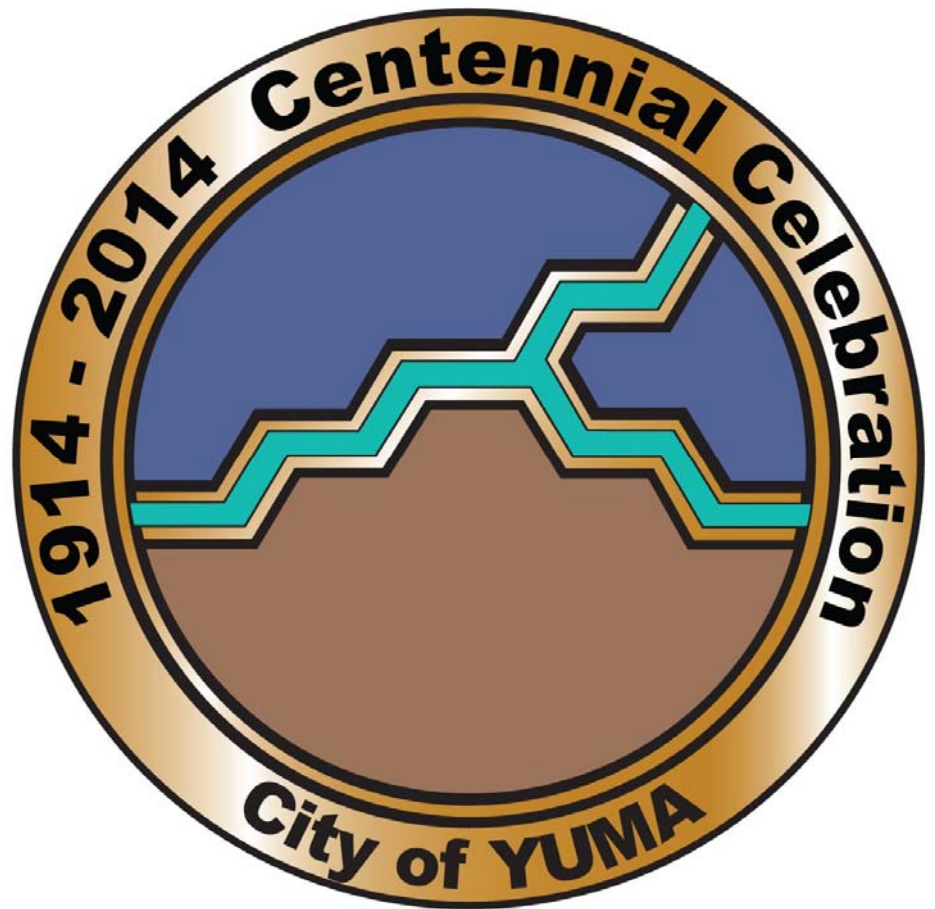

**City of Yuma
Arizona**

**Annual
Budget**

**Fiscal Year
2013-2014**



City of Yuma Arizona

2013-2014 Annual Budget

PRESENTED TO:

City Council

Alan L. Krieger, Mayor
Leslie L. McClendon,
Deputy Mayor
Paul B. Johnson
Cody T. Beeson
Bobbi Lewis
Jerry Stuart
Edward Thomas

Prepared and Presented By:

Gregory K. Wilkinson
City Administrator

Steven W. Moore
City Attorney

Lynda L. Bushong
City Clerk

Laurie L. Lineberry
Community Development

Jay Simonton
Utilities

Jack McArthur, Chief
Fire Department

Laurie S. Neinast
Information Technology

Douglas S. Stanley, Judge
Municipal Court

Becky Chavez
Parks & Recreation

John Lekan, Chief
Police Department

Joel Olea
Public Works

Donald (Pat) Wicks
Finance

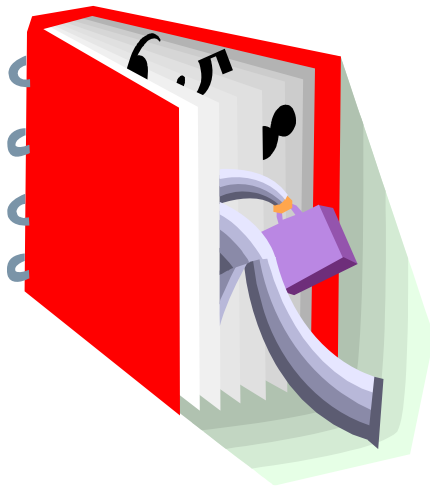
Jack Dodd
Human Resources

And
The Staff of the City of Yuma

City of Yuma Annual Budget Fiscal Year 2013-2014

How To Use This Document

This budget is divided into five sections: Overview, Fund Information, Department Information, Capital Spending and Debt Management, and the Appendix. Throughout the document, the City of Yuma is referenced as the “City.”



The **Overview** contains the City Administrator’s budget message, which discusses the major changes in this year’s budget. It also includes budget highlights, the City’s mission, and organization chart. A flowchart depicting the budget process for both the department budgets and the Capital Improvement Program is shown. Financial policies are included in this section as well as a brief overview of the City’s revenues and funds.

The **Fund Information** section is focused on the different funds the City utilizes. Fund summaries show the activity in each fund to include, beginning balance, revenues, expenditures/expenses, transfers, and ending balance. This summary is followed by a schedule of revenues for the respective fund and an expenditure summary showing what departments utilize that fund.

Department Information provides each department’s budget message. The messages include functions of the department, goals for next year, accomplishments, and staffing level. It also displays department expenditures in two views. One table gives an overall picture of the department listed by division. The other table(s) breaks a department out by fund and then displays the information by the following categories: personal services, operating and maintenance, debt service, and capital outlay.

The **Capital Spending and Debt Management** section covers the Capital Improvement Program budget and a discussion on how the City uses various financing tools to fund these projects. It explains the CIP process, provides information on different funding sources, lists the capital improvement projects, and summarizes the City’s outstanding debt.

The **Appendix** contains a Glossary and six schedules. Schedule 1 lists revenue information by fund. Schedule 2 lists the department’s expenditures within each fund. These worksheets display 2011-2012 actual expenditures, 2012-2013 adjusted budget, 2012-2013 estimates, and the request for 2013-2013. Schedule 3 shows the Outside Agency listing. Every year the City provides support to various organizations within the city. This page displays their current year funding and the proposed funding for 2013-2014. Schedule 4 displays the supplemental or new positions included in the budget. Schedule 5 is the city’s staffing level and lists all the full time positions within the organization. Schedule 6 is the City’s Budget Resolution for 2014 while Schedule 7 provides the 2013 Maximum Tax Levy Worksheet. Finally, a Glossary is provided.

City of YUMA
2013-2014 Annual Budget
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Distinguished Budget Presentation Award



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Yuma

Arizona

For the Fiscal Year Beginning

July 1, 2012

Christopher P. Movill

President

Jeffrey R. Emswiler

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Yuma, Arizona for its annual budget for the fiscal year beginning July 1, 2012. This is the ninth time the City of Yuma has received this award.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Overview

OVERVIEW

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City of YUMA

CITY ADMINISTRATION

One City Plaza
Yuma, AZ 85364
928-373-5011 (phone)
928-373-5012 (fax)

Mayor and City Council
City of Yuma, Arizona

RE: Budget Message for Fiscal Year 2013-14

Mayor and City Council,

In accordance with the Yuma City Charter, I am transmitting the City Administrator's city budget for Fiscal Year 2013-14. This document has been filed with the City Clerk's office as required and finalizes the annual review process by the City Council leading to eventual adoption. In previous years, the City budget, personnel, and equipment have been cut to reduce expenditures in light of reduced revenues and the downturn of the economy. Our CIP budget has been reduced over the last couple years and funding is now at the same level we were at in 1997. As we previously stated these reductions were driven by "living within our means," without raising taxes and were necessary in the short-term. Last year Council reduced property taxes by about \$500,000 and we proposed significant reductions in Development Fees varying from 40% to 60% depending on the category, which were subsequently adopted. These proactive cuts along with continuous oversight of our spending by Staff, helped to get the City through these last few years while maintaining our good bond rating. These actions put the City in a position to recover faster, while maintaining critical services. These cuts not only helped the City, but also assisted our citizens and developers alike to make it through the downturn. This approach now has put us in a position to begin to fix some of the shortfalls resulting from the economic downturn over the last five years.

In the first part of this calendar year we have seen a doubling of residential construction permits and several small increases in the prices of homes. Tax revenues are beginning to turn, albeit at a slow pace. Revenues are lagging the return of growth and the increase in workloads within our departments. This lag is limiting us from bringing back some of the positions previously eliminated and now needed with the return to growth. There is a significant backlog from the last five years of equipment replacement needs that we are not able to address this year. In this budget we continue to replace most of just the critical equipment needed through prioritization, but not all.

While revenues have increased moderately, we are continuing to look for areas to save money. We are reviewing costs associated with all our operations, but are specifically continuing to look at savings in the area of energy usage, vehicle fleet operations and maintenance, recycling, use of three or four prison crews, and cost sharing through Public partnerships or Public-Private partnerships. Recent approval from APS of two large solar array projects at Desert Dunes and Agua Viva for power purchase agreements will yield savings for the City for the next 20 – 25 years. We are also looking at other similar projects. With the drop in the number of Capital Improvement Projects (CIP) and personnel we have implemented some organizational structure streamlining which will assist us further.

The same as the last several years, a significant area of concern continues to be funding for maintenance of our streets and basins. We are not able to make up this shortfall and we continue to fall further behind in asphalt replacement. Due to the shortfall in HURF funds like last year, we are not able to fund any CIP projects from HURF and all CIP projects for roads are from City Road Tax or grants. We continue to frugally use remaining funds to take care of the largest issues and have expanded the normal use of slurry seal, with Road Tax funding, to hold the roads together until we can

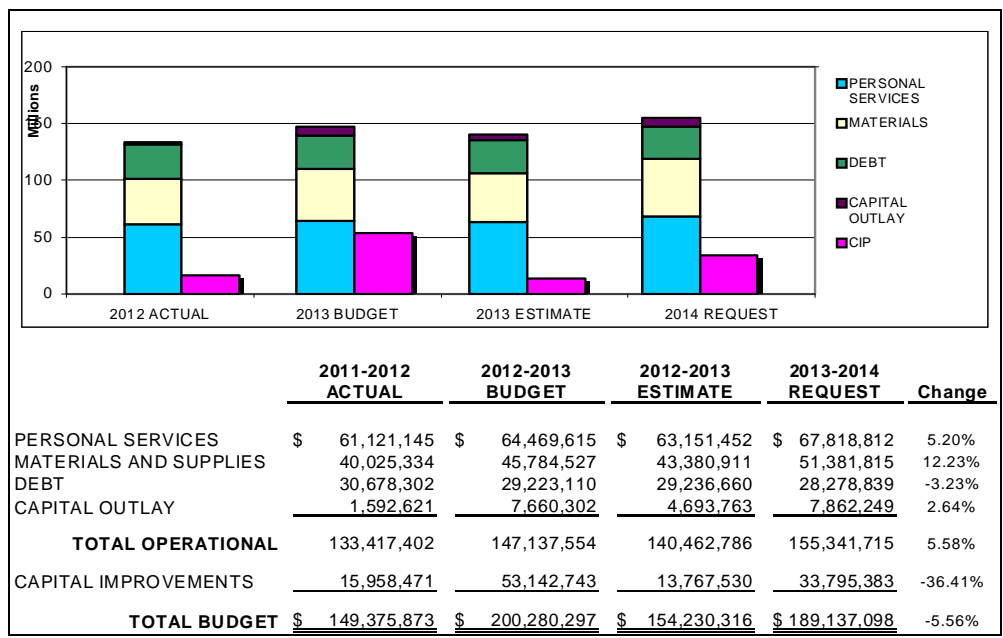
identify funds to rectify the issue. Over the past few years and again this year, the State legislature has continued to divert part of the City's share of Highway User Revenue Funds (HURF or gas tax) for use by the state to fund the State's shortfalls as the backlog continues to grow. Over 10 years the state has swept about 15 billion dollars and is projected this year to sweep another 120 million while they are only allowed to divert 20 million per year from HURF. If the diversion of HURF continues, we are in a position where an alternative revenue sources will need to be explored.

Last year we were able to re-instate our Equipment Replacement Program (ERP) funding for major equipment items over an individual item cost of \$50,000. There still is not adequate funding to reinstate the entire ERP. To gain efficiency and for better prioritization, we have centralized some of our ERP to a city-wide basis vs. by department. This was mainly for computer equipment and our phone systems.

As our budget process goes forward there is still an unknown that could have a significant impact on the City. The State is looking to revamp the sales tax collections process. As this budget process is going forward the legislature and numerous entities, including the City through the League of Cities, are working to fix a bill currently in the legislative process. We have agreed on nine of the ten areas of the bill, but the most onerous of the proposed changes is in the construction sales tax collections. As currently written it would create a loss of approximately \$1,000,000 in revenue to the City. The revenue would shift to the Maricopa County area or other states due to the proposed shift to a point of sales tax. As written the plan recovery for this revenue would require an implementation of a new City "Use Tax" which would recover a small amount of the lost revenue. We do not support shifting the tax burden from one business area to others.

The 2013-2014 funding levels allow for increasing employee compensation to cover loss of take home pay from this year's increase in Social Security Tax. Our employees are the reason the City continues to operate as successfully as it has with reduced manpower. Though strained, our employees have shown a great spirit of doing what is right for the community. Everyone continues to do their part resulting within the departments, returning money back that was not absolutely needed. This budget sets priorities in many areas and conservatively moves forward to begin to fix problems created by funding shortfalls from the last five years.

We have submitted an operating budget of \$155 million and a capital budget of \$33.8 million. This is down approximately \$11 million from last year. This yields an all funds budget of \$189 million in anticipated expenditures for the coming fiscal year. Please refer to the chart below for an overall breakdown of past, present, and proposed budget costs.



Observations for This Budget

Every Department in the City has done their part to hold down expenditures while striving to keep their services up to the level our citizens expect. This budget continues to fund ERP for high cost items over \$50,000 and will replace our phone system and much of the core of our aging computer systems.

