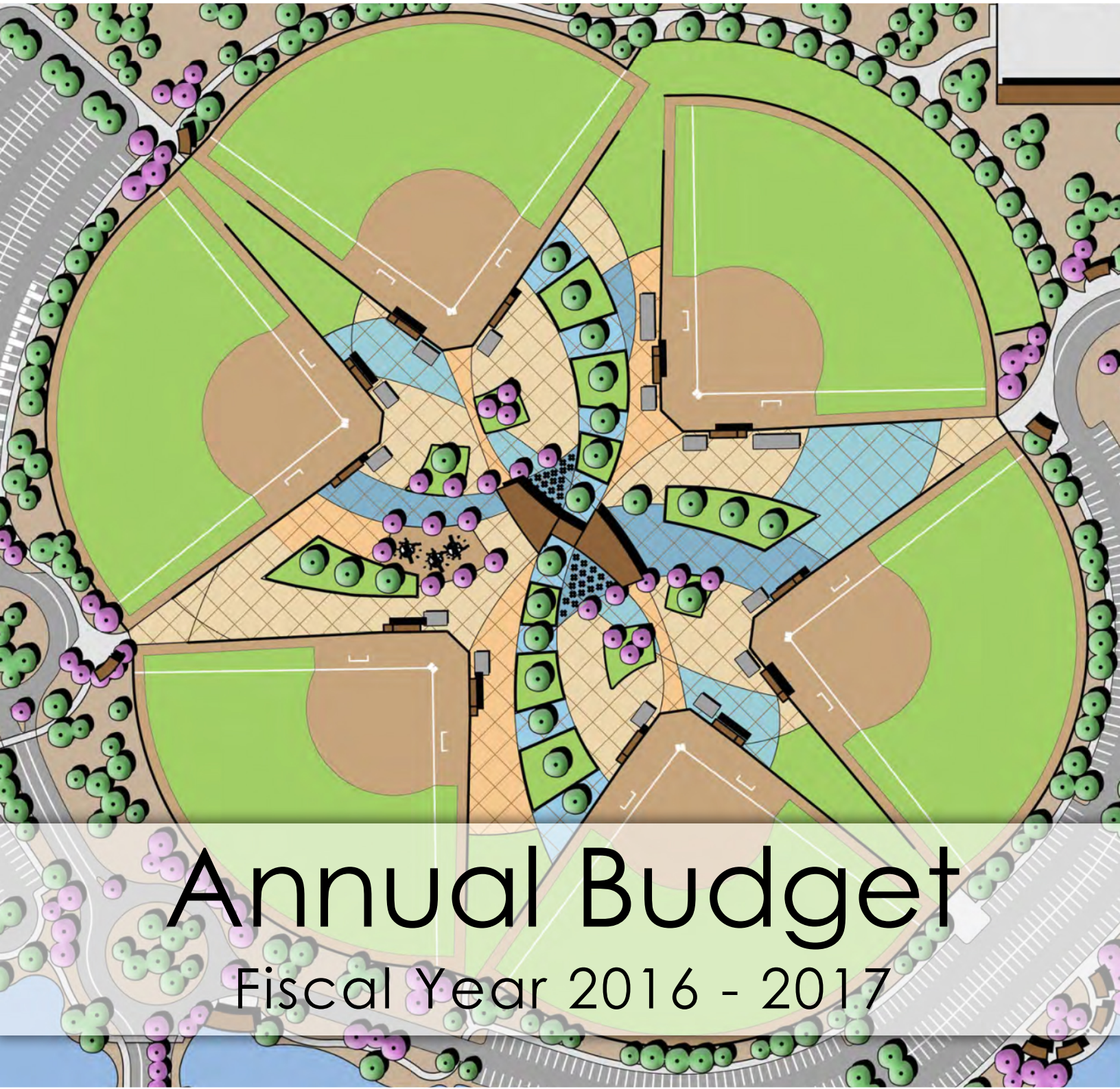


CITY OF YUMA, ARIZONA



Annual Budget

Fiscal Year 2016 - 2017



CITY OF
Yuma

City of Yuma Arizona

2016-2017 Annual Budget

PRESENTED TO:

City Council

Douglas J. Nicholls, Mayor
William Craft,
Deputy Mayor
Gary Knight
Jacob Miller
Mike Shelton
Edward C. Thomas
Gary Wright

About the Cover:

The Pacific Avenue Athletic Complex will have six ball fields, park amenities, locker rooms, restrooms, and a concession stand. This project was started in 2016 and is slated to open in late 2017.

Conceptual drawing courtesy of Kimley-Horn

Prepared and Presented By:

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City Administrator

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Deputy City Administrator

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City Attorney

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City Clerk

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Utilities

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Information Technology

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Municipal Court

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Joshua Scott
Engineering

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Finance

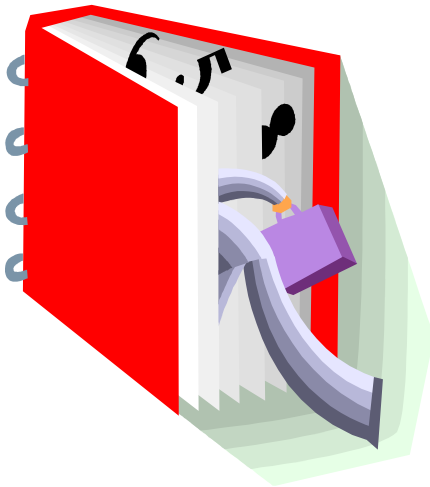
Ron Corbin
Human Resources

And
The Staff of the City of Yuma

City of Yuma Annual Budget Fiscal Year 2016-2017

How To Use This Document

This budget is divided into five sections: Overview, Fund Information, Department Information, Capital Spending and Debt Management, and the Appendix. Throughout the document, the City of Yuma is referenced as the “City.”



The **Overview** contains the City Administrator’s budget message, which discusses the major changes in this year’s budget, followed by a budget analysis by classification and fund table. It also includes budget highlights, the City’s mission, and organization chart. A flowchart depicting the budget process for both the department budgets and the Capital Improvement Program is shown. Financial policies are included in this section as well as a brief overview of the City’s revenues and funds.

The **Fund Information** section is focused on the different funds the City utilizes. Fund summaries show the activity in each fund to include, beginning balance, revenues, expenditures/expenses, transfers, and ending balance. This summary is followed by a schedule of revenues for the respective fund and an expenditure summary showing what departments utilize that fund.

Department Information provides each department’s budget message. The messages include functions of the department, goals for next year, accomplishments, and staffing level. It also displays department expenditures in two views. One table gives an overall picture of the department listed by division. The other table(s) breaks a department out by fund and then displays the information by the following categories: personal services, operating and maintenance, debt service, and capital outlay.

The **Capital Spending and Debt Management** section covers the Capital Improvement Program budget and a discussion on how the City uses various financing tools to fund these projects. It explains the CIP process, provides information on different funding sources, lists the capital improvement projects, and summarizes the City’s outstanding debt.

The **Appendix** contains a Glossary and six schedules. Schedule 1 lists revenue information by fund. Schedule 2 lists the department’s expenditures within each fund. These worksheets display 2014-2015 actual expenditures, 2015-2016 adjusted budget, 2015-2016 estimates, and the request for 2016-2017. Schedule 3 shows the Outside Agency listing. Every year the City provides support to various organizations within the city. This page displays their current year funding and the proposed funding for 2016-2017. Schedule 4 displays the supplemental or new positions included in the budget. Schedule 5 is the city’s staffing level and lists all the full time positions within the organization. Schedule 6 contains the City’s Salary Schedule. Schedule 7 is the City’s Budget Resolution for 2017 while Schedule 8 provides the 2016 Maximum Tax Levy Worksheet. Finally, a Glossary is provided.

City of YUMA
2016-2017 Annual Budget
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Distinguished Budget Presentation Award



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Yuma
Arizona**

For the Fiscal Year Beginning

July 1, 2015

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Yuma, Arizona for its annual budget for the fiscal year beginning July 1, 2015. This is the twelfth time the City of Yuma has received this award.

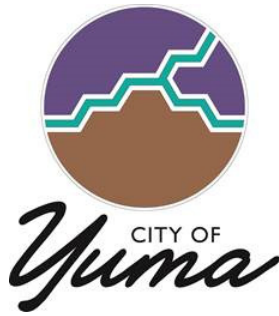
In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Overview

OVERVIEW

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CITY ADMINISTRATION

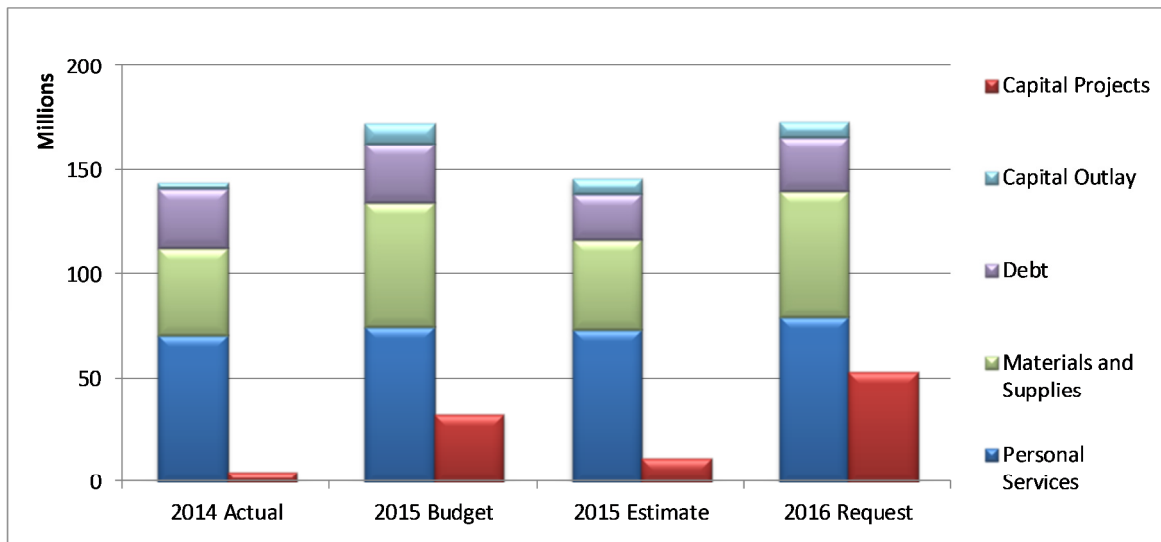
One City Plaza
 Yuma, AZ 85364
 928-373-5011 (phone)
 928-373-5012 (fax)

Mayor and City Council
 City of Yuma, Arizona

RE: Budget Message for Fiscal Year 2016-17

In accordance with the Yuma City Charter, I am transmitting the City Administrator’s budget for Fiscal Year 2016-17. This document has been filed with the City Clerk’s office as required and finalizes the annual review process by the City Council.

The total budget for FY 2016-17 comes to \$226.8 million consisting of an operating budget of \$173.6 million, up .5% from last year, and a capital improvement project (CIP) budget of \$53.2 million, which is up 62% over FY 2015-16.



	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 REQUEST	Change
PERSONAL SERVICES	\$ 71,105,133	\$ 74,978,843	\$ 73,288,863	\$ 79,713,151	6.31%
MATERIALS AND SUPPLIES	41,674,271	59,470,971	43,134,202	60,303,390	1.40%
DEBT	28,373,039	28,414,819	22,574,239	25,927,169	-8.75%
CAPITAL OUTLAY	3,133,293	9,913,351	7,344,313	7,692,203	-22.41%
TOTAL OPERATIONAL	144,285,736	172,777,984	146,341,617	173,635,913	0.50%
CAPITAL PROJECTS	5,346,322	32,800,000	12,148,969	53,162,500	62.08%
TOTAL BUDGET	\$ 149,632,058	\$ 205,577,984	\$ 158,490,586	\$ 226,798,413	10.32%

Growth Happens

For several years during and after the Great Recession, the City budget, primarily personnel, and equipment, were cut to reduce expenditures in light of reduced revenues. The last three years sent signals that this trend had reversed and we can say categorically the recession is over! Sales tax revenues, building permits, even state shared revenues continue to improve. This kind of revenue improvement, particularly in building permits, means not only growth in the tax base, but with it comes higher demand for public services.

This demand would usually spur a request for additional personnel in the budget. Notably, personal services costs are increasing over 6% for the new year. However, the focus has changed on the reason for the increase. While additional personnel would help greatly to cover the increased demand, the city is now on a heightened campaign to *retain* current employees. This is most evident in the Police Department who lost 50 personnel in 2015 and where recruitment of quality candidates has always been critical. Now, a concerted effort by other Arizona cities has been mounted to recruit away our valuable officers. But losses of current employees are occurring in other departments as well and our reported turnover rate has reached 13%.

Accordingly, the budget includes additional monies to adopt the second half of the 2014 labor market study to improve our competitiveness with other cities. This budget also includes monies for a 17% increase in health insurance rates with an attendant raise in the subsidy for dependent coverage. Even with the LMS adjustment and increased medical dependent offsets some employees will receive no increase in take home pay. Re-introduced in this budget is the benefit of tuition assistance. This small but important benefit was eliminated early in the downturn, but the lack thereof has been cited in losses of some employees.

The operational budget has an increase of 1.3% over last year with the majority of the operational budget being flat.

Increases in the operational budget include \$100,000 in recruiting costs with the Police Department and additional funds (\$230,000) for outside attorneys for public defenders and State mandated court interpreters for Municipal Court. Facility Insurance costs have increased city-wide by \$500,000 through higher claim activity, including the restoration of the Stewart Vincent Wolfe Creative Playground. Operational supplies increased almost 5% including increases in medical supplies for the Fire Department and purchases of automotive supplies. Medical supplies increased as Yuma Regional Medical Center no longer provides supplies to City ambulances while the increase in automotive supplies reflects the aging vehicular fleet of the City, including some of our police and other vehicles now being over 20+ years old.

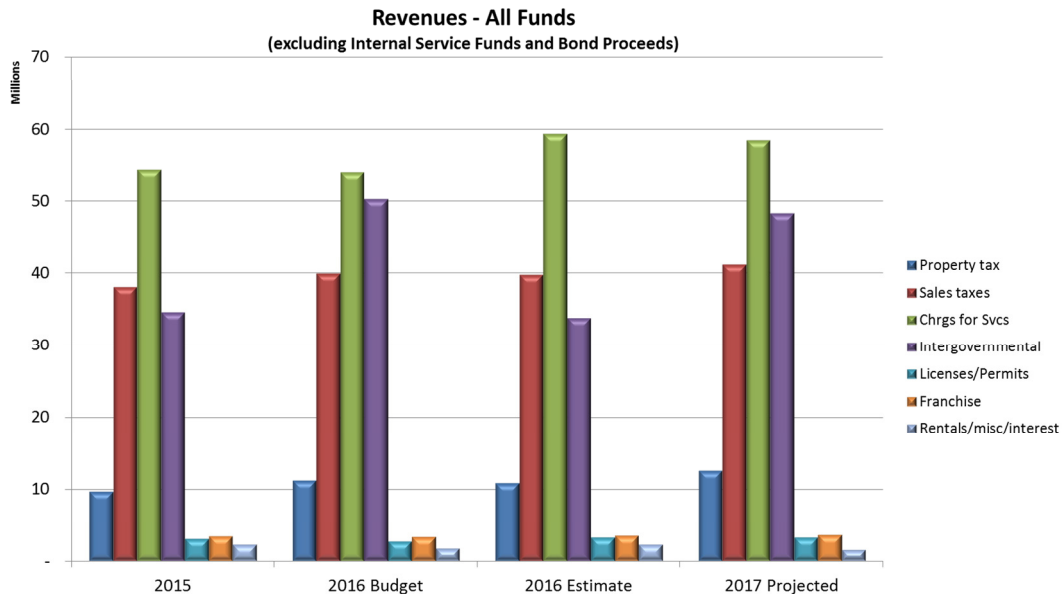
Our CIP budget shows increases in a number of major projects like the Pacific Avenue Athletic Complex, the new Fleet Maintenance Facility, and the 4th Avenue and 16th Street Intersection project. All of these projects have appeared in past CIP budgets, but this year and next, construction will begin on each. For the first time since 2010, CIP funds are included in the Highway User Revenue Fund (HURF). This “new” funding for street construction is, of course, dependent upon the Arizona State Legislature continuing to *reduce* its sweep of this important funding source again next year. Increases budgeted in Water and Wastewater projects are due to the relatively small rate increases in those funds approved last year which allow for replacement of failed and aging utilities infrastructure.

Our approach over the last couple of years has put us in a position that continues to allow us to replace some aging equipment, but we still have significant issues with a large percentage of our vehicle fleet. In previous years we had reduced some taxes and fees to assist in the local economic recovery, but due to State unfunded mandates forcing us to pay for State agency operations and State implemented special interest tax cuts impacting our revenue, we can no longer afford those previous tax cuts.

Revenues Improving

Revenues continue to show a positive trend. Sales taxes collectively are estimated to end the year at 4.4% over 2015 while a 3.4% increase is anticipated for FY 2017. Of these, the sales taxes in General, Road and Public Safety Funds actually trend higher for 2016 and 2017 at 5% and 3.5%, respectively.

This trend does not hold true for the Two Percent tax with its smaller tax base of bars, restaurants and hotels, as we assume a 2015 increase of 1% and a 2017 projection of just under 3%.



Charges for services is expected to post a 9% increase over 2015 with growth in utility charges, radio communication fees and impact fees. 2017 is anticipated to be conservatively flat. Utilities revenues reflect both the small rate increase of last year and consumption changes. Impact fee increases are the result of growth in construction rather than any change in fees. Intergovernmental revenues are expected to post similar results from those of 2015. For 2017, the largest potential increase outside of grant revenues will be State Revenue Sharing which is increasing by some \$900,000.

Property Taxes

Even with the anticipated growth in other revenues for next year, we are not able to absorb increased medical costs, all the increased costs passed on to us from the State, and additional special interest tax cuts which this year hit us with another \$1,000,000 revenue loss in construction sales tax which was due to a 25% sales tax cut given only to construction. One glance at the graph above shows that property taxes (the first column in each segment) provide a stable source of revenue for the City's operations, yet it is one of the smaller major revenues for the City. Staff recommended returning to the maximum tax rate of \$2.3517 per \$100 of assessed value which Council adopted.

The recommended levy is the amount allowed by law and is limited to a 2% increase (over last year's allowable) plus a factor for growth in the tax base from new parcels. Based on 2016 net assessed values of \$516.4 million and a tax rate of \$2.3517, the levy for tax year 2016 (FY 2016-2017) will be \$12.1 million, an increase of \$1.3 million. In terms of tax increase for a residential value of \$160,000, the levy would increase from \$331 to \$376 or \$45 per year.

A significant factor in this rate is due to the State plan to continue to push the property tax burden from Commercial property owners to home owners and accelerated business depreciation rates. Over the last several years, the State Legislature has been changing the formula for calculating property taxes by lowering the assessment ratio for commercial properties. This ratio, once 25%, is now at 18% for the 2016 tax year, compared to a residential assessment ratio of 10% that has not changed in years. The commercial change from 2015 to 2016 was one-half percent or from 18.5% down to the stated 18%. What this flurry of numbers means is the *net* assessed value of commercial property declined overall for 2016 while it increased for residential taxpayers. While this increase reflects an improving overall market value of homes in the area and is a sigh of relief for homeowners, the same market increase is not manifesting itself in the total net assessed value. Accordingly, the City's total net assessed value has

again declined 1% for this year's calculation from \$521.7 million to \$516.4 million. Due to the State legislative property tax burden shift, the commercial values dropped 7% year-to-year while residential values grew by 3.7%! Had commercial values been left alone, the net assessed value would increase negating the need for the adopted increase.

Observations on the Budget

For the last several years a significant area of concern continues to be funding for maintenance of our streets and basins. We are not able to make up this shortfall and we continue to fall further behind in asphalt replacement, even with the addition this year of HURF-funded CIP. The estimated shortfall now rests at \$100 million. While the state's budget is not yet set, they are currently sitting on over a \$1 billion dollar surplus. We remain hopeful the State will provide the full HURF funding allotment to the City as they have indicated. We continue to frugally use remaining funds to take care of the largest issues and continue to use slurry seal, with Road Tax funding, to hold the roads together until we can identify funds to rectify the issue. The HURF must be returned in its full allocation and we will require a new revenue source to make up for the money the state has taken in order to repair and repave our road and bridges.

Our employees are the reason the City continues to operate as successfully as it has with reduced manpower. This budget sets priorities in many areas and conservatively moves forward to continue to address issues created by new growth and by funding shortfalls from the last several years.

Acknowledgements

I wish to again acknowledge Finance Director Pat Wicks, Budget Manager Wendy Wrenn, CIP Administrator Czarina Gallegos, and their staffs for their work in the preparation of this budget. All our Department Directors and their staffs were a key component to maintaining a balanced budget and deserve recognition. Each employee in the organization has done a superb job over the last several years, stretching funding while keeping a great customer service attitude. We have great employees in a great community and we are fortunate to have both. I am proud to lead this organization and we will continue to move forward as our economy continues to grow.

The Year Ahead

The budget for FY 2016-17 is based on new growth and handling the new burdens put on us by the State and the handling of the retirement systems. It will be absolutely critical that the PSPRS system is fixed in the May 2016 vote of the people. No other issue should be of higher importance to the State of Arizona. We owe our public safety personnel a solid, yet affordable retirement system which they have earned and we need to get it fixed immediately.

Previous dips in property valuations are hopefully behind us and we see continued recovery for the next fiscal year. Our employees have carried us through the last few lean years by covering the workload from positions that were not refilled. Hopefully, the recovery trend will continue. We have the quality personnel in our organization to lead us forward and I have confidence in our employees' ability to carry out our mission to provide excellent support and services to our citizens. We look forward to working with you in the coming year as we continue to provide superb customer friendly quality services for our citizens of Yuma.

Respectfully Submitted,



Greg Wilkinson
City Administrator

Budget by Classification and Fund

	2016	2017		
	BUDGET	BUDGET	REQ-BDG	
1-Personal Services	74,978,845	79,713,151	4,734,306	
001-General Fund	53,519,341	57,336,494	3,817,153	In 2014, the City conducted a labor market study to improve our competitiveness with other cities.
101-Highway User Revenue Fund	2,533,814	2,619,305	85,491	Due to budgetary constraints the City only implemented half of the study in FY2015 and was unable to fund the second half in FY2016. This year the City is implementing the second half of the study in order to retain and recruit the best employees. In addition, there is a 17% increase in health insurance rates with an attendant raise in the subsidy for dependent coverage. As expected, last fiscal year's Public Safety Pension increase of \$2 million did not recur; however, a smaller increase of \$300,000 for police and fire pension is not insignificant.
102-City Road Tax Fund	2,325,216	2,407,255	82,039	
111-Public Safety Tax Fund	6,836	7,042	206	
122-2% Tax Fund	1,984,342	2,325,240	340,898	
141-Mall Maintenance Fund	97,105	101,363	4,258	
1xx-Grant Funds	1,605,635	1,323,878	(281,757)	
405-YRCS Fund	532,773	610,482	77,709	
412-Desert Hills Golf Course	875,568	951,294	75,726	
421-Water Fund	5,202,973	5,568,617	365,644	
431-Wastewater Fund	4,252,331	4,346,223	93,892	
461-Solid Waste Fund	953,978	951,150	(2,828)	
501-Equipment Maintenance Fund	1,010,190	1,080,273	70,083	
502-Insurance Reserve Fund	78,743	84,535	5,792	
2-Materials and Supplies	59,470,969	60,303,390	832,421	
001-General Fund	9,785,827	10,434,841	649,014	
003-Riverfront Redevelopment Fund	-	-	-	- Operating costs increased \$800,000 for all funds. Without the decrease in grant funds, the operating budget would have increased \$2.4 million. Some of the more significant increases to our operating budget include \$500,000 for higher facility insurance costs; \$800,000 for technical services (primarily software maintenance); \$230,000 for outside attorneys for public defenders and; \$100,000 for additional recruiting costs for teh Police department. The City has seen a high turnover in the police department due to retirements and officers leaving for higher pay elsewhere. HURF and City Road Tax expenditures increased for street maintenance that can no longer be pushed out to future years. Water and Wastewater expenditures have also increased for facility maintenance for the same reason.
101-Highway User Revenue Fund	4,000,557	4,344,241	343,684	
102-City Road Tax Fund	1,052,209	1,495,288	443,079	
111-Public Safety Tax Fund	1,669,647	1,651,733	(17,914)	
122-2% Tax Fund	3,059,230	3,229,893	170,663	
141-Mall Maintenance Fund	134,151	136,977	2,826	
1xx-Grant Funds	13,195,523	11,008,732	(2,186,791)	
405-YRCS Fund	1,623,659	1,544,177	(79,482)	
406-YRCS Fund Communication Grants	915,151	1,650,000	734,849	
412-Desert Hills Golf Course	1,167,193	1,169,474	2,281	
421-Water Fund	7,109,540	7,627,401	517,861	
422-Water Transfer Fund	65,750	65,750	-	
425-Water Grants Fund	500,000	350,000	(150,000)	
431-Wastewater Fund	6,316,986	6,736,409	419,423	
440-Water Revenue Bond Fund	-	-	-	
461-Solid Waste Fund	2,680,074	2,769,647	89,573	
501-Equipment Maintenance Fund	2,541,116	2,650,890	109,774	
502-Insurance Reserve Fund	1,705,467	1,761,043	55,576	
511-Equip Replacement Fund	308,024	36,029	(271,995)	
531-Workers Compensation	1,640,865	1,640,865	-	
3-Debt	28,414,819	25,927,169	(2,487,650)	
231-2003 MPC Debt Service Fund	2,368,889	-	(2,368,889)	Debt service expenditures are showing a decrease due to a major refunding that was completed in October 2015. This refinancing lowered the effective interest rate and gave the City a \$5.8 million savings in debt payments in fiscal year 2016. The City issued new bonds totaling \$24 million for the new Pacific Avenue Athletic Complex and the new Fleet Maintenance Facility.
235-2007B MPC Debt Svc Fund	2,301,170	-	(2,301,170)	
236-2007D MPC Debt Svc Fund	4,803,625	-	(4,803,625)	
237-2010 MPC Debt Svc Fund	2,853,381	2,851,431	(1,950)	
243-Special Assmt Dist68 Fund	383,725	377,308	(6,417)	
421-Water Fund	7,638,366	6,650,341	(988,025)	
423-Water Capacity Fund	2,451,916	2,451,916	-	
424-Water System Development Fund	262,585	262,585	-	
431-Wastewater Fund	2,366,106	2,070,981	(295,125)	
432-Wastewater Capacity Fund	2,978,488	2,978,488	-	
433-Wastewater Sanitary Sewer Interc	6,568	6,568	-	
232-2015B MPC Debt Svc Fund	-	3,747,951	3,747,951	
233-2015D MPC Debt Svc Fund	-	4,529,600	4,529,600	

This table expands on the presentation by classification (Personal Services, Materials and Supplies, Capital Outlay or Capital Projects) by listing by fund the budgets within each classification.

Budget by Classification and Fund

	2016	2017			
	BUDGET	BUDGET	REQ-BDG		
4-Capital Outlay	9,913,351	7,692,203	(2,221,148)		
001-General Fund	31,029	145,200	114,171	Capital outlay expenditures will vary from year to year depending on budget constraints and capital needs. The budgets listed in this section refer to equipment items to be purchased and are included withing the departmental operating budgetThe largest dollars appearing in the Capital Outlay section are budgeted in the Equipment Replacement Fund (see the Fund section).	
101-Highway User Revenue Fund	18,409	167,200	148,791		
102-City Road Tax Fund	22,588	21,000	(1,588)		
111-Public Safety Tax Fund	709,000	1,042,500	333,500		
1xx-Grant Funds	837,150	207,000	(630,150)		
405-YRCS Fund	-	53,000	53,000		
406-YRCS Fund Communication Grants	1,115,250	27,903	(1,087,347)		
412-Desert Hills Golf Course	-	-	-		
421-Water Fund	72,427	111,200	38,773		
431-Wastewater Fund	121,651	242,200	120,549		
461-Solid Waste Fund	1,288	5,000	3,712		
501-Equipment Maintenance Fund	1,137	-	(1,137)		
511-Equip Replacement Fund	6,983,422	5,670,000	(1,313,422)		
5-Capital Projects	32,800,000	53,162,500	20,362,500		Capital projects differ from capital outlay in that the projects are expenditures to purchase or construct high-cost infrastructure items such as buildings, parks, streets and utility system components. Like capital outlay expenditures, capital projects expenditures can vary significantly each year. Sources of revenue include fund revenues or bond proceeds. This year new bond proceeds will be used to construct the new Pacific Avenue Athletic Complex and the new Fleet Maintenance Facility. In addition for the first time since 2010, HURF funding will be used for street maintenance projects. The increase in Water and Wastewater CIP projects is possible because of relatively small rate increases in those funds approved last year which allow for replacement of failed and aging utilities infrastructure.
101-Highway User Revenue Fund	-	1,305,000	1,305,000		
102-City Road Tax Fund	4,327,800	6,351,000	2,023,200		
111-Public Safety Tax Fund	-	50,000	50,000		
122-2% Tax Fund	191,200	291,200	100,000		
1xx-Grant Funds	2,352,300	2,206,800	(145,500)		
311-Capital Projects Fund	6,981,222	1,865,000	(5,116,222)		
321-Parks & Rec Impact Fee FN	-	1,170,000	1,170,000		
322-Arts & Culture Impact Fee	130,000	75,000	(55,000)		
323-Solid Waste Impact Fee FN	380,000	230,000	(150,000)		
324-Police Impact Fee Fund	-	-	-		
327-Public Works Impact Fee	70,000	65,000	(5,000)		
328-Transportation Impact Fees	362,700	2,172,500	1,809,800		
331-CIP Series B 2007 Bond	3,192,972	50,000	(3,142,972)		
332-CIP Series D 2007 Bond	2,902,806	1,047,500	(1,855,306)		
341-Parks & Rec 2012 Dev Fee Fund	18,000	-	(18,000)		
344-Police 2012 Dev Fee Fund	18,000	-	(18,000)		
345-Fire 2012 Dev Fee Fund	18,000	-	(18,000)		
346-General Govt 2012 Dev Fee Fund	18,000	-	(18,000)		
348-Transportation 2012 Dev Fee Fund	18,000	477,500	459,500		
421-Water Fund	1,880,000	3,655,000	1,775,000		
431-Wastewater Fund	4,289,000	6,101,000	1,812,000		
440-Water Revenue Bond Fund	4,535,000	4,120,000	(415,000)		
450-Wastewater Revenue Bond Fund	1,100,000	-	(1,100,000)		
333-CIP 2015 Excise Revenue Bond	-	21,930,000	21,930,000		
436-Wastewater Grants Fund	15,000	-	(15,000)		
Grand Total	205,577,984	226,798,413	21,220,429		

Budget by Classification and Fund

	2016 BUDGET	2017 BUDGET	REQ-BDG
1-Personal Services	74,978,845	79,713,151	4,734,306
001-General Fund	53,519,341	57,336,494	3,817,153
101-Highway User Revenue Fund	2,533,814	2,619,305	85,491
102-City Road Tax Fund	2,325,216	2,407,255	82,039
111-Public Safety Tax Fund	6,836	7,042	206

In 2014, the City conducted a labor market study to improve our competitiveness with other cities. Due to budgetary constraints the City only implemented half of the study in FY2015 and was unable to

Budget by Classification and Fund

	2016 BUDGET	2017 BUDGET	REQ-BDG
1-Personal Services	74,978,845	79,713,151	4,734,306
001-General Fund			
5101-Full Time Wages	32,894,315	32,967,632	73,317
5102-Part Time Wages	1,320,333	1,230,450	(89,883)
5103-Overtime Wages	1,660,889	1,758,657	97,768
5104-Standby Wages	255,069	238,716	(16,353)
5202-Moving/Relocation Allowance	-	-	-
5301-FICA-Social Security	1,691,828	1,717,179	25,351
5302-FICA-Medicare	519,068	522,735	3,667
5303-Pension	9,788,276	10,183,272	394,996
01-Mayor and Council	25,113	13,746	(11,367)
02-Municipal Court	146,282	129,607	(16,675)
10-City Administration	158,265	162,853	4,588
13-City Attorney	90,381	91,353	972
15-Information Tech Services	196,684	198,096	1,412
17-Finance	132,714	135,995	3,281
19-Human Resources	67,814	65,517	(2,297)
30-Community Development	244,288	247,945	3,657
42-Engineering	35,136	34,191	(945)
42-Public Works	1	-	(1)
50-Parks and Recreation	340,974	397,642	56,668
60-Police	4,750,157	4,993,534	243,377
70-Fire	3,600,467	3,712,793	112,326
5304-Health-Life-Dental Ins	3,960,864	4,999,647	1,038,783
5305-Workmans Compensation Ins	1,428,699	1,225,943	(202,756)
5909-Intracity Work Order Charge	-	-	-
6902-Miscellaneous Expense	-	2,492,263	2,492,263
20-General Government	-	2,492,263	2,492,263

Pension

Labor Market Study

From this “drill-down” view, the increase in public safety pension costs becomes more apparent. Changes occur in the operating budgets as noted in the variances column (“REQ-BDG”).

Another noticeable change in payroll-related is a \$1 million increase in health insurance costs. The labor market study increases are budgeted under Miscellaneous Expenses until the budget is adopted. This will be allocated to the departments budgets after the personnel records have been changed. Like the General Fund, similar increases are incurred in other funds in which Payroll expenses are recorded.

The reader is now able to experience first-hand the tool used in the analytical review of this budget. Readers may recognize in these views the underlying pivot table of a Microsoft Excel workbook. Click [here](#) to open the Pivot table and review the City of Yuma budget in more detail.

Our Mission

The Yuma City Government exists to provide a forum for public discussion and decision making. We are committed to deliver quality public services and to advance the social and economic well-being of our present and future citizens.

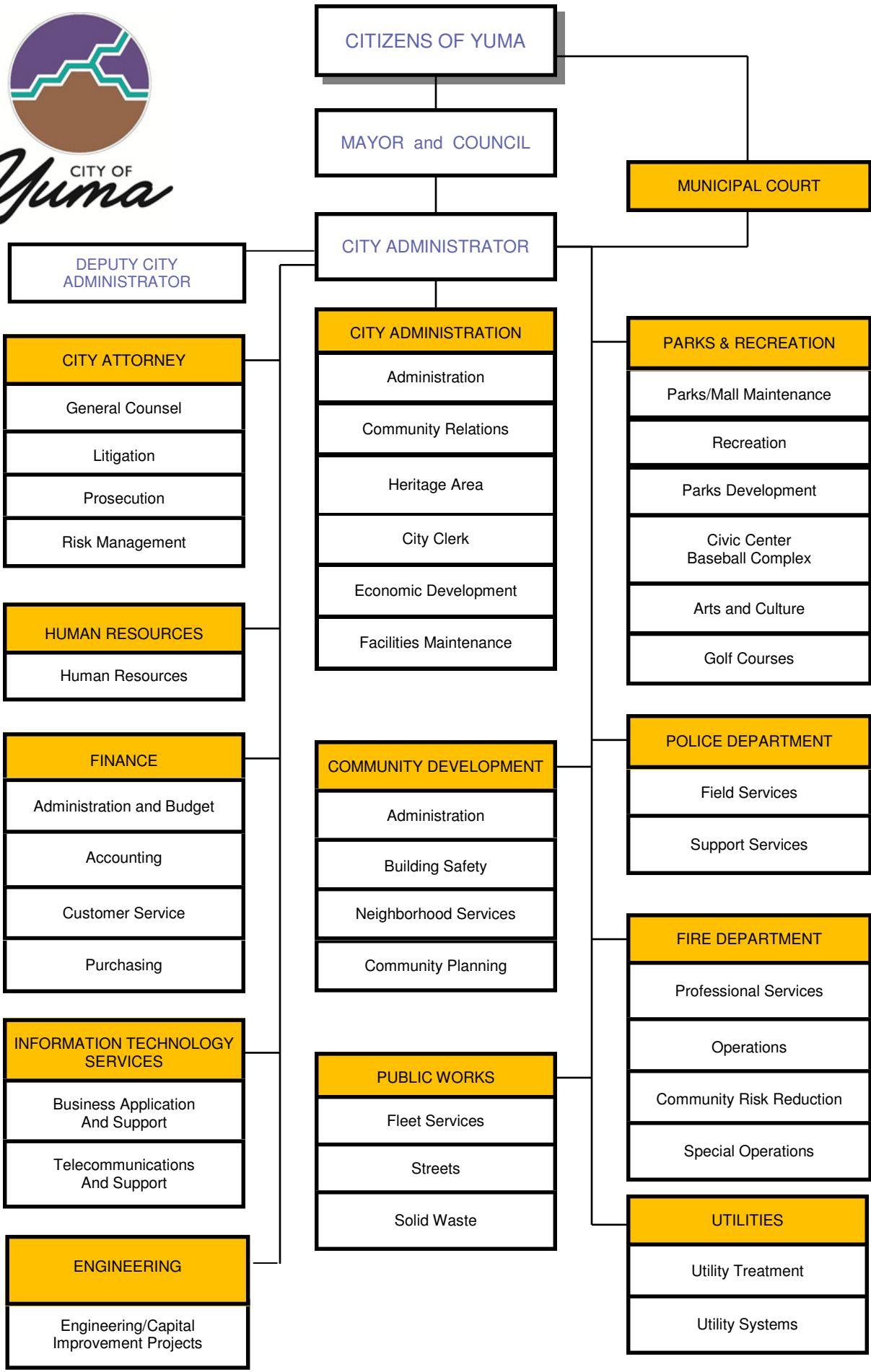
Our Core Values

Commitment

Integrity

Our Vision

Building on our heritage, our vision for Yuma is a community that is livable and competitive.



BUDGET PROCESS FLOWCHART

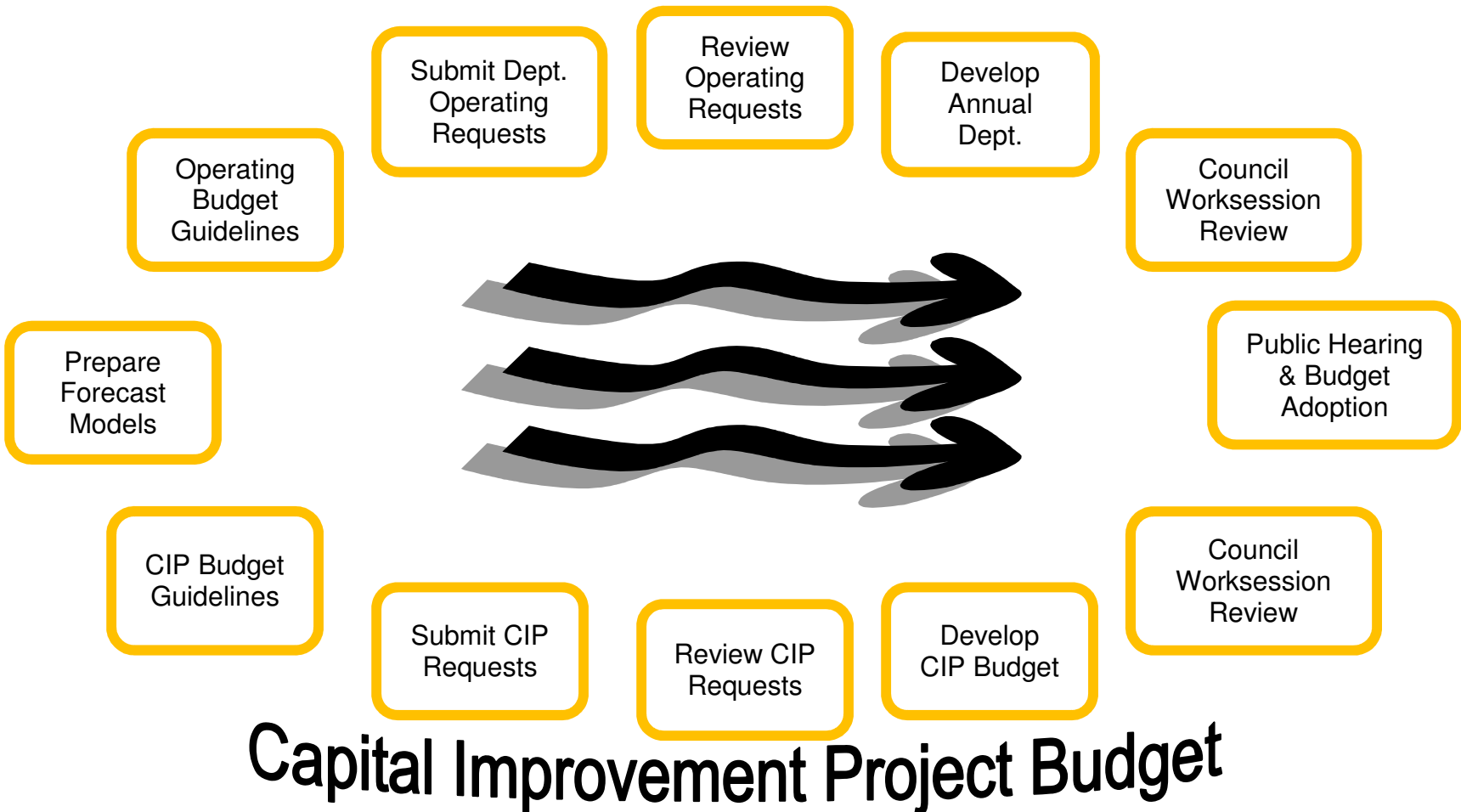
OCTOBER

JANUARY

MARCH

JUNE

Department Budgets



Financial Policies –

Financial policies provide guidance and direction while developing the operating and capital improvement project's (CIP) budget and managing the fiscal responsibilities of the City. Their framework lends to responsible long range planning. With these tools, the City continues its quality accounting practices per the Government Finance Officers' Association and Governmental Accounting Standards Board standards.

The City must follow general budget legal requirements established by Arizona law and the City Charter when preparing the annual budget. The chart to the right outlines the various actions and deadlines that must be followed. Under each category are the requirements listed by State Law and City Charter rule.

Statutory Limitations

The primary property tax levy is limited by state law to a two percent increase over the previous year's maximum levy with adjustments for growth and annexation. Secondary taxes, if implemented, are tied to the annual debt services requirements of voter-approved general obligation bonds. Primary tax levy limits are established by the Property Tax Oversight Commission.

The Arizona Constitution mandates an expenditure limitation on the amount the City can appropriate each fiscal year.

Arizona's Constitution contains limitations on bonded debt. Please refer the debt limitation discussion in the Capital Spending and Debt Management section for a review of these limitations.

Action Required	City Charter Deadline	Arizona State Statute Deadline	Process Dates
City Administrator presents proposed operating budget to Council	On or before first Monday in June	NA	April 1
Publish CIP summary and Notice of Public Hearing	No less than two weeks prior to Public Hearing	NA	March 12
City Administrator submits Preliminary Ten-Year CIP to Council	May 1	NA	April 1
CIP Public Hearing	Prior to CIP program adoption	NA	April 20
City Administrator submits Preliminary Budget to Council	NA	NA	April 6
Preliminary Budget adoption	NA	NA	April 6
CIP program adoption	On or before first of July	NA	May 4
Publish summary of budget and Notice of Public Hearing prior to final budget adoption	NA	Once a week for two consecutive weeks following preliminary budget adoption	April 26 & May 3
Truth-In-Taxation Public Hearing; Public hearing for budget	NA	Before final budget adoption	May 4
Final budget adoption	N/A	No later than second Monday in August	May 4
Property Tax Levy adoption	No later than the third Monday in August	No sooner than seven days following final budget adoption and no later than the third Monday in August	May 18

Basis of Budgeting and Accounting

The City prepares its annual budget and financial report using the modified accrual basis of accounting for both governmental and proprietary funds in accordance with generally accepted accounting principles (GAAP). There are differences between the basis of budgeting and the basis of accounting that are outlined below.

- Depreciation is not budgeted.
- Capital purchases of proprietary funds are budgeted as expenditures.
- Debt service payments of proprietary funds are budgeted as expenditures. Proceeds of long-term debt are budgeted as revenue-like 'Other Financing Sources.'
- For all funds, compensated absences expenditures are not recorded as earned; instead, all continuing positions are budgeted at 100% annually. Any differences relating to use of general or other accruable leave is immaterial.

Budget Amendments

- Budget transfers between funds require City Council approval.
- The City Administrator is authorized to make transfers between departments (within the same fund).
- Budgetary transfer authority within department non-personnel line items in the same fund is delegated to the department director.
- Budget transfers are initiated internally from the department with final review and processing performed by the Finance Department.

Operating Budget Preparation

- Current operating costs must be less than or equal to current revenues.
- Ending projected General Fund undesignated fund balance to be maintained at a minimum of 20% of that year's revenues. All other operating funds will be budgeted to retain sufficient fund balance for cash flow needs for the beginning of the following year. An exception: Mall Maintenance Fund will be subsidized by the General Fund to assure at least a zero fund balance.
- Authorized staffing level increases or personnel changes across funds must be part of the budget process.

Revenues

- Projected property tax revenues will include estimates of uncollected prior year property taxes in addition to any revenues of current year collections that are subject to the maximum levy.
- All City rates and fees will be reviewed and adjusted if necessary each year.
- Forecasting revenues will involve a combination of a ten year analysis of past revenue history, review of economic trends, and analysis of information obtained from State agencies from which the City receives funds.

Capital Projects

- Project must cost at least \$25,000.
- Impact on City's operating budget must be included in planning of project and incorporated within the respective department's operating budget.
- Budget fund adjustments must go before Council for approval.
- All projects must have an identified, approved funding source.
- Projects will not start until the funds have been received – bond, loan, cash flow. Exceptions will be for reimbursable projects only.

Debt Management

- Long-term debt is not to be issued to finance current operations.

Investments

- The City of Yuma's Investment Policy is adopted by the City Council. In accordance with that policy, public funds will be invested in a manner which will provide the maximum security of principal invested with secondary emphasis on providing the highest yield while meeting the daily cash flow needs of the City.
- All investments will conform to applicable State and City statutes governing the investment of public funds.

Miscellaneous

- The City is self-insured for workman's compensation.
- The Community Investment Trust was established from the sale of city owned properties in 1989. These funds can be used with Council approval only. The balance of the Trust is not budgeted this year.
- The City's capitalization policy is for items that have a life of at least two years and a minimum cost of \$5,000.

Service Delivery – our primary mission

City services are delivered by department units. Please refer to the department section of this document for a review of the departments' missions, accomplishments and goals. City charter, ordinance and political discourse determine the nature and extent of the services provided by these departments.

Seven major operating departments provide most services:

- Police
- Fire
- Parks and Recreation–Parks Maintenance; Recreation; Golf Courses; Recreation Complex; Arts and Culture
- Community Development–Building Safety; Community Planning
- Public Works–Street; Solid Waste; Fleet Services; Engineering
- Utilities
- Engineering

Services are also provided, both to citizens and internally to the 'line' departments by these administrative departments:

- Mayor/Council
- City Administrator–Public Affairs; Community Relations; City Clerk; Heritage Area; Economic Development
- City Attorney
- Information Technology
- Finance–Accounting; Purchasing; Customer Services
- Human Resources–Personnel

Revenues –

Like a business, the city must have revenues to pay for the services it provides its citizens. Unlike the federal government, it cannot spend for services money it does not have. Accordingly, service levels depend entirely on the amount of monies the city collects. Revenues come in two broad categories: taxes and charges for services.

Taxes are broad-based revenues over larger tax bases to cover services for which the ultimate user is difficult to determine for fee purposes, i.e., police services. Taxes may be assessed on the basis of property valuation (property taxes) or upon the basis of a business transaction (sales taxes). The City of Yuma uses both methods; however, because of statutory limitations on the former, its reliance is higher on the latter.

Charges and fees are assessed directly to the ultimate beneficiary of service and may be intended to cover all or only part of the service provided, such as:

- Licenses and permits
- Utility charges
- Golf fees
- Recreation fees

In those instances in which the charge is insufficient to cover the cost of service, the city must subsidize the service with its general tax revenues.

Revenues, both taxes and charges, derive from three sources: local, state-shared and grants and entitlements. The various funding sources are discussed later in the fund section of this document.

Funds –

Governments separate the accounting of revenue sources because of internal or external requirements and restrictions. For instance:

- The city can't use gas taxes to pay for police services (specific statutory limitations)
- The city can't use public safety taxes to build streets (ballot language creating the tax and its use)

For these reasons, the city follows rules promulgated by the Governmental Accounting Standards Board and uses fund accounting to record and report its financial transactions.

Each fund is a self-balancing set of accounts used to track the activity of a specific revenue or series of revenues. Fund types that involve service delivery include the General Fund, Special Revenue Funds and Enterprise Funds. These three fund types account for most of the city's service delivery. The General Fund is the largest fund and accounts for most primary services. Special Revenue Funds account for the proceeds of special revenue sources, taxes, charges or grants that are used to finance projects or activities as required by law or contractual agreements. Enterprise funds are used for those activities designated by council to operate on a self-funding basis, using accounting methods similar to business enterprises. The intent of an Enterprise Fund is to earn sufficient profit to insure the fund's continued existence without reliance on general tax revenues.

Other fund types used are Debt Service, Capital Projects and Internal Service Funds. These funds account for transactions not related to service delivery. Instead, they account for the financing, construction and inter-department services of the city.

How It All Works –

This chart shows the interaction of revenues and how they are recorded within the major operating funds and how the related departments expend those revenues in service delivery.

Typical of the General Fund is the receipt of a number of different types of revenues, whether they are local or shared. Most departments in the city provide general services, which are paid through the General Fund. Thus, the revenue is "matched" with the expenditure or service provision.

Moreover, departments may cover services that are recorded in funds other than the General Fund. These "special revenues" must be segregated from other revenues, because of legislative, regulatory or council requirements. In providing services through these special funds, expenditures are recorded in Special Revenue Funds, again to match the expenditure against its revenue.

