953
Transfers Out:				
Debt Service Fund	49,718	59,543	59,543	59,611
Total Transfers Out	49,718	59,543	59,543	59,611
Total Uses	23,921,273	23,641,061	19,641,972	26,014,563
Unrestricted Fund Balance June 30,	14,497,896	15,423,275	17,907,865	15,387,080

There are five restricted water funds that do not rely on water rates, but on capacity and system charges, bond proceeds, and federal grant funds for new development. A comparison of capacity charges and metered sales is shown above. The use of these funds is primarily for capital projects and debt service payments.

WATER TRANSFER FUND	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 BUDGET
Unrestricted Fund Balance July 1,	134,091	94,241	109,935	77,625
Sources:				
Estimated Revenues	368	200	140	200
Total Sources	368	200	140	200
Uses:				
Expenditures				
Operating	24,524	65,750	32,450	65,750
Total Uses	24,524	65,750	32,450	65,750
Unrestricted Fund Balance June 30,	109,935	28,691	77,625	12,075

The Water Capacity Fund and Water System Development Fund are used primarily the debt service on the 2015 and 2016 Series Utility Bonds.

WATER CAPACITY FUND	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 BUDGET
Unrestricted Fund Balance July 1,	4,087,816	3,638,900	4,115,832	3,540,959
Sources:				
Estimated Revenues	2,479,932	1,503,000	1,610,000	1,611,000
Total Sources	2,479,932	1,503,000	1,610,000	1,611,000
Uses:				
Expenditures				
Debt Service	2,451,916	2,451,916	2,184,873	2,299,790
Total Uses	2,451,916	2,451,916	2,184,873	2,299,790
Unrestricted Fund Balance June 30,	4,115,832	2,689,984	3,540,959	2,852,168

WATER SYSTEM DEVELOPMENT	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 BUDGET
Unrestricted Fund Balance July 1,	271,764	159,539	146,788	38,651
Sources:				
Estimated Revenues	137,610	125,150	125,850	125,300
Total Sources	137,610	125,150	125,850	125,300
Uses:				
Expenditures				
Debt Service	262,586	262,586	233,987	119,718
Total Uses	262,586	262,586	233,987	119,718
Unrestricted Fund Balance June 30,	146,788	22,103	38,651	44,233

The Water Revenue Bond Fund was established to account for the MPC2007 Utility Series bond funds. The majority of the water portion of this bond is for the new Agua Viva Water Treatment Facility. The debt service for this bond is paid in the Water Fund.

WATER REVENUE BOND FUND	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 BUDGET
Unrestricted Fund Balance July 1,	6,259,287	4,421,670	4,287,388	1,684,888
Sources:				
Estimated Revenues	15,840	2,000	17,500	-
Total Sources	15,840	2,000	17,500	-
Uses:				
Expenditures				
Operating	-	-	-	-
Capital Improvements	1,987,739	4,120,000	2,620,000	1,590,000
Total Uses	1,987,739	4,120,000	2,620,000	1,590,000
Unrestricted Fund Balance June 30,	4,287,388	303,670	1,684,888	94,888

The Water Grant Fund was established to account for Federal and State grants the City has been awarded along with budgeting for future possible grants. No grants are anticipated for FY 2018.

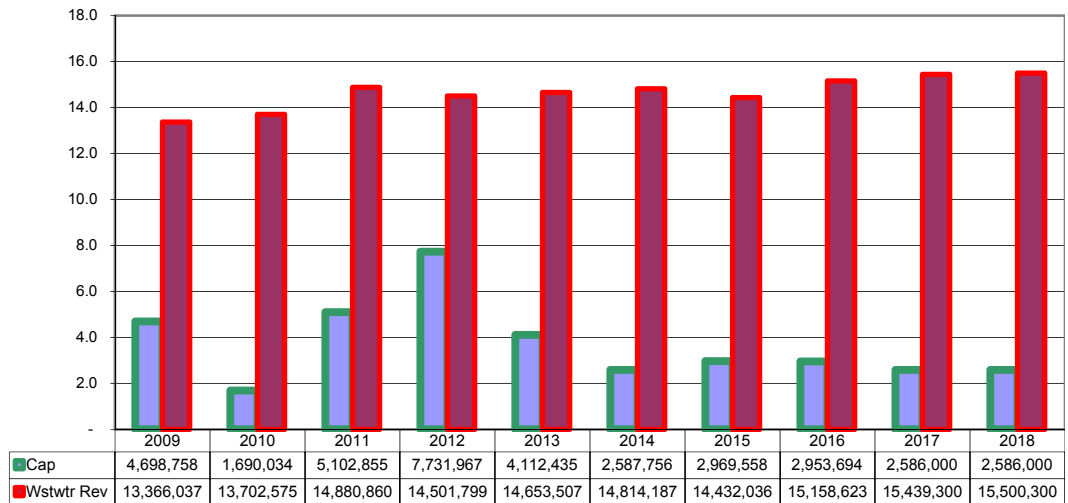
WATER GRANT FUND	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 BUDGET
Unrestricted Fund Balance July 1,	-	-	-	-
Sources:				
Estimated Revenues	12,325	350,000	-	-
Total Sources	12,325	350,000	-	-
Uses:				
Expenditures				
Operating	12,325	350,000	-	-
Total Uses	12,325	350,000	-	-
Unrestricted Fund Balance June 30,	-	-	-	-

WASTEWATER FUND

The Public Works Department also operates the Wastewater Collection and Treatment System and accounts for same in the Wastewater Fund. Like the Water Fund, this fund is an enterprise fund relying solely on charges to customers for funding. Through a series of rate charges and capacity fees, the system provides environmentally sound wastewater services. This system is also undergoing rapid expansion to meet the City's needs.

The increase in customer base for wastewater is similar to that of the Water Fund. Overall, there are fewer wastewater customers compared to water, as a number of water customers, particularly those outside the city limits, are not served by the wastewater system. Instead, they rely on septic systems. Over time, many of those customers are being brought into the system. The expansion of the system is not being

Wastewater Operational Revenues and Capacity Charges



caused by this type of customer, however, but by new population and the increasing numbers of new subdivisions. Like water, system rates are increasing to finance the expansion of capacity, both in the collection system as well as the treatment plant capacity.

The operations portion of the Wastewater Fund is presented first. As in the Water Fund, this fund transfers monies to the debt service funds to pay its portion of the debt recorded in governmental funds that benefit wastewater operations. For capital projects, both operational revenues and capacity charges pay for their respective share of improvement and capital projects expenditures are budgeted in both portions.

WASTEWATER FUND	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 BUDGET
Unrestricted Fund Balance July 1,	18,895,248	21,880,907	18,550,870	21,037,683
Sources:				
Estimated Revenues	15,297,108	15,802,000	15,547,384	16,210,135
Total Sources	15,297,108	15,802,000	15,547,384	16,210,135
Uses:				
Expenditures				
Personnel	3,831,687	4,341,992	3,787,491	4,491,481
Operating	5,470,371	6,798,559	5,912,893	6,822,868
Capital Outlay	87,205	180,050	126,298	385,000
Debt Service	3,861,930	2,070,981	2,097,972	2,025,813
Capital Improvements	2,335,252	6,101,000	1,070,000	6,190,000
Total Expenditures	15,586,445	19,492,582	12,994,654	19,915,162
Transfers Out:				
Debt Service Fund	55,041	65,917	65,917	65,992
Total Transfers Out	55,041	65,917	65,917	65,992
Total Uses	15,641,486	19,558,499	13,060,571	19,981,154
Unrestricted Fund Balance June 30,	18,550,870	18,124,408	21,037,683	17,266,664

There are five restricted wastewater funds that are for various capacity charges for system expansion. The Wastewater Capacity Fund and Wastewater Sanitary Sewer Interceptor Charge Fund (SSIC) are primarily responsible for the debt service on the Water Infrastructure Financing Authority (WIFA) loans.

WASTEWATER CAPACITY FUND	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 BUDGET
Unrestricted Fund Balance July 1,	10,577,752	10,813,332	10,796,661	10,974,685
Sources:				
Estimated Revenues	3,004,369	2,510,000	2,639,000	2,639,000
Loan payback fr WW SSIC	193,068	193,068	193,068	193,068
Total Sources	3,197,437	2,703,068	2,832,068	2,832,068
Uses:				
Expenditures				
Debt Service	2,978,528	2,978,489	2,654,044	2,654,756
Total Uses	2,978,528	2,978,489	2,654,044	2,654,756
Unrestricted Fund Balance June 30,	10,796,661	10,537,911	10,974,685	11,151,997

WASTEWATER SSIC	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 BUDGET
Unrestricted Fund Balance July 1,	304,839	271,003	282,274	260,122
Sources:				
Estimated Revenues	177,041	165,800	176,900	176,900
Total Sources	177,041	165,800	176,900	176,900
Uses:				
Expenditures				
Loan payback to WW Capacity	193,068	193,068	193,068	193,068
Debt Service	6,538	6,567	5,984	5,986
Total Expenditures	199,606	199,635	199,052	199,054
Total Uses	199,606	199,635	199,052	199,054
Unrestricted Fund Balance June 30,	282,274	237,168	260,122	237,968

There are two wastewater trunk sewer funds that are for the collection of fees for future sanitary trunk sewer improvements in these established areas as defined by the Metropolitan Sanitary Sewer Collection System Master Plan. These two funds are shown below: Wastewater Area A & B and Wastewater 26th PI Trunk.

WASTEWATER AREA A&B	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 BUDGET
Unrestricted Fund Balance July 1,	917,431	919,781	921,591	925,391
Sources:				
Estimated Revenues	4,160	1,000	3,800	3,800
Total Sources	4,160	1,000	3,800	3,800
Uses:				
Expenditures				
Total Uses	-	-	-	-
Unrestricted Fund Balance June 30,	921,591	920,781	925,391	929,191

WASTEWATER 26TH PL TRUNK	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 BUDGET
Unrestricted Fund Balance July 1,	143,598	143,898	144,195	144,795
Sources:				
Estimated Revenues	597	100	600	600
Total Sources	597	100	600	600
Uses:				
Expenditures				
Total Uses	-	-	-	-
Unrestricted Fund Balance June 30,	144,195	143,998	144,795	145,395

The Wastewater Revenue Bond Fund was established to account for the MPC2007 Utility Series bond funds. The majority of the wastewater portion of this bond is for the Desert Dunes Water Reclamation Facility and the Figueroa Water Pollution Control Facility Aerator Upgrade. The debt service for this bond is paid in the Wastewater Fund.

WASTEWATER REVENUE BOND	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 BUDGET
Unrestricted Fund Balance July 1,	1,132,449	3,979	416,289	-
Sources:				
Estimated Revenues	2,974	-	1,103	-
Total Sources	2,974	-	1,103	-
Uses:				
Expenditures				
Capital Improvements	719,134	-	417,392	-
Total Uses	719,134	-	417,392	-
Unrestricted Fund Balance June 30,	416,289	3,979	-	-

The Wastewater Grant Fund was established to account for Federal and State grants the City has been awarded along with budgeting for future possible grants. No grants are anticipated for FY2018.

WASTEWATER GRANT FUND	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 BUDGET
Unrestricted Fund Balance July 1,	-	-	-	-
Sources:				
Estimated Revenues	14,130	-	-	-
Total Sources	14,130	-	-	-
Uses:				
Expenditures				
Capital Improvements	14,130	-	-	-
Total Uses	14,130	-	-	-
Unrestricted Fund Balance June 30,	-	-	-	-

YUMA REGIONAL COMMUNICATIONS SYSTEM FUND

The Yuma Regional Communications System Fund was created to account for the activities of the regional radio communication system, which includes the 800/700 MHz digital trunked radio system for use by the city's public safety agencies.

The system is designed to integrate and include interoperability capabilities for use by the County of Yuma and other city, local and regional emergency response agencies. The city and other emergency response agencies contribute to fund the operation of this system. Accordingly the fund is split between operational and funding from external sources.

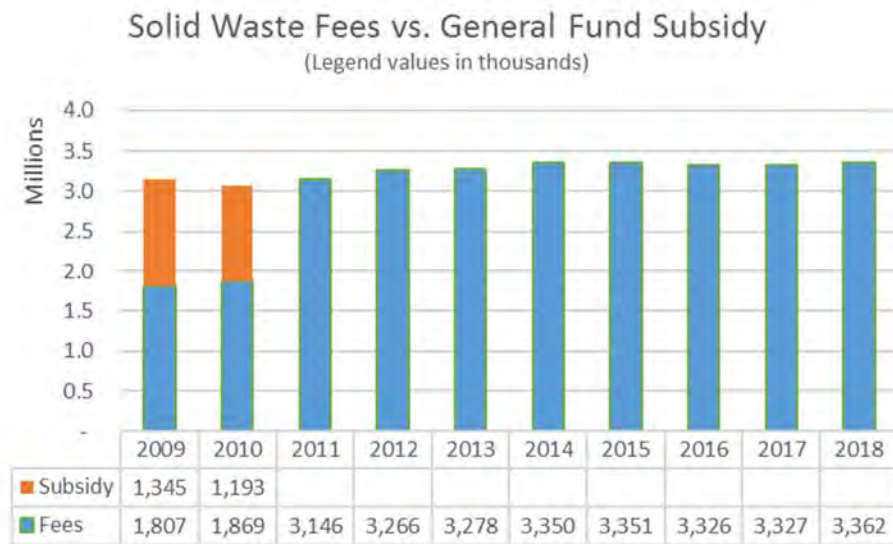
YUMA REGIONAL COMM. SYSTEM FUND	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 BUDGET
Unassigned Fund Balance July 1,	1,192,185	1,120,681	1,547,545	1,454,825
Sources:				
Estimated Revenues	1,773,030	1,845,693	1,825,348	1,872,317
Total Sources	1,773,030	1,845,693	1,825,348	1,872,317
Uses:				
Expenditures				
Personnel	455,793	621,892	487,656	645,755
Operating	961,878	1,544,177	1,386,972	1,333,192
Capital Outlay	-	53,000	43,440	69,500
Total Expenditures	1,417,671	2,219,069	1,918,068	2,048,447
Total Uses	1,417,671	2,219,069	1,918,068	2,048,447
Unassigned Fund Balance June 30,	1,547,545	747,305	1,454,825	1,278,695

YUMA REG COMM. SYSTEM GRANT FUND	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 BUDGET
Unassigned Fund Balance July 1,	-	-	-	-
Sources:				
Estimated Revenues	397,302	1,677,903	129,000	1,064,500
Total Sources	397,302	1,677,903	129,000	1,064,500
Uses:				
Expenditures				
Operating	48,885	1,650,000	-	1,000,000
Capital Outlay	348,417	27,903	129,000	64,500
Total Expenditures	397,302	1,677,903	129,000	1,064,500
Total Uses	397,302	1,677,903	129,000	1,064,500
Unassigned Fund Balance June 30,	-	-	-	-

SOLID WASTE FUND

Collection and disposal of residential solid waste is accounted for in this fund. Until fiscal 2000, residential fees were limited to disposal of solid waste and other related expenses. A permanent solid waste collection fee was created in 2011, changing what was classified as a Special Revenue Fund (with General Fund subsidy) into an Enterprise Fund.

The residential collection fee of \$5 per month, along with an environmental fee of \$6.25, supports the operations of the fund. However, because the fee has not increased since its inception, fund balance of the Solid Waste Fund is declining. In 2000, the Environmental Solid Waste Fee was created to offset the ever-increasing costs of landfill disposal and to cover the city's neighborhood cleanup program, its recycling efforts and its household hazardous waste collection efforts. This fee pays for pass through costs for landfill services and extra sanitation services such as the household hazardous waste days and spring cleanups.



Each year, revenue projections are based on the number of solid waste accounts in the program.

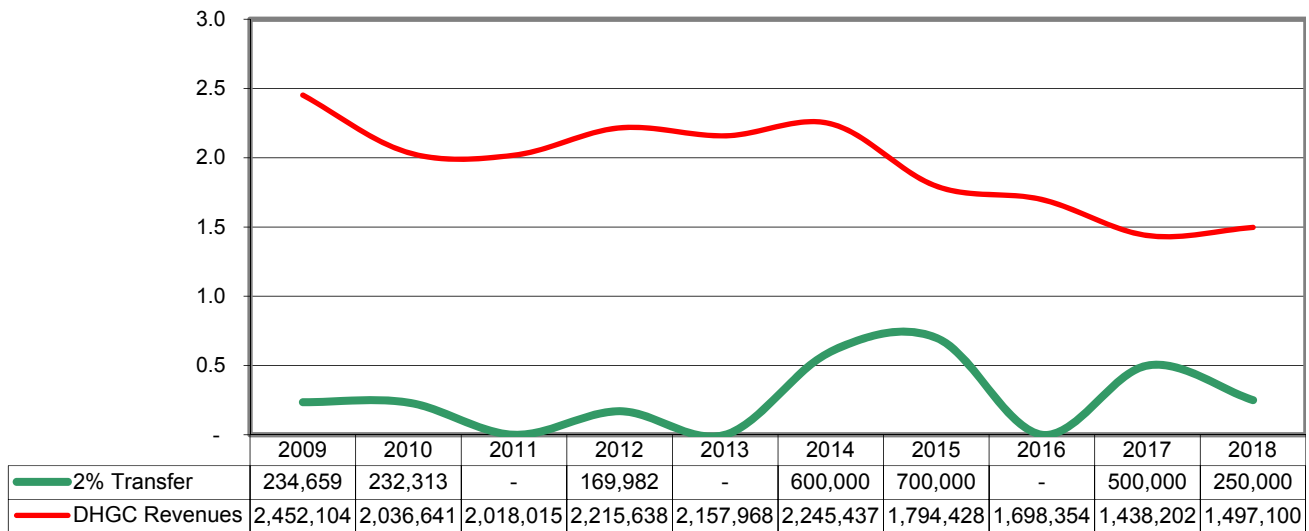
SOLID WASTE FUND	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 BUDGET
Unrestricted Fund Balance July 1,	1,933,204	1,686,893	1,831,868	1,403,805
Sources:				
Estimated Revenues	3,348,981	3,328,500	3,343,920	3,378,000
Total Sources	3,348,981	3,328,500	3,343,920	3,378,000
Uses:				
Expenditures				
Personnel	872,553	884,716	831,866	918,147
Operating	2,426,887	2,768,766	2,763,299	2,807,576
Capital Outlay	1,288	5,881	-	-
Total Expenditures	3,300,728	3,659,363	3,595,165	3,725,723
Transfers Out:				
Debt Service Fund	137,797	165,026	165,026	165,213
Equipment Replacement Fund	11,792	11,792	11,792	11,792
Total Transfers Out	149,589	176,818	176,818	177,005
Total Uses	3,450,317	3,836,181	3,771,983	3,902,728
Unrestricted Fund Balance June 30,	1,831,868	1,179,212	1,403,805	879,077

DESERT HILLS GOLF COURSE FUND

The Parks and Recreation Department operates the Desert Hills Golf Course, Desert Hills Par 3 and leases out the operations of The Patio Restaurant and Bar at The Hills restaurant.

The Two Percent Tax was used to construct the course in the 1970's and later to reconstruct the main clubhouse using bonds sold in 1995. The tax has also been used to subsidize course operations from time to time, but Council has long intended that golf revenues wholly support these operations. To this end, the transfer from the tax has been reduced over the years. The tax transfer for debt service related to the clubhouse reconstruction ended in fiscal 2010. In FY12 and FY14, new transfers from the Two Percent Tax fund were used to fund capital project improvements to the golf courses and their clubhouses. For FY15, an additional transfer was budgeted to support operations. Also in FY15, the operation of the restaurant was outsourced, thus the reduction in revenues. Due to the continued decline in projected revenues in FY17, mirroring a national trend in golf, a transfer from 2% is needed. With projected operational cost savings and proposed new programs being created to spur interest in the course, a smaller transfer is being budgeted in FY18

Desert Hills Golf Course Revenues and 2% Tax Transfer



DESERT HILLS GOLF COURSE FUND	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 BUDGET
Unrestricted Fund Balance July 1,	498,155	(139,894)	34,101	11,629
Sources:				
Estimated Revenues	1,698,354	1,559,331	1,438,202	1,497,100
Transfers In:				
Two Percent Tax Fund	-	-	500,000	250,000
Total Transfers In	-	-	500,000	250,000
Total Sources	1,698,354	1,559,331	1,938,202	1,747,100
Uses:				
Expenditures				
Personnel	848,860	949,552	817,491	854,188
Operating	1,288,271	1,169,474	1,117,559	1,054,439
Total Expenditures	2,137,131	2,119,026	1,935,050	1,908,627
Transfers Out:				
Debt Service Fund	1,752	2,099	2,099	2,101
Equipment Replacement Fund	23,525	23,525	23,525	23,525
Total Transfers Out	25,277	25,624	25,624	25,626
Total Uses	2,162,408	2,144,650	1,960,674	1,934,253
Unrestricted Fund Balance June 30,	34,101	(725,213)	11,629	(175,524)

INTERNAL SERVICE FUNDS

Internal service funds are used to account for activities that serve internal operations of other departments rather than to make sales or services available to the general public. Revenues in the funds are from other funds of the City where the charges from the internal funds are recorded as expenditures in the fund that receives the service or product. Internal service funds are reported on the same full accrual basis as enterprise funds; however, operational budgets are designed more like governmental funds for ease of use by department managers receiving the product or service. Accordingly, internal service funds are on a "budget basis" for ease of understanding much like the enterprise funds.

EQUIPMENT REPLACEMENT FUND

This fund accounts for the accumulation of resources from each department for the replacement of equipment. After initial purchase by the operating fund, the asset is recorded in this fund and "rented" by the operating department. This rent is determined by, and accumulates over, the life of the asset. Along with interest earnings, monies will be available for the purchase of new equipment when the older item is no longer serviceable economically. Since 2009, a suspension of the fund's activities had been enacted except for emergency situations. All replacements were on hold during this time as well as the rents charged to the City departments. Despite the fiscal constraints still facing the city, the Equipment Replacement Program was re-activated in FY13 but modified to only include rolling stock equipment in excess of \$50,000.

In fiscal years 2015 and 2016, the Equipment Replacement Fund loaned funds to the Capital Projects Fund for the Citywide Solar Savings Project. Transfers in from the various funds participating in the project are budgeted to repay this five year loan.

EQUIPMENT REPLACEMENT FUND	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 BUDGET
Unrestricted Fund Balance July 1,	12,652,381	6,233,578	9,897,949	11,636,473
Sources:				
Estimated Revenues	2,304,128	2,090,718	2,105,718	2,047,835
Transfers In:				
General Fund	381,923	381,923	381,923	381,923
Highway Users Revenue Fund	11,792	11,792	11,792	11,792
Road Tax Fund	11,792	11,792	11,792	11,792
Two Percent Tax Fund	274,998	274,998	549,996	549,996
Desert Hills Golf Course Fund	23,525	23,525	23,525	23,525
Solid Waste Fund	11,792	11,792	11,792	11,792
Equipment Maintenance Fund	3,991	3,991	3,991	3,991
Total Transfers In	719,813	719,813	994,811	994,811
Total Sources	3,023,941	2,810,531	3,100,529	3,042,646
Uses:				
Expenditures				
Operating	249,794	36,029	36,029	23,499
Capital Outlay	3,219,641	5,670,000	1,325,976	7,191,814
Total Expenditures	3,469,435	5,706,029	1,362,005	7,215,313
Transfers Out:				
Capital Projects Fund	2,308,938	-	-	-
Total Transfers Out	2,308,938	-	-	-
Total Uses	5,778,373	5,706,029	1,362,005	7,215,313
Unrestricted Fund Balance June 30,	9,897,949	3,338,080	11,636,473	7,463,806

EQUIPMENT MAINTENANCE FUND

This fund accounts for the operations of fleet maintenance in the city and is managed within the Public Works Department. With the suspension of the equipment replacement program for the last several years, the age of the fleet has impacted the operational cost of this fund.

EQUIPMENT MAINTENANCE FUND	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 BUDGET
Unrestricted Fund Balance July 1,	(230,537)	(71,819)	(316,605)	(15,182)
Sources:				
Estimated Revenues	3,108,112	3,630,868	3,523,162	3,379,292
Total Sources	3,108,112	3,630,868	3,523,162	3,379,292
Uses:				
Expenditures				
Personnel	930,102	1,036,464	954,458	1,102,353
Operating	2,258,951	2,650,890	2,253,961	2,264,178
Capital Outlay	1,136	-	9,329	-
Total Expenditures	3,190,189	3,687,354	3,217,748	3,366,531
Transfers Out:				
Equipment Replacement Fund	3,991	3,991	3,991	3,991
Total Transfers Out	3,991	3,991	3,991	3,991
Total Uses	3,194,180	3,691,345	3,221,739	3,370,522
Unrestricted Fund Balance June 30,	(316,605)	(132,296)	(15,182)	(6,412)

INSURANCE RESERVE FUND

This fund accounts for the insurance activity and risk retention of the city for liability and casualty issues. Until 2004, these expenditures were accounted for within the General Fund. In 2005, an internal service fund was created for this activity. Use of such a fund will make administration of the city's risk management easier. Premiums are charged to each fund based on liability exposure, infrastructure and other parameters.

INSURANCE RESERVE FUND	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 BUDGET
Unrestricted Fund Balance July 1,	2,130,835	1,990,027	2,263,255	2,377,295
Sources:				
Estimated Revenues	2,809,776	1,984,981	1,987,981	1,934,712
Total Sources	2,809,776	1,984,981	1,987,981	1,934,712
Uses:				
Expenditures				
Personnel	81,538	83,859	81,997	84,943
Operating	1,419,791	1,761,043	1,791,944	2,120,585
Total Expenditures	1,501,329	1,844,902	1,873,941	2,205,528
Transfers Out:				
Capital Projects Fund	1,176,026	-	-	-
Total Transfers Out	1,176,026	-	-	-
Total Uses	2,677,356	1,844,902	1,873,941	2,205,528
Unrestricted Fund Balance June 30,	2,263,255	2,130,106	2,377,295	2,106,479

WORKERS COMPENSATION FUND

The City's Workers Compensation Fund accounts for the workers compensation claims of its employees. Charges to operating funds are very similar to insurance charges paid to an external insurance company.

WORKERS COMP FUND	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATE	2017-2018 BUDGET
Unrestricted Fund Balance July 1,	(1,269)	682,241	1,737,079	2,436,854
Sources:				
Estimated Revenues	2,250,417	2,035,631	2,000,775	1,514,000
Total Sources	2,250,417	2,035,631	2,000,775	1,514,000
Uses:				
Expenditures				
Operating	512,069	1,640,865	1,301,000	1,626,657
Total Uses	512,069	1,640,865	1,301,000	1,626,657
Unrestricted Fund Balance June 30,	1,737,079	1,077,007	2,436,854	2,324,197

Department Information

Department Information

Office of the Mayor and Council	43
Yuma Municipal Court	45
City Administration	48
City Attorney's Office	54
Information Technology Services	57
Finance	64
Human Resources	67
Community Development	69
Public Works	73
Utilities	76
Engineering	82
Parks and Recreation	85
Police	92
Fire	97

Office of the Mayor and Council

The Yuma City government exists to sustain the quality of life for those who live, work and visit our City. The City provides services and resources to ensure public safety and economic opportunities. Yuma City government is committed to providing high quality services in an efficient and cost effective manner.

The Mayor and Council of the City of Yuma serve the citizens of Yuma. The Mayor and Council employ a City Administrator to execute the policies adopted at public meetings. Appointment of citizens to the City's Boards and Commissions are solicited through outreach to the community and service organizations. The Mayor and Council's Executive Assistant provides support to the Mayor and six Councilmember's and works in partnership with other City Departments.

AUTHORIZED PERSONNEL	FY 15/16	FY 16/17	FY 17/18
Mayor's Office*	1	1	1
Total	1	1	1

*does not reflect elected positions



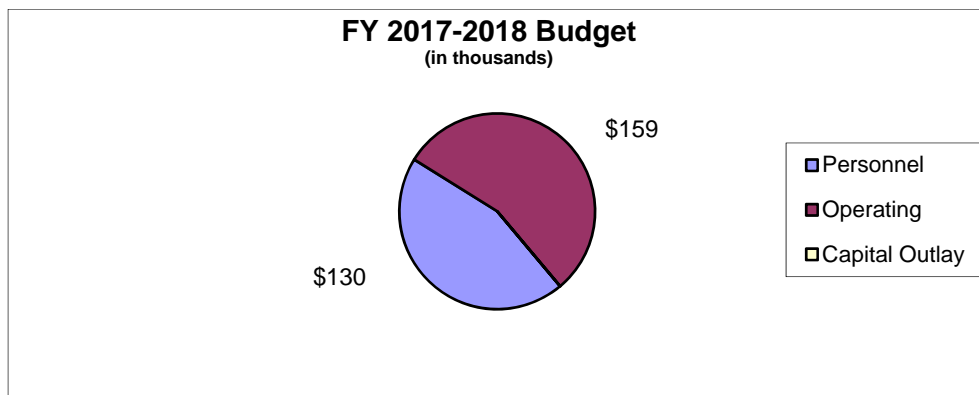
Listed are the Goal Action Items developed to guide our organization for the year ending June 30, 2018.

Commitment – Integrity

- Monitor and ensure fiscal accountability within the City Departments and with ALL contracted and City funded agencies.
- Facilitate economic development within the City and within the region via GYEDC and 4FrontED.
- Encourage and maintain a business friendly environment to facilitate private, public sector projects and partnerships, while at the same time, respect and protect the taxpayer's interests.
- Maintain a transparent, modern and proactive approach to our daily business practices.
- Participate in community wide organizations and forums to facilitate open and honest problem solving discussion. Make City government open and accessible to residents.
- Encourage community leadership and participation in City government.
- Continue to work with all area local elected and appointed officials on issues related to economic growth projects, which are beneficial to our City and community.
- Provide clear policy directions to City staff.
- Support and fund the City's core public services, to ensure the safety and health of our citizens.
- Support other quality of life services, consistent with the City's commitment to our citizens.

MAYOR AND COUNCIL				
	<u>15/16 Actual</u>	<u>16/17 Adjusted Budget</u>	<u>16/17 Estimate</u>	<u>17/18 Budget</u>
Personal Services	122,679	129,960	111,614	129,941
Operating	94,399	107,942	120,495	159,378
Capital Outlay	-	-	-	-
	217,078	237,902	232,109	289,319

For fiscal year 2017-2018, the Mayor and Council present a budget of \$289,319. The Mayor and Council budget is increasing 1.4% from the prior year. While personnel costs decreased slightly, the operating costs show a slight increase related to replacing computer equipment.



MAYOR AND COUNCIL				
	<u>15/16 Actual</u>	<u>16/17 Adjusted Budget</u>	<u>16/17 Estimate</u>	<u>17/18 Budget</u>
General Fund	217,078	237,902	232,109	289,319
Equipment Replacement Fund	-	-	-	-
	217,078	237,902	232,109	289,319

Yuma Municipal Court

The Mission of the Yuma Municipal Court is to enhance the quality of life in the City of Yuma by providing all people that appear in the Court with a responsive and professional judicial branch of government.

The Yuma Municipal Court is part of the integrated judicial system for Arizona, pursuant to the Charter of the City of Yuma, Arizona, the Constitution of the State of Arizona and the Constitution of the United States of America.

The judicial system is predicated on the belief that all citizens coming before the courts are entitled to equal justice, regardless of race, ethnicity, gender, age, or economic circumstance. Courts must resolve cases swiftly and fairly. Courts must ensure that litigants and victims fully understand their rights and that those rights are protected. Courts must provide meaningful access to all, ensuring that no litigant is denied justice due to the lack of counsel or the inability to understand legal proceedings.



The Yuma Municipal court is a limited jurisdiction court and is ranked the 14th largest municipal court in the state. It is the third branch of government and is a non-political entity. It has jurisdiction over misdemeanor criminal, criminal traffic and civil traffic cases that occur within the city limits of Yuma, including but not limited to:

- DUIs (driving under the influence)
- Driving on suspended licenses
- Reckless driving
- Possession of marijuana and/or drug paraphernalia
- Domestic Violence cases such as: Assaults, Disorderly Conduct, Threats, Criminal Damage, etc
- Non-domestic Violence cases
- Shoplifting and theft
- Underage liquor violations
- City Ordinance violations
- 24 hour search warrant and emergency orders (duty shared with other County Judges)

These misdemeanors must have occurred within the city limits of the City of Yuma. Also included are cases that occur within the City of Yuma, which the County Attorney declines to prosecute as felony cases, and are referred to the City Prosecutor to review for “long form” complaints that are then prosecuted in the Municipal Court.

AUTHORIZED PERSONNEL	FY 15/16	FY 16/17	FY 17/18
Municipal Court*	18	18	18
Total (excl Elected Judges)	18	18	18

The court also handles civil traffic, parking and various civil matters, including emergency orders of protection (24 hours a day, 7 days a week) and injunctions against harassment. The judges of the court also issue search warrants (24 hours a day,

7 days a week) on alleged felony and misdemeanor cases. The court also adjudicates cases stemming from violations of city ordinances, which can be either civil or criminal.

The court has two elected Municipal Judges and four part-time (as needed) pro tem judges that are attorneys. To be qualified for the position of presiding judge, the person must be an attorney and member in good standing for the past five years of the Arizona Bar Association. The associate judge is not required to be an attorney or a member of the Arizona Bar Association, but must be at least 30 years of age, of good moral character with no felony convictions and a resident of the City for at least 5 years preceding the year of day of election.



2016-2017 Accomplishments

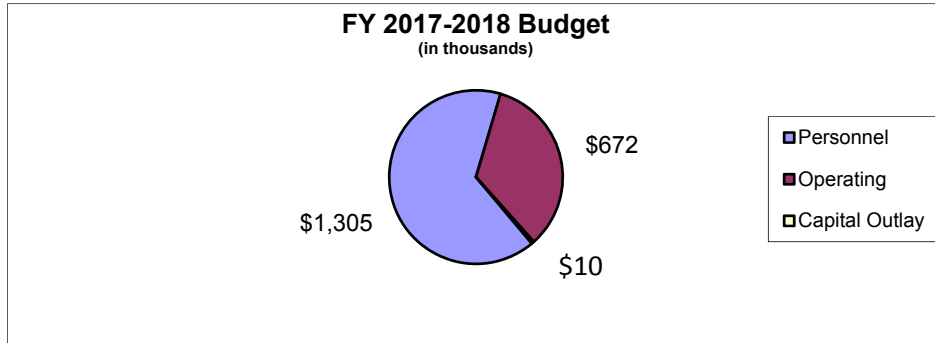
- Access to Justice: Court calendars posted daily to City's website
- Conducted a needs assessment for courthouse security infrastructure
- Obtained a Municipal Court Allocation Fill the Gap Spending Plan (grant) for court security enhancements in the amount of \$56,000
- Updated policies and procedures for court security officers
- Obtained a Judicial Collection Enhancement Fund grant for e-Citations equipment and implementation a joint project with Police Department and YRCS in the amount of \$139,400
- Staff completed over 500 hours of Continuing Judicial Education and Training
- Restitution collected in the amount of \$46,082.30 for victims
- As of December 31, 2016: 1190 traffic warrants were outstanding and 4,193 criminal misdemeanor warrants were outstanding
- Completed reports for Case Processing Time Standards Guidelines as required by the Administrative Office of the Courts
- Participated in Yuma County's Mental Health Court
- A triennial audit of the court was completed by independent auditors

Goals for 2017-2018

- Continue to Improve Court's Processes
- Complete Security Enhancement Project
- Participate in Yuma County's Fine Reduction Pilot Program
- Develop training standards and skill development opportunities for court security officers
- Continue to meet training requirements (minimum of 16 hours per person)
- Implementation of Arizona Judicial Automated Case System (AJACS) in Spring 2018
- Integrated Voice Response/Online Payment system
- Research Capability of Video Remote Interpreting and Implement
- As part of the National Criminal History Improvement Program complete criminal history clean up and verification of outstanding dispositions
- Clean up data errors in AZTEC in preparation for new case management system
- State computers to move to Office 2016
- Meet all requirements of Case Processing Time Standards

MUNICIPAL COURT				
	<u>15/16 Actual</u>	<u>16/17 Adjusted Budget</u>	<u>16/17 Estimate</u>	<u>17/18 Budget</u>
Personal Services	1,230,061	1,302,543	1,224,499	1,305,655
Operating	464,265	678,746	471,586	672,404
Capital Outlay	-	56,000	46,000	10,000
	1,694,326	2,037,289	1,742,085	1,988,059

For fiscal year 2017-2018, the Municipal Court presents a budget of \$1,988,059. This is a decrease of 2.4% from last year's budget. The court's budget is reflective of the reasonable and necessary resources to carry on the court activities, which includes funds of \$350,000 for outside attorneys for public defenders and \$25,000 for State mandated court interpreters. The slight increase in personnel is for a 5% increase in health insurance.