Personnel

The budget includes a general pay increase, for employees with the City for over a year or more, who are recommended to receive a 2.5% increase at the beginning of the fiscal year (employees of less than a year will generally receive a first-year probationary increase). This will marginally help to keep City wages within reach of the improving labor market in other cities and employers, particularly in public safety. While not restoring our positions with the market, this improvement will moderate adjustments in the future and make up for the loss of income from the increase Social Security tax.

A minimum number of new positions are also included in this budget and a couple positions were converted to full time. During the previous four fiscal years, we had reduced the number of full time funded positions through attrition by about 154 personnel or 17%. This budget continues to fund the additional eight Police Officers added over the last two years. This will help address the large workload increase on our law enforcement personnel.

Retirement costs on the Public Safety Side increased significantly and our medical insurance cost also went up by 3%. There will also be some restructuring of our employee medical insurance plans to alleviate additional increases to insurance costs. The Affordable Health Care implementation will dictate that we keep part time employees to 28 hours per week in order to avoid having to pay for health insurance for part time employees. This will have a larger impact on Parks and Recreation, but will also have some minimal effect in other departments.

Training

Last year we restored some of the Travel and Education budgets increasing them by 15% to allow recertifications and training to take place which was previously cut. We are maintaining the same level of funding as last year's travel budgets.

Contracted Amounts

In the budget the City of Yuma contracts with a number of agencies throughout town. We are maintaining current levels of funding to those organizations.

Property Taxes and Fees

As in the previous several years, staff is recommending holding the line on property taxes and adopting a tax rate of \$1.7387. This rate will yield a tax levy of \$9.5 million, the same as this year. Based on a statutory formula, the City's maximum allowable tax rate is \$1.9962 per \$100 of assessed value. We do not recommend, nor does the budget anticipate, any tax increases. What was unprecedented last year with the City's reduction in assessed valuation has occurred again this year. The assessed value declined just over 9.2% from 2012 to \$547 million. We have seen the preliminary property valuation for the 2014-2015 fiscal year and it appears that the valuation will increase after this next fiscal year. Hopefully, this will be the last time we need to build a budget based upon declining property valuations.

Acknowledgements

I wish to again acknowledge Finance Director Pat Wicks, Budget Manager Sharon Willoughby, CIP Administrator Ana Lugo, and their staffs for their work in the preparation of this budget. All our Department Directors and their staffs were a key component to maintaining a balanced budget and deserve recognition. Each employee in the organization has done a superb job over the last several years, stretching funding while keeping a great customer service attitude. We have great employees and they are even more valuable during these tough times. I am pleased and proud to lead this organization as we continue to evaluate and adjust to the new economic picture.

The Year Ahead

The budget for FY 2013-2014 is based on our new model and revenue with the new economic times. While we are seeing fluctuations, but overall we see continued slow growth and we are hoping the reset is over and we can start to see a more stable economic pattern emerging. We have seen a drop in property valuations for the upcoming fiscal year but they appear to be recovering for fiscal 2014-2015. At this point our residential permits are double what they were at this time last year which continues to be encouraging. In this budget, we have taken care of funding replacement of the most critical Public Safety equipment and high cost equipment and vehicles, while not forgetting to provide for our employees, who are our most valuable asset. Once again they have carried us through the last few lean years by covering the workload from positions that were not refilled. Concern is that as the City as a whole recovers the workload is again increasing without adding appropriate personnel. Hopefully the trend will solidify and as such next year we will need to look at adding back some of the personnel positions we had previously cut in 2010. Each employee continues to provide an additional level of scrutiny to ensure expenditures are appropriate. All personnel have done an outstanding job of maintaining lean budgets, while analyzing and prioritizing their needs, to conform to the dollars that are available to us. We have the quality personnel in our organization to lead us forward and I have confidence in our employees' ability to carry out our mission to provide excellent support and services to our citizens, now and in the future. Communications are open between the City employees and citizens. Each employee is ready for the next year. We look forward to working with you in the coming year as we continue to provide superb customer friendly quality services for our citizens of Yuma.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "G. Wilkinson", with a long horizontal flourish extending to the right.

Greg Wilkinson
City Administrator
City of Yuma, Arizona

Our Mission

The Yuma City Government exists to provide a forum for public discussion and decision-making. We are committed to deliver quality public services and to advance the social and economic well being of our present and future citizens.

City of Yuma Employees are dedicated to:

Accessibility

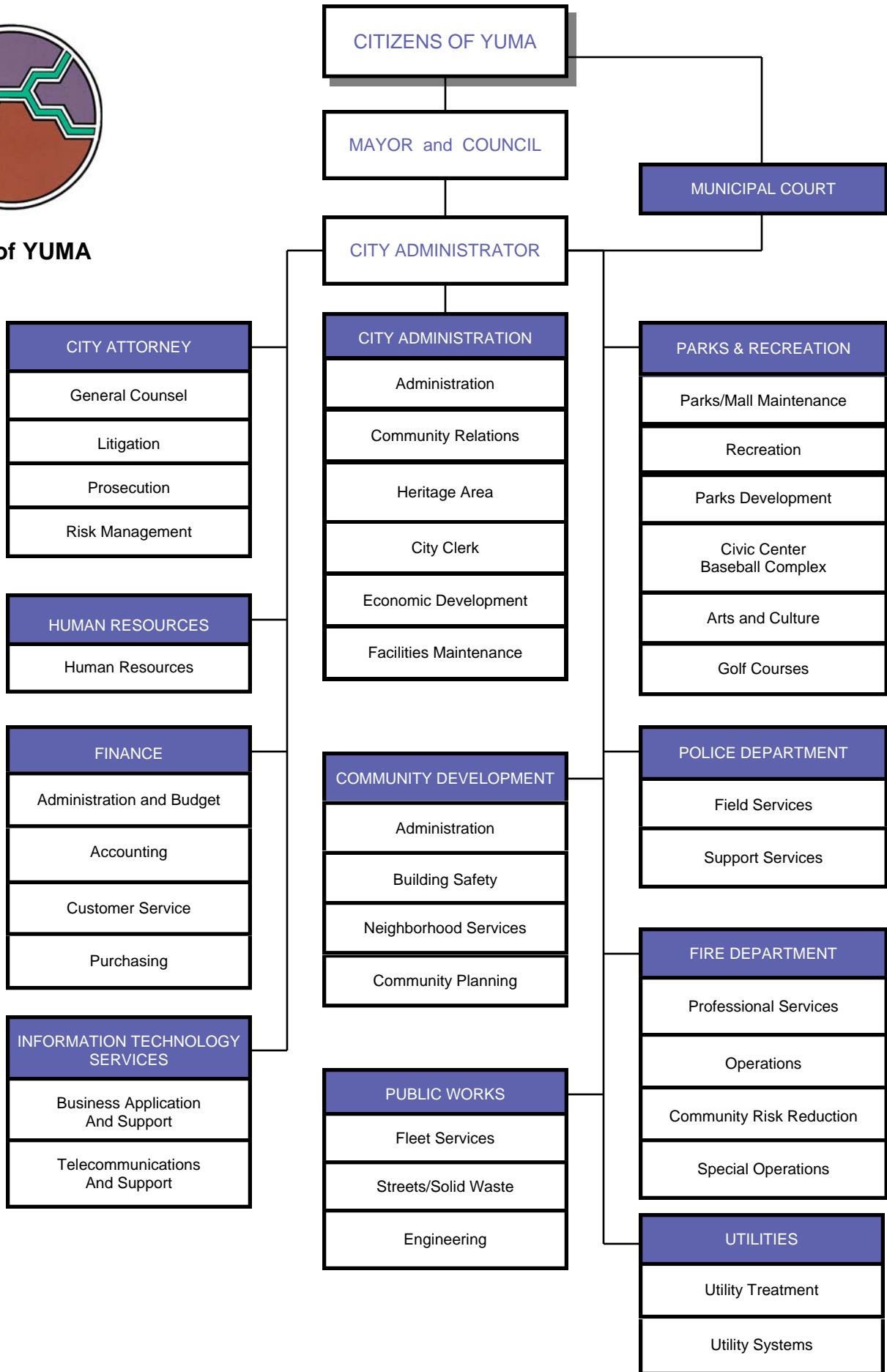
Commitment

Communication

Innovation



City of YUMA



BUDGET PROCESS FLOWCHART

OCTOBER

JANUARY

MARCH

JUNE

Department Budgets

Operating
Budget
Guidelines

Submit Dept.
Operating
Requests

Review
Operating
Requests

Develop
Annual Dept.
Budgets

Council
Worksession
Review

Prepare
Forecast
Models

Public Hearing
& Budget
Adoption

CIP Budget
Guidelines

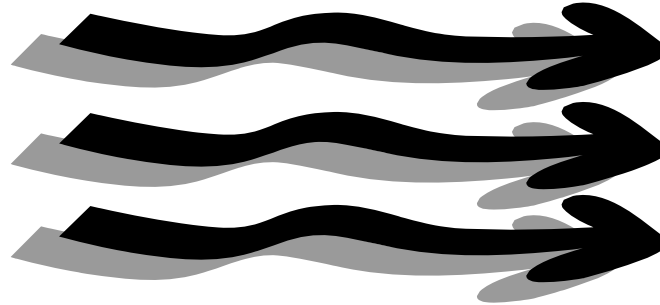
Submit CIP
Requests

Review CIP
Requests

Develop CIP
Budget

Council
Worksession
Review

Capital Improvement Project Budget



Financial Policies –

Financial policies provide guidance and direction while developing the operating and capital improvement project's (CIP) budget and managing the fiscal responsibilities of the City. Their framework lends to responsible long range planning. With these tools, the City continues its quality accounting practices per the Government Finance Officers' Association and Governmental Accounting Standards Board standards.

The City must follow general budget legal requirements established by Arizona law and the City Charter when preparing the annual budget. The chart to the right outlines the various actions and deadlines that must be followed. Under each category are the requirements listed by State Law and City Charter rule.

Statutory Limitations

The primary property tax levy is limited by state law to a two percent increase over the previous year's maximum levy with adjustments for growth and annexation. Secondary taxes, if implemented, are tied to the annual debt services requirements of voter-approved general obligation bonds. Primary tax levy limits are established by the Property Tax Oversight Commission.

The Arizona Constitution mandates an expenditure limitation on the amount the City can appropriate each fiscal year.

Arizona's Constitution contains limitations on bonded debt. Please refer the debt limitation discussion in the Capital Spending and Debt Management section for a review of these limitations.

Action Required	City Charter Deadline	Arizona State Statute Deadline	Process Dates
City Administrator presents proposed operating budget to Council	On or before first Monday in June	NA	May 20
Publish CIP summary and Notice of Public Hearing	No less than two weeks prior to Public Hearing	NA	May1
City Administrator submits Preliminary Ten-Year CIP to Council	May 1	NA	May 1
CIP Public Hearing	Prior to CIP program adoption	NA	May 15
City Administrator submits Preliminary Budget to Council	NA	NA	June 3
Preliminary Budget adoption	NA	NA	June 5
CIP program adoption	On or before first of July	NA	June 5
Publish summary of budget and Notice of Public Hearing prior to final budget adoption	NA	Once a week for two consecutive weeks following preliminary budget adoption	June 12 & June 18
Truth-In-Taxation Public Hearing; Public hearing for budget	NA	Before final budget adoption	June 19
Final budget adoption	N/A	No later than second Monday in August	June 19
Property Tax Levy adoption	No later than the third Monday in August	No sooner than seven days following final budget adoption and no later than the third Monday in August	July 17

Basis of Accounting

The City prepares its annual budget and financial report using the modified accrual basis of accounting for both governmental and proprietary funds in accordance with generally accepted accounting principles (GAAP). There are differences between the basis of budgeting and the basis of accounting that are outlined below.

- Depreciation is not budgeted.
- Capital purchases of proprietary funds are budgeted as expenditures.
- Debt service payments of proprietary funds are budgeted as expenditures. Proceeds of long-term debt are budgeted as revenue-like 'Other Financing Sources.'
- For all funds, compensated absences expenditures are not recorded as earned; instead, all continuing positions are budgeted at 100% annually. Any differences relating to use of general or other accruable leave is immaterial.

Budget Amendments

- Budget transfers between funds require City Council approval.
- The City Administrator is authorized to make transfers between departments (within the same fund).
- Budgetary transfer authority within department non-personnel line items in the same fund is delegated to the department director.
- Budget transfers are initiated internally from the department with final review and processing performed by the Finance Department.

Operating Budget Preparation

- Current operating costs must be less than or equal to current revenues.
- Ending projected General Fund undesignated fund balance to be maintained at a minimum of 20% of that year's revenues. All other operating funds will be budgeted to retain sufficient fund balance for cash flow needs for the beginning of the following year. Two exceptions: Solid Waste Fund and Mall Maintenance Fund will be subsidized by the General Fund to assure at least a zero fund balance.
- Authorized staffing level increases or personnel changes across funds must be part of the budget process.

Revenues

- Projected property tax revenues will include estimates of uncollected prior year property taxes in addition to any revenues of current year collections that are subject to the maximum levy.
- All City rates and fees will be reviewed and adjusted if necessary each year.
- Forecasting revenues will involve a combination of a ten year analysis of past revenue history, review of economic trends, and analysis of information obtained from State agencies from which the City receives funds.

Capital Projects

- Project must cost at least \$25,000.
- Impact on City's operating budget must be included in planning of project and incorporated within the respective department's operating budget.
- Budget fund adjustments must go before Council for approval.
- All projects must have an identified, approved funding source.
- Projects will not start until the funds have been received – bond, loan, cash flow. Exceptions will be for reimbursable projects only.

Debt Management

- Long-term debt is not to be issued to finance current operations.

Investments

- The City of Yuma's Investment Policy is adopted by the City Council. In accordance with that policy, public funds will be invested in a manner which will provide the maximum security of principal invested with secondary emphasis on providing the highest yield while meeting the daily cash flow needs of the City.
- All investments will conform to applicable State and City statutes governing the investment of public funds.

Miscellaneous

- The City is self-insured for workman's compensation and dental coverage.
- The Community Investment Trust was established from the sale of city owned properties in 1989. These funds can be used with Council approval only. The balance of the Trust is budgeted in full each year.
- The City's capitalization policy is for items that have a life of at least two years and a minimum cost of \$5,000.