In this manner, a given department, while a contiguous unit for management purposes, can expend various types of monies when providing certain services upon which the revenue is based. For example, as you can see in the chart at right under the Expenditure Section, the Parks Department provides services through the General Fund for parks maintenance and general recreation; through the Special Revenue Funds (specifically the Two Percent

		General	Special Revenue	Enterprise	
		Revenues			
S h a r e d	State sales tax	X			
	State income tax	X			
	Vehicle license tax	X			
	Gas tax		X		
	Lottery		X		
	Grants/entitlements		X		
	Property tax	X	X		
	Sales taxes:				
	General	X			
	Public Safety		X		
	Road		X		
	L o c a l	Licenses/permits	X		
		Franchise fees	X		
		Fines	X		
Charges for services:					
Utility fees				X	
Golf courses				X	
Recreation fees		X	X		
Rents/concessions		X	X	X	
Solid waste				X	
		Expenditures			
D e p t s	Police	X	X		
	Fire	X	X		
	Parks	X	X	X	
	Public Works	X	X	X	
	Utilities			X	
	Com Development	X	X		
	Administrative	X	X	X	

fund) for the convention center; and through the Desert Hills Golf Course Enterprise Fund for operation of the golf course. A more complete summary by fund group is presented below that includes the aforementioned General, Special Revenue and Enterprise Funds as well as the non-operating Capital Projects, Debt Service and Internal Service Funds.

Budget Summary- Fund Group	Fiscal Year 2016-2017								
	2014-2015	2015-2016	Special		Capital	Debt	Internal		2016-2017
	Actual	Estimate	General	Revenue	Projects	Service	Enterprise	Service	Total
Balance, July 1	\$ 107,582,301	\$ 111,750,995	\$ 16,402,943	\$ 20,147,399	\$ 34,568,909	\$ 119,950	\$ 60,358,512	\$ 8,834,027	\$ 140,431,740
Sources:									
Revenues									
Property Taxes	9,612,264	10,776,046	12,319,078	117,000	-	-	-	-	12,436,078
Sales Taxes	38,040,293	39,729,291	21,231,745	19,862,087	-	-	-	-	41,093,832
Franchise taxes	3,337,540	3,435,000	3,507,000	-	-	-	-	-	3,507,000
Building Permits, Zoning and Development Fees	2,211,564	2,435,487	2,348,150	-	-	-	-	-	2,348,150
State Sales Taxes	8,285,303	8,725,000	9,000,000	-	-	-	-	-	9,000,000
State Revenue Sharing	10,974,954	10,915,452	11,900,000	-	-	-	-	-	11,900,000
Vehicle License Tax	3,271,810	3,566,000	3,570,000	-	-	-	-	-	3,570,000
State Gasoline Tax	6,908,773	7,000,000	-	7,000,000	-	-	-	-	7,000,000
Lottery Tax	-	-	-	-	-	-	-	-	-
Grants	5,065,014	3,540,151	-	14,746,410	-	-	2,027,903	-	16,774,313
Charges for Services	56,815,131	61,718,504	4,528,222	257,250	3,016,770	-	49,947,424	3,630,868	61,380,534
Fines, Fees, Interest and Other	9,278,106	35,330,400	1,665,818	418,047	36,525	376,558	620,500	6,111,330	9,228,778
Total Revenues	153,800,752	187,171,331	380,976,106	42,400,794	3,053,295	376,558	52,595,827	9,742,198	178,238,685
Transfers In	15,848,629	12,851,411	-	119,340	-	11,012,318	-	719,813	11,851,471
Debt Service Reserve	-	-	-	-	-	-	-	-	-
Long-Term Debt Proceeds	-	-	-	-	-	-	-	-	-
Total Sources	169,649,381	200,022,742	70,070,013	42,520,134	3,053,295	11,388,876	52,595,827	10,462,011	190,090,156
Uses:									
Expenditures									
Police	27,125,073	29,150,327	27,290,149	5,783,934	-	-	-	-	33,074,083
Fire	16,538,404	18,158,114	15,526,413	2,545,328	-	-	-	-	18,071,741
Public Works	13,452,689	13,972,382	-	7,714,865	-	-	3,460,857	4,775,594	15,951,316
Utilities	29,449,612	27,468,051	-	-	-	-	34,985,753	990,000	35,975,753
Engineering	1,896,653	1,996,044	422,098	2,423,315	-	-	-	140,000	2,985,413
Parks and Recreation	13,692,302	14,762,105	8,298,511	4,449,356	-	-	1,819,936	415,000	14,982,803
Community Development	3,897,991	4,162,063	3,346,304	1,519,183	-	-	-	-	4,865,487
Administrative									
Mayor and Council	202,756	211,012	224,485	-	-	-	-	-	224,485
Municipal Court	1,668,296	1,664,205	1,815,993	143,071	-	-	-	-	1,959,064
City Administration	3,114,489	3,468,849	2,940,525	4,801,191	-	-	-	-	7,741,716
City Attorney	1,825,401	2,212,534	1,502,828	4,721	-	-	-	703,976	2,211,525
Information Technology	5,450,299	4,957,822	3,082,182	330,500	-	-	3,712,415	-	7,125,097
Finance	1,769,258	1,918,907	2,074,234	-	-	-	-	34,000	2,108,234
Human Resources	1,021,321	982,924	1,073,936	-	-	-	-	-	1,073,936
General Government	3,232,097	6,038,564	4,259,311	728,763	-	-	505,774	5,829,036	11,322,884
Capital Labor	866,904	394,965	-	168,916	-	-	197,615	-	366,531
Intracity Cost Allocation	-	-	(3,940,434)	1,377,505	-	-	2,526,900	36,029	-
Debt Service	18,345,926	14,732,379	-	-	-	11,506,290	5,699,557	-	17,205,847
Capital Improvements	6,082,587	12,239,339	-	10,301,998	29,082,500	-	10,168,000	-	49,552,498
Total Expenditures	149,632,058	158,490,586	67,916,535	42,292,646	29,082,500	11,506,290	63,076,807	12,923,635	226,798,413
Debt Service Reserve	-	-	-	-	-	-	-	-	-
Interfund Loan Payback	-	-	-	-	-	-	-	-	-
Transfers Out	15,848,629	12,851,411	4,595,805	6,923,773	-	-	327,902	3,991	11,851,471
Total Uses	165,480,687	171,341,997	72,512,340	49,216,419	29,082,500	11,506,290	63,404,709	12,927,626	238,649,884
Balance, June 30	\$ 111,750,995	\$ 140,431,740	\$ 13,960,616	\$ 13,451,114	\$ 8,539,704	\$ 2,536	\$ 49,549,630	\$ 6,368,412	\$ 91,872,012

The Fund Information section explores the city's funds in detail.

City Profile

Located in the Yuma and Gila valleys of Southwestern Arizona where Arizona, California, and Mexico converge is Yuma. With a climate that mixes pure desert sunshine with the cool waters of the Colorado and Gila Rivers, Yuma offers our residents a year round vista of surrounding rugged mountains and green agricultural fields.

The incorporated area of Yuma is approximately 119 square miles and houses over 93,064 full-time residents. The City of Yuma is a full service council-manager government and is governed by a charter, Arizona state statutes, and an adopted Strategic Management Plan.

The City employs approximately 1,046 full and part-time employees in fourteen departments. Public services include police, fire, water and wastewater utilities, solid waste services, parks, recreation, and arts & culture services.



History

Yuma's history dates to 1540 when Hernando de Alarcon, the Spanish explorer, became the first European to see the site of the present day City of Yuma. From 1540 to 1854, Yuma was under the flags of Spain and Mexico, but in 1854 became a territorial possession of the United States through the Gadsden Purchase. In the 1850's, Yuma became the major river crossing of the California gold seekers. From the 1850s to the 1870s, steamboats on the Colorado River transported passengers and goods to mines, ranches and military outposts in the area, serving the ports of Yuma, Laguna, Castle Dome, and others.

In the early 1900's, the Yuma Project was completed by the US Bureau of Reclamation. This project established or expanded an irrigation canal system that has since used the Yuma area's senior water rights for Colorado River water to make Yuma a prime agricultural center.

Economic Base

Today, agriculture remains the largest segment of Yuma's economic triad of agriculture, military and tourism.

Agribusiness now contributes over \$3.1 billion to Yuma's economy each year. The industry has grown from field production of vegetables and fruits to include a number of substantive production plants in which are produced fresh-cut salads and other value-added products. Even field production has changed by field-packing vegetables for shipment to market. Those products are now housed, while awaiting shipment across the country, in several large commercial cooling facilities.

Yuma is home to two military bases that are critical to the nation's defense. Both contribute significantly to Yuma's economy. The Marine Corps Air Station conducts pilot tactical training using the adjacent Barry M. Goldwater Range. Along with several attack squadrons, including the famous 'Black Sheep' squadron, the base is home to the Marine Aviation Weapons and Tactics Squadron One (MAWTS-1), which is the host of the graduate level, Weapons and Tactics Instructor Course (WTI). WTI is the Marine Corps version of 'Top Gun'. The Marine Corps Air Station is now home to the first operational squadrons of the new F-35 Joint Strike Fighter program.

Another critical installation is the US Army Yuma Proving Ground. The proving ground is the Army's center for desert natural environment testing and evaluation. This includes testing of all types of materiel; including prototype combat vehicles, artillery, conventional munitions, aircraft and other items critical to the Army's mission. The proving ground also contracts with other nations for testing of specialized equipment from around the globe.

The third major segment is tourism. Yuma's abundant sunshine and unbeatable weather drew an estimated 95,000 winter visitors last year. The average visitor stays three months and adds significantly to the economy. Adding to this segment is the Yuma Crossing National Heritage Area. Established in 2000 by Congress, it is the first and one of only two national heritage areas west of the Mississippi River. The city's long-planned riverfront development is now in progress and will serve to make Yuma a travel destination throughout the year.

Yuma Demographics

Form of Government	Council/Manager
Mayor's Term	4 Years - Elected at large
Council Term (6 Councilmembers)	4 Years - Elected at large (staggered terms)
Current Area in Square Miles	119
Area in Square Miles as of 2000	106
Current (2014 Census est.) City of Yuma Population	93,400
2000 City of Yuma Population	77,515
Growth % 2000 - 2010 for City of Yuma	20.5%
Current (2015 Census est.) Population of Yuma County	204,275
2000 Population of Yuma County	160,026
Growth % 2000 - 2015 for Yuma County	27.6%
2000 Primary Assessed Valuation (46.7 % of County)	\$253,318,190
2016 Primary Assessed Valuation (46.3 % of County)	\$516,395,727
2000 Yuma County Primary Assessed Valuation	\$543,102,591
2016 Yuma County Primary Assessed Valuation	\$1,116,022,260
# of Winter Visitors to Yuma Area	90,000
Population within 1 hour driving time	2 Million (approximately)
Village of Yuma Incorporated	July 11, 1876 - A.F. Finlay, Mayor
Town of Yuma Incorporated	April 6, 1902 - R.S. Patterson, Mayor
City of Yuma Incorporated	April 7, 1914 - John H. Shanssey, Mayor
# of Employees (Full & Part Time)	1,046
Average Daily Maximum Temperature	87.3° Fahrenheit
Average Daily Minimum Temperature	53.5° Fahrenheit
Monthly Average Temperature (based on last 50 yrs)	75.2° Fahrenheit
Average Yearly Rainfall in Inches	3 inches
% of Sunshine Overall (Year = 4,456 hours)	90% (4,050 hours)
Relative Humidity - 11:00 AM, July	32%
Elevation above Sea Level	138 feet
# Golf Courses	11
# of School Districts	3 (Crane Elementary; Yuma Elementary; Yuma Union High School)
# of Public Elementary Schools	22
Total # of Public Elementary School Students	12,138
# of Private Elementary Schools	11
# of Public Junior High Schools	7
Total # of Public Junior High School Students	4,652
# of Private Junior High Schools	10
# of Public High Schools	6
Total # of Public High School Students	10,448
# of Private High Schools	2
# of Colleges/Universities	4 (Arizona Western College; Northern Arizona University – Yuma; University of Arizona; University of Phoenix)
% of households over \$100,000 income Average	12.7%
Average Median Home Sales Price (City of Yuma)	\$132,600



City of YUMA

Fund Information

FUND INFORMATION

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The following pages list each of the city's funds including a description of the fund's major sources of revenue and a recap of the changes in budget for the fiscal year.

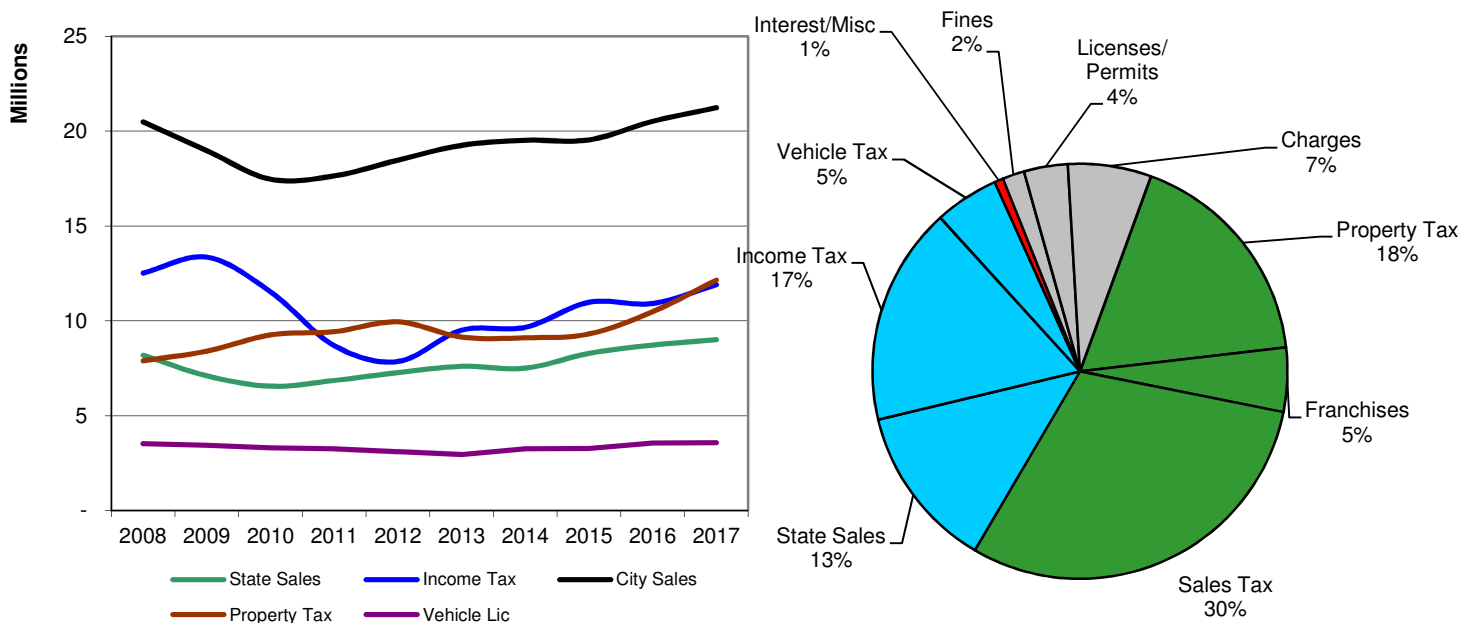
GENERAL FUND

The General Fund is the main operating fund of the city. It accounts for all or a portion of every department. Its main revenue sources are general-purpose taxes such as property taxes, the 1% city sales tax and state-shared revenues. Other revenues include unrestricted charges such as business licenses, building permits and zoning fees. A discussion of the fund's major revenues follows.

Revenues

Local taxes These taxes are general purposes taxes applying to all services in the General Fund.

General sales tax: This is the largest single source of revenues for the General Fund and averages around one third of general revenues. This one-percent transaction privilege tax is levied on business conducted within the city. The program is administered by the Arizona Department of Revenue for the city. Historically, this revenue source averaged increases of seven percent; however, with the slower economy sales taxes have not been quite so robust. Fortunately, the tax continues to show growth each year. While this does not match historical averages, sales taxes elsewhere in the state are also just beginning to rebound. For the upcoming fiscal year, annual projections of revenue continue to be based on a variety of trend factors. Sales tax records for previous years and a review of monthly receipts for major taxpayers help staff determine an appropriate projection. Other factors include reviews of building permits and other local economic indicators to set a figure, which remains conservative to avoid the attendant problems during the year that would occur with overestimated revenues. These factors lead staff to project a 3.5% increase in sales taxes for 2017.



Property tax: The Arizona Constitution limits property taxes. The formula allows for a two-percent increase in the actual levy of the previous year with an additional adjustment to reflect growth (new construction) in the tax base. Higher growth in total assessed valuation lowers the tax rate and conversely, declining assessed valuation increases the tax rate. For tax year 2016 (fiscal year 2016-2017), the city's assessed value for the same property declined once again; however, the decline was not because of full value assessments. Instead, the value dropped because of assessment ratio reductions for commercial properties. Overall, residential properties increase over 3%

while commercial properties dropped 7%. To assure a stable base for General Fund operations, the City will return the levy to the normal allowable rate. As approved, the tax rate increases to \$2.3517 and the tax levy to \$12.1 million. The tax levy calculation worksheet is included in the Appendix.

Shared revenues include state sales tax, urban revenue sharing (income tax) and vehicle license tax.

State sales tax: Twenty-five percent of the total state sales tax collection base (less certain classifications) is distributed to cities and towns based on the relative percentage of their population to the total population of all incorporated cities and towns in the state using the last decennial or special census (Yuma is roughly 1.85% in that calculation). This revenue is unrestricted other than for municipal purposes. Initial projections are set by reviewing historical trends since staff has little statewide information. Ultimately, projections provided by the state and the Arizona League of Cities and Towns are used. For fiscal 2017, state sales tax is projected to increase almost 3.2% over 2016 collections.

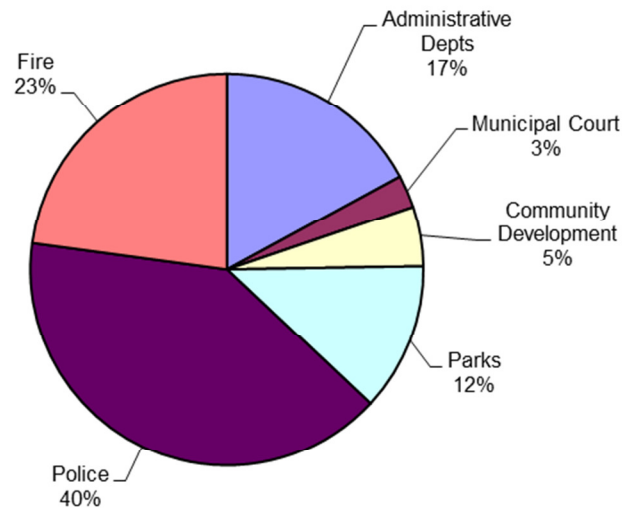
Ten-year History of General Fund - Major Revenues					
	State Sales	Income Tax	City Sales	Prop Tax	Vehicle Lic
2008	8,183,389	12,518,210	20,479,636	7,890,155	3,518,856
2009	7,105,464	13,355,611	18,961,775	8,402,118	3,445,486
2010	6,553,752	11,530,338	17,461,629	9,256,623	3,302,485
2011	6,856,996	8,692,400	17,635,454	9,429,548	3,250,436
2012	7,272,049	7,854,670	18,470,938	9,640,017	3,108,562
2013	7,600,328	9,506,288	19,248,864	9,143,721	2,948,529
2014	7,507,882	9,656,745	19,517,306	9,107,069	3,251,904
2015	8,285,303	10,974,954	19,536,924	9,307,197	3,271,810
2016 estimated	8,725,000	10,915,452	20,513,760	10,479,046	3,566,000
2017 budgeted	9,000,000	11,900,000	21,231,745	12,144,078	3,570,000

Income taxes: Established by voter initiative in 1972 at 15% of total personal and corporate income tax (collected two years earlier), this tax is distributed to cities and towns by the same basis as state sales tax (the Legislature set the percentage temporarily at 14.8% of collections for fiscal years 2003 and 2004). This revenue is also unrestricted other than to municipal purposes. After declining income tax receipts for the state for several years, this revenue source continues to rebound. As noted in the line graph on the previous page and the table above, this revenue is projected flat for next year. (Please note that collections during fiscal 2014 were lower than anticipated as the US Census Bureau announced an error in their count of Yuma’s population which caused current and one prior year amounts to be restated.) Because the amount to be distributed is based upon actual tax collections from a previous fiscal year, the state provides a near-exact figure for projection purposes.

Vehicle license tax: Of the license taxes paid at new or renewal vehicle registrations statewide, 25% is shared with cities and distributed on same basis as sales tax. Again, it is unrestricted other than to municipal purposes. With collections of this tax performed by the state, historical trends and information from the Arizona League of Cities and Towns are the only data available to determine projections for a given fiscal year.

Expenditures

The table on the next page and its related graph display the impact of the several departments on the General Fund. A quick review shows the large majority of General fund expenditures are related to public safety in the Police and Fire Departments, respectively. The third largest group is the Administrative Departments that provide support to the operating departments. Parks and Recreation Department follows closely behind with its recreational opportunities and many parks enjoyed by our populace.



General revenues not only support the services provided by the departments listed, but, as shown in the fund recap on the next page, help pay a portion of the city's debt service (attributable to General Fund services) and a portion of the cost of maintaining the Mall Maintenance Fund.

General Fund Expenditures by Department	2014-2015 Actual	2015-2016 Budget	2015-2016 Estimate	2016-2017 Budget
MAYOR AND COUNCIL	\$ 202,756	\$ 229,491	\$ 211,012	\$ 224,485
MUNICIPAL COURTS	1,662,087	1,522,463	1,646,390	1,815,993
CITY ADMINISTRATOR'S OFFICE	2,985,500	2,969,227	3,034,095	2,940,525
CITY ATTORNEY'S OFFICE	1,467,317	1,458,194	1,487,985	1,502,828
INFORMATION TECH SERVICES	2,596,450	2,769,445	2,627,955	3,082,182
FINANCE	1,769,258	1,992,545	1,918,907	2,074,234
HUMAN RESOURCES	1,021,321	1,015,570	982,924	1,073,936
GENERAL GOVERNMENT	523,795	1,939,244	625,465	4,259,311
COMMUNITY DEVELOPMENT	2,888,781	3,260,703	3,059,827	3,346,304
ENGINEERING	282,534	428,696	346,317	422,098
PARKS AND RECREATION	7,865,626	8,244,976	8,276,377	8,298,511
POLICE DEPARTMENT	25,000,820	25,897,297	26,072,364	27,290,149
FIRE DEPARTMENT	14,823,117	14,914,683	16,056,093	15,526,413
CAPITAL PROJECTS LABOR	-	-	-	-
INTRACITY COST ALLOCATION	(3,361,079)	(3,306,337)	(3,306,337)	(3,940,434)
	<u>\$ 59,728,283</u>	<u>\$ 63,336,197</u>	<u>\$ 63,039,374</u>	<u>\$ 67,916,535</u>

GENERAL FUND	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unassigned Fund Balance July 1,	17,196,091	15,692,223	16,778,309	16,433,486
Sources:				
Estimated Revenues	63,678,017	65,734,915	66,413,588	70,070,013
Transfers In:				
Equipment Replacement Fund	81,343	-	-	-
Grant Fund	218,149		44,378	
Total Transfers In	299,492	-	44,378	-
Total Sources	63,977,509	65,734,915	66,457,966	70,070,013
Uses:				
Expenditures				
Personnel	50,961,088	53,519,344	53,708,382	57,336,494
Operating	8,553,492	9,785,824	9,295,961	10,434,841
Capital Outlay	213,703	31,029	35,031	145,200
Transfers Out:				
Yuma Mall Maintenance Fund	105,407	98,256	108,214	119,340
Radio Communication Fund	288,215	-	-	-
Debt Service Fund	4,273,386	4,610,752	3,273,278	4,103,952
Equipment Replacement Fund	-	382,863	381,923	381,923
Total Transfers Out	4,667,008	5,091,871	3,763,415	4,605,215
Total Uses	64,395,291	68,428,068	66,802,789	72,521,750
Unassigned Fund Balance June 30,	16,778,309	12,999,070	16,433,486	13,981,749

Fund balances approximating 20% of total revenues are targeted for retention each year. This policy maintains sufficient cash flow within the fund as revenue collections are skewed to the winter season in the agriculture and tourism industries.

Combined with the General Fund within the City's financial statements, but shown separately in the budget, is the Community Investment Trust. Revenues from sales of surplus real property are recorded within these accounts. Expenditure of the monies is at the discretion of the council. Generally each year, all of the available balances of the accounts are budgeted for expenditure should the council desire to fund critical projects that arise during the fiscal year. However, no expenditures are budgeted in the Community Investment Trust this year.

COMMUNITY INVESTMENT TRUST	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unassigned Fund Balance July 1,	26,168	26,168	26,367	26,367
Sources:				
Estimated Revenues	199	-	-	-
Total Sources	199	-	-	-
Uses:				
Expenditures				
Operating	-	-	-	-
Total Uses	-	-	-	-
Unassigned Fund Balance June 30,	26,367	26,168	26,367	26,367

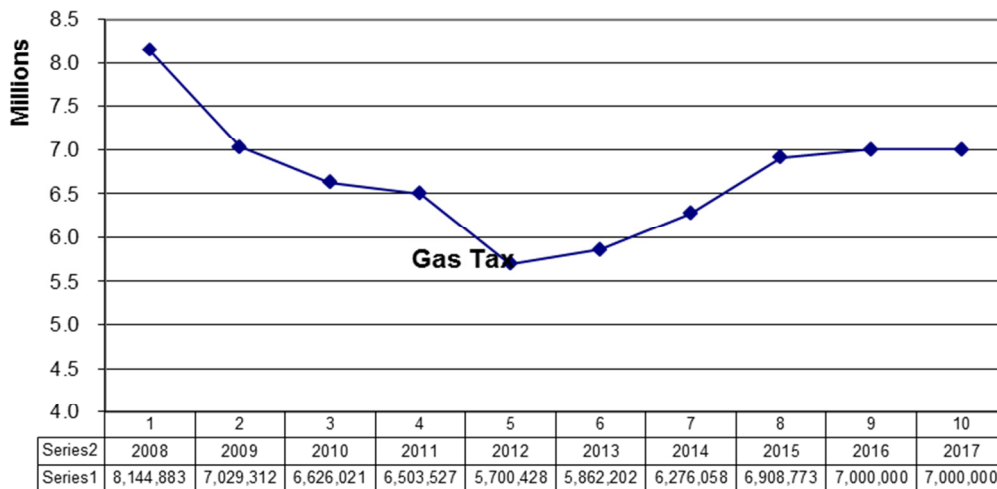
Also included within the General Fund, but separated here for reporting purposes, is the Riverfront Redevelopment Account. After years of planning, the riverfront area in Yuma is in development. As part of the agreement with the developer, the City is required to provide payments each year for 10 years for infrastructure. In addition, sales tax rebates of 70% of the City's general sales taxes and Two Percent taxes generated within the project area are to be paid to the developer with FY15 being the final year of this agreement. The agreement calls for paying one half the balance of the required deposit at the time building permits are generated. Permits were pulled in FY2007, thus the activity shown below.

RIVERFRONT REDEVELOPMENT	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unassigned Fund Balance July 1,	-	-	-	-
Sources:				
Estimated Revenues	-	-	-	-
Transfers In:				
Two Percent Fund	125,780	-	-	-
Total Transfers In	125,780	-	-	-
Total Sources	125,780	-	-	-
Uses:				
Expenditures				
Operating	125,780	-	-	-
Total Uses	125,780	-	-	-
Unassigned Fund Balance June 30,	-	-	-	-

SPECIAL REVENUE FUNDS

HIGHWAY USER REVENUE FUND

The Highway User Revenue Fund accounts for gasoline taxes collected by the state and shared with cities. Of the tax collected statewide, 27.5% is allocated to cities and towns, one half of which is based on the same proportion as state sales tax and one half on the percentage of sales in “county of origin” and distributed based on city’s population to total city and town population in the county. This revenue source is restricted to highway and street purposes, whether it be maintenance or construction. Projections for this revenue are provided by the state and the League of Cities. The precipitous decline in gasoline taxes noted in the graph below is due in small part to a reduction in gallons of gasoline purchased; however, it is primarily due to a growing retention of the dollars by the state legislature for use by the Arizona Department of Public Safety. Accordingly, fewer dollars are available for road maintenance.



HURF Fund Expenditures by Division	2014-2015 Actual	2015-2016 Budget	2015-2016 Estimate	2016-2017 Budget
General Government	\$ -	\$ 16,832	\$ -	\$ 208,268
Curbs, Gutters, Sidewalks	309,502	333,014	360,639	369,640
Code Enforcement	64,846	119,523	13,084	62,991
Storm Drain Maintenance	195,686	332,950	389,852	379,778
Street Lighting	908,430	844,143	928,171	948,962
Street Maintenance	1,901,310	2,881,606	2,687,141	3,090,420
Street Sweeping	403,871	449,026	428,931	439,944
Retention Basin Maintenance	856,047	1,101,117	1,044,467	1,112,310
Traffic Signs and Striping	393,586	474,569	478,664	518,433
	<u>\$ 5,033,278</u>	<u>\$ 6,552,780</u>	<u>\$ 6,330,949</u>	<u>\$ 7,130,746</u>

The Public Works Department records operational expenditures in this fund for those maintenance efforts. Transfers are made to the Debt Service fund for debt related to capital assets constructed to benefit streets, including a portion of the Public Works building.

HURF funds have not been used for Capital Projects since fiscal year 2010, due to the decrease in revenues. The State Legislature reduced its sweep of HURF revenues the last two years allowing the fund balance to return to a healthier level. In fiscal year 2017, the City will be using HURF funds for Capital projects again. A list of the Capital Improvement Projects is in the Capital Spending and Debt Management Section. Whether the fund will support continued capital projects into the future will depend upon the State Legislature’s appetite for other government’s money.

There is no specific target for retention of fund balance; however, because this fund supports personnel service and other expenditures devoted to streets, a fund balance is budgeted for retention at year-end to begin the next year's operations.

HIGHWAY USERS REVENUE FUND	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unassigned Fund Balance July 1,	881,668	1,886,207	2,665,391	3,235,390
Sources:				
Estimated Revenues	6,920,070	6,690,571	7,010,153	7,006,000
Total Sources	6,920,070	6,690,571	7,010,153	7,006,000
Uses:				
Expenditures				
Personnel	2,143,151	2,533,814	2,232,441	2,619,305
Operating	2,890,129	4,000,557	4,086,508	4,344,241
Capital Outlay	-	18,409	12,000	167,200
Capital Improvements	-	-	-	1,305,000
Transfers Out:				
Debt Service Fund	103,067	-	97,413	116,599
Equipment Replacement Fund	-	10,659	11,792	11,792
Total Transfers Out	103,067	10,659	109,205	128,391
Total Uses	5,136,347	6,563,439	6,440,154	8,564,137
Unassigned Fund Balance June 30,	2,665,391	2,013,339	3,235,390	1,677,253

LOCAL TRANSPORTATION ASSISTANCE FUND

In past years, a maximum of \$23 million from the Lottery was distributed to cities and towns in a similar manner as sales tax and was restricted to street construction or public transportation needs of cities (10% may be expended on cultural activities if matched by outside donors). Beginning in Fiscal Year 2011, the state usurped these monies for their deficit. 2011 did see receipt of some final LTAFII transit funds and these monies were paid to Yuma County as part of the creation of the Intergovernmental Public Transportation Authority, a new transit agency.

Historically, the city opted to expend the 10 percent for cultural activities with the remainder transferred to the Capital Projects Fund for street construction.

LTAF	
2008	423,054
2009	394,161
2010	426,236
2011	75,764
2012	-
2013	-
2014	-
2015	-
2016	-
2017	-

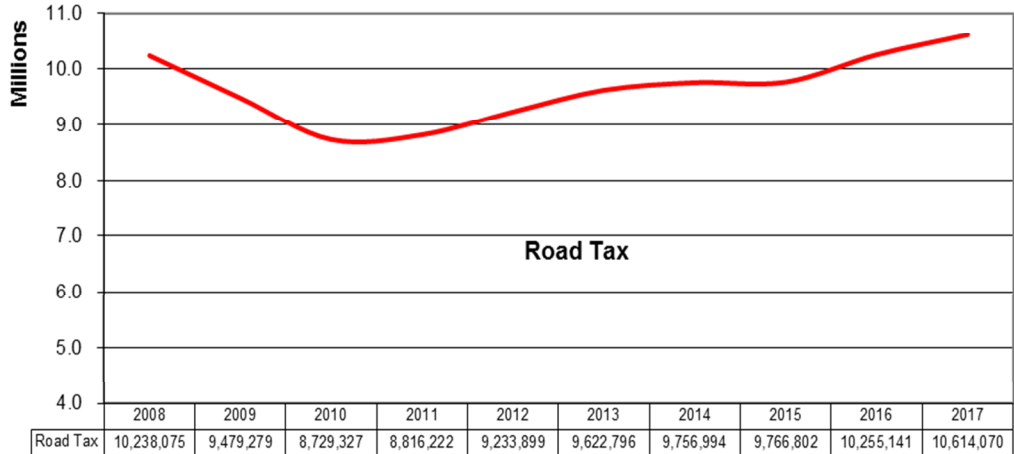
LOCAL TRANSP. ASSISTANCE FUND	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unassigned Fund Balance July 1,	144	144	-	-
Sources:				
Estimated Revenues	-	-	-	-
Total Sources	-	-	-	-
Uses:				
Expenditures				
Operating	-	-	-	-
Transfers Out:				
City Road Tax	144	-	-	-
Total Transfers Out	144	-	-	-
Total Uses	144	-	-	-
Unassigned Fund Balance June 30,	-	144	-	-

CITY ROAD TAX FUND

This fund accounts for the collection and expenditure of a local one-half percent transaction privilege tax approved by voters in 1994 for maintenance and construction of roadways. While some operating expenditures related to retention basins are recorded within the fund, the majority of the funds are eventually transferred to the Capital Projects Fund where construction expenditures for roadways are recorded.

The tax base for the Road Tax is the same as the one percent general tax. Its trends and method of projection are the same as that revenue.

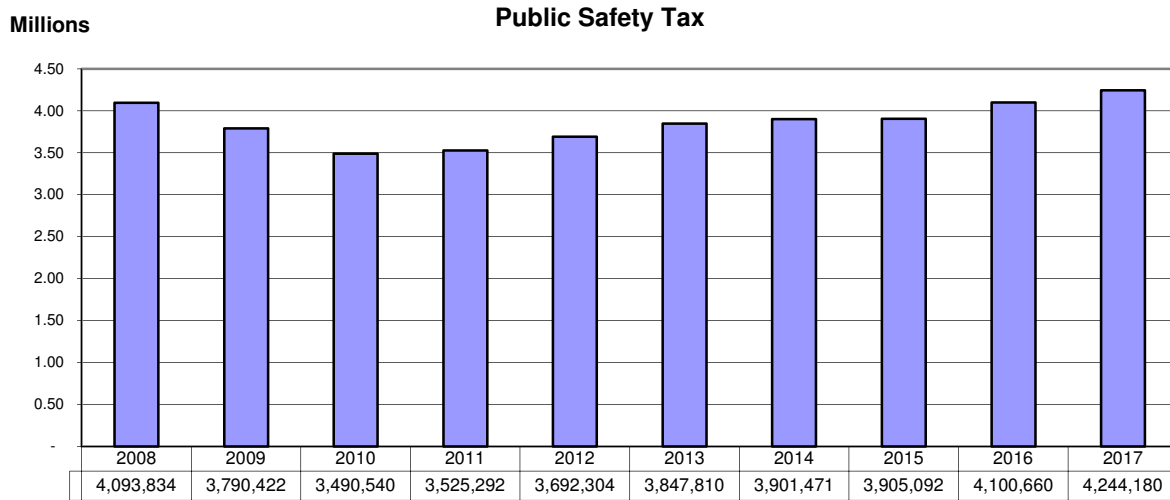
With the decline in tax revenues for this fund, the City Road Tax is primarily used for paying the debt payments related to the 2007 Series Bond Issue, operating divisions related to street activities, and a small amount for capital projects.



CITY ROAD TAX FUND	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unassigned Fund Balance July 1,	7,810,204	8,645,259	8,915,485	11,815,169
Sources:				
Estimated Revenues	10,184,858	10,423,884	11,010,122	10,779,070
Transfers In:				
Local Transportation Assistance Fund	144	-	-	-
Total Transfers In	144	-	-	-
Total Sources	10,185,002	10,423,884	11,010,122	10,779,070
Uses:				
Expenditures				
Personnel	1,788,778	2,325,216	1,725,516	2,407,255
Operating	2,052,073	1,052,209	1,063,514	1,495,288
Capital Outlay	52,902	22,588	22,588	21,000
Capital Improvements	379,534	4,327,800	1,326,709	6,351,000
Transfers Out:				
Debt Service Fund	4,806,434	4,918,824	3,960,319	4,544,525
Equipment Replacement Fund	-	10,659	11,792	11,792
Total Transfers Out	4,806,434	4,929,483	3,972,111	4,556,317
Total Uses	9,079,721	12,657,296	8,110,438	14,830,860
Unassigned Fund Balance June 30,	8,915,485	6,411,847	11,815,169	7,763,380

PUBLIC SAFETY TAX FUND

This fund accounts for a special two-tenths of one percent (.2%) privilege license tax approved by qualified voters in 1994 for public safety and criminal justice facilities and equipment. This tax was scheduled to sunset in 2015; however, voters renewed the tax in 2010 to extend it an additional 25 years. Because it also shares the same tax base as the general sales tax of 1%, the Public Safety Tax is showing a 3.5% increase in 2017. Other revenues of the fund include interest earnings.



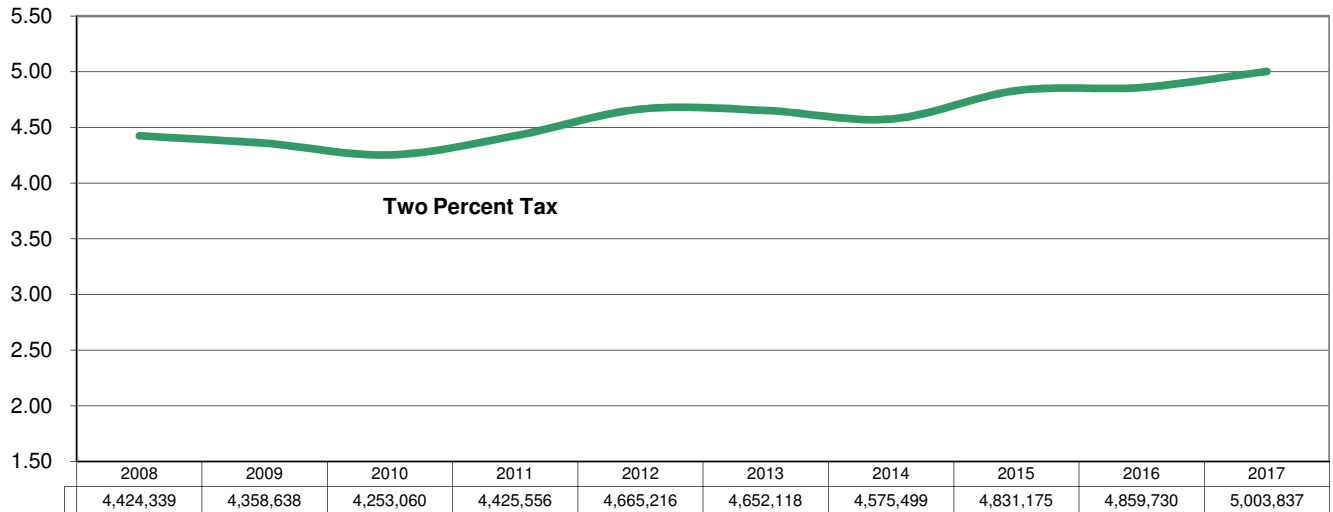
For 2017, the Public Safety Tax Fund will continue to pay the debt incurred for the construction of the police station as well as the new debt issued in 2007 for various public safety projects. With the renewal of the tax came a new provision to allow for expenditures from the fund for equipment. As such, the Police and Fire departments have budgeted for various capital items, facility improvements, and public safety equipment in FY17.

PUBLIC SAFETY TAX FUND	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unassigned Fund Balance July 1,	4,842	322,210	3,166	1,661,332
Sources:				
Estimated Revenues	3,938,881	4,152,459	4,131,707	4,276,727
Total Sources	3,938,881	4,152,459	4,131,707	4,276,727
Uses:				
Expenditures				
Personnel	6,758	6,836	9,798	7,042
Operating	959,225	1,669,647	1,669,507	1,651,733
Capital Outlay	-	709,000	652,800	1,042,500
Capital Improvements	-	-	-	50,000
Transfers Out:				
Debt Service Fund	2,974,574	1,583,751	141,436	946,613
Total Transfers Out	2,974,574	1,583,751	141,436	946,613
Total Uses	3,940,557	3,969,234	2,473,541	3,697,888
Unassigned Fund Balance June 30,	3,166	505,435	1,661,332	2,240,171

TWO PERCENT TAX FUND

This fund accounts for its namesake revenue source. Begun in 1971, renewed for 15 years in 1994 and in 2009, this transaction privilege tax applies to a smaller tax base of bars, hotels, and restaurants. Its use is restricted by ballot language to the Recreation Complex; golf course; parks throughout the city; Yuma Crossing area; and conventions/tourism.

The graph below shows the relatively steady growth experienced in prior years and the improvement that has occurred recently. The revenue projection for FY17 is projected at 3% increase over estimated FY16 collections.

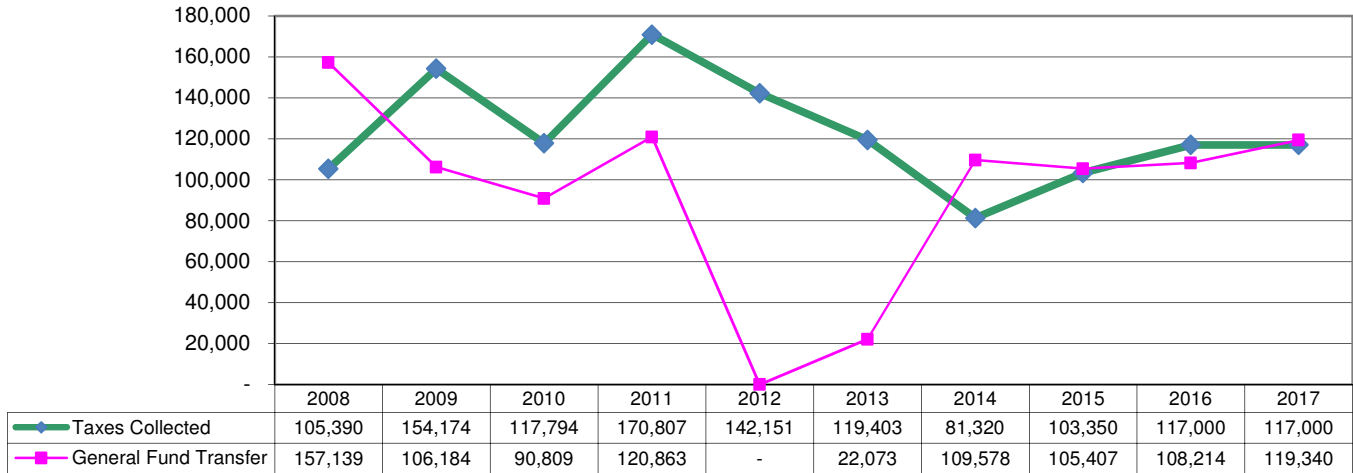


TWO PERCENT TAX FUND	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unassigned Fund Balance July 1,	4,787,981	4,183,900	4,416,671	3,499,658
Sources:				
Estimated Revenues	5,380,152	5,253,569	5,346,812	5,473,587
Total Sources	5,380,152	5,253,569	5,346,812	5,473,587
Uses:				
Expenditures				
Personnel	2,152,952	1,984,342	2,015,832	2,325,240
Operating	2,300,961	3,059,230	2,863,351	3,229,893
Capital Improvements	471,769	191,200	170,000	291,200
Transfers Out:				
Riverfront Redevelopment	125,780	-	-	-
Debt Service Fund	-	972,015	939,644	1,124,707
Desert Hills Golf Course Fund	700,000	-	-	-
Equipment Replacement Fund	-	358,827	274,998	274,998
Total Transfers Out	825,780	1,330,842	1,214,642	1,399,705
Total Uses	5,751,462	6,565,614	6,263,825	7,246,038
Unassigned Fund Balance June 30,	4,416,671	2,871,855	3,499,658	1,727,207

MALL MAINTENANCE FUND

The Mall Maintenance Fund accounts for the collection and expenditure of a special property tax levied on properties located in the downtown mall. The district maintains the common areas of the downtown mall. The Parks Department is responsible for the maintenance. The district was originally created in 1969 to finance improvements to the downtown business area in an effort to retain retail business as the city grew to the south.

Mall District Levy and Tax Rate



The plan failed to retain the larger retail outlets that eventually did move south in the city and the downtown area declined. To maintain the mall maintenance activities, the general fund subsidized the fund with a transfer in. In more recent years, however, new smaller retail developments have flourished. To help spur continued growth, the council reduced the tax rate of the district. Since then, assessed values have increased leading to the improving tax collections as shown in the above chart.

MALL MAINTENANCE FUND	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unassigned Fund Balance July 1,	-	-	-	-
Sources:				
Estimated Revenues	105,330	133,000	119,000	119,000
Transfers In:				
General Fund	105,407	98,256	108,214	119,340
Total Transfers In	105,407	98,256	108,214	119,340
Total Sources	210,737	231,256	227,214	238,340
Uses:				
Expenditures				
Personnel	92,141	97,105	96,170	101,363
Operating	118,596	134,151	131,044	136,977
Total Uses	210,737	231,256	227,214	238,340
Unassigned Fund Balance June 30,	-	-	-	-

GRANT FUNDS

A variety of federal and state grants and entitlements are recorded in this fund. Individual grant funds included here are the HUD CDBG Entitlement, Community Redevelopment, and the Appropriated Grants Fund. The largest continuing grant is the Community Development Block Grant (CDBG). The city continues to seek grant funding for a number of transportation, communication and parks projects with related capital projects expenditures planned in the fund.

All grant funds are restricted to the purposes for which the grants were authorized. Those purposes range from parks improvements to overtime compensation for police officers.

This fund's budget will vary significantly from year to year as the city budgets for all grants for which staff believes it has a reasonable chance of award. This often causes a distinct variance between the budget of a given year and its actual revenues and expenditures.

GRANT FUNDS	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unassigned Fund Balance July 1,	-	-	-	-
Sources:				
Estimated Revenues	4,493,492	17,990,608	3,480,793	14,746,410
Total Sources	4,493,492	17,990,608	3,480,793	14,746,410
Uses:				
Expenditures				
Personnel	1,742,974	1,605,635	1,191,502	1,323,878
Operating	1,563,350	13,195,523	1,260,274	11,008,732
Capital Outlay	853,395	837,150	354,200	207,000
Capital Improvements	115,624	2,352,300	630,439	2,206,800
Transfers Out:				
General Fund	218,149		44,378	
Total Transfers Out	218,149	-	44,378	-
Total Uses	4,493,492	17,990,608	3,480,793	14,746,410
Unassigned Fund Balance June 30,	-	-	-	-

DEBT SERVICE FUNDS

Debt service funds are used to account for payment of principal and interest on bonded debt paid from governmental fund resources. Long-term bonded debt of Enterprise Funds is recorded and paid directly from the fund. A discussion of debt activity is included in the Debt Management section.

The City has two types of long-term governmental debt. First is debt of the Yuma Municipal Property Corporation (MPC). The several bond issues of the MPC are represented below. Transfers from the operating funds benefiting from the infrastructure provided by the debt are made each year. Individual Debt Service Funds included here are the 2010 Refunding MPC Debt Service Fund, 2015 MPC Senior Lien Excise Tax Revenue and Revenue Refunding Debt Service Fund, and the 2015 MPC Senior Lien Road Tax and Subordinate Lien Excise Tax Revenue Refunding Debt Service Fund. The 2015 Excise Tax Revenue bonds generated \$24.1m in funds for the building of a fleet facility and athletic complex, the proceeds of which are reflected in the Capital Projects Fund.

DEBT SERVICE FUNDS	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unassigned Fund Balance July 1,	-	-	-	-
Sources:				
Estimated Revenues	63	-	-	-
Transfers In:				
General Fund	4,273,386	4,610,752	3,273,278	4,103,952
Desert Hills Golf Course Fund	-	-	1,753	2,099
Highway Users Revenue Fund	103,067	-	97,413	116,599
Road Tax Fund	4,806,434	4,918,824	3,960,319	4,544,525
Solid Waste Fund	21,321	138,547	137,872	165,026
Water Fund	63,373	51,378	49,746	59,543
Wastewater Fund	24,456	51,798	55,071	65,917
Two Percent Fund	-	972,015	939,644	1,124,707
Public Safety Tax	2,974,574	1,583,751	141,436	946,613
Total Transfers In	12,266,611	12,327,065	8,656,532	11,128,981
Total Sources	12,266,674	12,327,065	8,656,532	11,128,981
Uses:				
Expenditures				
Debt Service	12,266,674	12,327,065	8,656,532	11,128,981
Total Uses	12,266,674	12,327,065	8,656,532	11,128,981
Unassigned Fund Balance June 30,	-	-	-	-

In fiscal year 2016, the City refunded a number of outstanding bond issues. The proceeds of the new debt along with the expenditures and the calling of the old debt are not shown here as they are not an expenditure of current resources and will unnecessarily inflate the budget. The refunds amounted to approximately \$67.8m in governmental funds and \$93.6m in proprietary funds (water and sewer).

In addition to governmental debt, the City also records the activity of one Improvement District. Improvement District 68 was created to construct public improvements around the new Las Palmillas Shopping Center. The developer of this project, originally the sole property owner within the district, pays most of the debt service. The activity of that agreement and related debt activity is included below. For financial statement presentation, the two fund types are combined in the Comprehensive Annual Financial Report, but presented separately herein for the sake of clarity.