MUNICIPAL COURT				
	<u>15/16 Actual</u>	<u>16/17 Adjusted Budget</u>	<u>16/17 Estimate</u>	<u>17/18 Budget</u>
General Fund	1,685,575	1,838,218	1,685,043	1,841,059
Grant Funds	8,751	199,071	57,042	147,000
	1,694,326	2,037,289	1,742,085	1,988,059

COURT CASE ACTIVITY					
CASE TYPE	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
DUI	432	372	315	301	305
MISDEMEANORS	3,502	3,211	3,812	3,951	3,569
TRAFFIC CRIMINAL/CIVIL (does not include DUI)	11,893	4,041	7,906	8,609	7,914
PROTECTIVE ODERS	448	519	467	373	371

City Administration

City Administration staff manage the City’s resources to implement City Council goals and objectives, to meet the needs of City of Yuma residents and visitors, and to ensure the integrity of the municipal governing process.

The City Administrator is appointed by the City Council to serve as the City’s chief administrative officer. The City Administrator serves as an advisor to Council and ensures that City staff implements policy made by Council. All City staff work under the direction of the City Administrator.

The overall City Administration budget covers salaries and associated costs for thirty-six full-time personnel. There are seven budgetary divisions: Administration, Media & Public Affairs, Heritage Area, City Clerk’s Office, Elections, Economic Development and Facilities Maintenance.

AUTHORIZED PERSONNEL	FY 15/16	FY 16/17	FY 17/18
Administration	9	8	8
Media & Public Affairs	4	5	5
Heritage Area	3	3	3
City Clerk’s Office	4	4	4
Elections	0	0	0
Economic Development	1	1	1
Facilities Maintenance	15	15	15
TOTAL	36	36	36

The Administration division manages the overall resources of the City, ensures the implementation of Council policy, guides citywide organizational development, monitors progress toward objectives and administers the city debt policy programs.

The Media & Public Affairs staff provides information to the citizens of Yuma and international / national/regional/local media outlets about City and community initiatives, projects and events. The team involves the City, and other organizations whenever possible, in regional efforts designed to foster good will and promote community-wide communication opportunities.

The Heritage Area Division provides City staff and operational support by contract to the Yuma Crossing National Heritage Area Corporation, a non-profit local management entity established in accordance with the federal law creating the Heritage Area. This funding is part of the local match required for the Heritage Area to receive federal funding through the National Park Service. The staff works with the Heritage Area Board of Directors and other stakeholders to implement the Plan for the Yuma Crossing National Heritage, which was adopted in 2002. The staff also manages the riverfront redevelopment project north of 1st Street on behalf of the City of Yuma, coordinating with the private developer. When state budget cuts threatened the closure of the two state historic parks in Yuma in 2009, the Heritage Area assumed operational responsibility for both the Territorial Prison and the Quartermaster Depot.



The City Clerk is one of four positions whose responsibilities are defined by the City of Yuma Charter. This division administers and safeguards the integrity

of the municipal governing process and oversees City elections and election processes. The division also provides for public access to city records and documents, affixes the City seal on official documents, posts meeting notices, prepares City Council agendas, and records and maintains minutes of all City Council proceedings.

The Election division was established to allow for funds based on the contractual agreement between the City and Yuma County which can vary with each election. The separate fund allows the budget for the City Clerk's office to be more accurately reported.

The Economic Development Division is thriving as new relationships are being built and encouraged to join our community. Working closely with Great Yuma Greater Yuma Economic Development Corporation ([GYEDC](#)), success and growth are in the air.

The Facilities Management Division is responsible for the repairs, maintenance, and ongoing care of 814,000 square feet of buildings, as well as surrounding landscaping and parking areas. The Facilities Management Division manages work requests, maintenance and repair, preventive and predictive maintenance, and custodial support services.

2016-2017 Accomplishments

Administration

- During this budget cycle, Administration has re-branded our "Customer Service Initiatives" throughout the organization to better serve our community.
- Working with the departments within the organization, under guidance from Administration numerous public outreach programs were put in place to have an informed community of our operations and projects.
- Administration was able to continue to provide the highest levels of service/commitment to our community even though sweeping of revenues at the state level created budget reductions during this budget cycle.
- Numerous "Capital Improvement Projects" (CIP) were started during this budget cycle. To name a few, the 16th and 4th Ave intersection widening. This intersection is one of the City's most congested intersections in the city. Upon completion this intersection will now be known as Center Pointe and will improve congestion with the addition of 2 left turn lanes and a dedicated right turn lane at all four legs. Another CIP project under way is the new Pacific Avenue Athletic Complex (PAAC) which will be home to six (6) new ball fields. These new fields will enhance our downtown area by bringing new visitors to the community for tournament play. 24th street between Avenue B and Avenue C has also been widened. The existing street was built to County Farm-To-Market Roadway Standards however due to the surrounding urban development the roadway was no longer adequate.

Media

- Expanded the reach of information regarding a major change in City service: Formed partnership with radio broadcasters to encourage their key advertisers to purchase advertising that contained information regarding "hands-free" driving ordinance.
- Expanded number of Facebook followers by more than 1,000 to surpass 4,000 in total; grew our Twitter followers by more than 600 to surpass 4,100 followers. Assisted other City departments with their social media efforts.
- Improved function of City website as the first and primary official news source for the City of Yuma; altered delivery of official news releases from email-first approach to web-first to eliminate lag time for site visitors.
- Produced largest number of standalone, online videos in organization's history.
- Updated the look and "feel" of City Outlook program by incorporating a combination of news and news magazine approaches.
- Expanded use of humor in Public Service Announcement with hands-free driving campaign.

- Expanded the City's Spanish television program, *Yuma Le Informa*, by coordinating filming locations out of the studio at City Hall to environments that match the topic of the program in an effort to showcase different City facilities, community venues, organizations, non-profits, etc.
- To boost public outreach through additional, external mediums, this year we initiated a collaborative partnership with Telemundo 3, a local Spanish television program that broadcasts local news in Spanish twice daily in Yuma and Imperial Valley.
- Expanded reach by establishing weekly interview segments for various City news items on local station KSWT.
- Assisted the mayor with international relations; provided aid in translating, public relations, communications, media and social media for conferences and events such as the Arizona-Mexico Commission's annual winter meeting in Hermosillo; meetings on the [4FrontED](#) initiatives with area cities and towns to promote the binational megaregion; and with the mayor's binational bicycle ride.

City Clerk

- The Clerk's Office has been successful in implementing a citywide Records Management Team that has reviewed the current policies and are in the process of finalizing a Records Management Manual and updating the Operating Policy.
- Saw a 16% increase in the voter turnout from the previous state election
- Satisfactorily filled over 225 requests for public records
- Processed over 50 liquor license and special event applications
- Successfully conducted a referendum election on Propositions 407 & 408.

Yuma Crossing National Heritage Area

- Coordinated with the riverfront developer to secure additional private investment and development.
- Despite federal reductions in spending, continued to implement maintenance program for 400-acres of restoration in Yuma East Wetlands through partnership with the Bureau of Reclamation/Multi-Species Conservation Program, the Heritage Area, Quechan Indian Tribe, and City of Yuma. Began volunteer program to help fill funding gap.
- Continued to expand and maintain bank line restoration efforts from [East Wetlands](#) to downtown riverfront and [West Wetlands](#). Applied for \$300,000 state grant for this purpose
- Maintained operations at [Yuma Quartermaster Depot State Historic Park](#). Coordinated with [Yuma Visitors Bureau](#) the operations of the Arizona Welcome Center. Secure name change to Colorado River State Historic Park Secured support from Senator John McCain to request a study to assess feasibility for a National Park in Yuma.
- Maintained operational self-sufficiency at the [Yuma Territorial Prison State Historic Park](#), requiring no state or city funding.
- Collaborated with Parks and Recreation (P&R) department to complete implementation of west wetlands lower bench restoration project. Completed western beach area. Secured funding and collaborated with P&R to begin restoration of remaining 1200' of bank line and 5 acres of upland riparian habitat in western end of the lower bench.
- Secured a long-term, 15-year agreement with Arizona State Parks for community-based operation and management of both the Quartermaster Depot and Yuma Territorial Prison State Historic Parks.
- Continued brownfields assessments and worked with land owners to develop a redevelopment plan for Old Town South, featuring a vision for a downtown university campus
- Worked with the Alliance of National Heritage Area's to preserve federal funding and advanced national program legislation for all National Heritage Areas.
- Successfully secured release to Congress of an independent evaluation of the Yuma Crossing National Heritage Area commissioned by the National Park Service (NPS). NPS recommended a continuing role for Yuma Heritage within the Park Service.

Economic Development

- Working with local entities and out of town developers, Sprouts Farmers Market has come to be the anchor for the northwest corner of 16th and 4th Avenue bringing the first healthy market to Yuma residents.
- Almark Foods through ST Partners has purchased property to begin their presence within Yuma. They will be building a 120,000 square foot egg manufacturing building with state-of-the-art equipment on 17 acres calling this location their western “flagship location”. The 27 million dollar project will infuse 100 full time, year round employees into our community for years to come.
- Working with our neighbors both south and north of the USA, many long term relationships have begun which will bring further developments to our region and community.
- Continued to work with staff on the United for Yuma and 4FrontED efforts.

Facilities Maintenance

- Over the past two years Facilities has been working with our own HR safety staff and with Arizona OSHA to inspect all of our major sites in an effort to minimize work place injuries. Throughout this process we have identified several things we could do to improve and create a safer work place. This included making several changes to ladder access, installing handrails, relocating equipment, and putting up signage. We did all of this work with our in-house staff to minimize the cost and still came in under budget. We have also tried to limit the use of outside contractors to do any of our routine maintenance work. By using in-house staff we have saved thousands and improved the service quality. We have been using the savings to pay for items such as parking lot resealing, crack sealing, and roof coatings to prolong the life of the roofs and parking lots.

Goals for 2017-2018:

Administration

- Continue to enhance the services provided to the citizens of Yuma and their interactions with staff through on-going training and latest technologies.
- Finalize an ordinance which will allow “Infill” of properties currently sitting vacant within the city limits.
- Continue to increase public awareness of City of Yuma operations/projects.
- Continue to maintain the “Quality of Life” that citizens of Yuma have come to enjoy and expect.
- Continue to maintain a level of “Public Safety” which provides a safe and livable environment for the citizens of Yuma.

Media & Public Affairs

- Continue to work toward streamlining of communications efforts to make major City news announcements available to all through the user’s preferred platform, be it text (print) story, audio and/or video package and shared on social media.
- Continue to work with area reporters to enhance their understanding of the City organization, staff members and their roles and to help them improve the accuracy of their reporting on City stories.
- Planning for next citizen survey.
- Continue to seek additional strategies and tactics for informing and engaging citizens through learning industry best practices and successful case studies; will seek to expand team’s attendance at training events this upcoming year.
- Continue to develop “next phase” information awareness campaigns that coordinate all owned City media assets with earned media sharing and partnerships with local news media.

City Clerk

- Continue to work towards citywide standardization of Records Management/ Retention practices and policies. This includes networking with the State Department of Library, Archives and Public Records, as well as other Arizona cities/towns to make sure we are working with the current schedules and maintain compliance
- Continue to revisit internal processes for better efficiencies.

- Work towards the vision of placing approved City documents on web for public access through the document management system.
- Review current services and the associated costs to assure the City is receiving the appropriate reimbursements.
- Strive to better communicate election processes to the public, through internal and external media sources, with the hope of increasing City voter turnout

Yuma Crossing National Heritage Area

- Work with the riverfront developer to secure \$10 million in new private investment
- Despite federal reductions in spending, ensure adequate maintenance for the Yuma East Wetlands. Expand volunteer program to help fill funding gap.
- Secure \$300,000 state grant for this purpose to expand bank line restoration efforts from East Wetlands to downtown riverfront and West Wetlands.
- Transition Yuma Quartermaster Depot State Historic Park to Colorado River State Historic Park. Work with NPS to complete feasibility study for a National Park here.
- Secure approval by State Parks of the 2015 draft master plan for both state parks undertaken by Heritage Area
- Continue to maintain operational self-sufficiency at the Yuma Territorial Prison State Historic Park, requiring no state or city funding. Complete roof replacement of museum with additional \$40,000 in NPS grant funds.
- Complete design and cost estimate for upper bench access/trailhead to western beach area. Secure additional \$80,000 in state grant funds for this project.
- Continue brownfields assessments and planning under EPA grant, if still available. Work to develop a downtown university campus for Old Town South
- Work with the Alliance of National Heritage Area's to preserve federal funding for all National Heritage Areas, despite an uncertain climate in Congress.
- Successfully secured release to Congress of an independent evaluation of the Yuma Crossing National Heritage Area commissioned by the National Park Service (NPS). NPS recommended a continuing role for Yuma Heritage within the Park Service.

Economic Development

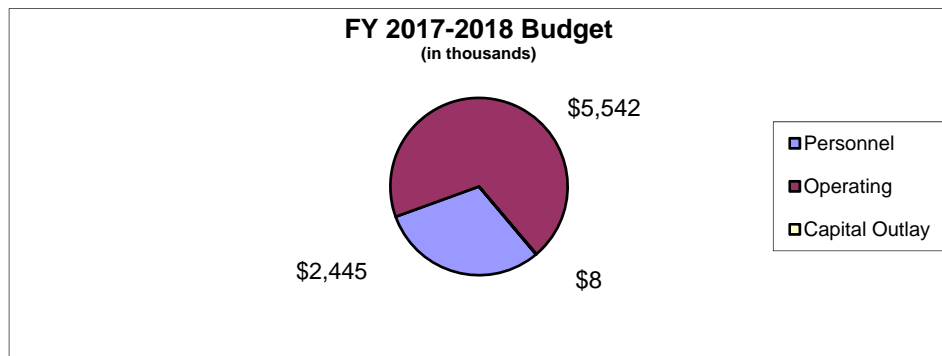
- Continue to build upon our established relationships in both Mexico and Canada.
- Continue to help drive the 4FrontED initiative as directed by Administration.
- Continue to work with staff on the United for Yuma initiative.
- Continue to support local entities on behalf of the City of Yuma when it pertains to Economic Development within the community.

Facilities Maintenance

- This year we are working to upgrade and integrate all of our building automation controls into one web based platform. Over time this will save us time and money by avoiding unnecessary after hour callouts and help to improve the efficiency of our buildings. This is part of Facilities overall mission to reducing waste, utility cost, and protecting our planet. We are also working to implement a Facilities Management helpline to improve customer service, response time, and efficiency.

CITY ADMINISTRATION				
	<u>15/16 Actual</u>	<u>16/17 Adjusted Budget</u>	<u>16/17 Estimate</u>	<u>17/18 Budget</u>
Personal Services	2,423,618	2,481,768	2,328,633	2,445,072
Operating	1,088,407	5,097,931	1,319,185	5,541,578
Capital Outlay	14,502	-	8,000	8,000
	3,526,527	7,579,699	3,655,818	7,994,650

The City Administrator's budget shows an 8% increase from the current year's budget and this is primarily due to anticipated grant monies. Even though the personal services show a slight decrease, there is a 5% increase in health insurance included. The slight decrease is from attrition. There is a small amount budgeted in capital outlay to upgrade audio visual equipment this fiscal year.



CITY ADMINISTRATION				
	<u>15/16 Actual</u>	<u>16/17 Adjusted Budget</u>	<u>16/17 Estimate</u>	<u>17/18 Budget</u>
General Fund	2,968,085	3,039,477	3,059,895	3,200,457
City Road Tax Fund	86,653	93,015	91,650	77,335
Public Safety Tax Fund	6,725	7,322	7,131	-
Two Percent Tax Fund	428,246	468,784	460,311	473,075
Grant Funds	5,508	3,937,413	3,946	4,201,040
Water Fund	20,215	21,376	20,872	21,331
Wastewater Fund	11,095	12,312	12,013	17,249
Solid Waste Fund	-	-	-	4,163
	3,526,527	7,579,699	3,655,818	7,994,650

City Attorney's Office

The City Attorney's Office exists to provide legal and risk management services to the City Council, the City Administrator, and all City departments, offices and agencies in order to promote the health, safety, and welfare of our community.

The City Attorney's Office represents the City of Yuma in all legal proceedings, including civil litigation, criminal prosecution in Municipal Court, risk management services and provides a significant portion of the State legislative and lobbying support for the City of Yuma.



AUTHORIZED PERSONNEL	FY 15/16	FY 16/17	FY 17/18
City Attorney's Office	8	8	8
Prosecutor's Office	3	3	3
Total	11	11	11

2017-2018 Accomplishments

- Successful trial and judgment in City's favor in *City of Yuma vs. Clark/PKC Enterprises, Inc.*;
- Implementation of Abacus for a paperless file maintenance system in Risk Management;
- Developed contract templates for City departments;
- Developed process to collect unpaid restitution or demand monies owed to the City by acquiring judgment or filing a lawsuit;
- Streamlined process to comply with state retention schedules for City Attorney records;
- Assisted City departments with negotiating and drafting of contracts and agreements;
- Provided training to the Yuma Police Department on use of force and probable cause determinations in criminal and civil settings; and,
- Provided legal updates and training to City staff concerning risk analysis and insurance requirements.

City Prosecutor

- Processed more than 3,300 criminal/criminal traffic cases through the Yuma Municipal Court, including 893 domestic violence cases and 874 business victim cases; and,
- Participated in 665 Pre-Arrestment Negotiation conferences, in which approximately 463 cases were resolved.

Goals for 2017-2018

- Coordinate updates and insurance applications for the vetting of next fiscal year's insurance coverage;
- Provide legal analysis of all new jurisprudence relating to the City;
- Continue to review damages to City owned property and aggressively seek reimbursement from the responsible party, or the party's insurance carrier;
- Provide legislative updates to departments regarding significant legislative changes that impact the City;
- Continue process of creating electronic files maintained by the City Attorney's Office; and,
- Continue excellent client service.

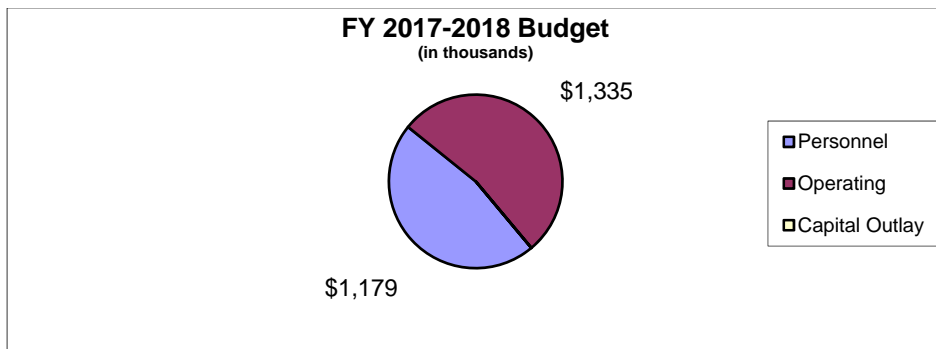
City Prosecutor

- Continue providing quality prosecutorial services;
- Continue to work with Abacus software so documents may be electronically stored and accessed, reducing paper and storage costs;
- Successfully prosecute state criminal law violations and city code violations, including building safety, anti-blight and animal control cases;
- Continue the Pre-Arrest Negotiation process; and,
- Continue providing victim rights services.



CITY ATTORNEY				
	<u>15/16 Actual</u>	<u>16/17 Adjusted Budget</u>	<u>16/17 Estimate</u>	<u>17/18 Budget</u>
Personal Services	1,094,998	1,196,957	1,133,017	1,179,024
Operating	1,021,081	1,084,616	1,175,775	1,335,604
Capital Outlay	-	-	-	-
	2,116,079	2,281,573	2,308,792	2,514,628

The City Attorney's Office budget has increased 10.2% over last year's budget. While General Fund expenditures decreased slightly, litigation expenditures increased in the Insurance Reserve Fund. This is due to an increase in the utilization of outside attorneys and expert witnesses.



CITY ATTORNEY				
	<u>15/16 Actual</u>	<u>16/17 Adjusted Budget</u>	<u>16/17 Estimate</u>	<u>17/18 Budget</u>
General Fund	1,454,512	1,559,314	1,507,235	1,525,968
Grant Funds	10,098	14,821	5,080	-
Insurance Reserve Fund	651,469	707,438	796,477	988,660
	2,116,079	2,281,573	2,308,792	2,514,628

Information Technology Services Department

The purpose of Information Technology is to enable the City to achieve its business goals and objectives, recognize opportunities to match new technology to evolving business operations, and to promote a technology enabled community in which all residents, businesses and the governmental lines of business have secure, and easy access to high-quality, accurate, relevant information, and Information Services. We are committed to friendly, polite service, and excellence through knowledge and communication. We will provide timely, accurate and thorough assistance for all of your technology needs with efficiency and a smile.

Our Core Values include working in partnership with all customers to leverage the use of information technology systems and infrastructure to meet business opportunities, and foster customer self-sufficiency in using technologies, giving exceptional customer services while providing the following:

- Faster, easier, more cost-effective, more accurate information and service to the public by automating City processes, and empowering City employees with office automation tools and technologies;
- Focused, customer-driven solutions, coordinated information technology planning, project management methodology, cost-effective tools and timely technical services;
- Business and support services that empower, and support, our customers for the accomplishment of their missions.

The Information Technology Services (ITS) team provides excellent technology management, administration, support and services (Best in Class) for all technology systems, applications and the technology infrastructure used by the City of Yuma employees and contracted governmental agencies. ITS also provides service and support to Public Safety agencies servicing Yuma County, who are members of the Yuma Regional Communications System (YRCS) consortium. We have a “Can Do” philosophy. The Department staff is on call 24/7, 365 days a year to ensure the on-going operation and availability of technologies, the technologies are up-to-date and meeting and/or exceeding the customer’s needs. Below are the ITS Lines of Business (LOB) with some of their service areas of responsibilities.

AUTHORIZED PERSONNEL	FY 15/16	FY 16/17	FY 17/18
Administration	4	4	4
Technical Services	20	20	21
GIS Services	5	5	4
Radio Communications	6	6	6
Total	35	35	35

ITS Service Desk – Proactively resolve issues that may occur maximizing service and employee performance...

- IT Service Desk, Level I, II & III Services w/ ITIL quality framework to include ITS Service Level Agreements (SLA) and ITS Operational Level Agreements (OLA)
- Desktop and peripheral management, maintenance, patch management, anti-virus and malware protection services
- Account and auditing management for applications, network, peripherals, wireless, and telecommunication (i.e., PBX – phone, cellular, pager, etc.) support services
- Applications and systems training and guidance
- Information Technology asset management (i.e., hardware / software)
- Security and compliance standards and control services (i.e., ACJIS, IRS 1074, HIPAA, NIST standards and guidelines, etc.)
- Procurement processes to include requisitions, research and analysis (i.e., RFQ, RFI, & RFP)

Applications - Reliable, secure, updated systems fully leveraged which enhances the business operational processes...

- IT Service Desk, Level II and III Services w/ ITIL quality framework to include ITS Service Level Agreements (SLA) and ITS Operational Level Agreements (OLA)
- New system implementation, system upgrades and patching utilizing Project Management Services - PMBOK (PMLC / SDLC) standards and framework
- Database management, administration - fine-tuning, enterprise report writing, programming, web, intranet – SharePoint, data warehousing, business application integrations and business intelligence services
- System & web application (e-Services – utility payments, permitting, employment, etc.)
- Geographic Information System (GIS) enterprise shared system management, development, administration, reporting - analytics and support services (i.e., data layers, streets, buildings, city assets, etc.)
- Security and compliance standards and control services (i.e., ACJIS, IRS 1074, HIPAA, NIST standard and guidelines, etc.)
- System backup and disaster recovery and business continuity operations and services
- Procurement processes to include requisitions, research and analysis (i.e., RFQ, RFI, & RFP)



Infrastructure - Secure reliable and robust /w disaster recovery to virtually eliminate possibility of downtime...

- IT Service Desk, Level II & III Services w/ ITIL quality framework to include ITS Service Level Agreements (SLA) and ITS Operational Level Agreements (OLA)
- Engineer, administer, enhance and provide technical guidance of the enterprise network (i.e., WAN, LAN, WIFI, PBX - phone, IVR, fax, paging, video conferencing, (i.e., unified communication) wireless systems firewalls, load balancing and streaming services with utilizing industry standards (i.e., IEEE / NIST guidelines)
- Maintain, enhance and administer Tier III datacenter, MPOE and IDF facilities

- Enterprise architecture, engineering, administration and maintains of all infrastructure environments not limited to include virtualization, servers, email systems, desktops, tablets, laptops, etc., utilizing industry and operational service standards
- Maintain and administer data warehousing w/capacity planning services (i.e., SAN, etc.)
- System backup, disaster recovery, cloud services, business continuity operations and services
- Security and compliance standards and control services (i.e., ACJIS, IRS 1074, HIPAA, NIST standards and guidelines, etc.)
- Procurement processes to include requisitions, research and analysis (i.e., RFQ, RFI, & RFP)

Yuma Regional Communication Systems (YRCS) - Secure, reliable and robust to improve operational excellent in public safety...

- IT Service Desk, Level I, II & III Services w/ ITIL quality framework to include ITS Service Level Agreements (SLA) and ITS Operational Level Agreements (OLA)
- Radio, microwave & networking engineering, installation, maintenance & operational services following the FCC standards and guidelines
- 911 Administration and strategic planning, training, oversight w/ budget management services
- Public Safety System- server maintenance & operational services (CAD, RMS, etc.)
- Project Management Services PMBOK (PMLC / SDLC) standards and framework
- Radio & Public Safety systems planning, oversight w/ budget management and consulting services
- Backup and disaster recovery and business continuity operations and services
- Security standards and compliant systems to include encryption (i.e., ACJIS, P25, HIPAA, etc.)
- Procurement processes to include requisitions, research and analysis (i.e., RFQ, RFI, & RFP)

2016-2017 Accomplishments

- Upgrade of Microsoft Office Suite and remove all OS XP (e.g., software / hardware to become security & software compliant, etc.);
- Upgrade the Yuma Police Department - Licenses Plate Reader (LPR) system - automate the reading and verifying many licenses plates - validating vehicle owner information, warrants, if applicable, etc.;
- Implemented strong network authentication required by Arizona Criminal Justice Information System (ACJIS) for all YPD Public Safety System.
- City of Yuma - Disaster Recovery - Phase I - Setup disaster recovery site - and provide recommended system list to be restored in the case of a Disaster; Spec appropriate Data Backup/Disaster Recovery solution for deployment at City Hall and pre-determined second site;
- Implement - Upgrade, ITS Enterprise virtual Monitoring System for City of Yuma servers;
- Upgrade City of Yuma Enterprise Firewall to take advantage of network intrusion prevention (NIPS), anti-bot, etc.
- Upgraded ePCR Sansio (Health - EMS Mobile) system - Improve communications, enhancements, etc.
- Continue to implement industry standards, policies, procedures, and guidelines to improve IT operational efficiencies and compliance;
- Implement SCADA systems and technology infrastructure upgrade (Phase I) water and wastewater facilities (Utilities Division);
- Install new Fire Alert system for Yuma Regional Communication System (YRCS) Fire agencies;
- Targeted Attack Protection (TAP) - With the proliferation of URL links and attachment based phishing attacks additional email protection is required. Proof point provides a subscription for TAP that will remove this threat from our enterprise.

- Enhance and deploy city-wide desktop virtualization for all training labs (i.e., saves 45% of hardware purchases);
- Implement / Enhance NEW Community Development Land Management System to better service city businesses, citizens and internal customers by utilizing eServices / eReview, public portal, scheduling, etc. ;
- Upgrade the city-wide enterprise electronic mail system;
- Upgrade - enhance the enterprise Public Safety system (NWS 10.2, SP XX) for all six Yuma Regional Communication System (YRCS) agencies to enhanced interoperability and functionality
- Implement NEW Information Service Management System utilizing ITIL quality framework with Service Level Agreements (SLA) and Operational Level Agreements(OLA);
- Implement/ upgrade NEW Legal Case Management System all cases digital for City of Yuma Legal and Prosecutors Office (Paperless);
- Implement new "Best in Class" City of Yuma website (www.yumaAz.gov) , allow each department responsible for their web presence and content;
- Upgrade/migrate the Microsoft Active Directory Domain Services which is the foundation for distributed networks;
- Implement NEW ITS Network and Security Operations Center (NOC, SOC & SMOC). Monitoring all systems, performances, security, etc.;
- Upgraded COY - Call Accounting System - Audit internal phone calls;
- Implement end-to-end encryption (e.g., data/voice) on all ITS - YRCS enterprise microwave system;
- Upgraded & enhanced city-wide security proximity and video surveillance system
- Implement new City of Yuma - phone answering routing system to better inform and rout calls to appropriate departments;
- Implement NEW ITS - Best-in-Class Service Desk System /w ITIL quality improvement controls
- Upgraded - enhanced the City of Yuma, ERP - Financial, HR, Purchasing System;
- Microwave Radio Enhancements - Yuma Regional Communication System (YRCS) coverage enhancements by adding two addition RF sites, relocation of RF sites, and equipment upgrades;
- Upgrade COY - DCD, 'Enterprise Land Management System', fixing software challenges, improving services to businesses, citizens, COY employees, etc.;
- Implement NEW GIS portal providing internal / external information accessible via web;
- Improve City of Yuma Information Security posture - creating and implementing over NEW NIST security policies, procedures and standards based on industry standards, where nothing existed before;

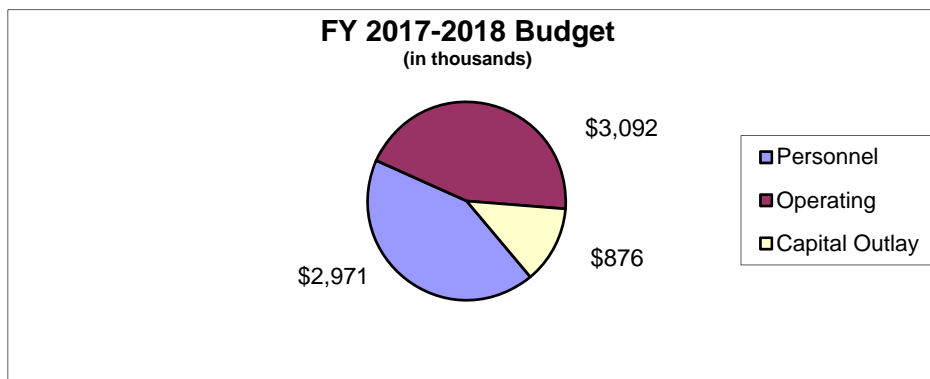
Goals for 2017-2018:

- Implement Next Gen Antivirus
- Implement Data Loss Protection DLP
- Mobile Device Management (MDM) Implementations - with the growing number of tablets in use by City employees, Council and various City Commissions, etc.; it will be critical - necessary to be able to centrally manage / secure all of these devices, providing security and access to resources and apps per group requirements; the ability to do remote wipes in case these devices are lost or stolen;
- City of Yuma Disaster Recovery - Phase II - Deploy appropriate SAN Storage - Backup and Disaster Recovery Solution to be deployed at City Hall and the Agua Viva Water Treatment Plant including Backup/DR appliances, expanded bandwidth between the two sites to support continuous back up streaming and DR streaming under disaster scenario.

- Implement NEW Voicemail System to replaced aged & end-of-life system to improve caller communication, reliability and implementation of standards 'Unified Communication' model;
- Replace - enhance the City of Yuma's Intranet Site Project: Using MS SharePoint to enhance the functionality of Yuma's intranet site. Allow each department to manage their site w/ SPOC. This system will also be used for the COY - Enterprise Reporting System;
- Upgrade/replace City of Yuma workstations - Replace Model 755/760 systems (i.e., 9+ years old equipment);
- Replacement of legacy Data Center technology, including hardware -servers, printers, network switches storage, etc.;
- Upgrade the COY - YRCS radio 700 MHz Rebanding Project to ensure compliance with FCC mandates;
- City Wireless Infrastructure Upgrade Phase I - Installation, upgrade and configuration of enterprise wireless (City Hall, PW, etc.);
- Continue reorganization of IT Structure, updating job positions for "Best in Class" services, build technical and operational depth of knowledge, formalize technical training program and enhance career progression ITS opportunities;
- Implement NEW City of Yuma - YRCS Fire EMS reporting system;
- Implement NEW on-line City of Yuma employee evaluation system to stream-line process. This will save COY management time, give better timely feedback to employees, etc.;
- Implement ERP, eTimeSheet Portal. This will automate the COY employee time w/ approval process for payroll improving operations, time and paper, etc.;
- Implement ERP, Personnel Action form with workflow. This will automate the COY Departmental personnel actions (e.g., New Hires, job classification changes, etc.) improving operations, time, and no paper needed - paperless environment;
- City of Yuma - Unified Communications – ability to fully leverage our Microsoft EA agreements for MS Office to support SKYPE - LYNC. Setup - teleconferencing standard including basic teleconference room setup. Assess which City conference rooms are best suited for teleconferencing and assess needs of each.;
- Implement NEW e-Citation system for Yuma Police Department / YRCES City of Somerton and City of San Luis - automating the ticketing process - courts, etc.;
- Implement NEW enterprise asset & work order system for the City of Yuma - Utilities, Parks & Recreations, Fire Department and Public Works Departments. GIS will be leveraged - integrated into this system, etc. This system will replace multiple legacy systems utilized by PW, Utilities, Facilities, and possibly Parks & Recreation;
- City Wireless Infrastructure Upgrade Phase II - Deployment of new wireless equipment at Yuma Police Department;
- Implementing a phase rollout of Microsoft Enterprise products utilizing (Office 365). We would utilize phase approach rollout with focuses reducing operational expenses without compromising performance, improving services - better communication by utilization of Microsoft EA Agreement (e.g., MS Skype - Lync, MS SharePoint, MS Email subscription based services);
- Implement new email archiving w/ eDiscovery system. City of Yuma does not have a email archiving / eDiscovery system - current records request take weeks to gather Public Record Requests, This will save us time & money, etc;

INFORMATION TECH SERVICES				
	<u>15/16 Actual</u>	<u>16/17 Adjusted Budget</u>	<u>16/17 Estimate</u>	<u>17/18 Budget</u>
Personal Services	2,586,160	3,014,870	2,664,078	2,970,688
Operating	2,026,326	4,010,261	2,214,257	3,091,872
Capital Outlay	522,883	371,719	473,315	876,000
	5,135,369	7,396,850	5,351,650	6,938,560

For fiscal year 2017-2018, the Department of Information Technology Services (ITS) presents a budget of \$6,938,560, a 6.3% decrease from last year's budget. While personnel show a decrease from last year's budget due to the unfunding of one position for the year, there is a 5% increase in health insurance. The decrease in operating budget is mainly due to budgeting less for anticipated grants. There is an increase in capital outlay for approved projects in the next year.