Service Delivery – our primary mission

City services are delivered by department units. Please refer to the department section of this document for a review of the departments' missions, accomplishments and goals. City charter, ordinance and political discourse determine the nature and extent of the services provided by these departments.

Seven major operating departments provide most services:

- Police
- Fire
- Parks and Recreation–Parks Maintenance; Recreation; Golf Courses; Recreation Complex; Arts and Culture
- Community Development–Building Safety; Community Planning
- Public Works–Street; Solid Waste; Fleet Services; Engineering
- Utilities

Services are also provided, both to citizens and internally to the 'line' departments by these administrative departments:

- Mayor/Council
- City Administrator–Public Affairs; Community Relations; City Clerk; Heritage Area; Economic Development
- City Attorney
- Information Technology
- Finance–Accounting; Purchasing; Customer Services
- Human Resources–Personnel

Revenues –

Like a business, the city must have revenues to pay for the services it provides its citizens. Unlike the federal government, it cannot spend for services money it does not have. Accordingly, service levels depend entirely on the amount of monies the city collects. Revenues come in two broad categories: taxes and charges for services.

Taxes are broad-based revenues over larger tax bases to cover services for which the ultimate user is difficult to determine for fee purposes, i.e., police services. Taxes may be assessed on the basis of property valuation (property taxes) or upon the basis of a business transaction (sales taxes). The City of Yuma uses both methods; however, because of statutory limitations on the former, its reliance is higher on the latter.

Charges and fees are assessed directly to the ultimate beneficiary of service and may be intended to cover all or only part of the service provided, such as:

- Licenses and permits
- Utility charges
- Golf fees
- Recreation fees

In those instances in which the charge is insufficient to cover the cost of service, the city must subsidize the service with its general tax revenues.

Revenues, both taxes and charges, derive from three sources: local, state-shared and grants and entitlements. The various funding sources are discussed later in the fund section of this document.

Funds –

Governments separate the accounting of revenue sources because of internal or external requirements and restrictions. For instance:

- The city can't use gas taxes to pay for police services (specific statutory limitations)
- The city can't use public safety taxes to build streets (ballot language creating the tax and its use)

For these reasons, the city follows rules promulgated by the Governmental Accounting Standards Board and uses fund accounting to record and report its financial transactions.

Each fund is a self-balancing set of accounts used to track the activity of a specific revenue or series of revenues. Fund types that involve service delivery include the General Fund, Special Revenue Funds and Enterprise Funds. These three fund types account for most of the city's service delivery. The General Fund is the largest fund and accounts for most primary services. Special Revenue Funds account for the proceeds of special revenue sources, taxes, charges or grants that are used to finance projects or activities as required by law or contractual agreements. Enterprise funds are used for those activities designated by council to operate on a self-funding basis, using accounting methods similar to business enterprises. The intent of an Enterprise Fund is to earn sufficient profit to insure the fund's continued existence without reliance on general tax revenues.

Other fund types used are Debt Service, Capital Projects and Internal Service Funds. These funds account for transactions not related to service delivery. Instead, they account for the financing, construction and inter-department services of the city.

How It All Works –

This chart shows the interaction of revenues and how they are recorded within the major operating funds and how the related departments expend those revenues in service delivery.

Typical of the General Fund is the receipt of a number of different types of revenues, whether they are local or shared. Most departments in the city provide general services, which are paid through the General Fund. Thus, the revenue is "matched" with the expenditure or service provision.

Moreover, departments may cover services that are recorded in funds other than the General Fund. These "special revenues" must be segregated from other revenues, because of legislative, regulatory or council requirements. In providing services through these special funds, expenditures are recorded in Special Revenue Funds, again to match the expenditure against its revenue.

In this manner, a given department, while a contiguous unit for management purposes, can expend various types of monies when providing certain services upon which the revenue is based. For example, as you can see in the chart at right under the Expenditure Section, the Parks Department provides services through the General Fund for parks maintenance and general recreation; through the Special Revenue Funds

	<i>Revenues</i>	General	Special Revenue	Enterprise
S h a r e d	State sales tax	X		
	State income tax	X		
	Vehicle license tax	X		
	Gas tax		X	
	Lottery		X	
	Grants/entitlements		X	
	Property tax	X		
	Sales taxes:			
	General	X		
	Public Safety		X	
Road		X		
L o c a l	Licenses/permits	X		
	Franchise fees	X		
	Fines	X		
	Charges for services:			
	Utility fees			X
	Golf courses			X
	Recreation fees	X		
	Rents/concessions	X	X	X
	Solid waste			X
	<i>Expenditures</i>			
D e p t s	Police	X	X	
	Fire	X	X	
	Parks	X	X	X
	Public Works	X	X	X
	Utilities			X
	Com Development	X	X	
	Administrative	X	X	X

(specifically the Two Percent fund) for the convention center; and through the Desert Hills Golf Course Enterprise Fund for operation of the golf course. A more complete summary by fund group is presented below that includes the aforementioned General, Special Revenue and Enterprise Funds as well as the non-operating Capital Projects, Debt Service and Internal Service Funds.

Budget Summary-									
Fund Group	Special	Capital	Debt	Internal	2013-2014	2012-2013	2011-2012		
<i>Fiscal Year 2013-2014</i>	Revenue	Projects	Service	Service	Total	Estimate	Actual		
	General			Enterprise					
Balance, July 1	\$ 13,986,007	\$ 12,423,914	\$ 16,710,692	\$ 504,492	\$ 43,640,920	\$ 17,549,302	\$ 104,815,327	\$ 109,834,512	\$ 110,596,846
Sources:									
Revenues									
Property Taxes	9,825,000	100,000	-	-	-	-	9,925,000	9,955,000	10,086,668
Sales Taxes	19,792,000	18,318,517	-	-	-	-	38,110,517	37,001,487	36,062,357
Franchise taxes	3,312,200	-	-	-	-	-	3,312,200	2,592,000	3,300,634
Building Permits, Zoning and Development Fees	1,253,150	-	-	-	-	-	1,253,150	1,284,188	1,161,040
State Sales Taxes	7,833,710	-	-	-	-	-	7,833,710	7,403,298	7,272,049
State Revenue Sharing	10,114,498	-	-	-	-	-	10,114,498	9,260,724	7,854,670
Vehicle License Tax	3,149,580	-	-	-	-	-	3,149,580	2,986,000	3,108,562
State Gasoline Tax	-	6,399,000	-	-	-	-	6,399,000	6,250,000	5,700,428
Lottery Tax	-	-	-	-	-	-	-	-	-
Grants	-	11,895,793	-	-	-	-	11,895,793	5,482,114	3,392,133
Charges for Services	3,496,550	197,100	3,324,037	-	49,769,913	3,625,673	60,413,273	56,537,882	59,750,411
Fines, Fees, Interest and Other	2,336,580	688,573	7,442,862	385,515	8,827,891	3,648,937	23,330,358	10,458,438	10,924,589
Total Revenues	61,113,268	37,598,983	10,766,899	385,515	58,597,804	7,274,610	175,737,079	149,211,131	148,613,541
Transfers In	557,323	108,910	-	12,256,162	600,000	-	13,522,395	13,054,299	13,192,100
Long-Term Debt Proceeds	-	-	-	-	-	-	-	17,653,100	-
Total Sources	61,670,591	37,707,893	10,766,899	12,641,677	59,197,804	7,274,610	189,259,474	162,265,430	161,805,641
Uses:									
Expenditures									
Police	23,175,860	2,003,413	-	-	-	-	25,179,273	23,794,139	22,641,369
Fire	13,561,431	1,160,079	-	-	-	-	14,721,510	14,677,032	12,336,230
Public Works	402,563	9,530,112	-	-	3,196,031	4,625,263	17,753,969	12,817,610	11,913,609
Utilities	-	1,500,000	-	-	23,761,843	165,000	25,426,843	21,288,890	20,423,422
Engineering	-	-	-	-	-	-	-	2,294,928	2,028,227
Parks and Recreation	7,836,862	4,116,704	-	-	2,742,634	353,500	15,049,700	13,686,823	12,577,662
Community Development	2,960,317	1,562,064	-	-	-	-	4,522,381	2,810,726	2,576,384
Administrative									
Mayor and Council	216,812	-	-	-	-	-	216,812	190,681	259,959
Municipal Court	1,506,372	135,200	-	-	-	-	1,641,572	1,526,756	1,404,579
City Administration	3,791,094	2,658,980	-	-	153,177	43,670	6,646,921	5,285,950	5,272,537
City Attorney	1,326,325	5,057	-	-	-	1,021,432	2,352,814	2,008,569	2,448,602
Information Technology	2,666,861	-	-	-	5,543,180	-	8,210,041	7,170,037	5,416,058
Finance	1,881,952	-	-	-	-	-	1,881,952	1,648,599	1,658,645
Human Resources	932,541	-	-	-	-	-	932,541	841,827	861,266
General Government	1,881,543	291,927	-	-	-	3,338,133	5,511,603	3,250,356	2,846,666
Capital Labor	-	-	-	-	-	-	-	918,259	1,058,952
Intracity Cost Allocation	(3,352,638)	1,112,910	-	-	2,232,384	7,344	-	-	-
Debt Service	-	-	-	12,607,780	12,686,003	-	25,293,783	26,251,604	27,693,237
Capital Improvements	-	9,631,259	10,533,824	-	13,630,300	-	33,795,383	13,767,530	15,958,471
Total Expenditures	58,787,895	33,707,705	10,533,824	12,607,780	63,945,552	9,554,342	189,137,098	154,230,316	149,375,875
Transfers Out	4,377,807	9,028,418	-	-	116,170	-	13,522,395	13,054,299	13,192,100
Total Uses	63,165,702	42,736,123	10,533,824	12,607,780	64,061,722	9,554,342	202,659,493	167,284,615	162,567,975
Balance, June 30	\$ 12,490,896	\$ 7,395,684	\$ 16,943,767	\$ 538,389	\$ 38,777,002	\$ 15,269,570	\$ 91,415,308	\$ 104,815,327	\$ 109,834,512

The Fund Information section explores the city's funds in detail.

City Profile

Located in the Yuma and Gila valleys of Southwestern Arizona where Arizona, California, and Mexico converge is Yuma. With a climate that mixes pure desert sunshine with the cool waters of the Colorado and Gila Rivers, Yuma offers our residents a year round vista of surrounding rugged mountains and green agricultural fields.

The incorporated area of Yuma is approximately 119 square miles and houses over 93,064 full-time residents. The City of Yuma is a full service council-manager government and is governed by a charter, Arizona state statutes, and an adopted Strategic Management Plan.

The City employs approximately 1,046 full and part-time employees in fourteen departments. Public services include police, fire, water and wastewater utilities, solid waste services, parks, recreation, and arts & culture services.



History

Yuma's history dates to 1540 when Hernando de Alarcon, the Spanish explorer, became the first European to see the site of the present day City of Yuma. From 1540 to 1854, Yuma was under the flags of Spain and Mexico, but in 1854 became a territorial possession of the United States through the Gadsden Purchase. In the 1850's, Yuma became the major river crossing of the California gold seekers. From the 1850s to the 1870s, steamboats on the Colorado River transported passengers and goods to mines, ranches and military outposts in the area, serving the ports of Yuma, Laguna, Castle Dome, and others.

In the early 1900's, the Yuma Project was completed by the US Bureau of Reclamation. This project established or expanded an irrigation canal system that has since used the Yuma area's senior water rights for Colorado River water to make Yuma a prime agricultural center.

Economic Base

Today, agriculture remains the largest segment of Yuma's economic triad of agriculture, military and tourism.

Agribusiness now contributes over \$3.1 billion to Yuma's economy each year. The industry has grown from field production of vegetables and fruits to include a number of substantive production plants in which are produced fresh-cut salads and other value-added products. Even field production has changed by field-packing vegetables for shipment to market. Those products are now housed, while awaiting shipment across the country, in several large commercial cooling facilities.

Yuma is home to two military bases that are critical to the nation's defense. Both contribute significantly to Yuma's economy. The Marine Corps Air Station conducts pilot tactical training using the adjacent Barry M. Goldwater Range. Along with several attack squadrons, including the famous 'Black Sheep' squadron, the base is home to the Marine Aviation Weapons and Tactics Squadron One (MAWTS-1), which is the host of the graduate level, Weapons and Tactics Instructor Course (WTI). WTI is the Marine Corps version of 'Top Gun'. The Marine Corps Air Station will also be home to the first operational squadrons of the new F-35 Joint Strike Fighter program.

Another critical installation is the US Army Yuma Proving Ground. The proving ground is the Army's center for desert natural environment testing and evaluation. This includes testing of all types of materiel; including prototype combat vehicles, artillery, conventional munitions, aircraft and other items critical to the Army's mission. The proving ground also contracts with other nations for testing of specialized equipment from around the globe.

The third major segment is tourism. Yuma's abundant sunshine and unbeatable weather drew an estimated 95,000 winter visitors last year. The average visitor stays three months and adds significantly to the economy. Adding to this segment is the Yuma Crossing National Heritage Area. Established in 2000 by Congress, it is the first and one of only two national heritage areas west of the Mississippi River. The city's long-planned riverfront development is now in progress and will serve to make Yuma a travel destination throughout the year.