IMPR DISTRICT #68 DEBT SERVICE	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unassigned Fund Balance July 1,	4,696	31,546	4,016	3,286
Sources:				
Estimated Revenues	379,005	383,725	375,560	376,558
Total Sources	379,005	383,725	375,560	376,558
Uses:				
Expenditures				
Debt Service	379,685	383,725	376,290	377,308
Total Uses	379,685	383,725	376,290	377,308
Unassigned Fund Balance June 30,	4,016	31,546	3,286	2,536

CAPITAL PROJECTS FUND

This fund accounts for the expenditures related to capital improvement projects for governmental funds. Revenues include anticipated or actual bond proceeds and transfers from other funds for their respective projects. Expenditures for capital projects of Enterprise Funds are shown within that section. A list of capital projects is included within the Capital Improvement Section of this document. In 2009, all capital improvements began to be budgeted and paid directly from the fund that they originate. The only remaining capital projects that remain in the capital projects fund are for miscellaneous revenue sources that are not collected in any other existing fund.

A series of public meetings and presentations to Council occur with this portion of the budget. By charter, the capital improvement program is developed separately from the operating budget. However, while separate, this budget is not independent, as it relies on revenues from the operating funds for its capital sources. Accordingly, operational needs of the departments come first in determining use of expendable resources. Other sources of revenue for this fund include governmental activity long-term debt proceeds, development fees, and developer deposits. These are the primary reason why the fund ends a given year with a fund balance, as these proceeds are not always spent in the year received.

In FY2016, a transfer in from the Equipment Replacement Fund is budgeted for the Citywide Energy Savings Project. This project is funded by a loan from the Equipment Replacement Fund that will be repaid in five years by the various funds participating in the project. There is also a transfer in from the Insurance Reserve Fund for the rebuilding of the Stewart Vincent Wolfe Playground that was destroyed by fire in December 2014.

Also in 2016, the City issued new bonds for the Pacific Avenue Athletic Complex and the Fleet Maintenance Facility.

CAPITAL PROJECTS FUND	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unassigned Fund Balance July 1,	12,711,558	11,461,738	12,142,543	34,568,909
Sources:				
Estimated Revenues	1,227,075	746,500	1,771,617	3,053,295
Bond Proceeds	-	22,500,000	24,150,000	-
Transfers In:				
Equipment Replacement Fund	1,569,281	3,656,432	2,029,784	-
Insurance Reserve Fund	49,308	1,200,000	1,176,026	-
Total Transfers In	1,618,589	4,856,432	3,205,810	-
Total Sources	2,845,664	28,102,932	29,127,427	3,053,295
Uses:				
Capital Outlay				
Capital Improvements	3,414,679	14,109,700	6,701,061	29,082,500
Transfers Out:				
Debt Service Fund	-	-	-	-
Total Transfers Out	-	-	-	-
Total Uses	3,414,679	14,109,700	6,701,061	29,082,500
Unassigned Fund Balance June 30,	12,142,543	25,454,970	34,568,909	8,539,704

ENTERPRISE FUNDS

As noted in the overview, enterprise funds are used by governments to account for operations in which user charges are the main source of revenue. Taxes and other general revenues are not used to finance these operations for a number of reasons:

- The beneficiary of services of an enterprise-related activity can be readily identified and the service provision can be measured to determine charges.
- General revenues have legal, statutory or charter-related limitations in amount and cannot cover all the services required by its citizens.
- General revenues are historically used to finance expenditures for services in which the ultimate beneficiary cannot be readily determined.

Enterprise funds account for activities using accounting principles similar to commercial businesses. For financial reporting purposes, each fund records transactions on an accrual basis in which long-lived assets are not recorded as expenses when purchased but as assets. The costs of these assets are then amortized over their useful lives as depreciation. Similarly, any debt of an enterprise fund is recorded as a long-term liability within the fund with the only expense recognition related to interest on the debt.

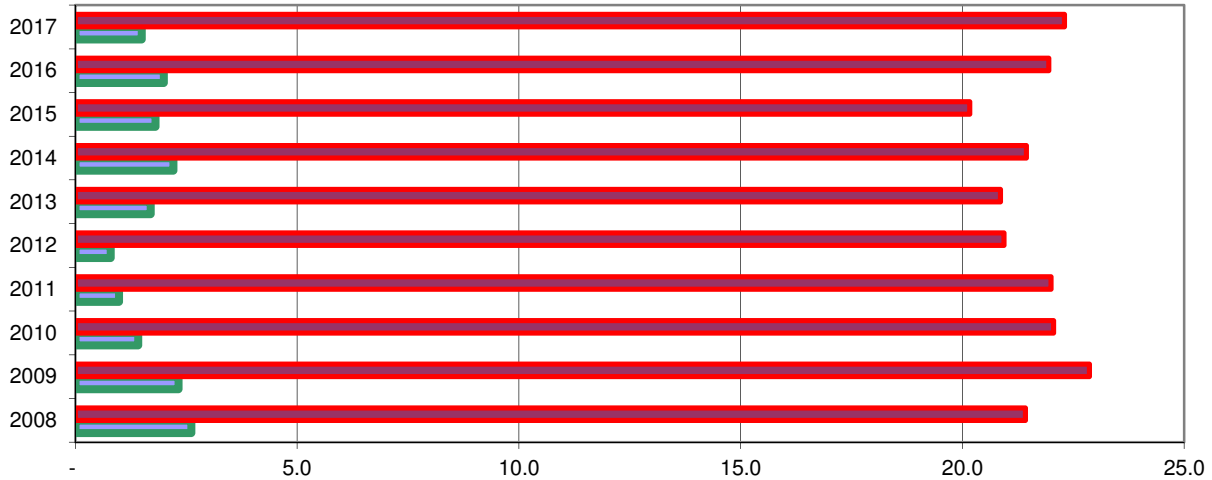
For budget purposes, however, the expenditure of monies related to these activities must be accounted for like those of governmental funds. As such, expenditure of funds is generally reported when expended, irrespective of the long-term use of the underlying asset. Moreover, state law requires the budgeting of all funds that are to be expended in a fiscal year. This leads to a budget basis of reporting that is not in accordance with generally accepted accounting principles (GAAP). This “budget basis” results in two types of reporting for Enterprise Funds on the city’s financial statements. That basis shows operating budgets that are similar to GAAP and capital budgets that report in a more traditional governmental display. This display does not included budgets for depreciation.

WATER FUND

The Water Fund records the financial activity of the City’s water treatment and distribution system. The system is not tax supported but relies on a combination of charges for water and capacity fees for new development to maintain and expand its services to meet the needs of a growing city. This growth has come with the price of investing in water system infrastructure and plant capacity. While the city was able to avoid rate increases for several years, a series of rate increases were approved this year. The 3% rate increase began March 2015 and will repeat every January through 2019.

The following chart provides a history of metered water sales versus capacity charges. The term ‘capacity charges’ includes system development fees. Revenues for 2017 are determined on the basis of recent historical growth in the customer combined with assumptions for changes in consumption.

Metered Water Sales vs. Capacity Charges



	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Water Sales	21,420,922	22,866,202	22,054,773	21,995,910	20,936,133	20,855,574	21,443,625	20,168,352	21,947,900	22,300,000
Capacity	2,611,726	2,323,817	1,413,426	982,491	794,772	1,694,288	2,206,590	1,807,661	1,991,000	1,497,000

The operating portion of the budget is presented below. Debt service appears as both expenditure and a transfer because debt is recorded in the Water Fund and because the fund pays a portion of the debt used to construct the Public Works Building. The latter is part of governmental debt not recorded in this fund. Starting in 2016 the transfer pays a portion of the debt related to the new Fleet Maintenance Facility.

WATER FUND	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unrestricted Fund Balance July 1,	6,872,999	9,293,747	8,900,480	15,339,186
Sources:				
Estimated Revenues	21,412,815	22,791,577	23,783,741	23,725,150
Total Sources	21,412,815	22,791,577	23,783,741	23,725,150
Uses:				
Expenditures				
Personnel	5,117,666	5,202,973	5,139,762	5,568,617
Operating	6,539,710	7,109,540	6,026,445	7,627,401
Capital Outlay	8,779	72,427	67,427	111,200
Debt Service	7,655,806	7,638,366	5,973,155	6,650,341
Capital Improvements	-	1,880,000	88,500	3,655,000
Transfers Out:				
Debt Service Fund	63,373	51,378	49,746	59,543
Total Transfers Out	63,373	51,378	49,746	59,543
Total Uses	19,385,334	21,954,684	17,345,035	23,672,102
Unrestricted Fund Balance June 30,	8,900,480	10,130,640	15,339,186	15,392,234

There are five restricted water funds that do not rely on water rates, but on capacity and system charges, bond proceeds, and federal grant funds for new development. A comparison of capacity charges and metered sales is shown above. The use of these funds is primarily for capital projects and debt service payments.

WATER TRANSFER FUND	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unrestricted Fund Balance July 1,	147,566	128,066	134,091	94,241
Sources:				
Estimated Revenues	4,916	2,500	200	200
Total Sources	4,916	2,500	200	200
Uses:				
Expenditures				
Operating	18,391	65,750	40,050	65,750
Total Uses	18,391	65,750	40,050	65,750
Unrestricted Fund Balance June 30,	134,091	64,816	94,241	28,691

The Water Capacity Fund and Water System Development Fund are primarily responsible for the debt service on the Water Infrastructure Financing Authority (WIFA) loans.

WATER CAPACITY FUND	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unrestricted Fund Balance July 1,	4,715,149	3,796,567	4,087,816	3,638,900
Sources:				
Estimated Revenues	1,824,583	1,501,500	2,003,000	1,503,000
Total Sources	1,824,583	1,501,500	2,003,000	1,503,000
Uses:				
Expenditures				
Debt Service	2,451,916	2,451,916	2,451,916	2,451,916
Total Uses	2,451,916	2,451,916	2,451,916	2,451,916
Unrestricted Fund Balance June 30,	4,087,816	2,846,151	3,638,900	2,689,984

WATER SYSTEM DEVELOPMENT	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unrestricted Fund Balance July 1,	365,056	206,070	271,764	159,539
Sources:				
Estimated Revenues	169,294	100,190	150,360	125,150
Total Sources	169,294	100,190	150,360	125,150
Uses:				
Expenditures				
Debt Service	262,586	262,585	262,585	262,586
Total Uses	262,586	262,585	262,585	262,586
Unrestricted Fund Balance June 30,	271,764	43,675	159,539	22,103

The Water Revenue Bond Fund was established to account for the MPC2007 Utility Series bond funds. The majority of the water portion of this bond is for the new Agua Vive Water Treatment Facility. The debt service for this bond is paid in the Water Fund.

WATER REVENUE BOND FUND	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unrestricted Fund Balance July 1,	6,584,332	5,791,288	6,259,287	4,421,670
Sources:				
Estimated Revenues	10,215	1,000	10,000	2,000
Total Sources	10,215	1,000	10,000	2,000
Uses:				
Expenditures				
Operating	82,135	-	-	-
Capital Improvements	253,125	4,535,000	1,847,617	4,120,000
Total Uses	335,260	4,535,000	1,847,617	4,120,000
Unrestricted Fund Balance June 30,	6,259,287	1,257,288	4,421,670	303,670

The Water Grant Fund was established to account for Federal and State grants the City has been awarded along with budgeting for future possible grants.

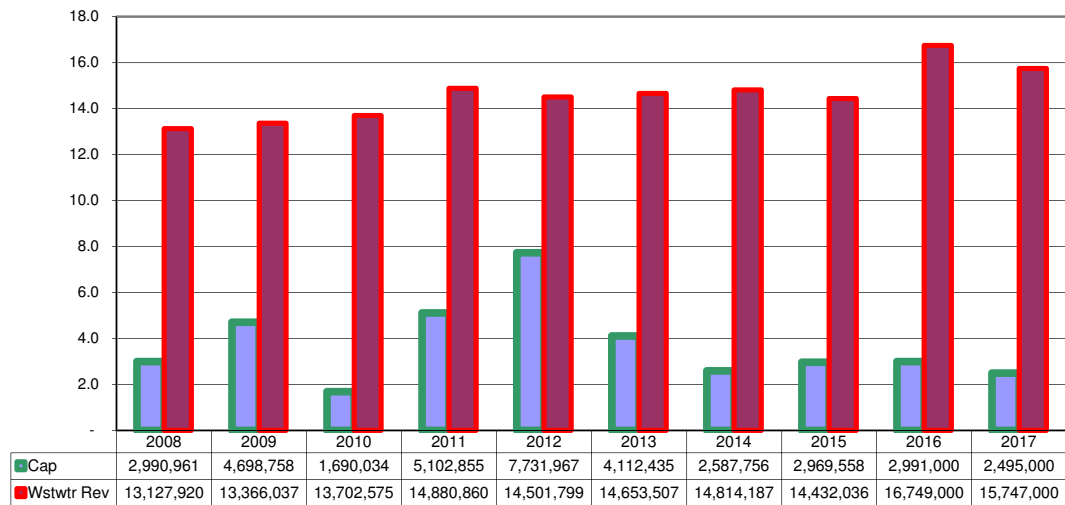
WATER GRANT FUND	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unrestricted Fund Balance July 1,	-	-	-	-
Sources:				
Estimated Revenues	79,178	500,000	12,325	350,000
Total Sources	79,178	500,000	12,325	350,000
Uses:				
Expenditures				
Operating	79,178	500,000	12,325	350,000
Total Uses	79,178	500,000	12,325	350,000
Unrestricted Fund Balance June 30,	-	-	-	-

WASTEWATER FUND

The Public Works Department also operates the Wastewater Collection and Treatment System and accounts for same in the Wastewater Fund. Like the Water Fund, this fund is an enterprise fund relying solely on charges to customers for funding. Through a series of rate charges and capacity fees, the system provides environmentally sound wastewater services. This system is also undergoing rapid expansion to meet the City's needs.

The increase in customer base for wastewater is similar to that of the Water Fund. Overall, there are fewer wastewater customers compared to water, as a number of water customers, particularly those outside the city limits, are not served by the wastewater system.

Wastewater Operational Revenues and Capacity Charges



Instead, they rely on septic systems. Over time, many of those customers are being brought into the system. The expansion of the system is not being caused by this type of customer, however, but by new population and the increasing numbers of new subdivisions. Like water, system rates are increasing to finance the expansion of capacity, both in the collection system as well as the treatment plant capacity.

The operations portion of the Wastewater Fund is presented first. As in the Water Fund, this fund transfers monies to the debt service funds to pay its portion of the debt recorded in governmental funds that benefit wastewater operations. For capital projects, both operational revenues and capacity charges pay for their respective share of improvement and capital projects expenditures are budgeted in both portions.

WASTEWATER FUND	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unrestricted Fund Balance July 1,	14,842,167	17,263,999	16,823,146	21,880,907
Sources:				
Estimated Revenues	14,531,775	15,040,000	16,833,300	15,802,000
Total Sources	14,531,775	15,040,000	16,833,300	15,802,000
Uses:				
Expenditures				
Personnel	3,807,165	4,252,331	3,855,893	4,346,223
Operating	5,578,524	6,316,986	5,700,827	6,736,409
Capital Outlay	191,870	121,651	55,000	242,200
Debt Service	2,371,307	2,366,106	1,868,705	2,070,981
Capital Improvements	577,474	4,304,000	240,043	6,101,000
Transfers Out:				
Debt Service Fund	24,456	51,798	55,071	65,917
Total Transfers Out	24,456	51,798	55,071	65,917
Total Uses	12,550,796	17,412,872	11,775,539	19,562,730
Unrestricted Fund Balance June 30,	16,823,146	14,891,127	21,880,907	18,120,177

There are five restricted wastewater funds that are for various capacity charges for system expansion. The Wastewater Capacity Fund and Wastewater Sanitary Sewer Interceptor Charge Fund (SSIC) are primarily responsible for the debt service on the Water Infrastructure Financing Authority (WIFA) loans.

WASTEWATER CAPACITY FUND	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unrestricted Fund Balance July 1,	10,359,054	9,983,635	10,577,752	10,813,332
Sources:				
Estimated Revenues	3,004,157	2,410,000	3,021,000	2,510,000
Loan payback fr WW SSIC	193,068	193,068	193,068	193,068
Total Sources	3,197,225	2,603,068	3,214,068	2,703,068
Uses:				
Expenditures				
Debt Service	2,978,527	2,978,488	2,978,488	2,978,489
Total Uses	2,978,527	2,978,488	2,978,488	2,978,489
Unrestricted Fund Balance June 30,	10,577,752	9,608,215	10,813,332	10,537,911

WASTEWATER SSIC	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unrestricted Fund Balance July 1,	275,365	241,642	304,839	271,003
Sources:				
Estimated Revenues	229,080	165,900	165,800	165,800
Total Sources	229,080	165,900	165,800	165,800
Uses:				
Expenditures				
Loan payback to WW Capacity	193,068	193,068	193,068	193,068
Debt Service	6,538	6,568	6,568	6,567
Total Uses	199,606	199,636	199,636	199,635
Unrestricted Fund Balance June 30,	304,839	207,906	271,003	237,168

There are two wastewater trunk sewer funds that are for the collection of fees for future sanitary trunk sewer improvements in these established areas as defined by the Metropolitan Sanitary Sewer Collection System Master Plan. These two funds are shown below: Wastewater Area A & B and Wastewater 26th PI Trunk.

WASTEWATER AREA A&B	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unrestricted Fund Balance July 1,	914,496	915,567	917,431	919,781
Sources:				
Estimated Revenues	2,935	750	2,350	1,000
Total Sources	2,935	750	2,350	1,000
Uses:				
Expenditures				
Debt Service	-	-	-	-
Total Uses	-	-	-	-
Unrestricted Fund Balance June 30,	917,431	916,317	919,781	920,781

WASTEWATER 26TH PL TRUNK	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unrestricted Fund Balance July 1,	143,188	143,288	143,598	143,898
Sources:				
Estimated Revenues	410	100	300	100
Total Sources	410	100	300	100
Uses:				
Expenditures				
Debt Service	-	-	-	-
Total Uses	-	-	-	-
Unrestricted Fund Balance June 30,	143,598	143,388	143,898	143,998

The Wastewater Revenue Bond Fund was established to account for the MPC2007 Utility Series bond funds. The majority of the wastewater portion of this bond is for the Desert Dunes Water Reclamation Facility and the Figueroa Water Pollution Control Facility Aerator Upgrade. The debt service for this bond is paid in the Wastewater Fund.

WASTEWATER REVENUE BOND	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unrestricted Fund Balance July 1,	1,250,439	1,099,500	1,132,449	3,979
Sources:				
Estimated Revenues	1,997	500	2,000	-
Total Sources	1,997	500	2,000	-
Uses:				
Expenditures				
Capital Improvements	119,987	1,100,000	1,130,470	-
Total Uses	119,987	1,100,000	1,130,470	-
Unrestricted Fund Balance June 30,	1,132,449	-	3,979	3,979

The Wastewater Grant Fund was established to account for Federal and State grants the City has been awarded along with budgeting for future possible grants.

WASTEWATER GRANT FUND	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unrestricted Fund Balance July 1,	-	-	-	-
Sources:				
Estimated Revenues	14,130	-	14,130	-
Total Sources	14,130	-	14,130	-
Uses:				
Expenditures				
Capital Improvements	14,130	-	14,130	-
Total Uses	14,130	-	14,130	-
Unrestricted Fund Balance June 30,	-	-	-	-

YUMA REGIONAL COMMUNICATIONS SYSTEM FUND

The Yuma Regional Communications System Fund was created to track the expenditures regional radio communication system, which includes the 800/700 MHz digital trunked radio system for use by the city's public safety agencies. This fund has grown to the point that it has been reclassified as an Enterprise Fund.

The system is designed to integrate and include interoperability capabilities for use by the County of Yuma and other city and local emergency response agencies. The city and other emergency response agencies contribute to fund the operation of this system.

YUMA REGIONAL COMM. SYSTEM FUND	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unassigned Fund Balance July 1,	772,202	1,138,384	1,215,562	1,120,681
Sources:				
Estimated Revenues	1,747,868	1,769,879	1,738,479	1,845,693
Transfers In:				
General Fund	288,215	-	-	-
Total Transfers In	288,215	-	-	-
Total Sources	2,036,083	1,769,879	1,738,479	1,845,693
Uses:				
Expenditures				
Personnel	446,765	532,768	458,664	610,482
Operating	1,134,431	1,623,659	1,374,696	1,544,177
Capital Outlay	11,527	-	-	53,000
Total Uses	1,592,723	2,156,427	1,833,360	2,207,659
Unassigned Fund Balance June 30,	1,215,562	751,836	1,120,681	758,715

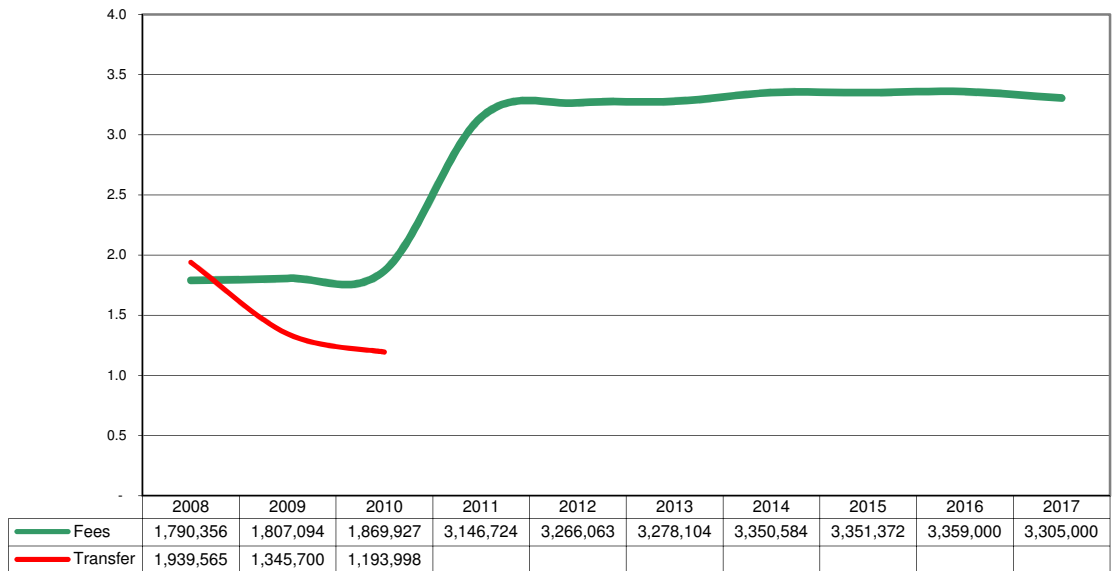
YUMA REG COMM. SYSTEM GRANT FUND	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unassigned Fund Balance July 1,	-	-	-	-
Sources:				
Estimated Revenues	478,214	2,030,406	32,903	1,677,903
Total Sources	478,214	2,030,406	32,903	1,677,903
Uses:				
Expenditures				
Personnel	-	-	-	-
Operating	356,647	915,156	5,000	1,650,000
Capital Outlay	121,567	1,115,250	27,903	27,903
Total Uses	478,214	2,030,406	32,903	1,677,903
Unassigned Fund Balance June 30,	-	-	-	-

SOLID WASTE FUND

Collection and disposal of residential solid waste is accounted for in this fund. Until fiscal 2000, no fees had been charged for collection of residential trash. Instead, the General Fund subsidized this fund by transferring sufficient monies into the fund to restore a zero fund balance. (A fund was created originally because the city charged for collection of commercial solid waste until 1999.) In FY2011, a residential collection charge was assessed per customer at the rate of \$5 per month. This charge eliminated the need for the General Fund subsidy and made the Solid Waste fund self-supporting.

In 2000, the Environmental Solid Waste Fee was created to offset the ever-increasing costs of landfill disposal and to cover the city's neighborhood cleanup program, its recycling efforts and its household hazardous waste collection efforts. This fee pays for pass through costs for landfill services and extra sanitation services such as the household hazardous waste days and spring cleanups.

Solid Waste Fees vs. General Fund Transfer



Each year, revenue projections are based on the number of solid waste accounts in the program.

The Public Works Department is responsible for the Solid Waste Program.

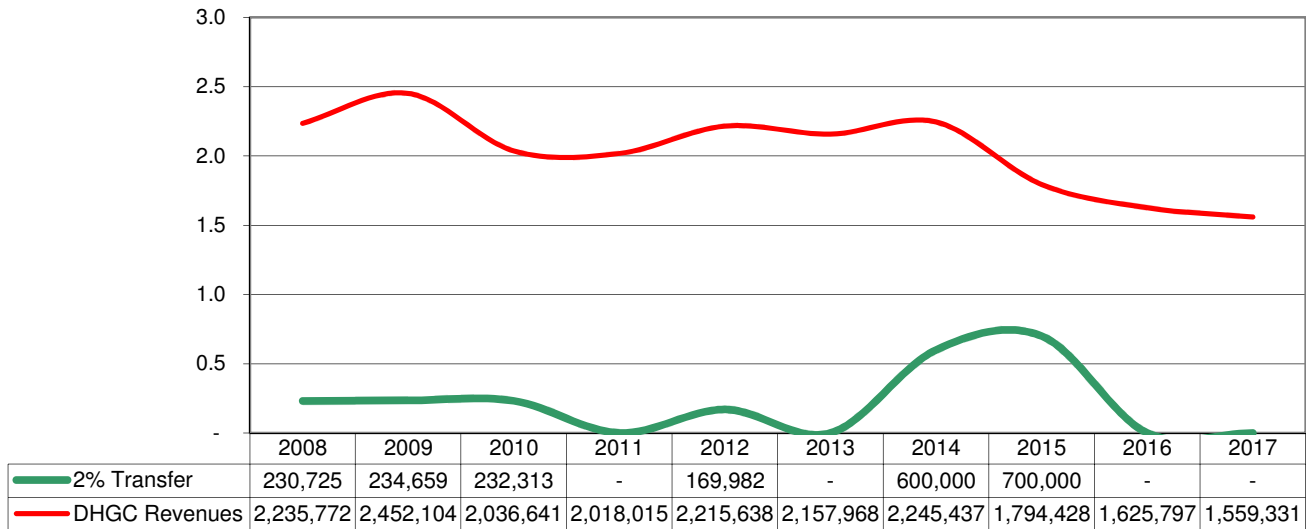
SOLID WASTE FUND	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unrestricted Fund Balance July 1,	1,582,114	1,682,832	1,933,204	1,686,893
Sources:				
Estimated Revenues	3,378,195	3,257,400	3,385,751	3,328,500
Total Sources	3,378,195	3,257,400	3,385,751	3,328,500
Uses:				
Expenditures				
Personnel	783,260	953,978	912,436	951,150
Operating	2,222,524	2,680,074	2,569,962	2,769,647
Capital Outlay	-	1,288	-	5,000
Transfers Out:				
Debt Service Fund	21,321	138,547	137,872	165,026
Equipment Replacement Fund	-	10,659	11,792	11,792
Total Transfers Out	21,321	149,206	149,664	176,818
Total Uses	3,027,105	3,784,546	3,632,062	3,902,615
Unrestricted Fund Balance June 30,	1,933,204	1,155,686	1,686,893	1,112,778

DESERT HILLS GOLF COURSE FUND

The Parks and Recreation Department operates the Desert Hills Golf Course, Desert Hills Par 3 and The Hills restaurant.

The Two Percent Tax was used to construct the course and later to reconstruct the main clubhouse, through debt service. The tax has also been used to subsidize course operations from time to time, but Council has long intended that golf revenues wholly support these operations. To this end, the transfer from the tax has been reduced over the years. The tax transfer for debt service related to the clubhouse reconstruction ended in fiscal 2010. In FY12 and FY14, new transfers from the Two Percent Tax fund were used to fund capital project improvements to the golf courses and their clubhouses. For FY 15, an additional transfer is budgeted to support operations. Also in FY15, the operation of the restaurant was outsourced, thus the reduction in revenues. FY 17 is projected to decline further as play at the course is mirroring a national trend in golf. Operations will be monitored closely for cost savings while programs are created to spur interest in the course.

Desert Hills Golf Course Revenues and 2% Tax Transfer



DESERT HILLS GOLF COURSE FUND	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unrestricted Fund Balance July 1,	(93,770)	596,075	498,155	(139,894)
Sources:				
Estimated Revenues	1,794,428	1,677,950	1,625,797	1,559,331
Transfers In:				
Two Percent Tax Fund	700,000	-	-	-
Equipment Replacement Fund	444,391	-	-	-
Total Transfers In	1,144,391	-	-	-
Total Sources	2,938,819	1,677,950	1,625,797	1,559,331
Uses:				
Expenditures				
Personnel	963,414	875,568	927,599	951,294
Operating	1,378,048	1,167,193	1,310,969	1,169,474
Capital Outlay	5,432	-	-	-
Transfers Out:				
Debt Service Fund	-	-	1,753	2,099
Equipment Replacement Fund	-	26,188	23,525	23,525
Total Transfers Out	-	26,188	25,278	25,624
Total Uses	2,346,894	2,068,949	2,263,846	2,146,392
Unrestricted Fund Balance June 30,	498,155	205,076	(139,894)	(726,955)

INTERNAL SERVICE FUNDS

EQUIPMENT REPLACEMENT FUND

This fund accounts for the accumulation of resources from each department for the replacement of equipment. After initial purchase by the operating fund, the asset is recorded in this fund and “rented” by the operating department. This rent is determined by, and accumulates over, the life of the asset. Along with interest earnings, monies will be available for the purchase of new equipment when the older item is no longer serviceable economically. Since 2009, a suspension of the fund’s activities had been enacted except for emergency situations. All replacements were on hold during this time as well as the rents charged to the City departments. Despite the fiscal constraints still facing the city, the Equipment Replacement Program was re-activated in FY13 but modified to only include rolling stock equipment in excess of \$50,000.

In fiscal years 2015 and 2016, the Equipment Replacement Fund loaned funds to the Capital Projects Fund for the Citywide Solar Savings Project. Transfers in from the various funds participating in the project are budgeted to repay this five year loan.

EQUIPMENT REPLACEMENT FUND	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unrestricted Fund Balance July 1,	14,152,227	13,531,430	11,676,876	6,233,578
Sources:				
Estimated Revenues	1,709,189	2,277,061	2,292,061	2,090,718
Transfers In:				
General Fund	-	382,863	381,923	381,923
Highway Users Revenue Fund	-	10,659	11,792	11,792
Road Tax Fund	-	10,659	11,792	11,792
Two Percent Tax Fund	-	358,827	274,998	274,998
Desert Hills Golf Course Fund	-	26,188	23,525	23,525
Solid Waste Fund	-	10,659	11,792	11,792
Equipment Maintenance Fund	-	4,252	3,991	3,991
Total Transfers In	-	804,107	719,813	719,813
Total Sources	1,709,189	3,081,168	3,011,874	2,810,531
Uses:				
Expenditures				
Operating	415,407	308,024	308,024	36,029
Capital Outlay	1,674,118	6,983,422	6,117,364	5,670,000
Transfers Out:				
General Fund	81,343	-	-	-
Desert Hills Golf Course Fund	444,391	-	-	-
Capital Projects Fund	1,569,281	3,656,432	2,029,784	-
Total Transfers Out	2,095,015	3,656,432	2,029,784	-
Total Uses	4,184,540	10,947,878	8,455,172	5,706,029
Unrestricted Fund Balance June 30,	11,676,876	5,664,720	6,233,578	3,338,080

EQUIPMENT MAINTENANCE FUND

This fund accounts for the operations of fleet maintenance in the city and is managed within the Public Works Department. With the suspension of the equipment replacement program for the last several years, the age of the fleet has impacted the operational cost of this fund.

EQUIPMENT MAINTENANCE FUND	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unrestricted Fund Balance July 1,	(84,938)	(112,735)	(206,969)	(71,819)
Sources:				
Estimated Revenues	3,376,346	3,718,947	3,227,719	3,630,868
Total Sources	3,376,346	3,718,947	3,227,719	3,630,868
Uses:				
Expenditures				
Personnel	1,014,437	1,010,190	936,177	1,080,273
Operating	2,483,940	2,541,116	2,152,401	2,650,890
Capital Outlay	-	1,137	-	-
Transfers Out:				
Equipment Replacement Fund	-	4,252	3,991	3,991
Total Transfers Out	-	4,252	3,991	3,991
Total Uses	3,498,377	3,556,695	3,092,569	3,735,154
Unrestricted Fund Balance June 30,	(206,969)	49,517	(71,819)	(176,105)

INSURANCE RESERVE FUND

This fund accounts for the insurance activity and risk retention of the city for liability and casualty issues. Until 2004, these expenditures were accounted for within the General Fund. In 2005, an internal service fund was created for this activity. Use of such a fund will make administration of the city's risk management easier.

Premiums are charged to each fund based on liability exposure, infrastructure and other parameters.

INSURANCE RESERVE FUND	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unrestricted Fund Balance July 1,	1,639,817	1,445,845	2,130,835	1,990,027
Sources:				
Estimated Revenues	1,560,199	2,805,425	2,806,763	1,984,981
Total Sources	1,560,199	2,805,425	2,806,763	1,984,981
Uses:				
Expenditures				
Personnel	84,584	78,743	78,691	84,535
Operating	935,289	1,705,467	1,692,854	1,761,043
Transfers Out:				
Capital Projects Fund	49,308	1,200,000	1,176,026	-
Total Transfers Out	49,308	1,200,000	1,176,026	-
Total Uses	1,069,181	2,984,210	2,947,571	1,845,578
Unrestricted Fund Balance June 30,	2,130,835	1,267,060	1,990,027	2,129,430

WORKERS COMPENSATION FUND

The City's Workers Compensation Internal Service Fund accounts for the workers compensation claims of its employees.

WORKERS COMP FUND	2014-2015 ACTUAL	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
Unrestricted Fund Balance July 1,	(278,514)	431,022	(1,269)	682,241
Sources:				
Estimated Revenues	2,163,687	2,299,456	2,254,000	2,035,631
Total Sources	2,163,687	2,299,456	2,254,000	2,035,631
Uses:				
Expenditures				
Operating	1,886,442	1,640,865	1,570,490	1,640,865
Total Uses	1,886,442	1,640,865	1,570,490	1,640,865
Unrestricted Fund Balance June 30,	(1,269)	1,089,613	682,241	1,077,007

Department Information

DEPARTMENT INFORMATION

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Office of the Mayor and Council

The Yuma City government exists to sustain the quality of life for those who live, work and visit our City. The City provides services and resources to ensure public safety and economic opportunities. Yuma City government is committed to providing high quality services in an efficient and cost effective manner.

The Mayor and Council of the City of Yuma serve the citizens of Yuma. The Mayor and Council employ a City Administrator to execute the policies adopted at public meetings. Appointment of citizens to the City's Boards and Commission's are solicited through outreach to the community and service organizations. The Mayor and Council's Executive Assistant provides support to the Mayor and six Councilmember's and works in partnership with other City Departments.

AUTHORIZED PERSONNEL	FY 14/15	FY 15/16	FY 16/17
Mayor's Office*	1	1	1
Total	1	1	1

*does not reflect elected positions



Listed are the Goal Action Items developed to guide our organization for the year ending June 30, 2017.

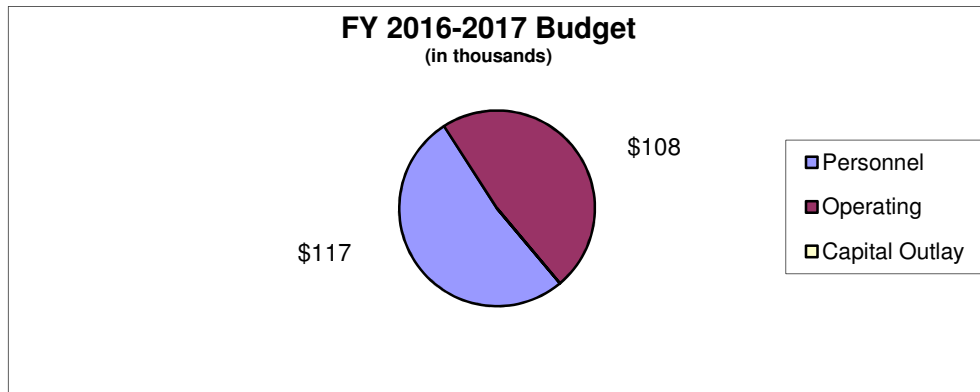
Commitment - Integrity

- Monitor and ensure fiscal accountability with ALL contracted and City funded agencies.
- Support community organizations in their efforts to spur job growth.
- Support community organizations in bringing job opportunities and career growth to our citizens.
- Minimize general fund dollar allocations to outside agencies.
- Facilitate economic development.
- Encourage and maintain a business friendly environment to facilitate private, public sector projects and partnerships, while at the same time, respect and protect the taxpayer's interests.
- Maintain a progressive, modern and proactive approach to our daily business practices.
- Participate in community wide organizations and forums to facilitate open and honest problem solving discussion. Make City government open and accessible to residents.
- Encourage community leadership and participation in City government.
- Continue to work with all area municipal elected and appointed officials on issues related to economic growth of projects, which are beneficial to our City and community.

- Provide clear policy directions to City staff.
- Support and fully fund the City’s core public services, to ensure the safety and health of our citizens.
- Support other usual services, consistent with the City’s commitment to quality of life.

MAYOR AND COUNCIL				
	<u>14/15 Actual</u>	<u>15/16 Adjusted Budget</u>	<u>15/16 Estimate</u>	<u>16/17 Budget</u>
Personal Services	114,681	127,335	108,016	116,543
Operating	88,075	102,996	102,996	107,942
Capital Outlay	-	-	-	-
	202,756	230,331	211,012	224,485

The Mayor and Council budget is reduced 2.5% from the prior year. While personnel costs decreased due to a miscalculation in the prior budget, the operating costs show a slight increase related to funding of the United for Yuma campaign.



MAYOR AND COUNCIL				
	<u>14/15 Actual</u>	<u>15/16 Adjusted Budget</u>	<u>15/16 Estimate</u>	<u>16/17 Budget</u>
General Fund	202,756	230,331	211,012	224,485
Equipment Replacement Fund	-	-	-	-
	202,756	230,331	211,012	224,485

Yuma Municipal Court

The Mission of the Yuma Municipal Court is to enhance the quality of life in the City of Yuma by providing all people that appear in the Court with a responsive and professional judicial branch of government.

The Yuma Municipal Court is part of the integrated judicial system for Arizona, pursuant to the Charter of the City of Yuma, Arizona, the Constitution of the State of Arizona and the Constitution of the United States of America.

The judicial system is predicated on the belief that all citizens coming before the courts are entitled to equal justice, regardless of race, ethnicity, gender, age, or economic circumstance. Courts must resolve cases swiftly and fairly. Courts must ensure that litigants and victims fully understand their rights and that those rights are protected. Courts must provide meaningful access to all, ensuring that no litigant is denied justice due to the lack of counsel or the inability to understand legal proceedings.

The Yuma Municipal court is a limited jurisdiction court and is ranked the 14th largest municipal court in the state. It is the third branch of government and is a non-political entity. It has jurisdiction over misdemeanor criminal, criminal traffic and civil traffic cases that occur within the city limits of Yuma, including but not limited to:

- DUIs (driving under the influence)
- Driving on suspended licenses
- Reckless driving
- Possession of marijuana and/or drug paraphernalia
- Domestic Violence cases such as: Assaults, Disorderly Conduct, Threats, Criminal Damage, etc
- Non-domestic Violence cases
- Shoplifting and theft
- Underage liquor violations
- City Ordinance violations
- 24 hour search warrant and emergency orders (duty shared with other County Judges)

These misdemeanors must have occurred within the city limits of the City of Yuma. Also included are cases that occur within the City of Yuma, which the County Attorney declines to prosecute as felony cases, and are referred to the City Prosecutor to review for “long form” complaints that are then prosecuted in the Municipal Court.

The court also handles civil traffic, parking and various civil matters, including emergency orders of protection (24 hours a day, 7 days a week) and injunctions against harassment. The judges of the court also issue search warrants (24 hours a day, 7 days a week) on alleged felony and misdemeanor cases. The court also adjudicates cases stemming from violations of city ordinances, which can be either civil or criminal.

The court has two elected Municipal Judges and four part-time (as needed) pro tem judges that are attorneys. To be qualified for the position of presiding judge, the person must be an attorney and member in good standing for the past five years of the Arizona Bar Association. The associate judge is

not required to be an attorney or a member of the Arizona Bar Association, but must be at least 30 years of age, of good moral character with no felony convictions and a resident of the City for at least 5 years preceding the year of day of election.

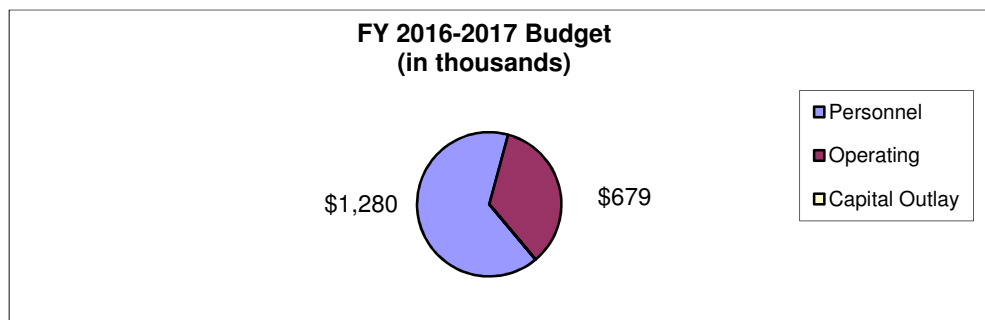


AUTHORIZED PERSONNEL	FY 14/15	FY 15/16	FY 16/17
Municipal Court*	18	18	18
Total	18	18	18

*does not reflect elected positions

MUNICIPAL COURT				
	<u>14/15 Actual</u>	<u>15/16 Adjusted Budget</u>	<u>15/16 Estimate</u>	<u>16/17 Budget</u>
Personal Services	1,260,421	1,266,905	1,181,431	1,280,318
Operating	407,875	429,854	482,774	678,746
Capital Outlay	-	-	-	-
	1,668,296	1,696,759	1,664,205	1,959,064

For fiscal year 2016-2017, the Municipal Court presents a budget of \$1,959,064. This is an increase of 15.5% increase over last year's budget. The court's budget is reflective of the reasonable and necessary resources to carry on the court activities, which includes additional funds of \$230,000 for outside attorneys for public defenders and \$25,000 for State mandated court interpreters. The slight increase in personnel is for a 17% increase in health insurance. The City budget includes budget for the implementation of the second half of the 2014 labor market study (LMS), however it is not included in the department budgets. The Municipal Court will increase approximately \$22 thousand when the LMS is finalized and budget transferred on July 1.



MUNICIPAL COURT

	<u>14/15 Actual</u>	<u>15/16 Adjusted Budget</u>	<u>15/16 Estimate</u>	<u>16/17 Budget</u>
General Fund	1,662,087	1,539,059	1,646,390	1,815,993
Public Safety Tax	-	700	-	-
Grant Funds	6,209	157,000	17,815	143,071
	1,668,296	1,696,759	1,664,205	1,959,064

FY16 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Removed (Y or N)	Notes
Municipal Court					
All court staff required to obtain 16 hours of continuing judicial education (COJET) as required by the Arizona Supreme Court – Administrative Office of the Courts.	Y		100%		Ongoing yearly requirement.
Continue to work with the County to obtain additional resources for audio-video arraignments to resolve the problem with sharing of video arraignment room with other courts.		Y	Ongoing		City IT is working with County IT and the jail to ensure resources are available.
New case management system in the near future – AJACS to modernize and improve current court processes, information gathering, tracking and sharing.		Y	75%		Pilot courts are currently using new system.
Maintain and improve communications with other branches of government, agencies and organizations.		Y	95%		Worked jointly with the Police Department and Detention Facility to process paperwork electronically.
Title VI requirement to have language interpreters available that are not staff for courtroom use. Continue to look for solution for interpreter shortage for other than English languages and sign language.		Y	75%		Need full-time Spanish Court Interpreter for the Court; and other resources for other languages as needed.
Continue to work with the Yuma County Adult Detention Facility and the Yuma Police Department to process electronic documents and additional audio-video arraignment usage		Y	75%		Police Department and Court are sending complaints/citations electronically; staff still picks up paperwork from the jail each day.

FY16 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Removed (Y or N)	Notes
Update and improve court security cameras.		Y	95%		Camera replaced or added. Several defective cameras still need replacing.
Training in-house and through other available resources for Security and Court Staff.		Y	Ongoing		16 hours required each year, 6 of which must be in a live session.
FY17 Goals					
Municipal Court					
Access to Justice: Language Access to limited English defendants and other participants.					
Access to Justice: Access to court calendars, forms and information through the City's website.					
Access to Justice: Court is working with IT to implement Online payments for non-delinquent accounts. Resource already available for delinquent accounts through the FARE program.					
Protecting Children, Families and Communities: Court partnered with Yuma County Superior Court to participate in the Mental Health Court					
Triennial Audit of the Court by independent auditors					
Improving court processes: Through better customer service and case management					
Facilities and Security: Conduct assessment for infrastructure; establish standards and skill development for court security officers					
Case Processing Time Standards have been set out by the Administrative Office of the Courts for Criminal Cases, Driving Under the Influence and Civil Traffic					

City Administration

City Administration staff manage the City’s resources to implement City Council goals and objectives, to meet the needs of City of Yuma residents and visitors, and to ensure the integrity of the municipal governing process.

The City Administrator is appointed by the City Council to serve as the City’s chief administrative officer. The City Administrator serves as an advisor to Council and ensures that City staff implements policy made by Council. All City staff work under the direction of the City Administrator.

The overall City Administration budget covers salaries and associated costs for thirty-six full-time personnel. There are seven budgetary divisions: Administration, Media & Public Affairs, Heritage Area, City Clerk’s Office, Elections, Economic Development and Facilities Maintenance.

AUTHORIZED PERSONNEL	FY 14/15	FY 15/16	FY 16/17
Administration	9	9	8
Media & Public Affairs	4	4	5
Heritage Area	4	3	3
City Clerk’s Office	4	4	4
Economic Development	1	1	1
Facilities Maintenance	15	15	15
TOTAL	37	36	36

The Administration division manages the overall resources of the City, ensures the implementation of Council policy, guides citywide organizational development, monitors progress toward objectives and administers the city debt policy programs.

The Community Relations staff provides information to the citizens of Yuma and international / national/regional/local media outlets about City and community initiatives, projects and events. The team involves the City, and other organizations whenever possible, in regional efforts designed to foster good will and promote community-wide communication opportunities.

The Heritage Area Division provides City staff and operational support by contract to the Yuma Crossing National Heritage Area Corporation, a non-profit local management entity established in accordance with the federal law creating the Heritage Area. This funding is part of the local match required for the Heritage Area to receive federal funding through the National Park Service. The staff works with the Heritage Area Board of Directors and other stakeholders to implement the Plan for the Yuma Crossing National Heritage, which was adopted in 2002. The staff also manages the riverfront redevelopment project north of 1st Street on behalf of the City of Yuma, coordinating with the private developer. When state budget cuts threatened the closure of the two state historic parks in Yuma in 2009, the Heritage Area assumed operational responsibility for both the Territorial Prison and the Quartermaster Depot.



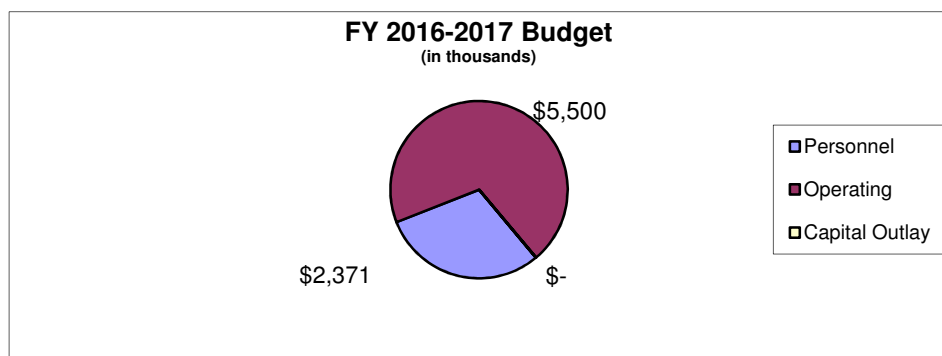
The City Clerk is one of four positions whose responsibilities are defined by the City of Yuma Charter. This division administers and safeguards the integrity of the municipal governing process and oversees City elections and election processes. The division also provides for public access to city records and documents, affixes the City seal on official documents, posts meeting notices, prepares City Council agendas, and records and maintains minutes of all City Council proceedings.

The Economic Development Division is thriving as new relationships are being built and encouraged to join our community. Working closely with GYEDC, success and growth are in the air.

The Facilities Management Division is responsible for the repairs, maintenance, and ongoing care of 814,000 square feet of buildings, as well as surrounding landscaping and parking areas. The Facilities Management Division manages work requests, maintenance and repair, preventive and predictive maintenance, and custodial support services.

CITY ADMINISTRATION				
	14/15 Actual	15/16 Adjusted Budget	15/16 Estimate	16/17 Budget
Personal Services	2,524,762	2,423,820	2,452,355	2,371,135
Operating	1,150,534	3,310,710	1,135,947	5,499,986
Capital Outlay	20,490	14,506	14,506	-
	3,695,786	5,749,036	3,602,808	7,871,121

The City Administrator’s budget shows a dramatic increase from the current year’s budget and this is primarily due to anticipated grant monies. Even though the personal services shows a decrease, there is a 17% increase in health insurance included. The decrease is due to the combining of two positions and the allocating of the wages of this position and four facilities maintenance positions across various funds. The City Administrator’s budget also includes one new position – a video production and operations specialist. No capital improvements or equipment purchases are requested this fiscal year. The City budget includes budget for the implementation of the second half of the 2014 labor market study (LMS), however it is not included in the department budgets. The City Administration department will increase approximately \$126 thousand when the LMS is finalized and budget transferred on July 1.