INFORMATION TECH SERVICES				
	<u>15/16 Actual</u>	<u>16/17 Adjusted Budget</u>	<u>16/17 Estimate</u>	<u>17/18 Budget</u>
General Fund	2,760,287	3,169,378	3,000,932	3,549,717
Yuma Regional Communications System Fund	1,417,668	2,219,069	1,918,068	2,043,393
Yuma Regional Communications System Grant Fund	661,142	2,008,403	432,650	1,345,450
Equipment Replacement Fund	296,272	-	-	-
	5,135,369	7,396,850	5,351,650	6,938,560

	FY 2015	FY 2016	FY 2017
Current Projects:	N/A	N/A	41 In Process
Completed:	55	48	38
On time:	53	45	20
Overdue:	02	03	03
Cancelled:	02	03	02

Service Desk ITIL Stats:

FY 2015/2016

Average Monthly Work Orders: 1,241

Average Monthly Calls: 1,650

FY 2016/2017

Average Monthly Work Orders: 1,102

Average Monthly Calls: 1,543

FY 2017/2018 Goals

Reduce by 10-15%

Reduce by 10-15%

SLA/OLA:

- Priority 1: 24%, 15 minutes respond, 4 hours resolved w/ alerts
- Priority 2: 5%, 60 minutes to respond, 6 hours resolved w/ alerts
- Priority 3: 25%, 8 hours to respond, 14 hours resolved w/ alerts
- Priority 4: 51%, 24 hours to respond 2 weeks resolved w/ alerts

Customer Surveys: We have received 3.2% monthly work order return rate with a 98.6% positive rating

Finance Department

We, as a team, provide financial systems and operational support to assist our customers in achieving their goals.

The Finance Department consists of four divisions that serve the public and all other City departments.

The Administration Division oversees the financial activities of the City while providing direction and policy to the Department. This division also directs the City's investment program, manages the City's treasury functions, administers the City's bond program working with the Municipal Property Corporation, and produces the Annual Budget.

AUTHORIZED PERSONNEL	FY 15/16	FY 16/17	FY 17/18
Administration	3	3	3
Customer Services	8	8	8
Purchasing Division	7	7	7
Accounting	12	12	12
Total	30	30	30

The Customer Services Division administers business licenses, 2% tax collections, and processes utility billings and payments. The City's online utility management system myUMA is also administered by Customer Services. Our online software allows customers to opt in to electronic statements, set up recurring payments or process one time payments. We strive to provide our utility customers with the best possible customer service both on the phone and in person at City Hall. In addition, the division coordinates and compiles all cash receipts within the City.

The Purchasing Division serves as the city's purchasing and contracting agent and acquires supplies, equipment and services for all city departments. The purchasing and contracting processes are facilitated by the issuance of solicitations, contracts, purchase orders and direct purchases. The division provides professional guidance, advice, and oversight to departments in acquiring goods and services related to delivering core services. They also assist in contracting for professional and construction services for capital projects. In addition, the staff provides citywide training to employees who are involved with procurement. The Purchasing Division also manages the City's mail and distribution services. When time and space permits, two live auctions are held annually and on-line auctions are held throughout the year.

The Accounting Division handles the City's accounts payable, accounts receivable, grant accounting and reporting, payroll and revenue collections. Staff Accountants work closely with all other City departments to ensure accurate reporting of expenditures made throughout the year. The Accounting Division prepares financial reports throughout the year to aid City management staff in financial decision making, as well as the City's Comprehensive Annual Financial Report. Staff members of the Accounting Division prepare for and coordinate an intensive annual audit and provide accounting-related assistance on a wide variety of city-wide projects.



Click [here](#) to view the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2016.

2016-2017 Accomplishments

Administration

- Received the City's 13th Distinguished Budget Presentation Award (GFOA)
- Worked with Municipal Property Corporation and City Council for refunding of the City's Water Infrastructure Financing Authority (WIFA) loans.

Accounting

- Successfully transitioned Accounting Manager position and three Accountant positions after experiencing an unusually high turnover.
- Worked with Legal and Human Resources to create a Worker's Compensation Trust.
- Prepared and submitted City's Comprehensive Annual Financial Report (CAFR) to GFOA for consideration for the City's 35th Certificate of Achievement for Excellence in Financial Reporting.
- Successfully cross-trained accounting specialists in cash management/revenue collection and payroll.

Customer Service

- Maintained a steady policy of payment expectations which has reduced delinquency from 35% to 13%.
- Currently have over 8000 of our customers registered for electronic billing.
- Received 120,785 payment online via myUMA during FY2017 for a 9.25% increase over FY2016
- Streamlined Insufficient Funds check returns procedure reducing processing time by 50%

Purchasing

- Conducted two live auctions and expanded the use of the On-Line Auction services.
- Continued to process long term contracts.
- Revised and updated the Purchasing training manual
- Solicited and processed all capital outlay items for all departments.

Goals for 2017-2018:

Administration

- Receive the City's 14th Distinguished Budget Presentation Award (GFOA).
- Oversee the City's financial condition to maintain or improve our bond rating.

Accounting

- Transition all city employees to eTimesheets, thereby reducing paper used throughout the City.
- Continue cross-training staff to improve efficiencies and eliminate down time due to time off.
- Develop and implement strategies to streamline and reduce paper consumption throughout the Accounting division.
- Implement city-wide paperless travel voucher system.
- Implement ACH payment processing for Vendor Payments.

Customer Service

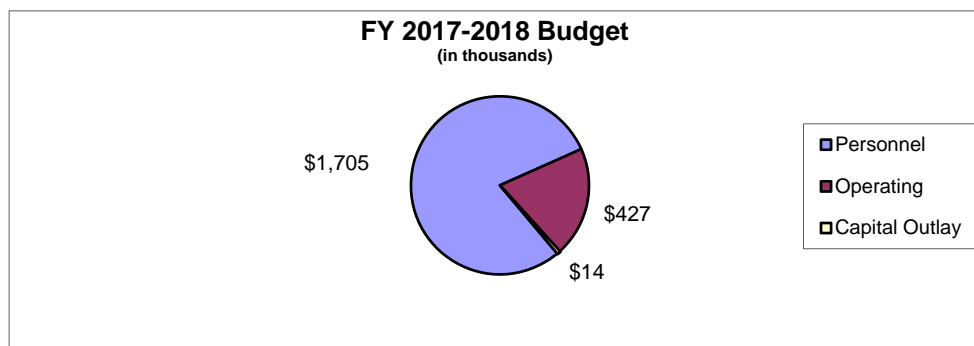
- Implement paperless water agreement cards while continuing to promote enrollment to myUMA.
- Research and implement software to bring Lockbox Payment processing in-house to reduce cost.
- Implement Budget Billing for utility customers

Purchasing

- Create and implement a self-paced learning and testing for new Purchasing Card holders.
- Update solicitations and contracts.
- Provide additional helpful information on the website for vendors and contractors.
- Continue to update our procedures manual and instructions.

FINANCE				
	<u>15/16 Actual</u>	<u>16/17 Adjusted Budget</u>	<u>16/17 Estimate</u>	<u>17/18 Budget</u>
Personal Services	1,535,306	1,693,960	1,603,281	1,704,584
Operating	287,728	422,378	351,483	426,911
Capital Outlay	-	34,000	24,129	14,000
	1,823,034	2,150,338	1,978,893	2,145,495

For fiscal year 2017-2018, the Finance Department presents a budget of \$2,145,495. This is a slight decrease from last year's budget and is primarily due to a 58.8% decrease in Capital Outlay. The increase in personnel is due to a 5% increase in health insurance costs.



FINANCE				
	<u>15/16 Actual</u>	<u>16/17 Adjusted Budget</u>	<u>16/17 Estimate</u>	<u>17/18 Budget</u>
General Fund	1,823,034	2,116,338	1,954,764	2,131,495
Equipment Replacement Fund	-	34,000	24,129	14,000
	1,823,034	2,150,338	1,978,893	2,145,495

Human Resources Department

The Human Resources Department exists to provide a full range of Human Resources and Environmental Health and Safety services for municipal employers, employees and residents of the City of Yuma.

The Human Resources Department provides a full range of Human Resource Management Services for the employees and residents of the City. These activities include recruitment, compensation and classification, compliance with employment laws, and other activities designed to enhance workplace fairness and the City's ability to attract and retain quality employees. Additionally, the department coordinates programs related to Environmental Health & Safety Compliance; these programs include employee training, and facility and process inspections. We also handle workers compensation, medical and military leave, and retirement.



AUTHORIZED PERSONNEL	FY 15/16	FY 16/17	FY 17/18
Human Resources	11	12	12
Total	11	12	12

2016-2017 Accomplishments

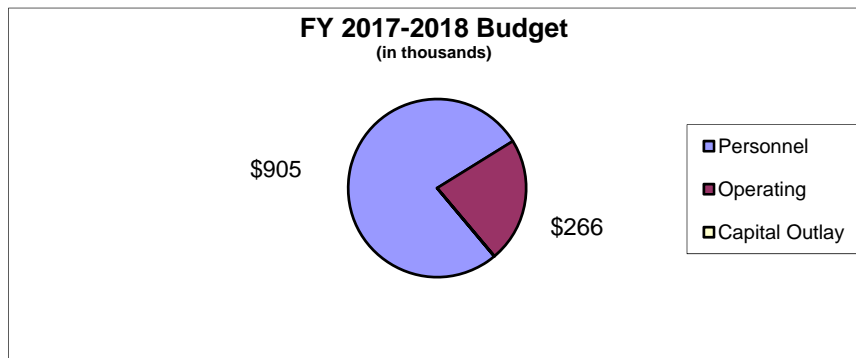
- Updated and implemented the new employee performance evaluation system.
- Unveiled the new employee veteran's wall at the annual Veterans' Day breakfast.
- Continued the expansion of the Public Entity Partnership Program (PEPP) with ADOSH.
- Helped reduce employee turnover to 10%.
- Implemented the wellness program.
- Conducted the first internal customer service survey.
- Implemented an Automated Performance Evaluation System.
- Implemented an Employee Tuition Reimbursement Program
- Implemented Fasttrack Supervisor Training.

Goals for 2017-2018

- Improve Customer Service Survey Scores.
- Implement LinkedIn recruitment program.
- Implement streamlined onboarding process for part-time employees.

HUMAN RESOURCES				
	<u>15/16 Actual</u>	<u>16/17 Adjusted Budget</u>	<u>16/17 Estimate</u>	<u>17/18 Budget</u>
Personal Services	790,662	857,127	853,847	904,611
Operating	179,600	273,307	247,670	266,438
Capital Outlay	-	24,317	24,917	-
	970,262	1,154,751	1,126,434	1,171,049

The Human Resources Department presents a budget of \$1,171,049, a 1.8% increase over last year's budget. The increase in personnel costs is due to an additional position added to help with recruiting of police officers and for a 5% increase in health insurance costs. In FY 2017, the City reinstated the education tuition reimbursement program which is an incentive for the City of Yuma employees to continue their education.



HUMAN RESOURCES				
	<u>15/16 Actual</u>	<u>16/17 Adjusted Budget</u>	<u>16/17 Estimate</u>	<u>17/18 Budget</u>
General Fund	970,262	1,130,434	1,102,117	1,171,049
Equipment Replacement Fund	-	24,317	24,317	-
	970,262	1,154,751	1,126,434	1,171,049

Community Development

The Community Development Department is committed to enriching the quality of the natural and built environment for existing and future residents, in partnership with the community, through proper planning and development practices. The Department strives for responsible, responsive and creative solutions to meet the current needs of customers and the City, while planning for future generations.

The Department of Community Development (DCD) focuses on planning, housing, building and development issues through the actions of its Community Planning, Building Safety and Neighborhood Services Divisions. The Department continues to meet the challenge of the changing economy by doing more with less.

AUTHORIZED PERSONNEL	FY 15/16	FY 16/17	FY 17/18
Administration	2	2	2
Building Safety	20	20	20
Neighborhood Services	9	9	9
Community Planning	13	13	13
Total	44	44	44

The Building Safety Division provides services needed to meet the needs of all the construction activity in the City. Staff meets with the public, reviews building plans, issues building permits, performs inspections of construction, and ensures Council adopted codes are enforced. This last year the Building Safety Division performed over 1,684 plan reviews, and issued 3,720 construction

permits. The Code Enforcement Specialists are a part of the Building Safety Division. They provide support and service for the Community Planning Division. During the past year, Code Enforcement has worked closely with the Yuma Police Department to resolve issues that require a multi-disciplined approach.

The Neighborhood Services Division has moved from City Administration into Community Development. Neighborhood Services creates healthy neighborhoods by improving the quality of life of residents, particularly in the low and moderate income (LMI) level. In partnership with the community, Neighborhood Services develops and implements creative strategies for attractive and diverse neighborhoods. The City receives Community Development Block Grant (CDBG) funding from the Department of Housing and Urban Development (HUD). Neighborhood Services ensures the use of funds address priorities in the Consolidated Plan and meet HUD requirements. Neighborhood Services uses CDBG and other resources to administer a Housing Rehab Program, Neighborhood Leadership Academy, proactive Code Enforcement and a Rental Inspection Program in revitalization areas.



The Community Planning Division meets with customers, handles requests for rezoning and subdivisions, and addresses needed changes to the zoning or subdivision codes. Long Range Planning staff prepares updates to the General Plan, new or revised policies to guide the City's growth and adds land area to the city through annexations. Staff reviews all city business license applications and assists customers through weekly scheduled pre-development meetings. The planners provide staff support to the Planning and Zoning Commission, Design and Historic Review Commission and Hearing Officer.

2016-2017 Accomplishments

Administration

- Developed and refined the Farmworker Housing text amendment for review by the industry and the public.
- Prepared the groundwork for the In-fill ordinance

Building Safety

- Developed and implemented the H2a inspection program
- Reviewed 3500 plans and conducted over 25,000 inspections
- Complete all reviews and inspections on the 4 year 150million dollar hospital ED project.
- Updated all permit applications and have them available on line
- Full utilization of online permitting and plan review
- First phase of inspector training was implemented.
- Performed annual Mobile Home Park Assessment for all RV & mobile home parks

Neighborhood Services

- Launched monthly Mesa Heights Resource Fairs
- Approved to offer FHA Good Neighbor Next Door Program
- Initiated Implementation of Mesa Heights Plan
- Worked with HACY to provide a site in Mesa Heights for a tax-credit housing project

Community Planning

- Completed the Fairgrounds Relocation Study
- Updated Mobile Home Park site plans
- Developed and adopted the Accessory Dwelling Unit ordinance which provides incentives for In-fill development
- Completed the Sign Code update related to the Reed decision of the U.S. Supreme Court
- Revised and Adopted the Redevelopment Element for In-fill development implementation
- Updated the Parking Code to reduce numbers of spaces required and to provide incentives for In-fill development

Goals for 2017-2018

Administration

- Adopt and Implement Farmworker Housing Text Amendment
- Attempt to attract qualified planners for the vacant positions.

Building Safety

- Install all standard plans on building inspectors I-pads
- Start the review to update to the 2018 building codes
- Actively pursue code enforcement to abate or demolish vacant and abandoned structures.
- Maintain expected service delivery times amid increased development activity
- Provide public education and outreach on building permits and property maintenance
- Maintained expected service delivery times amid increased development activity

Neighborhood Services

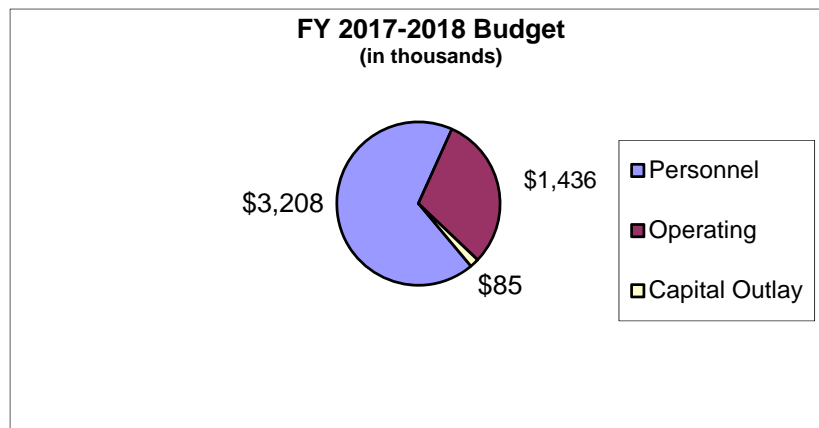
- Implement Year 2 goals for Mesa Heights Neighborhood Revitalization Plan
- Mesa Heights Activities: Rental Inspection, Housing Rehab, New Construction, Code Enforcement, Homeownership training, financial literacy, food distribution.
- Mesa Heights special projects: Harvard Street infrastructure study; Mobile Home Park improvement strategy; Small Business Association.
- Community Events: Fair Housing Festival, North End Thanksgiving Dinner, Rock 'n Roll Paint-A-Thon; Mesa Heights Resource Fairs; JHOC gymnasium grand re-opening.

Community Planning

- Create a newsletter for the Historic Districts
- Develop a Landscape Water Conservation Plan
- Create a Community Design Policy
- Identify Complete Streets Practices and Procedures for the city to implement
- Update the Home Occupation Ordinance
- Landscape Code Update

COMMUNITY DEVELOPMENT				
	<u>15/16 Actual</u>	<u>16/17 Adjusted Budget</u>	<u>16/17 Estimate</u>	<u>17/18 Budget</u>
Personal Services	2,858,309	3,280,401	2,882,758	3,207,666
Operating	1,096,934	1,931,251	1,374,021	1,435,675
Capital Outlay	39,361	-	-	84,999
	3,994,604	5,211,652	4,256,779	4,728,340

For fiscal year 2017-2018, the Community Development department presents a budget of \$4,728,340, a 9.3% decrease from last year's budget. The reason for the decrease is a decrease in grant funding and the unfunding of one position for FY2018. Even though personnel costs show a decrease due to the unfunded position, there is a 5% increase in health insurance costs included.



COMMUNITY DEVELOPMENT				
	<u>15/16 Actual</u>	<u>16/17 Adjusted Budget</u>	<u>16/17 Estimate</u>	<u>17/18 Budget</u>
General Fund	2,942,006	3,441,967	3,095,966	3,484,669
Grant Funds	1,029,069	1,769,685	1,160,813	1,243,671
Equipment Replacement Fund	23,529	-	-	-
	3,994,604	5,211,652	4,256,779	4,728,340

Public Works Department

The Public Works Department is committed in providing the highest quality, effective and environmentally sound public services to our residents.

We pledge continuous improvement through high performance, customer service, communication, innovations and teamwork for the needs and requirements of the citizens and visitors of Yuma, as well as our neighboring communities.

In order to provide a wide range of services efficiently and effectively to the citizens of Yuma, the Public Works Department is organized into the following service areas:

Street Maintenance Division: is charged with maintaining a vast City infrastructure that includes 312 centerline street miles, providing a safe drivable street surface, and maintaining the landscaping, storm drains and other aesthetic attributes of our street network.

- Asphalt maintenance
- Traffic signs and markings
- Street sweeping
- Right-of-way maintenance
- Signals and Street lighting
- Concrete repairs for sidewalks, curbs & gutters

AUTHORIZED PERSONNEL	FY 15/16	FY 16/17	FY 17/18
Street Maintenance	54	54	54
Solid Waste	13	13	15
Fleet Services	16	16	16
Total	83	83	85

Solid Waste Division: is responsible for solid waste and recycling collections within the City. We serve approximately 23,000 residential customers. In addition, the division oversees environmental programs such as the annual Neighborhood Clean Up campaign, Christmas Tree Recycling Program, and the Yuma Area Household Hazardous Waste.

- Residential collection
- Curbside recycling
- Container maintenance
- Special request/pick ups

Fleet Services Division: manages and provides preventive maintenance and automotive repairs to a fleet of approximately 860 vehicles and equipment. Fleet Services also perform technical repairs to City wide generators and pumps.

- Public Safety vehicle repairs (Police & Fire)
- Solid Waste collection trucks
- Parks & Recreation vehicles & large mowers
- City wide vehicle maintenance



2016-2017 Accomplishments

Streets

- “Welcome to Yuma” sign at Pacific and 32nd Street was completed. A partnership between Public Works, Clean and Beautiful Commission and the welding class from San Luis High school
- Started a Public Works Week campaign that incorporates our community.
- Conducted a traffic signal audit
- Established a satellite work site at the Desert Dunes Wastewater Facility for the Storm water basin crew and inmate crews
- Replace storm water pumps at Hacienda Estates and Meadowbrook subdivision
- Complete a Citywide streetlight inventory audit.
- Replace traffic opticom systems at four(4) intersections
- Rehabilitate traffic signal intersection at 32nd street and 4th Ave.

Solid Waste

- Implemented a cross training program for route drivers
- Eliminating solid waste collections in the alley; rolled out new trash containers at no cost to the residents.

Fleet Services

- Secured funding and Council approval for a new Fleet Services building/shop
- Emergency Vehicle Technician (EVT) certification pay implemented
- Completed a full fleet analysis report and presented to Council
- Initial planning completed for possible outside fueling with a private vendor
- ADEQ work site inspections completed and passed
- Power line relocation for new facility started

Goals for 2017-2018

Street Division

- Continue partnerships with Public Works, Clean and Beautiful Commission and other High School welding class/clubs for projects
- Implementation of an asset management software for Public Works operations to eliminate daily diaries, multiple excel spreadsheets, optimize resources and improve customer service
- Replace grass basin with Xeriscape landscaping practices
- Identify and replace rusted/corroded traffic signal and street light poles
- Rehabilitate traffic signal intersection at 3rd Street and 4th Ave

Solid Waste

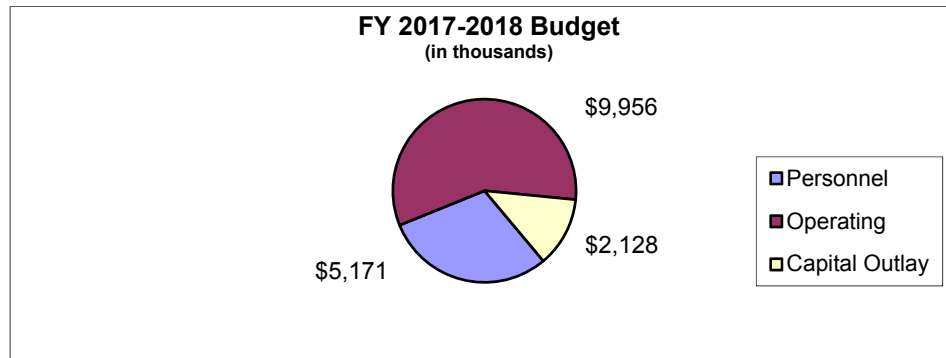
- Review collections methods to begin implementing a 9th route
- Revisit Neighborhood Clean-up program staffing levels to reduce cost
- Implementation of an asset management work order system for container repairs, extra pick-ups and call back services

Fleet Services

- Relocate into new fleet facility
- Recruit/Hire a Service Writer
- Obtain new fleet software
- Restructure and separate the budget account for the fleet warehouse from the maintenance shop.
- Identify the individual operational cost associate with the maintenance and warehouse

PUBLIC WORKS				
	<u>15/16 Actual</u>	<u>16/17 Adjusted Budget</u>	<u>16/17 Estimate</u>	<u>17/18 Budget</u>
Personal Services	4,433,796	5,123,594	4,518,962	5,170,828
Operating	8,727,394	10,452,198	9,786,492	9,955,861
Capital Outlay	776,562	1,314,968	668,344	2,128,000
	13,937,752	16,890,760	14,973,798	17,254,689

For fiscal year 2017-2018, the Public Works Department presents a budget of \$17,254,689. This is a 2.2% increase over last year's budget. The small increase in personal services is due to a 5% increase in health insurance costs. The \$500 thousand decrease in operating costs is due to realized savings in fuel costs and a decrease in the allocation to public works for insurance reserve and intricacy cost allocation. The increase in Capital Outlay is for scheduled replacements of aging equipment.



PUBLIC WORKS				
	<u>15/16 Actual</u>	<u>16/17 Adjusted Budget</u>	<u>16/17 Estimate</u>	<u>17/18 Budget</u>
Highway Users Revenue Fund	5,930,614	7,012,046	6,409,732	7,082,787
City Road Tax	746,207	1,022,513	925,962	784,569
Grant Funds	6,975	278,500	244,510	200,000
Solid Waste Fund	3,300,728	3,659,363	3,595,165	3,713,475
Equipment Maintenance Fund	3,190,192	3,687,354	3,217,748	3,356,858
Equipment Replacement Fund	763,036	1,231,000	580,681	2,117,000
	13,937,752	16,890,776	14,973,798	17,254,689

Utilities Department

Our goal, and highest priority, is to ensure the delivery of a reliable drinking water supply of the highest quality, and the most efficient environmentally sound reclamation of Yuma's wastewater.

The Utilities Department is divided into two divisions: Treatment and Systems. The Treatment Division includes water and wastewater treatment, industrial discharge pretreatment, cross-connection control and laboratory services. The Systems Division includes water distribution, wastewater collection, and systems customer services.

Consistent with its goal, the Utilities Department provides excellent customer service through trained and knowledgeable employees who possess a sense of duty to our customers. The Utilities Department has 130 authorized positions, of which more than half possess an Arizona Department of Environmental Quality issued license for the highly specialized work they perform on a daily basis. These employees are highly skilled, motivated and take great pride in their abilities to provide services at a level that consistently exceeds State and Federal requirements.

AUTHORIZED PERSONNEL	FY 15/16	FY 16/17	FY 17/18
Administration	8	8	8
Water	69	69	69
Wastewater	53	53	53
Total	130	130	130



Functions

The Treatment Division manages the City's drinking water production and wastewater treatment. This division also ensures compliance with EPA's Clean Water Act, Safe Drinking Water Act, and biosolids regulations via Industrial Pretreatment, Cross Connection Control and the Environmental Laboratory.

The Water Treatment Section uses Colorado River water and water from wells to produce the continuous supply of drinking water necessary to meet the needs of Yuma's residents, businesses, and industries. Drinking water treatment occurs at two locations: The Main Street Water Treatment Facility and the Agua Viva Water Treatment Facility.

Producing drinking water for the Yuma area since 1891, the Main Street Water Treatment Facility is thought to be one of the first water plants west of the Mississippi River to filter its water. This facility uses the Colorado River as the source for about half of Yuma's drinking water. Put into operation in 2003, the Department's state of the art Agua Viva facility currently uses a combination of surface water and ground water to provide the other half of Yuma's drinking water.

The Wastewater Treatment Section operates three treatment facilities to reclaim the wastewater produced by Yuma's residents, businesses and industries. In operation since early 1970, the Figueroa Avenue facility is the oldest and the largest of these treatment plants. Operating under very strict Federal and State permits, this facility turns over 87% of Yuma's wastewater into high quality treated effluent which is discharged into the Colorado River. The smallest facility, Jackrabbit Mesa, and the newest facility, Desert Dunes, treat the remaining 13% of Yuma's wastewater.

The Pretreatment Section manages a federally approved program which protects Yuma's wastewater infrastructure and resources. By working with commercial and industrial facilities that discharge wastewater into the City's collection system, issuing permits and enforcing compliance, this section ensures that the City of Yuma meets environmental regulations set up by the State of Arizona, and the United States Environmental Protection Agency.

The Cross Connection Control Section protects Yuma's drinking water from contamination by ensuring the proper steps are taken to prevent foreign material from entering the drinking water system in homes, businesses and industries. This section investigates water quality complaints and reported cross-connection incidents, and ensures that required backflow prevention devices are properly installed and regularly tested.

The Laboratory Section collects and analyzes a wide variety of samples of river water, well water, our drinking water, and our wastewater. Results of their testing verifies the City's compliance with numerous environmental and health regulations and are reported to a variety of agencies including the United States Environmental Protection Agency and the Arizona Department of Environmental Quality. The Laboratory is the primary point of contact for customer concerns and complaints about drinking water safety and quality.

The Utility System Division monitors the installation, maintenance, and repair of the City-owned water transmission and distribution system, wastewater collection systems, water metering and reading systems. This section houses the water and wastewater systems modeling applications and is also responsible for all utilities Blue Stake requests to ensure they are completed in a timely manner.

Within the Systems Division, the Transmission and Distribution Section is responsible for assuring our customers receive the potable water from our treatment, storage and pumping facilities with a reasonable pressure and the highest quality twenty-four hours a day. The distribution system (water infrastructure) consists of 525 miles of transmission/distribution pipe, with over 14,000 valves, 3,450 fire hydrants and some 29,500 water meters. There are two pressure zones within our system.

The system transmission/distribution water mains (pipes) range from 2 inches to 48 inches in diameter. The pipes are made from various materials such as concrete, ductile iron, PVC or other material. The age of the pipes and valves are from 50+ years old to newly installed.



Because of the age of a majority of our infrastructure, leaks and breaks do occur. Our employees are on call twenty-four hours a day to make repairs and put mains back in service as quickly as possible. This section maintains a valve exercise program, a hydrant flushing program, and a water quality flushing program. This section also installs new water services and water meters.

The Wastewater Collection System Section is responsible for assuring the wastewater collection system is properly maintained and free flowing twenty-four hours a day. The wastewater collection infrastructure consists of 400 miles of sanitary sewer collection lines and force mains with over 5,300 sanitary sewer manholes.

The wastewater collection system lines range from 6 inches to 42 inches in diameter. This section is responsible for cleaning and inspecting (utilizing specialized equipment) the wastewater collection lines and all sanitary sewer manholes. This year they inspected via closed circuit TV (CCTV) over 120 miles and jet cleaned over 170 miles of sanitary sewer mains. In addition, this section also assists the transmission/distribution section with emergency water leaks and is on call for emergency response. Customer complaints of stoppages, odors and vermin are also resolved promptly.

The Customer Service Section is responsible for all aspects of metering, water and sewer system connections and permits, utility billing support, division inventory and warehousing, and an on-site meter shop. This section is comprised of three groups; Field Customer Service, Meter Services and Utility Rates Services.

The Field Customer Service group takes care of all water service connects and disconnects (scheduled, emergency, and non-pays), high bill complaints, on-site customer assistance, new customer sign-ups, and thefts of service.

The Meter Services group handles meter readings, all Automated Meter Reading (AMR) applications, manual meter reading, construction roving meter reading, backflow device installations and testing for roving meters, meter repairs, meter tests and utility service history reviews. AMR's have reached the 80% mark with 24,500 services retrofitted for automated meter reading. Additionally, the Meter Services and Field Customer Services group also respond on call for customer emergency turn offs, reconnects, and new customer sign ups.



The Utility Rates Services group is your one place for information and cost estimates which will be needed to obtain water meters, sewer connections, utility rates and permits for residential or commercial projects.

The Utilities Administration Section provides professional clerical support for the Public Works and Utilities Departments.

2016-2017 Accomplishments

Administration

- Completed the revisions to the Department's Water and Sewer Capacity Fees. The results of which lowered the fees across the board and simplified the sewer fee calculation process to make them more customer service focused.
- Fully implemented the low income assistance program in partnership with Western Arizona Council of Government (WACOG). The program assists customers with payment of their delinquent water utility bills and is based on income qualifications. The City referred a total of 331 customers to the program during FY2016-2017 with a 79% approval rate.
- Completed revisions to the Department's Operator Classification System to aid in the recruitment and retention of certified treatment plant operators.
- Completed a successful drinking water week culminating in a successful open house at the Main Street WTP.

Water Distribution

- Completed the relocation of waterlines in the Pecan Grove Subdivision.
- Completed the replacement of service lines in the following subdivisions using “no-dig” technology to minimize cost: Rancho Verde, Yuma Corona and Brentwood subdivisions.
- Utilizing new valve exercise equipment the division has increased their valve exercise and maintenance program by more than 20%

Customer Service

- Completed the transition to a newest meter reading software that will ultimately allow customers, in the future, to access their water usage data real-time.
- Created an electronic data base file to store the “old meter books” for data preservation

Wastewater Collection

- Completed more than 80% of the GPS coordinates of all sanitary sewer assets in anticipation of the implementation of the new asset management program
- Completed update of the department's Sanitary Sewer Overflow (SSO) response plan.
- Utilizing new “no-dig” technology to minimize cost rehabilitated 2 manholes that will be evaluated over the next 12 months to determine if they will be a viable alternative to full manhole replacement in the future.

Water Treatment

- Completed Pump Efficiency Testing at the Main St. WTP. Through an APS rebate program, plant mechanics were able to upgrade two pumps at little or no cost.
- Completed the recoating of the 16th Street Tanks.
- Started CIP project to rehabilitate filters 1-4 at the Main St. WTP.

Wastewater Treatment

- Completed rehabilitation of Digester No. 3 with plant staff to minimize cost.
- Completed rehabilitation and refurbishment of Primary Clarifier No. 3 with plant staff to minimize cost.
- Started much needed CIP to replace aging 24th Street Sanitary Sewer Lift-station
- Completed restoration and refurbishment of the aeration basins at the Desert Dunes WRF.

Laboratory

- Fully implemented the new EPA Total Coliform testing protocol.

Instrumentation and SCADA

- Completed approximately half of variable drive programming changes project to maximize pump efficiencies and minimize electrical consumption.

Pretreatment

- Started EPA required revisions to the City's Industrial Sewer Use Regulations.

Goals for 2017-2018

Administration

- Continue to maintain the Department's high level of quality customer service to the citizens of Yuma that our customers have come to expect.
- Complete revisions and updates to the Department's Utility Regulations to better meet the Department's needs and to make them more customer service centric.
- Continue to work hand in hand with other City Departments such as Community Development, Engineering and City Administration to foster and encourage economic growth and development.
- Partner with local irrigation districts on local and regional water issues to ensure adequate water supplies are available for the community and the region.

- Complete a new 5 year strategic plan for the department.
- Complete the implementation of the department's Asset Management System to improve department efficiencies and to provide data to make better informed decisions.
- Continue to meet the demands of growth, identify system deficiencies, and provide recommendations for sizing and placement of City owned facilities through the integrated water and wastewater master plans.
- Start a new CIP project that will ultimately result in the relocation and consolidation of the Department in a new facility north of the fleet maintenance facility.

Water Distribution

- Replace the water service lines in at least 2 or possibly 3 subdivisions using AquaPex no-dig technology.
- Fully implement electronic version of department's utility atlases.
- Go Live with LUCITY asset management system. This system will improve management of field work orders and track maintenance of all water mains which will ultimately result in cost savings.

Customer Service

- Develop policy and implementation strategy for newest AMI meter technology (Cellular Transmitters)

Wastewater Collection

- Reduce SSO's to less than 2 per year.
- Increase cleaning and inspection as a result of the replacement of aging equipment.
- Replace the second of three vac-trucks.
- Continue testing and evaluating new products that help reduce cost or improve reliability and safety. Such as composite manhole lids and rings.

Water Treatment

- Complete the renovation of filters 1-4 at the Main St. WTP.
- Recondition Sedimentation Basins 1 and 2 at the Main St. WTP.
- Rebuild High Head Service Pumps at the Agua Viva WTP.
- Replace Well No. 1 at the Agua Viva WTP.
- Complete Main St. WTP Discharge permit process.

Wastewater Treatment

- Renovate Primary Clarifier No. 4 at the Figueroa WPCF
- Renovate Final Clarifier No. 4 at the Figueroa WPCF
- Recondition Digester No. 1 at the Figueroa WPCF
- Complete the UV system assessment at the Desert Dunes WRF.
- Complete Figueroa WPCF Discharge permit process.

Laboratory

- Implement the new EPA Uncontaminated Monitoring Rule 4 for the Drinking Water System.

Instrumentation and SCADA

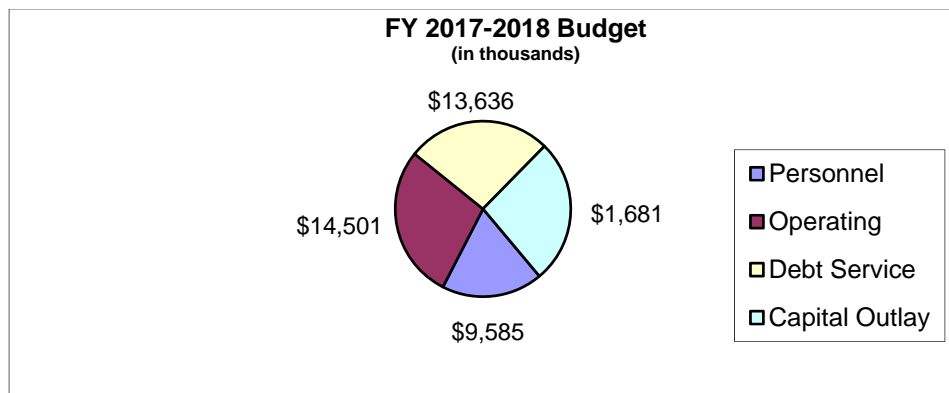
- Improve Electrical Controls and SCADA Data Acquisition for sanitary sewer lift-stations throughout the collection system.