Yuma Demographics

Form of Government	Council/Manager
Mayor's Term	4 Years - Elected at large
Council Term (6 Councilmembers)	4 Years - Elected at large (staggered terms)
Current Area in Square Miles	119
Area in Square Miles as of 2000	106
Current (2010) City of Yuma Population	93,064
2000 City of Yuma Population	77,515
Growth % 2000 - 2010 for City of Yuma	20.1%
Current (2010) Population of Yuma MSA	204,195
2000 Population of Yuma MSA	106,895
Growth % 2000 - 2010 for Yuma MSA	27.6%
# of Winter Visitors to Yuma Area	90,000
Population within 1 hour driving time	2 Million (approximately)
Village of Yuma Incorporated	July 11, 1876 - A.F. Finlay, Mayor
Town of Yuma Incorporated	April 6, 1902 - R.S. Patterson, Mayor
City of Yuma Incorporated	April 7, 1914 - John H. Shanssey, Mayor
# of Employees (Full & Part Time)	1,046
Average Daily Maximum Temperature	87.3° Fahrenheit
Average Daily Minimum Temperature	53.5° Fahrenheit
Monthly Average Temperature (based on last 50 yrs)	75.2° Fahrenheit
Average Yearly Rainfall in Inches	3 inches
% of Sunshine Overall (Year = 4,456 hours)	90% (4,050 hours)
Relative Humidity - 11:00 AM, July	32%
Elevation above Sea Level	138 feet
# Golf Courses	11
# of School Districts	3 (Crane Elementary, Yuma Elementary, Yuma Union High School)
# of Public Elementary Schools	21
Total # of Public Elementary School Students	12,138
# of Private Elementary Schools	11
# of Public Junior High Schools	7
Total # of Public Junior High School Students	4,652
# of Private Junior High Schools	10
# of Public High Schools	6
Total # of Public High School Students	10,448
# of Private High Schools	5
# of Colleges/Universities	4 (Arizona Western College, Northern Arizona University - Yuma, Southern Illinois University, University of Phoenix)
% of households with \$100,000 plus income Average	12.7%
Average Median Home Sales Price (City of Yuma)	\$159,600

Fund Information

FUND INFORMATION

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The following pages list each of the city's funds including a description of the fund's major sources of revenue and a recap of the changes in budget for the fiscal year.

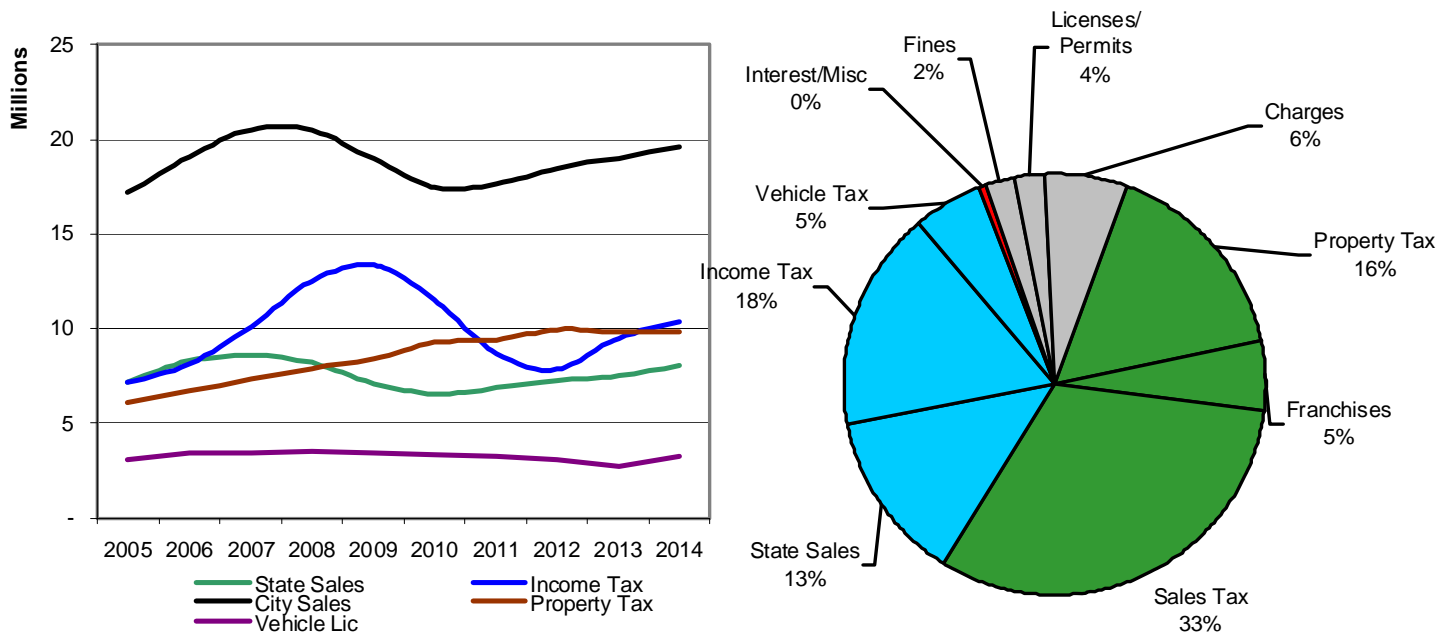
GENERAL FUND

The General Fund is the main operating fund of the city. It accounts for all or a portion of every department. Its main revenue sources are general-purpose taxes such as property taxes, the 1% city sales tax and state-shared revenues. Other revenues include unrestricted charges such as business licenses, building permits and zoning fees. A discussion of the fund's major revenues follows.

Revenues

Local taxes These taxes are general purposes taxes applying to all services in the General Fund.

General sales tax: This is the largest single source of revenues for the General Fund and averages around one third of general revenues. This one-percent transaction privilege tax is levied on business conducted within the city. The program is administered by the Arizona Department of Revenue for the city. Historically, this revenue source averaged increases of seven percent; however, with the slower economy sales taxes have not been quite so robust. Fortunately, the tax has now shown an upswing and is expected to post a healthier increase of 3% this year. While this does not match historical averages, sales taxes elsewhere in the state are also just beginning to rebound. For the upcoming fiscal year, annual projections of revenue continue to be based on a variety of trend factors. Sales tax records for previous years and a review of monthly receipts for major taxpayers help staff determine an appropriate projection. Other factors include reviews of building permits and other local economic indicators to set a figure, which remains conservative to avoid the attendant problems during the year that would occur with overestimated revenues. For 2014, the city has forecasted the anticipated 3% increase in sales taxes.



Property tax: The Arizona Constitution limits property taxes. The formula allows for a two-percent increase in the actual levy of the previous year with an additional adjustment to reflect growth (new construction) in the tax base. Higher growth in total assessed valuation lowers the tax rate and conversely, declining assessed valuation increases the tax rate. For tax year 2013 (fiscal year 2013-2014), the city's assessed value for the same property declined for the third time. Because of this decline, the maximum tax rate would increase to \$1.9962. However, a

rate of \$1.7387, while higher than 2012, will maintain the same property tax collected. The maximum tax levy calculation worksheet is included in the Appendix.

Shared revenues include state sales tax, urban revenue sharing (income tax) and vehicle license tax.

State sales tax: Twenty-five percent of the total state sales tax collection base (less certain classifications) is distributed to cities and towns based on the relative percentage of their population to the total population of all incorporated cities and towns in the state using the last decennial or special census (Yuma is roughly 1.85% in that calculation). This revenue is unrestricted other than for municipal purposes. Initial projections are set by reviewing historical trends since staff has little statewide information. Ultimately, projections provided by the state and the Arizona League of Cities and Towns are used. For fiscal 2013, state sales tax is projected to increase 1.8% from 2012 collections and 2013 collections increasing 5.8% over 2013 collections.

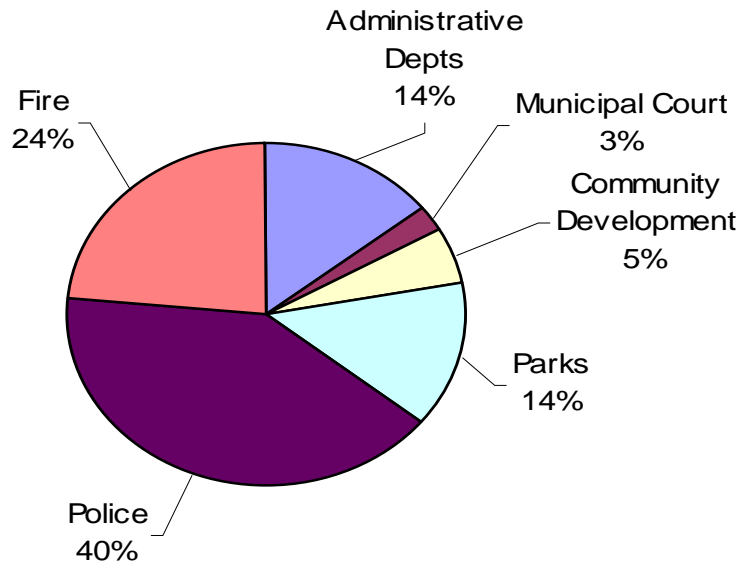
Ten-year History of General Fund - Major Revenues					
	State Sales	Income Tax	City Sales	Prop Tax	Vehicle Lic
2005	7,196,762	7,141,392	17,165,647	6,084,434	3,067,961
2006	8,292,930	8,133,573	19,087,873	6,699,038	3,391,236
2007	8,599,222	10,080,307	20,519,460	7,320,954	3,391,000
2008	8,183,389	12,518,210	20,479,636	7,890,155	3,518,856
2009	7,105,464	13,355,611	18,961,775	8,402,118	3,445,486
2010	6,553,752	11,530,338	17,461,629	9,256,623	3,302,485
2011	6,856,996	8,692,400	17,635,454	9,429,548	3,250,436
2012	7,272,049	7,854,995	18,470,938	9,640,017	3,108,562
2013 estimated	7,403,298	9,260,724	19,215,800	9,500,000	2,986,000
2014 budgeted	7,833,710	10,114,498	19,792,000	9,500,000	3,149,580

Income taxes: Established by voter initiative in 1972 at 15% of total personal and corporate income tax (collected two years earlier), this tax is distributed to cities and towns by the same basis as state sales tax (the Legislature set the percentage temporarily at 14.8% of collections for fiscal years 2003 and 2004). This revenue is also unrestricted other than to municipal purposes. After declining income tax receipts for the state for several years, this revenue source continues to rebound. As noted in the line graph on the previous page and the table above, an increase of 9% is projected for next year. Because the amount to be distributed is based upon actual tax collections from a previous fiscal year, the state provides a near-exact figure for projection purposes. For 2014, the amount has been reduced due to an error in the population count between the City of Yuma and a neighboring city. The correction lowers the City’s share of income tax revenues and is reflected in the numbers above.

Vehicle license tax: Of the license taxes paid at new or renewal vehicle registrations statewide, 25% is shared with cities and distributed on same basis as sales tax. Again, it is unrestricted other than to municipal purposes. With collections of this tax performed by the state, historical trends and information from the Arizona League of Cities and Towns are the only data available to determine projections for a given fiscal year.

Expenditures

The table on the next page and its related graph display the impact of the several departments on the General Fund. A quick review shows the large majority of General fund expenditures are related to public safety in the Police and Fire Departments, respectively. The third largest group is the Administrative Departments that provide support to the operating departments. Parks and Recreation Department follows closely behind with its recreational opportunities and many parks enjoyed by our populace.



General revenues not only support the services provided by the departments listed, but, as shown in the fund recap on the next page, help pay a portion of the city's debt service (attributable to General Fund services) and a portion of the cost of maintaining the Mall Maintenance Fund.

General Fund Expenditures by Department	2011-2012 Actual	2012-2013 Budget	2012-2013 Estimate	2013-2014 Budget
MAYOR AND COUNCIL	\$ 259,959	\$ 231,030	\$ 190,681	\$ 216,812
MUNICIPAL COURTS	1,400,991	1,498,855	1,410,839	1,506,372
CITY ADMINISTRATOR'S OFFICE	3,021,180	3,129,329	2,992,613	3,233,771
CITY ATTORNEY'S OFFICE	1,230,047	1,335,943	1,269,636	1,326,325
INFORMATION TECH SERVICES	2,210,141	2,651,594	2,558,351	2,666,861
FINANCE	1,658,645	1,837,479	1,648,599	1,881,952
HUMAN RESOURCES	859,597	889,403	841,827	932,541
GENERAL GOVERNMENT	419,626	1,603,914	653,752	946,560
COMMUNITY DEVELOPMENT	2,576,384	2,924,540	2,810,726	2,960,317
PUBLIC WORKS	-	-	-	402,563
UTILITIES	328,475	-	-	-
ENGINEERING	391,492	417,151	359,488	-
PARKS AND RECREATION	7,405,732	7,794,005	7,640,361	7,836,862
POLICE DEPARTMENT	21,518,273	22,367,489	21,936,066	23,175,860
FIRE DEPARTMENT	12,313,564	12,563,012	13,278,877	13,561,431
CAPITAL PROJECTS LABOR	82,707	96,604	89,943	-
INTRACITY COST ALLOCATION	(2,843,086)	(2,882,833)	(2,882,833)	(3,352,638)
	<u>\$ 52,833,727</u>	<u>\$ 56,457,515</u>	<u>\$ 54,798,926</u>	<u>\$ 57,295,589</u>

GENERAL FUND	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATE	2013-2014 REQUEST
Unassigned Fund Balance July 1,	18,724,460	15,263,574	15,646,295	13,921,351
Sources:				
Estimated Revenues	55,213,952	56,983,081	58,404,480	61,113,268
Total Sources	55,213,952	56,983,081	58,404,480	61,113,268
Uses:				
Expenditures				
Personnel	44,138,369	45,871,794	45,479,337	48,151,504
Operating	9,356,250	10,468,004	10,061,617	10,043,304
Contingency	-	-	-	-
Capital Outlay	261,222	117,717	170,217	35,764
Transfers Out:				
Yuma Mall Maintenance Fund	-	65,930	15,672	108,910
Radio Communication Fund	162,074	123,900	123,900	-
Debt Service Fund	4,273,507	4,272,983	4,278,681	4,268,897
Grants	100,695			
Total Transfers Out	4,536,276	4,462,813	4,418,253	4,377,807
Total Uses	58,292,117	60,920,328	60,129,424	62,608,379
Unassigned Fund Balance June 30,	15,646,295	11,326,327	13,921,351	12,426,240

Fund balances approximating 20% of total revenues are targeted for retention each year. This policy maintains sufficient cash flow within the fund as revenue collections are skewed to the winter season in the agriculture and tourism industries.

Combined with the General Fund within the City's financial statements, but shown separately in the budget, is the Community Investment Trust. Revenues from sales of surplus real property are recorded within these accounts. Expenditure of the monies is at the discretion of the council. Each year, all of the available balances of the accounts are budgeted for expenditure should the council desire to fund critical projects that arise during the fiscal year. No expenditures are budgeted in the Community Investment Trust this year.