CITY ADMINISTRATION

	<u>14/15 Actual</u>	<u>15/16 Adjusted Budget</u>	<u>15/16 Estimate</u>	<u>16/17 Budget</u>
General Fund	2,985,500	2,997,784	3,034,095	2,940,525
Riverfront Redevelopment Fund	125,780	-	-	-
City Road Tax Fund	101,921	102,659	87,524	90,025
Public Safety Tax Fund	6,761	6,836	9,798	7,042
Two Percent Tax Fund	448,346	439,396	428,254	461,363
Grant Funds	3,209	2,167,818	6,500	4,339,828
Water Fund	18,412	22,905	22,728	20,518
Wastewater Fund	5,857	11,638	13,909	11,820
	3,695,786	5,749,036	3,602,808	7,871,121

FY16 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Removed (Y or N)	Notes
Administration					
Continue to maintain City services at their high level while staying within our budget.		Y			Ongoing
Continue with our partners to spur economic growth and jobs.		Y			Ongoing
Continue to remain flexible to support our Citizens and businesses.		Y			Ongoing
Continue to support and get involved in our Community.		Y			Ongoing
Expand on the "United For Yuma" effort		Y			Completed the first United for Yuma Video Contest. Hired Jahvecia Audain, through the Americorp Vista Grant, to focus on creating a United for Yuma marketing plan.
Media & Public Affairs					
Continue curbside recycling campaign and advance public understanding and awareness.	Y				

FY16 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Removed (Y or N)	Notes
Expand Channel 72 and 73 to implement video streams to all data capable devices including smart phones and tablets such as IPad devices.	Y				
Continue to work toward streamlining of communications efforts to make major City news announcements available to all through the user's preferred platform, be it text (print) story, audio and/or video package and shared on social media.		Y			Ongoing. Not an empirical number so no percentage available.
Assist and promote awareness of the City organization, events, and its services through any and all means readily available.		Y			Ongoing. Not an empirical number so no percentage available.
Work with webmaster to improve seamlessness and readiness of posting latest City news to official website.		Y	90%		All content to webmaster. Awaiting new website.
Continue to work with area reporters to enhance their understanding of the City organization, staff members and their roles and to help them improve the accuracy of their reporting on City stories.		Y			Ongoing. Reporters change every few months. Not an empirical number so no percentage available.
Yuma Crossing National Heritage Area					
Coordinate with the riverfront developer to secure additional private investment and development.		Y	20%	N	This is a continuing goal that has been carried over to FY17
Implement maintenance program for 400-acres of restoration in Yuma East Wetlands through partnership with the Bureau of Reclamation/Multi-Species Conservation Program, the Heritage Area, Quechan Indian Tribe, and City of Yuma.	Y				
Expand and maintain bankline restoration efforts from East Wetlands to downtown riverfront and West Wetlands.	Y				

FY16 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Removed (Y or N)	Notes
Maintain operations at Yuma Quartermaster Depot State Historic Park. Coordinate with Yuma Visitors Bureau the operations of the Arizona Welcome Center. Plan, produce, and implement a series of special events to increase attendance and community awareness of the park. Generate additional income.	Y				
Assist the Yuma County Historical Society to undertake local management of the Sanguinetti House Museum/Molina Block and to begin implementation of the new master plan.	Y				
City Clerk					
Continue to work towards citywide standardization of Records Management/ Retention policies.		Y	75%		
Networking with State Department Library, Archives and Public Records and other cities/towns to finalize Essential Records city wide.	Y				Annual revisions
Finalize work with Informational Technologies and Board/Commission liaisons to provide a venue to release mission statements and goals for better public outreach.		Y	75%		
Revisit internal processes for better efficiencies.		Y			Work in Progress
Strive to better communicate election processes to the public, through internal and external media sources, with the hope of increasing City voter turnout.		Y			Work in Progress
Continue to work towards citywide standardization of Records Management/ Retention policies.		Y	40%		
Networking with State Department Library, Archives and Public Records and other cities/towns to finalize Essential Records city wide.		Y	30%		
Finalize work with Informational Technologies and Board/Commission liaisons to provide a venue to release mission statements and goals for better public outreach.		Y	10%		

FY16 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Removed (Y or N)	Notes
Economic Development					
Supplement GYEDC in site searches and proposal responses.		Y			Ongoing
List Yuma sites in Arizona Commerce Certified site program.		Y			Ongoing
Continue to work with private sector teams on Virtual Spec Buildings.		Y			On Hold
Expand Yuma's presence in Arizona/Mexico Border Community Roadmap efforts.		Y			Ongoing
Continue to market city owned property as surpluses.		Y			
Facilities Maintenance					
Replace another 30,000 SF of Flooring at Police Department.		Y	90%		Will be completed this year
Recoat roofs at key facilities.		Y	30%		Art Center done this year
Repair and replace sheet metal duct work, fire dampers, and air box dampers on HVAC system at the Police and Court buildings	N	Y	25%	N	Will be completed this year
Replace carpeting in Court Rooms A & B at Yuma Municipal Court building	Y	N	100%	Y	Complete
Replace A/C units at City Hall	N	N	25%		2 out the 6 units have been replaced, other 4 units are on hold - funding
Work with Climatec to replace building controls, lighting, and HVAC equipment at various City facilities	Y	N	100%	Y	Project just completed this month 3/16
Continue to Recoat roofs at key City facilities.	N	Y	25%	N	We are currently doing the north end Community Center
Continue to get all facilities electrical panels arc flash rated	N	Y	35%	N	YPD, Court, and Public Works was done this past year.
Retile locker room tiles at YPD	Y	N	100%	Y	Complete
Revamp landscape at Public Works facility.	Y	N	100%	Y	Complete
Replace 24 A/C electrical disconnects at the Public Works Facility	Y	N	100%	Y	Complete
Continue to maintain City Facilities at a high level while staying within our budget.		Y		N	Ongoing
Work with Solon Solar Corporation to install PV system at the City Hall employee parking lot.	Y	N	100%	Y	Complete

FY17 Goals					
Administration					
Maintain City services at their high level and expand programs, events, and services to our citizens where feasible.					
Expand City role and effort in attracting new companies to Yuma.					
Grow from "Century of Service" and bring "Service into the Next Century" with focus on Advancing our great Customer Service.					
Continue to support and get involved in our Community.					
Continue City Take Pride recognition and awards program					
Expand on the "United For Yuma" effort					
Plan or conduct next citizen survey.					
Continue to work with area reporters to enhance their understanding of the City organization, staff members and their roles and to help them improve the accuracy of their reporting on City stories.					
Continue to work toward streamlining of communications efforts to make major City news announcements available to all through the user's preferred platform, be it text (print) story, audio and/or video package and shared on social media.					
Yuma Crossing National Heritage Area					
Coordinate with the riverfront developer to secure additional private investment and development.					
Continue to implement maintenance program for 400-acres of restoration in Yuma East Wetlands through partnership with the Bureau of Reclamation/Multi-Species Conservation Program, the Heritage Area, Quechan Indian Tribe, and City of Yuma.					
Continue to expand and maintain bankline restoration efforts from East Wetlands to downtown riverfront and West Wetlands.					

FY17 Goals					
Maintain operations at Yuma Quartermaster Depot State Historic Park. Coordinate with Yuma Visitors Bureau the operations of the Arizona Welcome Center. Plan, produce, and implement a series of special events to increase attendance and community awareness of the park. Generate additional income.					
Maintain operational self-sufficiency at the Yuma Territorial Prison State Historic Park.					
Collaborate with P&R dept. to complete implementation of west wetlands lower bench restoration project. Continue to seek funding for western beach project.					
Secure long-term agreement with Arizona State Parks for operation and management of both the Quartermaster Depot and Yuma Territorial Prison State Historic Parks.					
Continue brownfields assessments and work with land owners to develop & market a redevelopment plan for Old Town South.					
Work with the Alliance of National Heritage Area's to have Congress enact national program legislation for all National Heritage Areas.					
Secure release to Congress of YCNHA evaluation from National Park Service.					
Successfully complete the Yuma Crossing National Heritage Area evaluation process with National Park Service					
City Clerk					
Continue to work towards citywide standardization of Records Management/ Retention practices and policies. This includes networking with the State Department of Library, Archives and Public Records, as well as other Arizona cities/towns to make sure we are working with the current schedules and maintain compliance					
Continue to revisit internal processes for better efficiencies.					

FY17 Goals					
Work towards the vision of placing approved City documents on web for public access through the document management system.					
Review current services and the associated costs to assure the City is receiving the appropriate reimbursements.					
Strive to better communicate election processes to the public, through internal and external media sources, with the hope of increasing City voter turnout					
Economic Development					
Explore potential City owned industrial property.					
Make key corporate calls with the Mayor.					
Seek opportunities for foreign direct investment.					
Facilities Maintenance					
Polish Terrazzo and concrete floors at City Hall, Police, Court, and Public Works buildings.					
Replace wore out VCT flooring at Public Works buildings					
Work to find funding for parking lot maintenance (crack seal, / re-oil. City wide					
Paint City Hall building, and Public Pool buildings					
Replace Chiller 4 (52 ton unit) in Police 911 center					
Seal Police Parking Deck (48,000 sqft)					
Replace lighting in Gym at Yuma Readiness Center					

City Attorney's Office

The City Attorney's Office exists to provide legal and risk management services to the City Council, the City Administrator, and all City departments, offices and agencies in order to promote the health, safety, and welfare of our community.

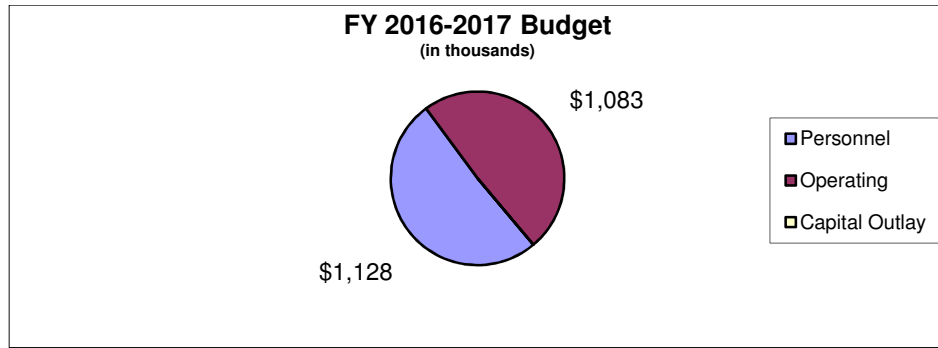
The City Attorney's Office represents the City of Yuma in all legal proceedings, including civil litigation, criminal prosecution in Municipal Court, risk management services and provides a significant portion of the State legislative and lobbying support for the City of Yuma.



AUTHORIZED PERSONNEL	FY 14/15	FY 15/16	FY 16/17
City Attorney's Office	8	8	8
Prosecutor's Office	3	3	3
Total	11	11	11

CITY ATTORNEY				
	<u>14/15 Actual</u>	<u>15/16 Adjusted Budget</u>	<u>15/16 Estimate</u>	<u>16/17 Budget</u>
Personal Services	1,071,083	1,117,667	1,125,131	1,128,459
Operating	714,812	1,211,586	1,087,403	1,083,066
Capital Outlay	39,506	-	-	-
	1,825,401	2,329,253	2,212,534	2,211,525

The City Attorney's Office budget has decreased 5.0% below last year's budget. While General Fund expenditures increased primarily in personal services due to a 17% increase in health insurance costs, litigation expenditures decreased in the Insurance Reserve Fund. This is due to a decrease in the utilization of outside attorneys and expert witnesses. The City budget includes budget for the implementation of the second half of the 2014 labor market study (LMS), however it is not included in the department budgets. The City Attorney's Office will increase approximately \$65 thousand when the LMS is finalized and budget transferred on July 1.



CITY ATTORNEY				
	<u>14/15 Actual</u>	<u>15/16 Adjusted Budget</u>	<u>15/16 Estimate</u>	<u>16/17 Budget</u>
General Fund	1,467,317	1,466,834	1,487,985	1,502,828
Grant Funds	10,100	10,097	6,965	4,721
Insurance Reserve Fund	347,984	852,322	717,584	703,976
	1,825,401	2,329,253	2,212,534	2,211,525

FY16 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Remove (Y or N)	Notes
Assist City Departments in drafting legal forms, City Council Resolutions, and developing procedures for implementing City improvement districts for future subdivisions, business parks, and other developments.		Y			
Assist with changes to Utility Regulations.		Y			
Continue to provide legal assistance for implementing, negotiating and drafting development agreements that establish legal and practical guidelines for the parties and their lenders.		Y			
Continue to thoroughly review all claims against the City with legal analysis on the merits of the allegations and possible mitigating factors or defenses associated with the value of the claims.		Y			
Continue to review damages to City owned property and aggressively seek contribution from the responsible party, or the party's insurance carrier.		Y			
Utilize existing hardware and develop new litigation tools to become more efficient and ultimately conserve time, resources and energy.		Y	50%		

FY16 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Remove (Y or N)	Notes
Implement new document management application for switch to electronic records.		Y	50%		
FY17 Goals					
Continue improving identification of litigation cost savings including filing of early dispositive motions, counter-claims or cross-claims and early settlement opportunities.					
Develop new protocols to eliminate or limit City risks when taking City assets to other jurisdictions.					
Assist the City Prosecutor's Office with the training of City police officers on how to improve report writing in civil/criminal related issues for a higher chance of successful prosecution.					
Improve process to increase the percentage of damages recovered.					
Review City processes to implement more risk transfer opportunities.					
City Attorney's office staff trained and efficient in Abacus to develop a streamlined and paperless database.					
Develop program to provide legal training re procurement.					
Develop a template for contracts, professional services and construction.					
Develop additional Frequently Asked Questions for Special Events on the City website.					
Facilitate creation of a paperless electronic document transfer system between Municipal Court, Police Department, City Prosecutor's Office and defense counsel.					
Provide Legislative update to specific departments re significant Legislative changes.					

Information Technology Services

Information Technology Mission Statement – To provide Information Management resources and services to City departments and select public agencies within Yuma County.

ITS emphasizes a customer focused organization with a clear advantage in technology and exceptional customer service for both employees and residents of Yuma County.

In addition ITS is responsible for strategic and operational planning related to technology and its use by the City of Yuma.

ITS staff provides technology support and service for all technology systems used by the City of Yuma and its employees. ITS also provides support and services to other Law Enforcement agencies servicing Yuma County who are members of the Yuma Regional Communication System (YRCS) consortium. Department staff is on call 24/7 to ensure the on-going operation and availability of technology systems and consist of the following business areas:

Administration: Staff oversees all department operations. Staff administers and manages the technology projects, department budget and ensures that information technology systems are successfully implemented, maintained and secured. Staff also provides contract management and technical leadership to city departments and partner organizations.

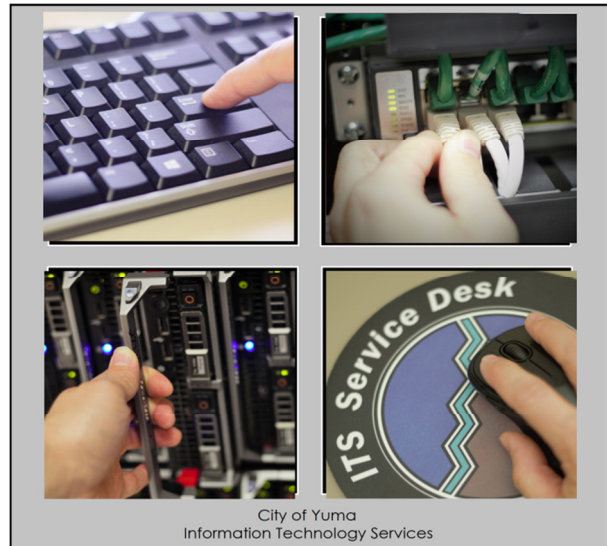
Application Support and Integration: Staff specializes in the analysis, design, development, maintenance, and implementation of new and/or upgraded automated business systems. Staff manages large scale projects and assists with product selection, implementation, data conversion and systems integration. Examples of applications supported include:

- Public Safety (9-1-1, Computer Aided Dispatch, Records Management, Mobile Data Computing, and Radio Communications)
- Geographic Information Systems (GIS)
- Enterprise Resource Planning (ERP)
 - Financials
 - Payroll / Personnel
 - e-Business
- Document Imaging
- SCADA (i.e. Water and Wastewater)
- Web Development
- Email / Internet Services
- Telephone and Voice Mail Services
- Community Development
- Parks and Recreation
- Etc.

AUTHORIZED PERSONNEL	FY 14/15	FY 15/16	FY 16/17
Administration	4	4	4
Technical Services	19	20	20
GIS Services	6	5	5
Radio Communications	6	6	6
Total	35	35	35

Network Administration and Security: Staff specializes in the installation, maintenance, upgrade and repair of city's data network systems and infrastructures. Staff troubleshoots and resolves network system malfunctions and oversees the deployment of server-based systems and storage area networks. Staff provides facility and network design engineering and implementation services and manages end-user, system and network security. Additionally, Staff manages SPAM, Firewall and the city's calendar, email and Internet services.

Telecommunication Administration: Staff specializes in the installation, maintenance, upgrade and repair of the city's wireless, PBX and landline telephone services, video monitoring cameras, mobile data computing, radio and paging systems, including all associated infrastructures. Staff troubleshoots and resolves system malfunctions, provides end-user training and support, and administers all systems. Staff also approves and procures all telecommunications hardware and software purchases, including vendor payment management. Additionally Staff is responsible for tracking and managing all related assets, product licenses and contracts as well as FCC filings, registrations, communications impact studies and FAA compliance for navigational hazards for city projects, sites and other liabilities.



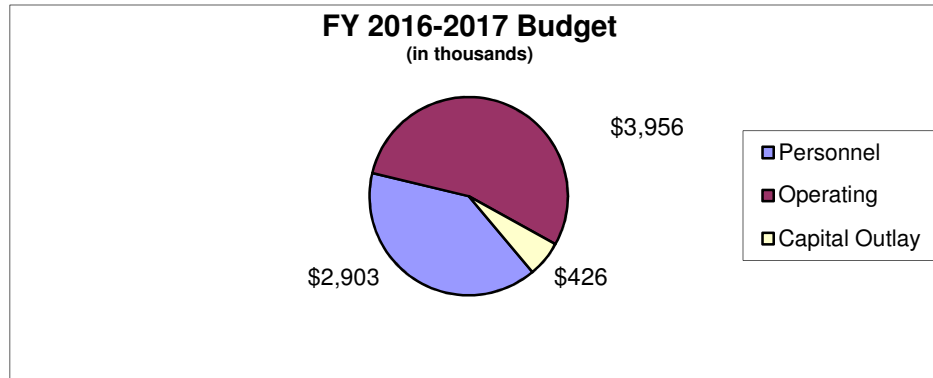
Service Desk: Service Desk Staff is the main point of contact for all voice, video and data system issues. Staff troubleshoots and resolves end-user hardware and software malfunctions and monitors the city's computer systems, networks and associated peripherals to ensure availability. Staff also provides application security administration, mid-range system backup services and oversees city facility access and employee ID badge issuance.

Computer Hardware and Software Management: Staff members specialize in the installation, maintenance, upgrade and repair of personal computers, new client server business systems and associated peripherals. Staff troubleshoots and resolves technology system malfunctions, provides end-user support, reviews and develops citywide technology based standards and configurations, and approves and procures technology systems. Staff also tracks and manages all City of Yuma ITS assets, product licenses and contracts.

Computer Hardware and Software Training: Staff provides basic to high-level technical instruction in the use and operation of computer hardware, software, operating systems, telephones, technology peripherals, and department specific applications. Staff develops and implements computer-training programs and assists with the planning, testing and implementation of new and/or upgraded computer hardware and software systems.

INFORMATION TECH SERVICES				
	<u>14/15 Actual</u>	<u>15/16 Adjusted Budget</u>	<u>15/16 Estimate</u>	<u>16/17 Budget</u>
Personal Services	2,567,200	2,816,680	2,534,753	2,903,460
Operating	2,910,148	3,756,375	2,358,334	3,955,877
Capital Outlay	261,167	1,445,250	227,903	426,103
	5,738,515	8,018,305	5,120,990	7,285,440

For fiscal year 2016-2017, the Department of Information Technology Services (ITS) presents a budget of \$7,285,440, a 9.1% decrease from last year's budget. The decrease in capital budget is mainly due to allocating the funding of City-wide capital across all funds and departments. The increase in personal services is due to a 17% increase in health insurance costs. The increase in operating expenditures is for increased software maintenance. The City budget includes budget for the implementation of the second half of the 2014 labor market study (LMS), however it is not included in the department budgets. The ITS department will increase approximately \$86 thousand when the LMS is finalized and budget transferred on July 1.



INFORMATION TECH SERVICES				
	<u>14/15 Actual</u>	<u>15/16 Adjusted Budget</u>	<u>15/16 Estimate</u>	<u>16/17 Budget</u>
General Fund	2,596,450	2,835,200	2,627,955	3,082,182
Yuma Regional Communications System Fund	1,592,723	2,156,427	1,833,360	2,194,855
Yuma Regional Communications System Grant Fund	1,210,654	2,730,406	363,403	2,008,403
Equipment Replacement Fund	338,688	296,272	296,272	-
	5,738,515	8,018,305	5,120,990	7,285,440

FY 2016 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Remove (Y or N)	Notes
Upgrade of Microsoft Office Suite and remove all OS XP (e.g., software / hardware to become security & software compliant).		Y	90%		Ongoing
Begin process of implementing industry standards, policies, procedures, and guidelines to improve IT operational efficiencies and compliance.		Y	20%		Ongoing
Implement SCADA systems and technology infrastructure upgrade (Phase I) water and wastewater facilities (Utilities Division).	Y		100%		3.1.2015

FY 2016 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Remove (Y or N)	Notes
Implement SCADA systems and technology infrastructure upgrade (Phase 2) water and wastewater facilities (Utilities Division).		Y	10%		TBD
Install new Fire Alert system for Yuma Regional Communication System (YRCS) Fire agencies.	Y		100%	Y	COMPLETED
Enhance and deploy city-wide desktop virtualization for all training labs and general computer users.	Y		100%		COMPLETED
Replacement of legacy system technology, including hardware - servers, printers, network switches, storage and software operating systems.		Y	75%		Ongoing
Implement NEW Community Development Land Management System to better service business, citizens and internal customers by utilizing eServices / eReview, public portal, etc.	Y		100%		COMPLETED
Upgrade the city-wide enterprise electronic mail system.	Y		100%	Y	COMPLETED
Upgrade - enhance the enterprise Public Safety system (NWS 10.2, SP XX) for all six Yuma Regional Communication System (YRCS) agencies to enhanced interoperability and functionality.	Y	Y	90%		Ongoing
Implement NEW Information Service Management System utilizing ITIL quality framework with SLA / OLAs.		Y	80%		Ongoing
Implement NEW Legal Case Management System for City of Yuma Legal and Prosecutors Office.	Y		100%		COMPLETED
Implement new "Best in Class" City of Yuma website (www.yumaAz.gov).	Y		100%		COMPLETED
Upgrade/migrate the Microsoft Active Directory Domain Services which is the foundation for distributed networks.	Y		100%	Y	COMPLETED
Implement NEW ITS Network and Security Operations Center (NOC, SOC & SMOC).	Y		100%		COMPLETED

FY 2016 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Remove (Y or N)	Notes
Upgraded COY - Call Accounting System - Audit internal phone calls, etc.	Y		100%		COMPLETED
Implement end-to-end encryption (e.g., data/voice) on all COY - YRCS enterprise microwave system.	Y		100%		COMPLETED
Upgraded & enhanced city-wide security proximity and video surveillance systems.	Y		100%		COMPLETED
Implement NEW city-wide Phone Branch Exchange (PBX) system - phone system.	Y		100%	Y	COMPLETED
Replace legacy phones throughout City of Yuma (i.e. 288, Equipment Replacement Program).			75%		Ongoing
Implement new City of Yuma - phone answering routing system to better inform and rout calls to appropriate departments.	Y	Y	100%		Ongoing
Implement NEW ITS - Best-in-Class Service Desk System /w ITIL quality improvement controls.	Y	Y	100%		Ongoing
Upgraded - enhanced the City of Yuma, ERP - Financial, HR, Purchasing System	Y	Y	100%		Ongoing
Implement NEW GIS portal providing internal / external information accessible via web.		Y	90%		Testing
Upgrade the COY - YRCS radio 700 MHz Rebanding Project to ensure compliance with FCC mandates.		Y	90%		Completion 7.2016
City Wireless Infrastructure Upgrade Phase I - Installation, upgrade and configuration of enterprise wireless and deployment of new wireless equipment at City Hall.		Y	65%		Ongoing
Microwave Radio Enhancements - Yuma Regional Communication System (YRCS) coverage enhancements by adding two addition RF sites, relocation of RF sites, and equipment upgrades.	Y	Y	100%		COMPLETED

FY 2016 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Remove (Y or N)	Notes
Implement NEW - ERP, eTimeSheet Portal. This will automate the COY employee time w/ approval process for payroll improving operations, time and paper.		Y	20%		Ongoing
Implement NEW - ERP, Personnel Action form with workflow. This will automate the COY Departmental personnel actions (e.g., New Hires, job classification changes, etc.) improving operations, time, and no paper needed - paperless environment.		Y	10%		Ongoing
Mobile Device Management (MDM) Implementations - with the growing number of tablets in use by City employees, Council and various Boards, it will be necessary in the near future to be able to centrally manage all of these devices, providing security and access to resources and apps per group requirements; the ability to do remote wipes in case these devices are lost or stolen.		Y	20%		Completion date 6/2016
City of Yuma - Unified Communications - Assess ability for existing Microsoft EA agreements for MS Office to support SKYPE - LYNC. Purchase SKYPE user licenses for limited usage and testing. Develop SKYPE City Workstation Standard (Desktop hardware, software, camera and microphone requirements) based on our Office licensing assessment; Setup - teleconferencing standard including basic teleconference room setup. Assess which City conference rooms are best suited for teleconferencing and assess needs of each.		Y	15%		Ongoing
Improve City of Yuma Information Security posture - creating and implementing over 20 NEW security policies, procedures and standards based on industry standards, where nothing existed before.	Y	Y	100%		Ongoing

FY 2016 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Remove (Y or N)	Notes
Upgrade the Yuma Police Department - Licenses Plate Reader (LPR) system - automate the reading and verifying many licenses plates - validating vehicle owner information, warrants, if applicable, etc.		Y	85%		Completion date 5/2016
Implemented strong network authentication required by Arizona Criminal Justice Information System (ACJIS) for all YPD Public Safety System.	Y	Y	100%		COMPLETED
Upgrade City of Yuma Enterprise Firewall to take advantage of network intrusion prevention (NIPS), anti-bot, etc.	Y	Y	100%		COMPLETED
Upgraded ePCR Sansio (Health - EMS Mobile) system - Improve communications, enhancements, etc.	Y	Y	100%		COMPLETED (Ongoing upgrades, ver. 5.0)
FY 2017 Goals					
Continue reorganization of IT Structure, updating job positions for "Best in Class" services, build technical and operational depth of knowledge, formalize technical training program and enhance career progression ITS opportunities.					
Upgrade/replace City of Yuma workstations - Replace Model 745/755 systems (i.e., 8+ years old equipment).					
Upgrade COY - DCD, 'Enterprise Land Management System', fixing software challenges, improving services to businesses, citizens, COY employees, etc.					
Upgrade Public Works, 'Fleet Management System' to new MS SQL Database system - This will fix performance issues as well as provide additions operational software enhancements, etc.					
Implement NEW City of Yuma - YRCS Fire reporting system					
Implement NEW on-line City of Yuma employee evaluation system to stream-line process. This will save COY management time, give better timely feedback to employees, etc.					

FY 2017 Goals					
Implement NEW e-Citation system for Yuma Police Department - automating the ticketing process - courts, etc.					
Targeted Attack Protection (TAP) - With the proliferation of URL links and attachment based phishing attacks additional email protection is required. Proof point provides a subscription for TAP that will remove this threat from our enterprise.					
Implement YPD - Body Worn-Cameras - Record police incidences by officer.					
Implement NEW web-base evaluation system to streamline employee performance evaluations.					
Implement NEW Voicemail System to replaced aged & end-of-life system to improve caller communication, reliability and implementation of standards 'Unified Communication' model.					
Implement NEW enterprise asset and work order system for the City of Yuma - Utilities, Parks and Recreations, Fire Department and Public Works Departments. GIS will be can leveraged - integrated into this system, etc. This system will replace multiple legacy systems utilized by PW, Utilities, Facilities, and possibly Parks & Recreation.					
Replace - enhance the City of Yuma's Intranet Site Project: Using MS SharePoint to enhance the functionality of Yuma's intranet site. Allow each department to manage their site w/ SPOC. This system will also be use for the COY - Enterprise Reporting System					
Implementing a phase rollout of Microsoft Enterprise products utilizing (Office 365). We would utilize phase approach rollout with focuses reducing operational expenses with out compromising performance, improving services - better communication by utilization of Microsoft EA Agreement (e.g., MS Skype - Lync, MS SharePoint, MS Email subscription based services).					

FY 2017 Goals					
Implement new email archiving w/ eDiscovery system. City of Yuma does not have a email archiving / eDiscovery system - current records request take weeks to gather Public Record Requests, This will save us time & money, etc.					
City Wireless Infrastructure Upgrade Phase II - Deployment of new wireless equipment at Yuma Police Department.					
City Wireless Infrastructure Upgrade Phase III - Deployment of new wireless equipment at YPD and redistribution of old equipment through light usage areas around the City at City facilities that have lower capacity requirements.					
COY - ITS Data Center Infrastructure hardware over the next five years and estimated cost (i.e., 2015/2016 - \$55,000, 2016/2017 - \$140,606, 2017/2018 - \$108,606, 2018/2019 - \$224,606, 2019/2020 - \$71,462.					
City of Yuma - Disaster Recovery - Phase I - Setup disaster recovery site - and provide recommended system list to be restored in the case of a Disaster; Spec appropriate Data Backup/Disaster Recovery solution for deployment at City Hall and pre-determined second site.					
Implement - Upgrade, ITS Enterprise virtual Monitoring System for City of Yuma servers.					
City of Yuma Disaster Recovery - Phase II - Deploy appropriate SAN Storage - Backup and Disaster Recovery Solution to be deployed at City Hall and the Agua Viva Water Treatment Plant including Backup/DR appliances, expanded bandwidth between the two sites to support continuous back up streaming and DR streaming under disaster scenario.					

Finance

We, as a team, provide financial systems and operational support to assist our customers in achieving their goals.

The Finance Department consists of four divisions that serve the public and all other City departments.

The Administration Division oversees the financial activities of the City while providing direction and policy to the Department. This division also directs the City's investment program, manages the City's treasury functions, administers the City's bond program working with the Municipal Property Corporation, and produces the Annual Budget.

AUTHORIZED PERSONNEL	FY 14/15	FY 15/16	FY 16/17
Administration	2	3	3
Customer Services	8	8	8
Purchasing Division	7	7	7
Accounting	12	12	12
Total	29	30	30

The Customer Services Division administers business licenses, 2% tax collections, and utility billings and payments. In addition, the division coordinates and compiles all cash receipts within the City.

The Purchasing Division is responsible for the procurement of supplies, services and construction, operations of the warehouse, surplus property, the

City Auction and the City's mail and distribution services. These functions include research and specification preparation, selection and solicitation of sources, contract award and administration, surplus property activities, including the City live and online Auction, and training personnel in procurement procedures and Purchasing Card program.

The Accounting Division manages the accounts payable, accounts receivable, grant reporting, payroll and revenue collections. In addition, Accounting coordinates the annual audit and produces the City of Yuma's Comprehensive Annual Financial Report.

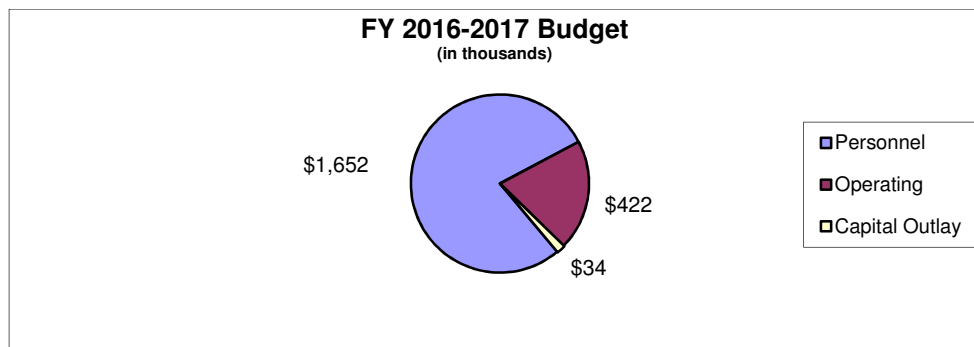
Click [here](#) to view the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2015.



FINANCE				
	14/15 Actual	15/16 Adjusted Budget	15/16 Estimate	16/17 Budget
Personal Services	1,509,294	1,611,036	1,529,671	1,651,856
Operating	250,410	395,285	389,236	422,378
Capital Outlay	9,554	-	-	34,000
	1,769,258	2,006,321	1,918,907	2,108,234

For fiscal year 2016-2017, the Finance Department presents a budget of \$2,108,234. This is a 5.1% increase over last year's budget and is primarily due to a 17% increase in health insurance costs. The City budget includes budget for the implementation of the second half of the 2014 labor market study (LMS), however it is not included in the department budgets. The Finance department will increase approximately \$66 thousand when the LMS is finalized and budget transferred on July 1.

There are two new capital items included in the budget: a mail delivery vehicle and a forklift. The purchasing division purchased the current mail vehicle in 2001. Due to budget constraints, the replacement of this vehicle was delayed until this year. The forklift will be used in the warehouse.



FINANCE				
	14/15 Actual	15/16 Adjusted Budget	15/16 Estimate	16/17 Budget
General Fund	1,769,258	2,006,321	1,918,907	2,074,234
Equipment Replacement Fund	-	-	-	34,000
	1,769,258	2,006,321	1,918,907	2,108,234

FY16 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Remove (Y or N)	Notes
Administration					
Oversee the City's financial condition to maintain or improve our bond rating.	Y				AA- rating retained
Receive the City's 12th Distinguished Budget Presentation Award (GFOA)	Y				
Work with Municipal Property Corporation and City Council for approval and sale of bonds for funding FY 2016 capital projects	Y				
Accounting					
Receive the City's 34th Certificate of Achievement for Excellence in Financial Reporting.		Y			Under review at GFOA.
Provide quarterly financial reporting within 30 days of quarter end.	N	Y	50%		Q1 and Q2 completed, Q3 by April 30 2016
Transition all employees to payroll direct deposit by January 2014.	Y		100%		
Work with Legal and Human Resources to create new Worker's Compensation Trust.		Y	90%		Going to Council in May 2016
Create Ambulance Billing Hardship Committee to rule on hardship and payment plan requests.	Y		100%		
Customer Service					
Offer and promote paperless billings which will reduce costs.	Y				
Reduce delinquent billings from the current approximate 35% range.	Y				
Purchasing					
Streamline purchasing and contracting methodology to reduce process time and improve customer service.		Y	85%		
Continue to seek long term contracting opportunities that allow a streamlined ordering process for city staff.		Y	85%		
Revise training for City divisions that utilize the financial software system.		Y	90%		
Revise the purchasing training to internal users.		Y	90%		
Continue to expand the use of the Public Surplus Auction.		Y	65%		
Conduct a Semi-Annual Public Surplus Auction in late fall.	Y				

FY16 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Remove (Y or N)	Notes
Update the training sessions for City divisions that utilize the financial software system due to upgrades/updates.		Y	65%		
Update the Training Manual.		Y	85%		
FY17 Goals					
Administration					
Receive the City's 13th Distinguished Budget Presentation Award					
Oversee the City's financial condition to maintain or improve our bond rating.					
Implement ACH payment processing for Vendor Payments.					
Complete RFP for Investment Advisor.					
Accounting					
Receive the City's 35th Certificate of Achievement for Excellence in Financial Reporting.					
Provide quarterly financial reporting within 30 days of quarter end.					
Cross-train staff to improve in-house skill-sets and alleviate down-time during sick or vacation time					
Set up and administer False Alarm Billing through Third Party Agency					
Implement special assessments module of New World software for improvement district accounting					
Customer Service					
Implement Budget Billing for utility customers.					
Implement paperless Water Agreement Card.					
Bring Lockbox Payment Processing in-house.					
Purchasing					
Provide training material on Intranet Site					

Human Resources

The Human Resources Department exists to provide a full range of Human Resources and Environmental Health and Safety services for municipal employers, employees and residents of the City of Yuma.

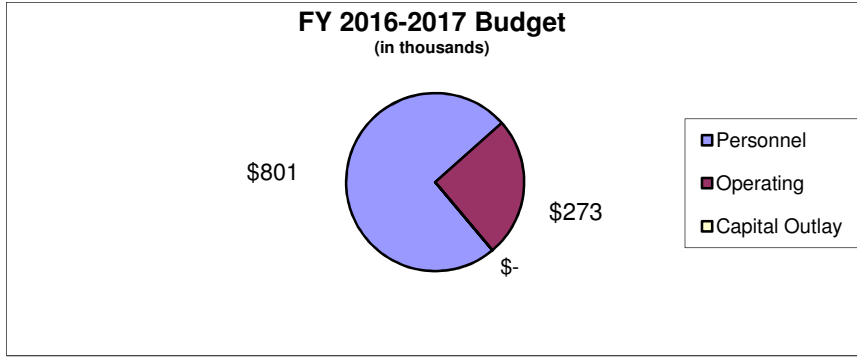
The Human Resources Department provides a full range of Human Resource Management Services for the employees and residents of the City. These activities include recruitment, compensation and classification, compliance with employment laws, and other activities designed to enhance workplace fairness and the City's ability to attract and retain quality employees. Additionally, the department coordinates programs related to Environmental Health & Safety Compliance; these programs include employee training, and facility and process inspections. We also handle workers compensation, medical and military leave, and retirement.



AUTHORIZED PERSONNEL	FY 14/15	FY 15/16	FY 16/17
Human Resources	11	11	11
Total	11	11	11

HUMAN RESOURCES				
	14/15 Actual	15/16 Adjusted Budget	15/16 Estimate	16/17 Budget
Personal Services	853,625	822,365	786,767	800,629
Operating	162,135	200,309	196,157	273,307
Capital Outlay	5,561	24,422	-	-
	1,021,321	1,047,096	982,924	1,073,936

The Human Resources Department presents a budget of \$1,073,936. The decrease in personnel costs is due to not filling an overfill position from the prior year. Personnel costs actually increased slightly for a 17% increase in health insurance costs. The increase in operating costs is primarily due to reinstating the education tuition reimbursement program. The City stopped this benefit in 2010 due to budget restraints. The City budget includes budget for the implementation of the second half of the 2014 labor market study (LMS), however it is not included in the department budgets. The Human Resources department will increase approximately \$56 thousand when the LMS is finalized and budget transferred on July 1.



HUMAN RESOURCES				
	14/15 Actual	15/16 Adjusted Budget	15/16 Estimate	16/17 Budget
General Fund	1,021,321	1,022,674	982,924	1,073,936
Equipment Replacement Fund	-	24,422	-	-
	1,021,321	1,047,096	982,924	1,073,936

FY16 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Remove (Y or N)	Notes
Implement Workers' Compensation programs and processes to reduce the number of days employees are away from work for work related injuries and illnesses as well as improve the employee's claim processing and approval experience.					Ongoing
Evaluate and implement a veterans recruitment initiative.	Y				
Evaluate and make necessary changes to the City's newly implemented employee performance evaluation process and merit pay program.	Y				
Implement the Public Entities Partnership Program (P.E.P.P.) with the Arizona Department of Occupational Safety and Health (ADOSH)	Y				
Develop a Customer Service training program to support the City's customer service initiatives.	Y				
Explore opportunities for cost-saving programs such as wellness activities, on-site health clinics, health coaches for employees, or employee wellness participation.					Ongoing.
FY17 Goals					
Increase the positive results for HR to over 70% on the City's Annual Internal Customer Service Survey.					

Community Development

The Community Development Department is committed to enriching the quality of the natural and built environment for existing and future residents, in partnership with the community, through proper planning and development practices. The Department strives for responsible, responsive and creative solutions to meet the current needs of customers and the City, while planning for future generations.

The Department of Community Development (DCD) focuses on planning, housing, building and development issues through the actions of its Community Planning, Building Safety and Neighborhood Services Divisions. The Department continues to meet the challenge of the changing economy by doing more with less.

AUTHORIZED PERSONNEL	FY 14/15	FY 15/16	FY 16/17
Administration	2	2	2
Building Safety	21	20	20
Neighborhood Services	9	9	9
Community Planning	11	13	13
Total	43	44	44

The Building Safety Division provides services needed to meet the needs of all the construction activity in the City. Staff meets with the public, reviews building plans, issues building permits, performs inspections of construction, and ensures Council adopted codes are enforced. This last year the Building Safety Division performed over 1,684 plan reviews, and issued 3,720 construction

permits. The Code Enforcement Specialists are a part of the Building Safety Division. They provide support and service for the Community Planning Division. During the past year, Code Enforcement has worked closely with the Yuma Police Department to resolve issues that require a multi-disciplined approach.

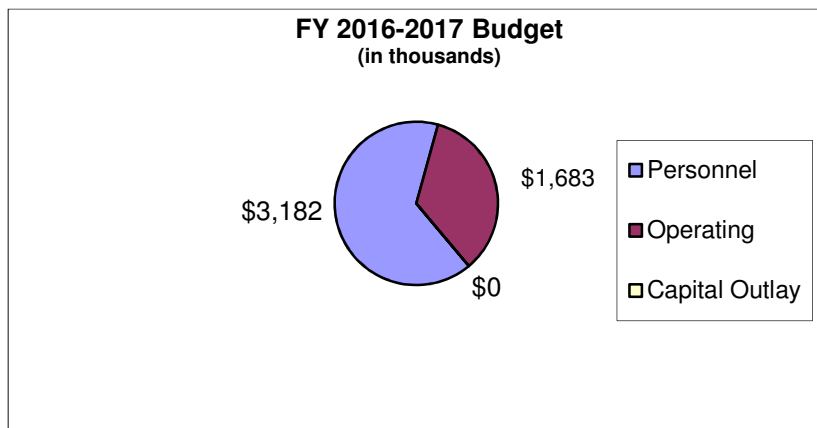
The Neighborhood Services Division has moved from City Administration into Community Development. Neighborhood Services creates healthy neighborhoods by improving the quality of life of residents, particularly the low and moderate income (LMI). In partnership with the community, Neighborhood Services develops and implements creative strategies for attractive and diverse neighborhoods. The City receives Community Development Block Grant (CDBG) funding from the Department of Housing and Urban Development (HUD). Neighborhood Services ensures the use of funds address priorities in the Consolidated Plan and meet HUD requirements. Neighborhood Services uses CDBG and other resources to administer a Housing Rehab Program, Neighborhood Leadership Academy, proactive Code Enforcement and a Rental Inspection Program in revitalization areas.



The Community Planning Division meets with customers, handles requests for rezoning and subdivisions, and addresses needed changes to the zoning or subdivision codes. Long Range Planning staff prepares updates to the General Plan, new or revised policies to guide the City's growth and adds land area to the city through annexations. Staff reviews all city business license applications and assists customers through weekly scheduled pre-development meetings. The planners provide staff support to the Planning and Zoning Commission, Design and Historic Review Commission and Hearing Officer.

COMMUNITY DEVELOPMENT				
	<u>14/15 Actual</u>	<u>15/16 Adjusted Budget</u>	<u>15/16 Estimate</u>	<u>16/17 Budget</u>
Personal Services	2,800,271	3,172,899	2,860,389	3,182,044
Operating	1,034,074	1,705,379	1,262,313	1,683,443
Capital Outlay	63,646	41,523	39,361	-
	3,897,991	4,919,801	4,162,063	4,865,487

For fiscal year 2016-2017, the Community Development department presents a budget of \$4,865,487, a decrease of \$54,314 from last year. The reason for the decrease is a decrease in grant funding and no capital outlay requests this year. The General Fund supported budget increased \$62,033, primarily in personnel costs due to a 17% increase in health insurance costs. The City budget includes budget for the implementation of the second half of the 2014 labor market study (LMS), however it is not included in the department budgets. The Community Development department will increase approximately \$92 thousand when the LMS is finalized and budget transferred on July 1.



COMMUNITY DEVELOPMENT				
	<u>14/15 Actual</u>	<u>15/16 Adjusted Budget</u>	<u>15/16 Estimate</u>	<u>16/17 Budget</u>
General Fund	2,888,781	3,284,271	3,059,827	3,346,304
Grant Funds	945,564	1,610,530	1,078,707	1,519,183
Equipment Replacement Fund	63,646	25,000	23,529	-
	3,897,991	4,919,801	4,162,063	4,865,487

FY16 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Remove (Y or N)	Notes
Administration					
Implement new Pay for Performance Employee Evaluation program	Y		100%	Y	Completed
Building Safety					
Work in partnership with the County Health Department to develop a joint plan for the abatement of homes identified as health hazards.	Y	N	100%	N	Joint inspections with County Health now
Continue to facilitate the multi-phased campus renovation of YRMC; this will be a multi-year project.	N	Y	80%	N	Completed
Actively pursue code enforcement to abate or demolish vacant and abandoned structures.	N	Y	on-going	N	
Neighborhood Services					
SMILE, Housing America, and WACOG: Funded rehabilitation of 60 housing units	Y	N	100%	N	Completed
Community Legal Services, Achieve, WACOG, Crossroads Mission, Healing Journey and United Way: Provided public services to approximately 13,397 people	Y	N	100%	N	Completed
Collaborate with local organizations to coordinate events to assist low and moderate income people, including the annual Fair Housing Festival, North End Thanksgiving Dinner, Rock 'n Roll Paint-A-Thon and neighborhood events within the Mesa Heights Neighborhood.	Y	N	100%	N	Completed
Yuma High, Mesa Heights and Carver Park Neighborhoods: Code Enforcement and Rental Inspection Programs .	Y	N	100%	N	Completed
Provide public services to approximately 13,397 via sub-recipient agencies.	N	Y	75%	N	
Remove 3-4 dilapidated structures in low income and revitalization areas	N	Y	30%	N	1 structure demolished, 1 under review
Hold annual Fair Housing Festival, North End Thanksgiving Dinner, Rock 'n Roll Paint-A-Thon and neighborhood events within the Mesa Heights Neighborhood.	N	Y	75%	N	Annual Event

FY16 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Remove (Y or N)	Notes
Update Consolidated Plan	N	Y	80%	N	Submit to HUD 5/15/16
Update Analysis of Impediments to Fair Housing	N	Y	80%	N	Submit to HUD 5/15/16
Initiate Rental Inspection Program in Mesa Heights Neighborhood.	N	Y	20%	N	Inspection to begin Summer 2016
Implement the HUD-approved Mesa Heights Neighborhood Revitalization Plan	N	Y	15%	N	1st of a 5-year strategy
Neighborhood Leadership Academy	N	Y	75%	N	Annual Event
Community Planning					
Complete the Police Facilities Plan.	Y	N	100%	N	Completed
Initiate Mobile Food Vending Ordinance.	Y	N	100%	N	Completed
Develop Incentive Ordinance for in-fill projects.	N	Y	25%	N	This is a long-term project identified in the General Plan with an anticipated completion date of no later than 2017.
Continue the attachment of property specific records in EnerGov.	N	Y	50%	N	Multi-year project
Update Transportation Element	Y	N	100%	N	
Develop Accessory Dwelling Units Ordinance	N	Y	75%	N	
Update Parks Element	N	Y	95%	N	
FY 17 Goals					
Administration					
Farmworker Housing Text Amendment					
Fill vacant positions					
Building Safety					
Mobile Home Park Annual Assessment Program for all RV & mobile home parks					
Fill vacant positions.					
Public Education on building permits and property maintenance					
Maintain expected service delivery times amid increased development activity					
Neighborhood Services					
Implement the HUD-approved Mesa Heights Neighborhood Revitalization Plan					

FY 17 Goals					
Mesa Heights Activities: Rental Inspection, Housing Rehab, New Construction, Code Enforcement, Homeownership training, financial literacy, food distribution, gymnasium improvements.					
Graduate approximately 20 participants of Neighborhood Leadership Academy					
Hold Fair Housing Festival, North End Thanksgiving Dinner, Rock 'n Roll Paint-A-Thon					
Develop Policy and Procedures for newly formed HOME Consortium					
Develop Policy and Procedures to implement FHA's Good Neighbor Next Door program					
Implement new approaches to meeting Fair Housing requirements through new partnerships					
Community Planning					
Fairgrounds Relocation Study					
Landscape Code Update					
Newsletter for the Historic District					
Update Mobile Home Park Site Plans					
Landscape Water Conservation Plan					
Community Design Policy					
Complete Streets Practices and Procedure					
Update Home Occupation Ordinance					

Public Works

The Public Works Department is committed in providing the highest quality, effective and environmentally sound public services to our residents.

We pledge continuous improvement through high performance, customer service, communication, innovations and teamwork for the needs and requirements of the citizens and visitors of Yuma, as well as our neighboring communities.

In order to provide a wide range of services efficiently and effectively to the citizens of Yuma, the Public Works Department is organized into the following service areas:

Street Division: is charged with maintaining a vast City infrastructure that includes 312 centerline street miles, providing a safe drivable street surface, and maintaining the landscaping, storm drains and other aesthetic attributes of our street network.

- Asphalt maintenance
- Traffic signs and markings
- Street sweeping
- Right-of-way maintenance
- Street lighting
- Concrete repairs for sidewalks, curbs & gutters

AUTHORIZED PERSONNEL	FY 14/15	FY 15/16	FY 16/17
Fleet Services	16	16	16
Solid Waste	13	13	13
Street Maintenance	53	54	54
Total	82	83	83



Solid Waste Division: is responsible for solid waste and recycling collections within the City. We serve approximately 21,000 residential customers. In addition, the division oversees environmental programs such as the annual Neighborhood Clean Up campaign, Christmas Tree Recycling Program, and the Yuma Area Household Hazardous Waste.