Pretreatment

- Complete the updates to the Sewer Use and Backflow Regulations.

UTILITIES				
	<u>15/16 Actual</u>	<u>16/17 Adjusted Budget</u>	<u>16/17 Estimate</u>	<u>17/18 Budget</u>
Personal Services	8,733,797	9,677,735	8,671,602	9,584,690
Operating	11,496,686	14,790,203	12,556,644	14,500,964
Capital Outlay	742,403	1,332,757	923,425	1,681,000
Debt Service	14,233,933	14,420,879	13,824,583	13,635,658
	35,206,819	40,221,574	35,976,254	39,402,312

The Utilities Department presents a budget of \$39,402,312 for fiscal year 2017-2018, a 2% decrease from last year's budget. The City refinanced the Water Infrastructure Financing Authority (WIFA) loans in November of 2016. The estimated savings of \$2.8 million through this refinancing will be realized over the life of the 2016 Bonds. The decrease in the fiscal year 2018 budget is \$785 thousand. While the personnel budget shows a decrease due to natural attrition, there is a 5% increase to health insurance costs included. The operating budget decrease is mainly due to not anticipating any grant funds this year. Capital Outlay is increasing \$350,000, with the majority of the increase for scheduled equipment replacements.



UTILITIES				
	<u>15/16 Actual</u>	<u>16/17 Adjusted Budget</u>	<u>16/17 Estimate</u>	<u>17/18 Budget</u>
Water Fund	17,509,250	19,807,105	18,359,624	19,831,837
Water Restricted Funds	2,739,024	2,780,251	2,451,311	2,485,260
Water Grant Funds	12,325	350,000	-	-
Wastewater Fund	11,345,347	13,309,162	11,847,265	13,424,474
Wastewater Restricted Funds	2,985,066	2,985,056	2,660,027	2,660,741
Equipment Replacement Fund	615,807	990,000	658,027	1,000,000
	35,206,819	40,221,574	35,976,254	39,402,312

Engineering Department

The Engineering Department is committed to being responsible stewards of public resources to enhance the quality of life in the City of Yuma by providing capital project management, a safe transportation network, as well as engineering and inspection services for privately constructed infrastructure in the public right-of-way.

The Engineering Department (the “Department”) is comprised of professional and para-professional personnel, including Registered Professional Engineers, Registered Land Surveyors, Project Management Professionals, certified Construction Inspectors, and Engineering Technicians. The Department uses both City staff and private consultants to perform project design, contract administration, materials testing, and inspections of the City’s projects and work done in the public right-of-way by private developers to ensure that the City’s projects and infrastructure are built to City standards. The Department provides these services through five divisions: Development Engineering, Infrastructure Engineering, Traffic Engineering, CIP Project Management, and Field Services.

The Development Engineering Division takes a proactive approach to private development within the City of Yuma by engaging with developers early in the process. Development Engineering provides plan review services to ensure that infrastructure constructed in City rights-of-way will be done according to City, state, and federal standards and in accordance with City policies. Development Engineering is also responsible for the implementation and collection of the City’s adopted development fees as well as providing flood zone management within City limits.

AUTHORIZED PERSONNEL	FY 15/16	FY 16/17	FY 17/18
Engineering	24	23	23
Development Engineering	4	5	5
Total	28	28	28



The Infrastructure Engineering Division primarily provides in-house design services for water, wastewater, storm drain and roadway projects. Infrastructure Engineering also provides City utility mapping services, inspection of City-owned bridges, and oversees the updating and implementation of City construction specifications and standard details.

The Traffic Engineering Division is charged with ensuring the safe and efficient movement of all modes of transportation. Their primary responsibilities include transportation planning, review of traffic impact studies, and investigation and

resolution of traffic related complaints. The Traffic Engineering Division also provides specialized plan review, design services and technical recommendations to address safety concerns.

The CIP Project Management Division provides professional project management services for design and construction of the City's Capital Improvement Program projects. Project Managers are responsible for implementing project plans and monitoring scope, schedule and cost at all phases of a project; from planning to construction and close-out.

The Field Services Division provides surveying and construction inspection services. Using the latest GPS and survey equipment, Survey group provides topographic surveys, staking and utility locations to support the design and construction of City projects. The Survey group also prepares and reviews legal descriptions for the acquisition and sale of property and easements. The Surveying Division also maintains a system of survey benchmarks throughout the City to provide accurate horizontal and vertical reference points for use by City staff as well as consulting engineers and surveyors. The Construction Inspection group provides construction observation, quality assurance and plan review services to ensure that any public improvements in City rights-of-way are constructed to City standards. Construction Inspectors provide oversight on all CIP projects as well as infrastructure built by private developers. Our inspection group is staffed with professionals certified by the Arizona Technical Testing Institute, American Concrete Institute, and the Arizona Department of Environmental Quality.



2016-2017 Accomplishments

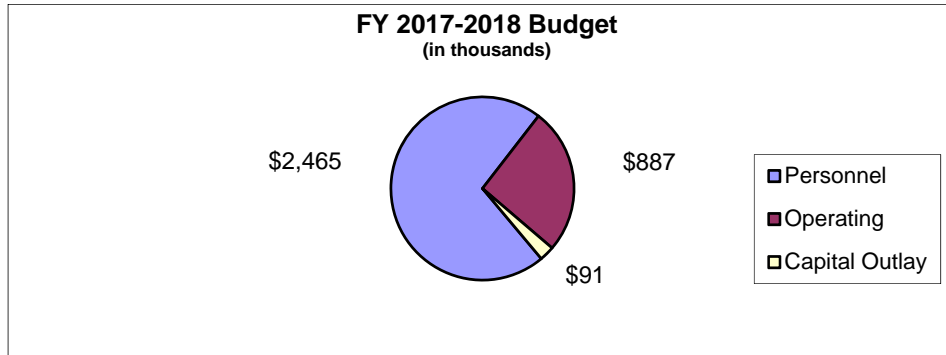
- Something awesome – pat yourself on the back
- Full implementation of paperless construction inspections
- Set-up of a Real Time Kinematic (RTK) surveying network
- Conversion of City utility mapping/atlasses from CAD to GIS
- Offered more than 154 hours of training and professional development opportunities to staff
- Added to staff certifications including Professional Traffic Operations Engineer, Certified Public Procurement Officer, Project Management Professional, ATTI Certified Field Technician, and Construction Quality Management.
- Began Department strategic planning
- Transition from AutoCAD to Civil 3D
- Launched cross-training program
- Completed Construction Specifications Update
- Review of Development Fees and completed new Land Use Assumptions
- Closed all open floodplain items from ADWR audit
- Implementation of project charters for all CIP projects

Goals for 2017-2018

- Complete and present Department's Strategic Plan
- Update City's Standard Construction Details
- Fine-tune City's bridge inspection, maintenance and replacement program
- Partner with Yuma school districts for E-Week
- Present new Development Fees to Council for adoption
- Staff certification in cost estimation by American Association of Cost Engineers
- Implement formal Value Engineering process
- Update City's stormwater management ordinances and program for compliance with new MS4 permit
- Complete and implement neighborhood traffic calming policy
- Hone City's Floodplain Management program
- Implement revised CIP initiation and planning processes

ENGINEERING				
	<u>15/16 Actual</u>	<u>16/17 Adjusted Budget</u>	<u>16/17 Estimate</u>	<u>17/18 Budget</u>
Personal Services	1,762,636	2,572,938	1,884,983	2,464,721
Operating	545,520	963,243	805,022	887,164
Capital Outlay	14,803	65,571	64,822	91,316
	2,322,959	3,601,752	2,754,827	3,443,201

For fiscal year 2017-2018, the Engineering Department presents a budget of \$3,443,201, a decrease of 4.4% from last year. While personal services shows a decrease due to natural attrition, there is a 5% increase in health insurance costs included. The decrease in operating expenses is mainly due to a decrease in the allocation of Insurance Reserve. The increase in capital outlay is for scheduled replacement of aging vehicles.



ENGINEERING				
	<u>15/16 Actual</u>	<u>16/17 Adjusted Budget</u>	<u>16/17 Estimate</u>	<u>17/18 Budget</u>
General Fund	342,105	320,047	323,696	501,766
City Road Tax	1,759,002	3,002,514	2,183,507	2,224,807
Two Percent Tax Fund	68,823	72,027	54,493	99,089
Water Fund	92,233	98,038	88,933	373,746
Wastewater Fund	60,796	70,108	65,376	243,793
Equipment Replacement Fund	-	39,002	38,822	-
	2,322,959	3,601,736	2,754,827	3,443,201

Parks & Recreation Department

The Parks and Recreation Department provides opportunities for learning and life experiences that enhance the physical, social, cultural, and environmental well-being of our community. We serve a diverse cross-section of citizens and visitors through the provision of programs, services, and facilities that encourage the development of positive, lasting value systems, and self-esteem.

The Parks and Recreation Department consists of seven areas that serve the public: the Administrative Division, Arts and Culture Division, Desert Hills Golf Courses, Urban Forestry, Parks and Golf Course Maintenance Divisions, Recreation Division, and the Yuma Civic Center.

The Administrative Division oversees the various administrative functions that keep our Department

AUTHORIZED PERSONNEL	FY 15/16	FY 16/17	FY 17/18
Administration	11	11	11
Parks Maintenance	62	62	66
Urban Forestry	1	1	1
Recreation	7	7	7
Arts and Culture	7	8	8
Civic Center	9	9	9
Golf Course Maintenance	6	6	6
Golf Courses	4	4	4
Facility Maintenance*	11	11	11
Total	119	120	123
*Facility Maintenance employees report to City Administration			

running smoothly. The customer service team offers clerical support to staff and customer service in the form of registration for programs and ramada rentals, functioning as a center of information for Parks and Recreational activities in the community. With the addition of the Parks and Recreation Website, online registration and ticket purchasing capabilities, customers now have information at their fingertips. Registration and ticketing is made easier and more convenient. Administration also oversees the development of new facilities and programs to serve the community through the City's Capital Improvement Program.

supports local arts by providing distinct opportunities for community participation and artistic growth. The Yuma Art Center continues its role as a catalyst for artistic growth in our community. We seek to increase involvement in the arts for artists and participants through our diverse cultural programming targeting a broad audience. Support is extended to art groups and artists by creating a climate conducive for local artistic development through the priority offering of the facility for non-profit arts use at rates far below the national average. Arts advocacy continues to be a high priority for the Parks, Arts, and Recreation Commission and its supporting Public Art Committee. These groups help to gather input on public desires and to be the public face for arts support. In working to continually expand our outreach, we are building community awareness through local media partnerships in both English and Spanish. Our vision is for all members of our community to live creative lives by being a part of the arts in Yuma.



The Desert Hills Golf Course and Desert Hills Par 3 (DHP3) combined is a 195 acre golf facility, which is the premier golfing facility in southwestern Arizona. Desert Hills Golf Course is a par 72 championship course with a full retail golf shop and a full service restaurant and bar. DHP3 is a Par 3 course and is a great course for beginners and golfers who prefer a shorter course. DHP3 also has a small retail golf shop.

The Urban Forestry Division focuses on maintaining the City's urban forest. There are over 8,000 trees in the City's inventory. The team also provides outreach and education to citizens regarding proper tree care. The Tree and Landscape Expo, which occurs annually during the winter season provides valuable information to the community regarding Yuma's vegetation and plant/tree selection. Yuma has earned the Tree City, USA designation for several years.

The Parks Maintenance Division oversees the operation and provides daily maintenance of over 600 acres, which consists of: 33 parks, ten athletic complexes, two golf courses, grounds surrounding 19 City buildings, one gymnasium, four outdoor basketball courts, nine tennis courts, one dog park, five sand volleyball courts, and the Graffiti Abatement program. The Downtown Mall Maintenance District consists of: Giss Parkway north to First Street, and Madison Avenue east to Gila. Staff maintains this entire area, including the right-of-way and planters along the streets, parking lots and shade structures within these boundaries. The Division also provides support services to events that happen in the downtown area. The Baseball Complex Division is responsible for all grounds maintenance at the Ray Kroc Baseball Complex and provides support services for the special events held at the facility. The division provides safe, attractive and modern places for public recreation and a cleaner, more beautiful city which enriches the quality of life for residents and visitors alike, and preserves it for future generations.

The Recreation Division consists of eight areas: Recreation General, Senior Adult programming, Adult programming, Youth programming, Outdoor Recreation, Aquatics, Teens, and Adaptive Recreation. A special emphasis is placed on providing special family activities, that all can enjoy. Recreation General oversees the management of the entire division.



Senior Adult programming, held at the North End Community Center and Yuma Readiness and Community Center, serves adults 50 years of age and over, providing activities including arts and crafts, educational classes, fitness, dance, pool shooting, and Senior Games.

Adult programming includes volleyball, basketball, year-round softball leagues, tournaments, instructional programs, fitness, and arts and crafts programs.

Youth programming offers a variety of sports, recreational, and instructional opportunities for youth of

all ages, which includes tots and teen activities. In addition to the City-run activities, a strong component of the Parks and Recreation Department is the partnership between Co-Sponsored youth sports organizations and the City.

Outdoor Recreation provides recreational opportunities such as canoeing, kayaking, family camping activities and outdoor education programs for all ages. Aquatics programs include the programming of four municipal pools. Fitness and swim programs are offered, as well as Learn-to-Swim lessons during the summer.

Adaptive Recreation programming for special needs participants is offered year-round and over the past year, an emphasis has been placed on providing additional activities such as Day Camps and music based programs that participants may register for.

The Yuma Readiness and Community Center, a joint-use facility between the Arizona National Guard and the City of Yuma, is a full service recreational facility, with programs and activities scheduled there and serve as an additional site for the community to get information, register for programs or rent park ramadas. The [Yuma Civic Center](#) and [Ray Kroc Sports Complex](#) serves the Yuma region by providing flexible facilities for diverse events. As the only venue capable of hosting the large-scale public and private events where we gather and create community, the complex excels as Yuma's premiere event venue. The facility has touched the lives of countless citizens and visitors and is the venue of choice for many of Yuma's most popular events: Arizona Antique Show, the Home and Garden Show, the Desert Lily Quilt Show, Prayer Breakfast, Midnight at the Oasis, American Cancer Society Relay for Life, Rotary Kammann Sausage Fry, and Heart of Yuma, Yuma Territorial Gun Show, Colorado River Balloon Glow, Ken and Betty Borland Holiday Pageant and Tower Lighting, and Anderson's Americana Indian Art and Jewelry Shows. The Civic Center is also an important venue for cultural and business exchange, internationally as well as locally, by hosting events such as the annual Mexicali Expo, Canadian Snowbird Association, Sons of Norway Scandinavian Festival, and Earthbound Farm Orientation. Hui' O' Hawai'i Luau. The City of Yuma also host the award winning [Tunes and Tacos](#) The Civic Center division provides event coordination, expertise, support, implementation, equipment, refreshments, and facility maintenance for the large variety of events that occur at the Civic Center and Baseball Complex each year.

2016-2017 Accomplishments

Administration

- Develop a media kit that will include multiple options for prospective sponsors to choose from that outlines different promotional benefits.
- Applied for \$998,217.38 in grant funding for Parks and Recreation.
- Coordinated the integration of ActiveNET at the Yuma Art Center Gift Shop to create an automated process for merchandise purchases.
- Coordinated and upgraded at the Yuma Readiness and Community Center by adding the ability to process credit card transactions, improving our customer service.
- Improved call handling processes with our front counters, utilizing resources available at other City Parks and Recreation locations, which resulted in decreasing the times a customer is sent to voice mail.
- Assisted Community Development staff in the successful completion of the update of the Parks and Recreation Masterplan, which was approved by City Council in October 2016.

Recreation

- Created a facility request questionnaire to be more user friendly for customer and staff.
- Plan and execute Stargazing programs and partnered with the Yuma County Library and local high schools.
- Presented at the National Amateur Softball Association (ASA) Conference in Shreveport Louisiana promoting new Pacific Avenue Athletic Complex to tournament coordinators and ASA representatives.
- Re-structured winter aquatic programs which resulted in cost saving measures.
- Offer Lifeguard Training on a quarterly basis
- Partnered with local RV parks for Senior Games for use of their facility at no cost, increasing participation in pickle ball and bocce ball events

Yuma Civic Center

- Continue to look for ways to increase revenues and implement new strategies.
- Hosted the Morelia v. Xolos soccer match on July 6th, Luis Coronel concert on October 14th, and Dr. Cesar Lozano on December 6th .
- Changed the event location for Fiestas Patrias, creating a new event atmosphere.
- Established relationships with promoters and media partners to increase events and attendees that resulted in increasing regional visibility of facility.

- Improved marketing, networking, and advertising efforts, showing that the facilities are fully capable of providing world class entertainment.
- Improved outside Sunset Terrace area with new shade structure, lighting, and staging.

Arts and Culture

- Coordinate with the Public Art Committee on a plan for public art features at the Pacific Avenue Athletic Complex
- Improve rental agreement and rates that include exclusive ticketing services.
- Upgrade lighting in galleries, Historic Yuma Theatre and the United Building.
- Upgrade security measures to include new cameras and improved motion sensors.
- Plan and execute the summer mural program with Arizona at Work.
- Facilitate transition between Yuma Fine Arts Association and Yuma Art Center staff operating gallery exhibitions and gift shop.

Golf Courses

- Transition away from Golf Now and Active Golf Network to a non-trade software vendor, completed with move to ForeUp/Coursetrends
- Install FootGolf Course at Desert Hills Par 3
- Offer events and programming that include SNAG Golf and SNAG FootGolf
- Upgrade Club Rental Sets
- Created a Short Game Course on the former Desert Hills Par 3 Driving Range

Parks

- Continue on the Phase 1 of the build-out of the Lower Bench at West Wetlands Park
- Replaced ball field lights at Sanguinetti Athletic Field.
- Partner with Yuma Elementary School District #1 for the expansion of open space at Kennedy Park North
- Partner with Arizona Game & Fish Department on the installation of a fish cleaning station at the West Wetlands Park.
- Completed the two north fields at the Yuma Valley Area Park.
- Install 100 feet of trails in the lower bench at West Wetland Park.
- Installed seating wall and bench in the lower bench.

Goals for 2017-2018

Administration

- Adopt new Parks ordinance.
- Outsourcing of areas of Parks maintenance to reduce impacts to the General Fund.
- Create an Adopt a Trail and Adopt a Playground Program
- Implementation of asset software program to track maintenance and programming cost to our facilities.
- Create and implement business plan to guide usage and programming of events and tournaments at the newly developed Pacific Avenue Athletic Complex.
- Apply for new granting opportunities to help fund maintenance and programming of facilities.
- Implement an automated process for recreation coaches to use to reserve City facilities for practices.
- Continue to analyze processes in ActiveNET and explore new automation possibilities.
- Coordinate the integration of ActiveNET at the Yuma Civic Center for the reservations of the facility.

Recreation

- Work with Facility Maintenance to complete the remodel of the middle room at Clymer Recreation Center.
- Coordinate with the high school district to move Camp Awesome to Yuma High School.

- Identify a possible site for an archery range within City limits and assist Grant writer to secure funding for construction.
- Work with local, state and regional promoters to schedule tournaments and special events at the new Pacific Avenue Athletic Complex.
- Complete a webpage that is dedicated to youth and adult sports activities.
- Plan and execute the 10th anniversary of the Fairy Party.
- Partnering with Yuma Fire Department on the Camp Inferno program for teen girls and increase registration through outreach campaign to all junior high and area high schools.

Yuma Civic Center

- Complete Sunset Terrace desert garden landscape.
- Re – Landscape Southside of building.
- Purchase and install new fountain for front entrance landscape.
- Continue to market our building as a turnkey facility, specifically include bar and catering services as affordable options.
- Increase rental packages to create a greater impression of exceptional amenities.
- Improve marketing strategies by increasing presence on social media and better leverage advertisement trade agreements.
- Increase rentals on newly renovated Sunset Terrace.
- Resurface Desert Hills Drive & Desert Sun Drive for safety.
- Implement change from current booking software to streamline with entire Parks and Recreation department's Active.net website.
- Increase office productivity with classes and cross training.
- Work with the Yuma Visitors Bureau to create new opportunities.
- Plan, develop, and execute social and athletic opportunities that will attract youth and teens, increasing the usage of the Yuma Civic Center by that age demographic.

Arts and Culture

- Curate and manage a full gallery season including partnership with Yuma Symposium and the San Luis Museo Regional.
- Partner with the Children's Museum of Yuma County for summer 2017 programming.
- Plan and execute the summer 2017 mural program with Arizona at Work.
- Plan and execute the arts festivals and signature events.
- Continue to build sponsorship and donor packages for arts and cultural programs and facility upgrades.
- Upgrade theatre lighting and sound equipment and chairs as funds become available.
- Replace flagstone on the Main Street walkway and in the courtyard as funds become available.

Golf Courses

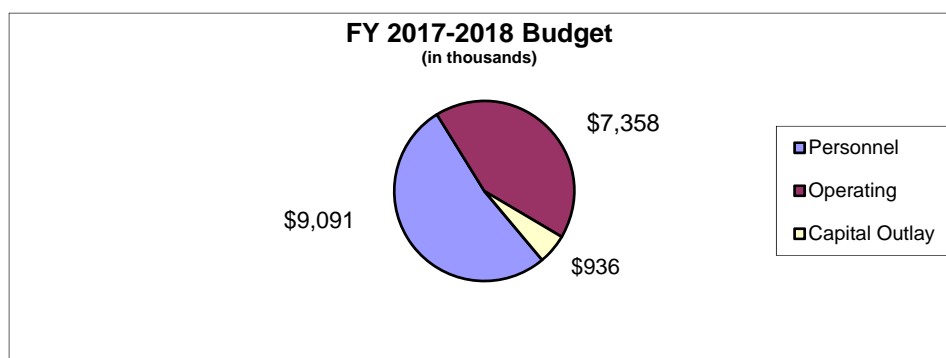
- Apply for The First Tee of Yuma, complete with funding sources and an outside 501 ©3 organization.
- Complete a bike path related berm near the green on the left side of #2, and reposition the fairway five yards to the right via mowing lines.
- Heavily seed greens with Paspalum during aeration.
- Return 30-40 acres of turf to desert areas.
- Create tournaments benefiting prostate, breast cancer, Alzheimer's, and Parkinson's awareness, plus the V Foundation.
- Fill in the green side sand bunker left of #9 green and replace it with a grass bunker.
- Move the green side sand bunker left of #18 green forward and partially around the front of the green.

Parks

- Replace Ray Kroc Baseball Complex batting cage #4 netting
- Replace Ray Kroc Baseball Complex batting cage #1, 2 and #5 hitting astro turf and matting.
- Replace Ray Kroc Baseball Complex backstop fencing on 1-3. (lower sections only)
- Upgrade the Elena Orendain Curtis Complex VFD control panel.
- Install the grant funded components into the Bark Park.
- Recondition the East/West Elena Orendain Curtis Complex softball fields.
- Replace the west softball field scoreboard within the Elena Orendain Curtis Complex.
- Replace Friendship Park water feature surface and make under foundation plumbing repairs.
- Phase II Ave A Caballero Park Island turf to desert landscape conversion. (34th Place to Fire Station)

PARKS AND RECREATION				
	<u>15/16 Actual</u>	<u>16/17 Adjusted Budget</u>	<u>16/17 Estimate</u>	<u>17/18 Budget</u>
Personal Services	7,931,544	8,630,444	8,100,546	9,091,236
Operating	6,676,469	7,146,891	6,502,581	7,357,587
Capital Outlay	442,039	427,000	-	935,646
	15,050,052	16,204,335	14,603,127	17,384,469

The Parks and Recreation Department presents a budget of \$17,384,469 for fiscal year 2017-2018. This is a 6.1% increase over last year's budget, with the majority of the increase for the new Pacific Avenue Athletic Complex (PAAC) slated for opening in September 2017. The personnel budget also has a 5% increase in health insurance costs. The increase to capital outlay includes new equipment for the PAAC and scheduled replacement of aging vehicles.



PARKS AND RECREATION				
	<u>15/16 Actual</u>	<u>16/17 Adjusted Budget</u>	<u>16/17 Estimate</u>	<u>17/18 Budget</u>
General Fund	8,060,433	8,470,266	8,279,991	8,774,214
Two Percent Tax Fund	4,110,224	4,648,547	4,124,139	5,453,705
Mall Maintenance Fund	213,268	237,200	229,622	230,648
Grant Funds	107,781	314,296	34,325	282,441
Desert Hills Golf Course Fund	2,137,130	2,119,026	1,935,050	1,902,647
Equipment Replacement Fund	421,216	415,000	-	740,814
	15,050,052	16,204,335	14,603,127	17,384,469

Police Department

The mission of the Yuma Police Department is to enhance the quality of life in the City of Yuma by providing all people with responsive and professional police service with compassion and concern. To accomplish its mission, the Yuma Police Department will work in collaboration with the citizens of Yuma and within the framework of the United States Constitution to enforce the laws, preserve the peace, reduce fear, and provide for a safe environment.

The Police Department's Administration oversees the Field Services Division, Support Services Division, and Investigations Division. The Professional Standards and Accountability Unit reports directly to the Chief of Police.

Administration is responsible for the overall management of the department. The Chief of Police, along with a Deputy Chief of Police and three Captains, provide the vision and leadership to achieve the goals and objectives of the Police Department. In addition, the Public Safety Communications Center reports directly to the Deputy Chief of Police.

The Patrol Division is the largest and most visible division in the agency. Uniformed patrol personnel are responsible for the protection of life and property, response to 9-1-1 and other calls for service, and preliminary investigation of crimes. Civilian patrol support officers and Animal Control officers are included in this division

The Patrol Division also consists of specialized units including a Traffic Unit which is staffed with traffic enforcement units and civilian accident investigators, a School Services Unit, K-9 Officers and a Combined Special Operations Group.

AUTHORIZED PERSONNEL	FY 15/16	FY 16/17	FY 17/18
Administration	12	12	13
Animal Control	7	7	7
Patrol	141	144	144
Investigations	48	48	48
Support Services	58	59	59
Facility Maintenance	7	7	7
Total	273	277	278





The Support Services Division is comprised of Hiring and Recruitment Unit, Training Unit, Quality Assurance Unit and Records Unit which is responsible for receiving, entering, archiving, and retrieving police reports as well as collecting data for statistical purposes.

The Investigations Division is responsible for in-depth follow up investigations as well as preparing cases for court. The Investigations Division consists of a Crimes Against Persons Unit, Sex Crimes Unit, Property Crimes Unit, Narcotics Unit, Evidence Unit, an I.D. Crime Lab Unit, as well as Crime Analysis.

2016-2017 Accomplishments

Administration

- Successfully implemented the Communications Center Quality Assurance Program for Call Taking;
- Implemented the Communications Center Employee of the Quarter recognition program;
- Communications Center and Records personnel received a 6-part training series on Professional Development via a partnership with AWC; and,
- Began planning process for upgrading current technology in the Communications Center to Next Generation 9-1-1.

Patrol

- ACS has researched, developed and formally written Animal Control Services policies and procedures. They have been sent for legal review.
- YPD Committee researched, reviewed and edited City wide Nepotism Policy.
- YPD Committee researched, reviewed, developed pay and compensation plan. Committee presented proposal to City Administration for review.
- Through grant monies, we were able to purchase and replace Stonegarden Vehicles.
- Through Municipal Court grant monies, we obtained funding for E-Citation software and equipment. This program is now in place and has streamlined the process for the offices in the field as well as the police records specialist and court clerks.
- SEU Team tested and evaluated rifles to replace aging sniper rifles. YPD will be purchasing rifles prior to end of fiscal year.
- All sworn personnel completed federally supported 21st Century Policing training specifically for supervisors and officer level education.

Support Services

- Fully implemented the False Alarm Reduction Program in support of the city ordinance.
- Completed full armory audit.
- Implemented IAPro tracking program for Professional Standards Unit
- Purchased BlueTeam interface program to expand IAPro's function by allowing direct input from end-users.
- Fully Implemented social media applications (Facebook, mobile app, twitter) to enhance two-way communication with community.

- Full implementation of Net-Transcript service to assist with report documentation.
- Power DMS tracking program fully implemented improving policy review, revision and retention.
- Worked with COY Human Resources to revise hiring process to include a pre-POPAT phase and new police officer written test to better reflect needed aptitudes.
- Maintained assertive hiring pace which included monthly testing opportunity.
- Records staff attended professional development course.
- Established records management group comprised of local agencies.
- Implemented formal field training manual for records section.
- Conducted several presentations locally and regionally regarding electronic accident submission and NIBRS.
- Provided substantial legal review and update to all command staff and sergeants.



Investigations

- Radio Tower was installed at the Kyla Evidence Facility. This will enhance the security system in place by allowing video monitoring of the site.
- Added a PSO to the Fraud Crimes Unit. This has been a successful implementation. The PSO is assisting not only the Fraud Crimes Unit but other units within the Investigations Division, to include Evidence, with completing tasks that otherwise would have been significantly delayed.
- Continued use of the NIBIN system for entering and tracking casings has improved our ability to solve gun crimes. There has been additional education not only internally but with other agencies to ensure we have all casings from all crimes or found guns entered. Entries into the system are done by traveling to Phoenix Police Department.
- Filled the Crime Analyst position and obtained various trainings for her to improve and increase the product distributed from this assignment.
- As a result of increased hiring and retention efforts, we have been able to fill all but four vacancies within the Division thus enhancing our efforts at conducting follow up investigations to felony crimes and proactive narcotic investigations.

Goals for 2017-2018

Administration

- Attain accreditation of the Communications Center training program through Association of Public Safety Communications Officials (APCO);
- Develop and implement tactical dispatching team;
- Create and fill 4 part-time Call Taking positions;
- Increase staffing level in the Communications Center; and,
- Complete technology upgrade to Next Generation 9-1-1 in Communications Center.

Patrol

- Continue to develop partnerships with our Community through Community Policing efforts.
- Explore Field Training Programs for possible changes focused on Problem Oriented Policing and 21st Century Policing.
- Explore Public Safety Assistant position to assist sworn officers with multiple tasks that may be handled by civilian personnel.

- Reconfigure prisoner processing to allow better movement of officer/prisoner processing.
- Identify and update city ordinances regarding traffic and animal control.
- Continue Improve Quality of Customer Service through Personnel Accountability and 21st Century Policing.
- Continue to replace aging vehicle fleet.
- Replace aging police motorcycle fleet.
- Replace aging handheld radios.

Support Services

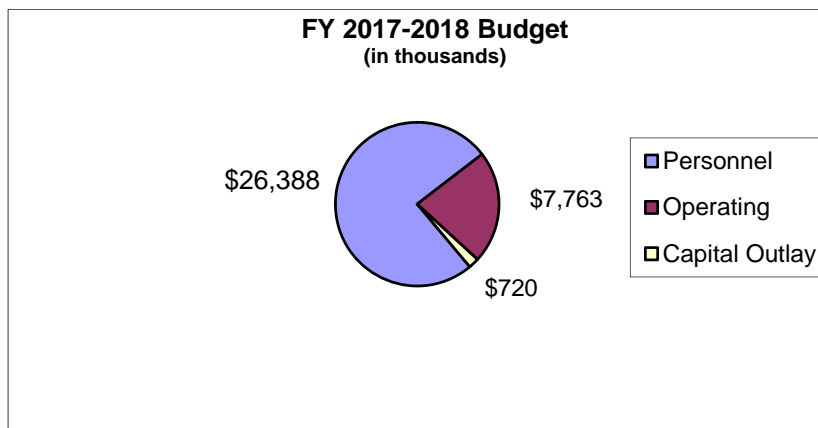
- Implementation of a Records Retention/Redaction Specialist.
- Conduct community assessment survey to determine level of community expectations and satisfaction.
- Ensure the delivery of timely and accurate statistics, data, and records by enhancing our understanding of New World Records Management Systems, The National Incident Based Reporting System and associated procedures through training, collaboration and use.
- Continue to develop partnerships with local and regional agencies in order to provide exceptional training opportunities for our employees while optimizing staff time and mitigating cost.
- Research and establish appropriate transfer, storage, review, and redaction of law enforcement video per newly enacted state retention schedules.
- Fully implement Blue Team interface program to end-users.
- Provide mental health training for all police department first responders.
- Provide updated crisis response training.
- Conduct 2 Citizen's Academies In English and 1 Citizen Academy in Spanish.

Investigations

- Fill the remaining vacancies within the Division.
- Add one PSO to the Major Crimes Bureau and an additional one PSO to the Fraud Crimes/Property Crimes unit. After experiencing the success of adding the current PSO to the Fraud Crimes Unit, additional benefits could be realized by adding these PSOs to assist with follow-up requests, analyze various documents and data on major cases to include electronic communication evidence, and assist with general crime scene duties.
- Continue to enhance the partnerships with the financial institutions within the community.
- Expand our abilities to investigate gun crimes by purchasing the equipment that allows us to participate in the NIBIN program in house thus eliminating the need to travel to Phoenix to make these entries.

POLICE				
	<u>15/16 Actual</u>	<u>16/17 Adjusted Budget</u>	<u>16/17 Estimate</u>	<u>17/18 Budget</u>
Personal Services	24,016,427	26,126,486	24,639,594	26,388,437
Operating	4,103,053	6,770,247	4,675,000	7,763,100
Capital Outlay	962,510	1,278,642	1,267,125	720,000
	29,081,990	34,175,375	30,581,719	34,871,537

For fiscal year 2017-2018, the Police Department presents a budget of \$34,871,537, an increase of 2.0% from last year. The increase to personal services is due to a 24% increase in Public Safety Personnel Retirement System and a 5% increase in health insurance. The increase in operating costs includes budget for polygraph exams, report transcription services and an increase in equipment maintenance costs. In addition, the allocation to Police for insurance reserve has increased. The capital outlay budget is for new utility vehicles. A shortage of police officers has resulted in four (4) "unfunded" positions.



POLICE				
	<u>15/16 Actual</u>	<u>16/17 Adjusted Budget</u>	<u>16/17 Estimate</u>	<u>17/18 Budget</u>
General Fund	25,990,743	28,447,577	27,275,586	29,659,140
Public Safety Tax Fund	1,608,819	1,903,360	1,902,554	1,895,189
Grant Funds	1,389,272	3,824,438	1,403,579	3,317,208
Equipment Replacement Fund	93,156	-	-	-
	29,081,990	34,175,375	30,581,719	34,871,537

Fire Department

The Fire Department exists to instill a sense of safety, security, and pride in those we serve through professional emergency intervention, education and prevention services.

The City of Yuma Fire Department is a dynamic, professional organization that anticipates and meets the needs of our customers. Guided by the values of loyalty, mutual respect and compassion we provide exceptional customer service through community interaction and teamwork.

The Yuma Fire Department is a full service fire department providing fire, emergency medical and ambulance transport, hazardous materials response, technical rescue operations and fire prevention and education service to the community. This Department is one of only 230 agencies internationally accredited by the Commission on Fire Accreditation International.

Providing leadership, direction, and strategy, the Administration Division meets the challenges facing the Department concerning management of personnel and operational resources. Creative and responsive short and long term planning is needed to meet productivity, response times, and other factors critical to the safety of our citizens.

AUTHORIZED PERSONNEL	FY 15/16	FY 16/17	FY 17/18
Administration	7	7	5
Professional Services	3	3	2
Operations	112	118	113
Community Risk Reduction	3	3	5
Total	125	131	125

The Yuma Fire Department also recognizes that there are other community needs to which we must respond. These include our participation in events throughout the year that add value and culture to the Yuma community. We also host programs such as the Fire Prevention Week Recognition and Open House, September 11 Memorial Services, Emergency Medical Services Week Recognition and partner with Parks and Recreation to provide a fire camp for young ladies

ages 14 to 18.