COMMUNITY INVESTMENT TRUST	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATE	2013-2014 REQUEST
Unassigned Fund Balance July 1,	87,808	87,809	88,114	50,048
Sources:				
Estimated Revenues	306	-	250	-
Total Sources	306	-	250	-
Uses:				
Expenditures				
Operating	-	-	38,316	-
Capital Outlay	-	-	-	-
Capital Improvements	-	-	-	-
Total Uses	-	-	38,316	-
Unassigned Fund Balance June 30,	88,114	87,809	50,048	50,048

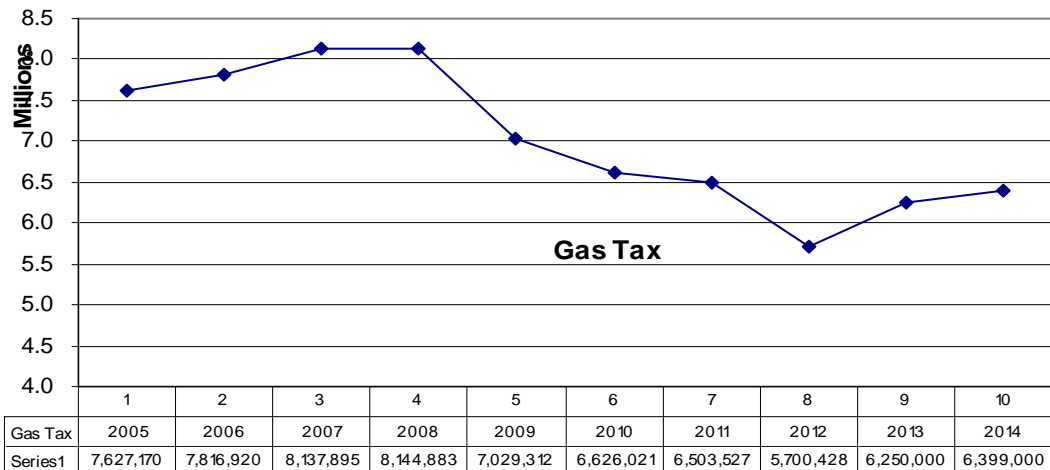
Also included within the General Fund, but separated here for reporting purposes, is the Riverfront Redevelopment Account. After years of planning, the riverfront area in Yuma is in development. As part of the agreement with the developer, the City is required to provide payments each year for 10 years for infrastructure. In addition, sales tax rebates of 70% of the City's general sales taxes and Two Percent taxes generated within the project area are to be paid to the developer. The agreement calls for paying one half the balance of the required deposit at the time building permits are generated. Permits were pulled in FY2007, thus the activity shown below.

RIVERFRONT REDEVELOPMENT	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATE	2013-2014 BUDGET
Unassigned Fund Balance July 1,	-	14,608	-	14,608
Sources:				
Transfers In:				
Two Percent Fund	517,873	557,323	571,931	557,323
Total Transfers In	517,873	557,323	571,931	557,323
Total Sources	517,873	557,323	571,931	557,323
Uses:				
Expenditures				
Operating	517,873	557,323	557,323	557,323
Total Uses	517,873	557,323	557,323	557,323
Unassigned Fund Balance June 30,	-	14,608	14,608	14,608

SPECIAL REVENUE FUNDS

HIGHWAY USER REVENUE FUND

The Highway User Revenue Fund accounts for gasoline taxes collected by the state and shared with cities. Of the tax collected statewide, 27.5% is allocated to cities and towns, one half of which is based on the same proportion as state sales tax and one half on the percentage of sales in “county of origin” and distributed based on city’s population to total city and town population in the county. This revenue source is restricted to highway and street purposes, whether it be maintenance or construction. Projections for this revenue are provided by the state and the League of Cities. The precipitous decline in gasoline taxes noted in the graph below is due in small part to a reduction in gallons of gasoline purchased; however, it is primarily due to a growing retention of the dollars by the state legislature for use by the Arizona Department of Public Safety. Accordingly, fewer dollars are available for road maintenance.



HURF Fund Expenditures by Division	2011-2012 Actual	2012-2013 Budget	2012-2013 Estimate	2013-2014 Budget
Capital Projects Labor	\$ 1,187	\$ -	\$ -	\$ -
Curbs, Gutters, Sidewalks	297,303	349,400	342,126	379,926
Code Enforcement	76,223	78,566	78,412	81,052
Storm Drain Maintenance	307,099	293,180	307,772	380,530
Street Lighting	849,541	753,223	753,223	835,200
Street Maintenance	2,005,204	2,804,041	2,846,102	3,039,623
Street Sweeping	375,632	456,874	455,365	412,246
Traffic Signals	705,550	-	-	-
Retention Basin Maintenance	1,026,235	1,149,266	987,070	1,073,296
Traffic Signs and Striping	402,141	486,481	444,275	443,568
	<u>\$ 6,046,115</u>	<u>\$ 6,371,031</u>	<u>\$ 6,214,345</u>	<u>\$ 6,645,441</u>

The Public Works Department records operational expenditures in this fund for those maintenance efforts. For FY13, the Traffic Signals division has been moved out of HURF and into the Road Tax Fund. Transfers are made to the Debt Service fund for debt related to capital assets constructed to benefit streets, including a portion of the Public Works building.

There is no specific target for retention of fund balance; however, because this fund supports personnel service and other expenditures devoted to streets, a smaller fund balance is budgeted for retention at year-end to begin the next year's operations.

HIGHWAY USERS REVENUE FUND	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATE	2013-2014 REQUEST
Unassigned Fund Balance July 1,	1,086,702	402,583	733,232	711,568
Sources:				
Estimated Revenues	5,794,028	6,402,561	6,294,312	6,442,000
Transfers In:				
Capital Improvement Fund	-	-	-	-
Total Transfers In	-	-	-	-
Total Sources	5,794,028	6,402,561	6,294,312	6,442,000
Uses:				
Expenditures				
Personnel	2,396,002	2,247,692	2,210,026	2,377,084
Operating	3,650,113	4,123,339	4,004,319	4,268,357
Capital Outlay	-	-	-	-
Transfers Out:				
Debt Service Fund	101,383	101,415	101,631	101,374
Radio Communication Fund	-	-	-	-
Total Transfers Out	101,383	101,415	101,631	101,374
Total Uses	6,147,498	6,472,446	6,315,976	6,746,815
Unassigned Fund Balance June 30,	733,232	332,698	711,568	406,753

LOCAL TRANSPORTATION ASSISTANCE FUND

In past years, a maximum of \$23 million from the Lottery was distributed to cities and towns in a similar manner as sales tax and was restricted to street construction or public transportation needs of cities (10% may be expended on cultural activities if matched by outside donors). Beginning in Fiscal Year 2011, the state usurped these monies for their deficit. 2011 did see receipt of some final LTAFII transit funds and these monies will be paid to Yuma County as part of the creation of the Intergovernmental Public Transportation Authority, a new transit agency.

Historically, the city opted to expend the 10 percent for cultural activities with the remainder transferred to the Capital Projects Fund for street construction.

LTAf	
2005	428,517
2006	427,720
2007	425,847
2008	423,054
2009	394,161
2010	426,236
2011	75,764
2012	-
2013	-
2014	-

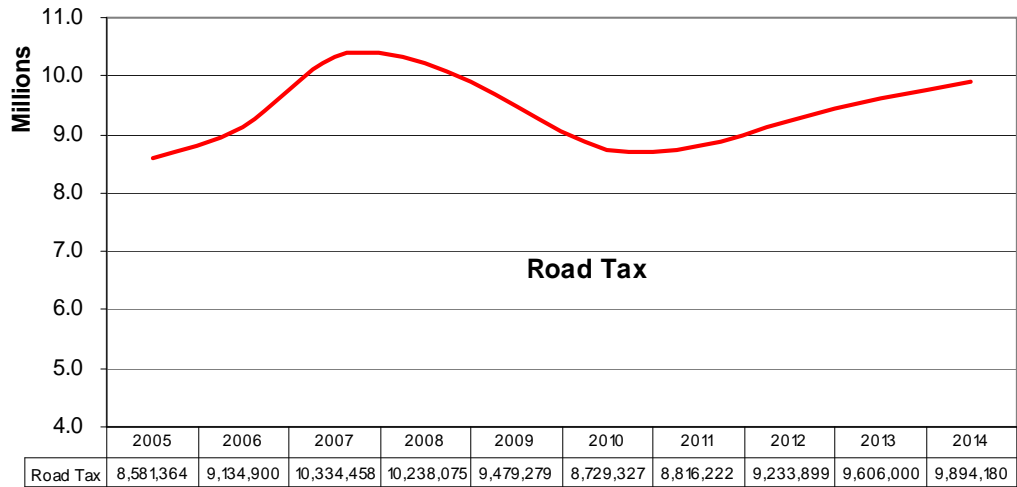
LOCAL TRANSP. ASSISTANCE FUND	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATE	2013-2014 REQUEST
Unassigned Fund Balance July 1,	75,908	144	143	143
Sources:				
Estimated Revenues	-	-	-	-
Total Sources	-	-	-	-
Uses:				
Expenditures				
Operating	75,765	-	-	-
Capital Improvements	-	-	-	-
Total Uses	75,765	-	-	-
Unassigned Fund Balance June 30,	143	144	143	143

CITY ROAD TAX FUND

This fund accounts for the collection and expenditure of a local one-half percent transaction privilege tax approved by voters in 1994 for maintenance and construction of roadways. While some operating expenditures related to retention basins are recorded within the fund, the majority of the funds are eventually transferred to the Capital Projects Fund where construction expenditures for roadways are recorded.

The tax base for the Road Tax is the same as the one percent general tax. Its trends and method of projection are the same as that revenue.

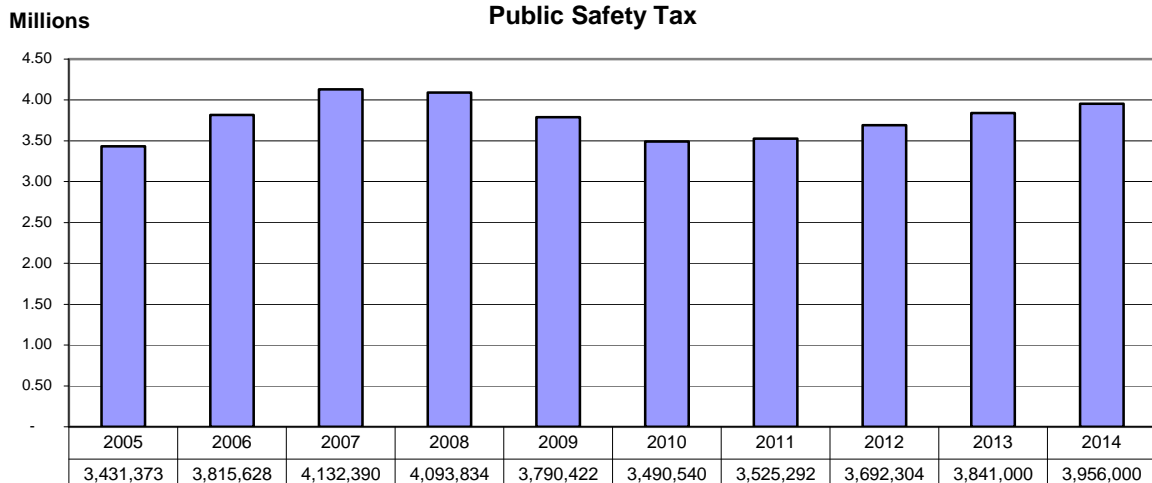
With the decline in tax revenues for this fund, the City Road Tax is primarily used for paying the debt payments related to the 2007 Series Bond Issue, operating divisions related to street activities, and a small amount for capital projects.



CITY ROAD TAX FUND	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATE	2013-2014 REQUEST
Unassigned Fund Balance July 1,	3,612,039	4,454,034	4,571,437	5,630,380
Sources:				
Estimated Revenues	9,669,787	9,482,270	10,042,864	10,312,033
Transfers In:				
Capital Improvement Fund	-	-	-	-
Total Transfers In	-	-	-	-
Total Sources	9,669,787	9,482,270	10,042,864	10,312,033
Uses:				
Expenditures				
Personnel	1,350,495	1,985,728	1,866,759	2,331,911
Operating	1,732,489	1,054,960	1,011,800	1,294,530
Capital Outlay	-	161,000	147,250	100,500
Capital Improvements	827,887	2,637,116	1,146,589	3,568,651
Transfers Out:				
Improv. District #67 Debt Service	26,033	25,084	26,198	25,084
Grant Fund	-	-	-	-
Debt Service Fund	4,773,485	4,783,824	4,785,325	4,791,424
Total Transfers Out	4,799,518	4,808,908	4,811,523	4,816,508
Total Uses	8,710,389	10,647,712	8,983,921	12,112,100
Unassigned Fund Balance June 30,	4,571,437	3,288,592	5,630,380	3,830,313

PUBLIC SAFETY TAX FUND

This fund accounts for a special two-tenths of one percent (.2%) privilege license tax approved by qualified voters in 1994 for public safety and criminal justice facilities and equipment. This tax was scheduled to sunset in 2015; however, voters renewed the tax in 2010 to extend it an additional 25 years. Because it also shares the same tax base as the general sales tax of 1%, the Public Safety Tax is showing a 3% increase in 2013 and 2014. Other revenues of the fund include interest earnings.