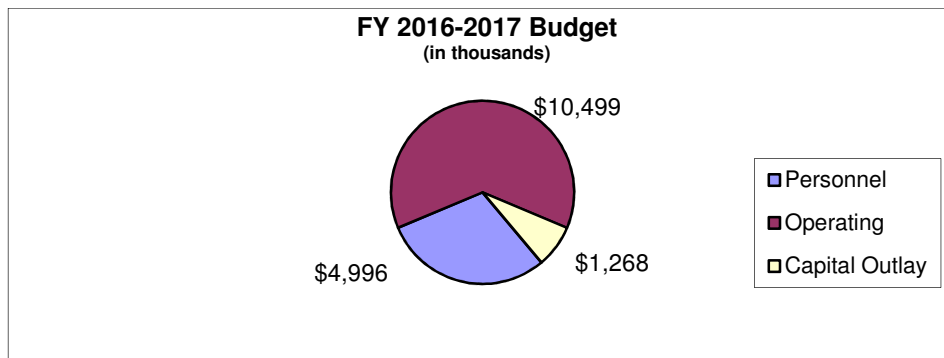
- Residential collection
- Curbside recycling
- Container maintenance
- Special request/pick ups

Fleet Services: manages and provides preventive maintenance and automotive repairs to a fleet of approximately 800 vehicles and equipment. To include technical repairs to City wide generators and pumps.

- Public Safety vehicle repairs (Police & Fire)
- Solid Waste collection trucks
- Parks & Recreation vehicles & large mowers
- City wide vehicle maintenance

PUBLIC WORKS				
	<u>14/15 Actual</u>	<u>15/16 Adjusted Budget</u>	<u>15/16 Estimate</u>	<u>16/17 Budget</u>
Personal Services	4,484,060	5,079,731	4,511,740	4,996,310
Operating	8,432,453	9,848,970	9,184,185	10,498,966
Capital Outlay	1,124,369	1,386,122	801,378	1,268,200
	14,040,882	16,314,823	14,497,303	16,763,476

For fiscal year 2016-2017, the Public Works Department presents a budget of \$16,763,476. This is a 12.8% increase over last year's budget. While personal services had a 17% increase in health insurance costs, public works still shows a decrease in personnel costs due to retirements of long term employees. The \$500 thousand increase in operating costs is due to an increase in electricity and auto part costs. In addition, the allocation to public works for insurance reserve and intracity cost allocation increased. The City budget includes budget for the implementation of the second half of the 2014 labor market study (LMS), however it is not included in the department budgets. The Public Works department will increase approximately \$114 thousand when the LMS is finalized and budget transferred on July 1.



PUBLIC WORKS				
	<u>14/15 Actual</u>	<u>15/16 Adjusted Budget</u>	<u>15/16 Estimate</u>	<u>16/17 Budget</u>
Highway Users Revenue Fund	5,033,280	6,552,780	6,330,949	6,922,478
City Road Tax	1,373,473	931,755	797,288	953,185
Grant Funds	5,599	278,500	10,000	278,500
Solid Waste Fund	3,005,784	3,635,340	3,482,398	3,693,719
Equipment Maintenance Fund	3,498,377	3,552,443	3,088,578	3,684,594
Equipment Replacement Fund	1,124,369	1,364,000	788,090	1,231,000
	14,040,882	16,314,818	14,497,303	16,763,476

FY16 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Remove (Y or N)	Notes
Streets					
Street signs inventoried and placed into a database (FHWA compliance)		Y	50%		ADOT is working on field verifications to the sign data collection.
Establish an intranet site for Public works employees.	Y		100	Y	Completed.
Conduct a traffic signals audit	Y		100	Y	Completed.
Solid Waste					
Increase participation in curbside recycling with new education program.		Y	Ongoing		This project is depended upon the work from the VISTA student
Start a 3 year phasing of eliminating solid waste collections in the alleys	N	Y	33%	N	First phase was completed. Staff recommended to complete the last two phases in one year.
Establish a school recycling project using the AmeriCorps VISTA program.	N	Y		N	Staff is currently recruiting for a Vista student
Implement a cross training program for route drivers	Y				This project has been implemented with a policy in place and will be on-going.
Fleet Services					
Replace fuel tanks		Y	Ongoing		Staff is research alternative fuels and sites.
Implementation of a mechanic production report that will establish benchmarks.	Y	Y	100	Y	Currently in use
FY17 Goals					
Establish a satellite site due to the unavailability of the north Public Works site. Operations affected are: Solid Waste collections, Storm water basin staff and 2 inmate crews.					
Acquire an asset management software for Public Works operations to eliminate daily diaries, multiple excel spreadsheets and improve customer service.					

FY17 Goals					
Replace stormwater pumps at Hacienda Estates and Meadowbrook subdivision.					
Replace Opticom systems at 3 intersections.					
Replace grass with Xeriscape at 2 basins.					
Complete a City wide streetlight inventory					
Rehab 2 traffic signal intersections, to include all wiring lumes					



Utilities Department

Our goal, and highest priority, is to ensure the delivery of a reliable drinking water supply of the highest quality, and the most efficient environmentally sound reclamation of Yuma's wastewater.

The Utilities Department is divided into two divisions: Treatment and Systems. The Treatment Division includes water and wastewater treatment, industrial discharge pretreatment, cross-connection control and laboratory services. The Systems Division includes water distribution, wastewater collection, and systems customer services.

Consistent with its goal, the Utilities Department provides excellent customer service through trained and knowledgeable employees who possess a sense of duty to our customers. The Utilities Department has 129 authorized positions, of which more than half possess an Arizona Department of Environmental Quality issued license for the highly specialized work they perform on a daily basis. These employees are highly skilled, motivated and take great pride in their abilities to provide services at a level that consistently exceeds State and Federal requirements.

AUTHORIZED PERSONNEL	FY 14/15	FY 15/16	FY 16/17
Administration	8	8	8
Water	69	69	69
Wastewater	52	53	53
Total	129	130	130



Functions

The Treatment Division manages the City's drinking water production and wastewater treatment. This division also ensures compliance with EPA's Clean Water Act, Safe Drinking Water Act, and biosolids regulations via Industrial Pretreatment, Cross Connection Control and the Environmental Laboratory.

The Water Treatment Section uses Colorado River water and water from wells to produce the continuous supply of drinking water necessary to meet the needs of Yuma's residents, businesses, and industries. Drinking water treatment occurs at two locations: The Main Street Water Treatment Facility and the Agua Viva Water Treatment Facility.

Producing drinking water for the Yuma area since 1891, the Main Street Water Treatment Facility is thought to be one of the first water plants west of the Mississippi River to filter its water. This facility uses the Colorado River as the source for about half of Yuma's drinking water. Put into operation in 2003, the Department's state of the art Agua Viva facility currently uses a combination of surface water and ground water to provide the other half of Yuma's drinking water.

The Wastewater Treatment Section operates three treatment facilities to reclaim the wastewater produced by Yuma's residents, businesses and industries. In operation since early 1970, the Figueroa Avenue facility is the oldest and the largest of these treatment plants. Operating under very strict Federal and State permits, this facility turns over 87% of Yuma's wastewater into high quality treated effluent which is discharged into the Colorado River. The smallest facility, Jackrabbit Mesa, and the newest facility, Desert Dunes, treat the remaining 13% of Yuma's wastewater.

The Pretreatment Section manages a federally approved program which protects Yuma's wastewater infrastructure and resources. By working with commercial and industrial facilities that discharge wastewater into the City's collection system, issuing permits and enforcing compliance, this section ensures that the City of Yuma meets environmental regulations set up by the State of Arizona, and the United States Environmental Protection Agency.

The Cross Connection Control Section protects Yuma's drinking water from contamination by ensuring the proper steps are taken to prevent foreign material from entering the drinking water system in homes, businesses and industries. This section investigates water quality complaints and reported cross-connection incidents, and ensures that required backflow prevention devices are properly installed and regularly tested.

The Laboratory Section collects and analyzes a wide variety of samples of river water, well water, our drinking water, and our wastewater. Results of their testing verifies the City's compliance with numerous environmental and health regulations and are reported to a variety of agencies including the United States Environmental Protection Agency and the Arizona Department of Environmental Quality. The Laboratory is the primary point of contact for customer concerns and complaints about drinking water safety and quality.

The Utility System Division monitors the installation, maintenance, and repair of the City-owned water transmission and distribution system, wastewater collection systems, water metering and reading systems. This section houses the water and wastewater systems modeling applications and is also responsible for all utilities Blue Stake requests to ensure they are completed in a timely manner.

Within the Systems Division, the Transmission and Distribution Section is responsible for assuring our customers receive the potable water from our treatment, storage and pumping facilities with a reasonable pressure and the highest quality twenty-four hours a day. The distribution system (water infrastructure) consists of 525 miles of transmission/distribution pipe, with over 14,000 valves, 3,450 fire hydrants and some 29,500 water meters. There are two pressure zones within our system.

The system transmission/distribution water mains (pipes) range from 2 inches to 48 inches in diameter. The pipes are made from various materials such as concrete, ductile iron, PVC or other material. The age of the pipes and valves are from 50+ years old to newly installed.



Because of the age of a majority of our infrastructure, leaks and breaks do occur. Our employees are on call twenty-four hours a day to make repairs and put mains back in service as quickly as possible. This section maintains a valve exercise program, a hydrant flushing program, and a water quality flushing program. This section also installs new water services and water meters.

The Wastewater Collection System Section is responsible for assuring the wastewater collection system is properly maintained and free flowing twenty-four hours a day. The wastewater collection infrastructure consists of 400 miles of sanitary sewer collection lines and force mains with over 5,300 sanitary sewer manholes.

The wastewater collection system lines range from 6 inches to 42 inches in diameter. This section is responsible for cleaning and inspecting (utilizing specialized equipment) the wastewater collection lines and all sanitary sewer manholes. This year they inspected via closed circuit TV (CCTV) over 120 miles and jet cleaned over 170 miles of sanitary sewer mains. In addition, this section also assists the transmission/distribution section with emergency water leaks and is on call for emergency response. Customer complaints of stoppages, odors and vermin are also resolved promptly.

The Customer Service Section is responsible for all aspects of metering, water and sewer system connections and permits, utility billing support, division inventory and warehousing, and an on-site meter shop. This section is comprised of three groups; Field Customer Service, Meter Services and Utility Rates Services.

The Field Customer Service group takes care of all water service connects and disconnects (scheduled, emergency, and non-pays), high bill complaints, on-site customer assistance, new customer sign-ups, and thefts of service.

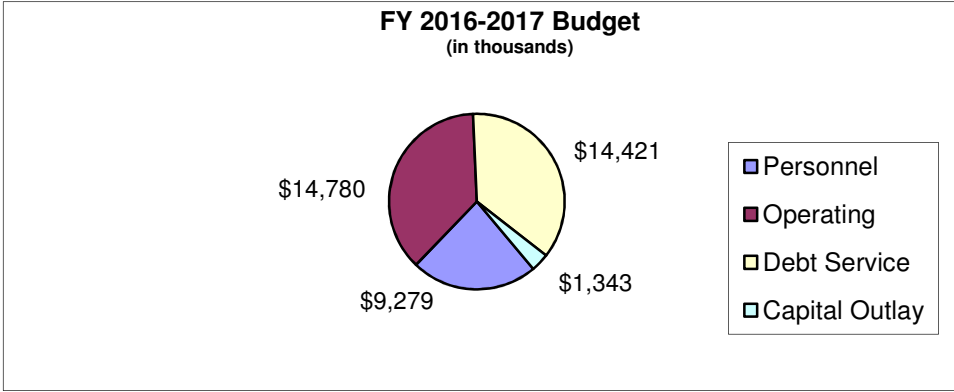
The Meter Services group handles meter readings, all Automated Meter Reading (AMR) applications, manual meter reading, construction roving meter reading, backflow device installations and testing for roving meters, meter repairs, meter tests and utility service history reviews are all duties of the Meter Services group. AMR has reached the 80% mark with 24,500 services retrofitted for automated meter reading. Additionally, the Meter Services and Field Customer Services group also respond on call for customer emergency turn offs, reconnects, and new customer sign ups.

The Utility Rates Services group is your one place for information and cost estimates which will be needed to obtain water meters, sewer connections, utility rates and permits for residential or commercial projects. In two quarters of FY 2014, this section has issued 208 residential and 16 commercial utility connection permits.

The Utilities Administration Section provides professional clerical support for the Public Works and Utilities Departments.

UTILITIES				
	<u>14/15 Actual</u>	<u>15/16 Adjusted Budget</u>	<u>15/16 Estimate</u>	<u>16/17 Budget</u>
Personal Services	8,699,894	9,186,159	8,774,455	9,279,049
Operating	12,213,001	13,992,276	11,779,647	14,779,560
Capital Outlay	200,649	844,078	739,827	1,343,400
Debt Service	15,726,680	15,704,029	13,541,417	14,420,879
	36,840,224	39,726,542	34,835,346	39,822,888

The Utilities Department presents a budget of \$39,822,888 for fiscal year 2016-2017. The City refinanced the 2007 Municipal Property Corporation Utility bonds in October of 2015. The estimated savings of \$12.9 million through this refinancing will be realized over the life of the 2015 Bonds. The decrease in the fiscal year 2017 budget is \$1.3 million. The operating budget is increasing \$1.4 million or 5.7%. The increase to personal services is due to the 17% increase in health insurance costs. The operating cost increase is due to material and electricity costs going up. In addition, the allocation to Utilities for insurance reserve and intracity cost allocation increased. Capital Outlay is increasing \$500,000, with the majority of the increase for scheduled equipment replacements. The other increases are for Core switch replacements and a disaster recovery protection system through the Information Technology department that are being allocated across all funds benefiting from them. The City budget includes budget for the implementation of the second half of the 2014 labor market study (LMS), however it is not included in the department budgets. The Utilities department will increase approximately \$346 thousand when the LMS is finalized and budget transferred on July 1.



UTILITIES				
	<u>14/15 Actual</u>	<u>15/16 Adjusted Budget</u>	<u>15/16 Estimate</u>	<u>16/17 Budget</u>
Water Fund	19,178,995	19,868,017	17,076,880	19,591,602
Water Restricted Funds	2,732,893	2,780,251	2,754,551	2,780,251
Water Grant Funds	79,178	500,000	12,325	350,000
Wastewater Fund	11,864,093	12,943,218	11,389,134	13,125,979
Wastewater Restricted Funds	2,985,065	2,985,056	2,985,056	2,985,056
Equipment Replacement Fund	-	650,000	617,400	990,000
	36,840,224	39,726,542	34,835,346	39,822,888



FY16 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Remove (Y or N)	Notes
Administration					
Revise Utility Regulations Articles I & II	N	Y	95%		Articles I and II both pending Legal Dept
Develop an Asset Management Program combining GIS database, atlas, customer account, and observation compilations		N			Plan to Select Asset Management Software in Spring 2016 with full implementation in late 2016 early 2017
Continue improvements of Systems and Treatment Operations.	N	Y	Ongoing		
Maintain the same high level of quality service the citizens of Yuma and our other customers have come to expect in this time of economic crisis and budget cutting.	N	Y	Ongoing		
Meet the demands of growth, identify systems deficiencies, and provide recommendations for sizing and placement of City owned facilities through the integrated water and wastewater master plan.	N	Y	Ongoing		
GPS Water and Sewer Systems to integrate into a future GIS based asset management system	N	Y	75%		Water Data collection complete. Sewer data collection has been turned over to Utilities. Technicians trained and data collections are in progress.
Explore and recommend alternative treatment technology at the Figueroa Water Pollution Control Facility.	Y				
Incorporate THMM testing.	N	Y	Ongoing		Process control sampling program is in place to monitor system water quality
Continue to compile data to support the estimating of water usage and sewer discharge.		Y	Ongoing		Production, consumption, and non-metered consumption data is recorded regularly
Increase the Department's public outreach efforts		Y	Ongoing		

FY16 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Remove (Y or N)	Notes
Continue to seek and receive grant funds for critical infrastructure projects.		Y	Ongoing		
Continue to work hand in hand with the Community Development and Engineering Departments to encourage economic growth.		Y	Ongoing		
Complete update to the City's water conservation program	Y				Completed in the October 2015
Partner with the irrigation districts on local and regional water issues to ensure adequate water supplies are available for the community.		Y	Ongoing		
Oversee the project to identify and save utilities CIS and permit data for historical preservation from the unsupported H.T.E. system	N	N	Delayed		Project pending funding and completion of other ITS projects
Conduct research and write grants for water conservation, IT software/hardware, plant and location security systems, and safety.	N	Y	Ongoing		Continuous search
Begin programmatic replacement of aging equipment fleet	N	Y	Ongoing		In progress
Work with Community leaders to develop a long-term strategy for the replacement aging water and wastewater infrastructure					
Complete Capacity Management, Operations and Maintenance (C-MOM) program for the COY Wastewater Systems	N	Y	90%		Program development in progress
Water Distribution					
Continue water systems modeling.	N	Y	Water 0%		2014 Water Model in bi-annual review start Feb 2016
Continue to use the SCADA Historian and Hydraulic Model to manage pumping schedules that would reduce water age and improved the over all water quality.		Y	Ongoing		SCADA data constantly monitored for water age data, sampling sites installed where indicated

FY16 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Remove (Y or N)	Notes
Use the expertise and daily utility site visits of the Utility Locator to edit and add data to the Water and Sewer atlases to keep them as updated as possible	N	Y	Ongoing		Continuous - Corrections are referred to GIS when discovered
Continue to Install auto flushing devices on some of the Distribution System's dead ends.	N	Y	Ongoing		For regular process control sampling, sample station data, and flushing site sampling compilations - stations moved as new sites are identified
Combine the Valve Exercising Program with the Unidirectional Flushing Program.	N	Y	Ongoing		Lack of additional staffing and means to dispose of water creates slow progress
Complete the installation of the water sample stations	Y	Y	100%		All installed July 2015
Continue identifying PRV locations and condition	N	Y	25%		One repaired until replacement FY16; One new identified for FY16'; pending
Continue identifying areas of diminished water quality and resolve through unidirectional or automatic flushing stations	N	Y	Ongoing		Continuous - New stations installed as new sites are identified
Continue employee on-the-job development with hands on working applications and trainings	N	Y	Ongoing		Continuous training necessary for regulatory and certification requirements
Replace PE service lines with PEX piping in subdivisions with failing polyethylene pipe.	N	Y	Ongoing		Continuous project for waterline replace conducted in-house
Assist GIS on locating and identifying water system features to complete GIS atlas conversion process	Y	Y	100%		Water portion completed
Upgrade the valve truck and convert exercising program to mobile (paperless) technology	Y	N	100%		Update completed, Tough tablet wireless technology in place

FY16 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Remove (Y or N)	Notes
Customer Service					
Continue to assist customers with obtaining water and sewer connection permits in the most efficient means possible.	N	Y	Ongoing		Ongoing process of compiling historical data and applicant's information to assist with permit applications
Update the coding of water meters to correctly reflect type of usage	N	Y	Ongoing		Auditing of meter codes continues
Continue to assist customers with obtaining water and sewer connection permits in the most efficient means possible.	N	Y	Ongoing		Continuous customer service
Assist in the review of the Yuma City Code for necessary updating	N	Y	Delayed		City Code to be reviewed after Utility Regulations revisions are reviewed by Legal and approved to form
Resequence/reorganize reading routes for more efficient reading and work order management and improve route flow	N	Y	50%		In progress
Conduct AMR annual audits to remain diligent in monitoring water services, meter box conditions, and water meters	N	Y	Ongoing		Audits conducted semi-annually
Create a Leak Alert Notification Program; Assemble team, develop implementation plan, review software and necessary process steps	N	Y	5%		Program research in initial programming research phase
Launch a public service campaign to collect customer's email addresses	N	N	Delayed		Pending the start of development of a Leak Alert Program
Create a data base file to store the "old meter books" data; Create individual property files for all commercial locations	N	Y	50%		Both projects in progress
Wastewater Collection					
Continue efforts to meet the requirements of the Capacity Management, Operations and Maintenance (C-MOM) program.	N	Y	Ongoing		

FY16 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Remove (Y or N)	Notes
Increase the amount of sewer line footage jet cleaned .	N	Y	Ongoing		Disabled vehicles and equipment has dropped these numbers; equipment replacement expected FY 17
Increase the amount of sewer line footage CCTV productivity.	N	Y	Ongoing		Disabled vehicles and equipment has dropped these numbers; equipment replacement expected FY 16
Continue manhole frame/cover/patio replacements to reduce claims against the City	N	Y	Ongoing		Continuous inspections; Repaired, rehabbed, or replaced MH patios, frames and covers as needed to maintain MH/system integrity (10 in FY 16)
Complete a 2014 Wastewater Model	Y	Y	100%		Sewer model complete Sept 2015 (review bi-annually)
Reduce the amount of Sanitary Sewer Overflow occurrences	N	Y	Ongoing		Annual ADEQ SSO Report reflected 8 SSO events in calendar year 2015 (five were private system failures).
Identify system deficiencies using the closed circuit camera system and provide recommendations for corrections; Repair in-house as possible	N	Y	Ongoing		Ongoing; 6 repair projects completed due to CCTV inspection findings
Water Treatment					
Continue operations and maintenance for effective water treatment.		Y	Ongoing		
Recoat The Interior of Tanks 1 & 3 at the 16th Street Booster Pump Station	Y				Project completed April 2016
Rebuild the Agua Viva Permeate Pumps.	Y				

FY16 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Remove (Y or N)	Notes
Assess Filter Media at the Main Street WTP.	Y				Final Report Received Winter 2015
Complete installation of new fine screen strainers at the Agua Viva WTP.	Y				Strainer Installed October 2015
Filter underdrain system and valving at the Main St. WTP		Y	20%		Underdrain System is Designed Bidding Summer 2016
Initiate project to renovate multiple rapid sand filtration units at the Main Street Treatment Facility		Y	10%		Filter Media will be replaced Summer 2016
Wastewater Treatment					
Continue operations and maintenance for effective wastewater treatment.		Y	Ongoing		
Replace the Figueroa Ave WPCF Headworks Bar Screen mechanical systems.	Y				Project Will Completed in Later Summer 2016
Renovate the 24th Street Wastewater Liftstation.		Y	20%		Project is in Design Phase Spring 2016
Complete Renovation of Figueroa Digester No 3, including coatings and installation of new mixers		Y	50%		
Initiate project to renovate/repair Desert Dunes WRF Clarifiers and Grinder lifting system		Y	10%		
Conclude the assessment and process the findings of the Figueroa Ave WPCF Master Plan	Y				Master Plan Submitted December 2015
Renovate Digester No. 3, including coatings and installing new mixers		Y	50%		Project is scheduled for completion Fall 2016.
Laboratory					
Continue efforts to meet the City of Yuma requirements for reporting and monitoring of the Water and Wastewater Systems.		Y	Ongoing		
Develop and Submit to EPA a Sampling Plan to conform to the Long Term Surface Water Treatment Rule.	Y				Sampling plan submitted and approved by ADEQ
Conduct twice per month sampling for Cryptosporidium, E. coli and turbidity under the LT2 requirements (a 24-month project)		Y	Ongoing		Project Completion will be Fall 2017

FY16 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Remove (Y or N)	Notes
Conduct and complete the triennial Lead and Copper sampling and reporting for the Public Water System 14024 requirements.	Y				
Conduct monitoring for the Long Term 2 - Surface Water Treatment Rule	Y				Long Term 2 Rule Application Submitted to State Summer 2015
Instrumentation and SCADA					
Complete automation of the 16 Street Water Storage Tanks, including installing an local HMI via PanelView		Y	99%		All Hardware installed, Remaining Items Only Include Localized Programing
Install new variable frequency drives on the Figueroa Ave Influent Pumps	Y				Variable Frequency Drives Installed Summer 2015
Complete upgrade of the SCADA systems server hardware / software to make the system more reliable and efficient		Y	Ongoing		
Reprogram the Agua Viva Raw Water Intake Pumps	N				
Pretreatment					
Continue regulatory outreach for Food Service Establishments, Dental Facilities, and Automotive Repair shops.		Y	Ongoing		
Resubmit the Desert Dunes Local Limits to the Arizona Department of Environmental Quality.		Y	90%		
Continue to facilitate the City of Yuma Cross Connection Program.		Y	Ongoing		
Update Chapter 191 of the City Code to a Sewer use Ordinance to be compliant with Federal and State regulations		Y	80%		
Update the Backflow Regulations to a City Code to be compliant with Federal and State requirements		Y	50%		
Initiate project to canvas specific geographical areas for commercial wastewater users who may be regulated under Federal Discharge Standards		Y	Ongoing		

FY17 Goals					
Administration					
Develop and track a Utilities Low Income Assistance Program					
Review development of a Low Income Water and Housing Assistance Program (AmeriCorps VISTA grant program project)					
New Utilities Department Facility for Systems Divisions and Administration Staff					Need to relocate the Systems Divisions to free space for the phase 2 expansion of the new Fleet Maintenance Facility
Water Distribution					
Obtain data collection hardware to go digital with field data retrieval					
Convert from paper distribution atlas to all digital					
Customer Service					
Obtain data collection hardware to go digital with field data retrieval					
Wastewater Collection					
Update the SSO Response Plan and conduct training					
Conduct Storm Sewer System jet cleaning and CCTV inspection					
Develop a Manhole Replacement Program (CIP) based on MH inspections					
Water Treatment					
Propose concept for recoating exterior of 16 Street Water Storage Tanks					
Complete Arc Flash Analysis of 16 Street Tanks					
Initiate Project for renovating Main Street Water Treatment Plant Filters 5-12					
Wastewater Treatment					
Relocate and construct a new 24 Street Wastewater Liftstation					
Complete Arc Flash Analysis of Desert Dunes WRF					
Recoat exterior of Digesters 1-3, and Gravity Thickener incorporating conceptual art from local schools					
Assessment of Ultra Violet Disinfection System - Desert Dunes WRF					
Instrumentation and SCADA					
Complete variable drive programming changes to maximize pump efficiencies and minimize electrical consumption					
Laboratory					
Fully Implement the new EPA Total Coliform testing protocol					

Engineering Department

The Engineering Department is committed to being responsible stewards of public resources to enhance the quality of life in the City of Yuma by providing capital project management, a safe transportation network, as well as engineering and inspection services for privately constructed infrastructure in the public right-of-way.

The Engineering Department (the “Department”) is comprised of professional and para-professional personnel, including Registered Professional Engineers, Registered Land Surveyors, Project Management Professionals, certified Construction Inspectors, and Engineering Technicians. The Department uses both City staff and private consultants to perform project design, contract administration, materials testing, and inspections of the City’s projects and work done in the public right-of-way by private developers to ensure that the City’s projects and infrastructure are built to City standards. The Department provides these services through five divisions: Development Engineering, Infrastructure Engineering, Traffic Engineering, CIP Project Management, and Field Services.

The Development Engineering Division takes a proactive approach to private development within the City of Yuma by engaging with developers early in the process. Development Engineering provides plan review services to ensure that infrastructure constructed in City rights-of-way will be done according to City, state, and federal standards and in accordance with City policies. Development Engineering is also responsible for the implementation and collection of the City’s adopted development fees as well as providing flood zone management within City limits.

AUTHORIZED PERSONNEL	FY 14/15	FY 15/16	FY 16/17
Engineering	27	24	24
Development Engineering	4	4	4
Total	31	28	28

The Infrastructure Engineering Division primarily provides in-house design services for water, wastewater, storm drain and roadway projects. Infrastructure Engineering also provides City utility mapping services, inspection of City-owned bridges, and oversees the updating and implementation of City construction specifications and standard details.



The Traffic Engineering Division is charged with ensuring the safe and efficient movement of all modes of transportation. Their primary responsibilities include transportation planning, review of traffic impact studies, and investigation and resolution of traffic related complaints. The Traffic Engineering Division also provides specialized plan review, design services and technical recommendations to address safety concerns.

The CIP Project Management Division provides professional project management services for design and construction of the City’s Capital Improvement Program projects. Project Managers are responsible for implementing project plans and monitoring scope, schedule and cost at all phases of a project; from planning to construction and close-out.

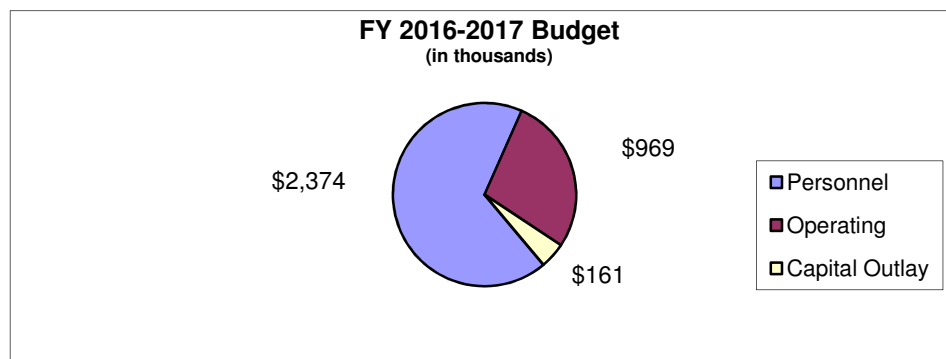
The Field Services Division provides surveying and construction inspection services. Using the latest GPS and survey equipment, Survey group provides topographic surveys, staking and utility locations to support the design and construction of City projects. The Survey group also prepares and reviews legal descriptions for the acquisition and sale of property and easements. The Surveying Division also maintains a system of survey benchmarks throughout the City to provide accurate horizontal and vertical reference points for use by City staff as well as consulting engineers and surveyors. The Construction Inspection group provides construction observation, quality assurance and plan review services to ensure that any public improvements in City rights-of-way are constructed to City standards.



Construction Inspectors provide oversight on all CIP projects as well as infrastructure built by private developers. Our inspection group is staffed with professionals certified by the Arizona Technical Testing Institute, American Concrete Institute, and the Arizona Department of Environmental Quality.

ENGINEERING				
	<u>14/15 Actual</u>	<u>15/16 Adjusted Budget</u>	<u>15/16 Estimate</u>	<u>16/17 Budget</u>
Personal Services	1,690,184	2,339,584	1,787,408	2,373,895
Operating	608,807	633,449	620,921	968,812
Capital Outlay	52,902	21,300	21,300	21,000
	2,351,893	2,994,333	2,429,629	3,363,707

For fiscal year 2016-2017, the Engineering Department presents a budget of \$3,363,707, an increase of 12.3% over last year. The increase to personal services is due to the 17% increase in health insurance costs. The increase in operating expenses includes \$132 thousand for stormwater compliance. In addition, the allocation to Engineering increased for Insurance Reserve and Intracity cost allocation. The City budget includes budget for the implementation of the second half of the 2014 labor market study (LMS), however it is not included in the department budgets. The Engineering department will increase approximately \$77 thousand when the LMS is finalized and budget transferred on July 1.



ENGINEERING				
	<u>14/15 Actual</u>	<u>15/16 Adjusted Budget</u>	<u>15/16 Estimate</u>	<u>16/17 Budget</u>
General Fund	282,534	432,176	346,317	422,098
City Road Tax	1,783,612	2,267,601	1,822,306	2,704,483
Two Percent Tax Fund	85,348	87,763	76,443	71,849
Water Fund	121,479	132,384	107,181	94,662
Wastewater Fund	78,920	74,414	77,382	70,615
	2,351,893	2,994,338	2,429,629	3,363,707

FY16 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Remove (Y or N)	Notes
Engineering					
Review and update the City's construction standards	N	Y	50%	N	Construction Specs update complete; working on Standard Details
Implement a plan to address the Roadway Safety Assessment (RSA) project	N	Y	67%	N	32nd Street RSA still outstanding from ADOT
Implement use of project charters and standardized reporting	N	Y	80%	N	Reporting requires database connection with New World
Permit approval & construction of Smucker Park Retention Basin	N	Y	90%	N	ADWR Permit Issued, County to bid and construct
Environmental Compliance	N	Y	50%	Y	New ADEQ MS4 permit expected March 2016 Reevaluating
Development of an interconnected traffic control system to improve traffic flow through town.	N	N	0%	Y	interconnect program and IGAs in conjunction with Public Works
Coordination of flood control facilities & construction with Yuma County Flood Control District.	N	Y	75%	N	4 basins designed, 2 constructed
Provide support to other City departments with property research	N	Y	On-going	Y	
Initiate and complete design of at least 3 miles of street improvement projects	Y	N	100%	Y	

FY16 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Remove (Y or N)	Notes
Development Engineering					
Development Fee Review	N	Y	50%	N	Reviewing land use assumptions and draft development fees
Review Development Plans and Specifications for adherence to City codes/requirements	N	Y	On-going	Y	
Continue monitoring the execution of encroachment permits	N	Y	On-going	Y	
Continue to enhance coordination and inspection activities between private development & public construction.	N	Y	On-going	Y	
Continued coordination with Development Community	N	Y	On-going	Y	
FY17 Goals					
Engineering					
Implement department cross-training program to add depth to our employees' skill sets, promote continued learning, and provide back-up for key positions.					
Transition from use of standard AutoCAD design software to Civil 3D, including completing drafting templates and staff training.					
Complete a communication plan for every CIP project initiated.					
Evaluate subdivision inspection process and revise to leverage EnerGov program for added transparency, document management, and workflow improvements.					
Paperless construction inspection process by implementing the use of mobile technology for plan reviews and inspection documentation.					
Implement Real Time Kinematic (RTK) surveying network for improved accuracy and data sharing capability.					
Additional Construction Inspector certifications by American Concrete Institute and American Public Works Association.					
Additional CIP Project Manager certification by Project Management Institute.					

FY17 Goals					
Staff certification in cost estimation by American Association of Cost Engineers.					
Develop policy for updating and maintaining traffic signage and pavement markings during maintenance operations.					
Complete computer model of major traffic corridors and intersections for Level of Service analyses to assist in prioritizing transportation projects.					
Conversion of City utility mapping/atlas from CAD to GIS.					
Complete construction of 16th Street and 4th Avenue intersection					
Complete design begin construction of Pacific Avenue Athletic Complex.					
Complete design and begin construction of new Fleet Maintenance Facility.					
Complete reconstruction of 24th Street from Avenue A to Avenue B.					
Development Engineering					
Revise encroachment permit process and related fees to account for type of work, street cuts, and inspection efforts. Also revise associated ordinances to include fees for after-hours and weekend inspections.					
Formalize policy, procedures and fees for "at-risk" grading permits.					
Formalize policies and ordinances for subdivision infrastructure acceptance, warranty inspections, and release of assurance money.					
Revise stormwater ordinances to reflect new ADEQ MS4 permit requirements.					

Parks & Recreation Department

The Parks and Recreation Department provides opportunities for learning and life experiences that enhance the physical, social, cultural, and environmental well-being of our community. We serve a diverse cross-section of citizens and visitors through the provision of programs, services, and facilities that encourage the development of positive, lasting value systems, and self-esteem.

The Parks and Recreation Department consists of seven areas that serve the public: the Administrative Division, Arts and Culture Division, Desert Hills Golf Courses, Urban Forestry, Parks and Golf Course Maintenance Divisions, Recreation Division, and the Yuma Civic Center.

The Administrative Division oversees the various administrative functions that keep our Department

AUTHORIZED PERSONNEL	FY 14/15	FY 15/16	FY 16/17
Administration	11	11	11
Parks Maintenance	62	62	62
Urban Forestry	2	2	2
Recreation	7	7	7
Arts and Culture	7	7	8
Civic Center	9	9	9
Golf Course Maintenance	6	6	6
Golf Courses	9	4	4
Facility Maintenance*	11	11	11
Total	124	119	120
*Facility Maintenance employees report to City Administration			

running smoothly. The customer service team offers clerical support to staff and customer service in the form of registration for programs and ramada rentals, functioning as a center of information for Parks and Recreational activities in the community. With the addition of the Parks and Recreation Website, online registration and ticket purchasing capabilities, customers now have information at their fingertips. Registration and ticketing is made easier and more convenient. Administration also oversees the development of new facilities and programs to serve the community through the City's Capital Improvement Program.

supports local arts by providing distinct opportunities for community participation and artistic growth. The Yuma Art Center continues its role as a catalyst for artistic growth in our community. We seek to increase involvement in the arts for artists and participants through our diverse cultural programming targeting a broad audience. Support is extended to arts groups and artists by creating a climate conducive for local artistic development through the priority offering of the facility for non-profit arts use at rates far below the national average. Arts advocacy continues to be a high priority for the Parks, Arts, and Recreation Commission and its supporting Public Art Committee. These groups help to gather input on public desires and to be the public face for arts support. In working to continually expand our outreach, we are building community awareness through local media partnerships in both English and Spanish. Our vision is for all members of our community to live creative lives by being a part of the arts in Yuma.



The Desert Hills Golf Course and Desert Hills Par 3 combined is a 195 acre golf facility, which is the premier golfing facility in southwestern Arizona. Desert Hills Golf Course is a par 72 championship course with a full retail golf shop and a full service restaurant and bar. DHP3 is a Par 3 a great course for beginners and golfers who prefer a shorter course. DHP3 also has a small retail golf shop.

The Urban Forestry Division focuses on maintaining the City's urban forest. There are over 8,000 trees in the City's inventory. The team also provides outreach and education to citizens regarding proper tree care. The Tree and Landscape Expo, which occurs annually during the winter season provides valuable information to the community regarding Yuma's vegetation and plant/tree selection. Yuma has earned the Tree City, USA designation for several years.

The Parks Maintenance Division oversees the operation and provides daily maintenance of over 600 acres, which consists of: 33 parks, ten athletic complexes, two golf courses, grounds surrounding 19 City buildings, one gymnasium, four outdoor basketball courts, nine tennis courts, one dog park, five sand volleyball courts, and the Graffiti Abatement program. The Downtown Mall Maintenance District consists of: Giss Parkway north to First Street, and Madison Avenue east to Gila. Staff maintains this entire area, including the right-of-way and planters along the streets, parking lots and shade structures within these boundaries. The Division also provides support services to events that happen in the downtown area. The Baseball Complex Division is responsible for all grounds maintenance at the Ray Kroc Baseball Complex and provides support services for the special events held at the facility. The division provides safe, attractive and modern places for public recreation and a cleaner, more beautiful city which enriches the quality of life for residents and visitors alike, and preserves it for future generations.

The Recreation Division consists of eight areas: Recreation General, Senior Adult programming, Adult programming, Youth programming, Outdoor Recreation, Aquatics, Teens, and Adaptive Recreation. A special emphasis is placed on providing special family activities, that all can enjoy. Recreation General oversees the management of the entire division.

Senior Adult programming, held at the North End Community Center and Yuma Readiness and Community Center, serves adults 50 years of age and over, providing activities including arts and crafts, educational classes, fitness, dance, pool shooting, and Senior Games.

Adult programming includes volleyball, basketball, year-round softball leagues, tournaments, instructional programs, fitness, and arts and crafts programs.

Youth programming offers a variety of sports, recreational, and instructional opportunities for youth of all ages, which includes tots and teen activities. In addition to the City-run activities, a strong component of the Parks and Recreation Department is the partnership between Co-Sponsored youth sports organizations and the City.



Outdoor Recreation provides recreational opportunities such as canoeing, kayaking, family camping activities and outdoor education programs for all ages. Aquatics programs include the programming of four municipal pools. Fitness and swim programs are offered, as well as Learn-to-Swim lessons during the summer.

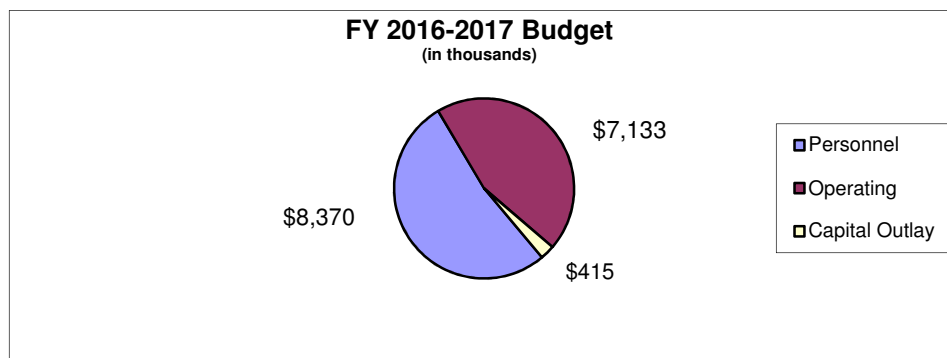
Adaptive Recreation programming for special needs participants is offered year-round and over the past year, an emphasis has been placed on providing additional activities such as Day Camps and music based programs that participants may register for.

The Yuma Readiness and Community Center, a joint-use facility between the Arizona National Guard and the City of Yuma, is a full service recreational facility, with programs and activities scheduled there and

serves as an additional site for the community to get information, register for programs or rent park ramadas. The Yuma Civic Center and Ray Kroc Baseball Complex serves the Yuma region by providing flexible facilities for diverse events. As the only venues capable of hosting the large-scale public and private events where we gather and create community, the complex excels as Yuma's premiere event venue. The facility has facilities have touched the lives of countless citizens and visitors and is as the venues of choice for many of Yuma's most popular events: Arizona Antique Show, the Home and Garden Show, the Desert Lily Quilt Show, Prayer Breakfast, Midnight at the Oasis, American Cancer Society Relay for Life, Rotary Kammann Sausage Fry, and Heart of Yuma, Yuma Territorial Gun Show, Colorado River Balloon Glow, Ken and Betty Borland Holiday Pageant and Tower Lighting, and Anderson's Americana Indian Art and Jewelry Shows. The Civic Center is also an important venue for cultural and business exchange, internationally as well as locally, by hosting events such as the annual Mexicali Expo, Canadian Snowbird Association, Sons of Norway Scandinavian Festival, and Earthbound Farm Orientation. Hui' O' Hawai'i Luau. The Civic Center division provides event coordination, expertise, support, implementation, equipment, refreshments, and facility maintenance for the large variety of events that occur at the Civic Center and Baseball Complex each year.

PARKS AND RECREATION				
	14/15 Actual	15/16 Adjusted Budget	15/16 Estimate	16/17 Budget
Personal Services	7,830,268	8,016,699	8,004,016	8,369,586
Operating	6,347,174	10,584,865	6,916,628	7,133,373
Capital Outlay	5,432	560,000	422,345	415,000
	14,182,874	19,161,564	15,342,989	15,917,959

The Parks and Recreation Department presents a budget of \$15,917,959 for fiscal year 2016-2017. This is a \$3.2 million decrease from last year's budget, with grant budget dropping \$3.4 million due to budgeting the anticipated grants in the City Administration budget. The actual increase to the budget is \$188 thousand or 1.2%. The increase to personal services is due to the 17% increase in health insurance costs. The increase to operating costs includes budget for the annual Tunes and Tacos and July 4th events. In addition, the allocation to Parks and Recreation in the 2% and Desert Hills funds increased for Insurance Reserve and Intracity cost allocation. The City budget includes budget for the implementation of the second half of the 2014 labor market study (LMS), however it is not included in the department budgets. The Parks and Recreation department will increase approximately \$221 thousand when the LMS is finalized and budget transferred on July 1.



PARKS AND RECREATION

	<u>14/15 Actual</u>	<u>15/16 Adjusted Budget</u>	<u>15/16 Estimate</u>	<u>16/17 Budget</u>
General Fund	7,865,626	8,276,668	8,276,377	8,298,511
Two Percent Tax Fund	3,695,884	4,274,600	4,132,673	4,582,689
Mall Maintenance Fund	210,444	231,256	227,214	234,929
Grant Funds	64,023	3,721,279	45,812	288,778
Desert Hills Golf Course Fund	2,346,897	2,042,761	2,238,568	2,098,052
Equipment Replacement Fund	-	615,000	422,345	415,000
	14,182,874	19,161,564	15,342,989	15,917,959

FY16 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Remove (Y or N)	Notes
Administration					
Develop a media kit that will include multiple options for prospective sponsors to chose from that outlines different promotional benefits	Y				The sponsorship package is being used for all of our big events like Tunes and Tacos. 4th of July..... etc.
Implement an new branding strategy for Parks and Recreation	Y				
Research the feasibility of establishing a non-profit, organization, whose sole role is to support the Parks and Recreation Department's Mission and needs		Y	50%		
Secure grant funding for each area of Parks and Recreation		Y			This is a on going process grants are applied fro as we find them
Update the P&R Photo album to include a new cataloging system and new photos		Y	50%		
Recreation					
Create a facility request questioner to be more friendly user for customer and staff.	Y				
Create an Outdoor Recreation Brochure		Y	40%		
Plan and execute Stargazing programs and partner with the Yuma County Library and local high schools.	Y				

FY16 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Remove (Y or N)	Notes
Offer Lifeguard Training on a quarterly basis		Y	25%		Unable to complete due to lack of certified life guard Instructor Trainers
Re-evaluate and make improvements to the Senior Games program that will attract and increase participation		Y	25%		More print marketing More person to person/park visits
Expand fitness programs for all ages	Y				Toddler Tumbler Bugs, Zumba, Zumba Training, Yoga Tree, Fitness Walk
Yuma Civic Center					
Look at ways to increase revenues and implement new strategies		Y	5%		Revise existing menus, both catering and concession. Review packages for facility rental.
Increase regional visibility of facility with additional events and attendees	Y				Held first annual 4th of July Extravenganza, Fiestas Patrias, MMA Fight, and Circus Vargus
Improve outside Terrace area with new shade structure, lighting, and staging		Y	10%		Concept & design meetings have started. Project construction to begin prior to May 31, 2016.
Replace YCC carpeting in main lobby and meeting rooms		N	0%		Funding unavailable
Plan, develop, and execute social and athletic opportunities that will attract youth and teens, increasing the usage of the Yuma Civic Center by that age demographic		Y	25%	Y	Due to lack of attendance at recent teen dances, focus turned to promoting quality live entertainment.
Plan and schedule teen dances, partnering with the Yuma Union High School District		Y	50%		Hosted one teen dance, but due to low attendance, did not host additional event

FY16 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Remove (Y or N)	Notes
Arts and Culture					
Work with Facilities Maint. to replace older highuse lamps and fixtures to new low amp LED's in Art Center, Theatre, and United Building	Y				
Assist in the design and coordination of the Public Art Mural Project at the Figueroa Ave Waste Water Treatment Plant	Y				Worked with local high schools to create designs for murals
Coordinate with the Public Art Committee on a plan for public art features at the Pacific Avenue Athletic Complex	Y				PAC has been involved and will continue to advise on art components for the complex
Work with the AWC Welding program to help with the design and construction of a new steel sculpture for one of the pedestals in Downtown Yuma	N	Y	30%		Funding secured, now in progress coordinating with AWC
Plan and execute the summer mural program with Yuma Private industry Council		Y	50%		Program will run from 6/13-7/30/16
Golf Courses					
Transition away from Golf Now and Active Golf Network to a non-trade software vendor	Y				
Level tee box #17 blue tee	N	Y	30%		Complete as funding becomes available.
Add fairway bunkers #5 (1), #6 (3), #11 (1) and #18 (1)		Y	0%		Complete as funding becomes available.
Install Footgolf Course at Desert Hills Par 3	Y				
Offer events and programming that include SNAG Golf and SNAG Footgolf	Y				
Upgrade Club Rental Sets	Y				
Upgrade Desert Hills Driving Range and Golf Shop	Y				
Parks					
Add ramadas and playground shade structure at the Yuma Valley Park as funding becomes available or through community donation.		Y	10%		Started fundraising
Continue on the Phase 1 of the build-out of the Lower Bench at West Wetlands Park		Y	20%		Dirt work completed on boardwalk and beach area.
Replace ball field lights at Sanguinetti Athletic Field	Y				

FY16 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Remove (Y or N)	Notes
Complete Desert Sun Stadium Phase IV wrought iron fence work project.		Y	20%		Complete as funding becomes available
Partner with Yuma Elementary School District #1 for the expansion of open space at Kennedy Park North	Y				
Renovate the Desert Sun Stadium ticket box office exterior.	Y				
Partner with Arizona Game & Fish Department on the installation of a fish cleaning station at the West Wetlands Park		Y	50%		
Turf two north fields at the Yuma Valley Area Park as funding becomes available.	Y				
FY17Goals					
Administration					
Update existing Parks and Recreation Ordinance, with review from other departments before presentation to Council.					
Research and acquire alternative funding opportunities through donations, sponsorships and grant opportunities as they arise					
Assist with the update of the Parks and Recreation Element of the General Plan					
Refine and update the Parks and Recreation facility and park rental procedures to improve customer service					
Complete design and construction of the Pacific Avenue Athletic Complex. Grand opening scheduled for September 2017					
Research grant funding opportunities and partner with the Arizona Game & Fish Department for the development and construction of an archery range					
Recreation					
Host the 2017 Western National Class E tournament by ASA National Softball Association at the Pacific Avenue Athletic Complex					
Develop and host the 2nd annual Horseshoe Tournament and plan and schedule the first disc golf tournaments					

FY17Goals					
Plan, develop and execute new Outdoor Education programs that will include: Kayak Kit building class and Adult Archery League.					
Host the City of Yuma's first triathlon that will include archery, canoe, and bike riding event competition.					
Complete Outdoor Recreation Brochure					
Partner with the Yuma Fire Department for Camp Inferno on the planning and development of Camp Inferno, allowing for expansion of the program.					
Train/Hire a staff person to become our in-house Life Guard Instructor Trainer					
Yuma Civic Center					
Explore the feasibility of purchasing an outdoor inflatable movie theater system for programming movie nights on the Sunset Terrace and Desert Sun Stadium.					
Research new rental/scheduling software system that will allow scaled mapping of event floor.					
Plan and host the first Adult Kickball Tournament at the Ray Kroc Sports Complex					
Complete renovations and upgrades on the Sunset Terrace and promote outside venue to increase usage.					
Explore the possibility of moving and replacing the Civic Center Marquee and fund it through community partnerships.					
Continue to look for and schedule unique entertainment opportunities for the Yuma Civic Center and Ray Kroc Sports Complex, partnering with organizations, donors and businesses to offset costs of the events					
Arts and Culture					
First phase LED theater lighting upgrade. Install new to LED capable board this will allow us to operate older halogen lighting system while it is transitioning to LED . This is a multiyear project.					