Throughout the fire service, mutual aid is prevalent; consequently the Yuma Fire Department partners in mutual aid with the immediate surrounding communities, as well as our military bases and other Federal agencies. In addition we have been called upon to send equipment and personnel to participate in emergencies in Arizona and also into California.

Involved for many years in various organizations at both National and State levels, the Department is recognized as a leader in the fire service. We are active in organizations such as the International Association of Fire Chiefs, the Arizona Fire Chiefs Association, the National Fire Protection Association, the Arizona State Fire Marshal's Office, the Arizona Fire Chiefs Mutual Aid Coordinating Committee, the Arizona Ambulance Association, and the Arizona Fire Service Administrative Professionals. In addition, Department personnel hold offices on the boards of the Arizona Emergency Medical Services Council, the Arizona Fire Chief Association, the Yuma County Fire Officers Association, the United Way of Yuma County, and the Western Arizona Council of Governments Elder Abuse Coalition.



The Professional Services Division is responsible for providing the essential tools for the Department's personnel in the areas of education, safety, succession planning and certification levels. One of the resources available to the Division is the Public Safety Training Facility which allows for training and education in the areas of fire suppression, operational strategy and tactics. Another is the continuing education and/or required annual training for Emergency Medical Technicians and Paramedics. The special operations teams (Hazardous Materials Technicians and Technical Rescue Technicians) are also the Division's responsibility. A critical component of the Department's goal is succession planning which stated that the Department will have sufficient numbers of trained staff available for promotion or in our various specialized fields to meet operational needs and planned vacancies. Providing education, mentors and guidance for personnel to be ready to promote within the Department is essential in meeting this goal. Unique in the fire service, the Department is certified as an Accredited Agency through the Commission on Fire Accreditation International (CFAI), as we are one of only 230 Departments throughout the world and the Professional Services Division leads the Department's efforts to retain that certification.



The Operations Division responds to calls via the emergency 9-1-1 system. The Department is multi-faceted and responds to emergencies concerning fire, emergency medical and ambulance transport, hazardous materials response, and technical rescue operations. In order to provide these varied lifesaving actions, our personnel must be trained in each type of skill. As a minimal qualification to become a Yuma Fire Fighter, an individual must be an Emergency Medical Technician. In order to provide the established level of service to our community, the Department also has personnel certified as Paramedics, Hazardous Materials Technicians, and Technical Rescue Technicians.

The Community Risk Reduction Division consists of four elements: engineering, education, enforcement, and evaluation. The Division is responsible for construction plan review, public education, fire inspections, and fire origin and cause investigations. The mission is to increase safety education and fire code compliance, while reducing the number of injuries and deaths caused by fire. The Division achieves this mission through a targeted property maintenance program for commercial fire inspections, after incident investigations, focused public education programs to include all age groups, and the administration of fire protection and safety grants for the installation of smoke alarms and residential Knox Boxes in homes. This division is also actively involved in pre-development issues, to ensure public safety is incorporated before problems occur in construction phases. The Division also provides training and education to juveniles that are petitioned by Juvenile Court for fire setting behavior.

2016-2017 Accomplishments

Administration

- Provided guidance and leadership to the Department for a successful transition necessary due to a reduction in force.
- Submitted ambulance increase rate proposal to the Arizona Department of Health Services
- Hosted the Arizona Fire Chiefs Association Administrative Professionals Section Winter Conference including Fire Department support personnel from throughout Arizona.
- Hosted community events throughout the year including: Fire Prevention Week Open House and Recognition Program, September 11 Memorial Services, Emergency Medical Services Week Recognition Program.

- Successfully partnered with City of Yuma Parks and Recreation to conduct Camp Inferno, a fire camp introducing young ladies to a career and activities in the fire service which earned the City Administrator's Exceptional Teamwork Award.
- Partnered with other agencies to implement the Monthly Fire Radio Roll Call.
- Instituted a program for the replacement of Opti-Com equipment.
- Submitted a SAFER grant application to allow hiring of additional needed fire fighters.

Professional Services

- Partnered with the National Testing Network to limit amount of entry level fire fighters needing Candidate Physical Ability Test certification during the fire fighter recruitment process.
- Re-evaluated, updated and submitted the Emergency Medical Services (EMS) refresher to a monthly Continuing Education Units (CEU) program to the Hospital Emergency Department Director.
- Developed an Annual Training Plan to serve our members as a reference for training requirements to include:
 - EMS CEU
 - Fire operations Continuing Education
 - Hazardous Materials/Technical Rescue Technicians monthly training and bi-annual proficiencies -- Completed Inter-department confined space drill
 - Driver operator refresher training
 - Officer development training
 - Fire Investigations for company officers training
- Completed active shooter protocol for department personnel.
- Completed Mayday classroom and drills training to include Marine Corps Air Station – Yuma.
- Completed and implemented a cadre book for a Battalion Chief position.
- Updated the Engineer Cadre book to increase knowledge, skill, and ability of participant prior to attending the Engineer Academy.
- Successfully hired personnel for multiple ranks including Battalion Chief, Captain, and Engineer positions.
- Conducted recruitment process for Firefighter and Engineer.
- Participated in site visit by ISO for reevaluation on City's rating; waiting on finalization.
- Continued participation of two employees through the Executive Fire Officers Program.

Emergency Medical Services

- Transitioned EMS reporting to software that meets the Department's incident reporting needs.
- Posted all protocols and updated Emergency Medical Services Guidelines to Target Solutions to get instant feedback and information out to the organization more efficiently.
- Established a Community Paramedicine Program in cooperation with Yuma Regional Medical Center's Transitional Care Services.

Suppression

- Continued a phase-in replacement safety program to provide a second set of turnout gear to allow uncontaminated gear should a second fire occur during a shift.
- Implemented the change of conditions alert tone procedures.
- Implemented a vacant structure marking program to enhance firefighter safety.
- Purchase and accept delivery of two new Fire Pumpers and one Command Vehicle.
- Enhance the department's rehabilitation model.

Community Risk Reduction

- Initiated the process of development of a compliance program for fire protection contractors
- Implementation of a system to substantially increase compliance of fire protection systems and features within buildings.
- Increased the number of fire and life safety inspections.
- Implementation of a post-fire outreach program to install smoke alarms in homes and educate the general public regarding fire safety and prevention.
- All Division personnel achieved certification as Certified Fire Investigator Technician with International Association of Arson Investigators.
- Awarded fire prevention and safety grant to allow purchase of smoke alarms to install for the community.

Special Operations

- Held Critical Incident Stress Management for Crisis Intervention/Stress Debriefing services and Peer Support training for Department personnel.

Goals for 2017-2018

Administration

- Revisit our mission, vision, values, and Strategic Plan to reflect the ideals of the community and Department.
- Update existing mutual aid agreement and establish new agreements if needed with area agencies.
- Restructure responsibilities for administrative support staff to allow for cross training and efficiency.
- Continue to search for grant funding to replace radios and other technology equipment.
- Guide the Department in preparation for the upcoming Agency Accreditation Peer Assessment Team visit.

Professional Services

- Re-evaluate the fire fighter hiring process to look into the benefits of working with a testing network to provide entry level testing.
- Transition from traditional EMS refresher to a more flexible, relevant and affordable certification renewal process
- Continue to develop and implement a response strategy to an active shooter event in cooperation with YPD and other regional EMS and Law Enforcement responders.
- Educate and train personnel on SLICE-RS suppression procedures.
- Adhere to the Annual training plan as close as possible.
- Perform an annual Live Fire training evolution for all floor personnel.
- Maintain the Continuing Education Units program for EMS refresher (keeping all certifications current).
- Update the Captain Cadre book to better prepare upcoming company officers.
- Complete the majority of CFAI accreditation material needed by end of year.
 - Prepare for CFAI Accreditation by reviewing and updating key areas and documents, including the Standards of Coverage
 - Review and update Department Strategic Plan
- Update Fire and Emergency Services Self-Assessment Manual.

Emergency Medical Services

- Establish outreach program for high 9-1-1 callers.
- Expand the partnership with Transitional Care Services to non-emergent 9-1-1 calls.
- Collaborate with mental health providers to better serve patients in physiological crisis.

Suppression

- Re-assess our Standards of Cover document that provides direction for deployment of fire, Emergency Medical Services, Special Operations, and other responses.

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Community Risk Reduction

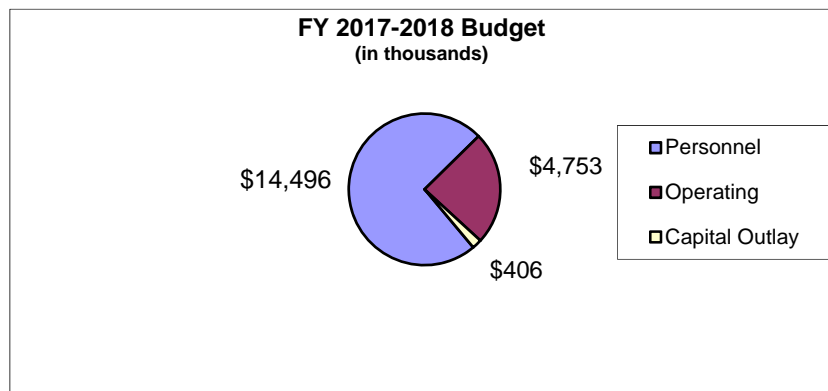
- Finalize the targeted fire inspection program based on the community risk profile.
- Execute fire prevention and safety grant to install 600+ smoke alarms.
- Review current Ordinances and update as needed.
- Identify potential modifications to the existing Fire Code that would increase public safety.
- Apply for grants related to fire protection and safety.
- Increase training and certification opportunities for Division personnel.

Special Operations

- Search and apply for alternative funding opportunities to provide for training and equipment for Special Operations Responses.

FIRE				
	<u>15/16 Actual</u>	<u>16/17 Adjusted Budget</u>	<u>16/17 Estimate</u>	<u>17/18 Budget</u>
Personal Services	13,786,994	13,785,037	13,899,054	14,495,570
Operating	2,641,124	4,657,629	2,967,115	4,752,683
Capital Outlay	1,305,868	113,853	60,554	406,500
	17,733,986	18,556,519	16,926,723	19,654,753

The Fire Department presents a budget of \$19,654,753 for fiscal year 2017-2018, a 5.9% increase over last year's budget. The increase to personal services is due to a 17.5% increase in Public Safety Personnel Retirement System and a 5% increase in health insurance costs. Operating costs increased slightly for medical supplies and equipment used in Ambulance transport. The increase in capital outlay is for scheduled replacement of aging vehicles and equipment.



FIRE				
	<u>15/16 Actual</u>	<u>16/17 Adjusted Budget</u>	<u>16/17 Estimate</u>	<u>17/18 Budget</u>
General Fund	15,783,086	15,998,285	16,151,723	16,949,026
Public Safety Tax Fund	639,544	790,873	734,979	669,194
Grant Funds	8,459	1,767,361	40,021	1,716,533
Equipment Replacement Fund	1,302,897	-	-	320,000
	17,733,986	18,556,519	16,926,723	19,654,753

Capital Spending & Debt Management

Capital Spending & Debt Management

Capital Improvement Program	103
Capital Improvement Project Summary	106
Capital Budget Project Detail	107
Capital Improvement Projects	109
Debt Management	114
Table of Outstanding Debt	116

Capital Improvement Program

The City of Yuma Capital Improvement Program (CIP) is a five-year schedule of public physical improvements to the City's infrastructure. The CIP sets forth proposed expenditures for systematically constructing, maintaining, upgrading, expanding, and replacing the community's physical plant, as required by the City Charter.

This section describes the CIP process and provides limited detail of projects included within the capital improvements area of this adopted budget. The end result of the capital program is a separately published document, which includes detailed mapping, revenue source and the complete five-year program. The reader should refer to that document to attain more descriptive detail than is included herein.

THE PROCESS

Projects are typically major expenditures. They can be either infrequent projects, such as the Municipal Government Complex construction project or systematic improvements, such as street surface replacement. Regular street maintenance of city facilities is not considered a Capital Improvement. Therefore, a project such as street slurry seals, which seals minor surface cracks, would not be found in this document and is funded, scheduled and completed within the Public Works Department's Operations and Maintenance (O&M) budget.

Because the CIP identifies what City facilities will be improved it is more than a schedule of expenditures. It is a statement of budgetary policy and a planning document. Implementation of the CIP is a tool to accomplish the adopted goals and policies of the City Council.

Projects are developed through the course of the fiscal year. The process involves council, citizens, or staff proposing needed projects. Staff then coordinates the project with any related projects, reviews for compatibility with the City's goals, identifies a funding source, and develops a project schedule. Projects are reviewed by the responsible department and placed within the department's ten-year schedule.

During the annual review of the five-year CIP, completed projects are removed, new projects are proposed, and scheduled projects move forward in the schedule or out to later years. The timing of a project is dependent on the current condition of the facility and funding availability.



As the five-year CIP is fine-tuned, it is under the oversight of the CIP Review Committee, which is composed of senior staff and the City Administrator. At this time, the specific dollar amounts available for each funding source are known or reliable projections can be made and projects may be added or dropped based on the amount of funds available in the next five years. After review by staff, the next step is referral to the Planning and Zoning Commission for comments and recommendations.

The Planning and Zoning Commission's role is to review the CIP for consistency with the goals and policies of the General Plan. A Public Hearing is held at a commission meeting, which results in a formal recommendation to the City Council. The Capital Budget, which is the first year of the CIP and the five-year CIP are then brought before the City Council. The City Council will hold a public hearing on the draft CIP at a regular Council meeting. Adoption then occurs at a subsequent Council meeting.

CIP BUDGET

The first year of the five-year CIP program is called the capital budget. An extensive project, such as the installation of a major waterline, will typically be a multi-year project. The first year of the project is the design stage and the second year will involve the actual construction. The capital budget is integrated with the operating budget of the City and adopted in one motion.

The projects within the first year of the CIP are prioritized. Prioritization is developed within each section and is established by the

responsible departments. The prioritization is based on the need for the project and the available resources needed to complete the project.

The availability of funds is the key factor as to whether a project will be initiated and completed. There are a variety of funding sources available, but these sources are limited in both the amount available and how these funds can be used. The same funding restrictions discussed in the Funds section hold true here. Projects can be funded by city, state or federal monies and outside agencies and individuals. City funding sources typically are sales and property taxes, service and utility fees, the Road tax and the Highway Users Revenue fund (a state gasoline tax with specific amounts allotted to municipalities based on population).

IMPACT ON OPERATING BUDGET

Because much of the funding for capital projects comes from the general and special revenues, the operating budget must have a clear connection to the CIP process. Those same revenues drive the daily services provided by the city. Accordingly, its operating budget often comes first when priorities for projects are set, should tax or other revenues not be sufficient to maintain current operations and to build infrastructure. This is especially important when the project will create new or expanded facilities. For example, if a new park is planned, then the Parks and Recreation Department must include

supplemental information in its budget to maintain the new park. This would include not only employees or contractors to maintain the park, but equipment and supplies for the park's upkeep.

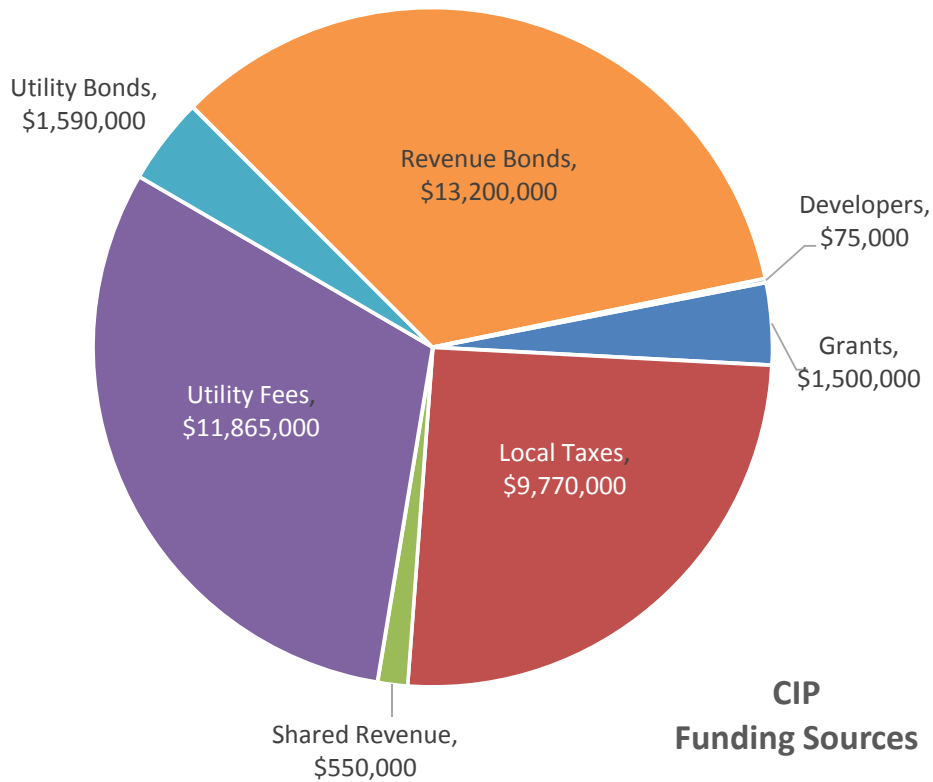
The majority of items in the 2017 capital budget have minimal impact on the operating budget since many capital items are replacement items already affecting operations cost. Only the new Pacific Avenue Athletic Complex has operating costs budgeted in FY2018 as the Complex will be completed in the first quarter.

Following this discussion are three tables related to capital projects. The first table lists the various funding source descriptions the Capital Improvement Program uses. The Fund name is the abbreviation used in the program. The second table provides a summary by funding source of capital projects while the third table lists the actual projects included in the capital portion of the adopted budget. The list is grouped by funding source and includes a brief descriptive title and the amount included in this year's adopted budget. The project title is useful in finding the detailed project information in the separately published five-year capital improvement program. Following the detail table are actual project pages from the five-year Capital Improvement program document. Please visit the City website at www.yumaaz.gov to view the complete document.

FUND	DESCRIPTION
BOND	This fund can be either the voter approved bond issue for specific projects or City dollars, which are developed through a Bond financing mechanism.
CDBG	Community Development Block Grants: Non-City dollars, federal funds for redevelopment projects.
CIT	Community Investment Trust Funds: General Fund dollars, which may be used at Council's direction.
DD	Developer Deposits: Deposits paid by developers in place of completing construction on specific projects.
DEV	Development Fees
DH	Desert Hills Enterprise Fund: Collected from golf fees.
GEN	General Fund: Revenues from fees paid, sales tax, property tax, fines, etc.
GRNT	Grant: Non-City dollars, which can be federal or state grants.
HERI	Heritage Area Grant Funding: Funds allocated to the City of Yuma for specific improvements to the city's riverfront and downtown area.
HURF	Highway Users Fund: Highway Users Gasoline Tax monies the City receives based on population. Funds are used for street improvements or street related projects.
IMP	Improvement District:
LTAF	Local Transportation Assistance Fund: Lottery dollars the City receives based on population. Funds are used for street improvements or street related projects.
OTHR	Non-City dollars such as ADOT, APS funds or other agency funds.
PBSF	Public Safety Tax Fund: two-tenths percent sales tax collected for the acquisition, construction or improvements to public safety facilities.
PRO	Pro-rata: financing that has been collected and is available for development of projects. Impact: money collected from Citywide Impact Fees.
ROAD	City road tax: five-tenths percent sales tax used for specific road projects.
SANI	Sanitation funds: General Fund dollars, which are reserved for sanitation projects.
SCF	Sewer Capacity Fund: City dollars, collected from fees paid at time of sewer connection.
STP	Surface Transportation Program: Non-City dollars, federal highway funds for roads and bridges.
SUF	Sewer Utility Fund: City dollars, collected from fees paid for specific sewer utility items, such as a meter.
SYSD	System Development Charges: A separate fee paid at the time of issuance of a water permit. The fee is based on the acreage of the property.
SSIC	Sanitary Sewer Interceptor Charge: City dollars, collected from fees paid at time of issuance of a sewer permit.
TWO%	2% Tax financing: A special excise tax on hotel, motel, restaurant and bar sales, which finances the Yuma Civic and Convention Center facility, the Baseball Complex, the Arroyo Dunes and Desert Hills Golf Courses, the Yuma Crossing Park and surrounding area and convention/tourism related activities.
WCF	Water Capacity Fund: City dollars, collected from fees paid at time of water connection.
WUF	Water Utility Fund: City dollars, collected from fees paid for specific utility items, such as a meter.
YRCS	Yuma Regional Communication System Fund: City and local agency dollars for support of regional communication system.

Capital Improvement Project Summary 2017-2018 Capital Budget

<u>FUND</u>	<u>2017-2018</u>
Grants Fund	1,500,000
Two Percent Tax Fund	345,000
Highway Users Revenue Fund	550,000
City Road Tax Fund	9,325,000
Public Safety Tax Fund	100,000
Water Fund	5,675,000
Wastewater Fund	6,190,000
Restricted Funds	
Bond Water	1,590,000
Bond 2015 Issue	13,200,000
Development Fees	75,000
TOTAL	<u><u>38,550,000</u></u>



**Capital Improvement Projects
2017-2018 Capital Budget**

FUNDING SOURCE	PROJECT TITLE	2017-2018
GRANTS	Downtown Revitalization	400,000
	Joe Henry Optimist Center-Facility Improvements	50,000
	West Wetlands Lower Bench Completion	85,000
	Yuma Multimodal Center	965,000
		<u>1,500,000</u>
TWO PERCENT TAX	Joe Henry Optimist Center-Facility Improvements	50,000
	Stewart Vincent Wolf Creative Playground	50,000
		<u>100,000</u>
HIGHWAY USERS REVENUE FUND	Gila Street - 1st to 3rd Street Paving	550,000
CITY ROAD TAX	16th Street - Avenue B to C Paving	150,000
	1st Avenue - 12th to 16th Street Paving	440,000
	1st Avenue - Orange Avenue to 9th Street Paving	460,000
	22nd Street - Avenue A to 4th Avenue Paving	310,000
	3rd and Orange Avenue-8th to 14th Street, 3rd to 4th	660,000
	40th Street - Arizona Avenue to Avenue A Paving	70,000
	40th Street Multiuse Path	120,000
	46th Avenue Storm Drain	50,000
	4th Avenue - 32nd to 40th Street Paving	110,000
	4th Avenue and Big Curve Turn Lane	190,000
	8th Street-Avenue D to Avenue C	500,000
	Arizona Avenue - 33rd to 40th Street Paving	70,000
	Avenue A - 32nd to 36th Street Paving	60,000
	Citywide Safety Improvements	140,000
	Pacific Avenue Athletic Complex	500,000
	Pavement Preservation	250,000
	Smucker Regional Storm Drain Basin	1,100,000
	Storm Water Lift Station Upgrades	70,000
	Streetlight LED System Retrofit	3,200,000
	Streetlight Structural Assessment and Replacement	250,000
Traffic Signals Upgrade	260,000	
Virginia Drive Retention Basin	225,000	
Xeriscape Conversion	140,000	
		<u>9,325,000</u>
PUBLIC SAFETY TAX	Fire Station 4 Remodel	100,000
WATER UTILITY FUND	1st Avenue - Orange Avenue to 9th Street Paving	440,000
	3rd and Orange Avenue-8th to 14th Street, 3rd to 4th	325,000
	4th Avenue - 32nd to 40th Street Paving	40,000
	Agua Viva Well No. 1 Replacement	1,200,000
	Main Street WTP Filter System Upgrade	2,000,000
	Main Street WTP Sediment Basins Improvements	400,000
	New Water Services	45,000
	Systems Division Relocation	225,000
Water Main Replacement Annual Project	1,000,000	
		<u>5,675,000</u>

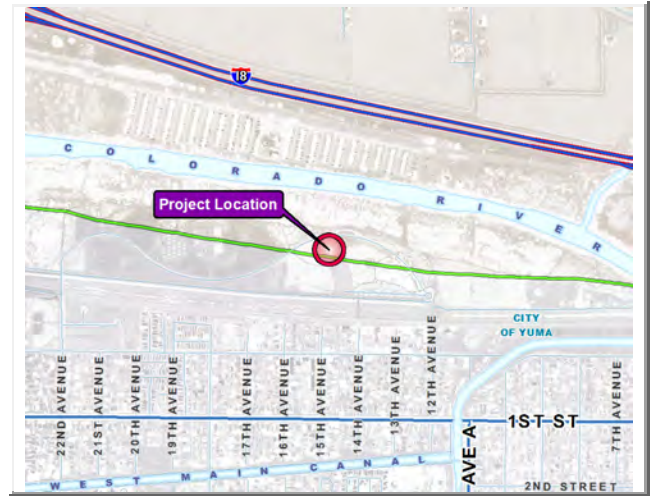
**Capital Improvement Projects
2017-2018 Capital Budget**

FUNDING SOURCE	PROJECT TITLE	2017-2018
	1st Avenue - 12th to 16th Street Paving	460,000
	1st Avenue - Orange Avenue to 9th Street Paving	50,000
	22nd Street - Avenue A to 4th Avenue Paving	30,000
	24th Street Lift Station Replacement	725,000
	32nd Street Manhole Rehabilitation	300,000
	Desert Dunes Improvement Project	470,000
	Figueroa AWPCF AZPDES Renewal	200,000
WASTEWATER UTILITY FUND	Figueroa AWPCF Electrical Upgrades	2,200,000
	Figueroa AWPCF Improvements-Annual System Overhaul	500,000
	Fleet Services Maintenance Shop	100,000
	Gila Street - 1st Street to Giss Parkway Paving	230,000
	Manhole Rehabilitation/Reconstruction	300,000
	Sewer Line Replacement/Improvement	100,000
	Systems Division Relocation	225,000
	Wastewater Collection System Lift Station Upgrade	300,000
		<u>6,190,000</u>
	16th Street Water Tanks Exterior Recoat	\$ 380,000
BOND-WATER	1st Avenue - 12th to 16th Street Paving	550,000
	22nd Street - Avenue A to 4th Avenue Paving	290,000
	Gila Street - 1st Street to Giss Parkway Paving	120,000
	Waterline Replacement/Improvements	250,000
		<u>1,590,000</u>
BOND-2015 ISSUE		
Various Funds	Fleet Services Maintenance Shop	8,500,000
2% Tax Fund	Pacific Avenue Athletic Complex	4,700,000
		<u>13,200,000</u>
DEVELOPMENT FEE		
	Citywide Development Fee Update	25,000
	4th Avenue and Big Curve Turn Lane	50,000
		<u>75,000</u>
OTHER		
	Yuma Multimodal Center	245,000

FY 18 Projects Total \$ 38,550,000

Stewart Vincent Wolf Creative Playground

Total Cost \$50,000
Type Improvement
Progress Planning
Category Park Improvements
Location W Water St, Yuma, AZ 85364



Justification

The Stewart Vincent Wolf Creative Playground (SVWCP) was burnt down on December 28, 2014 and by December 19, 2015 the playground was rebuilt and open to the public. The rebuild was financed through the City’s insurance carrier however community support has been such that significant donations have been made to enhance the original footprint of the park in order to make it bigger, better and safer. Enhancement will be decided through community outreach and feedback. Donated funds will be utilized to enhance the parks’ footprint while City funds will be utilized to offset any incidentals associated with the enhancement.

Description

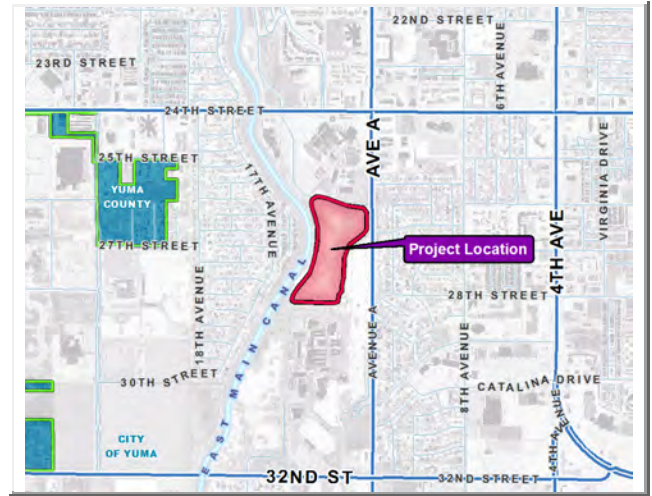
Enhance the original footprint of the SVWCP funds may be utilized for permitting, surveying or other incidentals related to the enhancement.

Expenditures	2018	2019	2020	2021	2022	Total
Design	50,000					50,000
Total	50,000					50,000

Funding Sources	2018	2019	2020	2021	2022	Total
Two Percent Tax	50,000					50,000
Total	50,000					50,000

Smucker Regional Basin

Total Cost \$1,100,000
Type Improvement
Progress Design Complete
Category Storm Sewer/Drainage
Location Area Surrounding Smucker Park



Justification

The basin was first proposed to the Yuma County Flood Control District (YCFCD) in 1996 by the West Yuma Mesa Storm Drainage Discharge System Study. The Arizona Department of Water Resources has classified this basin as a dam. Construction activities and costs will be managed by YCFCD. The Basin construction will be primarily funded by the YCFCD with the City’s portion identified below.

Description

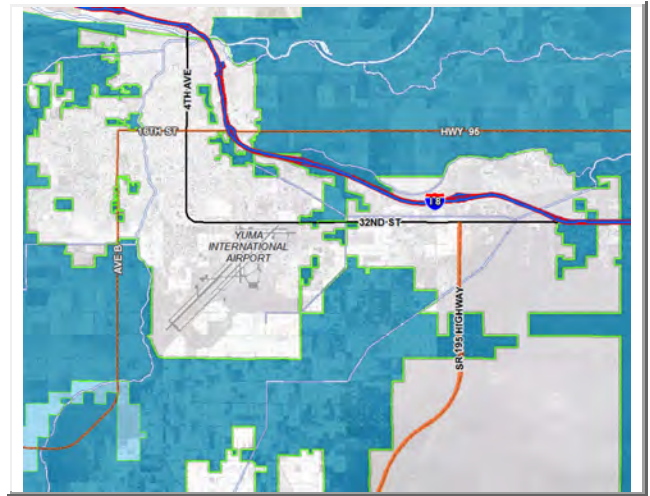
A 42 inch diameter pipe will be installed at the intersections of 28th Street and Westridge Drive at Avenue A. A storm water collection basin will be built east of the East Main Canal and on the northwest corner of Smucker Park.

Expenditures	2018	2019	2020	2021	2022	Total
Construction	1,100,000					1,100,000
Total	1,100,000					1,100,000

Funding Sources	2018	2019	2020	2021	2022	Total
City Road Tax	1,100,000					1,100,000
Total	1,100,000					1,100,000

Streetlight LED System Retrofit

Total Cost \$3,200,000
Type Improvement
Progress Planning
Category Street Improvement
Location Citywide



Justification

Street lighting constitutes a significant portion of the City’s energy consumption and expenditure. By converting to energy-efficient fixtures the City can achieve energy and financial savings. In addition to environmental and financial benefits, by undergoing a system-wide conversion the City will standardize fixture type and style, which will help create a unified aesthetic appearance. This conversion will also reduce maintenance costs as LED lights have a longer life.

Description

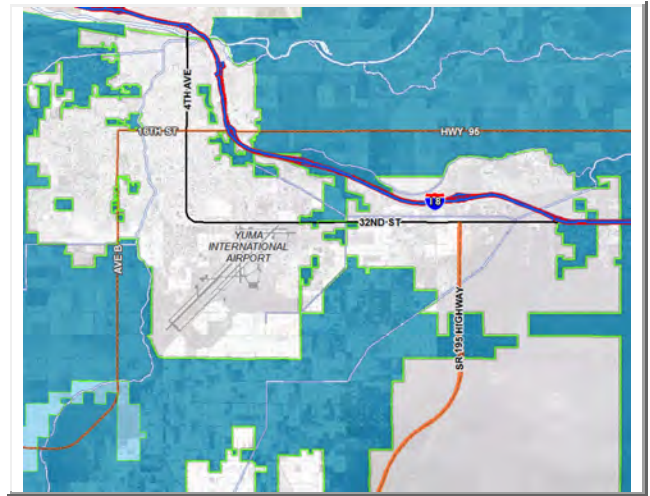
Convert streetlight fixtures from incandescent to LED.

Expenditures	2018	2019	2020	2021	2022	Total
Installation	3,200,000					3,200,000
Total	3,200,000					3,200,000

Funding Sources	2018	2019	2020	2021	2022	Total
City Road Tax	3,200,000					3,200,000
Total	3,200,000					3,200,000

Streetlight Structural Assessment and Replacement

Total Cost \$250,000
Type Improvement
Progress Planning
Category Street Improvement
Location Citywide



Justification

Public Works will inspect streetlight poles and schedule their replacements as needed in order to ensure public safety.

Description

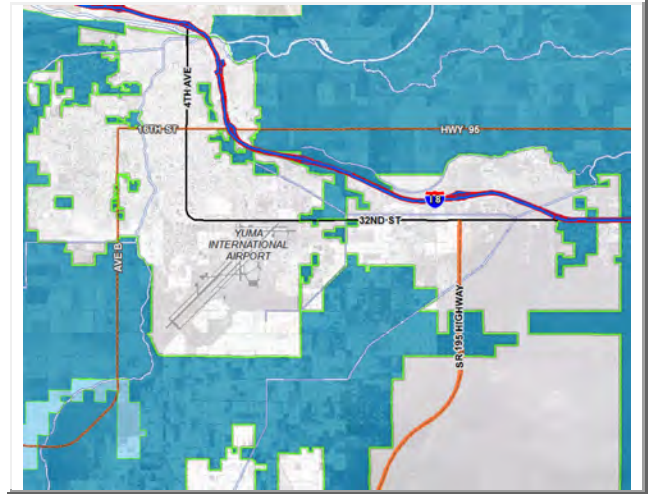
Assess the structural integrity of streetlights throughout the City and repair or replace as needed.

Expenditures	2018	2019	2020	2021	2022	Total
Installation	250,000					250,000
Total	250,000					250,000

Funding Sources	2018	2019	2020	2021	2022	Total
City Road Tax	250,000					250,000
Total	250,000					250,000

Traffic Signals Upgrade

Total Cost \$260,000
Type Maintenance
Progress Planning
Category Traffic Signals
Location Citywide



Justification

Traffic signals throughout the City have deteriorated due to age and exposure to elements. Public Works will assess the integrity of controllers and hardware components and replacement as needed.

Description

Remove and replace TS1 controllers with TS2 controllers, power pedestal, detections, and wiring harness.

Expenditures	2018	2019	2020	2021	2022	Total
Installation	260,000					260,000
Total	260,000					260,000

Funding Sources	2018	2019	2020	2021	2022	Total
City Road Tax	260,000					260,000
Total	260,000					260,000

Debt Management

The last section described how the city provided for its infrastructure needs. It was noted that operating revenues were the primary source for CIP projects. This 'pay-as-you-go' financing plan works well for smaller projects that can be paid out of current revenues. It doesn't work when project cost is greater than the annual collections from that source of revenue.

When more significant projects are planned which are beyond current revenues ability to spend, the City will seek financing solutions that provide the necessary resources immediately. Although a variety of forms of financing are available, the City usually turns to long-term bonds as a source of its financing.

LONG-TERM BONDS

Much like bank financing, the City sells bonds on the open market to secure enough proceeds to pay for a project. With a ready source of cash, the City can complete a large project without the cash-flow concerns of using 'pay-as-you-go'. Again, like bank financing, the bonds must be repaid over time, at market driven interest rates. These payback terms are spread based on the flow assumptions of the underlying revenue and can range from five to twenty years or more.

There are several reasons why bond financing is the most attractive source of capital. Because of their lower risk, with particular revenue types pledged to bond repayment, interest rates are lower. Municipal bonds are attractive to investors also because of favorable income tax treatment of bond interest payments.