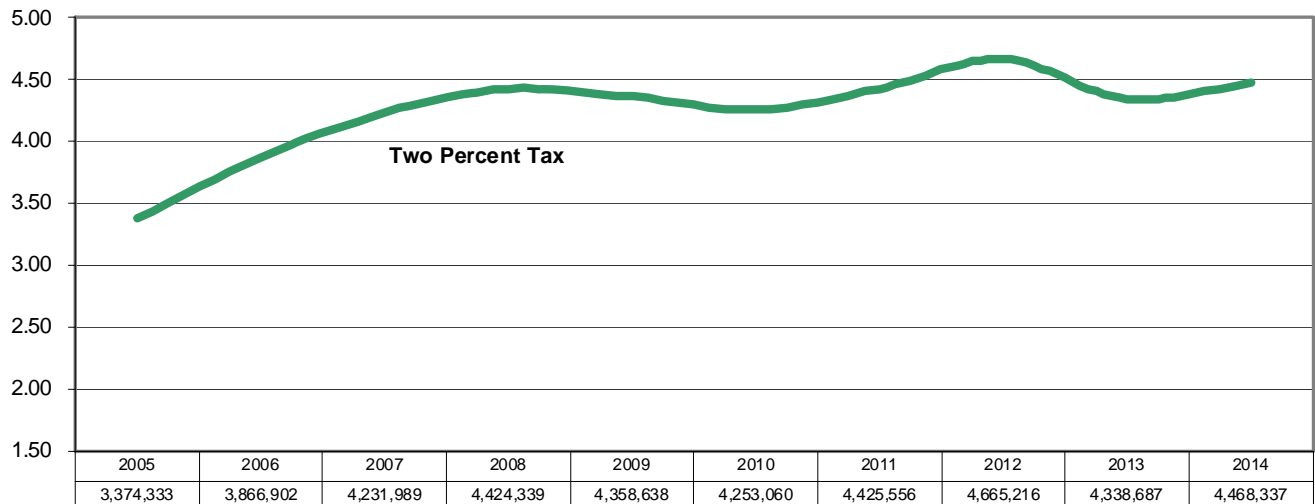
For 2014, the Public Safety Tax Fund will continue to pay the debt incurred for the construction of the police station as well as the new debt issued in 2007 for various public safety projects. With the renewal of the tax came a new provision to allow for expenditures from the fund for capital equipment. As such, the Police and Fire departments have budgeted for various capital items and facility improvements in FY14.

PUBLIC SAFETY TAX FUND	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATE	2013-2014 REQUEST
Unassigned Fund Balance July 1,	873,857	1,518,147	1,578,236	744,007
Sources:				
Estimated Revenues	3,697,722	3,743,977	3,851,000	3,961,000
From Debt Service Reserve				-
Total Sources	3,697,722	3,743,977	3,851,000	3,961,000
Uses:				
Expenditures				
Personnel	64,110	73,197	76,406	6,751
Operating	12	691,001	625,337	1,154,219
Capital Outlay	-	1,262,477	1,042,950	500,000
Capital Improvements	-	50,000	-	-
Transfers Out:				
Debt Service Fund	2,929,221	2,938,679	2,940,536	2,953,213
Total Transfers Out	2,929,221	2,938,679	2,940,536	2,953,213
Total Uses	2,993,343	5,015,354	4,685,229	4,614,183
Unassigned Fund Balance June 30,	1,578,236	246,770	744,007	90,824

TWO PERCENT TAX FUND

This fund accounts for its namesake revenue source. Begun in 1971, renewed for 15 yrs in 1994 and in 2009, this transaction privilege tax applies to a smaller tax base of bars, hotels, and restaurants. Its use is restricted by ballot language to the Recreation Complex; golf course; parks throughout the city; Yuma Crossing area; and conventions/tourism.

The graph below shows the tremendous growth experienced in prior years and the flattening that has occurred recently. The revenue projection for FY14 is projected at 3% increase over estimated FY13 collections.



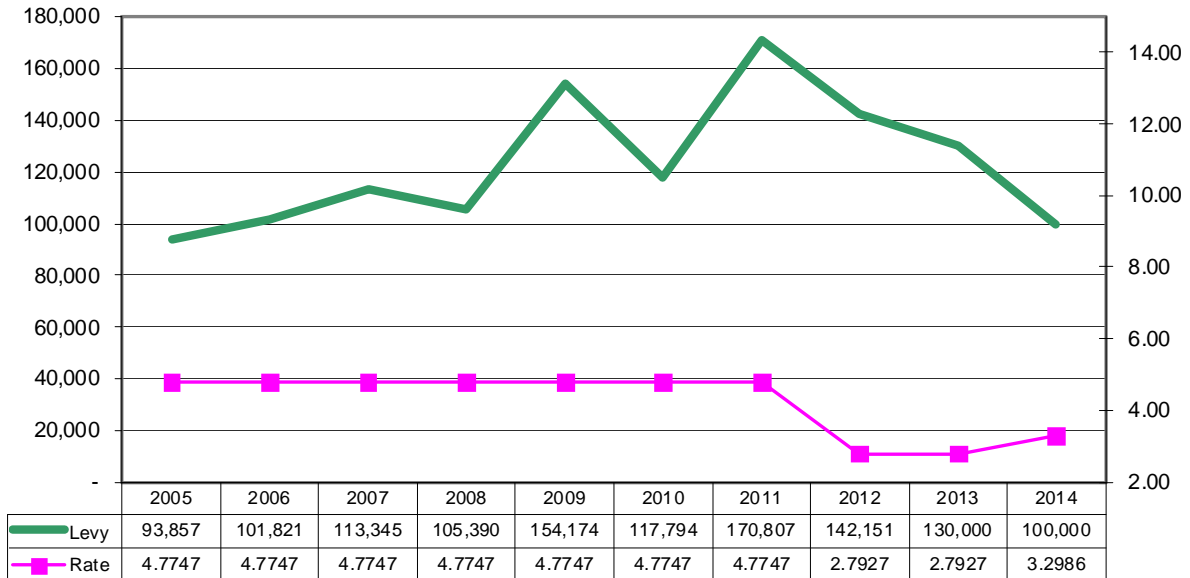
For FY14, the Recreation Complex Fund is absorbed into the Two Percent Tax Fund. Since the Recreation Complex Fund was primarily funded by a transfer from the Two Percent Tax Fund, the combining of these funds allows for more unified financial reporting.

TWO PERCENT TAX FUND	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATE	2013-2014 REQUEST
Unassigned Fund Balance July 1,	4,728,327	5,075,863	5,750,713	5,337,816
Sources:				
Estimated Revenues	5,273,699	4,974,760	4,754,133	4,884,257
Transfers In:				
Grants Fund	4,259	-	-	-
Total Transfers In	4,259	-	-	-
Total Sources	5,277,958	4,974,760	4,754,133	4,884,257
Uses:				
Expenditures				
Personnel	1,432,538	1,497,805	1,476,367	1,606,320
Operating	1,875,387	2,181,889	2,194,650	2,646,784
Capital Outlay	25,959	10,600	10,865	89,500
Capital Improvements	233,833	1,522,082	825,926	1,654,495
Transfers Out:				
Riverfront Redevelopment	517,873	557,323	571,931	557,323
Desert Hills Golf Course Fund	169,982	210,000	87,291	600,000
Total Transfers Out	687,855	767,323	659,222	1,157,323
Total Uses	4,255,572	5,979,699	5,167,030	7,154,422
Unassigned Fund Balance June 30,	5,750,713	4,070,924	5,337,816	3,067,651

MALL MAINTENANCE FUND

The Mall Maintenance Fund accounts for the collection and expenditure of a special property tax levied on properties located in the downtown mall. The district maintains the common areas of the downtown mall. The Parks Department is responsible for the maintenance. The district was originally created in 1969 to finance improvements to the downtown business area in an effort to retain retail business as the city grew to the south.

Mall District Levy and Tax Rate



The plan failed to retain the larger retail outlets that eventually did move south in the city and the downtown area declined. In more recent years, however, new smaller retail developments have flourished. To help spur continued growth, the council reduced the tax rate of the district. Since then, assessed values have increased leading to the improving tax collections as shown in the above chart. In 2011, the city failed to lower the tax rate because of the surge in values and increased tax collections resulted. To mitigate this effect on the district, the city will maintain its subsidy and allow the tax levy rate to remain flat. This action will reduce the levy and increase the general fund subsidy for 2014.

MALL MAINTENANCE FUND	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATE	2013-2014 REQUEST
Unassigned Fund Balance July 1,	124,281	44,076	70,186	-
Sources:				
Estimated Revenues	145,966	110,046	133,900	103,900
Transfers In:				
General Fund	-	65,930	15,672	108,910
Total Transfers In	-	65,930	15,672	108,910
Total Sources	145,966	175,976	149,572	212,810
Uses:				
Expenditures				
Personnel	85,512	86,251	85,022	89,955
Operating	114,549	133,801	134,736	122,855
Total Uses	200,061	220,052	219,758	212,810
Unassigned Fund Balance June 30,	70,186	-	-	-

GRANT FUNDS

A variety of federal and state grants and entitlements are recorded in this fund. Individual grant funds included here are the HUD CDBG Entitlement, Community Redevelopment, DOJ Weed and Seed Initiative, and the Appropriated Grants Fund. The largest continuing grant is the Community Development Block Grant (CDBG). The city continues to seek grant funding for a number of transportation, communication and parks projects with related capital projects expenditures planned in the fund.

All grant funds are restricted to the purposes for which the grants were authorized. Those purposes range from parks improvements to overtime compensation for police officers.

This fund's budget will vary significantly from year to year as the city budgets for all grants for which staff believes it has a reasonable chance of award. This often causes a distinct variance between the budget of a given year and its actual revenues and expenditures.

GRANT FUNDS	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATE	2013-2014 REQUEST
Unassigned Fund Balance July 1,	-	-	-	-
Sources:				
Estimated Revenues	3,392,133	9,154,027	5,482,114	11,895,793
Transfers In:				
General Fund	100,695			
City Road Tax	-	-	-	-
Capital Improvement Fund	-	-	-	-
Total Transfers In	100,695	-	-	-
Total Sources	3,492,828	9,154,027	5,482,114	11,895,793
Uses:				
Expenditures				
Personnel	1,126,509	919,576	1,143,038	1,248,136
Operating	1,504,987	3,291,188	2,386,804	6,203,544
Capital Outlay	305,623	-	569,773	36,000
Capital Improvements	551,449	4,943,263	1,382,499	4,408,113
Transfers Out:				
Two Percent Tax Fund	4,259	-	-	-
Total Transfers Out	4,259	-	-	-
Total Uses	3,492,827	9,154,027	5,482,114	11,895,793
Unassigned Fund Balance June 30,	-	-	-	-

DEBT SERVICE FUNDS

Debt service funds are used to account for payment of principal and interest on bonded debt paid from governmental fund resources. Long-term bonded debt of Enterprise Funds is recorded and paid directly from the fund. A discussion of debt activity is included in the Debt Management section.

The City has two types of long-term governmental debt. First is debt of the Yuma Municipal Property Corporation (MPC). The several bond issues of the MPC are represented below. Transfers from the operating funds benefiting from the infrastructure provided by the debt are made each year. Individual Debt Service Funds included here are the 2003 Refunding MPC Debt Service Fund, 2007B MPC Debt Service Fund, the 2007D MPC Debt Service Fund and the 2010 Refunding MPC Debt Service Fund.

DEBT SERVICE FUNDS	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATE	2013-2014 REQUEST
Unassigned Fund Balance July 1,	-	-	-	-
Sources:				
Estimated Revenues	58	-	-	-
Bond Proceeds				
Transfers In:				
General Fund	4,273,507	4,272,983	4,278,681	4,268,897
Highway Users Revenue Fund	101,383	101,415	101,631	101,374
Road Tax Fund	4,773,485	4,783,824	4,785,325	4,791,424
Solid Waste Fund	20,973	20,979	21,024	20,971
Water Fund	62,338	62,358	62,490	62,332
Wastewater Fund	24,056	24,064	24,115	24,054
Public Safety Tax	2,929,221	2,938,679	2,940,536	2,953,213
Total Transfers In	12,184,963	12,204,302	12,213,802	12,222,265
Total Sources	12,185,021	12,204,302	12,213,802	12,222,265
Uses:				
Expenditures				
Debt Service	12,185,021	12,204,302	12,213,802	12,222,265
Total Uses	12,185,021	12,204,302	12,213,802	12,222,265
Unassigned Fund Balance June 30,	-	-	-	-

In addition to governmental debt, the City also records the activity of two Improvement Districts. For Improvement District 67, the proceeds were used to construct public improvements around the new Yuma Palms Regional Center. The mall, the sole property owner within the district, pays the debt service on the bonds after which certain sales tax rebates are made in accordance with a development agreement. Fund balance held by the fund was established through a debt service reserve. The reserve will return to the General Fund at the final payment of the bonds.

The activity of that agreement and related debt activity is included on the following page.

IMPR DISTRICT #67 DEBT SERVICE	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATE	2013-2014 REQUEST
Unassigned Fund Balance July 1,	536,461	571,514	536,461	500,158
Sources:				
Estimated Revenues	926,104	985,150	913,444	-
Transfers In:				
City Road Tax Fund	26,033	25,084	26,198	25,084
Wastewater Fund	8,221	8,813	9,205	8,813
Total Transfers In	34,254	33,897	35,403	33,897
Total Sources	960,358	1,019,047	948,847	33,897
Uses:				
Expenditures				
Debt Service	960,358	985,150	985,150	-
Total Uses	960,358	985,150	985,150	-
Unassigned Fund Balance June 30,	536,461	605,411	500,158	534,055

Improvement District 68 was also created to construct public improvements around the new Las Palmillas Shopping Center. The developer of this project, the sole property owner within the district, pays the debt service. The activity of that agreement and related debt activity is included below. For financial statement presentation, the two fund types are combined in the Comprehensive Annual Financial Report, but presented separately herein for the sake of clarity.

IMPR DISTRICT #68 DEBT SERVICE	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATE	2013-2014 REQUEST
Unassigned Fund Balance July 1,	5,594	5,244	5,244	4,334
Sources:				
Estimated Revenues	380,712	382,970	384,955	385,515
Transfers In:				
Capital Project Fund	-	-	-	-
Total Transfers In	-	-	-	-
Total Sources	380,712	382,970	384,955	385,515
Uses:				
Expenditures				
Debt Service	381,062	382,970	385,865	385,515
Total Uses	381,062	382,970	385,865	385,515
Unassigned Fund Balance June 30,	5,244	5,244	4,334	4,334

CAPITAL PROJECTS FUND

This fund accounts for the expenditures related to capital improvement projects for governmental funds. Revenues include anticipated or actual bond proceeds and transfers from other funds for their respective projects. Expenditures for capital projects of Enterprise Funds are shown within that section. A list of capital projects is included within the Capital Improvement Section of this document. In 2009, all capital improvements began to be budgeted and paid directly from the fund that they originate. The only remaining capital projects that remain in the capital projects fund are for miscellaneous revenue sources that are not collected in any other existing fund.

A series of public meetings and presentations to Council occur with this portion of the budget. By charter, the capital improvement program is developed separately from the operating budget. However, while separate, this budget is not independent, as it relies on revenues from the operating funds for its capital sources. Accordingly, operational needs of the departments come first in determining use of expendable resources. Other sources of revenue for this fund include governmental activity long-term debt proceeds, development fees, and developer deposits. These are the primary reason why the fund ends a given year with a fund balance, as these proceeds are not always spent in the year received.