FY17Goals					
Expand visibility and exposure to broaden audience, identify and create programming that will build new audiences.					
Work with Yuma Fine Arts to promote arts and art events in Yuma.					
Plan and work with the Mexican Consulate to facilitate at least one international exhibit.					
Increase community engagement in the arts through partnerships with local businesses, corporations, and nonprofits organizations.					
Plan and work with the Mexican Consulate to facilitate at least one international exhibit.					
Upgrade front entrance doors into the Art Center with assisted opening doors.					
Golf Courses					
Complete Rebranding of Desert Hills Par-3 Golf Shop Merchandising and Range					
Rebuild all Tee Boxes at Desert Hills					
Add fairway bunkers #5 (1), #6 (3), #11 (1) and #18 (1)					
Build and operate an City Junior Golf Programs at neighborhood parks					
Obtain new cart fleet w/GPS units					
Increase exposure to FootGolf by contacting all local high schools, working with soccer coaches to host first high school Footgolf Tournament					
Develop a Footgolf promotional package, that will increase rounds, visiting RV parks, service organizations, and presenting it to the local media at a media Footgolf challenge event.					
Parks					
Replace outfield fence on fields 2, 4, 5 at Ray Kroc Baseball Complex and some areas at Elena Orendain Curtis Complex.					
Start the roving inmate crew to maintain the outer laying parks					
Clearing bank line along river from Gateway Park to 4th Avenue Bridge					
Relocation of green waste site from West Wetlands					
Receive and install outdoor fitness equipment at Smucker Park that was purchased with grant funding and donations					

Police Department

The mission of the Yuma Police Department is to enhance the quality of life in the City of Yuma by providing all people with responsive and professional police service with compassion and concern. To accomplish its mission, the Yuma Police Department will work in collaboration with the citizens of Yuma and within the framework of the United States Constitution to enforce the laws, preserve the peace, reduce fear, and provide for a safe environment.

The Police Department’s Administration oversees the Field Services Division, Support Services Division, and Investigations Division. The Professional Standards and Accountability Unit reports directly to the Chief of Police.

Administration is responsible for the overall management of the department. The Chief of Police, along with a Deputy Chief of Police and three Captains, provides the vision and leadership to achieve the goals and objectives of the Police Department. In addition, the Public Safety Communications Center reports directly to the Deputy Chief of Police.

The Patrol Division is the largest and most visible division in the agency. Uniformed patrol personnel are responsible for the protection of life and property, response to 9-1-1 and other calls for service, and preliminary investigation of crimes. Civilian patrol support officers and Animal Control officers are included in this division

The Patrol Division also consists of specialized units including a Traffic Unit which is staffed with traffic enforcement units and civilian accident investigators, a School Services Unit, K-9 Officers and a Combined Special Operations Group.

AUTHORIZED PERSONNEL	FY 14/15	FY 15/16	FY 16/17
Administration	12	12	12
Animal Control	6	7	7
Patrol	142	141	144
Investigations	48	48	48
Support Services	57	58	59
Facility Maintenance	7	7	7
Total	272	273	277



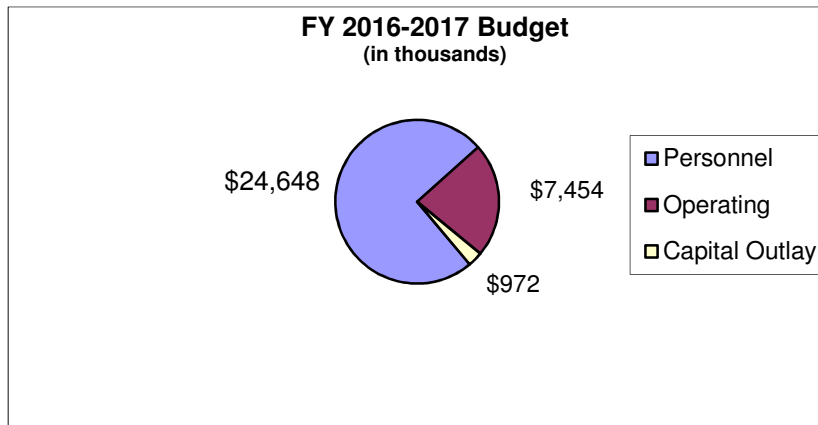


The Support Services Division is comprised of Hiring and Recruitment Unit, Training Unit, Quality Assurance Unit and Records Unit which is responsible for receiving, entering, archiving, and retrieving police reports as well as collecting data for statistical purposes.

The Investigations Division is responsible for in-depth follow up investigations as well as preparing cases for court. The Investigations Division consists of a Crimes Against Persons Unit, Sex Crimes Unit, Property Crimes Unit, Narcotics Unit, Evidence Unit, an I.D. Crime Lab Unit, as well as Crime Analysis.

POLICE				
	14/15 Actual	15/16 Adjusted Budget	15/16 Estimate	16/17 Budget
Personal Services	22,938,053	23,983,003	23,682,749	24,648,086
Operating	4,072,464	6,709,585	4,535,578	7,454,497
Capital Outlay	114,554	1,288,150	932,000	971,500
	27,125,071	31,980,738	29,150,327	33,074,083

For fiscal year 2016-2017, the Police Department presents a budget of \$33,074,083, an increase of 3.4% from last year. The increase to personal services is due to the 17% increase in health insurance costs and early implementation of the second half of the 2014 labor market study for sergeants and below. The Police department lost 50 personnel in 2015 due to other Arizona cities recruiting our valuable officers. In order to retain the highly skilled officers, raises were given to the sergeants, corporals, and officers in February 2016. The increase in operating costs includes budget for polygraph exams, report transcription services and an increase in equipment maintenance costs. In addition, the allocation to Police for insurance reserve has increased. The capital outlay budget is for new utility vehicles and motorcycles. The City budget includes budget for the implementation of the second half of the 2014 labor market study (LMS), however it is not included in the department budgets. Even though some of the police positions received their LMS allocation in February, additional increases will be given to keep these positions competitive with other municipalities. The Police department will increase approximately \$1.2 million when the LMS is finalized and budget transferred on July 1.



POLICE				
	<u>14/15 Actual</u>	<u>15/16 Adjusted Budget</u>	<u>15/16 Estimate</u>	<u>16/17 Budget</u>
General Fund	25,000,820	26,043,672	26,072,364	27,290,149
Public Safety Tax Fund	385,038	1,704,528	1,666,005	1,903,360
Grant Funds	1,739,213	4,090,538	1,286,958	3,880,574
Equipment Replacement Fund	-	142,000	125,000	-
	27,125,071	31,980,738	29,150,327	33,074,083

FY16 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Remove (Y or N)	Notes
Administration					
Research for purchase a software program that maintains department policies, procedures and testing documentation					
Conduct "Ethics" refresher training for all employees					
Complete partnership certification to be recognized as partner agency with the National Center for Missing and Exploited Children					
Complete process to have our 911 Dispatcher training accredited through APCO Project 33					
Patrol					
Develop and Implement Animal Control written policies					
Administration					
Develop a Tactical Emergency Response Team/Dispatch program.	N	Y	30%	N	
Complete and implement the Yuma Police Department Strategic Master Plan 2014 - 2019.	Y	Y	100%	N	On going process
Implement a false alarm reduction program using the critical components of education and training.	N	Y	25%	N	
Assist in development and implementation of community-wide methamphetamine and marijuana awareness and reduction program	N	Y	60-70%	N	
Implement a Communications Center Quality Assurance Program	N	Y	80%	N	

FY16 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Remove (Y or N)	Notes
Conduct two Citizen's Police Academies, one of which will be a Hispanic Citizen's Police Academy	N	Y	20%	N	Annual Goal
PATROL					
Replace approximatley 60 vehicle mounted Mobile Data Computers using grant monies	N	Y	80%	N	
Continue implementation of new handheld radios	N	Y	40%	N	
Identify and update city ordinances regarding traffic, false alarms and animal control	N	Y	20%	N	
Replace Special Enforcement team ballistic helmets and vests	N	Y	85%	N	
Replace Stonegarden Vehicles using Operation Stonegarden grant monies	N	Y	10%	N	
Review/Implement new Animal Control contract with vendor for pet licensing services	Y		100%	Y	
Continue to replace aging Tasers utilizing TAPS program	N	Y	60%	N	
Continue to develop partnerships with our Community through Community Policing efforts	N	Y	50%	N	On going process
Replace aging police motorcycle fleet	N	Y	27%	N	
Explore Field Training Programs for possible implementation that are focused on Problem Oriented Policing	N	Y	2%	N	
Research and Test Body Worn Camera Systems for patrol implementation	N	Y	5%		On going process Seeking grant funding
Support Services					
Convert to electronic Police Department record retention	N	Y	75%	N	
Selection process standardization to include training offered/required for special assignments and promotions	N	Y	50%	N	
Implement a department specific social media application available to the public.	Y		100%	Y	
Continue to develop a partnership with U.S. CBP to house and support a firearms simulator training room for use by local agencies.	Y		100%	Y	Housed at AWC

FY16 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Remove (Y or N)	Notes
Pursue technical upgrades for the operation of a tactical operations center during critical incidents.	N	Y	75%	N	
Purchase and implement a tracking program for the Professional Standards Unit.	N	Y	50%	N	
Ensure continued compliance with current records retention and destruction schedule.	N	Y	25%	N	
Develop additional hiring strategies in order to improve opportunities to promote interest in department careers.	Y	Y	100%	N	On going process
Investigations					
Reduce property crimes using aggressive prosecution of repeat offenders and continued education of the community and stakeholders.	N	Y	30-40%	N	This is an ongoing process involving several stakeholders.
Expand current partnerships and develop new ones with the financial institutions in the community.	N	Y	20%	N	This is an ongoing process involving several stakeholders.
Enhance the quality and capabilities of the YPD Crime Analysis Unit with regard to the information it distributes.	N	Y	50-60%	N	New Analysis hired and training complete. On going process.
FY17 Goals					
Administration					
Attain accreditation of training program through Association of Public Safety Communications Officials (APCO)					
Develop and implement tactical dispatching team					
Create and fill 4 part-time Call Taking positions; and Increase staffing level by 6					
Implement false alarm reduction program					
Patrol					
Replace approximately 60 vehicle mounted Mobile Data Computers using grant monies					
Continue implementation of new handheld radios					

FY17 Goals					
Identify and update city ordinances regarding traffic and animal control					
Full implementation of the Neighborhood School Resource Officer Program					
Work with stakeholders to establish a Mental Health Special Needs bracelet to assist first responders					
Replace Special Enforcement team ballistic helmets and vests					
Replace Stonegarden Vehicles using Operation Stonegarden grant monies					
Move Animal Control Services Unit to Police Substation					
Implement Procedural Justice Philosophy throughout Patrol					
Renew Partnerships with the Community Utilizing Procedural Justice Philosophy					
Research and Implement E-Ticketing System					
Replace Aging Patrol Vehicle Fleet					
Improve Quality of Customer Service through Personnel Accountability					
Support Services					
Fully implement and administer a false alarm reduction and management program in support of the city ordinance.					
Provide the Office of Chief of Police with a method for assessing service and community satisfaction levels.					
Ensure the delivery of timely and accurate statistics, data, and records by enhancing our understanding of New World Records Management Systems, The National Incident Based Reporting System and associated procedures through training, collaboration and use.					
Implement and employ an active tracking system (IAPro/BlueTeam) for the Professional Standards and Quality Assurance Units.					

FY17 Goals					
Utilize creative and contemporary approaches to improve the Department's recruitment, hiring and retention efforts.					
Continue to develop partnerships with local and regional agencies in order to provide exceptional training opportunities for our employees while optimizing staff time and mitigating cost.					
Investigations					
Install the radio tower at the Kyla Evidence Storage to enable security camera use.					
Add 1 PSO to Fraud Crimes to replace the Civilian Investigator position that was returned to the Traffic Unit. This position could assist in follow-up requests and analyzing various documents and data on fraud cases.					
Expand our abilities to investigate gun crimes through the implementation and use of forensic ballistic systems					
Continue to enhance the partnerships with the financial institutions within the community					
Add 1 PSO position to the Major Crimes Bureau. This position could assist in follow-up requests and analyzing various documents and data on major cases. Major Crimes has definitely seen an increase in electronic communication evidence and having a dedicated person to review and analyze this data will greatly enhance and speed up our investigations, and reduce the amount of overtime spent analyzing the data.					

Fire

The Fire Department exists to instill a sense of safety, security, and pride in those we serve through professional emergency intervention, education and prevention services.

The Yuma Fire Department is comprised of four Divisions that work in unison to fulfill the Department's mission. The Administration Division is responsible for meeting funding needs of the Department within budgetary guidelines and facilitating changes in personnel status and payroll. In addition, this Division compiles and analyzes statistics from its operating divisions that include productivity, response times, and other quality measurement factors. Heavy involvement in short and long term planning is needed to achieve the highest level of effectiveness and efficiency in order to meet the goals of the Council and needs of the citizens. A major objective of Administration is to facilitate partnerships with other agencies that share similar interests or goals in specific areas. Together, reduction of costs is realized by each entity while still achieving the goals. The Fire Department's Public Information, Public Education, and Emergency Management functions are also coordinated through this Division.

AUTHORIZED PERSONNEL	FY 14/15	FY 15/16	FY 16/17
Administration	7	7	7
Professional Services	3	3	3
Operations	112	118	118
Community Risk Reduction	3	3	3
Total	125	131	131

The Community Risk Reduction Division increases public safety through education, engineering and enforcement. This is achieved through several activities. One of these activities is participation in public outreach programs including Yuma Ammonia Awareness Safety Day, the Juvenile Fire Setters Program, a partnership with WACOG to install residential Knox boxes for special needs citizens, and installation of smoke alarms in homes. A

Property Management Program focuses on the inspection of high life-hazard occupancies such as schools, adult and child care facilities, assembly buildings and industrial plants. As a result of these on-site inspections, Department staff is able to instill positive relationships with building owners, managers and their staff which establishes communication and allows development of training for such things as emergency planning, fire extinguisher use and fire evacuation plans. Another aspect of the Division's responsibilities is their liaison with the victims of a fire; they are available to provide assistance which may include putting the victims in touch with organizations which can provide temporary housing and meals and/or assist with securing their property.

The Operations Division delivers services when activated by the emergency 9-1-1 system. It provides for ambulance service and emergency response to "all risks" in the community including those associated with fire, Emergency Medical Services (EMS), technical rescue, hazardous materials, and disaster response. Utilizing a three platoon system, this team provides for the needed staffing to complete its mission 24-hours a day, 365 days a year. The platoons are led by an assigned shift commander who has collateral duties in providing oversight for technical rescue, hazardous materials or facility maintenance and other development while providing the crew with the leadership of a Chief Officer. In addition to these emergency activities, the Operations Division is also very active and visible in the community. Some of the more noteworthy appearances are Midnight at the Oasis, Yuma County Fair Week, Silver Spur Rodeo, Colorado River Crossing Balloon Festival, parades, visits to most of the local schools and a host of other community events. Fleet



Services is also a key component of the Division. The Fleet Manager works in coordination with the Public Works Fleet Management staff to ensure operational readiness of all fire apparatus. The Fleet Manager and one Public Works staff member are certified as Emergency Vehicle Technicians and ensure all maintenance work and required testing is completed in accordance with the most up-to-date regulations.



The Professional Services Division is responsible for Department training, internal affairs, safety, succession planning, agency accreditation, and management of the Public Safety Training Facility. Training is provided in the areas of fire suppression, operational tactics and emergency medical certification. Continuing education for basic emergency medical technicians and Paramedics is also provided. Training is coordinated by the Professional Services Division for special operation teams to meet annual training requirements. Internal Affairs reviews the accidents, injuries, personnel actions and customer complaints. Succession planning activities include recruitment and testing of entry level and internal promotional candidates. In addition, the

Division forecasts and plans for the long- and short-term personnel needs of the Department. A key responsibility of the Division is the Department's successful re-certification as an Accredited Agency through the Commission on Fire Accreditation International (CFAI).

The Yuma Fire Department has consistently strived to facilitate partnerships with other agencies, both internal and external to the organization. These agencies share similar interests or goals in specific areas. Some of these include:

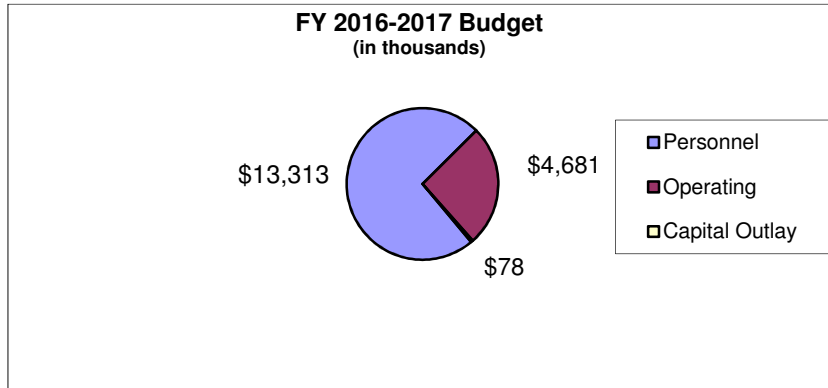
As in past years, the Yuma Fire Department provided mutual aid to the communities of Somerton, San Luis, Wellton, and Winterhaven. We have also provided mutual aid to neighboring agencies of the United States Border Patrol and the Marine Corps Air Station Yuma. In addition to assisting local entities, we participate in the California and Arizona Mutual Aid strike teams.

The Yuma Fire Department is involved at the National and State level. We have been invited to participate with the International Association of Fire Chiefs Professional Development Committee, the International Fire Service Training Association Validation Committee for the Chief Officer Manual, the Arizona State Fire Marshal's Office, the Arizona Fire Chiefs Mutual Aid Coordinating Committee, and the National Fire Service Data Summit. Department personnel hold offices on the boards of the Yuma County Fire Officers Association, the Arizona Emergency Medical Services Council, the Arizona Fire Chief Association, the United Way, and the Western Arizona Council of Governments Elder Abuse Coalition.

FIRE				
	<u>14/15 Actual</u>	<u>15/16 Adjusted Budget</u>	<u>15/16 Estimate</u>	<u>16/17 Budget</u>
Personal Services	12,715,478	12,987,158	13,949,982	13,313,165
Operating	2,587,462	5,586,340	2,785,132	4,680,576
Capital Outlay	1,235,463	1,515,000	1,423,000	78,000
	16,538,403	20,088,498	18,158,114	18,071,741

The Fire Department presents a budget of \$18,071,741 for fiscal year 2016-2017, a \$2 million decrease from last year's budget. Grant funds budgeted decreased by \$1.2 million due to less anticipated grant

funds. There is also a \$1.4 million decrease in capital outlay budget due to a fire truck being purchased in FY 2016. The increase to personal services is due to the 17% increase in health insurance costs. The City budget includes budget for the implementation of the second half of the 2014 labor market study (LMS), however it is not included in the department budgets. The Fire department will increase approximately \$476 thousand when the LMS is finalized and budget transferred on July 1.



FIRE				
	<u>14/15 Actual</u>	<u>15/16 Adjusted Budget</u>	<u>15/16 Estimate</u>	<u>16/17 Budget</u>
General Fund	14,823,117	15,067,533	16,056,093	15,526,413
Public Safety Tax Fund	574,183	673,419	656,302	790,873
Grant Funds	653,361	2,902,546	22,719	1,754,455
Equipment Replacement Fund	487,742	1,445,000	1,423,000	-
	16,538,403	20,088,498	18,158,114	18,071,741

FY16 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Remove (Y or N)	Notes
Administration					
Update existing mutual aid agreement and establish new agreements if needed with area agencies.	N	Y	20%	N	MCAS Agreement has been renewed.
Revisit our Mission, Vision, Values, and Strategic Plan to reflect the ideals of the community and department.	N	Y	10%	N	
Professional Services					
Complete new-hire academy and continue hiring process for new firefighter in Fiscal Year 2016	Y	N	100%	Y	

FY16 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Remove (Y or N)	Notes
Transition from traditional Emergency Medical Services refresher course to a more flexible, relevant and affordable certification renewal process	N	Y	80%	N	The goal is to provide training to meet the needs of the department in a more efficient way through regional training.
Continue to develop and implement a response strategy to an active shooter event in cooperation with Yuma Police Department and other regional Emergency Medical Services and Law Enforcement responders	N	Y	80%	N	For FY 17 training should begin to provide the instruction on the new active shooter policies
Emergency Medical Services					
Hire a part time Inventory Specialist to manage our Emergency Medical Services inventory more efficiently.	Y	N	100%	Y	
Post all protocols and updated Emergency Medical Services Departmental Guidelines to Target Solutions to get instant feedback and information out to the organization more efficiently.	N	Y	15%	N	
Suppression					
Re-assess our Standards of Cover document that provides direction for deployment of fire, Emergency Medical Services, Special Operations, and other responses.	N	Y	75%	N	
Purchase and accept delivery of two new Fire Pumpers and one Command Vehicle.	N	Y	90%	N	
Enhance the department's rehabilitation model.	Y	N	100%	Y	
Community Risk Reduction					
Initiate the development of a compliance program for fire protection contractors	N	Y	75%	N	
Hire an additional Fire Inspector to increase the effectiveness and efficiency of the fire inspection program.	Y	N	100%	Y	

FY16 Goals	Complete (Y or N)	In Progress (Y or N)	% complete	Remove (Y or N)	Notes
Develop a targeted fire inspection program based on the community risk profile.	N	Y	50%	N	
Special Operations					
Search and apply for alternative funding opportunities to provide for training and equipment for Special Operations Responses.	N	Y	75%	N	
FY17 Goals					
Administration					
Update existing mutual aid agreement and establish new agreements if needed with area agencies.					
Revisit our Mission, Vision, Values, and Strategic Plan to reflect the ideals of the community and department.					
Restructure Clerical Duties to allow for cross training and efficiency.					
Professional Services					
Re-evaluate the Firefighter hiring process to look into the benefits of working with a testing network to provide entry level testing.					
Transition from traditional EMS refresher to a more flexible, relevant and affordable certification renewal process					
Continue to develop and implement a response strategy to an active shooter event in cooperation with YPD and other regional EMS and Law Enforcement responders					
Educate and Training Personnel on SLICE-RS suppression procedures					
Emergency Medical Services					
Transition EMS reporting to a software that meets all of the departments incident reporting needs.					
Post all protocols and updated EMS DGs to Target Solutions to get instant feedback and information out to the organization more efficiently.					

FY17 Goals					
Suppression					
Re-assess our Standards of Cover document that provides direction for deployment of fire, EMS, Special Operations, and other responses.					
Purchase and accept delivery of 2 new Fire Pumpers and one Command Vehicle.					
Community Risk Reduction					
Initiate the process of development of a compliance program for fire protection contractors					
Develop a targeted fire inspection program based on the community risk profile.					
Special Operations					
Search and apply for alternative funding opportunities to provide for training and equipment for Special Operations Responses.					





City of YUMA

Capital Spending & Debt Management

CAPITAL SPENDING AND DEBT MANAGEMENT

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Capital Improvement Program

The City of Yuma Capital Improvement Program (CIP) is a five-year schedule of public physical improvements to the City's infrastructure. The CIP sets forth proposed expenditures for systematically constructing, maintaining, upgrading, expanding, and replacing the community's physical plant, as required by the City Charter.

This section describes the CIP process and provides limited detail of projects included within the capital improvements area of this adopted budget. The end result of the capital program is a separately published document, which includes detailed mapping, revenue source and the complete five-year program. The reader should refer to that document to attain more descriptive detail than is included herein.

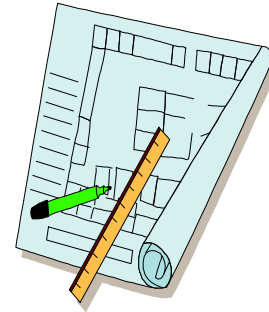
THE PROCESS

Projects are typically major expenditures. They can be either infrequent projects, such as the Municipal Government Complex construction project or systematic improvements, such as street surface replacement. Regular street maintenance of city facilities is not considered a Capital Improvement. Therefore, a project such as street slurry seals, which seals minor surface cracks, would not be found in this document and is funded, scheduled and completed within the Public Works Department's Operations and Maintenance (O&M) budget.

Because the CIP identifies what City facilities will be improved it is more than a schedule of expenditures. It is a statement of budgetary policy and a planning document. Implementation of the CIP is a tool to accomplish the adopted goals and policies of the City Council.

Projects are developed through the course of the fiscal year. The process involves council, citizens, or staff proposing needed projects. Staff then coordinates the project with any related projects, reviews for compatibility with the City's goals, identifies a funding source, and develops a project schedule. Projects are reviewed by the responsible department and placed within the department's ten-year schedule.

During the annual review of the five-year CIP, completed projects are removed, new projects are proposed, and scheduled projects move forward in the schedule or out to later years. The timing of a project is dependent on the current condition of the facility and funding availability.



As the five-year CIP is fine-tuned, it is under the oversight of the CIP Review Committee, which is composed of senior staff and the City Administrator. At this time, the specific dollar amounts available for each funding source are known or reliable projections can be made and projects may be added or dropped based on the amount of funds available in the next five years. After review by staff, the next step is referral to the Planning and Zoning Commission for comments and recommendations.

The Planning and Zoning Commission's role is to review the CIP for consistency with the goals and policies of the General Plan. A Public Hearing is held at a commission meeting, which results in a formal recommendation to the City Council. The Capital Budget, which is the first year of the CIP and the five-year CIP are then brought before the City Council. The City Council will hold a public hearing on the draft CIP at a regular Council meeting. Adoption then occurs at a subsequent Council meeting.

CIP BUDGET

The first year of the five-year CIP program is called the capital budget. An extensive project, such as the installation of a major waterline, will typically be a multi-year project. The first year of the project is the design stage and the second year will involve the actual construction. The

capital budget is integrated with the operating budget of the City and adopted in one motion.

The projects within the first year of the CIP are prioritized. Prioritization is developed within each section and is established by the responsible departments. The prioritization is based on the need for the project and the available resources needed to complete the project.

The availability of funds is the key factor as to whether a project will be initiated and completed. There are a variety of funding sources available, but these sources are limited in both the amount available and how these funds can be used. The same funding restrictions discussed in the Funds section hold true here. Projects can be funded by city, state or federal monies and outside agencies and individuals. City funding sources typically are sales and property taxes, service and utility fees, the Road tax and the Highway Users Revenue fund (a state gasoline tax with specific amounts allotted to municipalities based on population).

IMPACT ON OPERATING BUDGET

Because much of the funding for capital projects comes from the general and special revenues, the operating budget must have a clear connection to the CIP process. Those same revenues drive the daily services provided by the city. Accordingly, its operating budget often comes first when priorities for projects are set, should tax or other revenues not be sufficient to maintain current operations and to build infrastructure. This is especially important when

the project will create new or expanded facilities. For example, if a new park is planned, then the Parks and Recreation Department must include supplemental information in its budget to maintain the new park. This would include not only employees or contractors to maintain the park, but equipment and supplies for the park's upkeep.

The majority of items in the 2016 capital budget have minimal impact on the operating budget since many capital items are replacement items already affecting operations cost. Only the new Pacific Avenue Athletic Complex has some operating costs budgeted for the startup of the facility. The full impact of the facility will not appear in the budget until FY2017.

Following this discussion are three tables related to capital projects. The first table lists the various funding source descriptions the Capital Improvement Program uses. The Fund name is the abbreviation used in the program. The second table provides a summary by funding source of capital projects while the third table lists the actual projects included in the capital portion of the adopted budget. The list is grouped by funding source and includes a brief descriptive title and the amount included in this year's adopted budget. The project title is useful in finding the detailed project information in the separately published five-year capital improvement program. Following the detail table are actual project pages from the five-year capital improvement program document. Please visit the City website at www.yumaaz.gov to view the complete document.

FUND	DESCRIPTION
BOND	This fund can be either the voter approved bond issue for specific projects or City dollars, which are developed through a Bond financing mechanism.
CDBG	Community Development Block Grants: Non-City dollars, federal funds for redevelopment projects.
CIT	Community Investment Trust Funds: General Fund dollars, which may be used at Council's direction.
DD	Developer Deposits: Deposits paid by developers in place of completing construction on specific projects.
DEV	Development Fees
DH	Desert Hills Enterprise Fund: Collected from golf fees.
GEN	General Fund: Revenues from fees paid, sales tax, property tax, fines, etc.
GRNT	Grant: Non-City dollars, which can be federal or state grants.
HERI	Heritage Area Grant Funding: Funds allocated to the City of Yuma for specific improvements to the city's riverfront and downtown area.
HURF	Highway Users Fund: Highway Users Gasoline Tax monies the City receives based on population. Funds are used for street improvements or street related projects.
IMP	Improvement District:
LTAF	Local Transportation Assistance Fund: Lottery dollars the City receives based on population. Funds are used for street improvements or street related projects.
OTHR	Non-City dollars such as ADOT, APS funds or other agency funds.
PBSF	Public Safety Tax Fund: two-tenths percent sales tax collected for the acquisition, construction or improvements to public safety facilities.
PRO	Pro-rata: financing that has been collected and is available for development of projects. Impact: money collected from Citywide Impact Fees.
ROAD	City road tax: five-tenths percent sales tax used for specific road projects.
SANI	Sanitation funds: General Fund dollars, which are reserved for sanitation projects.
SCF	Sewer Capacity Fund: City dollars, collected from fees paid at time of sewer connection.
STP	Surface Transportation Program: Non-City dollars, federal highway funds for roads and bridges.
SUF	Sewer Utility Fund: City dollars, collected from fees paid for specific sewer utility items, such as a meter.
SYSD	System Development Charges: A separate fee paid at the time of issuance of a water permit. The fee is based on the acreage of the property.
SSIC	Sanitary Sewer Interceptor Charge: City dollars, collected from fees paid at time of issuance of a sewer permit.
TWO%	2% Tax financing: A special excise tax on hotel, motel, restaurant and bar sales, which finances the Yuma Civic and Convention Center facility, the Baseball Complex, the Arroyo Dunes and Desert Hills Golf Courses, the Yuma Crossing Park and surrounding area and convention/tourism related activities.
WCF	Water Capacity Fund: City dollars, collected from fees paid at time of water connection.
WUF	Water Utility Fund: City dollars, collected from fees paid for specific utility items, such as a meter.
YRCS	Yuma Regional Communication System Fund: City and local agency dollars for support of regional communication system.

**Capital Improvement Project Summary
2016-2017 Capital Budget**

<u>FUND</u>	<u>2016-2017</u>
Grants Fund	2,206,800
Two Percent Tax Fund	291,200
Highway Users Revenue Fund	1,305,000
City Road Tax Fund	6,351,000
Public Safety Tax Fund	50,000
Water Fund	6,101,000
Wastewater Fund	3,655,000
Restricted Funds	
Bond General	50,000
Bond Road	1,047,500
Bond Water	4,120,000
Bond Wastewater	-
Bond 2015 Issue	21,930,000
ProRata	1,685,000
Development Fees	4,190,000
Other	<u>180,000</u>
TOTAL	<u><u>53,162,500</u></u>

**Capital Improvement Projects
2016-2017 Capital Budget**

FUNDING SOURCE	PROJECT TITLE	2016-2017
BOND-GENERAL		
General Fund	West Wetlands Lower Bench Completion	50,000
BOND-ROAD	16th Street and 4th Avenue Intersection Improvements	830,000
	32nd Street Pavement Preservation	50,500
	South Frontage Road - Ave 9 1/2 E to Ave 10E	167,000
		<u>1,047,500</u>
BOND-WATER	16th Street and 4th Avenue Intersection Improvements	1,000,000
	22nd Street - Avenue A to 4th Avenue Paving	260,000
	Pecan Grove Neighborhood Waterline Replacement	960,000
	Water Main Replacement Annual Project	1,650,000
	Waterline Replacement/Improvements	250,000
		<u>4,120,000</u>
BOND-2015 ISSUE		
Various Funds	Fleet Services Maintenance Shop	9,500,000
2% Tax Fund	Pacific Avenue Athletic Complex	12,430,000
		<u>21,930,000</u>
CITY ROAD TAX	16th Street - Maple to 1st Avenue Turn Lane	15,000
	16th Street & 4th Avenue Intersection Improvements	2,550,000
	1st Avenue - 12th to 16th Street Paving	30,000
	1st Avenue - 24th to 26th Street Paving	300,000
	1st Avenue - Orange Avenue to 9th Street Paving	40,000
	22nd Street - Avenue A to 4th Avenue Paving	570,000
	24th Street - Avenue B to C Improvements	890,000
	3rd Avenue - Orange Avenue to 14th Street Paving	60,000
	40th Street Multiuse Path	190,000
	46th Avenue Storm Drain	97,000
	4th Avenue and Big Curve Turn Lane	190,000
	56th Street Pavement Overlay	50,000
	Avenue 9E Railroad Crossing Quiet Zone	65,000
	Citywide Safety Improvements	25,000
	Rancho Verde Subdivision Paving	30,000
	Smucker Regional Storm Drain Basin	1,050,000
	Storm Water Lift Station Upgrades	140,000
	Traffic Signals Upgrade	29,000
	West Main Canal Multi-use Path	30,000
		<u>6,351,000</u>

**Capital Improvement Projects
2016-2017 Capital Budget**

FUNDING SOURCE	PROJECT TITLE	2016-2017
DEVELOPMENT FEE	Civic Center Sunset Terrace Expansion	75,000
	Pacific Avenue Athletic Complex	1,170,000
	Fleet Services Maintenance Shop	65,000
	Fleet Services Maintenance Shop	230,000
	16th Street and 4th Avenue Intersection Improvements	2,600,000
	4th Avenue and Big Curve Turn Lane	50,000
		4,190,000
GRANT	Downtown Revitalization	400,000
	Fourth Avenue Gateway	632,000
	Joint Land Use Study	125,000
	West Wetlands Lower Bench Completion	85,000
	Yuma Multimodal Center	964,800
		2,206,800
HIGHWAY USERS REVENUE FUND	Arizona Ave - Palo Verde to Country Club Dr Paving	315,000
	Catalina Drive - 32nd Street to 4th Avenue Paving	325,000
	Fourth Avenue Gateway	155,000
	Gila Street - 1st to 3rd Street Paving	201,000
	Palo Verde St - Catalina Dr to Arizona Ave Paving	309,000
		1,305,000
OTHER	I-8/Araby Road IT Storm Drain	180,000
PRORATA	24th Street - Avenue B to Avenue C Improvements	1,685,000
PUBLIC SAFETY TAX	Police Station Parking Garage Repairs	50,000
TWO PERCENT TAX	Stewart Vincent Wolf Creative Playground	50,000
	Yuma Multimodal Center	241,200
		291,200
WASTEWATER UTILITY FUND	16th Street and 4th Avenue Intersection Improvements	270,000
	1st Avenue - 12th to 16th Street Paving	50,000
	1st Avenue - 24th to 26th Street Paving	55,000
	24th Street Lift Station Replacement	780,000
	32nd Street Manhole Rehabilitation	700,000
	Desert Dunes Improvement Project	475,000
	Figueroa AWPCF AZPDES Renewal	200,000
	Figueroa AWPCF Bar Screen Replacement	1,086,000
	Figueroa AWPCF Biosolids Dewatering Process	575,000
	Figueroa AWPCF Electrical Upgrades	480,000
	Figueroa AWPCF On-Site Manhole Replacement	680,000
	Manhole Rehabilitation/Reconstruction	300,000
	Sewer Line Replacement/Improvement	100,000
Systems Division Relocation	50,000	
Wastewater Collection System Lift Station Upgrade	300,000	
		6,101,000

**Capital Improvement Projects
2016-2017 Capital Budget**

FUNDING SOURCE	PROJECT TITLE	2016-2017
	16th Street Water Tanks Exterior Recoat	780,000
	1st Avenue - 12th to 16th Street Paving	60,000
	1st Avenue - 24th to 26th Street Paving	190,000
	3rd Avenue - Orange Avenue to 14th Street Paving	30,000
WATER UTILITY FUND	Agua Viva Well No. 1 Replacement	70,000
	Main Street WTP Filter System Upgrade	2,400,000
	Main Street WTP Sediment Basins Improvements	40,000
	New Water Services	35,000
	Systems Division Relocation	50,000
		<u>3,655,000</u>
	FY17 Total CIP	<u>53,162,500</u>

Fleet Services Maintenance Shop

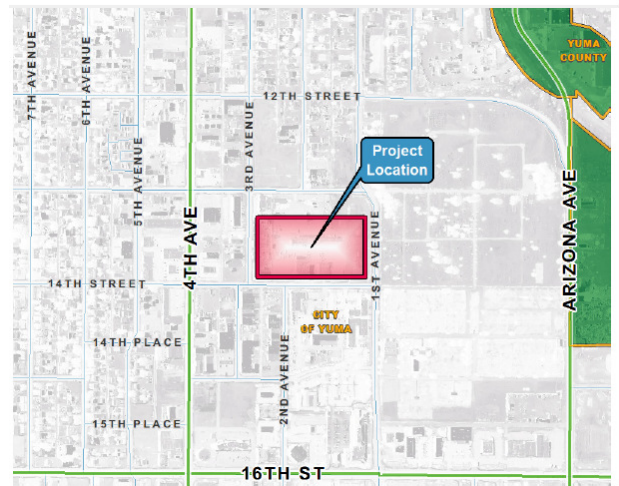
Total Cost \$9,795,000

Type Building

Progress Under Design

Category Other

Location 190 W 14th Street



Justification

The City of Yuma requires an adequate facility to ensure the maintenance of its fleet and to guarantee operational readiness. This project has previously been classified as a transportation project. As this project will service vehicles and equipment Citywide its classification is more accurately reflected in the general government section of the Capital Improvement Program.

Description

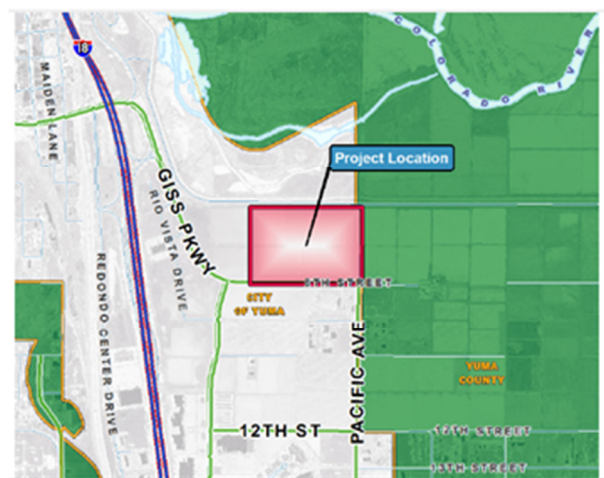
Construction of a new Fleet Maintenance Complex for the relocation of maintenance and operating function with storage for street, solid waste, fire, parks, police and utility vehicles and equipment.

Expenditures	2017	2018	2019	2020	2021	Total
Planning/Design	210,000					210,000
Construction	9,085,000					9,085,000
Inspection	500,000					500,000
Total	9,795,000					9,795,000

Funding Sources	2017	2018	2019	2020	2021	Total
Bond – 2015 Issue	9,500,000					9,500,000
Development Fee-Public Works	65,000					65,000
Development Fee-Solid Waste	230,000					230,000
Total	9,795,000					9,795,000

Pacific Avenue Athletic Complex

Total Cost	\$13,600,000
Type	Construction
Progress	Under Design
Category	Facility
Location	Pacific Avenue and 8 th Street



Justification

The facility will enhance Yuma’s historic downtown area, retail and hospitality by bringing new visitors and additional spending to the community. The City’s competitive leagues are growing and as a result local demand and tournament play will utilize the complex year round. This project also represents an opportunity for Private-Public partnerships.

Description

The Park will include lit ball fields, batting cages, concessions, restrooms, play areas and parking. As funding becomes available additional amenities may include passive green spaces such as additional playgrounds, picnic areas, open space, ramadas, and connection to existing pathways.

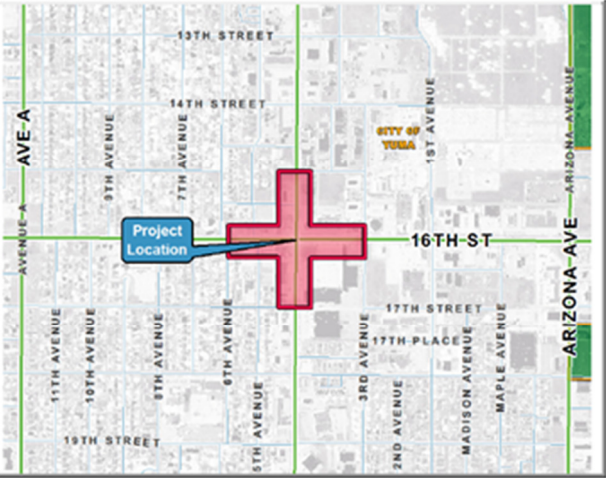
Expenditures	2017	2018	2019	2020	2021	Total
Planning/Design	785,000					785,000
Construction	12,765,000					12,765,000
Inspection	50,000					50,000
Total	13,600,000					13,600,000

Funding Sources	2017	2018	2019	2020	2021	Total
Bond – 2015 Issue	12,430,000					12,430,000
Development Fee-Parks	1,170,000					1,170,000
Total	13,600,000					13,600,000

Operational Effect	2017	2018	2019	2020	2021	Total
Capital Outlay		250,000				250,000
Other (Insurance, Utilities)		116,250	139,500	155,000	162,750	573,500
Staff Cost		267,371	341,339	437,373	448,307	1,494,390
Supplies/Material		75,000	100,000	130,000	136,500	441,500
Total		708,621	580,839	722,373	747,557	2,759,390

16th Street & 4th Avenue Intersection Improvements

Total Cost	\$7,250,000
Type	Reconstruction
Progress	Under Construction
Category	Intersection Improvement
Location	16 th Street & 4 th Avenue Intersection



Justification

This intersection is one of the City’s most congested intersections. Improving this intersection will increase capacity thus improving traffic flow and the safety of road traffic and pedestrians. The project design has been updated and as a result budget estimates are closer to actual cost.

Description

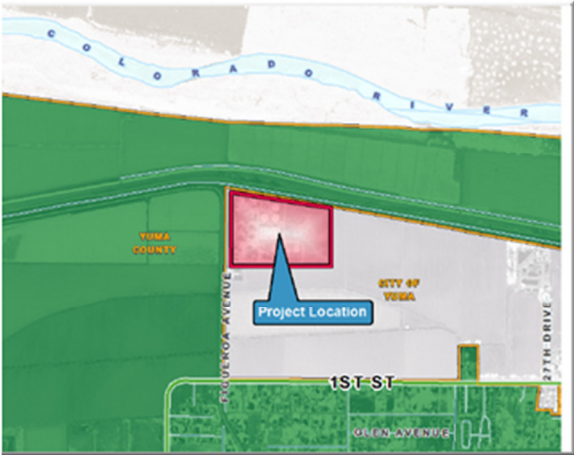
The intersection improvement parameters are from 15th Street to 17th Street on 4th Avenue and 2nd Avenue to 6th Avenue on 16th Street. Improvements will consist of dual left-turn lanes and dedicated right-turn lanes at all four legs of the intersection and bike lanes as identified within the transportation element of the General Plan. The project also includes waterline replacement and upgrades. Existing waterlines includes 12”, 4” and 16” which will be replaced with one new single 16” Polyvinyl Chloride water main. From 16th street to 17th Street a 10” waterline will be replaced with a new 12” waterline.

Expenditures	2017	2018	2019	2020	2021	Total
Planning/Design	35,000					35,000
Land Acquisition/Right-of-Way	300,000					300,000
Construction	6,870,000					6,870,000
Inspection	45,000					45,000
Total	7,250,000					7,250,000

Funding Sources	2017	2018	2019	2020	2021	Total
Bond – Transportation	830,000					830,000
Bond – Water	1,000,000					1,000,000
City Road Tax	2,550,000					2,550,000
Development Fee-Transportation	2,600,000					2,600,000
Wastewater Utility Fund	270,000					270,000
Total	7,250,000					7,250,000

Figueroa AWPCF Bar Screen Replacement

Total Cost \$1,086,000
Type Construction
Progress Under Construction
Category Wastewater
Location Figueroa Avenue Water Pollution Control Facility (FAWPCF)



Justification

The bar screens are the first phase of the water treatment process. The screens prevent large untreatable objects and debris from entering the primary clarifiers and subsequently the digesters. Without operable bar screens debris can enter the primary clarifiers and cause extensive damage to the rake, arms and transfer pumps. The existing screens were originally installed in the mid 1990’s and the manufacturer no longer supports the make and model of the current screens.

Description

This project will replace two existing influent bar screens and electrical control system to prevent large untreatable objects and debris from entering the primary clarifiers and subsequently the digesters.

Expenditures	2017	2018	2019	2020	2021	Total
Inspection	50,000					50,000
Installation	1,036,000					1,036,000
Total	1,086,000					1,086,000

Funding Sources	2017	2018	2019	2020	2021	Total
Wastewater Utility Fund	1,086,000					1,086,000
Total	1,086,000					1,086,000

Main Street WTP Filter System Upgrade

Total Cost	\$7,200,000
Type	Improvements
Progress	Planning
Category	Water
Location	Main Street Water Treatment Plant (WTP)



Justification

The existing filter and backwash system is over 40 years old. Potential failure is possible due to the age of the structures and equipment. System failure may result in lengthy service interruption for a majority of water customers.

Description

Design and install emergency de-watering system in filter gallery. Upgrade existing backwash recovery system filter, system controls, control buildings and backwash recovery pump.

Phase I – Refurbish/Repair under drain gallery, valves, piping and replace media in filters 1-4 (2016-17)

Phase II – Refurbish/Repair under drain and replace media in filters 5-8 (2019-20)

Phase III – Refurbish/Repair under drain and replace media in filters 9-12 (TBD)

Expenditures	2017	2018	2019	2020	2021	Total
Planning/Design	200,000		200,000		200,000	600,000
Construction	2,100,000		2,100,000		2,100,000	6,300,000
Inspection	100,000		100,000		100,000	300,000
Total	2,400,000		2,400,000		2,400,000	7,200,000

Funding Sources	2017	2018	2019	2020	2021	Total
Water Utility Fund	2,400,000		2,400,000		2,400,000	7,200,000
Total	2,400,000		2,400,000		2,400,000	7,200,000

Debt Management

The last section described how the city provided for its infrastructure needs. It was noted that operating revenues were the primary source for CIP projects. This 'pay-as-you-go' financing plan works well for smaller projects that can be paid out of current revenues. It doesn't work when project cost is greater than the annual collections from that source of revenue.

When more significant projects are planned which are beyond current revenues ability to spend, the City will seek financing solutions that provide the necessary resources immediately. Although a variety of forms of financing are available, the City usually turns to long-term bonds as a source of its financing.

LONG-TERM BONDS

Much like bank financing, the City sells bonds on the open market to secure enough proceeds to pay for a project. With a ready source of cash, the City can complete a large project without the cash-flow concerns of using 'pay-as-you-go'. Again, like bank financing, the bonds must be repaid over time, at market driven interest rates. These payback terms are spread based on the flow assumptions of the underlying revenue and can range from five to twenty years or more.

There are several reasons why bond financing is the most attractive source of capital. Because of their lower risk, with particular revenue types pledged to bond repayment, interest rates are lower. Municipal bonds are attractive to investors also because of favorable income tax treatment of bond interest payments.

Interest rates are fixed at the time of the bond sale, providing the City with a known payment schedule. Servicing this debt becomes part of the operating budget along with operational and capital needs. As noted earlier, the City maintains a Debt Service Fund, which is used to account for payment of the debt. Into this fund are transferred monies from other operating funds that can now pay over time for a costly

project rather than trying to set aside monies until sufficient resources are available.

Most governments have been active in the bond markets for years, especially with low long-term rates. The City of Yuma is no exception. This bond financing to pay for capital projects is especially prevalent in fast-growing cities, like Yuma.

BOND TYPES

There are different types of bonds used depending on the type of project and its anticipated repayment funding. A description of the bond types and their use by the City follows.

General Obligation Bonds - This type of bond relies on secondary property tax financing rather than current operating revenue. This bonding method is subject to voter approval because it creates a new tax to support repayment. This secondary property tax is levied, when in use, by the City directly for bond repayment. The City does currently have general obligation bonds outstanding; however, the proceeds were used by the Water Fund to expand the current water plant. While the full faith and credit of the City supports the bonds and a tax levy could be generated if necessary, the bonds are paid by current revenues of the Water Fund.

Revenue Bonds - These bonds are similar to general obligation bonds except that they do not have the support of the local property tax base for repayment. Instead, a source of revenue related to the project is pledged for repayment of the bonds. A typical revenue bond is related to the Highway User Revenue Fund (HURF), previously discussed in the Fund Information Section. The gas tax of the HURF fund can be pledged for repayment of the bonds, as it is a reliable source of revenue. Debt service payments would then claim priority for spending from the fund until the bonds were repaid. The City does not presently use this type of bonding, however, it has been used in the past.

Municipal Property Corporation (MPC) Bonds

- The City issued its first MPC bonds in 1970 to finance the construction of the Convention Center, Baseball Complex and Desert Hills Golf Course. The Municipal Property Corporation was created to sell the bonds for that project. The bonds, because they do not necessarily rely on new sources of revenue for repayment, are not subject to voter approval for each project. (With its initial bond sale, however, the City created a new sales tax, the 2% Special Tax, for bond repayment and the new tax was subject to, and won, voter approval.) This method of bond financing has been used many times to finance a variety of projects.

Improvement Districts – Improvement district financing is a special bonding arrangement for capital improvements in limited areas of the City. This debt is authorized by the property owners of the district and secured by assessments paid by those property owners. The City retains an obligation to pay should those assessments fail to meet the obligations of the bond; however, the City then retains title to the property should that unlikely failure occur. The City has used improvement district financing on a number of occasions, the most recent being Improvement District 67 which financed public improvements adjacent to the Yuma Palms Regional Center.