Interest rates are fixed at the time of the bond sale, providing the City with a known payment schedule. Servicing this debt becomes part of the operating budget along with operational and capital needs. As noted earlier, the City maintains a Debt Service Fund, which is used to account for payment of the debt. Into this fund are transferred monies from other operating funds that can now pay over time for a costly

project rather than trying to set aside monies until sufficient resources are available.

Most governments have been active in the bond markets for years, especially with low long-term rates. The City of Yuma is no exception. This bond financing to pay for capital projects is especially prevalent in fast-growing cities, like Yuma.

BOND TYPES

There are different types of bonds used depending on the type of project and its anticipated repayment funding. A description of the bond types and their use by the City follows.

General Obligation Bonds - This type of bond relies on secondary property tax financing rather than current operating revenue. This bonding method is subject to voter approval because it creates a new tax to support repayment. This secondary property tax is levied, when in use, by the City directly for bond repayment. The City does currently have general obligation bonds outstanding; however, the proceeds were used by the Water Fund to expand the current water plant. While the full faith and credit of the City supports the bonds and a tax levy could be generated if necessary, the bonds are paid by current revenues of the Water Fund.

Revenue Bonds - These bonds are similar to general obligation bonds except that they do not have the support of the local property tax base for repayment. Instead, a source of revenue related to the project is pledged for repayment of the bonds. A typical revenue bond is related to the Highway User Revenue Fund (HURF), previously discussed in the Fund Information Section. The gas tax of the HURF fund can be pledged for repayment of the bonds, as it is a reliable source of revenue. Debt service payments would then claim priority for spending from the fund until the bonds were repaid. The City does not presently use this type of bonding, however, it has been used in the past.

Municipal Property Corporation (MPC) Bonds

- The City issued its first MPC bonds in 1970 to finance the construction of the Convention Center, Baseball Complex and Desert Hills Golf Course. The Municipal Property Corporation was created to sell the bonds for that project. The bonds, because they do not necessarily rely on new sources of revenue for repayment, are not subject to voter approval for each project. (With its initial bond sale, however, the City created a new sales tax, the 2% Special Tax, for bond repayment and the new tax was subject to, and won, voter approval.) This method of bond financing has been used many times to finance a variety of projects.

Improvement Districts – Improvement district financing is a special bonding arrangement for capital improvements in limited areas of the City. This debt is authorized by the property owners of the district and secured by assessments paid by those property owners. The City retains an obligation to pay should those assessments fail to meet the obligations of the bond; however, the City then retains title to the property should that unlikely failure occur. The City has used improvement district financing on a number of occasions, the most recent being Improvement District 67 which financed public improvements adjacent to the Yuma Palms Regional Center.

DEBT LIMITATIONS

Under Arizona's Constitution, outstanding general obligation bonded debt for combined water, sewer, artificial light, parks, open space preserves, playgrounds and recreational facilities may not exceed 20% of a City's net secondary assessed valuation. Outstanding general obligation debt for all other purposes may not exceed 6% of a City's net secondary assessed valuation. The legal borrowing capacity of the City of Yuma at June 30, 2016 follows:

<u>Water, Etc. (20%)</u>	
Legal Limit	\$118,349,667
Outstanding GO Debt	-
Available Debt Margin	\$118,349,667

<u>All Others (6%)</u>	
Legal Limit	\$35,504,900

Outstanding GO Debt	-
Available Debt Margin	\$35,504,900

These limitations apply to general obligation debt only.

Limitations other than statutory exist in many of the debt covenants associated with the bonds. These limitations include coverage requirements in which further debt is restricted if revenues related to the outstanding debt do not exceed certain percentages. In each case, the City is well within these limitations. Detailed coverage information is provided within the City's annual Comprehensive Annual Financial Report.

IMPACT OF DEBT SERVICE ON BUDGET

Much like the impact of capital projects, debt service payments are derived from the same general revenues that are used for operations. A balance must be achieved between operational needs, debt requirements and capital expenditures to stay within the statutory or economic limitations of annual revenues. Each year, the City Council and staff work carefully to assure this balance. The benefit of securing long-term financing to provide for timely construction of needed infrastructure can make a municipality 'debt poor' if taken to extremes.

While no rules exist for measuring the amount of debt capacity a city can bear, some measures are available to compare governments. Per capita debt ratios and other means of comparison are reviewed to ensure that the City does not overreach its capacity for debt issuance. The City continues to develop more quantifiable measurements for debt analysis.

More meaningful to this analysis is the City's bond rating. Rating agencies are instrumental in determining debt capacity of the City. The City works with these agencies closely to improve its overall rating to assure the soundness of its ability to attain favorable interest rates in the financial markets.

OUTSTANDING DEBT

The following tables list the City's outstanding debt at June 30, 2017:

Governmental Funds Debt

MPC Bonds 2010 Refunding 2001				MPC Bonds 2015 Series Excise				MPC Bonds 2015 Series Road			
Authorized	<u>\$29,530,000</u>	Rate	<u>4.23%</u>	<u>\$48,105,000</u>	Rate	<u>2% - 5%</u>	<u>\$40,280,000</u>	Rate	<u>2% - 5%</u>		
	Issued/Refunded	2001/2010		Issued/Refunded	2007/2015		Issued/Refunded	2007/2015			
	Source of	% of Annual		Source of	% of Annual		Source of	% of Annual			
	Repayment	Revenues	FY18	Repayment	Revenues	FY18	Repayment	Revenues	FY18		
			FY18 Payment			FY18 Payment			FY18 Payment		
	General Fund	3.97%	2,854,282	General Fund	1.74%	1,253,390	City Road Tax	39.97%	4,512,550		
				Public Safety Tax	21.25%	947,270					
				City Road Tax	0.13%	14,935					
				HURF	1.61%	116,680					
				2% TaxFund	17.86%	1,125,487					
				Solid Waste Fund	4.89%	165,141					
				Water Fund	0.25%	59,584					
				Wastewater Fund	0.42%	65,963					
				Desert Hills GC	0.14%	2,100					
						3,750,550					
July	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total		
2018	\$ 2,010,000	\$ 844,282	\$ 2,854,282	\$ 1,910,000	\$ 1,840,550	\$ 3,750,550	\$ 2,855,000	\$ 1,657,550	\$ 4,512,550		
2019	2,110,000	743,781	2,853,781	2,005,000	1,745,050	3,750,050	2,970,000	1,514,800	4,484,800		
2020	2,210,000	638,281	2,848,281	2,110,000	1,644,800	3,754,800	3,110,000	1,366,300	4,476,300		
2021	2,305,000	549,881	2,854,881	2,210,000	1,539,300	3,749,300	3,250,000	1,210,800	4,460,800		
2022	2,400,000	454,800	2,854,800	2,320,000	1,428,800	3,748,800	3,390,000	1,048,300	4,438,300		
2023	2,500,000	352,800	2,852,800	1,790,000	1,312,800	3,102,800	3,535,000	878,800	4,413,800		
2024	2,610,000	240,300	2,850,300	1,870,000	1,223,300	3,093,300	3,685,000	702,050	4,387,050		
2025	2,730,000	122,850	2,852,850	1,960,000	1,129,800	3,089,800	3,845,000	517,800	4,362,800		
2026				2,050,000	1,031,800	3,081,800	4,015,000	325,550	4,340,550		
2027				2,120,000	949,800	3,069,800	4,160,000	124,800	4,284,800		
2028				2,645,000	886,200	3,531,200					
2029				2,740,000	806,850	3,546,850					
2030				2,855,000	697,250	3,552,250					
2031				2,960,000	583,050	3,543,050					
2032				3,070,000	486,850	3,556,850					
2033				3,195,000	364,050	3,559,050					
2034				3,315,000	236,250	3,551,250					
2035				3,435,000	120,225	3,555,225					
Outstanding	\$ 18,875,000	\$ 3,946,975	\$ 22,821,975	\$ 44,560,000	\$ 18,026,725	\$ 62,586,725	\$ 34,815,000	\$ 9,346,750	\$ 44,161,750		

Enterprise Funds Debt

Special Assessments Debt

MPC Bonds 2015 Series Utility				MPC Bonds 2016 Series Utility			Improvement District No. 68 Bonds				
Authorized	\$89,675,000	Rate	3% - 5%	\$37,835,000	Rate	1.50%	\$3,875,000	Rate	4.70%		
	Issued/Refunded		2007/2015	Issued/Refunded		2003&2005/2016	Issued/Refunded		2006		
	Source of Repayment	% of Annual Revenues FY18	FY18 Payment		Source of Repayment	% of Annual Revenues FY18	FY18 Payment		Source of Repayment	% of Annual Revenues FY18	FY18 Payment
	Water Fund	25.11%	5,889,028		Water Fund	2.73%	639,120		Special Assessment	100.00%	376,870
	Wastewater Fund	11.28%	1,759,060		Water Capacity	142.72%	2,299,157				
			7,648,088		Wtr System Dev.	95.52%	119,685				
					Wastewater Fund	1.71%	266,300				
					Wastewater Capacity	93.71%	2,654,024				
					Wastewater SSIC	3.38%	5,984				
							5,984,270				
July 1	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total		
2018	\$ 4,045,000	\$ 3,603,088	\$ 7,648,088	\$ 5,501,000	\$ 483,270	\$ 5,984,270	\$ 320,000	\$ 56,870	\$ 376,870		
2019	4,205,000	3,400,837	7,605,837	5,583,000	400,755	5,983,755	335,000	41,478	376,478		
2020	4,395,000	3,190,588	7,585,588	5,667,000	317,010	5,984,010	350,000	25,380	375,380		
2021	4,600,000	2,970,837	7,570,837	5,752,000	232,005	5,984,005	365,000	8,578	373,578		
2022	4,790,000	2,740,838	7,530,838	5,838,000	145,725	5,983,725					
2023	4,990,000	2,501,337	7,491,337	1,924,000	58,155	1,982,155					
2024	5,205,000	2,251,838	7,456,838	1,953,000	29,295	1,982,295					
2025	5,425,000	1,991,587	7,416,587								
2026	5,655,000	1,720,338	7,375,338								
2027	5,920,000	1,437,587	7,357,587								
2028	6,200,000	1,141,588	7,341,588								
2029	6,410,000	831,587	7,241,587								
2030	6,560,000	639,288	7,199,288								
2031	6,720,000	442,487	7,162,487								
2032	6,895,000	224,088	7,119,088								
2033											
2034											
2035											
Outstanding	\$ 82,015,000	\$ 29,087,913	\$ 111,102,913	\$ 32,218,000	\$ 1,666,215	\$ 33,884,215	\$ 1,370,000	\$ 132,305	\$ 1,502,305		

Total Debt Service Requirements

Authorized		\$249,300,000	
	Source of Repayment	% of Annual Revenues FY18	FY18 Payment
	General Fund	5.71%	4,107,672
	City Road Tax	40.10%	4,527,485
	Public Safety Tax	21.25%	947,270
	HURF	1.61%	116,680
	2% Tax Fund	17.86%	1,125,487
	Special Assmt.	100.00%	376,870
	Solid Waste	4.89%	165,141
	Desert Hills GC	0.14%	2,100
	Water Fund	28.09%	6,587,732
	Water Capacity	142.72%	2,299,157
	Water System Dev	95.52%	119,685
	Wastewater Fund	13.41%	2,091,323
	Wastewater Capac	93.71%	2,654,024
	Wastewater SSIC	3.38%	5,984
			<u>25,126,610</u>
July 1	Principal	Interest	Total
2018	\$ 16,641,000	\$ 8,485,610	\$ 25,126,610
2019	17,208,000	7,846,701	25,054,701
2020	17,842,000	7,182,359	25,024,359
2021	18,482,000	6,511,401	24,993,401
2022	18,738,000	5,818,463	24,556,463
2023	14,739,000	5,103,892	19,842,892
2024	15,323,000	4,446,783	19,769,783
2025	13,960,000	3,762,037	17,722,037
2026	11,720,000	3,077,688	14,797,688
2027	12,200,000	2,512,187	14,712,187
2028	8,845,000	2,027,788	10,872,788
2029	9,150,000	1,638,437	10,788,437
2030	9,415,000	1,336,538	10,751,538
2031	9,680,000	1,025,537	10,705,537
2032	9,965,000	710,938	10,675,938
2033	3,195,000	364,050	3,559,050
2034	3,315,000	236,250	3,551,250
2035	3,435,000	120,225	3,555,225
Outstanding	\$ 213,853,000	\$ 62,206,883	\$ 276,059,883

Appendix

Appendix

Schedule 1 – Revenues	119
Schedule 2 – Expenditures by Fund/Department	124
Schedule 3 – Outside Agency Summary	138
Schedule 4 – Supplemental Listing	139
Schedule 5 – Authorized Staffing Level	140
Schedule 6 – Salary Schedule	155
Schedule 7 – Maximum Tax Levy	156
Schedule 8 – Council Actions	157
Glossary	161

**SCHEDULE 1
REVENUES**

	<u>2015-2016 ACTUAL</u>	<u>2016-2017 BUDGET</u>	<u>2016-2017 ESTIMATE</u>	<u>2017-2018 FORECAST</u>
GENERAL FUND				
Local Taxes:				
Sales tax (1%)	20,531,463	21,231,745	21,340,336	22,087,247
Property Tax	10,562,850	12,144,078	11,779,800	12,381,661
Delinquent Property Tax	194,190	175,000	200,000	200,000
Franchise Tax	3,404,691	3,507,000	3,323,000	3,335,000
Intergovernmental Revenues:				
State revenue sharing	10,915,452	11,900,000	11,473,054	11,817,246
State sales tax	8,576,180	9,000,000	9,079,963	9,397,761
Auto in-lieu tax	3,558,978	3,570,000	3,500,000	3,500,000
Tribal contribution	116,827	25,000	35,000	35,000
Licenses and Permits:				
Business licenses	258,453	259,500	253,000	254,000
Liquor licenses	41,160	42,000	37,800	39,700
Animal control licenses	78,522	105,000	60,000	65,000
Building permits	1,078,829	1,142,500	1,041,000	1,041,400
Electrical permits	315,993	325,000	310,000	310,000
Plumbing permits	73,540	70,000	70,000	70,000
Mechanical permits	73,300	75,000	68,000	70,000
Charges for Services:				
Zoning and subdivision fees	145,357	45,500	63,550	58,500
Plan check fees	274,807	290,000	250,000	260,000
Other development fees	1,803	2,150	1,600	1,650
Swimming fees	153,567	155,000	123,000	125,000
Recreation fees	306,983	289,400	283,900	186,400
Art Center fees	5,386	2,306	-	-
Ambulance Service fees	4,240,976	3,196,000	3,796,000	3,996,000
Other charges	74,891	60,016	122,800	52,800
Police services	775,402	827,000	780,000	775,000
Use of Money and Property:				
Investment income	64,654	100,000	75,000	100,000
Recreation facility rents	224,673	192,468	147,784	142,160
Misc Rentals	6,000	6,000	6,000	6,000
Fines, Forfeitures, Penalties:				
Vehicle code fines	701,370	695,000	686,000	686,000
Parking & other fines	597,048	515,000	535,000	545,000
Miscellaneous Revenues:				
Sale of property	9,079	-	150	1,156,293
Unclassified revenues	113,297	122,350	120,400	122,400
Total	67,475,721	70,070,013	69,562,137	72,817,218
COMMUNITY INVESTMENT TRUST FUND				
Use of Money and Property:				
Investment income	101	-	-	-
Total	101	-	-	-
HIGHWAY USERS REVENUE FUND				
Intergovernmental Revenues:				
State gasoline tax	7,221,111	7,000,000	7,200,000	7,200,000
Use of Money and Property:				
Investment income	13,129	4,000	17,000	22,000
Miscellaneous Revenues:				
Unclassified revenues	8,360	2,000	19,000	103,934
Total	7,242,600	7,006,000	7,236,000	7,325,934

**SCHEDULE 1
REVENUES**

	<u>2015-2016 ACTUAL</u>	<u>2016-2017 BUDGET</u>	<u>2016-2017 ESTIMATE</u>	<u>2017-2018 FORECAST</u>
CITY ROAD TAX FUND				
Local Taxes:				
Sales tax (0.5%)	10,263,987	10,614,070	10,668,382	11,041,775
Charges for Services:				
Development Charges	15,738	-	-	-
Use of Money and Property:				
Investment income	48,131	30,000	60,000	75,000
Rental income	172,625	135,000	173,000	173,000
Sale of property	593,380	-	320,000	71,436
Miscellaneous Revenues:				
Unclassified revenues	59,567	-	1,000	1,000
Total	<u>11,153,428</u>	<u>10,779,070</u>	<u>11,222,382</u>	<u>11,362,211</u>
LOCAL TRANSPORTATION ASSISTANCE FUND				
Intergovernmental Revenues:				
Lottery tax	-	-	-	-
Use of Money and Property:				
Investment income	-	-	-	-
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
PUBLIC SAFETY TAX FUND				
Local Taxes:				
Sales tax (0.2%)	4,104,199	4,244,180	4,265,897	4,415,203
Use of Money & Property:				
Misc Rentals	30,547	30,547	31,000	32,000
Investment income	4,128	2,000	8,000	10,000
Miscellaneous Revenues:				
Unclassified revenues	42,235	-	-	50,485
Total	<u>4,181,109</u>	<u>4,276,727</u>	<u>4,304,897</u>	<u>4,507,688</u>
TWO PERCENT TAX FUND				
Local Taxes:				
Sales tax (2%)	5,006,466	5,003,837	5,384,355	5,572,833
Charges for Services:				
Theatre revenue	90,789	82,000	90,000	90,000
Liquor sales	86,398	66,000	66,500	66,500
Concession stand sales	121,643	86,000	102,000	97,500
Other sales	5,105	-	35,050	3,000
Commissions & fees	29,830	23,250	27,250	225,750
Use of Money and Property:				
Investment income	17,110	7,500	20,000	24,000
Room rents	200,305	169,000	162,000	172,000
Equipment rents	66,403	27,000	43,500	37,500
Other rents	1,692	-	2,000	1,500
Miscellaneous Revenues:				
Unclassified revenues	44,139	9,000	19,000	36,752
Total	<u>5,669,880</u>	<u>5,473,587</u>	<u>5,951,655</u>	<u>6,327,335</u>
DOWNTOWN MALL MAINTENANCE FUND				
Local Taxes:				
Property Tax	90,945	105,000	97,000	105,000
Delinquent Property Tax	6,206	12,000	5,000	12,000
Miscellaneous Revenues:				
Unclassified revenues	2,488	2,000	-	-
Total	<u>99,639</u>	<u>119,000</u>	<u>102,000</u>	<u>117,000</u>

**SCHEDULE 1
REVENUES**

	<u>2015-2016 ACTUAL</u>	<u>2016-2017 BUDGET</u>	<u>2016-2017 ESTIMATE</u>	<u>2017-2018 FORECAST</u>
GRANT FUNDS				
Intergovernmental Revenues:				
Community development grants	789,238	1,369,183	999,813	1,243,671
Law enforcement grants	1,355,885	4,322,216	1,467,439	3,721,236
Other miscellaneous grants	789,046	8,951,485	1,422,814	7,923,936
Total	<u>2,934,169</u>	<u>14,642,884</u>	<u>3,890,066</u>	<u>12,888,843</u>
DEBT SERVICE FUNDS				
Special Assessments:				
Principal	290,000	305,000	305,000	320,000
Interest	85,540	71,558	71,558	56,870
Use of Money & Property:				
Investment income	118	-	60	50
Total	<u>375,658</u>	<u>376,558</u>	<u>376,618</u>	<u>376,920</u>
CIP FUNDS				
Charges for Services:				
Developer Deposits	266,222	250,000	-	-
Prorata fees	41,724	1,685,000	1,685,000	-
Impact fees	1,149,129	1,081,770	1,361,876	1,182,000
Use of Money and Property:				
Bond proceeds	24,150,000	-	-	-
Investment income	109,407	36,525	136,290	83,480
Miscellaneous Revenues:				
Unclassified Revenues	-	-	-	245,000
Total	<u>25,716,482</u>	<u>3,053,295</u>	<u>3,183,166</u>	<u>1,510,480</u>
YUMA REGIONAL COMMUNICATIONS SYSTEM FUND				
Charges for Services:				
Radio fees	1,745,790	1,792,193	1,804,127	1,816,317
Use of Money and Property:				
Investment income	6,099	3,500	6,000	6,000
Miscellaneous Revenues:				
Sale of property	19,643	50,000	15,221	50,000
Unclassified Revenues	1,498	-	-	-
Total	<u>1,773,030</u>	<u>1,845,693</u>	<u>1,825,348</u>	<u>1,872,317</u>
YUMA REGIONAL COMMUNICATIONS SYSTEM GRANT FUND				
Intergovernmental Revenues:				
Grants	397,302	1,677,903	129,000	1,064,500
Total	<u>397,302</u>	<u>1,677,903</u>	<u>129,000</u>	<u>1,064,500</u>
DESERT HILLS GOLF COURSE FUND				
Charges for Services:				
Green fees	872,594	952,000	891,500	946,500
Merchandise sales	149,901	147,500	147,500	149,500
Concession stand sales	283,962	70,631	10,000	5,000
Range fees	54,262	63,000	47,102	47,000
Use of Money and Property:				
Investment income	1,597	500	-	-
Equipment rents	259,335	260,700	199,600	206,600
Restaurant rental	60,528	65,000	140,000	140,000
Miscellaneous Revenues:				
Unclassified revenues	16,175	-	2,500	2,500
Total	<u>1,698,354</u>	<u>1,559,331</u>	<u>1,438,202</u>	<u>1,497,100</u>
SOLID WASTE FUND				
Charges for Services:				
Collection fees	3,279,216	3,275,000	3,287,000	3,322,000
Receptacles sales	47,435	30,000	40,000	40,000
Miscellaneous Revenues:				
Unclassified revenues	22,330	23,500	16,920	16,000
Total	<u>3,348,981</u>	<u>3,328,500</u>	<u>3,343,920</u>	<u>3,378,000</u>

**SCHEDULE 1
REVENUES**

	<u>2015-2016 ACTUAL</u>	<u>2016-2017 BUDGET</u>	<u>2016-2017 ESTIMATE</u>	<u>2017-2018 FORECAST</u>
WATER FUND				
Charges for Services:				
Residential water fees	12,072,914	12,880,000	12,411,000	12,663,000
Commercial water fees	8,565,511	9,420,000	8,669,000	8,850,000
Fire hydrant fees	372,247	368,700	377,200	385,300
Delinquent fees	848,194	500,000	850,000	850,000
Service establishment fees	385,230	420,000	383,000	385,000
Use of Money and Property:				
Investment income	66,596	25,000	94,000	95,000
Miscellaneous Revenues:				
Unclassified revenues	270,961	111,450	267,741	265,478
Total	<u>22,581,653</u>	<u>23,725,150</u>	<u>23,051,941</u>	<u>23,493,778</u>
WASTEWATER FUND				
Charges for Services:				
Residential sewer fees	8,681,503	9,175,000	8,977,000	9,005,000
Commercial sewer fees	6,477,120	6,572,000	6,462,300	6,495,300
Use of Money and Property:				
Investment income	83,397	50,000	84,000	87,000
Miscellaneous Revenues:				
Unclassified revenues	55,088	5,000	24,084	622,835
Total	<u>15,297,108</u>	<u>15,802,000</u>	<u>15,547,384</u>	<u>16,210,135</u>
WATER GRANT FUND				
Intergovernmental Revenues:				
Grants	12,325	350,000	-	-
Total	<u>12,325</u>	<u>350,000</u>	<u>-</u>	<u>-</u>
WASTEWATER GRANT FUND				
Intergovernmental Revenues:				
Grants	14,130	-	-	-
Total	<u>14,130</u>	<u>-</u>	<u>-</u>	<u>-</u>
WATER RESTRICTED FUNDS				
Charges for Services:				
Water capacity fees	2,457,143	1,497,000	1,587,000	1,587,000
Water system dev. fees	136,052	124,600	124,750	124,750
Use of Money and Property:				
Investment income - Water Trfr	277	200	140	200
Investment income - Capacity	22,789	6,000	23,000	24,000
Investment income - System Dev	1,447	500	1,000	500
Investment income - Bonds	15,840	2,000	17,500	-
Miscellaneous Revenues:				
Unclassified revenues - Water Trf	91	-	-	-
Unclassified revenues - System Dev	111	50	100	50
Total	<u>2,633,750</u>	<u>1,630,350</u>	<u>1,753,490</u>	<u>1,736,500</u>
WASTEWATER RESTRICTED FUNDS				
Charges for Services:				
Sewer capacity fees	2,953,694	2,495,000	2,586,000	2,586,000
Sewer system dev. Fees - SSIC	175,432	164,800	175,400	175,400
Sewer system dev. fees - Area A/B	350	-	-	-
Use of Money and Property:				
Investment income - Capacity	50,675	15,000	53,000	53,000
Investment income - SSIC	1,529	1,000	1,500	1,500
Investment income - Area A/B	3,810	1,000	3,800	3,800
Investment income - 26th PI Trunk	597	100	600	600
Investment income - Bonds	2,974	-	1,103	-
Miscellaneous Revenues:				
Unclassified revenues - SSIC	80	-	-	-
Total	<u>3,189,141</u>	<u>2,676,900</u>	<u>2,821,403</u>	<u>2,820,300</u>

**SCHEDULE 1
REVENUES**

	<u>2015-2016 ACTUAL</u>	<u>2016-2017 BUDGET</u>	<u>2016-2017 ESTIMATE</u>	<u>2017-2018 FORECAST</u>
EQUIPMENT REPLACEMENT FUND				
Use of Money and Property:				
Equipment rentals	2,257,062	2,065,718	2,065,718	2,002,835
Investment income	46,914	25,000	40,000	45,000
Miscellaneous Revenues:				
Unclassified revenues	152	-	-	-
Total	<u>2,304,128</u>	<u>2,090,718</u>	<u>2,105,718</u>	<u>2,047,835</u>
EQUIPMENT MAINTENANCE FUND				
Charges for Services:				
Guaranteed maintenance	1,870,324	2,190,168	2,190,168	2,141,592
Non-guaranteed maintenance	446,891	405,000	487,000	402,000
Fuel sales	783,666	1,035,700	841,700	831,700
Miscellaneous Revenues:				
Unclassified revenues	6,225	-	4,000	4,000
Sale of property	1,006	-	294	-
Total	<u>3,108,112</u>	<u>3,630,868</u>	<u>3,523,162</u>	<u>3,379,292</u>
INSURANCE RESERVE FUND				
Use of Money and Property:				
Insurance Premiums	1,623,436	1,981,981	1,981,981	1,927,712
Investment income	8,010	3,000	6,000	7,000
Miscellaneous Revenues:				
Unclassified revenues	1,178,330	-	-	-
Total	<u>2,809,776</u>	<u>1,984,981</u>	<u>1,987,981</u>	<u>1,934,712</u>
WORKERS COMPENSATION FUND				
Use of Money and Property:				
Workman's Comp Charges	2,241,169	2,032,631	1,977,500	1,496,000
Investment income	9,248	3,000	17,000	18,000
Miscellaneous Revenues:				
Unclassified revenues	-	-	6,275	-
Total	<u>2,250,417</u>	<u>2,035,631</u>	<u>2,000,775</u>	<u>1,514,000</u>

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2015-2016 Actual	2016-2017 Budget	2016-2017 Estimate	2017-2018 Budget
General Fund				
Mayor and Council				
Payroll	122,679	129,960	111,614	129,941
Operating	94,399	107,942	120,495	159,378
	<u>217,078</u>	<u>237,902</u>	<u>232,109</u>	<u>289,319</u>
Municipal Court				
Payroll	1,230,061	1,302,543	1,224,499	1,305,655
Operating	455,514	535,675	460,544	535,404
	<u>1,685,575</u>	<u>1,838,218</u>	<u>1,685,043</u>	<u>1,841,059</u>
City Administration				
Payroll	2,084,253	2,092,294	1,950,589	2,065,254
Operating	869,330	947,183	1,101,306	1,127,203
Capital Outlay	14,502	-	8,000	8,000
	<u>2,968,085</u>	<u>3,039,477</u>	<u>3,059,895</u>	<u>3,200,457</u>
City Attorney				
Payroll	1,004,953	1,104,548	1,046,767	1,095,011
Operating	449,559	454,766	460,468	430,957
	<u>1,454,512</u>	<u>1,559,314</u>	<u>1,507,235</u>	<u>1,525,968</u>
Information Tech Services				
Payroll	2,130,370	2,392,978	2,176,422	2,329,987
Operating	596,096	685,584	748,635	702,730
Capital Outlay	33,821	90,816	75,875	517,000
	<u>2,760,287</u>	<u>3,169,378</u>	<u>3,000,932</u>	<u>3,549,717</u>
Finance				
Payroll	1,535,306	1,693,960	1,603,281	1,704,584
Operating	287,728	422,378	351,483	426,911
	<u>1,823,034</u>	<u>2,116,338</u>	<u>1,954,764</u>	<u>2,131,495</u>
Human Resources				
Payroll	790,662	857,127	853,847	904,611
Operating	179,600	273,307	247,670	266,438
Capital Outlay	-	-	600	-
	<u>970,262</u>	<u>1,130,434</u>	<u>1,102,117</u>	<u>1,171,049</u>
General Government				
Operating	587,869	2,041,760	783,420	2,362,363
Community Development				
Payroll	2,590,544	3,017,190	2,703,769	2,951,182
Operating	335,630	424,777	392,197	448,488
Capital Outlay	15,832	-	-	84,999
	<u>2,942,006</u>	<u>3,441,967</u>	<u>3,095,966</u>	<u>3,484,669</u>
Engineering				
Payroll	318,552	292,837	299,346	442,945
Operating	23,553	27,210	24,350	35,289
Capital Outlay	-	-	-	23,532
	<u>342,105</u>	<u>320,047</u>	<u>323,696</u>	<u>501,766</u>
Parks and Recreation				
Payroll	5,238,228	5,604,789	5,290,439	5,754,409
Operating	2,822,205	2,865,477	2,989,552	2,973,305
Capital Outlay	-	-	-	46,500
	<u>8,060,433</u>	<u>8,470,266</u>	<u>8,279,991</u>	<u>8,774,214</u>

**SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES**

(By Fund/Dept/Classification)

	2015-2016 Actual	2016-2017 Budget	2016-2017 Estimate	2017-2018 Budget
General Fund				
Police				
Payroll	22,924,092	24,741,433	23,639,013	25,836,704
Operating	3,066,651	3,706,144	3,636,573	3,822,436
	<u>25,990,743</u>	<u>28,447,577</u>	<u>27,275,586</u>	<u>29,659,140</u>
Fire				
Payroll	13,786,994	13,785,037	13,899,054	14,495,570
Operating	1,993,121	2,213,248	2,246,669	2,415,456
Capital Outlay	2,971	-	6,000	38,000
	<u>15,783,086</u>	<u>15,998,285</u>	<u>16,151,723</u>	<u>16,949,026</u>
Cost Allocation				
Operating	(3,306,337)	(3,940,434)	(3,849,210)	(3,938,433)
	<u>62,278,738</u>	<u>67,870,529</u>	<u>64,603,267</u>	<u>71,501,809</u>
Fund Total				
Highway User Revenue Fund				
General Government				
Operating	-	-	-	22,989
Capital Outlay	-	135,000	-	-
	<u>-</u>	<u>135,000</u>	<u>-</u>	<u>22,989</u>
Public Works				
Payroll	2,194,624	2,635,605	2,238,378	2,779,912
Operating	3,726,176	4,298,354	4,093,020	4,302,875
Capital Outlay	9,814	78,087	78,334	-
	<u>5,930,614</u>	<u>7,012,046</u>	<u>6,409,732</u>	<u>7,082,787</u>
Capital Projects				
Capital Outlay	-	1,305,000	537,000	550,000
	<u>5,930,614</u>	<u>8,452,046</u>	<u>6,946,732</u>	<u>7,655,776</u>
Fund Total				
City Road Tax Fund				
City Administration				
Payroll	86,502	93,015	91,100	77,335
Operating	151	-	550	-
	<u>86,653</u>	<u>93,015</u>	<u>91,650</u>	<u>77,335</u>
General Government				
Operating	-	-	-	21,845
Public Works				
Payroll	436,517	566,825	494,260	392,333
Operating	308,402	455,688	431,702	381,236
Capital Outlay	1,288	-	-	11,000
	<u>746,207</u>	<u>1,022,513</u>	<u>925,962</u>	<u>784,569</u>
Engineering				
Payroll	1,222,546	2,039,912	1,377,685	1,305,148
Operating	521,653	936,033	779,822	851,875
Capital Outlay	14,803	26,569	26,000	67,784
	<u>1,759,002</u>	<u>3,002,514</u>	<u>2,183,507</u>	<u>2,224,807</u>

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2015-2016 Actual	2016-2017 Budget	2016-2017 Estimate	2017-2018 Budget
City Road Tax Fund				
Capital Projects				
Operating	112,010	97,998	98,998	97,998
Capital Outlay	1,224,632	6,351,000	3,490,000	9,325,000
	<u>1,336,642</u>	<u>6,448,998</u>	<u>3,588,998</u>	<u>9,422,998</u>
Fund Total	<u>3,928,504</u>	<u>10,567,040</u>	<u>6,790,117</u>	<u>12,531,554</u>
Public Safety Tax Fund				
City Administration				
Payroll	6,720	7,322	7,131	-
Operating	5	-	-	-
	<u>6,725</u>	<u>7,322</u>	<u>7,131</u>	<u>-</u>
Police				
Operating	931,023	899,272	909,983	1,195,189
Capital Outlay	677,796	1,004,088	992,571	700,000
	<u>1,608,819</u>	<u>1,903,360</u>	<u>1,902,554</u>	<u>1,895,189</u>
Fire				
Operating	639,544	677,020	680,425	620,694
Capital Outlay	-	113,853	54,554	48,500
	<u>639,544</u>	<u>790,873</u>	<u>734,979</u>	<u>669,194</u>
Capital Projects				
Capital Outlay	-	50,000	50,000	100,000
	<u>-</u>	<u>50,000</u>	<u>50,000</u>	<u>100,000</u>
Fund Total	<u>2,255,088</u>	<u>2,751,555</u>	<u>2,694,664</u>	<u>2,664,383</u>
2% Tax Fund				
City Administration				
Payroll	214,845	255,449	246,976	259,740
Operating	213,401	213,335	213,335	213,335
	<u>428,246</u>	<u>468,784</u>	<u>460,311</u>	<u>473,075</u>
General Government				
Operating	247,807	343,891	344,233	444,624
Engineering				
Payroll	68,703	72,027	54,193	99,089
Operating	120	-	300	-
	<u>68,823</u>	<u>72,027</u>	<u>54,493</u>	<u>99,089</u>
Parks and Recreation				
Payroll	1,751,158	1,975,880	1,896,287	2,388,784
Operating	2,338,243	2,660,667	2,227,852	2,916,589
Capital Outlay	20,823	12,000	-	148,332
	<u>4,110,224</u>	<u>4,648,547</u>	<u>4,124,139</u>	<u>5,453,705</u>
Capital Projects				
Capital Outlay	79,753	291,200	178,500	100,000
	<u>79,753</u>	<u>291,200</u>	<u>178,500</u>	<u>100,000</u>
Fund Total	<u>4,934,853</u>	<u>5,824,449</u>	<u>5,161,676</u>	<u>6,570,493</u>

**SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES**

(By Fund/Dept/Classification)