CAPITAL PROJECTS FUND	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATE	2013-2014 REQUEST
Unassigned Fund Balance July 1,	27,154,208	23,457,030	22,469,607	16,710,692
Sources:				
Estimated Revenues	4,915,879	18,359,571	1,874,993	10,766,899
Total Sources	4,915,879	18,359,571	1,874,993	10,766,899
Uses:				
Operating	-	-	-	-
Capital Improvements	9,600,480	25,925,982	7,633,908	10,533,824
Total Uses	9,600,480	25,925,982	7,633,908	10,533,824
Unassigned Fund Balance June 30,	22,469,607	15,890,619	16,710,692	16,943,767

ENTERPRISE FUNDS

As noted in the overview, enterprise funds are used by governments to account for operations in which user charges are the main source of revenue. Taxes and other general revenues are not used to finance these operations for a number of reasons:

- The beneficiary of services of an enterprise-related activity can be readily identified and the service provision can be measured to determine charges.
- General revenues have legal, statutory or charter-related limitations in amount and cannot cover all the services required by its citizens.
- General revenues are historically used to finance expenditures for services in which the ultimate beneficiary cannot be readily determined.

Enterprise funds account for activities using accounting principles similar to commercial businesses. For financial reporting purposes, each fund records transactions on an accrual basis in which long-lived assets are not recorded as expenses when purchased but as assets. The costs of these assets are then amortized over their useful lives as depreciation. Similarly, any debt of an enterprise fund is recorded as a long-term liability within the fund with the only expense recognition related to interest on the debt.

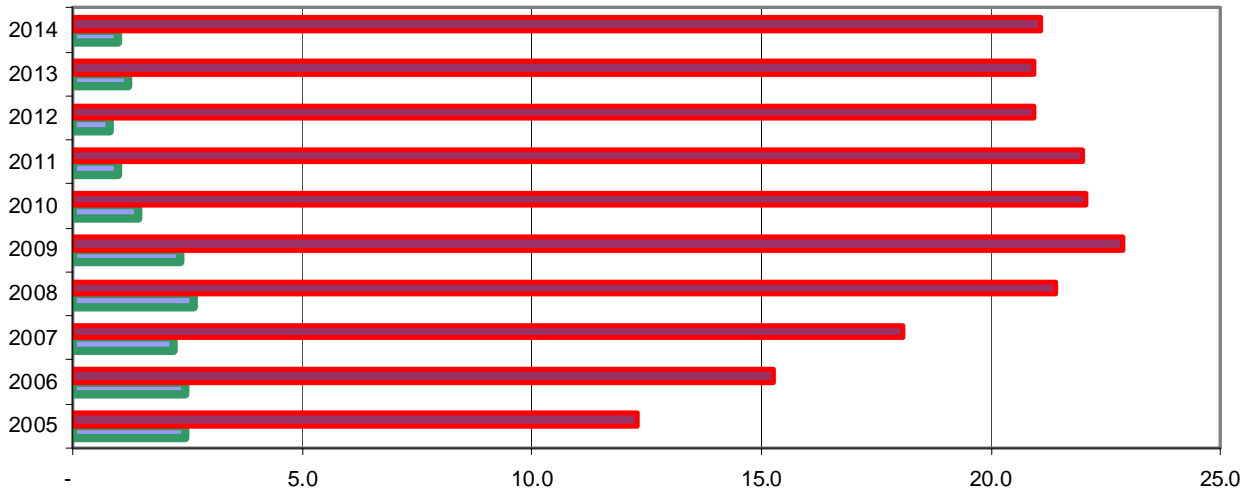
For budget purposes, however, the expenditure of monies related to these activities must be accounted for like those of governmental funds. As such, expenditure of funds is generally reported when expended, irrespective of the long-term use of the underlying asset. Moreover, state law requires the budgeting of all funds that are to be expended in a fiscal year. This leads to a budget basis of reporting that is not in accordance with generally accepted accounting principles (GAAP). This “budget basis” results in two types of reporting for Enterprise Funds on the city’s financial statements. That basis shows operating budgets that are similar to GAAP and capital budgets that report in a more traditional governmental display. This display does not include budgets for depreciation.

WATER FUND

The Water Fund records the financial activity of the City’s water treatment and distribution system. The system is not tax supported but relies on a combination of charges for water and capacity fees for new development to maintain and expand its services to meet the needs of a growing city. This growth has come with the price of investing in water system infrastructure and plant capacity. While the city was able to avoid rate increases for several years, a series of substantial rate changes occurred through 2008, to provide the cash flow necessary for system expansion.

The following chart provides a history of metered water sales versus capacity charges. The term ‘capacity charges’ includes system development fees. Prior to the rate adjustments, the increase in sales was driven only by consumption, whether that consumption was from new or current customers. Since then, rate increases have combined with consumption to cause the surge in total metered revenues, leveling off when the rate adjustments ended in 2008. These rate increases have caused total capacity charges to increase similarly and both are the basis for financing the system expansion. Revenues for 2014 are determined on the basis of recent historical growth in the customer combined with assumptions for changes in consumption.

Metered Water Sales vs. Capacity Charges



	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Water Sales	12,298,500	15,269,912	18,072,019	21,420,922	22,866,202	22,054,773	21,995,910	20,936,133	20,926,995	21,063,880
Capacity	2,450,000	2,455,133	2,206,942	2,611,726	2,323,817	1,413,426	982,491	794,772	1,198,500	998,500

The operating portion of the budget is presented below. Debt service appears as both expenditure and a transfer because debt is recorded in the Water Fund and because the fund pays a portion of the debt used to construct the Public Works Building. The latter is part of governmental debt not recorded in this fund.

WATER FUND	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATE	2013-2014 REQUEST
Unrestricted Fund Balance July 1,	6,871,857	7,374,229	6,810,286	6,562,299
Sources:				
Estimated Revenues	21,122,104	21,701,141	21,124,663	21,240,380
Total Sources	21,122,104	21,701,141	21,124,663	21,240,380
Uses:				
Expenditures				
Personnel	4,394,978	4,818,670	4,437,676	4,811,386
Operating	5,989,639	7,614,200	6,530,212	7,522,615
Capital Outlay	17,911	42,010	32,578	26,500
Debt Service	10,692,934	10,304,264	10,305,419	10,319,667
Capital Improvements	16,695	20,000	4,275	85,000
Transfers Out:				
Radio Communication Fund	9,180	-	-	-
Debt Service Fund	62,338	62,358	62,490	62,332
Total Transfers Out	71,518	62,358	62,490	62,332
Total Uses	21,183,675	22,861,502	21,372,650	22,827,500
Unrestricted Fund Balance June 30,	6,810,286	6,213,868	6,562,299	4,975,179

There are four restricted water funds that do not rely on water rates, but on capacity and system charges for new development. A comparison of capacity charges and metered sales is shown on the previous page. The use of these funds is primarily for capital projects and debt service payments.

WATER TRANSFER FUND	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATE	2013-2014 REQUEST
Unrestricted Fund Balance July 1,	223,850	181,452	188,575	161,076
Sources:				
Estimated Revenues	3,322	3,000	2,736	2,700
Total Sources	3,322	3,000	2,736	2,700
Uses:				
Expenditures				
Personnel	15,463	15,682	14,375	14,132
Operating	23,134	33,870	15,860	66,370
Total Uses	38,597	49,552	30,235	80,502
Unrestricted Fund Balance June 30,	188,575	134,900	161,076	83,274

The Water Capacity Fund and Water System Development Fund are primarily responsible for the debt service on the Water Infrastructure Financing Authority (WIFA) loans.

WATER CAPACITY FUND	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATE	2013-2014 REQUEST
Unrestricted Fund Balance July 1,	1,115,876	698,429	796,996	1,998,496
Sources:				
Estimated Revenues	798,568	700,000	1,201,500	1,001,500
Total Sources	798,568	700,000	1,201,500	1,001,500
Uses:				
Expenditures				
Debt Service	1,117,448	-	-	-
Capital Improvements	-	-	-	-
Total Uses	1,117,448	-	-	-
Unrestricted Fund Balance June 30,	796,996	1,398,429	1,998,496	2,999,996

WATER SYSTEM DEVELOPMENT	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATE	2013-2014 REQUEST
Unrestricted Fund Balance July 1,	70,993	145,183	145,655	241,086
Sources:				
Estimated Revenues	74,662	74,050	95,431	74,800
Transfers In:				
Water Fund	-	-	-	-
Total Transfers In	-	-	-	-
Total Sources	74,662	74,050	95,431	74,800
Uses:				
Expenditures				
Debt Service	-	-	-	-
Capital Improvements	-	-	-	-
Total Uses	-	-	-	-
Unrestricted Fund Balance June 30,	145,655	219,233	241,086	315,886

The Water Revenue Bond Fund was established to account for the MPC2007 Utility Series bond funds. The majority of the water portion of this bond is for the new Agua Vive Water Treatment Facility. The debt service for this bond is paid in the Water Fund.

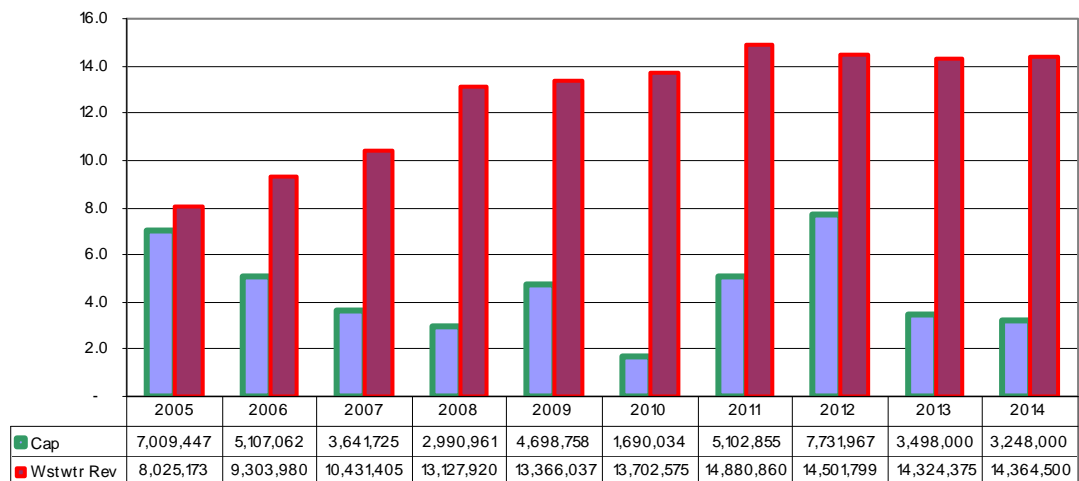
WATER REVENUE BOND FUND	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATE	2013-2014 REQUEST
Unrestricted Fund Balance July 1,	13,684,664	12,588,798	11,010,203	9,196,721
Sources:				
Estimated Revenues	34,398	-	5,000	-
Total Sources	34,398	-	5,000	-
Uses:				
Expenditures				
Capital Improvements	2,708,859	6,883,300	1,818,482	4,585,300
Total Uses	2,708,859	6,883,300	1,818,482	4,585,300
Unrestricted Fund Balance June 30,	11,010,203	5,705,498	9,196,721	4,611,421

WASTEWATER FUND

The Public Works Department also operates the Wastewater Collection and Treatment System and accounts for same in the Wastewater Fund. Like the Water Fund, this fund is an enterprise fund relying solely on charges to customers for funding. Through a series of rate charges and capacity fees, the system provides environmentally sound wastewater services. This system is also undergoing rapid expansion to meet the City's needs.

The increase in customer base for wastewater is similar to that of the Water Fund. Overall, there are fewer wastewater customers compared to water, as a number of water customers, particularly those outside the city limits, are not served by the wastewater

Wastewater Operational Revenues and Capacity Charges



system. Instead, they rely on septic systems. Over time, many of those customers are being brought into the system. The expansion of the system is not being caused by this type of customer, however, but by new population and the increasing numbers of new subdivisions. Like water, system rates are increasing to finance the expansion of capacity, both in the collection system as well as the treatment plant capacity.

The operations portion of the Wastewater Fund is presented first. As in the Water Fund, this fund transfers monies to the debt service funds to pay its portion of the debt recorded in governmental funds that benefit wastewater operations. For capital projects, both operational revenues and capacity charges pay for their respective share of improvement and capital projects expenditures are budgeted in both portions.

WASTEWATER FUND	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATE	2013-2014 REQUEST
Unrestricted Fund Balance July 1,	4,992,094	8,134,785	8,636,725	11,362,363
Sources:				
Estimated Revenues	14,561,263	14,416,680	14,389,192	14,403,680
Total Sources	14,561,263	14,416,680	14,389,192	14,403,680
Uses:				
Expenditures				
Personnel	3,001,703	3,503,961	3,268,132	3,649,235
Operating	5,248,299	6,487,639	5,657,722	6,233,351
Capital Outlay	65,433	57,622	10,500	235,000
Debt Service	2,356,414	2,361,368	2,361,368	2,366,336
Capital Improvements	210,166	1,180,000	332,512	1,143,000
Transfers Out:				
Radio Communication Fund	2,340	-	-	-
Improv. District #67 Debt Service	8,221	8,813	9,205	8,813
Debt Service Fund	24,056	24,064	24,115	24,054
Total Transfers Out	34,617	32,877	33,320	32,867
Total Uses	10,916,632	13,623,467	11,663,554	13,659,789
Unrestricted Fund Balance June 30,	8,636,725	8,927,998	11,362,363	12,106,254

There are five restricted wastewater funds that are for various capacity charges for system expansion. The Wastewater Capacity Fund and Wastewater Sanitary Sewer Interceptor Charge Fund (SSIC) are primarily responsible for the debt service on the Water Infrastructure Financing Authority (WIFA) loans.