LONG-TERM CONTRACTS

Another form of financing the City has used recently is a long-term financing contract (loans). These include the Arizona Water Infrastructure Financing Authority (WIFA), US Department of Housing and Urban Development (HUD), and the Arizona Department of Transportation (ADOT). In cases like WIFA, the authority sells bonds at a lower rate than the City can attain and loans the proceeds to various municipalities throughout the state. In each case, a fixed repayment schedule is created, much like a bond repayment schedule. For WIFA participation, Arizona statutes require voter approval. The City received such approval in 2002.

DEBT LIMITATIONS

Under Arizona's Constitution, outstanding general obligation bonded debt for combined water, sewer, artificial light, parks, open space

preserves, playgrounds and recreational facilities may not exceed 20% of a City's net secondary assessed valuation. Outstanding general obligation debt for all other purposes may not exceed 6% of a City's net secondary assessed valuation. The legal borrowing capacity of the City of Yuma at June 30, 2015 follows:

<u>Water, Etc. (20%)</u>	
Legal Limit	\$123,110,441
Outstanding GO Debt	-
Available Debt Margin	\$123,110,441

<u>All Others (6%)</u>	
Legal Limit	\$36,933,132
Outstanding GO Debt	-
Available Debt Margin	\$36,933,132

These limitations apply to general obligation debt only.

Limitations other than statutory exist in many of the debt covenants associated with the bonds. These limitations include coverage requirements in which further debt is restricted if revenues related to the outstanding debt do not exceed certain percentages. In each case, the City is well within these limitations. Detailed coverage information is provided within the City's annual Comprehensive Annual Financial Report.

IMPACT OF DEBT SERVICE ON BUDGET

Much like the impact of capital projects, debt service payments are derived from the same general revenues that are used for operations. A balance must be achieved between operational needs, debt requirements and capital expenditures to stay within the statutory or economic limitations of annual revenues. Each year, the City Council and staff work carefully to assure this balance. The benefit of securing long-term financing to provide for timely construction of needed infrastructure can make a municipality 'debt poor' if taken to extremes.

While no rules exist for measuring the amount of debt capacity a city can bear, some measures are available to compare governments. Per capita debt ratios and other means of comparison are reviewed to ensure that the City does not overreach its capacity for debt issuance. The City continues to develop more quantifiable measurements for debt analysis.

More meaningful to this analysis is the City's bond rating. Rating agencies are instrumental in determining debt capacity of the City. The City works with these agencies closely to improve its overall rating to assurance the soundness of its ability to attain favorable interest rates in the financial markets.

OUTSTANDING DEBT

The following tables list the City's outstanding debt at June 30, 2016:

Authorized	MPC Bonds 2010 Refunding 2001			Rate	MPC Bonds 2015 Series Excise		
	\$29,530,000		4.23%		\$48,105,000		2% - 5%
	Issued/Refunded		2001/2010		Issued/Refunded		2007/2015
Source of Repayment	% of Annual Revenues		FY17 Payment	Source of Repayment	% of Annual Revenues		FY17 Payment
General Fund	4.07%		2,849,781	General Fund	1.79%		1,251,971
				Public Safety Tax	22.12%		946,196
				City Road Tax	0.14%		14,918
				HURF	1.66%		116,547
				2% TaxFund	20.54%		1,124,212
				Solid Waste Fund	4.96%		164,953
				Water Fund	0.25%		59,517
				Wastewater Fund	0.42%		65,888
				Desert Hills GC	0.13%		2,098
							3,746,300
July 1	Principal	Interest	Total	Principal	Interest	Total	
2017	1,910,000	939,781	2,849,781	1,815,000	1,931,300	3,746,300	
2018	2,010,000	844,282	2,854,282	1,910,000	1,840,550	3,750,550	
2019	2,110,000	743,781	2,853,781	2,005,000	1,745,050	3,750,050	
2020	2,210,000	638,281	2,848,281	2,110,000	1,644,800	3,754,800	
2021	2,305,000	549,881	2,854,881	2,210,000	1,539,300	3,749,300	
2022	2,400,000	454,800	2,854,800	2,320,000	1,428,800	3,748,800	
2023	2,500,000	352,800	2,852,800	1,790,000	1,312,800	3,102,800	
2024	2,610,000	240,300	2,850,300	1,870,000	1,223,300	3,093,300	
2025	2,730,000	122,850	2,852,850	1,960,000	1,129,800	3,089,800	
2026				2,050,000	1,031,800	3,081,800	
2027				2,120,000	949,800	3,069,800	
2028				2,645,000	886,200	3,531,200	
2029				2,740,000	806,850	3,546,850	
2030				2,855,000	697,250	3,552,250	
2031				2,960,000	583,050	3,543,050	
2032				3,070,000	486,850	3,556,850	
2033				3,195,000	364,050	3,559,050	
2034				3,315,000	236,250	3,551,250	
2035				3,435,000	120,225	3,555,225	
Outstanding	\$ 20,785,000	\$ 4,886,756	\$ 25,671,756	\$ 46,375,000	\$ 19,958,025	\$ 66,333,025	

Authorized	MPC Bonds 2015 Series Road			MPC Bonds 2015 Series Utility			Improvement District No. 68 Bonds		
	<u>\$40,280,000</u>	Rate	2% - 5%	<u>\$89,675,000</u>	Rate	3% - 5%	<u>\$3,875,000</u>	Rate	4.70%
	Issued/Refunded		2007/2015	Issued/Refunded		2007/2015	Issued/Refunded		2006
Source of Repayment	% of Annual Revenues		Source of Repayment	% of Annual Revenues		Source of Repayment	% of Annual Revenues		
	FY17	FY17 Payment		FY17	FY17 Payment		FY17	FY17 Payment	
City Road Tax	42.01%	4,527,950	Water Fund	25.00%	5,931,570	Special Assmt.	100.00%	376,558	
			Wastewater Fund	11.21%	1,771,768				
					7,703,338				
July 1	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2017	2,760,000	1,767,950	4,527,950	3,905,000	3,798,338	7,703,338	305,000	71,558	376,558
2018	2,855,000	1,657,550	4,512,550	4,045,000	3,603,087	7,648,087	320,000	56,870	376,870
2019	2,970,000	1,514,800	4,484,800	4,205,000	3,400,837	7,605,837	335,000	41,478	376,478
2020	3,110,000	1,366,300	4,476,300	4,395,000	3,190,588	7,585,588	350,000	25,380	375,380
2021	3,250,000	1,210,800	4,460,800	4,600,000	2,970,837	7,570,837	365,000	8,578	373,578
2022	3,390,000	1,048,300	4,438,300	4,790,000	2,740,838	7,530,838			
2023	3,535,000	878,800	4,413,800	4,990,000	2,501,337	7,491,337			
2024	3,685,000	702,050	4,387,050	5,205,000	2,251,838	7,456,838			
2025	3,845,000	517,800	4,362,800	5,425,000	1,991,587	7,416,587			
2026	4,015,000	325,550	4,340,550	5,655,000	1,720,338	7,375,338			
2027	4,160,000	124,800	4,284,800	5,920,000	1,437,587	7,357,587			
2028				6,200,000	1,141,588	7,341,588			
2029				6,410,000	831,587	7,241,587			
2030				6,560,000	639,288	7,199,288			
2031				6,720,000	442,487	7,162,487			
2032				6,895,000	224,088	7,119,088			
2033									
2034									
2035									
Outstanding	\$ 37,575,000	\$ 11,114,700	\$ 48,689,700	\$ 85,920,000	\$ 32,886,250	\$ 118,806,250	\$ 1,675,000	\$ 203,863	\$ 1,878,863

Authorized	WIFA Loan #920069-03			WIFA Loan #910043-03			WIFA Loan #920088-04		
	<u>\$10,000,000</u>	Rate	3.31%	<u>\$44,000,000</u>	Rate	3.31%	<u>\$36,414,920</u>	Rate	3.31%
	Issued/Refunded		2003	Issued/Refunded		2003	Issued/Refunded		2005
Source of Repayment	% of Annual Revenues		Source of Repayment	% of Annual Revenues		Source of Repayment	% of Annual Revenues		
	FY17	FY17 Payment		FY17	FY17 Payment		FY17	FY17 Payment	
Water Fund	3.02%	717,500	Wastewater Fund	1.89%	298,834	Water Fund	0.00%	-	
Wtr System Dev.	0.00%	-	Wastewater Capacity	118.66%	2,978,488	Wtr System Dev.	209.82%	262,585	
		717,500	Wastewater SSIC	3.96%	6,568	Water Capacity	163.13%	2,451,916	
July 1	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2017	590,123	127,377	717,500	2,700,904	582,986	3,283,890	2,021,699	692,802	2,714,501
2018	609,662	107,838	717,500	2,790,331	493,559	3,283,890	2,097,554	616,948	2,714,502
2019	629,848	87,652	717,500	2,882,719	401,171	3,283,890	2,176,254	538,248	2,714,502
2020	650,702	66,798	717,500	2,978,166	305,724	3,283,890	2,257,907	456,595	2,714,502
2021	672,247	45,253	717,500	3,076,773	207,117	3,283,890	2,342,623	371,878	2,714,501
2022	694,505	22,995	717,500	3,178,645	105,245	3,283,890	2,430,519	283,983	2,714,502
2023							2,521,712	192,790	2,714,502
2024							2,616,614	98,174	2,714,788
2025									
2026									
2027									
2028									
2029									
2030									
2031									
2032									
2033									
2034									
2035									
Outstanding	\$ 3,847,087	\$ 457,913	\$ 4,305,000	\$ 17,607,539	\$ 2,095,801	\$ 19,703,340	\$ 18,464,882	\$ 3,251,418	\$ 21,716,300

GRAND TOTAL		
<u>\$301,879,920</u>		
Source of Repayment	% of Annual Revenues	
	FY17	FY17 Payment
General Fund	5.85%	4,101,752
City Road Tax	42.15%	4,542,868
Public Safety Tax	22.12%	946,196
HURF	1.66%	116,547
2% Tax Fund	20.54%	1,124,212
Special Assmt.	100.00%	376,558
Solid Waste	4.96%	164,953
Desert Hills GC	0.13%	2,098
Water Fund	28.28%	6,708,587
Water Capacity	163.13%	2,451,916
Water System Dev.	209.82%	262,585
Wastewater Fund	13.52%	2,136,490
Wastewater Capacity	118.66%	2,978,488
Wastewater SSIC	3.96%	6,568
		25,919,818
	Principal	Interest
	16,007,726	9,912,091
	16,637,547	9,220,684
	17,313,821	8,473,016
	18,061,775	7,694,466
	18,821,643	6,903,644
	19,203,669	6,084,961
	15,336,712	5,238,527
	15,986,614	4,515,662
	13,960,000	3,762,037
	11,720,000	3,077,688
	12,200,000	2,512,187
	8,845,000	2,027,788
	9,150,000	1,638,437
	9,415,000	1,336,538
	9,680,000	1,025,537
	9,965,000	710,938
	3,195,000	364,050
	3,315,000	236,250
	3,435,000	120,225
\$	232,249,508	\$ 74,854,726
		\$ 307,104,234



City of YUMA

Appendix

APPENDIX

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**SCHEDULE 1
REVENUES**

	<u>2014-2015 ACTUAL</u>	<u>2015-2016 BUDGET</u>	<u>2015-2016 ESTIMATE</u>	<u>2016-2017 FORECAST</u>
GENERAL FUND				
Local Taxes:				
Sales tax (1%)	19,536,924	20,604,102	20,513,760	21,231,745
Property Tax	9,307,197	10,803,140	10,479,046	12,144,078
Delinquent Property Tax	201,717	250,000	180,000	175,000
Franchise Tax	3,337,540	3,252,000	3,435,000	3,507,000
Intergovernmental Revenues:				
State revenue sharing	10,974,954	10,915,452	10,915,452	11,900,000
State sales tax	8,285,303	8,661,030	8,725,000	9,000,000
Auto in-lieu tax	3,271,810	3,418,315	3,566,000	3,570,000
Tribal contribution	44,062	20,000	25,000	25,000
Licenses and Permits:				
Business licenses	251,649	250,000	251,000	251,000
Liquor licenses	42,366	42,000	42,500	42,000
Animal control licenses	104,130	95,000	105,000	105,000
Building permits	1,072,198	842,900	1,150,500	1,142,500
Electrical permits	227,907	185,000	325,000	325,000
Plumbing permits	64,036	55,000	70,000	70,000
Mechanical permits	76,537	67,000	75,000	75,000
Charges for Services:				
Zoning and subdivision fees	61,014	28,250	129,337	45,500
Plan check fees	309,630	300,000	285,000	290,000
Other development fees	2,097	2,500	2,150	2,150
Swimming fees	174,478	171,000	153,500	158,500
Recreation fees	325,205	314,900	284,400	284,400
Art Center fees	543	-	-	2,306
Ambulance Service fees	3,443,761	2,948,000	3,196,000	3,196,000
Other charges	78,617	56,816	59,804	60,016
Police services	824,345	650,000	827,000	827,000
Use of Money and Property:				
Investment income	46,896	50,000	80,000	100,000
Recreation facility rents	220,135	228,210	202,568	202,468
Misc Rentals	9,320	6,500	6,000	6,000
Fines, Forfeitures, Penalties:				
Vehicle code fines	686,981	695,000	693,000	695,000
Parking & other fines	474,828	450,000	504,000	515,000
Miscellaneous Revenues:				
Sale of property	3,786	-	6,121	-
Unclassified revenues	218,051	372,800	126,450	122,350
Total	<u>63,678,017</u>	<u>65,734,915</u>	<u>66,413,588</u>	<u>70,070,013</u>
COMMUNITY INVESTMENT TRUST FUND				
Use of Money and Property:				
Investment income	199	-	-	-
Total	<u>199</u>	<u>-</u>	<u>-</u>	<u>-</u>
HIGHWAY USERS REVENUE FUND				
Intergovernmental Revenues:				
State gasoline tax	6,908,773	6,664,071	7,000,000	7,000,000
Charges for Services				
Signal maintenance	2,553	-	-	-
Use of Money and Property:				
Investment income	4,446	1,500	7,000	4,000
Miscellaneous Revenues:				
Unclassified revenues	4,298	25,000	3,153	2,000
Total	<u>6,920,070</u>	<u>6,690,571</u>	<u>7,010,153</u>	<u>7,006,000</u>

**SCHEDULE 1
REVENUES**

	<u>2014-2015 ACTUAL</u>	<u>2015-2016 BUDGET</u>	<u>2015-2016 ESTIMATE</u>	<u>2016-2017 FORECAST</u>
CITY ROAD TAX FUND				
Local Taxes:				
Sales tax (0.5%)	9,766,802	10,298,012	10,255,141	10,614,070
Charges for Services				
Development Charges	1,259	-	8,113	-
Use of Money and Property:				
Investment income	29,156	10,000	28,000	30,000
Rental income	207,264	115,872	159,868	135,000
Sale of property	102,272	-	540,000	-
Miscellaneous Revenues:				
Unclassified revenues	78,105	-	19,000	-
Total	<u>10,184,858</u>	<u>10,423,884</u>	<u>11,010,122</u>	<u>10,779,070</u>
LOCAL TRANSPORTATION ASSISTANCE FUND				
Intergovernmental Revenues:				
Lottery tax	-	-	-	-
Use of Money and Property:				
Investment income	-	-	-	-
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
PUBLIC SAFETY TAX FUND				
Local Taxes:				
Sales tax (0.2%)	3,905,392	4,117,802	4,100,660	4,244,180
Use of Money & Property:				
Misc Rentals	29,657	29,657	30,547	30,547
Investment income	3,832	5,000	500	2,000
Total	<u>3,938,881</u>	<u>4,152,459</u>	<u>4,131,707</u>	<u>4,276,727</u>
TWO PERCENT TAX FUND				
Local Taxes:				
Sales tax (2%)	4,831,175	4,885,069	4,859,730	5,003,837
Charges for Services:				
Theatre revenue	76,841	38,500	77,000	82,000
Liquor sales	70,629	36,000	66,000	66,000
Concession stand sales	94,195	82,000	86,800	86,000
Other sales	2,786	200	1,432	-
Commissions & fees	26,904	20,100	22,980	23,250
Use of Money and Property:				
Investment income	11,666	7,500	10,000	7,500
Room rents	192,224	160,500	167,000	169,000
Equipment rents	40,891	15,200	35,700	27,000
Other rents	4,920	-	300	-
Miscellaneous Revenues:				
Unclassified revenues	27,921	8,500	19,870	9,000
Total	<u>5,380,152</u>	<u>5,253,569</u>	<u>5,346,812</u>	<u>5,473,587</u>
DOWNTOWN MALL MAINTENANCE FUND				
Local Taxes:				
Property Tax	90,002	101,333	105,000	105,000
Delinquent Property Tax	13,348	27,667	12,000	12,000
Miscellaneous Revenues:				
Unclassified revenues	1,980	4,000	2,000	2,000
Total	<u>105,330</u>	<u>133,000</u>	<u>119,000</u>	<u>119,000</u>
GRANT FUNDS				
Intergovernmental Revenues:				
Community development grants	945,562	1,210,530	754,612	1,119,183
Law enforcement grants	2,397,776	5,949,128	1,276,306	4,246,722
Other miscellaneous grants	1,150,154	10,830,950	1,449,875	9,380,505
Total	<u>4,493,492</u>	<u>17,990,608</u>	<u>3,480,793</u>	<u>14,746,410</u>

**SCHEDULE 1
REVENUES**

	<u>2014-2015 ACTUAL</u>	<u>2015-2016 BUDGET</u>	<u>2015-2016 ESTIMATE</u>	<u>2016-2017 FORECAST</u>
DEBT SERVICE FUNDS				
Special Assessments:				
Principal	280,000	305,000	290,000	305,000
Interest	98,935	78,725	85,540	71,558
Use of Money & Property:				
Investment income	133	-	20	-
Total	<u>379,068</u>	<u>383,725</u>	<u>375,560</u>	<u>376,558</u>
CIP FUNDS				
Charges for Services:				
Developer Deposits	-	-	100,000	250,000
Prorata fees	-	-	266,222	1,685,000
Impact fees	1,097,504	736,050	1,334,365	1,081,770
Use of Money and Property:				
Bond proceeds	-	-	24,150,000	-
Investment income	23,783	10,450	71,030	36,525
Miscellaneous Revenues:				
Unclassified Revenues	105,788	-	-	-
Total	<u>1,227,075</u>	<u>746,500</u>	<u>25,921,617</u>	<u>3,053,295</u>
YUMA REGIONAL COMMUNICATIONS SYSTEM FUND				
Charges for Services:				
Radio fees	1,583,031	1,718,879	1,723,579	1,792,193
Use of Money and Property:				
Investment income	2,491	1,000	4,900	3,500
Miscellaneous Revenues:				
Sale of property	155,965	50,000	10,000	50,000
Unclassified Revenues	6,381	-	-	-
Total	<u>1,747,868</u>	<u>1,769,879</u>	<u>1,738,479</u>	<u>1,845,693</u>
YUMA REGIONAL COMMUNICATIONS SYSTEM GRANT FUND				
Intergovernmental Revenues:				
Grants	478,214	2,030,406	32,903	1,677,903
Total	<u>478,214</u>	<u>2,030,406</u>	<u>32,903</u>	<u>1,677,903</u>
DESERT HILLS GOLF COURSE FUND				
Charges for Services:				
Green fees	1,045,341	1,090,150	917,000	952,000
Merchandise sales	175,292	183,500	136,100	147,500
Liquor sales	-	-	-	-
Concession stand sales	204,569	-	238,759	70,631
Food sales	-	-	-	-
Range fees	59,555	66,000	57,500	63,000
Use of Money and Property:				
Investment income	148	500	1,000	500
Equipment rents	270,335	272,800	228,200	260,700
Restaurant rental	33,950	65,000	45,000	65,000
Miscellaneous Revenues:				
Unclassified revenues	5,238	-	2,238	-
Total	<u>1,794,428</u>	<u>1,677,950</u>	<u>1,625,797</u>	<u>1,559,331</u>
SOLID WASTE FUND				
Charges for Services:				
Collection fees	3,317,162	3,215,000	3,324,000	3,275,000
Receptacles sales	34,210	20,000	35,000	30,000
Miscellaneous Revenues:				
Unclassified revenues	26,823	22,400	26,751	23,500
Total	<u>3,378,195</u>	<u>3,257,400</u>	<u>3,385,751</u>	<u>3,328,500</u>

**SCHEDULE 1
REVENUES**

	<u>2014-2015 ACTUAL</u>	<u>2015-2016 BUDGET</u>	<u>2015-2016 ESTIMATE</u>	<u>2016-2017 FORECAST</u>
WATER FUND				
Charges for Services:				
Residential water fees	11,600,517	12,113,560	12,370,000	12,880,000
Commercial water fees	8,567,835	9,259,900	9,577,900	9,420,000
Fire hydrant fees	365,277	359,700	368,100	368,700
Delinquent fees	308,170	500,000	800,000	500,000
Service establishment fees	359,850	417,000	420,000	420,000
Use of Money and Property:				
Investment income	31,901	19,000	35,000	25,000
Miscellaneous Revenues:				
Unclassified revenues	179,265	122,417	212,741	111,450
Total	<u>21,412,815</u>	<u>22,791,577</u>	<u>23,783,741</u>	<u>23,725,150</u>
WASTEWATER FUND				
Charges for Services:				
Residential sewer fees	8,341,317	8,555,000	10,075,000	9,175,000
Commercial sewer fees	6,090,719	6,418,000	6,674,000	6,572,000
Use of Money and Property:				
Investment income	51,801	50,000	60,000	50,000
Miscellaneous Revenues:				
Unclassified revenues	47,938	17,000	24,300	5,000
Total	<u>14,531,775</u>	<u>15,040,000</u>	<u>16,833,300</u>	<u>15,802,000</u>
WATER GRANT FUND				
Intergovernmental Revenues:				
Grants	79,178	500,000	12,325	350,000
Total	<u>79,178</u>	<u>500,000</u>	<u>12,325</u>	<u>350,000</u>
WASTEWATER GRANT FUND				
Intergovernmental Revenues:				
Grants	14,130	-	14,130	-
Total	<u>14,130</u>	<u>-</u>	<u>14,130</u>	<u>-</u>
WATER RESTRICTED FUNDS				
Charges for Services:				
Water capacity fees	1,807,661	1,498,500	1,991,000	1,497,000
Water system dev. fees	167,811	99,940	149,500	124,600
Use of Money and Property:				
Investment income - Water Trfr	4,760	2,500	200	200
Investment income - Capacity	16,922	3,000	12,000	6,000
Investment income - System Dev	1,366	200	800	500
Investment income - Bonds	10,215	1,000	10,000	2,000
Miscellaneous Revenues:				
Unclassified revenues - Water Trf	156	-	-	-
Unclassified revenues - System Dev	117	50	60	50
Total	<u>2,009,008</u>	<u>1,605,190</u>	<u>2,163,560</u>	<u>1,630,350</u>
WASTEWATER RESTRICTED FUNDS				
Charges for Services:				
Sewer capacity fees	2,969,558	2,398,000	2,991,000	2,495,000
Sewer system dev. Fees - SSIC	227,860	164,900	164,800	164,800
Sewer system dev. fees - Area A/B	311	-	350	-
Use of Money and Property:				
Investment income - Capacity	34,599	12,000	30,000	15,000
Investment income - SSIC	1,152	1,000	1,000	1,000
Investment income - Area A/B	2,624	750	2,000	1,000
Investment income - 26th PI Trunk	410	100	300	100
Investment income - Bonds	1,997	500	2,000	-
Miscellaneous Revenues:				
Unclassified revenues - SSIC	68	-	-	-
Total	<u>3,238,579</u>	<u>2,577,250</u>	<u>3,191,450</u>	<u>2,676,900</u>

**SCHEDULE 1
REVENUES**

	<u>2014-2015 ACTUAL</u>	<u>2015-2016 BUDGET</u>	<u>2015-2016 ESTIMATE</u>	<u>2016-2017 FORECAST</u>
EQUIPMENT REPLACEMENT FUND				
Use of Money and Property:				
Equipment rentals	1,558,976	2,257,061	2,257,061	2,065,718
Investment income	40,198	20,000	35,000	25,000
Miscellaneous Revenues:				
Unclassified revenues	110,015	-	-	-
Total	<u>1,709,189</u>	<u>2,277,061</u>	<u>2,292,061</u>	<u>2,090,718</u>
EQUIPMENT MAINTENANCE FUND				
Charges for Services:				
Guaranteed maintenance	1,867,395	1,965,720	1,872,600	2,190,168
Non-guaranteed maintenance	375,452	363,500	408,000	405,000
Fuel sales	1,126,618	1,389,727	940,700	1,035,700
Miscellaneous Revenues:				
Unclassified revenues	5,320	-	5,465	-
Sale of property	1,561	-	954	-
Total	<u>3,376,346</u>	<u>3,718,947</u>	<u>3,227,719</u>	<u>3,630,868</u>
INSURANCE RESERVE FUND				
Use of Money and Property:				
Insurance Premiums	1,506,048	1,603,925	1,623,440	1,981,981
Investment income	4,756	1,500	5,000	3,000
Miscellaneous Revenues:				
Unclassified revenues	49,395	1,200,000	1,178,323	-
Total	<u>1,560,199</u>	<u>2,805,425</u>	<u>2,806,763</u>	<u>1,984,981</u>
WORKERS COMPENSATION FUND				
Use of Money and Property:				
Workman's Comp Charges	2,158,414	2,298,456	2,250,000	2,032,631
Investment income	2,973	1,000	4,000	3,000
Miscellaneous Revenues:				
Unclassified revenues	2,300	-	-	-
Total	<u>2,163,687</u>	<u>2,299,456</u>	<u>2,254,000</u>	<u>2,035,631</u>

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2014-2015 Actual	2015-2016 Budget	2015-2016 Estimate	2016-2017 Budget
General Fund				
Mayor and Council				
Payroll	114,681	127,335	108,016	116,543
Operating	88,075	102,996	102,996	107,942
	<u>202,756</u>	<u>230,331</u>	<u>211,012</u>	<u>224,485</u>
Municipal Court				
Payroll	1,260,421	1,266,905	1,181,431	1,280,318
Operating	401,666	272,154	464,959	535,675
	<u>1,662,087</u>	<u>1,539,059</u>	<u>1,646,390</u>	<u>1,815,993</u>
City Administration				
Payroll	2,007,869	2,053,721	2,103,477	1,993,702
Operating	957,141	929,557	916,112	946,823
Capital Outlay	20,490	14,506	14,506	-
	<u>2,985,500</u>	<u>2,997,784</u>	<u>3,034,095</u>	<u>2,940,525</u>
City Attorney				
Payroll	983,370	1,030,417	1,042,072	1,048,062
Operating	444,441	436,417	445,913	454,766
Capital Outlay	39,506	-	-	-
	<u>1,467,317</u>	<u>1,466,834</u>	<u>1,487,985</u>	<u>1,502,828</u>
Information Tech Services				
Payroll	2,120,435	2,283,907	2,076,089	2,305,782
Operating	476,015	551,293	551,866	631,200
Capital Outlay	-	-	-	145,200
	<u>2,596,450</u>	<u>2,835,200</u>	<u>2,627,955</u>	<u>3,082,182</u>
Finance				
Payroll	1,509,294	1,611,036	1,529,671	1,651,856
Operating	250,410	395,285	389,236	422,378
Capital Outlay	9,554	-	-	-
	<u>1,769,258</u>	<u>2,006,321</u>	<u>1,918,907</u>	<u>2,074,234</u>
Human Resources				
Payroll	853,625	822,365	786,767	800,629
Operating	162,135	200,309	196,157	273,307
Capital Outlay	5,561	-	-	-
	<u>1,021,321</u>	<u>1,022,674</u>	<u>982,924</u>	<u>1,073,936</u>
General Government				
Operating	523,795	1,440,011	620,772	4,259,311
Capital Outlay	-	-	4,693	-
	<u>523,795</u>	<u>1,440,011</u>	<u>625,465</u>	<u>4,259,311</u>
Community Development				
Payroll	2,528,937	2,865,523	2,649,332	2,921,527
Operating	359,844	402,225	394,663	424,777
Capital Outlay	-	16,523	15,832	-
	<u>2,888,781</u>	<u>3,284,271</u>	<u>3,059,827</u>	<u>3,346,304</u>
Engineering				
Payroll	260,770	404,215	319,096	394,888
Operating	21,764	27,961	27,221	27,210
	<u>282,534</u>	<u>432,176</u>	<u>346,317</u>	<u>422,098</u>

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2014-2015 Actual	2015-2016 Budget	2015-2016 Estimate	2016-2017 Budget
General Fund				
Parks and Recreation				
Payroll	5,090,129	5,373,508	5,255,777	5,433,034
Operating	2,775,497	2,903,160	3,020,600	2,865,477
	<u>7,865,626</u>	<u>8,276,668</u>	<u>8,276,377</u>	<u>8,298,511</u>
Police				
Payroll	21,480,923	22,693,251	22,706,672	23,584,725
Operating	3,505,014	3,350,421	3,365,692	3,705,424
Capital Outlay	14,883	-	-	-
	<u>25,000,820</u>	<u>26,043,672</u>	<u>26,072,364</u>	<u>27,290,149</u>
Fire				
Payroll	12,715,478	12,987,158	13,949,982	13,313,165
Operating	1,983,930	2,080,375	2,106,111	2,213,248
Capital Outlay	123,709	-	-	-
	<u>14,823,117</u>	<u>15,067,533</u>	<u>16,056,093</u>	<u>15,526,413</u>
Cost Allocation				
Operating	(3,361,079)	(3,306,337)	(3,306,337)	(3,940,434)
	<u>59,728,283</u>	<u>63,336,197</u>	<u>63,039,374</u>	<u>67,916,535</u>
Fund Total				
Riverfront Redevelopment Fund				
City Administration				
Operating	125,780	-	-	-
	<u>125,780</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Total				
Highway User Revenue Fund				
General Government				
Operating	-	-	-	73,268
Capital Outlay	-	-	-	135,000
	<u>-</u>	<u>-</u>	<u>-</u>	<u>208,268</u>
Public Works				
Payroll	2,143,151	2,533,814	2,232,441	2,546,037
Operating	2,890,129	4,000,557	4,086,508	4,344,241
Capital Outlay	-	18,409	12,000	32,200
	<u>5,033,280</u>	<u>6,552,780</u>	<u>6,330,949</u>	<u>6,922,478</u>
Capital Projects				
Capital Outlay	-	-	-	1,305,000
	<u>5,033,280</u>	<u>6,552,780</u>	<u>6,330,949</u>	<u>8,435,746</u>
Fund Total				
City Road Tax Fund				
City Administration				
Payroll	101,751	102,659	87,524	90,025
Operating	170	-	-	-
	<u>101,921</u>	<u>102,659</u>	<u>87,524</u>	<u>90,025</u>
General Government				
Operating	-	-	-	77,852

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2014-2015 Actual	2015-2016 Budget	2015-2016 Estimate	2016-2017 Budget
City Road Tax Fund				
Public Works				
Payroll	543,212	581,744	430,686	497,497
Operating	830,261	348,723	365,314	455,688
Capital Outlay	-	1,288	1,288	-
	<u>1,373,473</u>	<u>931,755</u>	<u>797,288</u>	<u>953,185</u>
Engineering				
Payroll	1,143,815	1,640,813	1,207,306	1,741,881
Operating	586,895	605,488	593,700	941,602
Capital Outlay	52,902	21,300	21,300	21,000
	<u>1,783,612</u>	<u>2,267,601</u>	<u>1,822,306</u>	<u>2,704,483</u>
Capital Projects				
Operating	634,746	97,998	104,500	97,998
Capital Outlay	379,534	4,327,800	1,326,709	6,351,000
	<u>1,014,280</u>	<u>4,425,798</u>	<u>1,431,209</u>	<u>6,448,998</u>
Fund Total	<u>4,273,286</u>	<u>7,727,813</u>	<u>4,138,327</u>	<u>10,274,543</u>
Public Safety Tax Fund				
Municipal Court				
Operating	-	700	-	-
City Administration				
Payroll	6,758	6,836	9,798	7,042
Operating	3	-	-	-
	<u>6,761</u>	<u>6,836</u>	<u>9,798</u>	<u>7,042</u>
Police				
Operating	385,038	995,528	1,013,205	938,860
Capital Outlay	-	709,000	652,800	964,500
	<u>385,038</u>	<u>1,704,528</u>	<u>1,666,005</u>	<u>1,903,360</u>
Fire				
Operating	574,183	673,419	656,302	712,873
Capital Outlay	-	-	-	78,000
	<u>574,183</u>	<u>673,419</u>	<u>656,302</u>	<u>790,873</u>
Capital Projects				
Capital Outlay	-	-	-	50,000
Fund Total	<u>965,982</u>	<u>2,385,483</u>	<u>2,332,105</u>	<u>2,751,275</u>
2% Tax Fund				
City Administration				
Payroll	384,137	226,061	214,919	248,028
Operating	64,209	213,335	213,335	213,335
	<u>448,346</u>	<u>439,396</u>	<u>428,254</u>	<u>461,363</u>
General Government				
Operating	193,893	241,813	241,813	439,232

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2014-2015 Actual	2015-2016 Budget	2015-2016 Estimate	2016-2017 Budget
2% Tax Fund				
Public Works				
Payroll	85,340	87,763	76,443	71,849
Operating	8	-	-	-
	<u>85,348</u>	<u>87,763</u>	<u>76,443</u>	<u>71,849</u>
Parks and Recreation				
Payroll	1,678,877	1,670,518	1,724,470	1,910,022
Operating	2,017,007	2,604,082	2,408,203	2,672,667
	<u>3,695,884</u>	<u>4,274,600</u>	<u>4,132,673</u>	<u>4,582,689</u>
Capital Projects				
Operating	30,444	-	-	-
Capital Outlay	471,769	191,200	170,000	291,200
	<u>502,213</u>	<u>191,200</u>	<u>170,000</u>	<u>291,200</u>
Fund Total	<u>4,925,684</u>	<u>5,234,772</u>	<u>5,049,183</u>	<u>5,846,333</u>
Mall Maintenance Fund				
General Government				
Operating	296	-	-	3,411
Parks and Recreation				
Payroll	91,845	97,105	96,170	97,952
Operating	118,599	134,151	131,044	136,977
	<u>210,444</u>	<u>231,256</u>	<u>227,214</u>	<u>234,929</u>
Fund Total	<u>210,740</u>	<u>231,256</u>	<u>227,214</u>	<u>238,340</u>
CDBG				
Community Development				
Payroll	271,334	307,376	211,057	260,517
Operating	674,230	903,154	543,555	858,666
	<u>945,564</u>	<u>1,210,530</u>	<u>754,612</u>	<u>1,119,183</u>
Fund Total	<u>945,564</u>	<u>1,210,530</u>	<u>754,612</u>	<u>1,119,183</u>
171 Donations				
Municipal Court				
Operating	259	-	1,071	1,071
City Administration				
Operating	3,068	2,500	6,500	6,500
Parks and Recreation				
Operating	58,023	297,099	45,812	263,778
Police				
Operating	7,780	153	153	153
Fire				
Operating	1,002	5,306	2,727	-

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2014-2015 Actual	2015-2016 Budget	2015-2016 Estimate	2016-2017 Budget
171 Donations				
Fund Total	<u>70,132</u>	<u>305,058</u>	<u>56,263</u>	<u>271,502</u>
DHS Police Grant				
Police				
Payroll	573,975	712,551	412,556	777,365
Operating	134,693	757,754	62,414	900,000
Capital Outlay	40,000	277,350	-	-
	<u>748,668</u>	<u>1,747,655</u>	<u>474,970</u>	<u>1,677,365</u>
Fund Total	<u>748,668</u>	<u>1,747,655</u>	<u>474,970</u>	<u>1,677,365</u>
DHS Other Grants				
Fire				
Operating	-	19,992	-	-
	<u>-</u>	<u>19,992</u>	<u>-</u>	<u>-</u>
Fund Total	<u>-</u>	<u>19,992</u>	<u>-</u>	<u>-</u>
DOJ Police Grants				
Police				
Payroll	785,804	527,669	522,109	285,996
Operating	9,382	206,686	65,953	278,924
	<u>795,186</u>	<u>734,355</u>	<u>588,062</u>	<u>564,920</u>
Fund Total	<u>795,186</u>	<u>734,355</u>	<u>588,062</u>	<u>564,920</u>
Dept of Energy Grant				
City Administration				
Operating	141	-	-	-
	<u>141</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Total	<u>141</u>	<u>-</u>	<u>-</u>	<u>-</u>
Other Federal Grants				
City Administration				
Operating	-	2,165,318	-	4,333,328
Community Development				
Operating	-	400,000	324,095	400,000
	<u>-</u>	<u>2,565,318</u>	<u>324,095</u>	<u>4,733,328</u>
Fund Total	<u>-</u>	<u>2,565,318</u>	<u>324,095</u>	<u>4,733,328</u>
Other Federal Police Grants				
Police				
Payroll	20,356	49,532	16,412	-
Operating	-	1,017,843	7,261	1,147,836
Capital Outlay	-	84,000	84,000	-
	<u>20,356</u>	<u>1,151,375</u>	<u>107,673</u>	<u>1,147,836</u>
Fund Total	<u>20,356</u>	<u>1,151,375</u>	<u>107,673</u>	<u>1,147,836</u>

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2014-2015 Actual	2015-2016 Budget	2015-2016 Estimate	2016-2017 Budget
Federal Fire Grants				
Fire				
Operating	11,493	2,712,248	19,992	1,659,455
Capital Outlay	625,651	70,000	-	-
	<u>637,144</u>	<u>2,782,248</u>	<u>19,992</u>	<u>1,659,455</u>
Fund Total	<u>637,144</u>	<u>2,782,248</u>	<u>19,992</u>	<u>1,659,455</u>
Dept of Transportation				
Public Works				
Operating	5,599	278,500	10,000	278,500
Police				
Capital Outlay	-	52,800	46,200	7,000
	<u>5,599</u>	<u>331,300</u>	<u>56,200</u>	<u>285,500</u>
Fund Total	<u>5,599</u>	<u>331,300</u>	<u>56,200</u>	<u>285,500</u>
State Court Grants				
Municipal Court				
Operating	5,950	157,000	16,744	142,000
City Attorney				
Payroll	8,510	8,507	4,368	-
Operating	1,590	1,590	2,597	4,721
	<u>10,100</u>	<u>10,097</u>	<u>6,965</u>	<u>4,721</u>
Fund Total	<u>16,050</u>	<u>167,097</u>	<u>23,709</u>	<u>146,721</u>
State Police Grants				
Police				
Payroll	76,995	-	25,000	-
Operating	12,402	125,000	2,000	175,000
Capital Outlay	59,671	-	-	-
	<u>149,068</u>	<u>125,000</u>	<u>27,000</u>	<u>175,000</u>
Fund Total	<u>149,068</u>	<u>125,000</u>	<u>27,000</u>	<u>175,000</u>
State Fire Grants				
Fire				
Operating	15,215	-	-	-
	<u>15,215</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Total	<u>15,215</u>	<u>-</u>	<u>-</u>	<u>-</u>
Other State Grants				
Parks and Recreation				
Payroll	6,000	-	-	-
Operating	-	669,000	-	-
	<u>6,000</u>	<u>669,000</u>	<u>-</u>	<u>-</u>
Fund Total	<u>6,000</u>	<u>669,000</u>	<u>-</u>	<u>-</u>

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2014-2015 Actual	2015-2016 Budget	2015-2016 Estimate	2016-2017 Budget
Equitable Sharing Program				
Police				
Operating	16,087	181,200	10,900	218,300
Capital Outlay	-	23,000	24,000	-
	<u>16,087</u>	<u>204,200</u>	<u>34,900</u>	<u>218,300</u>
Fund Total	<u>16,087</u>	<u>204,200</u>	<u>34,900</u>	<u>218,300</u>
CIP Grants				
Capital Projects				
Capital Outlay	115,624	2,352,300	630,439	2,206,800
	<u>115,624</u>	<u>2,352,300</u>	<u>630,439</u>	<u>2,206,800</u>
Fund Total	<u>115,624</u>	<u>2,352,300</u>	<u>630,439</u>	<u>2,206,800</u>
Privately Funded Grants				
Information Tech Services				
Operating	604,366	370,000	130,500	130,500
Capital Outlay	128,073	330,000	200,000	200,000
	<u>732,439</u>	<u>700,000</u>	<u>330,500</u>	<u>330,500</u>
Parks and Recreation				
Operating	-	2,755,180	-	25,000
Police				
Operating	2,068	75,000	8,000	90,000
Fire				
Operating	-	95,000	-	95,000
	<u>734,507</u>	<u>3,625,180</u>	<u>338,500</u>	<u>540,500</u>
Fund Total	<u>734,507</u>	<u>3,625,180</u>	<u>338,500</u>	<u>540,500</u>
2003 MPC Debt Service Fund				
Bonded Dept Debt	2,634,998	2,368,889	-	-
	<u>2,634,998</u>	<u>2,368,889</u>	<u>-</u>	<u>-</u>
Fund Total	<u>2,634,998</u>	<u>2,368,889</u>	<u>-</u>	<u>-</u>
2015B MPC Debt Svc Fund				
Bonded Dept Debt	-	-	1,855,301	3,747,951
	<u>-</u>	<u>-</u>	<u>1,855,301</u>	<u>3,747,951</u>
Fund Total	<u>-</u>	<u>-</u>	<u>1,855,301</u>	<u>3,747,951</u>
2015D MPC Debt Svc Fund				
Bonded Dept Debt	-	-	3,947,850	4,529,600
	<u>-</u>	<u>-</u>	<u>3,947,850</u>	<u>4,529,600</u>
Fund Total	<u>-</u>	<u>-</u>	<u>3,947,850</u>	<u>4,529,600</u>

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2014-2015 Actual	2015-2016 Budget	2015-2016 Estimate	2016-2017 Budget
2007B MPC Debt Svc Fund				
Bonded Dept Debt	2,301,220	2,301,170	-	-
Fund Total	<u>2,301,220</u>	<u>2,301,170</u>	<u>-</u>	<u>-</u>
2007D MPC Debt Svc Fund				
Bonded Dept Debt	4,806,475	4,803,625	-	-
Fund Total	<u>4,806,475</u>	<u>4,803,625</u>	<u>-</u>	<u>-</u>
2010 MPC Debt Svc Fund				
Bonded Dept Debt	2,523,981	2,853,381	2,853,381	2,851,431
Fund Total	<u>2,523,981</u>	<u>2,853,381</u>	<u>2,853,381</u>	<u>2,851,431</u>
Special Assmt Dist68 Fund				
Special Assessments Debt	379,685	383,725	376,290	377,308
Fund Total	<u>379,685</u>	<u>383,725</u>	<u>376,290</u>	<u>377,308</u>
Capital Projects Fund				
Capital Projects Capital Outlay	1,659,344	6,981,222	4,099,618	1,865,000
Fund Total	<u>1,659,344</u>	<u>6,981,222</u>	<u>4,099,618</u>	<u>1,865,000</u>
Parks & Rec Impact Fee FN				
Capital Projects Capital Outlay	-	-	-	1,170,000
Fund Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,170,000</u>
Arts & Culture Impact Fee				
Capital Projects Capital Outlay	-	130,000	55,000	75,000
Fund Total	<u>-</u>	<u>130,000</u>	<u>55,000</u>	<u>75,000</u>
Solid Waste Impact Fee FN				
Capital Projects Capital Outlay	-	380,000	150,000	230,000
Fund Total	<u>-</u>	<u>380,000</u>	<u>150,000</u>	<u>230,000</u>

**SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES**

(By Fund/Dept/Classification)

	2014-2015 Actual	2015-2016 Budget	2015-2016 Estimate	2016-2017 Budget
Police Impact Fee Fund				
Capital Projects				
Operating	3,421	-	-	-
Capital Outlay	181,662	-	1,500	-
	<u>185,083</u>	<u>-</u>	<u>1,500</u>	<u>-</u>
Fund Total	<u>185,083</u>	<u>-</u>	<u>1,500</u>	<u>-</u>
Public Works Impact Fee				
Capital Projects				
Capital Outlay	192,274	70,000	-	65,000
	<u>192,274</u>	<u>70,000</u>	<u>-</u>	<u>65,000</u>
Fund Total	<u>192,274</u>	<u>70,000</u>	<u>-</u>	<u>65,000</u>
Transportation Impact Fees				
Capital Projects				
Capital Outlay	15,450	362,700	-	2,172,500
	<u>15,450</u>	<u>362,700</u>	<u>-</u>	<u>2,172,500</u>
Fund Total	<u>15,450</u>	<u>362,700</u>	<u>-</u>	<u>2,172,500</u>
CIP Series B 2007 Bond				
Capital Projects				
Operating	108,084	-	-	-
Capital Outlay	361,158	3,192,972	357,000	50,000
	<u>469,242</u>	<u>3,192,972</u>	<u>357,000</u>	<u>50,000</u>
Fund Total	<u>469,242</u>	<u>3,192,972</u>	<u>357,000</u>	<u>50,000</u>
CIP Series D 2007 Bond				
Capital Projects				
Operating	11,138	-	-	-
Capital Outlay	872,148	2,902,806	1,849,443	1,047,500
	<u>883,286</u>	<u>2,902,806</u>	<u>1,849,443</u>	<u>1,047,500</u>
Fund Total	<u>883,286</u>	<u>2,902,806</u>	<u>1,849,443</u>	<u>1,047,500</u>
CIP 2015 Excise Revenue Bond				
Capital Projects				
Capital Outlay	-	-	100,000	21,930,000
	<u>-</u>	<u>-</u>	<u>100,000</u>	<u>21,930,000</u>
Fund Total	<u>-</u>	<u>-</u>	<u>100,000</u>	<u>21,930,000</u>
Parks & Rec 2012 Dev Fee Fund				
Capital Projects				
Operating	2,000	-	-	-
Capital Outlay	-	18,000	18,000	-
	<u>2,000</u>	<u>18,000</u>	<u>18,000</u>	<u>-</u>
Fund Total	<u>2,000</u>	<u>18,000</u>	<u>18,000</u>	<u>-</u>

**SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES**

(By Fund/Dept/Classification)

	2014-2015 Actual	2015-2016 Budget	2015-2016 Estimate	2016-2017 Budget
Police 2012 Dev Fee Fund				
Capital Projects				
Operating	2,000	-	-	-
Capital Outlay	-	18,000	18,000	-
	<u>2,000</u>	<u>18,000</u>	<u>18,000</u>	<u>-</u>
Fund Total	<u>2,000</u>	<u>18,000</u>	<u>18,000</u>	<u>-</u>
Fire 2012 Dev Fee Fund				
Capital Projects				
Operating	2,000	-	-	-
Capital Outlay	-	18,000	18,000	-
	<u>2,000</u>	<u>18,000</u>	<u>18,000</u>	<u>-</u>
Fund Total	<u>2,000</u>	<u>18,000</u>	<u>18,000</u>	<u>-</u>
General Govt 2012 Dev Fee Fund				
Capital Projects				
Operating	2,000	-	-	-
Capital Outlay	-	18,000	16,500	-
	<u>2,000</u>	<u>18,000</u>	<u>16,500</u>	<u>-</u>
Fund Total	<u>2,000</u>	<u>18,000</u>	<u>16,500</u>	<u>-</u>
Transportation 2012 Dev Fee Fund				
Capital Projects				
Operating	2,000	-	-	-
Capital Outlay	-	18,000	18,000	477,500
	<u>2,000</u>	<u>18,000</u>	<u>18,000</u>	<u>477,500</u>
Fund Total	<u>2,000</u>	<u>18,000</u>	<u>18,000</u>	<u>477,500</u>
YRCS Fund				
Information Tech Services				
Payroll	446,765	532,768	458,664	597,678
Operating	1,134,431	1,623,659	1,374,696	1,544,177
Capital Outlay	11,527	-	-	53,000
	<u>1,592,723</u>	<u>2,156,427</u>	<u>1,833,360</u>	<u>2,194,855</u>
General Government				
Operating	-	-	-	12,804
	<u>-</u>	<u>-</u>	<u>-</u>	<u>12,804</u>
Fund Total	<u>1,592,723</u>	<u>2,156,427</u>	<u>1,833,360</u>	<u>2,207,659</u>
YRCS Fund Communication Grants				
Information Tech Services				
Payroll	-	5	-	-
Operating	356,648	915,151	5,000	1,650,000
Capital Outlay	121,567	1,115,250	27,903	27,903
	<u>478,215</u>	<u>2,030,406</u>	<u>32,903</u>	<u>1,677,903</u>
Fund Total	<u>478,215</u>	<u>2,030,406</u>	<u>32,903</u>	<u>1,677,903</u>

**SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES**

(By Fund/Dept/Classification)

	2014-2015 Actual	2015-2016 Budget	2015-2016 Estimate	2016-2017 Budget
Desert Hills Golf Course				
General Government Operating	-	-	-	22,716
Parks and Recreation Payroll	963,417	875,568	927,599	928,578
Operating	1,378,048	1,222,193	1,310,969	1,169,474
Capital Outlay	5,432	(55,000)	-	-
	<u>2,346,897</u>	<u>2,042,761</u>	<u>2,238,568</u>	<u>2,098,052</u>
Fund Total	<u>2,346,897</u>	<u>2,042,761</u>	<u>2,238,568</u>	<u>2,120,768</u>
Water Fund				
City Administration Payroll	18,394	22,905	22,728	20,518
Operating	18	-	-	-
	<u>18,412</u>	<u>22,905</u>	<u>22,728</u>	<u>20,518</u>
General Government Operating	-	-	-	250,777
Utilities Payroll	4,977,930	5,047,684	5,009,853	5,202,660
Operating	6,536,480	7,109,540	6,026,445	7,627,401
Debt	7,655,806	7,638,366	5,973,155	6,650,341
Capital Outlay	8,779	72,427	67,427	111,200
	<u>19,178,995</u>	<u>19,868,017</u>	<u>17,076,880</u>	<u>19,591,602</u>
Engineering Payroll	121,339	132,384	107,181	94,662
Operating	140	-	-	-
	<u>121,479</u>	<u>132,384</u>	<u>107,181</u>	<u>94,662</u>
Capital Projects Operating	3,072	-	-	-
Capital Outlay	-	1,880,000	88,500	3,655,000
	<u>3,072</u>	<u>1,880,000</u>	<u>88,500</u>	<u>3,655,000</u>
Fund Total	<u>19,321,958</u>	<u>21,903,306</u>	<u>17,295,289</u>	<u>23,612,559</u>
Water Transfer Fund				
Utilities Operating	18,391	65,750	40,050	65,750
Fund Total	<u>18,391</u>	<u>65,750</u>	<u>40,050</u>	<u>65,750</u>
Water Capacity Fund				
Utilities Debt	2,451,916	2,451,916	2,451,916	2,451,916
Fund Total	<u>2,451,916</u>	<u>2,451,916</u>	<u>2,451,916</u>	<u>2,451,916</u>

**SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES**

(By Fund/Dept/Classification)

	2014-2015 Actual	2015-2016 Budget	2015-2016 Estimate	2016-2017 Budget
Water System Development Fund				
Utilities				
Debt	262,586	262,585	262,585	262,585
Fund Total	<u>262,586</u>	<u>262,585</u>	<u>262,585</u>	<u>262,585</u>
Water Grants Fund				
Utilities				
Operating	79,178	500,000	12,325	350,000
Fund Total	<u>79,178</u>	<u>500,000</u>	<u>12,325</u>	<u>350,000</u>
Wastewater Fund				
City Administration				
Payroll	5,853	11,638	13,909	11,820
Operating	4	-	-	-
	<u>5,857</u>	<u>11,638</u>	<u>13,909</u>	<u>11,820</u>
General Government				
Operating	-	27,804	-	187,399
Utilities				
Payroll	3,721,964	4,138,475	3,764,602	4,076,389
Operating	5,578,952	6,316,986	5,700,827	6,736,409
Debt	2,371,307	2,366,106	1,868,705	2,070,981
Capital Outlay	191,870	121,651	55,000	242,200
	<u>11,864,093</u>	<u>12,943,218</u>	<u>11,389,134</u>	<u>13,125,979</u>
Engineering				
Payroll	78,920	74,414	77,382	70,615
Capital Projects				
Capital Outlay	577,474	4,289,000	240,043	6,101,000
Fund Total	<u>12,526,344</u>	<u>17,346,074</u>	<u>11,720,468</u>	<u>19,496,813</u>
Wastewater Capacity Fund				
Utilities				
Debt	2,978,527	2,978,488	2,978,488	2,978,488
Fund Total	<u>2,978,527</u>	<u>2,978,488</u>	<u>2,978,488</u>	<u>2,978,488</u>
Wastewater Sanitary Sewer Interc				
Utilities				
Debt	6,538	6,568	6,568	6,568
Fund Total	<u>6,538</u>	<u>6,568</u>	<u>6,568</u>	<u>6,568</u>

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept/Classification)

	2014-2015 Actual	2015-2016 Budget	2015-2016 Estimate	2016-2017 Budget
Wastewater Grants Fund				
Capital Projects				
Capital Outlay	14,130	15,000	14,130	-
Fund Total	<u>14,130</u>	<u>15,000</u>	<u>14,130</u>	<u>-</u>
Water Revenue Bond Fund				
Capital Projects				
Operating	82,135	-	-	-
Capital Outlay	253,124	4,535,000	1,847,617	4,120,000
Fund Total	<u>335,259</u>	<u>4,535,000</u>	<u>1,847,617</u>	<u>4,120,000</u>
Wastewater Revenue Bond Fund				
Capital Projects				
Capital Outlay	119,986	1,100,000	1,130,470	-
Fund Total	<u>119,986</u>	<u>1,100,000</u>	<u>1,130,470</u>	<u>-</u>
Solid Waste Fund				
General Government				
Operating	-	-	-	32,078
Public Works				
Payroll	783,260	953,978	912,436	919,072
Operating	2,222,524	2,680,074	2,569,962	2,769,647
Capital Outlay	-	1,288	-	5,000
Fund Total	<u>3,005,784</u>	<u>3,635,340</u>	<u>3,482,398</u>	<u>3,693,719</u>
Equipment Maintenance Fund				
General Government				
Operating	-	-	-	46,569
Public Works				
Payroll	1,014,437	1,010,190	936,177	1,033,704
Operating	2,483,940	2,541,116	2,152,401	2,650,890
Capital Outlay	-	1,137	-	-
Fund Total	<u>3,498,377</u>	<u>3,552,443</u>	<u>3,088,578</u>	<u>3,684,594</u>
Insurance Reserve Fund				
City Attorney				
Payroll	79,203	78,743	78,691	80,397
Operating	268,781	773,579	638,893	623,579
Fund Total	<u>347,984</u>	<u>852,322</u>	<u>717,584</u>	<u>703,976</u>
General Government				
Operating	671,885	931,888	1,053,961	1,141,602

**SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES**

(By Fund/Dept/Classification)

	2014-2015 Actual	2015-2016 Budget	2015-2016 Estimate	2016-2017 Budget
Insurance Reserve Fund				
Fund Total	<u>1,019,869</u>	<u>1,784,210</u>	<u>1,771,545</u>	<u>1,845,578</u>
Equip Replacement Fund				
Information Tech Services Operating	338,688	296,272	296,272	-
Finance Capital Outlay	-	-	-	34,000
Human Resources Capital Outlay	-	24,422	-	-
Community Development Capital Outlay	63,646	25,000	23,529	-
Public Works Capital Outlay	1,124,369	1,364,000	788,090	1,231,000
Utilities Capital Outlay	-	650,000	617,400	990,000
Parks and Recreation Capital Outlay	-	615,000	422,345	415,000
Police Capital Outlay	-	142,000	125,000	-
Fire Operating	1,639	-	-	-
Capital Outlay	486,103	1,445,000	1,423,000	-
	<u>487,742</u>	<u>1,445,000</u>	<u>1,423,000</u>	<u>-</u>
Equipment Replacement Operating	75,079	11,752	11,752	36,029
Capital Outlay	-	2,718,000	2,718,000	3,000,000
	<u>75,079</u>	<u>2,729,752</u>	<u>2,729,752</u>	<u>3,036,029</u>
Fund Total	<u>2,089,524</u>	<u>7,291,446</u>	<u>6,425,388</u>	<u>5,706,029</u>
Workers Compensation				
Employee Benefits Operating	1,886,442	1,640,865	1,570,490	1,640,865
Fund Total	<u>1,886,442</u>	<u>1,640,865</u>	<u>1,570,490</u>	<u>1,640,865</u>
Total Budget	149,632,058	205,577,984	158,490,586	226,798,413

SCHEDULE 3

2016-2017 OUTSIDE AGENCY SUMMARY

Listed by Function

Fund/Cognizant Department	OUTSIDE AGENCY BY FUNCTION	2015-2016 BUDGET	2015-2016 ESTIMATE	2016-2017 BUDGET
	Economic Development			
2%/City Admin	Quartermaster Depot Contract	\$ 150,000	\$ 150,000	\$ 150,000
2%/City Admin	Yuma Visitors Bureau	650,000	650,000	650,000
General/City Attorney	Lobbying	207,000	207,000	207,000
General/City Admin	GYEDC	159,000	179,000	159,000
Water/Utility Admin	GYEDC	53,000	53,000	53,000
General/City Admin	Binational Coordinator	37,000	13,029	37,000
General/City Admin	Intergovernmental Public Transportation Authority (IPTA)	200,000	200,000	200,000
HURF/Public Works	Yuma Metropolitan Planning Organization	78,772	42,647	78,772
	Health and Welfare			
General/Police	Catholic Services - Safe House	15,500	15,500	15,500
General/Police	Amberly's Place	52,380	52,380	52,380
General/Police	Crossroads Mission/Detox	27,000	27,000	27,000
	Culture and Recreation			
2%/Parks&Rec	Yuma Fine Arts Assoc.	40,000	40,000	-
	TOTAL	<u>\$ 1,669,652</u>	<u>\$ 1,629,556</u>	<u>\$ 1,629,652</u>

**SCHEDULE 4
CITY OF YUMA
2016-2017 SUPPLEMENTALS**

DIV	POSITION	#	PERSONNEL	OPERATING	CAPITAL	TOTAL
GENERAL FUND						
CITY ADMINISTRATION						
1012	Video Production & Operation Specialist*	1.0	52,944			52,944
	SUBTOTAL	1.0	52,944	-	-	52,944
FINANCE						
1720	Senior Cust Account Specialist Upgrade*	0.00	4,024			4,024
	SUBTOTAL	0.00	4,024	-	-	4,024
POLICE						
6012	Civilian Investigator*	1.0	53,976			53,976
6052	Civilian Background Investigator*	1.0	53,940			53,940
6012	Police Assistant*	1.0	49,586			49,586
6012	Police Assistant	1.0	49,586			49,586
6010	Admin Specialist upgrade	0.0	11,111			11,111
	SUBTOTAL	4.0	218,199	-	-	218,199
TOTAL GENERAL FUND		5.0	275,167	-	-	275,167
TWO PERCENT TAX FUND						
5066	Heritage Festival Coordinator from PT reduce part-time	1.0	54,304 (37,740)		-	54,304 (37,740)
TOTAL TWO PERCENT FUND		1.0	16,564	-	-	16,564
TOTAL ALL FUNDS		6.0	291,731	-	-	291,731
	* Provisional	4.0				
	Supplemental	2.0				
		<u>6.0</u>				

**SCHEDULE 5
2016-2017 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 13/14	FY 14/15	FY 15/16	FY 16/17
MAYOR AND CITY COUNCIL					
Executive Assistant	47	1	1	1	1
Department Total		1	1	1	1
MUNICIPAL COURT					
Municipal Court Administrator	68	1	1	1	1
Lead Municipal Court Officer	47	1	1	1	1
Municipal Court Officer	43	4	4	4	4
Court Specialist	42	1	1	1	1
Lead Court Clerk	38	1	1	1	1
Court Clerk	34	9	9	9	9
Administrative Assistant	32	1	1	1	1
Department Total		18	18	18	18
CITY ADMINISTRATOR'S OFFICE					
Administration					
City Administrator	96	1	1	1	1
Deputy City Administrator	86	1	1	1	1
Capital Improvement Program Manager	71	1	-	-	-
C.I.P. Project Manager	68	3	-	-	-
C.I.P. Administrator	59	1	1	1	1
Real Property Contracts Coordinator	58	-	-	1	1
Real Property/ROW Agent	55	1	1	-	-
Contract Specialist	54	-	1	-	-
Grant Writer	50	-	1	1	1
Executive Assistant	47	1	1	1	1
Marketing Specialist	46	1	1	1	1
Administrative Assistant	32	2	1	1	1
Division Total		12	9	8	8
Community Relations					
Public Affairs Coordinator	62	2	2	2	2
Television Production and Operations Manager	58	1	1	1	1
Video Production & Operations Specialist	45	1	1	2	2
Division Total		4	4	5	5
Heritage Area Development					
Executive Director Yuma Crossing Heritage Area Cor	74	1	1	-	-
Senior Planner	60	-	1	1	1
City Historian/Curator/Park Ranger	53	1	1	1	1
Administrative Specialist	39	1	1	1	1
Division Total		3	4	3	3
City Clerk					
City Clerk	74	1	1	1	1
Deputy City Clerk	59	1	1	1	1
City Clerk Specialist	46	-	-	1	1
Administrative Specialist	39	1	1	-	-
Administrative Assistant	32	1	1	1	1
Division Total		4	4	4	4

**SCHEDULE 5
2016-2017 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Economic Development					
Economic Development Administrator	70	1	1	1	1
		1	1	1	1
Facilities Maintenance					
Facilities Maintenance Manager	67	1	1	1	1
Facilities Maintenance Supervisor	56	1	1	1	1
Facilities Maintenance Specialist	44	1	1	1	1
Administrative Specialist	39	1	1	1	1
Senior Facilities Maintenance Worker	39	1	1	1	1
Facilities Maintenance Worker	36	2	2	2	2
Lead Custodian	28	1	1	1	1
Custodian	24	7	7	7	7
Division Total		15	15	15	15
Department Total		39	37	36	36
CITY ATTORNEY					
City Attorney's Office					
City Attorney	88	1	1	1	1
Deputy City Attorney	82	1	1	1	1
Assistant City Attorney	79	2	2	2	2
Risk Management Coordinator	58	1	1	1	1
Legal Assistant	40	3	3	3	3
Division Total		8	8	8	8
Prosecutor's Office					
City Prosecutor	82	1	1	1	1
Assistant City Prosecutor/Police Legal Advisor	68	-	1	1	1
Legal Assistant	40	1	1	1	1
Division Total		2	3	3	3
Department Total		10	11	11	11
INFORMATION TECHNOLOGY SERVICES					
Administration					
Chief Information Officer	84	1	1	1	1
Assistant IT Director of Business Applications	74	1	1	1	1
Assistant IT Director of Technology Services-YRCS	74	-	1	1	1
Assistant IT Director for Telecommunication	74	1	1	1	1
Division Total		3	4	4	4

**SCHEDULE 5
2016-2017 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Technical Support					
G.I.S. Administrator	70	1	1	1	1
Network Engineer	69	1	1	1	1
Wireless Network Engineer	67	1	-	-	-
Senior Systems Administrator	63	-	-	1	1
ITS Senior Business Applications Analyst	62	2	2	2	2
Telephony Network Administrator	61	1	1	1	1
Web Development Administrator	61	1	1	-	-
G.I.S. Analyst	61	2	2	2	2
ITS Business Applications Analyst	59	-	1	2	2
Network Administrator	59	3	3	-	-
Systems Administrator	59	-	-	3	3
Security and Compliance Analyst	58	-	-	1	1
Senior GIS Technician	50	1	1	1	1
Technical Services Specialist	50	6	5	4	4
Senior Service Desk Specialist	49	-	-	2	2
Service Desk Specialist	46	3	3	1	1
G.I.S. Technician	44	2	2	1	1
Technical Support Assistant	41	2	2	2	2
Division Total		26	25	25	25
Radio Communications					
Wireless Network Engineer	67	-	1	1	1
Network Administrator	59	1	1	1	1
Radio Network Administrator	59	-	-	1	1
Senior Wireless Communications Technician	51	1	1	-	-
Wireless Communications Technician	44	3	3	2	2
Wireless Communications Tech Assistant	34	-	-	1	1
Division Total		5	6	6	6
Department Total		34	35	35	35
FINANCE DEPARTMENT					
Administration					
Director of Financial Services	84	1	1	1	1
Budget and Treasury Manager	71	1	1	1	1
Administrative Specialist	39	-	-	1	1
Division Total		2	2	3	3
Customer Services					
Customer Services Manager	64	-	-	1	1
Customer Account Supervisor	50	1	1	-	-
Senior Accounting Specialist	41	1	1	1	1
Senior Customer Account Specialist	37	-	-	1	1
Tax and License Specialist	35	1	1	1	1
Customer Account Specialist	33	4	5	4	4
Division Total		7	8	8	8

**SCHEDULE 5
2016-2017 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Purchasing					
Purchasing and Contracts Manager	65	1	1	1	1
Senior Buyer	51	1	1	1	1
Buyer	44	2	2	2	2
Purchasing Specialist	34	2	2	2	2
Mail Clerk	19	1	1	1	1
Division Total		7	7	7	7
Accounting					
Accounting Manager	71	1	1	1	1
Accounting Supervisor	60	-	-	1	1
Accountant	54	4	4	3	3
Principal Accounting Specialist	47	2	2	2	2
Senior Accounting Specialist	41	2	2	3	3
Accounting Specialist	35	2	3	2	2
Division Total		11	12	12	12
Department Total		27	29	30	30
HUMAN RESOURCES DEPARTMENT					
Human Resources					
Director of Human Resources	80	1	1	1	1
Human Resources Manager	65	2	2	2	2
Senior Human Resources Specialist	50	1	1	1	1
Environmental Program Coordinator	56	1	1	1	1
Safety Specialist	55	1	1	1	1
Human Resources Specialist	41	4	4	4	4
Administrative Assistant	32	1	1	1	1
Division Total		11	11	11	11
Department Total		11	11	11	11
COMMUNITY DEVELOPMENT					
Administration					
Director Community Development	82	1	1	1	1
Development Project Coordinator	62	1	1	1	1
Division Total		2	2	2	2
Building Safety					
Building Official	70	1	1	1	1
Deputy Building Official	59	1	1	1	1
Building Inspection Field Supervisor	57	1	1	1	1
Combination Building Inspector	54	3	4	3	3
Building Plans Examiner	50	4	4	4	4
Building Inspector	48	3	3	4	4
Code Enforcement Specialist	47	2	2	2	2
Senior Permit Technician	43	1	1	1	1
Permit Technician	39	2	2	2	2
Administrative Specialist	39	-	-	1	1
Administrative Assistant	32	1	2	-	-
Division Total		19	21	20	20

**SCHEDULE 5
2016-2017 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Redevelopment & Neighborhood Services					
Neighborhood Services Manager	66	1	1	1	1
Senior Neighborhood Services Specialist	53	2	2	2	2
Neighborhood Services Specialist	48	2	2	2	2
Code Enforcement Specialist	47	1	1	1	1
Housing Rehabilitation Specialist	41	1	1	1	1
Administrative Assistant	32	2	2	2	2
Division Total		9	9	9	9
Community Planning					
Planning Manager	74	1	1	1	1
Principal Planner	62	3	3	3	3
Senior Planner	60	2	1	3	3
Associate Planner	54	1	2	1	1
Assistant Planner	50	3	2	2	2
Admin Support Supervisor	46	-	-	1	1
Administrative Specialist	39	1	1	-	-
Administrative Assistant	32	1	1	2	2
Division Total		12	11	13	13
Department Total		42	43	44	44
PUBLIC WORKS DEPARTMENT					
Fleet Services					
Public Works Manager	64	1	-	1	1
Fleet Superintendent	55	1	1	-	-
Fleet Services Foreman	49	1	1	1	1
Senior Equipment Mechanic	47	4	4	4	4
Equipment Mechanic	43	6	6	6	6
Administrative Specialist	39	1	1	1	1
Mechanic Assistant	22	1	1	1	1
Division Total		15	14	14	14
Fleet Parts					
Lead Inventory Specialist	36	-	-	1	1
Inventory Specialist	33	2	2	1	1
Division Total		2	2	2	2
Solid Waste					
Public Works Manager	64	1	1	1	1
Heavy Equipment Operator	40	8	8	8	8
Division Total		9	9	9	9
Uncontained Waste					
Heavy Equipment Operator	40	2	2	2	2
Senior Street Maintenance Worker	37	1	1	1	1
Street Maintenance Worker	33	1	1	1	1
Division Total		4	4	4	4

**SCHEDULE 5
2016-2017 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Street - Maintenance					
Director Public Works	82	1	1	1	1
Public Works Manager	64	-	1	1	1
Streets Superintendent	53	1	1	1	1
PW Maintenance Foreman	46	1	1	1	1
Code Compliance Specialist	46	2	2	1	1
Engineering Technician	44	-	-	2	2
Heavy Equipment Operator	40	2	2	2	2
Administrative Specialist	39	1	1	1	1
Senior Street Maintenance Worker	37	2	2	2	2
Equipment Operator	36	2	2	2	2
Street Maintenance Worker	33	6	6	6	6
Division Total		18	19	20	20
Street - Street Lighting					
Electrician	45	1	1	-	-
Division Total		1	1	-	-
Street - Traffic Signals					
Public Works Manager	64	-	-	1	1
Engineering Associate	58	1	1	-	-
Traffic Signals Supervisor	56	1	1	-	-
Senior Engineering Technician	50	1	-	1	1
Traffic Technician	46	3	3	4	4
Division Totals		6	5	6	6
Street - Street Sweeping					
Heavy Equipment Operator	40	4	4	4	4
Division Total		4	4	4	4
Street - Traffic Signs and Striping					
PW Maintenance Foreman	46	1	1	1	1
Senior Street Maintenance Worker	37	2	2	2	2
Street Maintenance Worker	33	2	2	2	2
Division Total		5	5	5	5
Street - Storm Drain Maintenance					
PW Maintenance Foreman	46	1	1	1	1
Equipment Operator	36	1	1	1	1
Division Total		2	2	2	2
Street - Curbs, Gutters & Sidewalks					
Senior Street Maintenance Worker	37	2	2	2	2
Equipment Operator	36	1	1	1	1
Street Maintenance Worker	33	2	2	2	2
Division Total		5	5	5	5
Street-Retention Basins					
PW Maintenance Foreman	46	1	1	1	1
PW Maintenance Specialist	28	2	2	2	2
PW Maintenance Worker	23	7	7	7	7
Division Total		10	10	10	10

**SCHEDULE 5
2016-2017 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Street-Pathways and Trails					
Senior Street Maintenance Worker	37	1	1	1	1
Equipment Operator	36	1	1	1	1
Division Total		2	2	2	2
Department Total		83	82	83	83
UTILITIES DEPARTMENT					
Water - Administration					
Director of Utilities	82	1	1	1	1
Utilities Division Manager	67	2	2	2	2
Admin Support Supervisor	46	1	1	1	1
Administrative Specialist	39	1	1	1	1
Administrative Assistant	32	3	3	3	3
Division Total		8	8	8	8
Water - Main Street Treatment Plant					
Water/Wastewater Treatment Plant Superintendent	59	1	1	1	1
W/WW Treatment Operations Supervisor	52	1	1	1	1
W/WW Treatment Maintenance Supervisor	49	1	1	1	1
Senior Water/Wastewater Treatment Plant Operator	48	5	5	5	5
Instrumentation & Control Technician	48	1	-	-	-
Cross Connection Control Specialist	46	1	1	1	1
Electrician	45	1	1	1	1
Water/Wastewater Treatment Plant Mechanic	44	2	2	2	2
Water/Wastewater Treatment Plant Operator	42	4	4	4	4
Instrumentation & Control Technician Assistant	38	1	-	-	-
Administrative Assistant	32	1	1	1	1
Groundskeeper	23	2	2	2	2
Division Total		21	19	19	19
Water - Transmission/Distribution					
Utility Systems Superintendent	59	1	1	1	1
Water/Wastewater Systems Supervisor	47	2	2	2	2
Water Systems Quality Control Coordinator	46	1	1	1	1
Senior Water/Wastewater Maintenance Technician	38	3	3	3	3
Water/Waste Water Systems Maintenance Tech	36	10	10	10	10
Division Total		17	17	17	17
Water - Customer Service					
Meter Services Supervisor	49	1	1	1	1
Utility Rates Program Coord.	49	1	1	1	1
Customer Services Field Crew Supervisor	45	1	1	1	1
Senior Customer Services Field Technician	41	1	1	1	1
Customer Service Field Representative	40	4	4	4	4
Utility Rates Technician	37	1	1	1	1
Meter Services Technician	37	1	1	1	1
Senior Customer Account Specialist	37	1	1	1	1
Meter Reader	35	2	2	2	2
Inventory Specialist	33	1	1	1	1
Division Total		14	14	14	14

**SCHEDULE 5
2016-2017 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Water - Agua Viva Water Treatment Plant					
W/WW Treatment Operations Supervisor	52	1	1	1	1
W/WW Treatment Maintenance Supervisor	49	1	1	1	1
Senior Water/Wastewater Treatment Plant Operator	48	4	4	4	4
Instrumentation & Control Technician	48	1	-	-	-
Electrician	45	1	1	1	1
Water/Wastewater Treatment Plant Mechanic	44	2	2	2	2
Water/Wastewater Treatment Plant Operator	42	1	1	1	1
Instrumentation & Control Technician Assistant	38	1	-	-	-
Groundskeeper	23	2	2	2	2
Division Total		14	12	12	12
Water - Laboratory					
Lab Director	63	1	1	1	1
Lab Analyst	44	1	1	1	1
Division Total		2	2	2	2
Water - SCADA					
Senior Instrumentation & Control Technician	49	-	1	1	1
Instrumentation & Control Technician	48	-	2	2	2
Instrumentation & Control Technician Assistant	38	-	2	2	2
Division Total		-	5	5	5
Wastewater - Figueroa					
Water/Wastewater Treatment Plant Superintendent	59	1	1	1	1
Instrumentation & Control Supervisor	53	1	-	-	-
W/WW Treatment Operations Supervisor	52	1	1	1	1
W/WW Treatment Maintenance Supervisor	49	1	1	1	1
Senior Water/Wastewater Treatment Plant Operator	48	5	5	5	5
Instrumentation & Control Technician	48	1	-	-	-
Senior Water/Waste Water Treatment Plant Mechanic	47	1	1	1	1
Electrician	45	2	2	2	2
Water/Wastewater Treatment Plant Mechanic	44	3	3	3	3
Water/Wastewater Treatment Plant Operator	42	4	4	4	4
Inventory Specialist	33	1	1	1	1
Administrative Assistant	32	1	1	1	1
Groundskeeper	23	2	2	2	2
Division Total		24	22	22	22
Wastewater - Collection					
Utility Systems Superintendent	59	1	1	1	1
Water/Wastewater Systems Supervisor	47	1	1	2	2
Senior Water/Wastewater Maintenance Technician	38	2	2	2	2
Water/Waste Water Systems Maintenance Tech	36	11	11	10	10
Division Total		15	15	15	15
Wastewater - Pretreatment					
Water Quality Assurance Supervisor	58	1	1	1	1
Senior Industrial Pretreatment Inspector	49	1	1	1	1
Industrial Pretreatment Inspector	46	3	3	3	3
Division Total		5	5	5	5

**SCHEDULE 5
2016-2017 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Wastewater - Desert Dunes					
W/WW Treatment Operations Supervisor	52	-	-	1	1
Senior Water/Wastewater Treatment Plant Operator	48	2	2	2	2
Water/Wastewater Treatment Plant Mechanic	44	1	1	1	1
Water/Wastewater Treatment Plant Operator	42	1	1	1	1
Facilities Maintenance Worker	36	1	1	1	1
Groundskeeper	23	1	1	1	1
Division Total		6	6	7	7
Wastewater - Laboratory					
Chemist	52	1	1	1	1
Lab Analyst	44	1	1	1	1
Division Total		2	2	2	2
Wastewater - SCADA					
Instrumentation & Control Supervisor	53	-	1	1	1
Instrumentation & Control Technician	48	-	1	1	1
Division Total		-	2	2	2
Department Total		128	129	130	130
ENGINEERING DEPARTMENT					
Engineering Services					
City Engineer/Director of City Engineering	82	-	1	1	1
Assistant Director of Public Works/City Engineer	78	1	-	-	-
Principal Engineer	72	1	1	1	1
Capital Improvement Program Manager	71	-	1	1	1
Engineering Manager	71	1	1	2	1
Traffic Engineer	71	1	1	1	1
C.I.P. Project Manager	68	-	3	1	1
Engineering Project Manager	67	-	-	1	1
Assistant Traffic Engineer	66	-	1	-	-
Senior Civil Engineer	65	-	-	-	1
Field Services Supervisor	63	-	-	1	1
Civil Engineer	63	-	-	1	1
Registered Land Surveyor	60	1	1	1	1
Engineering Associate	58	1	1	3	3
Construction Inspection Supervisor	55	1	1	1	1
Senior Engineering Technician	50	3	4	2	2
Construction Inspector	48	3	3	2	2
C.A.D.D. Technician	44	1	1	-	-
Engineering Technician	44	4	4	4	4
Administrative Specialist	39	1	1	1	1
Administrative Assistant	32	1	2	-	-
Division Total		20	27	24	24

**SCHEDULE 5
2016-2017 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Development Engineering					
Assistant City Engineer	71	1	1	1	-
Engineering Manager	71	-	-	-	1
Senior Civil Engineer	65	1	-	-	-
Civil Engineer	63	-	3	2	2
Development Engineer	60	2	-	-	-
Senior Engineering Technician	50	-	-	1	1
Division Total		4	4	4	4
Department Total		24	31	28	28
PARKS AND RECREATION DEPARTMENT					
Administration					
Director Parks & Recreation	80	1	1	1	1
Assistant Director of Parks and Recreation	74	1	1	1	1
Parks Manager	64	1	1	1	1
Recreation Superintendent	64	1	1	1	1
Arts & Culture Program Manager	64	1	1	1	1
Grant Writer	50	-	1	1	1
Admin Support Supervisor	46	1	1	1	1
Marketing Specialist	46	1	1	1	1
Administrative Specialist	39	-	-	1	1
Administrative Assistant	32	3	3	2	2
Division Total		10	11	11	11
Parks Maintenance					
Assistant Parks Maintenance Manager	60	1	-	-	-
Grounds Maintenance Supervisor	48	1	1	1	1
Senior Equipment Mechanic	47	1	1	1	1
Equipment Mechanic	43	2	2	2	2
Grounds Maintenance Crew Leader	39	8	8	8	8
Parks Maintenance Specialist	31	1	1	1	1
Grounds Maintenance Specialist	28	18	18	18	18
Groundskeeper	23	22	24	24	24
Division Total		54	55	55	55
Urban Forestry					
Grounds Maintenance Supervisor	48	1	1	1	1
Groundskeeper	23	1	1	1	1
Division Total		2	2	2	2
Civic Center					
Civic Center Program Manager	64	1	1	1	1
Civic & Conv Center Operations Supervisor	53	1	1	1	1
Civic Center Bookings & Events Supervisor	53	1	1	1	-
Marketing Specialist	46	-	-	-	1
Events Operations Leader	43	4	4	4	4
Events Specialist	40	1	1	1	1
Administrative Assistant	32	1	1	1	1
Division Total		9	9	9	9

**SCHEDULE 5
2016-2017 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Baseball Complex					
Grounds Maintenance Supervisor	48	1	1	1	1
Grounds Maintenance Crew Leader	39	1	1	1	1
Groundskeeper	23	3	3	3	3
Division Total		5	5	5	5
Downtown Mall					
Grounds Maintenance Specialist	28	1	1	1	1
Groundskeeper	23	1	1	1	1
Division Total		2	2	2	2
Recreation - General					
Recreation Program Supervisor	52	4	4	4	4
Recreation Program Coordinator	36	2	2	2	2
Division Total		6	6	6	6
Yuma Readiness & Community Center					
Recreation Program Coordinator	36	1	1	1	1
Division Total		1	1	1	1
Arts and Culture					
Theatre Production Supervisor	53	1	1	1	1
Marketing Specialist	46	1	1	1	1
Events Operations Leader	43	1	1	1	1
Events Specialist	40	1	1	1	1
Recreation Program Coordinator	36	-	1	1	1
Administrative Assistant	32	2	2	2	2
Division Total		6	7	7	7
Heritage Festivals					
Heritage Festivals Coordinator	43	-	-	-	1
Division Total		-	-	-	1
Facility Maintenance					
Facilities Maintenance Supervisor	56	2	2	2	2
HVAC Mechanic	50	1	1	1	1
Facilities Maintenance Specialist	44	4	4	4	4
Facilities Maintenance Worker	36	1	1	1	1
Custodian	24	2	3	3	3
Division Total		10	11	11	11
Desert Hills Golf Course-Maintenance					
Grounds Maintenance Supervisor	48	1	1	1	1
Senior Equipment Mechanic	47	1	1	1	1
Grounds Maintenance Crew Leader	39	1	1	1	1
Grounds Maintenance Specialist	28	1	1	1	1
Division Total		4	4	4	4

**SCHEDULE 5
2016-2017 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Desert Hills Golf Course-Restaurant					
Restaurant Supervisor	47	2	2	-	-
Restaurant Shift Supervisor	26	2	2	-	-
Line Cook	22	1	1	-	-
Division Total		5	5	-	-
Desert Hills Golf Course-Pro Shop					
Golf Operations Manager	64	1	1	1	1
Instructor of Golf	37	1	1	1	1
Assistant Golf Shop Manager	37	1	1	1	1
Administrative Assistant	32	1	1	1	1
Division Total		4	4	4	4
Desert Hills Golf Course Par 3-Maintenance					
Groundskeeper	23	2	2	2	2
Division Total		2	2	2	2
Department Total		120	124	119	120
POLICE DEPARTMENT					
Administration					
Chief of Police	86	1	1	1	1
Deputy Chief of Police	81	1	1	1	1
Police Captain - Field Services	77	1	1	1	1
Police Captain - Support Services	77	1	1	1	1
Police Captain - Investigations	77	1	1	1	1
Police Sergeant	65	1	2	2	2
Police Officer	54	-	3	3	3
Police Assistant	40	-	-	1	1
Administrative Specialist	39	1	1	1	1
Administrative Assistant	32	1	1	1	1
Division Total		8	12	13	13
Animal Control					
Animal Control Supervisor	48	1	1	1	1
Animal Control Officer	40	4	4	5	5
Administrative Assistant	32	1	1	1	1
Division Total		6	6	7	7
Patrol					
Police Lieutenant	73	5	5	5	5
Police Sergeant	65	13	13	14	14
Police Corporal	58	11	8	3	3
Master Police Officer	56	6	6	2	2
Police Officer	54	92	95	103	103
Civilian Investigator	45	5	5	7	7
Police Assistant	40	7	8	7	8
Administrative Specialist	39	1	1	1	1
Police Quartermaster	33	-	1	1	1
Division Total		140	142	143	144

**SCHEDULE 5
2016-2017 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Investigations					
Police Lieutenant	73	2	2	2	2
Police Sergeant	65	4	4	4	4
Master Police Officer	56	5	5	5	5
Police Officer	54	23	25	25	25
Police Crime Analyst	54	1	1	1	1
Evidence/Identification Supervisor	54	1	1	1	1
Forensic Technician	51	4	4	4	4
Civilian Investigator	45	1	1	-	-
Evidence Technician	41	3	3	3	3
Police Assistant	40	-	-	1	1
Administrative Specialist	39	1	1	1	1
Administrative Assistant	32	1	1	1	1
Division Total		46	48	48	48
Quality Assurance					
Police Lieutenant	73	1	1	1	1
Police Sergeant	65	3	3	2	2
Master Police Officer	56	1	-	-	1
Polygraph Examiner	56	1	1	1	1
Law Enforcement Training Supervisor	54	-	-	1	1
Police Officer	54	3	2	2	1
Civilian Background Investigator	42	-	-	1	1
Police Assistant	40	2	-	-	-
Division Total		11	7	8	8
Records and Communications					
Police Records Supervisor	45	2	2	2	2
Police Records Specialist	34	12	12	12	12
Administrative Assistant	32	2	2	2	2
Division Total		16	16	16	16
Public Safety Communications Center					
Police Lieutenant	73	1	1	1	1
911 Emergency Dispatch Supervisor	50	4	5	5	5
911 Emergency Dispatcher	43	26	27	27	27
Administrative Assistant	32	1	1	1	1
Division Total		32	34	34	34
Facility Maintenance					
Facilities Maintenance Supervisor	56	1	1	1	1
Senior Facilities Maintenance Worker	39	1	1	1	1
Facilities Maintenance Worker	36	1	1	1	1
Custodian	24	4	4	4	4
Division Total		7	7	7	7
Department Total		266	272	276	277

**SCHEDULE 5
2016-2017 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	Grade	FY 13/14	FY 14/15	FY 15/16	FY 16/17
FIRE DEPARTMENT					
Administration					
Fire Chief	86	1	1	1	1
Assistant Fire Chief	80	1	1	1	1
Fire Administrative Project Analyst	61	1	1	1	1
Administrative Specialist	39	1	1	1	1
Administrative Assistant	32	3	3	3	3
Division Total		7	7	7	7
Professional Services					
Fire Battalion Chief	69	1	1	1	1
Fire Captain-Administration	66	2	2	1	1
Division Total		3	3	2	2
Operations					
Fire Battalion Chief	69	4	4	4	4
Fire Captain-Administration	66	2	2	2	2
Fire Captain	62	24	24	24	24
Fire Equipment Fleet Administrator	62	1	1	1	1
Fire Engineer	54	24	24	24	24
Fire Fighter/EMT	48	51	51	57	57
Fire Fighter/Cadet	38	6	6	6	6
Division Total		112	112	118	118
Community Risk Reduction					
Fire Marshal	69	1	1	1	1
Fire Plans Examiner/Inspector	58	-	1	1	1
Fire Inspector	57	2	1	2	2
Division Total		3	3	4	4
Department Total		125	125	131	131
CITY TOTAL		928	948	953	955

SCHEDULE 6
City of Yuma Salary Schedule

Salary Schedule							
Grade	Minimum	Midpoint	Maximum	Grade	Minimum	Midpoint	Maximum
8	15,920	19,104	22,288	54	49,572	59,487	69,401
9	16,318	19,581	22,845	55	50,811	60,974	71,136
10	16,725	20,071	23,416	56	52,082	62,498	72,915
11	17,144	20,573	24,002	57	53,384	64,061	74,738
12	17,572	21,087	24,602	58	54,718	65,662	76,606
13	18,012	21,614	25,217	59	56,086	67,304	78,521
14	18,462	22,155	25,847	60	57,488	68,986	80,484
15	18,924	22,709	26,493	61	58,925	70,711	82,496
16	19,397	23,276	27,155	62	60,399	72,479	84,559
17	19,882	23,858	27,835	63	61,909	74,291	86,673
18	20,378	24,454	28,530	64	63,456	76,148	88,839
19	20,889	25,066	29,244	65	65,043	78,052	91,061
20	21,410	25,692	29,974	66	66,669	80,003	93,337
21	21,946	26,335	30,724	67	68,336	82,003	95,671
22	22,495	26,993	31,492	68	70,045	84,053	98,062
23	23,056	27,668	32,280	69	71,795	86,154	100,514
24	23,633	28,360	33,087	70	73,591	88,309	103,027
25	24,223	29,069	33,914	71	75,430	90,516	105,602
26	24,829	29,796	34,762	72	77,316	92,779	108,242
27	25,450	30,540	35,630	73	79,249	95,099	110,949
28	26,086	31,304	36,521	74	81,230	97,476	113,722
29	26,738	32,086	37,434	75	83,261	99,913	116,566
30	27,407	32,889	38,371	76	85,342	102,411	119,479
31	28,092	33,711	39,330	77	87,476	104,972	122,467
32	28,794	34,554	40,313	78	89,662	107,595	125,528
33	29,515	35,417	41,320	79	91,904	110,285	128,667
34	30,252	36,303	42,354	80	94,201	113,042	131,883
35	31,008	37,210	43,413	81	96,557	115,868	135,180
36	31,784	38,141	44,497	82	98,970	118,765	138,559
37	32,578	39,094	45,610	83	101,445	121,734	142,024
38	33,393	40,072	46,751	84	103,981	124,778	145,574
39	34,228	41,073	47,919	85	106,581	127,897	149,213
40	35,083	42,100	49,117	86	109,246	131,095	152,944
41	35,961	43,153	50,345	87	111,977	134,372	156,767
42	36,859	44,232	51,604	88	114,776	137,731	160,686
43	37,781	45,337	52,894	89	117,645	141,175	164,704
44	38,726	46,471	54,217	90	120,587	144,704	168,821
45	39,694	47,633	55,571	91	123,601	148,321	173,042
46	40,686	48,824	56,961	92	126,692	152,029	177,367
47	41,703	50,044	58,385	93	129,859	155,830	181,802
48	42,746	51,295	59,845	94	133,105	159,726	186,347
49	43,814	52,577	61,340	95	136,432	163,719	191,006
50	44,910	53,892	62,875	96	139,843	167,812	195,781
51	46,032	55,239	64,446	97	143,339	172,007	200,675
52	47,183	56,620	66,057	98	146,923	176,308	205,693
53	48,363	58,036	67,708	99	150,596	180,715	210,834

SCHEDULE 7
Budget Resolution

RESOLUTION NO. R2016-013

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUMA, ARIZONA, ADOPTING ESTIMATES OF PROPOSED EXPENDITURES BY THE CITY OF YUMA FOR THE FISCAL YEAR BEGINNING JULY 1, 2016, AND ENDING JUNE 30, 2017; AND DECLARING THAT SUCH SHALL CONSTITUTE THE ADOPTED BUDGET OF THE CITY OF YUMA FOR SUCH FISCAL YEAR; AND DECLARING NECESSITY OF BOARDS AND COMMISSIONS.

WHEREAS, pursuant to the provisions of the laws of the State of Arizona and the Charter and Ordinances of the City of Yuma, the City Council is required to adopt a Budget; and,

WHEREAS, the City Council has prepared and filed with the City Clerk a proposed Budget for the Fiscal Year beginning July 1, 2016, and ending June 30, 2017, and which was tentatively adopted on April 6, 2016; and,

WHEREAS, due notice has been given by the City Clerk, as required by law, that the Budget for Fiscal Year 2016-2017 with supplementary schedules and details is on file and open to inspection by anyone interested; and,

WHEREAS, it appears that the sums to be raised by primary taxation, as specified therein, do not in the aggregate amount exceed that amount as computed in Section 42-17051, Arizona Revised Statutes; and,

WHEREAS, the total of amounts proposed for expenditure in the Fiscal Year from July 1, 2016, to June 30, 2017, do not exceed the expenditure limitation established for the City of Yuma; and,

WHEREAS, a hearing has been held on this Budget for Fiscal Year 2016-2017, as required by law; and,

WHEREAS, the Yuma City Charter requires, at Article IX, Section 1, that the City Council annually review all current Boards and Commissions and determine whether such are necessary.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Yuma as follows:

SECTION 1: That the City Council has finally determined the estimates of expenditures which will be required of the City of Yuma for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017.

SECTION 2: That the Purposes of Expenditure and the amount finally determined upon for each purpose as set forth in Exhibits A through G attached hereto constitutes the official and finally adopted Budget of the City and the Main Street Mall and Offstreet Parking Maintenance District No. 1 for the 2016-2017 Fiscal Year as subject to the State Budget Law.

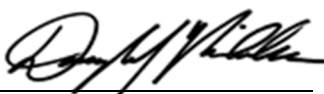
SCHEDULE 7
Budget Resolution

SECTION 3: That money from any fund may be used for any of the purposes set forth in SECTION 2, except money specifically restricted by State Law or City Charter, Ordinance or Resolutions.

SECTION 4: That all current City Boards and Commissions are necessary for the public health, safety and welfare of the City and should be continued.

Adopted this 4th day of May 2016.

APPROVED:



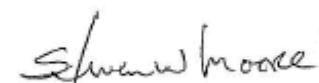
Douglas J. Nicholls
Mayor

ATTESTED:



Lynda Bushong
City Clerk

APPROVED AS TO FORM



Steven W. Moore
City Attorney

SCHEDULE 8
2016 LEVY LIMIT WORKSHEET
COUNTY OF: YUMA **TAX AUTHORITY: CITY OF YUMA**

		Construction	8,537,894
SECTION A. 2016 MAXIMUM LEVY			
A.1	2015 MAXIMUM ALLOWABLE PRIMARY TAX LEVY LIMIT		11,708,878
A.2	LINE A.1 MULTIPLIED BY 1.02 EQUALS		11,943,056
SECTION B. 2016 NET ASSESSED VALUE OF ALL PROPERTY SUBJECT TO TAXATION IN 2015			
B.1	CENTRALLY ASSESSED	28,804,984	
B.2	LOCALLY ASSESSED REAL	458,698,374	
B.3B	LOCALLY ASSESSED PERSONAL PROPERTY	20,354,475	
B.4	TOTAL OF B.1 THROUGH B.3 EQUALS		507,857,833
B.5	B.4 DIVIDED BY 100 EQUALS		5,078,578
SECTION C. 2016 NET ASSESSED VALUES			
C.1	CENTRALLY ASSESSED	30,458,518	
C.2	LOCALLY ASSESSED REAL	465,551,692	
C.3B	LOCALLY ASSESSED PERSONAL PROP (PR YR)	20,385,517	
C.4	TOTAL OF C.1 THROUGH C.3 EQUALS		516,395,727
C.5	C.4 DIVIDED BY 100 EQUALS		5,163,957
SECTION D. 2016 LEVY LIMIT CALCULATION			
D.1	ENTER LINE A.2	11,943,056	
D.2	ENTER LINE B.5	5,078,578	
D.3	DIVIDE D.1 BY D.2 AND ENTER RESULT		2.3517
D.4	ENTER LINE C.5		5,163,957
D.5	MULTIPLY D.4 BY D.3 AND ENTER RESULT LINE D.5 EQUALS 2013 ---- MAXIMUM ALLOWABLE LEVY LIMIT		12,144,078
D.6	ENTER EXCESS PROPERTY TAXES COLLECTIBLE PURSUANT TO ARS 42-17051, SECTION B		-
D.7	ENTER AMOUNT IN EXCESS OF EXPENDITURE LIMITATION PURSUANT TO ARS 42-17051, SECTION C		-
D.8	LINE D.5 MINUS LINE D.6 AND LINE D.7 EQUALS 2014 ALLOWABLE LEVY		12,144,078

Glossary

Actual vs. Budgeted: Difference between the amounts projected (budgeted) in revenues or expenditures at the beginning of the fiscal year and the actual receipts or expenses, which are incurred by the end of the fiscal year.

Assessed Value/Valuation: Value of real and personal property determined by the County Assessor and Arizona Department of Revenue upon which property taxation is based.

Bonds: Debt instruments that require repayment of a specified principal amount on a certain date (maturity date), and interest at a stated rate or according to a formula for determining the interest rate.

Bond Rating: An evaluation of a bond issuer's credit quality and perceived ability to pay the principal and interest on time and in full.

Budget: A plan of financial operation for a specific time period. The budget contains the estimated expenditures needed to continue the City's operations for the year and the anticipated revenues to finance them.

Budgetary guidelines: Recommendations on budgeting issued by the National Advisory Council on State and Local Budgeting (NACSLB). The NACSLB's budgetary guidelines are chiefly of interest to accountants because of the emphasis they place on performance measurement in the context of the budgetary process.

Capital Improvement Program (CIP): A plan for capital expenditures needed to maintain and expand the public infrastructure. It projects these infrastructure needs for ten years and is updated annually to reflect the latest priorities. The first year of the CIP is adopted with the City's operating budget.

Capital Outlay: Items that cost more than \$5000 and have a useful life of more than two years.

CIP: See Capital Improvement Program.

Contingency: An appropriation of funds to cover unforeseen events that may occur during the fiscal year, such as natural emergencies, shortfalls in revenue and similar events.

Debt Service: Principal and interest payments on outstanding bonds.

Enterprise Funds: Funds that are accounted for in a manner similar to a private business with the intention to cover their costs through user fees. The City has four enterprise funds: Arroyo Dunes Golf Course, Desert Hills Golf Course, Water, and Wastewater.

Estimate: The most recent estimate of current year revenue and expenditures.

Expenditure: Current operating expenses.

Fiscal Year (FY): The period designated by the City for the beginning and ending of financial transactions.

The fiscal year for the City of Yuma begins July 1 and ends June 30.

Full-time Equivalent Position (FTE): A position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, an employee may be split 50% between two divisions, thus .5 in one division and .5 in the other.

Fund: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources.

Fund Balance: A balance or carry over that occurs when actual revenues exceed budgeted revenues and/or when actual expenditures are less than budgeted expenditures. The beginning fund balance is the residual funds brought forward from the previous fiscal year.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards of financial accounting and reporting that govern the form and content of basic financial statements.

Governmental Funds: Funds that house tax-supported activities; i.e., General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds.

Grant: A contribution by a government unit or funding source to aid in the support of a specified function.

Infrastructure: Facilities that support the continuance and growth of a community. Examples include roads, water lines, and sewers.

Internal Service Funds: Fund that provides goods or services to another department, agency or government on a cost-reimbursement basis. The City has three internal service funds: Equipment Maintenance, Equipment Replacement, and Insurance Reserve.

Modified Accrual Basis of Accounting: Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures are recognized in the accounting period in which the liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

Operating Budget: Day-to-day costs of delivering city services and estimates of revenues to be collected that comprise the City's financial affairs for a fiscal year.

Operating Expenses: The cost of personnel, materials and equipment required for a department to function.

Operating Revenue: Funds received as income to pay for ongoing operations. For example, taxes, user fees, interest earnings, and grants.

Personal Services: Expenditures for salaries and fringe benefits for employees.

Primary Tax: Property tax levied for government operating budgets. Arizona statutes limit the primary property tax levy amount.

Property Tax: A tax based on the assessed value of property, both real property (land and buildings) and personal property (equipment). The total property tax levied by a municipality. Arizona's municipal property tax system is divided into a primary and secondary rate.

Proprietary Funds: Funds that are focused on changes in net assets, operating income, financial position, and cash flow; i.e., Enterprise Funds and Internal Service Funds.

Reappropriation (Rebudget): The inclusion of a balance from the prior year's budget as part of the budget of the subsequent fiscal year. Reappropriation is common for encumbrances outstanding at the end of a fiscal year that a government intends to honor in the subsequent fiscal year.

Reserved fund balance: The portion of a governmental fund's net assets that is not available for appropriation.

Revenue: Financial resources received from taxes, user charges and other levels of government.

Secondary Tax: Property tax used to pay general obligation debt of the government. Arizona statute limits the overall amount of general obligation debt but, unlike primary property tax, does not limit on the tax itself, as the secondary tax is based on voter-approved debt issuance.

Special Revenue Fund: A fund used to account for receipts from revenue sources that have been earmarked for specific activities. For example, Highway User Revenue funds must be used for street maintenance.

State-Shared Revenue: Includes the City's portion of the state sales tax revenues, state income tax receipts, and Motor Vehicle In-Lieu taxes.

Supplemental: A request to add a position to the authorized staffing list and all associated costs with that position.

Tax Levy: The total amount of the general property taxes collected for purposes specified in the Tax Levy Ordinance.

Tax Rate: The amount of tax levied for each \$100 of assessed valuation.

Transfer: Movement of resources from one fund into another fund in which the resources are expended. For example, an interfund transfer would include the transfer of operating resources from the General Fund to the Capital Projects Fund, where long-term capital expenditures are recorded. Other examples include a transfer from the General Fund to the Solid Waste Fund, as user charges in Solid Waste are not sufficient to cover the cost of services and general revenues must be used (subsidy).

Undesignated Fund Balance: Funds remaining from prior year that are available for appropriation and expenditure in the current year.

User Charges: The payment of a fee in direct receipt of a public service by the party who benefits from the service.



City of YUMA