	2015-2016 Actual	2016-2017 Budget	2016-2017 Estimate	2017-2018 Budget
Mall Maintenance Fund				
General Government Operating	-	-	-	1,038
Parks and Recreation Payroll	93,299	100,223	96,329	99,835
Operating	119,969	136,977	133,293	130,813
	<u>213,268</u>	<u>237,200</u>	<u>229,622</u>	<u>230,648</u>
Fund Total	<u>213,268</u>	<u>237,200</u>	<u>229,622</u>	<u>231,686</u>
CDBG				
Community Development Payroll	267,765	263,211	178,989	256,484
Operating	521,474	855,974	570,824	862,187
	<u>789,239</u>	<u>1,119,185</u>	<u>749,813</u>	<u>1,118,671</u>
Fund Total	<u>789,239</u>	<u>1,119,185</u>	<u>749,813</u>	<u>1,118,671</u>
Community Redvelop Block Grant				
Community Development Operating	-	250,000	250,000	125,000
	<u>-</u>	<u>250,000</u>	<u>250,000</u>	<u>125,000</u>
Fund Total	<u>-</u>	<u>250,000</u>	<u>250,000</u>	<u>125,000</u>
171 Donations				
Municipal Court Operating	-	1,071	-	-
City Administration Operating	5,508	9,227	3,946	13,500
Parks and Recreation Operating	107,781	289,296	31,325	254,441
Police Operating	180	14,102	-	16,000
Fire Operating	4,689	3,458	581	630
	<u>118,158</u>	<u>317,154</u>	<u>35,852</u>	<u>284,571</u>
Fund Total	<u>118,158</u>	<u>317,154</u>	<u>35,852</u>	<u>284,571</u>
DHS Police Grant				
Police Payroll	488,662	1,076,113	731,935	392,224
Operating	35,580	387,138	-	900,000
Capital Outlay	39,131	247,554	247,554	-
	<u>563,373</u>	<u>1,710,805</u>	<u>979,489</u>	<u>1,292,224</u>
Fund Total	<u>563,373</u>	<u>1,710,805</u>	<u>979,489</u>	<u>1,292,224</u>

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2015-2016 Actual	2016-2017 Budget	2016-2017 Estimate	2017-2018 Budget
DHS Other Grants				
Fire				
Operating	-	29,440	29,440	19,448
Fund Total	<u>-</u>	<u>29,440</u>	<u>29,440</u>	<u>19,448</u>
DOJ Police Grants				
Police				
Payroll	491,199	182,471	114,914	-
Operating	11,656	278,924	57,042	330,000
Fund Total	<u>502,855</u>	<u>461,395</u>	<u>171,956</u>	<u>330,000</u>
Other Federal Grants				
City Administration				
Operating	-	3,928,186	-	4,187,540
Community Development				
Operating	239,830	400,000	161,000	-
Fund Total	<u>239,830</u>	<u>4,328,186</u>	<u>161,000</u>	<u>4,187,540</u>
Other Federal Police Grants				
Police				
Payroll	32,103	41,900	29,278	19,734
Operating	7,251	1,085,936	10,600	1,064,175
Capital Outlay	84,000	20,000	20,000	20,000
Fund Total	<u>123,354</u>	<u>1,147,836</u>	<u>59,878</u>	<u>1,103,909</u>
Federal Fire Grants				
Fire				
Operating	659	1,639,463	10,000	1,601,455
Fund Total	<u>659</u>	<u>1,639,463</u>	<u>10,000</u>	<u>1,601,455</u>
Dept of Transportation				
Public Works				
Operating	6,975	278,500	244,510	200,000
Police				
Capital Outlay	46,200	7,000	7,000	-
Fund Total	<u>53,175</u>	<u>285,500</u>	<u>251,510</u>	<u>200,000</u>

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2015-2016 Actual	2016-2017 Budget	2016-2017 Estimate	2017-2018 Budget
State Court Grants				
Municipal Court				
Operating	8,751	142,000	11,042	137,000
Capital Outlay	-	56,000	46,000	10,000
	<u>8,751</u>	<u>198,000</u>	<u>57,042</u>	<u>147,000</u>
City Attorney				
Payroll	8,508	8,550	4,253	-
Operating	1,590	6,271	827	-
	<u>10,098</u>	<u>14,821</u>	<u>5,080</u>	<u>-</u>
Fund Total	<u>18,849</u>	<u>212,821</u>	<u>62,122</u>	<u>147,000</u>
State Police Grants				
Police				
Payroll	80,371	84,569	124,454	139,775
Operating	4,750	90,431	-	100,000
	<u>85,121</u>	<u>175,000</u>	<u>124,454</u>	<u>239,775</u>
Fund Total	<u>85,121</u>	<u>175,000</u>	<u>124,454</u>	<u>239,775</u>
Other State Grants				
Parks and Recreation				
Operating	-	-	3,000	3,000
	<u>-</u>	<u>-</u>	<u>3,000</u>	<u>3,000</u>
Fund Total	<u>-</u>	<u>-</u>	<u>3,000</u>	<u>3,000</u>
Equitable Sharing Program				
Police				
Operating	39,444	218,300	30,100	243,300
Capital Outlay	22,227	-	-	-
	<u>61,671</u>	<u>218,300</u>	<u>30,100</u>	<u>243,300</u>
Fund Total	<u>61,671</u>	<u>218,300</u>	<u>30,100</u>	<u>243,300</u>
CIP Grants				
Capital Projects				
Capital Outlay	60,038	2,206,800	637,100	1,500,000
	<u>60,038</u>	<u>2,206,800</u>	<u>637,100</u>	<u>1,500,000</u>
Fund Total	<u>60,038</u>	<u>2,206,800</u>	<u>637,100</u>	<u>1,500,000</u>
Privately Funded Grants				
Information Tech Services				
Operating	123,195	130,500	78,650	55,950
Capital Outlay	140,645	200,000	225,000	225,000
	<u>263,840</u>	<u>330,500</u>	<u>303,650</u>	<u>280,950</u>
Community Development				
Operating	-	500	-	-
Parks and Recreation				
Operating	-	25,000	-	25,000

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2015-2016 Actual	2016-2017 Budget	2016-2017 Estimate	2017-2018 Budget
Privately Funded Grants				
Police				
Operating	6,518	90,000	30,702	92,000
Fire				
Operating	3,111	95,000	-	95,000
Fund Total	<u>273,469</u>	<u>541,000</u>	<u>334,352</u>	<u>492,950</u>
2003 MPC Debt Service Fund				
Bonded Dept Debt	5,500	-	-	-
Fund Total	<u>5,500</u>	<u>-</u>	<u>-</u>	<u>-</u>
2015B MPC Debt Svc Fund				
Non-Departmental Operating	(314,794)	-	-	-
Bonded Dept Debt	3,410,688	3,747,951	3,747,951	3,752,200
Fund Total	<u>3,095,894</u>	<u>3,747,951</u>	<u>3,747,951</u>	<u>3,752,200</u>
2015D MPC Debt Svc Fund				
Non-Departmental Operating	(373,615)	-	-	-
Bonded Dept Debt	4,321,882	4,529,600	4,529,600	4,514,200
Fund Total	<u>3,948,267</u>	<u>4,529,600</u>	<u>4,529,600</u>	<u>4,514,200</u>
2007B MPC Debt Svc Fund				
Bonded Dept Debt	1,650	-	-	-
Fund Total	<u>1,650</u>	<u>-</u>	<u>-</u>	<u>-</u>
2007D MPC Debt Svc Fund				
Bonded Dept Debt	1,650	-	-	-
Fund Total	<u>1,650</u>	<u>-</u>	<u>-</u>	<u>-</u>
2010 MPC Debt Svc Fund				
Bonded Dept Debt	2,855,031	2,851,431	2,851,431	2,855,932

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2015-2016 Actual	2016-2017 Budget	2016-2017 Estimate	2017-2018 Budget
2010 MPC Debt Svc Fund				
Fund Total	<u>2,855,031</u>	<u>2,851,431</u>	<u>2,851,431</u>	<u>2,855,932</u>
Special Assmt Dist68 Fund				
Special Assessments Debt	376,290	377,308	377,308	377,620
Fund Total	<u>376,290</u>	<u>377,308</u>	<u>377,308</u>	<u>377,620</u>
Capital Projects Fund				
Capital Projects Capital Outlay	3,776,634	1,865,000	1,760,000	245,000
Fund Total	<u>3,776,634</u>	<u>1,865,000</u>	<u>1,760,000</u>	<u>245,000</u>
Parks & Rec Impact Fee FN				
Capital Projects Capital Outlay	-	1,170,000	1,250,000	-
Fund Total	<u>-</u>	<u>1,170,000</u>	<u>1,250,000</u>	<u>-</u>
Arts & Culture Impact Fee				
Capital Projects Capital Outlay	34,587	75,000	95,000	-
Fund Total	<u>34,587</u>	<u>75,000</u>	<u>95,000</u>	<u>-</u>
Solid Waste Impact Fee FN				
Capital Projects Capital Outlay	94,438	230,000	285,000	-
Fund Total	<u>94,438</u>	<u>230,000</u>	<u>285,000</u>	<u>-</u>
Police Impact Fee Fund				
Capital Projects Capital Outlay	9,169	-	57,500	-
Fund Total	<u>9,169</u>	<u>-</u>	<u>57,500</u>	<u>-</u>
Public Works Impact Fee				
Capital Projects Capital Outlay	1,954	65,000	65,000	-
Fund Total	<u>1,954</u>	<u>65,000</u>	<u>65,000</u>	<u>-</u>

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2015-2016 Actual	2016-2017 Budget	2016-2017 Estimate	2017-2018 Budget
Transportation Impact Fees				
Capital Projects				
Capital Outlay	191,268	2,172,500	2,000,000	50,000
Fund Total	<u>191,268</u>	<u>2,172,500</u>	<u>2,000,000</u>	<u>50,000</u>
CIP Series B 2007 Bond				
Capital Projects				
Capital Outlay	283,000	50,000	50,000	-
Fund Total	<u>283,000</u>	<u>50,000</u>	<u>50,000</u>	<u>-</u>
CIP Series D 2007 Bond				
Capital Projects				
Operating	58,463	-	-	-
Capital Outlay	1,872,548	1,047,500	870,000	-
Fund Total	<u>1,931,011</u>	<u>1,047,500</u>	<u>870,000</u>	<u>-</u>
CIP 2015 Excise Revenue Bond				
Capital Projects				
Debt	282,662	-	-	-
Capital Outlay	401,662	21,930,000	10,300,000	13,200,000
Fund Total	<u>684,324</u>	<u>21,930,000</u>	<u>10,300,000</u>	<u>13,200,000</u>
Parks & Rec 2012 Dev Fee Fund				
Capital Projects				
Operating	15,410	-	-	-
Capital Outlay	-	-	-	5,000
Fund Total	<u>15,410</u>	<u>-</u>	<u>-</u>	<u>5,000</u>
Police 2012 Dev Fee Fund				
Capital Projects				
Operating	15,410	-	-	-
Capital Outlay	-	-	-	5,000
Fund Total	<u>15,410</u>	<u>-</u>	<u>-</u>	<u>5,000</u>
Fire 2012 Dev Fee Fund				
Capital Projects				
Operating	15,410	-	-	-
Capital Outlay	-	-	-	5,000
Fund Total	<u>15,410</u>	<u>-</u>	<u>-</u>	<u>5,000</u>

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2015-2016 Actual	2016-2017 Budget	2016-2017 Estimate	2017-2018 Budget
General Govt 2012 Dev Fee Fund				
Capital Projects				
Operating	15,410	-	-	-
Capital Outlay	-	-	-	5,000
	<u>15,410</u>	<u>-</u>	<u>-</u>	<u>5,000</u>
Fund Total	<u>15,410</u>	<u>-</u>	<u>-</u>	<u>5,000</u>
Transportation 2012 Dev Fee Fund				
Capital Projects				
Operating	15,410	-	-	-
Capital Outlay	-	477,500	430,000	5,000
	<u>15,410</u>	<u>477,500</u>	<u>430,000</u>	<u>5,000</u>
Fund Total	<u>15,410</u>	<u>477,500</u>	<u>430,000</u>	<u>5,000</u>
YRCS Fund				
Information Tech Services				
Payroll	455,790	621,892	487,656	640,701
Operating	961,878	1,544,177	1,386,972	1,333,192
Capital Outlay	-	53,000	43,440	69,500
	<u>1,417,668</u>	<u>2,219,069</u>	<u>1,918,068</u>	<u>2,043,393</u>
General Government				
Operating	-	-	-	5,054
	<u>1,417,668</u>	<u>2,219,069</u>	<u>1,918,068</u>	<u>2,048,447</u>
Fund Total	<u>1,417,668</u>	<u>2,219,069</u>	<u>1,918,068</u>	<u>2,048,447</u>
YRCS Fund Communication Grants				
Information Tech Services				
Operating	48,885	1,650,000	-	1,000,000
Capital Outlay	348,417	27,903	129,000	64,500
	<u>397,302</u>	<u>1,677,903</u>	<u>129,000</u>	<u>1,064,500</u>
Fund Total	<u>397,302</u>	<u>1,677,903</u>	<u>129,000</u>	<u>1,064,500</u>
Desert Hills Golf Course				
General Government				
Operating	-	-	-	5,980
Parks and Recreation				
Payroll	848,859	949,552	817,491	848,208
Operating	1,288,271	1,169,474	1,117,559	1,054,439
	<u>2,137,130</u>	<u>2,119,026</u>	<u>1,935,050</u>	<u>1,902,647</u>
Fund Total	<u>2,137,130</u>	<u>2,119,026</u>	<u>1,935,050</u>	<u>1,908,627</u>
Water Fund				
Non-Departmental				
Operating	6,139,754	-	-	-

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2015-2016 Actual	2016-2017 Budget	2016-2017 Estimate	2017-2018 Budget
Water Fund				
City Administration				
Payroll	20,208	21,376	20,844	21,331
Operating	7	-	28	-
	<u>20,215</u>	<u>21,376</u>	<u>20,872</u>	<u>21,331</u>
General Government				
Operating	-	-	-	53,039
Utilities				
Payroll	4,973,972	5,418,163	4,961,180	5,393,896
Operating	5,989,496	7,575,894	6,611,621	7,612,346
Debt	6,506,391	6,650,341	6,647,723	6,529,595
Capital Outlay	39,391	162,707	139,100	296,000
	<u>17,509,250</u>	<u>19,807,105</u>	<u>18,359,624</u>	<u>19,831,837</u>
Engineering				
Payroll	92,063	98,038	88,683	373,746
Operating	170	-	250	-
	<u>92,233</u>	<u>98,038</u>	<u>88,933</u>	<u>373,746</u>
Capital Projects				
Operating	10,194	-	-	-
Capital Outlay	99,909	3,655,000	1,113,000	5,675,000
	<u>110,103</u>	<u>3,655,000</u>	<u>1,113,000</u>	<u>5,675,000</u>
Fund Total	<u>23,871,555</u>	<u>23,581,519</u>	<u>19,582,429</u>	<u>25,954,953</u>
Water Transfer Fund				
Utilities				
Operating	24,523	65,750	32,450	65,750
Fund Total	<u>24,523</u>	<u>65,750</u>	<u>32,450</u>	<u>65,750</u>
Water Capacity Fund				
Utilities				
Debt	2,451,916	2,451,916	2,184,874	2,185,460
Fund Total	<u>2,451,916</u>	<u>2,451,916</u>	<u>2,184,874</u>	<u>2,185,460</u>
Water System Development Fund				
Utilities				
Debt	262,585	262,585	233,987	234,050
Fund Total	<u>262,585</u>	<u>262,585</u>	<u>233,987</u>	<u>234,050</u>
Water Grants Fund				
Utilities				
Operating	12,325	350,000	-	-
Fund Total	<u>12,325</u>	<u>350,000</u>	<u>-</u>	<u>-</u>

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2015-2016 Actual	2016-2017 Budget	2016-2017 Estimate	2017-2018 Budget
Wastewater Fund				
Non-Departmental Operating	1,833,955	-	-	-
City Administration Payroll	11,090	12,312	11,993	17,249
Operating	5	-	20	-
	<u>11,095</u>	<u>12,312</u>	<u>12,013</u>	<u>17,249</u>
General Government Operating	-	-	-	39,645
Utilities				
Payroll	3,759,825	4,259,572	3,710,422	4,190,794
Operating	5,470,342	6,798,559	5,912,573	6,822,868
Debt	2,027,975	2,070,981	2,097,972	2,025,812
Capital Outlay	87,205	180,050	126,298	385,000
	<u>11,345,347</u>	<u>13,309,162</u>	<u>11,847,265</u>	<u>13,424,474</u>
Engineering				
Payroll	60,772	70,108	65,076	243,793
Operating	24	-	300	-
	<u>60,796</u>	<u>70,108</u>	<u>65,376</u>	<u>243,793</u>
Capital Projects Capital Outlay	2,335,251	6,101,000	1,070,000	6,190,000
Fund Total	<u><u>15,586,444</u></u>	<u><u>19,492,582</u></u>	<u><u>12,994,654</u></u>	<u><u>19,915,161</u></u>
Wastewater Capacity Fund				
Utilities Debt	2,978,528	2,978,488	2,654,043	2,654,757
Fund Total	<u><u>2,978,528</u></u>	<u><u>2,978,488</u></u>	<u><u>2,654,043</u></u>	<u><u>2,654,757</u></u>
Wastewater Sanitary Sewer Interc				
Utilities Debt	6,538	6,568	5,984	5,984
Fund Total	<u><u>6,538</u></u>	<u><u>6,568</u></u>	<u><u>5,984</u></u>	<u><u>5,984</u></u>
Wastewater Grants Fund				
Capital Projects Capital Outlay	14,130	-	-	-
Fund Total	<u><u>14,130</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>
Water Revenue Bond Fund				
Capital Projects Capital Outlay	1,987,739	4,120,000	2,620,000	1,590,000

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2015-2016 Actual	2016-2017 Budget	2016-2017 Estimate	2017-2018 Budget
Water Revenue Bond Fund				
Fund Total	<u>1,987,739</u>	<u>4,120,000</u>	<u>2,620,000</u>	<u>1,590,000</u>
Wastewater Revenue Bond Fund				
Capital Projects				
Capital Outlay	719,134	-	417,392	-
Fund Total	<u>719,134</u>	<u>-</u>	<u>417,392</u>	<u>-</u>
Solid Waste Fund				
City Administration				
Payroll	-	-	-	4,163
General Government				
Operating	-	-	-	8,085
Public Works				
Payroll	872,553	884,716	831,866	905,899
Operating	2,426,887	2,768,766	2,763,299	2,807,576
Capital Outlay	1,288	5,881	-	-
Fund Total	<u>3,300,728</u>	<u>3,659,363</u>	<u>3,595,165</u>	<u>3,725,723</u>
Equipment Maintenance Fund				
General Government				
Operating	-	-	-	9,673
Public Works				
Payroll	930,102	1,036,464	954,458	1,092,684
Operating	2,258,954	2,650,890	2,253,961	2,264,174
Capital Outlay	1,136	-	9,329	-
Fund Total	<u>3,190,192</u>	<u>3,687,354</u>	<u>3,217,748</u>	<u>3,356,858</u>
Insurance Reserve Fund				
City Attorney				
Payroll	81,537	83,859	81,997	84,013
Operating	569,932	623,579	714,480	904,647
	651,469	707,438	796,477	988,660
General Government				
Operating	849,859	1,137,464	1,077,464	1,216,868
Fund Total	<u>1,501,328</u>	<u>1,844,902</u>	<u>1,873,941</u>	<u>2,205,528</u>
Equip Replacement Fund				
Information Tech Services				
Operating	296,272	-	-	-

**SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES**

(By Fund/Dept/Classification)

	2015-2016 Actual	2016-2017 Budget	2016-2017 Estimate	2017-2018 Budget
Equip Replacement Fund				
Finance				
Capital Outlay	-	34,000	24,129	14,000
Human Resources				
Capital Outlay	-	24,317	24,317	-
Community Development				
Capital Outlay	23,529	-	-	-
Public Works				
Capital Outlay	763,036	1,231,000	580,681	2,117,000
Utilities				
Capital Outlay	615,807	990,000	658,027	1,000,000
Engineering				
Capital Outlay	-	39,002	38,822	-
Parks and Recreation				
Capital Outlay	421,216	415,000	-	740,814
Police				
Capital Outlay	93,156	-	-	-
Fire				
Capital Outlay	1,302,897	-	-	320,000
Equipment Replacement				
Operating	(46,478)	36,029	36,029	23,499
Capital Outlay	-	2,936,681	-	3,000,000
	<u>(46,478)</u>	<u>2,972,710</u>	<u>36,029</u>	<u>3,023,499</u>
Fund Total	<u>3,469,435</u>	<u>5,706,029</u>	<u>1,362,005</u>	<u>7,215,313</u>
Workers Compensation				
Employee Benefits				
Operating	512,069	1,640,865	1,301,000	1,626,657
	<u>512,069</u>	<u>1,640,865</u>	<u>1,301,000</u>	<u>1,626,657</u>
Fund Total	<u>512,069</u>	<u>1,640,865</u>	<u>1,301,000</u>	<u>1,626,657</u>
Total Budget	163,639,842	226,798,413	175,042,724	214,831,937

SCHEDULE 3

2017-2018 OUTSIDE AGENCY SUMMARY

Listed by Function

Fund/Cognizant		2016-2017	2016-2017	2017-2018
Department	OUTSIDE AGENCY BY FUNCTION	BUDGET	ESTIMATE	BUDGET
	Economic Development			
2%/City Admin	Quartermaster Depot Contract	\$ 150,000	\$ 150,000	\$ 150,000
2%/City Admin	Yuma Visitors Bureau	650,000	650,000	600,000
General/City Attorney	Lobbying	207,000	207,000	207,000
General/City Admin	GYEDC	159,000	179,000	179,000
Water/Utility Admin	GYEDC	53,000	53,000	53,000
General/City Admin	Binational Coordinator	37,000	37,000	37,000
General/City Admin	Intergovernmental Public Transportation Authority (IPTA)	200,000	200,000	200,000
HURF/Public Works	Yuma Metropolitan Planning Organization	78,772	78,772	78,772
General/Mayor&Council	Greater Yuma Port Authority	-	-	50,000
	Health and Welfare			
General/Police	Catholic Services - Safe House	15,500	15,500	15,500
General/Police	Amberly's Place	52,380	52,380	52,380
General/Police	Crossroads Mission/Detox	27,000	27,000	27,000
	TOTAL	<u>\$ 1,629,652</u>	<u>\$ 1,649,652</u>	<u>\$ 1,649,652</u>

**SCHEDULE 4
CITY OF YUMA
2017-2018 SUPPLEMENTALS**

DIV	POSITION	#	PERSONNEL	OPERATING	CAPITAL	TOTAL
GENERAL FUND						
INFORMATION TECHNOLOGY SERVICES						
1530	Upgrade Tech Assistant to Service Desk Specialist	0.0	4,667			4,667
	SUBTOTAL	0.0	4,667	-	-	4,667
HUMAN RESOURCES						
1910	Human Resources Specialist*	1.0	50,934			50,934
	SUBTOTAL	1.0	50,934	-	-	50,934
POLICE						
6010	Civilian Investigator*	1.0	62,685			62,685
	SUBTOTAL	1.0	62,685	-	-	62,685
FIRE						
7010	Upgrade Admin Spec to Admin Support Supervisor	0.0	9,340			9,340
	SUBTOTAL	0.0	9,340	-	-	9,340
TOTAL GENERAL FUND		2.0	127,626	-	-	127,626
ROAD TAX FUND						
4033	Upgrade Traffic Tech to Senior Traffic Tech	0.0	6,637			6,637
4033	Administrative Assistant (40%)	0.4	16,896			16,896
TOTAL ROAD TAX FUND		0.4	23,533	-	-	23,533
TWO PERCENT TAX FUND						
5034	Grounds Maintenance Crew Leader	1.0	51,192	823		52,015
5034	Grounds Maintenance Specialist	1.0	41,110	463		41,573
5034	Groundskeeper	1.0	37,358	333		37,691
5034	Parttime-Grounds Maint Worker	0.0	38,787			38,787
5034	Parttime-PAR II	0.0	38,761			38,761
5034	Parttime-Recreation Coordinator	0.0	27,548			27,548
5034	Parttime-PAR I	0.0	55,149			55,149
5034	Parttime-Sports Official	0.0	64,157			64,157
TOTAL TWO PERCENT FUND		3.0	354,062	1,619	-	355,681
WATER FUND						
4140	Utilities Asset Program Supervisor (50%)	0.50	35,909			35,909
TOTAL WATER FUND		0.5	35,909	-	-	35,909
WASTEWATER FUND						
4150	Utilities Asset Program Supervisor (50%)	0.50	35,909			35,909
4153	Remove Senior Pretreatment Inspector	-1.0	(59,538)			(59,538)
TOTAL WASTEWATER FUND		-0.5	(23,629)	-	-	(23,629)
EQUIPMENT MAINTENANCE FUND						
4012	Fleet Service Writer	1.00	43,798			43,798
4012	Administrative Assistant (60%)	0.60	25,345			25,345
4012	Reduce Parttime	0.00	(18,060)			(18,060)
TOTAL EQUIPMENT MAINTENANCE FUND		1.60	51,083	-	-	51,083
TOTAL ALL FUNDS		7.0	568,584	1,619	-	570,203
	* Provisional	2.0				
	Supplemental	5.0				
		7.0				

**SCHEDULE 5
2017-2018 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 14/15	FY 15/16	FY 16/17	FY 17/18
MAYOR AND CITY COUNCIL					
Executive Assistant	47	1	1	1	1
Department Total		1	1	1	1
MUNICIPAL COURT					
Municipal Court Administrator	68	1	1	1	1
Lead Municipal Court Officer	47	1	1	1	1
Municipal Court Officer	43	4	4	4	4
Court Specialist	42	1	1	1	1
Lead Court Clerk	38	1	1	1	1
Court Clerk	34	9	9	9	9
Administrative Assistant	32	1	1	1	1
Department Total		18	18	18	18
CITY ADMINISTRATOR'S OFFICE					
Administration					
City Administrator	96	1	1	1	1
Deputy City Administrator	86	1	1	1	1
C.I.P. Administrator	59	1	1	1	1
Real Property Contracts Coordinator	58	-	1	1	1
Real Property/ROW Agent	55	1	-	-	-
Contract Specialist	54	1	-	-	-
Grant Writer	50	1	1	1	1
Executive Assistant	47	1	1	1	1
Marketing Specialist	46	1	1	1	1
Administrative Assistant	32	1	1	1	1
Division Total		9	8	8	8
Community Relations					
Public Affairs Coordinator	62	2	2	2	2
Television Production and Operations Manager	58	1	1	1	1
Video Production & Operations Specialist	45	1	2	2	2
Division Total		4	5	5	5
Heritage Area Development					
Executive Director Yuma Crossing Heritage Area Cor	74	1	-	-	-
Senior Planner	60	1	1	1	1
City Historian/Curator/Park Ranger	53	1	1	1	1
Administrative Specialist	39	1	1	1	1
Division Total		4	3	3	3
City Clerk					
City Clerk	74	1	1	1	1
Deputy City Clerk	59	1	1	1	1
City Clerk Specialist	46	-	1	1	1
Administrative Specialist	39	1	-	-	-
Administrative Assistant	32	1	1	1	1
Division Total		4	4	4	4

**SCHEDULE 5
2017-2018 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Economic Development					
Economic Development Administrator	70	1	1	1	1
		<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Facilities Maintenance					
Facilities Maintenance Manager	67	1	1	1	1
Facilities Maintenance Supervisor	56	1	1	1	1
Facilities Maintenance Specialist	44	1	1	1	1
Administrative Specialist	39	1	1	1	1
Senior Facilities Maintenance Worker	39	1	1	1	1
Facilities Maintenance Worker	36	2	2	2	2
Lead Custodian	28	1	1	1	1
Custodian	24	7	7	7	7
Division Total		<u>15</u>	<u>15</u>	<u>15</u>	<u>15</u>
Department Total		37	36	36	36
CITY ATTORNEY					
City Attorney's Office					
City Attorney	88	1	1	1	1
Deputy City Attorney	82	1	1	1	1
Assistant City Attorney	79	2	2	2	2
Risk Management Coordinator	58	1	1	1	1
Legal Assistant	40	3	3	3	3
Division Total		<u>8</u>	<u>8</u>	<u>8</u>	<u>8</u>
Prosecutor's Office					
City Prosecutor	82	1	1	1	1
Assistant City Prosecutor/Police Legal Advisor	68	1	1	1	1
Legal Assistant	40	1	1	1	1
Division Total		<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>
Department Total		11	11	11	11
INFORMATION TECHNOLOGY SERVICES					
Administration					
Chief Information Officer	84	1	1	1	1
Assistant IT Director of Business Applications	74	1	1	1	1
Assistant IT Director of Technology Services-YRCS	74	1	1	1	1
Assistant IT Director for Telecommunication	74	1	1	1	1
Division Total		<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>

**SCHEDULE 5
2017-2018 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Technical Support					
G.I.S. Administrator	70	1	1	1	1
Network Engineer	69	1	1	1	1
Senior Systems Administrator	63	-	1	1	1
ITS Senior Business Applications Analyst	62	2	2	2	2
Telephony Network Administrator	61	1	1	1	1
Web Development Administrator	61	1	-	-	-
G.I.S. Analyst	61	2	2	2	2
ITS Business Applications Analyst	59	1	2	2	2
Network Administrator	59	3	-	-	-
Systems Administrator	59	-	3	3	3
Security and Compliance Analyst	58	-	1	1	1
Service Desk Supervisor	52	-	-	1	1
Senior GIS Technician	50	1	1	1	1
Technical Services Specialist	50	5	4	4	4
Senior Service Desk Specialist	49	-	2	2	2
Service Desk Specialist	46	3	1	1	2
G.I.S. Technician	44	2	1	-	-
Technical Support Assistant	41	2	2	2	1
Division Total		25	25	25	25
Radio Communications					
Wireless Network Engineer	67	1	1	1	1
Network Administrator	59	1	1	1	1
Radio Network Administrator	59	-	1	1	1
Senior Wireless Communications Technician	51	1	-	-	-
Wireless Communications Technician	44	3	2	2	2
Wireless Communications Tech Assistant	34	-	1	1	1
Division Total		6	6	6	6
Department Total		35	35	35	35
FINANCE DEPARTMENT					
Administration					
Director of Financial Services	84	1	1	1	1
Budget and Treasury Manager	71	1	1	1	1
Administrative Specialist	39	-	1	1	1
Division Total		2	3	3	3
Customer Services					
Customer Services Manager	64	-	1	1	1
Customer Account Supervisor	50	1	-	-	-
Senior Accounting Specialist	41	1	1	1	1
Senior Customer Account Specialist	37	-	1	1	1
Tax and License Specialist	35	1	1	1	1
Customer Account Specialist	33	5	4	4	4
Division Total		8	8	8	8

**SCHEDULE 5
2017-2018 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Purchasing					
Purchasing and Contracts Manager	65	1	1	1	1
Senior Buyer	51	1	1	1	1
Buyer	44	2	2	2	2
Purchasing Specialist	34	2	2	2	2
Mail Clerk	19	1	1	1	1
Division Total		7	7	7	7
Accounting					
Accounting Manager	71	1	1	1	1
Accounting Supervisor	60	-	1	1	1
Accountant	54	4	3	3	3
Principal Accounting Specialist	47	2	2	2	2
Senior Accounting Specialist	41	2	3	3	3
Accounting Specialist	35	3	2	2	2
Division Total		12	12	12	12
Department Total		29	30	30	30
HUMAN RESOURCES DEPARTMENT					
Human Resources					
Director of Human Resources	80	1	1	1	1
Human Resources Manager	65	2	2	2	2
Senior Human Resources Specialist	50	1	1	1	1
Environmental Program Coordinator	56	1	1	1	1
Safety Specialist	55	1	1	1	1
Human Resources Specialist	41	4	4	5	5
Administrative Assistant	32	1	1	1	1
Division Total		11	11	12	12
Department Total		11	11	12	12
COMMUNITY DEVELOPMENT					
Administration					
Director Community Development	82	1	1	1	1
Development Project Coordinator	62	1	1	1	1
Division Total		2	2	2	2
Building Safety					
Building Official	70	1	1	1	1
Deputy Building Official	59	1	1	1	1
Building Inspection Field Supervisor	57	1	1	1	1
Combination Building Inspector	54	4	3	3	3
Building Plans Examiner	50	4	4	4	4
Building Inspector	48	3	4	4	4
Code Enforcement Specialist	47	2	2	2	2
Senior Permit Technician	43	1	1	1	1
Permit Technician	39	2	2	2	2
Administrative Specialist	39	-	1	1	1
Administrative Assistant	32	2	-	-	-
Division Total		21	20	20	20

**SCHEDULE 5
2017-2018 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Redevelopment & Neighborhood Services					
Neighborhood Services Manager	66	1	1	1	1
Senior Neighborhood Services Specialist	53	2	2	2	2
Neighborhood Services Specialist	48	2	2	2	2
Code Enforcement Specialist	47	1	1	1	1
Housing Rehabilitation Specialist	41	1	1	1	1
Administrative Assistant	32	2	2	2	2
Division Total		9	9	9	9
Community Planning					
Planning Manager	74	1	1	1	1
Principal Planner	62	3	3	3	3
Senior Planner	60	1	3	3	3
Associate Planner	54	2	1	1	1
Assistant Planner	50	2	2	2	2
Admin Support Supervisor	46	-	1	1	1
Administrative Specialist	39	1	-	-	-
Administrative Assistant	32	1	2	2	2
Division Total		11	13	13	13
Department Total		43	44	44	44
PUBLIC WORKS DEPARTMENT					
Fleet Services					
Public Works Manager	64	-	1	1	1
Fleet Superintendent	55	1	-	-	-
Fleet Services Foreman	49	1	1	1	1
Senior Equipment Mechanic	47	4	4	4	4
Equipment Mechanic	43	6	6	6	6
Administrative Specialist	39	1	1	1	1
Fleet Service Writer	33	-	-	-	1
Administrative Assistant	32	-	-	-	1
Mechanic Assistant	22	1	1	1	1
Division Total		14	14	14	16
Fleet Parts					
Lead Inventory Specialist	36	-	1	1	1
Inventory Specialist	33	2	1	1	1
Division Total		2	2	2	2
Solid Waste					
Public Works Manager	64	1	1	1	1
Heavy Equipment Operator	40	8	8	8	8
Division Total		9	9	9	9
Uncontained Waste					
Heavy Equipment Operator	40	2	2	2	2
Senior Street Maintenance Worker	37	1	1	1	1
Street Maintenance Worker	33	1	1	1	1
Division Total		4	4	4	4

**SCHEDULE 5
2017-2018 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Code Enforcement					
Code Compliance Specialist	46	2	1	1	1
Division Total		2	1	1	1
Street - Administration					
Director Public Works	82	1	1	1	1
Public Works Manager	64	1	1	1	1
Streets Superintendent	53	1	1	-	-
Public Works Superintendent	53	-	-	1	1
Senior Engineering Technician	50	-	1	1	1
Engineering Technician	44	-	1	1	1
Administrative Specialist	39	1	1	1	1
Division Total		4	6	6	6
Street - Maintenance					
PW Maintenance Foreman	46	1	1	1	1
Engineering Technician	44	-	1	1	1
Heavy Equipment Operator	40	1	1	1	1
Equipment Operator	36	1	1	1	1
Street Maintenance Worker	33	1	1	1	1
Division Total		4	5	5	5
Street - Pavement Preservation					
PW Maintenance Foreman	46	1	1	1	1
Senior Street Maintenance Worker	37	2	2	2	2
Equipment Operator	36	1	1	1	1
Street Maintenance Worker	33	5	5	5	5
Division Total		9	9	9	9
Street - Street Lighting					
Traffic Technician	46	-	-	1	1
Electrician	45	1	-	-	-
Division Total		1	-	1	1
Street - Traffic Signals					
Public Works Manager	64	-	1	1	1
Engineering Associate	58	1	-	-	-
Traffic Signals Supervisor	56	1	-	-	-
Senior Traffic Technician	47	-	-	-	1
Traffic Technician	46	3	4	3	2
Division Totals		5	5	4	4
Street - Street Sweeping					
Heavy Equipment Operator	40	4	4	4	4
Division Total		4	4	4	4
Street - Traffic Signs and Striping					
Engineering Technician	44	1	1	1	1
Senior Street Maintenance Worker	37	2	2	2	2
Street Maintenance Worker	33	2	2	2	2
Division Total		5	5	5	5

**SCHEDULE 5
2017-2018 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Street - Storm Drain Maintenance					
PW Maintenance Foreman	46	1	1	1	1
Equipment Operator	36	1	1	1	1
Division Total		2	2	2	2
Street - Curbs, Gutters & Sidewalks					
Senior Street Maintenance Worker	37	2	2	2	2
Equipment Operator	36	1	1	1	1
Street Maintenance Worker	33	2	2	2	2
Division Total		5	5	5	5
Street-Retention Basins					
PW Maintenance Foreman	46	1	1	1	1
PW Maintenance Specialist	28	2	2	2	2
PW Maintenance Worker	23	7	7	7	7
Division Total		10	10	10	10
Street-Pathways and Trails					
Senior Street Maintenance Worker	37	1	1	1	1
Equipment Operator	36	1	1	1	1
Division Total		2	2	2	2
Department Total		82	83	83	85
UTILITIES DEPARTMENT					
Water - Administration					
Director of Utilities	82	1	1	1	1
Utilities Division Manager	67	2	2	2	2
Admin Support Supervisor	46	1	1	1	1
Administrative Specialist	39	1	1	1	1
Administrative Assistant	32	3	3	3	3
Division Total		8	8	8	8
Water - Main Street Treatment Plant					
Water/Wastewater Treatment Plant Superintendent	59	1	1	1	1
W/WW Treatment Operations Supervisor	52	1	1	1	1
W/WW Treatment Maintenance Supervisor	49	1	1	1	1
Senior Water/Wastewater Treatment Plant Operator	48	5	5	5	5
Cross Connection Control Specialist	46	1	1	1	1
Electrician	45	1	1	1	1
Water/Wastewater Treatment Plant Mechanic	44	2	2	2	2
Water/Wastewater Treatment Plant Operator	42	4	4	4	4
Administrative Assistant	32	1	1	1	1
Groundskeeper	23	2	2	2	2
Division Total		19	19	19	19

**SCHEDULE 5
2017-2018 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Water - Transmission/Distribution					
Utility Systems Superintendent	59	1	1	1	1
Water/Wastewater Systems Supervisor	47	2	2	2	2
Water Systems Quality Control Coordinator	46	1	1	1	1
Senior Water/Wastewater Maintenance Technician	38	3	3	3	3
Water/Waste Water Systems Maintenance Tech	36	10	10	10	10
Division Total		17	17	17	17
Water - Customer Service					
Meter Services Supervisor	49	1	1	1	1
Utility Rates Program Coord.	49	1	1	1	1
Customer Services Field Crew Supervisor	45	1	1	1	1
Senior Customer Services Field Technician	41	1	1	1	1
Customer Service Field Representative	40	4	4	4	4
Utility Rates Technician	37	1	1	1	1
Meter Services Technician	37	1	1	1	1
Senior Customer Account Specialist	37	1	1	1	1
Meter Reader	35	2	2	2	2
Inventory Specialist	33	1	1	1	1
Division Total		14	14	14	14
Water - Agua Viva Water Treatment Plant					
W/WW Treatment Operations Supervisor	52	1	1	1	1
W/WW Treatment Maintenance Supervisor	49	1	1	1	1
Senior Water/Wastewater Treatment Plant Operator	48	4	4	4	4
Electrician	45	1	1	1	1
Water/Wastewater Treatment Plant Mechanic	44	2	2	2	2
Water/Wastewater Treatment Plant Operator	42	1	1	1	1
Groundskeeper	23	2	2	2	2
Division Total		12	12	12	12
Water - Laboratory					
Lab Director	63	1	1	1	1
Lab Analyst	44	1	1	1	1
Division Total		2	2	2	2
Water - SCADA					
Senior Instrumentation & Control Technician	49	1	1	1	1
Instrumentation & Control Technician	48	2	2	2	2
Instrumentation & Control Technician Assistant	38	2	2	2	2
Division Total		5	5	5	5

**SCHEDULE 5
2017-2018 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Wastewater - Figueroa					
Water/Wastewater Treatment Plant Superintendent	59	1	1	1	1
W/WW Treatment Operations Supervisor	52	1	1	1	1
W/WW Treatment Maintenance Supervisor	49	1	1	1	1
Senior Water/Wastewater Treatment Plant Operator	48	5	5	5	5
Senior Water/Waste Water Treatment Plant Mechanic	47	1	1	1	1
Electrician	45	2	2	2	2
Water/Wastewater Treatment Plant Mechanic	44	3	3	3	3
Water/Wastewater Treatment Plant Operator	42	4	4	4	4
Inventory Specialist	33	1	1	1	1
Administrative Assistant	32	1	1	1	1
Groundskeeper	23	2	2	2	2
Division Total		22	22	22	22
Wastewater - Collection					
Utility Systems Superintendent	59	1	1	1	1
Water/Wastewater Systems Supervisor	47	1	2	2	2
Senior Water/Wastewater Maintenance Technician	38	2	2	2	2
Water/Waste Water Systems Maintenance Tech	36	11	10	10	10
Division Total		15	15	15	15
Wastewater - Pretreatment					
Water Quality Assurance Supervisor	58	1	1	1	1
Utility Asset Program Supervisor	53	-	-	-	1
Senior Industrial Pretreatment Inspector	49	1	1	1	-
Industrial Pretreatment Inspector	46	3	3	3	3
Division Total		5	5	5	5
Wastewater - Desert Dunes					
W/WW Treatment Operations Supervisor	52	-	1	1	1
Senior Water/Wastewater Treatment Plant Operator	48	2	2	2	2
Water/Wastewater Treatment Plant Mechanic	44	1	1	1	1
Water/Wastewater Treatment Plant Operator	42	1	1	1	1
Facilities Maintenance Worker	36	1	1	1	1
Groundskeeper	23	1	1	1	1
Division Total		6	7	7	7
Wastewater - Laboratory					
Chemist	52	1	1	1	1
Lab Analyst	44	1	1	1	1
Division Total		2	2	2	2
Wastewater - SCADA					
Instrumentation & Control Supervisor	53	1	1	1	1
Instrumentation & Control Technician	48	1	1	1	1
Division Total		2	2	2	2
Department Total		129	130	130	130

**SCHEDULE 5
2017-2018 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 14/15	FY 15/16	FY 16/17	FY 17/18
ENGINEERING DEPARTMENT					
Engineering Services					
City Engineer/Director of City Engineering	82	1	1	1	1
Principal Engineer	72	1	1	1	1
Capital Improvement Program Manager	71	1	1	1	1
Engineering Manager	71	1	2	1	1
Traffic Engineer	71	1	1	1	1
C.I.P. Project Manager	68	3	1	1	1
Engineering Project Manager	67	-	1	1	1
Assistant Traffic Engineer	66	1	-	-	-
Senior Civil Engineer	65	-	-	1	1
Field Services Supervisor	63	-	1	1	1
Civil Engineer	63	-	1	-	-
Registered Land Surveyor	60	1	1	1	1
Engineering Associate	58	1	3	3	3
Construction Inspection Supervisor	55	1	1	1	1
Senior Engineering Technician	50	4	2	2	2
Construction Inspector	48	3	2	2	2
C.A.D.D. Technician	44	1	-	-	-
Engineering Technician	44	4	4	4	4
Administrative Specialist	39	1	1	1	1
Administrative Assistant	32	2	-	-	-
Division Total		27	24	23	23
Development Engineering					
Assistant City Engineer	71	1	1	-	-
Engineering Manager	71	-	-	1	1
Senior Civil Engineer	65	-	-	1	1
Civil Engineer	63	3	2	2	2
Senior Engineering Technician	50	-	1	1	1
Division Total		4	4	5	5
Department Total		31	28	28	28
PARKS AND RECREATION DEPARTMENT					
Administration					
Director Parks & Recreation	80	1	1	1	1
Assistant Director of Parks and Recreation	74	1	1	1	1
Parks Manager	64	1	1	1	1
Recreation Superintendent	64	1	1	1	1
Arts & Culture Program Manager	64	1	1	1	1
Grant Writer	50	1	1	1	1
Admin Support Supervisor	46	1	1	1	1
Marketing Specialist	46	1	1	1	1
Administrative Specialist	39	-	1	1	1
Administrative Assistant	32	3	2	2	2
Division Total		11	11	11	11

**SCHEDULE 5
2017-2018 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Parks Maintenance					
Assistant Parks Maintenance Manager	60	-	-	-	-
Grounds Maintenance Supervisor	48	1	1	1	1
Senior Equipment Mechanic	47	1	1	1	1
Equipment Mechanic	43	2	2	2	2
Grounds Maintenance Crew Leader	39	8	8	8	8
Parks Maintenance Specialist	31	1	1	1	1
Grounds Maintenance Specialist	28	18	16	16	16
Groundskeeper	23	24	25	25	25
Division Total		55	54	54	54
Urban Forestry					
Grounds Maintenance Supervisor	48	1	1	1	1
Groundskeeper	23	1	-	-	-
Division Total		2	1	1	1
Civic Center					
Civic Center Program Manager	64	1	1	1	1
Civic & Conv Center Operations Supervisor	53	1	1	1	1
Civic Center Bookings & Events Supervisor	53	1	1	-	-
Marketing Specialist	46	-	-	1	1
Events Operations Leader	43	4	4	4	4
Events Specialist	40	1	1	1	1
Administrative Assistant	32	1	1	1	1
Division Total		9	9	9	9
Baseball Complex					
Grounds Maintenance Supervisor	48	1	1	1	1
Grounds Maintenance Crew Leader	39	1	1	1	1
Grounds Maintenance Specialist	28	-	2	2	2
Groundskeeper	23	3	3	3	3
Division Total		5	7	7	7
Downtown Mall					
Grounds Maintenance Specialist	28	1	1	1	1
Groundskeeper	23	1	1	1	1
Division Total		2	2	2	2
Recreation - General					
Recreation Program Supervisor	52	4	4	4	4
Recreation Program Coordinator	36	2	2	2	2
Division Total		6	6	6	6
Yuma Readiness & Community Center					
Recreation Program Coordinator	36	1	1	1	1
Division Total		1	1	1	1

**SCHEDULE 5
2017-2018 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Arts and Culture					
Theatre Production Supervisor	53	1	1	1	1
Marketing Specialist	46	1	1	1	1
Events Operations Leader	43	1	1	1	1
Events Specialist	40	1	1	1	1
Recreation Program Coordinator	36	1	1	1	1
Administrative Assistant	32	2	2	2	2
Division Total		7	7	7	7
Heritage Festivals					
Heritage Festivals Coordinator	43	-	-	1	1
Division Total		-	-	1	1
Pacific Avenue Athletic Complex					
Grounds Maintenance Crew Leader	39	-	-	-	1
Grounds Maintenance Specialist	28	-	-	-	1
Groundskeeper	23	-	-	-	1
Division Total		-	-	-	3
Facility Maintenance					
Facilities Maintenance Supervisor	56	2	2	2	2
HVAC Mechanic	50	1	1	1	1
Facilities Maintenance Specialist	44	4	4	4	4
Facilities Maintenance Worker	36	1	1	1	1
Custodian	24	3	3	3	3
Division Total		11	11	11	11
Desert Hills Golf Course-Maintenance					
Grounds Maintenance Supervisor	48	1	1	1	1
Senior Equipment Mechanic	47	1	1	1	1
Grounds Maintenance Crew Leader	39	1	1	1	1
Grounds Maintenance Specialist	28	1	1	1	1
Groundskeeper	23	-	-	1	1
Division Total		4	4	5	5
Desert Hills Golf Course-Restaurant					
Restaurant Supervisor	47	2	-	-	-
Restaurant Shift Supervisor	26	2	-	-	-
Line Cook	22	1	-	-	-
Division Total		5	-	-	-
Desert Hills Golf Course-Pro Shop					
Golf Operations Manager	64	1	1	1	1
Instructor of Golf	37	1	1	1	1
Assistant Golf Shop Manager	37	1	1	1	1
Administrative Assistant	32	1	1	1	1
Division Total		4	4	4	4
Desert Hills Golf Course Par 3-Maintenance					
Groundskeeper	23	2	2	1	1
Division Total		2	2	1	1
Department Total		124	119	120	123

**SCHEDULE 5
2017-2018 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 14/15	FY 15/16	FY 16/17	FY 17/18
POLICE DEPARTMENT					
Administration					
Chief of Police	86	1	1	1	1
Deputy Chief of Police	81	1	1	1	1
Police Captain - Field Services	77	1	1	1	1
Police Captain - Support Services	77	1	1	1	1
Police Captain - Investigations	77	1	1	1	1
Police Sergeant	65	2	2	2	2
Police Officer	54	3	3	2	2
Civilian Investigator	45	-	-	1	1
Police Assistant	40	-	1	1	1
Administrative Specialist	39	1	1	1	1
Administrative Assistant	32	1	1	1	1
Division Total		12	13	13	13
Animal Control					
Animal Control Supervisor	48	1	1	1	1
Animal Control Officer	40	4	5	5	5
Administrative Assistant	32	1	1	1	1
Division Total		6	7	7	7
Patrol					
Police Lieutenant	73	5	5	5	5
Police Sergeant	65	13	14	14	14
Police Corporal	58	8	3	3	3
Master Police Officer	56	6	2	3	3
Police Officer	54	95	103	102	102
Civilian Investigator	45	5	7	7	7
Police Assistant	40	8	7	8	8
Administrative Specialist	39	1	1	1	1
Police Quartermaster	33	1	1	1	1
Division Total		142	143	144	144
Investigations					
Police Lieutenant	73	2	2	2	2
Police Sergeant	65	4	4	4	4
Master Police Officer	56	5	5	4	4
Police Officer	54	25	25	27	27
Police Crime Analyst	54	1	1	1	1
Evidence/Identification Supervisor	54	1	1	1	1
Forensic Technician	51	4	4	4	4
Civilian Investigator	45	1	-	-	-
Evidence Technician	41	3	3	3	3
Police Assistant	40	-	1	1	1
Administrative Specialist	39	1	1	1	1
Administrative Assistant	32	1	1	-	-
Division Total		48	48	48	48

**SCHEDULE 5
2017-2018 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Quality Assurance					
Police Lieutenant	73	1	1	-	-
Police Sergeant	65	3	2	2	2
Master Police Officer	56	-	-	1	1
Polygraph Examiner	56	1	1	1	1
Law Enforcement Training Supervisor	54	-	1	1	1
Police Officer	54	2	2	1	1
Civilian Background Investigator	42	-	1	1	1
Division Total		7	8	7	7
Records and Communications					
Police Records Manager	64	-	-	1	1
Police Records Supervisor	45	2	2	2	2
Administrative Specialist	39			1	1
Police Records Specialist	34	12	12	12	12
Administrative Assistant	32	2	2	2	2
Division Total		16	16	18	18
Public Safety Communications Center					
Police Lieutenant	73	1	1	1	1
911 Emergency Dispatch Supervisor	50	5	5	5	5
911 Emergency Dispatcher	43	27	27	27	27
Administrative Assistant	32	1	1	1	1
Division Total		34	34	34	34
Facility Maintenance					
Facilities Maintenance Supervisor	56	1	1	1	1
Senior Facilities Maintenance Worker	39	1	1	1	1
Facilities Maintenance Worker	36	1	1	1	1
Custodian	24	4	4	4	4
Division Total		7	7	7	7
Department Total		272	276	278	278
FIRE DEPARTMENT					
Administration					
Fire Chief	86	1	1	1	1
Assistant Fire Chief	80	1	1	1	1
Admin Support Supervisor	46	-	-	-	1
Administrative Specialist	39	1	1	1	-
Administrative Assistant	32	3	3	2	2
Division Total		6	6	5	5
Professional Services					
Fire Battalion Chief	69	1	1	1	1
Fire Captain-Administration	66	2	1	1	1
Division Total		3	2	2	2

**SCHEDULE 5
2017-2018 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Operations					
Fire Battalion Chief	69	4	4	4	4
Fire Captain-Administration	66	2	2	2	2
Fire Captain	62	24	24	24	24
Fire Equipment Fleet Administrator	62	1	1	1	1
Fire Engineer	54	24	24	24	24
Fire Fighter/EMT	48	51	57	57	57
Fire Fighter/Cadet	38	6	6	-	-
Administrative Assistant	32	-	-	1	1
Division Total		112	118	113	113
Community Risk Reduction					
Fire Marshal	69	1	1	1	1
Fire Administrative Project Analyst	61	1	1	1	1
Fire Plans Examiner/Inspector	58	1	1	1	1
Fire Inspector	57	1	2	2	2
Division Total		4	5	5	5
Department Total		125	131	125	125
CITY TOTAL		948	953	951	956

SCHEDULE 6
City of Yuma Salary Schedule

Salary Schedule							
Grade	Minimum	Midpoint	Maximum	Grade	Minimum	Midpoint	Maximum
8	15,920	19,104	22,288	54	49,572	59,487	69,401
9	16,318	19,581	22,845	55	50,811	60,974	71,136
10	16,725	20,071	23,416	56	52,082	62,498	72,915
11	17,144	20,573	24,002	57	53,384	64,061	74,738
12	17,572	21,087	24,602	58	54,718	65,662	76,606
13	18,012	21,614	25,217	59	56,086	67,304	78,521
14	18,462	22,155	25,847	60	57,488	68,986	80,484
15	18,924	22,709	26,493	61	58,925	70,711	82,496
16	19,397	23,276	27,155	62	60,399	72,479	84,559
17	19,882	23,858	27,835	63	61,909	74,291	86,673
18	20,378	24,454	28,530	64	63,456	76,148	88,839
19	20,889	25,066	29,244	65	65,043	78,052	91,061
20	21,410	25,692	29,974	66	66,669	80,003	93,337
21	21,946	26,335	30,724	67	68,336	82,003	95,671
22	22,495	26,993	31,492	68	70,045	84,053	98,062
23	23,056	27,668	32,280	69	71,795	86,154	100,514
24	23,633	28,360	33,087	70	73,591	88,309	103,027
25	24,223	29,069	33,914	71	75,430	90,516	105,602
26	24,829	29,796	34,762	72	77,316	92,779	108,242
27	25,450	30,540	35,630	73	79,249	95,099	110,949
28	26,086	31,304	36,521	74	81,230	97,476	113,722
29	26,738	32,086	37,434	75	83,261	99,913	116,566
30	27,407	32,889	38,371	76	85,342	102,411	119,479
31	28,092	33,711	39,330	77	87,476	104,972	122,467
32	28,794	34,554	40,313	78	89,662	107,595	125,528
33	29,515	35,417	41,320	79	91,904	110,285	128,667
34	30,252	36,303	42,354	80	94,201	113,042	131,883
35	31,008	37,210	43,413	81	96,557	115,868	135,180
36	31,784	38,141	44,497	82	98,970	118,765	138,559
37	32,578	39,094	45,610	83	101,445	121,734	142,024
38	33,393	40,072	46,751	84	103,981	124,778	145,574
39	34,228	41,073	47,919	85	106,581	127,897	149,213
40	35,083	42,100	49,117	86	109,246	131,095	152,944
41	35,961	43,153	50,345	87	111,977	134,372	156,767
42	36,859	44,232	51,604	88	114,776	137,731	160,686
43	37,781	45,337	52,894	89	117,645	141,175	164,704
44	38,726	46,471	54,217	90	120,587	144,704	168,821
45	39,694	47,633	55,571	91	123,601	148,321	173,042
46	40,686	48,824	56,961	92	126,692	152,029	177,367
47	41,703	50,044	58,385	93	129,859	155,830	181,802
48	42,746	51,295	59,845	94	133,105	159,726	186,347
49	43,814	52,577	61,340	95	136,432	163,719	191,006
50	44,910	53,892	62,875	96	139,843	167,812	195,781
51	46,032	55,239	64,446	97	143,339	172,007	200,675
52	47,183	56,620	66,057	98	146,923	176,308	205,693
53	48,363	58,036	67,708	99	150,596	180,715	210,834

SCHEDULE 7
2017 LEVY LIMIT WORKSHEET
COUNTY OF: YUMA **TAX AUTHORITY: CITY OF YUMA**

	Construction	10,326,327
SECTION A. 2016 MAXIMUM LEVY		
A.1	2016 MAXIMUM ALLOWABLE PRIMARY TAX LEVY LIMIT	12,144,078
A.2	LINE A.1 MULTIPLIED BY 1.02 EQUALS	12,386,960
SECTION B. 2017 NET ASSESSED VALUE OF ALL PROPERTY SUBJECT TO TAXATION IN 2016		
B.1	CENTRALLY ASSESSED	29,767,312
B.2	LOCALLY ASSESSED REAL	425,653,032
B.3B	LOCALLY ASSESSED PERSONAL PROPERTY	72,563,037
B.4	TOTAL OF B.1 THROUGH B.3 EQUALS	527,983,381
B.5	B.4 DIVIDED BY 100 EQUALS	5,279,834
SECTION C. 2017 NET ASSESSED VALUES		
C.1	CENTRALLY ASSESSED	31,832,950
C.2	LOCALLY ASSESSED REAL	433,875,656
C.3B	LOCALLY ASSESSED PERSONAL PROP (PR YR)	72,601,102
C.4	TOTAL OF C.1 THROUGH C.3 EQUALS	538,309,708
C.5	C.4 DIVIDED BY 100 EQUALS	5,383,097
SECTION D. 2016 LEVY LIMIT CALCULATION		
D.1	ENTER LINE A.2	12,386,960
D.2	ENTER LINE B.5	5,279,834
D.3	DIVIDE D.1 BY D.2 AND ENTER RESULT	2.3461
D.4	ENTER LINE C.5	5,383,097
D.5	MULTIPLY D.4 BY D.3 AND ENTER RESULT LINE D.5 EQUALS 2013 ---- MAXIMUM ALLOWABLE LEVY LIMIT	12,629,284
D.6	ENTER EXCESS PROPERTY TAXES COLLECTIBLE PURSUANT TO ARS 42-17051, SECTION B	-
D.7	ENTER AMOUNT IN EXCESS OF EXPENDITURE LIMITATION PURSUANT TO ARS 42-17051, SECTION C	-
D.8	LINE D.5 MINUS LINE D.6 AND LINE D.7 EQUALS 2014 ALLOWABLE LEVY	12,629,284
	Adopted Tax Rate ("Truth-In-Tax" rate)	\$2.3001
	Levy	12,381,661

Schedule 8
Council Actions

RESOLUTION NO. R2017-007

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUMA, ARIZONA, ADOPTING ESTIMATES OF PROPOSED EXPENDITURES BY THE CITY OF YUMA FOR THE FISCAL YEAR BEGINNING JULY 1, 2017 AND ENDING JUNE 30, 2018; AND DECLARING THAT SUCH SHALL CONSTITUTE THE ADOPTED BUDGET OF THE CITY OF YUMA FOR SUCH FISCAL YEAR; AND DECLARING NECESSITY OF BOARDS AND COMMISSIONS

WHEREAS, pursuant to the provisions of the laws of the State of Arizona and the Charter and Ordinances of the City of Yuma, the City Council is required to adopt a Budget; and,

WHEREAS, the City Council has prepared and filed with the City Clerk a proposed Budget for the Fiscal Year beginning July 1, 2017, and ending June 30, 2018 ("Budget for Fiscal Year 2017-2018"), and which was tentatively adopted on April 5, 2017; and,

WHEREAS, due notice has been given by the City Clerk, as required by law, that the Budget for Fiscal Year 2017-2018, with supplementary schedules and details, is on file and open to inspection by anyone interested; and,

WHEREAS, the sums to be raised by primary taxation, as specified in the Budget for Fiscal Year 2017-18, do not in the aggregate amount exceed that amount as computed in Arizona Revised Statutes Section 42-17051; and,

WHEREAS, the total of amounts proposed for expenditure in the Budget for Fiscal Year 2017-2018 do not exceed the expenditure limitation established for the City of Yuma; and,

WHEREAS, the City held a hearing on the Budget for Fiscal Year 2017-2018, as required by law; and,

WHEREAS, Article IX, Section 1 of the Yuma City Charter requires that the City Council annually review all current Boards and Commissions and determine whether such are necessary.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Yuma as follows:

SECTION 1: The City Council has determined the final estimates of expenditures which will be required of the City of Yuma for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018.

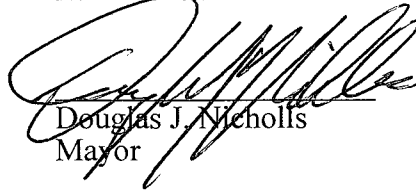
SECTION 2: The Purposes of Expenditure and the amount finally established for each purpose as set forth in Exhibits A through G attached hereto constitutes the official and finally adopted Budget of the City and the Main Street Mall and Offstreet Parking Maintenance District No. 1 for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018, as subject to State law.

SECTION 3: Money from any fund may be used for any of the purposes set forth in Section 2 of this Resolution, except money specifically restricted by State law or the City Charter, Ordinances, or Resolutions.

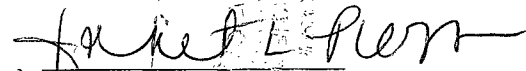
SECTION 4: All current City Boards and Commissions are necessary for the public health, safety and welfare of the City and should be continued.

Adopted this 3rd day of May, 2017.

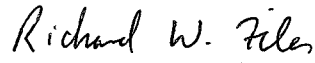
APPROVED:


Douglas J. Nicholls
Mayor

ATTESTED:


(for) Lynda Bushong
City Clerk

APPROVED AS TO FORM


Richard W. Files
City Attorney

Schedule 8
CouncilAction

ORDINANCE NO. O2017-017

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF YUMA, ARIZONA, FIXING, LEVYING, AND ASSESSING PRIMARY PROPERTY TAXES UPON PROPERTY WITHIN THE CITY OF YUMA SUBJECT TO TAXATION, EACH IN A CERTAIN SUM UPON EACH ONE HUNDRED DOLLARS OF VALUATION, SUFFICIENT TO RAISE THE AMOUNT ESTIMATED TO BE REQUIRED IN THE ANNUAL BUDGET FOR THE FISCAL YEAR 2017-2018 LESS THE AMOUNTS ESTIMATED TO BE RECEIVED FROM OTHER SOURCES OF REVENUE AND THE UNENCUMBERED BALANCES FROM THE PREVIOUS FISCAL YEAR, PROVIDING A GENERAL FUND; AND FIXING, LEVYING, AND ASSESSING UPON PROPERTY WITHIN THE BOUNDARIES OF THE MAIN STREET MALL AND OFFSTREET PARKING MAINTENANCE DISTRICT NO. 1 SUBJECT TO TAXATION, EACH IN A CERTAIN SUM UPON EACH ONE HUNDRED DOLLARS OF VALUATION, SUFFICIENT TO RAISE THE AMOUNT ESTIMATED TO BE REQUIRED FOR THE OPERATION, MAINTENANCE, REPAIR AND IMPROVEMENT OF THE FACILITIES OF SAID DISTRICT, ALL FOR THE FISCAL YEAR BEGINNING JULY 1, 2017 AND ENDING JUNE 30, 2018

WHEREAS, pursuant to the provisions of the laws of the State of Arizona and Article XIII, Section 6 of the Charter of the City of Yuma, the City Council is required, following the public hearing and adoption of estimates of proposed revenues and expenditures for the year 2017-2018, to fix, levy, and assess a primary rate of taxation upon each one hundred dollars (\$100.00) of the assessed valuation of all real and personal property subject to taxation within the City sufficient to raise the amount estimated to be required in the annual budget, less the amounts estimated to be received from all other sources of revenue and unencumbered balances from the previous fiscal year; to pay municipal expenses during the fiscal year beginning July 1, 2017 and ending June 30, 2018; and,

WHEREAS, the public hearing for the purpose of hearing taxpayers was held on May 3, 2017 after which a meeting was duly convened in which a Budget of Estimated Revenues and Expenditures was adopted by the City Council in final form for the fiscal year beginning July 1, 2017 and ending June 30, 2018; and,

WHEREAS, the County of Yuma is the assessing and collecting authority for the City of Yuma.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Yuma as follows:

SECTION 1: There is hereby levied a primary tax rate of \$2.3001 on each one hundred dollars (\$100.00) of assessed valuation on all property, both real and personal, within the corporate limits of the City of Yuma, except such property as may be by law exempt from taxation, for the purpose of providing a General Fund for the City of Yuma, for the fiscal year beginning July 1, 2017 and ending June 30, 2018. Should such tax rate exceed the maximum allowable by law, the rate shall be reduced to such maximum allowable rate.

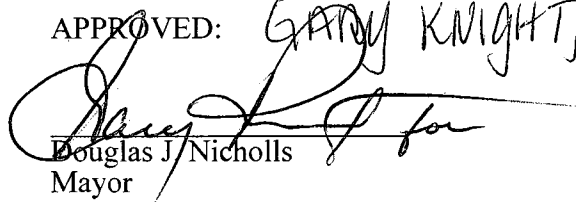
SECTION 2: In addition to the rates set in Section 1, hereof, there is hereby levied a tax rate of \$4.4889 on each one hundred dollars (\$100.00) of assessed valuation of all property, both real and personal, within the corporate limits of the City of Yuma and located within the boundaries of the Main Street Mall and Offstreet Parking Maintenance District No. 1, except such property as may by law be exempt from taxation, for the purpose of providing a fund for the operation, maintenance, repair and improvement of the facilities to be maintained by said district for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

SECTION 3: The taxes assessed and levied in Sections 1 and 2 of this Ordinance are, and shall become, due and payable to the County Treasurer, and Ex-officio Tax Collector of Yuma County, at the Yuma County Treasurer's Office in the City of Yuma in the same manner and in the same time as provided by law for the collection and payment of State and County taxes.

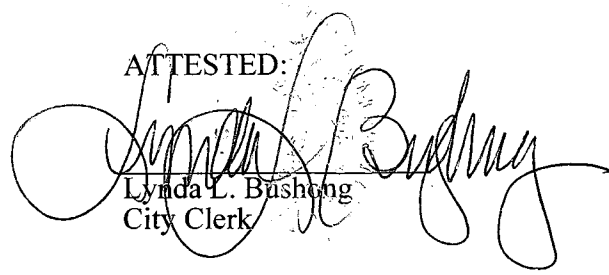
SECTION 4: The City Clerk is authorized and directed to cause certified copies of this Ordinance to be forthwith personally delivered to the Yuma County Treasurer and the Chairman of the Board of Supervisors of Yuma County, Arizona, and to cause this Ordinance to be published once in the official newspaper of the City of Yuma published and circulated in the City of Yuma.

Adopted this 17th day of May, 2017.

APPROVED: GARY KNIGHT, DPTY Mayor


Douglas J. Nicholls
Mayor

ATTESTED:


Lynda L. Bushong
City Clerk

APPROVED AS TO FORM:

Richard W. Files
Richard W. Files
City Attorney

Glossary

Actual vs. Budgeted: Difference between the amounts projected (budgeted) in revenues or expenditures at the beginning of the fiscal year and the actual receipts or expenses, which are incurred by the end of the fiscal year.

Assessed Value/Valuation: Value of real and personal property determined by the County Assessor and Arizona Department of Revenue upon which property taxation is based.

Bonds: Debt instruments that require repayment of a specified principal amount on a certain date (maturity date), and interest at a stated rate or according to a formula for determining the interest rate.

Bond Rating: An evaluation of a bond issuer's credit quality and perceived ability to pay the principal and interest on time and in full.

Budget: A plan of financial operation for a specific time period. The budget contains the estimated expenditures needed to continue the City's operations for the year and the anticipated revenues to finance them.

Budgetary guidelines: Recommendations on budgeting issued by the National Advisory Council on State and Local Budgeting (NACSLB). The NACSLB's budgetary guidelines are chiefly of interest to accountants because of the emphasis they place on performance measurement in the context of the budgetary process.

Capital Improvement Program (CIP): A plan for capital expenditures needed to maintain and expand the public infrastructure. It projects these infrastructure needs for ten years and is updated annually to reflect the latest priorities. The first year of the CIP is adopted with the City's operating budget.

Capital Outlay: Items that cost more than \$5000 and have a useful life of more than two years.

CIP: See Capital Improvement Program.

Contingency: An appropriation of funds to cover unforeseen events that may occur during the fiscal year, such as natural emergencies, shortfalls in revenue and similar events.

Debt Service: Principal and interest payments on outstanding bonds.

Enterprise Funds: Funds that are accounted for in a manner similar to a private business with the intention to cover their costs through user fees. The City has four enterprise funds: Arroyo Dunes Golf Course, Desert Hills Golf Course, Water, and Wastewater.

Estimate: The most recent estimate of current year revenue and expenditures.

Expenditure: Current operating expenses.

Fiscal Year (FY): The period designated by the City for the beginning and ending of financial transactions.

The fiscal year for the City of Yuma begins July 1 and ends June 30.

Full-time Equivalent Position (FTE): A position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, an employee may be split 50% between two divisions, thus .5 in one division and .5 in the other.

Fund: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources.

Fund Balance: A balance or carry over that occurs when actual revenues exceed budgeted revenues and/or when actual expenditures are less than budgeted expenditures. The beginning fund balance is the residual funds brought forward from the previous fiscal year.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards of financial accounting and reporting that govern the form and content of basic financial statements.

Governmental Funds: Funds that house tax-supported activities; i.e., General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds.

Grant: A contribution by a government unit or funding source to aid in the support of a specified function.

Infrastructure: Facilities that support the continuance and growth of a community. Examples include roads, water lines, and sewers.

Internal Service Funds: Fund that provides goods or services to another department, agency or government on a cost-reimbursement basis. The City has three internal service funds: Equipment Maintenance, Equipment Replacement, and Insurance Reserve.

Modified Accrual Basis of Accounting: Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures are recognized in the accounting period in which the liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

Operating Budget: Day-to-day costs of delivering city services and estimates of revenues to be collected that comprise the City's financial affairs for a fiscal year.

Operating Expenses: The cost of personnel, materials and equipment required for a department to function.

Operating Revenue: Funds received as income to pay for ongoing operations. For example, taxes, user fees, interest earnings, and grants.

Personal Services: Expenditures for salaries and fringe benefits for employees.

Primary Tax: Property tax levied for government operating budgets. Arizona statutes limit the primary property tax levy amount.

Property Tax: A tax based on the assessed value of property, both real property (land and buildings) and personal property (equipment). The total property tax levied by a municipality. Arizona's municipal property tax system is divided into a primary and secondary rate.

Proprietary Funds: Funds that are focused on changes in net assets, operating income, financial position, and cash flow; i.e., Enterprise Funds and Internal Service Funds.

Reappropriation (Rebudget): The inclusion of a balance from the prior year's budget as part of the budget of the subsequent fiscal year. Reappropriation is common for encumbrances outstanding at the end of a fiscal year that a government intends to honor in the subsequent fiscal year.

Reserved fund balance: The portion of a governmental fund's net assets that is not available for appropriation.

Revenue: Financial resources received from taxes, user charges and other levels of government.

Secondary Tax: Property tax used to pay general obligation debt of the government. Arizona statute limits the overall amount of general obligation debt but, unlike primary property tax, does not limit on the tax itself, as the secondary tax is based on voter-approved debt issuance.

Special Revenue Fund: A fund used to account for receipts from revenue sources that have been earmarked for specific activities. For example, Highway User Revenue funds must be used for street maintenance.

State-Shared Revenue: Includes the City's portion of the state sales tax revenues, state income tax receipts, and Motor Vehicle In-Lieu taxes.

Supplemental: A request to add a position to the authorized staffing list and all associated costs with that position.

Tax Levy: The total amount of the general property taxes collected for purposes specified in the Tax Levy Ordinance.

Tax Rate: The amount of tax levied for each \$100 of assessed valuation.

Transfer: Movement of resources from one fund into another fund in which the resources are expended. For example, an interfund transfer would include the transfer of operating resources from the General Fund to the Capital Projects Fund, where long-term capital expenditures are recorded. Other examples include a transfer from the General Fund to the Solid Waste Fund, as user charges in Solid Waste are not sufficient to cover the cost of services and general revenues must be used (subsidy).

Undesignated Fund Balance: Funds remaining from prior year that are available for appropriation and expenditure in the current year.

User Charges: The payment of a fee in direct receipt of a public service by the party who benefits from the service.