WASTEWATER CAPACITY FUND	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATE	2013-2014 REQUEST
Unrestricted Fund Balance July 1,	5,277,040	5,805,995	9,157,417	9,889,997
Sources:				
Estimated Revenues	7,759,460	3,015,000	3,518,000	3,268,000
Loan payback fr WW SSIC	193,068	193,068	193,068	193,068
Total Sources	7,952,528	3,208,068	3,711,068	3,461,068
Uses:				
Expenditures				
Debt Service	2,978,527	2,978,488	2,978,488	2,978,488
Capital Improvements	1,093,624	-	-	-
Total Uses	4,072,151	2,978,488	2,978,488	2,978,488
Unrestricted Fund Balance June 30,	9,157,417	6,035,575	9,889,997	10,372,577

WASTEWATER SSIC	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATE	2013-2014 REQUEST
Unrestricted Fund Balance July 1,	181,992	273,357	357,591	288,886
Sources:				
Estimated Revenues	375,205	131,000	130,931	130,900
Total Sources	375,205	131,000	130,931	130,900
Uses:				
Expenditures				
Loan payback to WW Capacity	193,068	193,068	193,068	193,068
Debt Service	6,538	6,568	6,568	6,568
Capital Improvements	-	-	-	-
Total Uses	199,606	199,636	199,636	199,636
Unrestricted Fund Balance June 30,	357,591	204,721	288,886	220,150

There are two wastewater trunk sewer funds that are for the collection of fees for future sanitary trunk sewer improvements in these established areas as defined by the Metropolitan Sanitary Sewer Collection System Master Plan. These two funds are shown below: Wastewater Area A & B and Wastewater 26th PI Trunk.

WASTEWATER AREA A&B	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATE	2013-2014 REQUEST
Unrestricted Fund Balance July 1,	900,823	902,513	903,359	905,159
Sources:				
Estimated Revenues	2,536	1,300	1,800	1,000
Total Sources	2,536	1,300	1,800	1,000
Uses:				
Expenditures				
Debt Service	-	-	-	-
Total Uses	-	-	-	-
Unrestricted Fund Balance June 30,	903,359	903,813	905,159	906,159

WASTEWATER 26TH PL TRUNK	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATE	2013-2014 REQUEST
Unrestricted Fund Balance July 1,	141,964	142,364	142,320	142,620
Sources:				
Estimated Revenues	356	400	300	300
Total Sources	356	400	300	300
Uses:				
Expenditures				
Debt Service	-	-	-	-
Total Uses	-	-	-	-
Unrestricted Fund Balance June 30,	142,320	142,764	142,620	142,920

The Wastewater Revenue Bond Fund was established to account for the MPC2007 Utility Series bond funds. The majority of the wastewater portion of this bond is for the Desert Dunes Water Reclamation Facility and the Figueroa Water Pollution Control Facility Aerator Upgrade. The debt service for this bond is paid in the Wastewater Fund.

WASTEWATER REVENUE BOND	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATE	2013-2014 REQUEST
Unrestricted Fund Balance July 1,	2,100,623	1,622,000	1,557,637	1,085,366
Sources:				
Estimated Revenues	2,510	-	1,000	-
Total Sources	2,510	-	1,000	-
Uses:				
Expenditures				
Operating	-	-	-	-
Capital Improvements	545,496	1,622,000	473,271	68,000
Total Uses	545,496	1,622,000	473,271	68,000
Unrestricted Fund Balance June 30,	1,557,637	-	1,085,366	1,017,366

YUMA REGIONAL COMMUNICATIONS SYSTEM FUND

The Yuma Regional Communications System Fund was created to track the expenditures regional radio communication system, which includes the 800/700 MHz digital trunked radio system for use by the city's public safety agencies. This fund has grown to the point that it has been reclassified as an Enterprise Fund.

The system is designed to integrate and include interoperability capabilities for use by the County of Yuma and other city and local emergency response agencies. The city and other emergency response agencies contribute to fund the operation of this system.

YUMA REGIONAL COMM. SYSTEM FUND	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATE	2013-2014 REQUEST
Unassigned Fund Balance July 1,	809,272	813,957	1,003,571	693,143
Sources:				
Estimated Revenues	3,203,188	11,746,033	3,912,381	13,164,518
Transfers In:				
General Fund	162,074	123,900	123,900	-
Highway User Revenue Fund	-	-	-	-
Solid Waste Fund	5,400	5,400	5,400	-
Water Fund	9,180	-	-	-
Wastewater Fund	2,340	-	-	-
Equipment Maintenance Fund	1,080	900	900	-
Total Transfers In	180,074	130,200	130,200	-
Total Sources	3,383,262	11,876,233	4,042,581	13,164,518
Uses:				
Expenditures				
Personnel	285,620	364,093	286,858	433,538
Operating	2,043,780	1,142,421	2,354,054	2,554,961
Capital Outlay	859,563	2,723,697	1,649,320	2,790,798
Capital Improvements	-	8,149,000	62,777	7,749,000
Total Uses	3,188,963	12,379,211	4,353,009	13,528,297
Unassigned Fund Balance June 30,	1,003,571	310,979	693,143	329,364

SOLID WASTE FUND

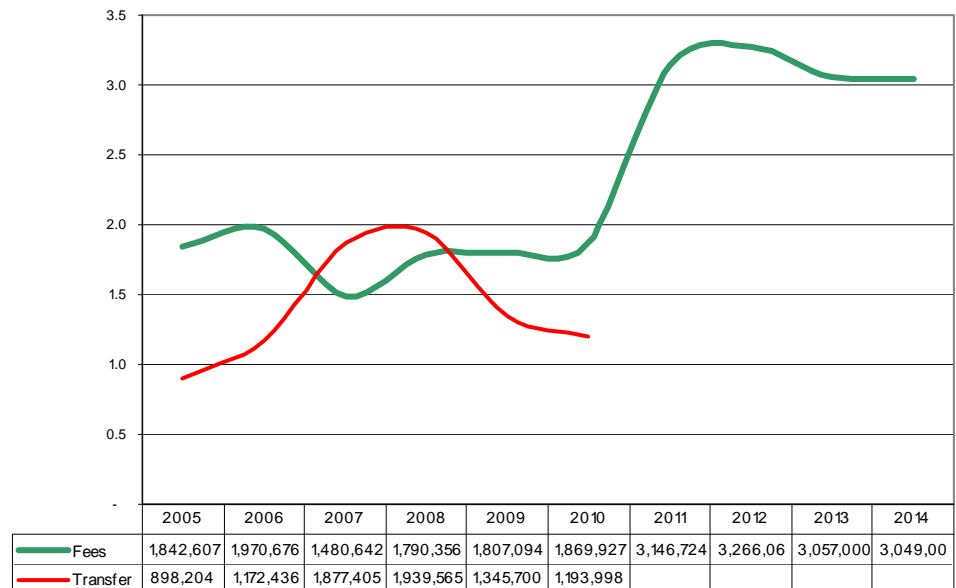
Collection and disposal of residential solid waste is accounted for in this fund. Until fiscal 2000, no fees had been charged for collection of residential trash. Instead, the General Fund subsidized this fund by transferring sufficient monies into the fund to restore a zero fund balance. (A fund was created originally because the city charged for collection of commercial solid waste until 1999.) In FY2011, a residential collection charge was assessed per customer at the rate of \$5 per month. This charge eliminated the need for the General Fund subsidy and made the Solid Waste fund self-supporting.

In 2000, the Environmental Solid Waste Fee was created to offset the ever-increasing costs of landfill disposal and to cover the city's neighborhood cleanup program, its recycling efforts and its household hazardous waste collection efforts. This fee pays for pass through costs for landfill services and extra sanitation services such as the household hazardous waste days and spring cleanups.

Each year, revenue projections are based on the number of solid waste accounts in the program.

The Public Works Department is responsible for the Solid Waste Program.

Solid Waste Fees vs. General Fund Transfer



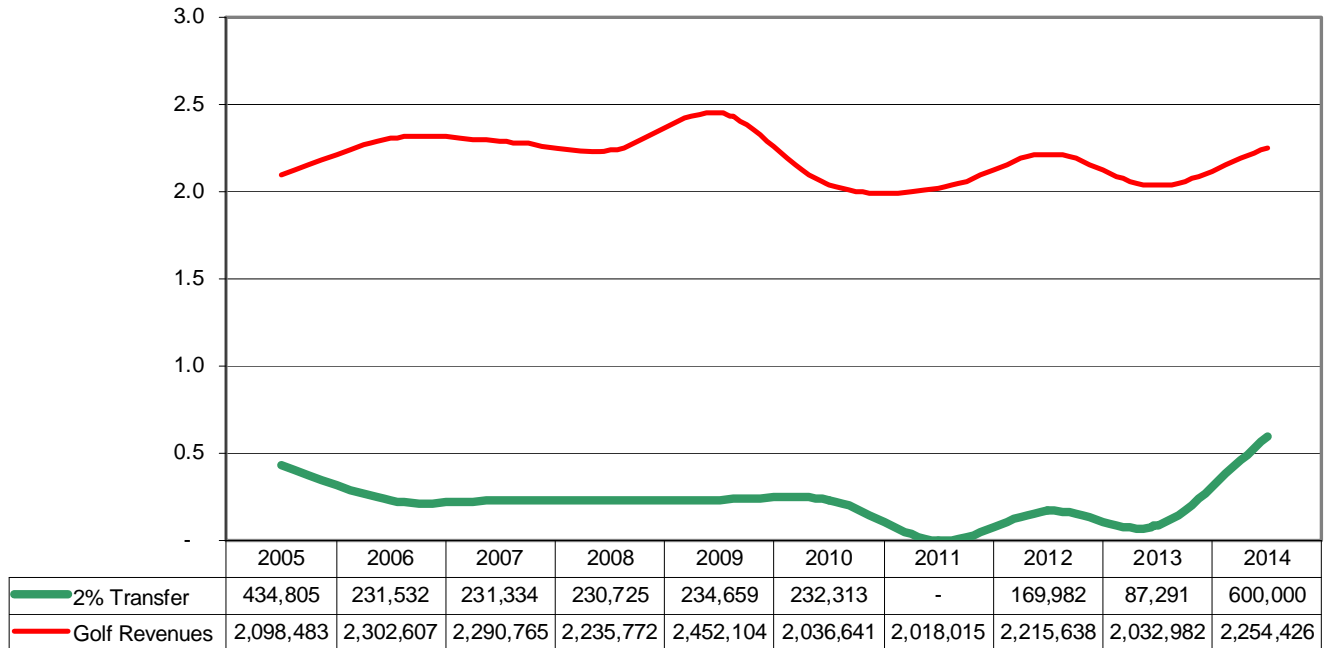
SOLID WASTE FUND	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATE	2013-2014 REQUEST
Unrestricted Fund Balance July 1,	490,732	847,304	1,044,680	872,925
Sources:				
Estimated Revenues	3,273,260	3,098,400	3,062,300	3,055,600
Transfers In:				
General Fund	-	-	-	-
Total Transfers In	-	-	-	-
Total Sources	3,273,260	3,098,400	3,062,300	3,055,600
Uses:				
Expenditures				
Personnel	771,454	811,516	798,797	818,207
Operating	1,921,485	2,386,949	2,408,834	2,409,309
Transfers Out:				
Debt Service Fund	20,973	20,979	21,024	20,971
Equipment Replacement Fund	-	-	-	-
Radio Communication Fund	5,400	5,400	5,400	-
Total Transfers Out	26,373	26,379	26,424	20,971
Total Uses	2,719,312	3,224,844	3,234,055	3,248,487
Unrestricted Fund Balance June 30,	1,044,680	720,860	872,925	680,038

DESERT HILLS GOLF COURSE FUND

The Parks and Recreation Department operates the Desert Hills Golf Course and Desert Hills Par 3. Previously, the two courses were accounted for in separate funds (Desert Hills Golf Course Fund and the Desert Hills Par 3 Fund). However, due to the same business operations, starting in FY14, the two funds have been consolidated into the Desert Hills Golf Course Fund.

The Two Percent Tax was used historically to subsidize operations at the course, but council has long sought that golf revenues fund the courses. To this end, the transfer from the tax has been reduced over the years. Lately, that transfer was limited to the amount of debt service paid by the fund that ended in fiscal 2010. Starting in FY12, a transfer from the Two Percent Tax fund has been used to fund capital project improvements to the golf courses and their clubhouses.

Golf Revenues and 2% Tax Transfer



DESERT HILLS GOLF COURSE FUND	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATE	2013-2014 REQUEST
Unrestricted Fund Balance July 1,	406,395	369,331	477,398	240,783
Sources:				
Estimated Revenues	2,215,638	2,287,950	2,032,982	2,254,426
Transfers In:				
Two Percent Tax Fund	169,982	210,000	87,291	600,000
Total Transfers In	169,982	210,000	87,291	600,000
Total Sources	2,385,620	2,497,950	2,120,273	2,854,426
Uses:				
Expenditures				
Personnel	940,673	1,123,622	926,513	1,093,769
Operating	1,203,962	1,309,398	1,343,084	1,985,022
Capital Outlay	-	-	-	-
Capital Improvements	169,982	210,000	87,291	-
Total Uses	2,314,617	2,643,020	2,356,888	3,078,791
Unrestricted Fund Balance June 30,	477,398	224,261	240,783	16,418

INTERNAL SERVICE FUNDS

EQUIPMENT REPLACEMENT FUND

This fund accounts for the accumulation of resources from each department for the replacement of equipment. After initial purchase by the operating fund, the asset is recorded in this fund and “rented” by the operating department. This rent is determined by, and accumulates over, the life of the asset. Along with interest earnings, monies will be available for the purchase of new equipment when the older item is no longer serviceable economically. Since 2009, a suspension of the fund’s activities had been enacted except for emergency situations. All replacements were on hold during this time as well as the rents charged to the City departments. Despite the fiscal constraints still facing the city, the Equipment Replacement Program was re-activated in FY13 but modified to only include rolling stock equipment in excess of \$50,000.

EQUIPMENT REPLACEMENT FUND	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATE	2013-2014 REQUEST
Unrestricted Fund Balance July 1,	15,724,201	15,715,712	15,750,050	16,003,312
Sources:				
Estimated Revenues	39,791	1,419,582	1,294,736	1,882,647
Transfers In:				
Solid Waste Fund	-	-	-	-
Total Transfers In	-	-	-	-
Total Sources	39,791	1,419,582	1,294,736	1,882,647
Uses:				
Expenditures				
Operating	(9,866)	12,582	16,164	7,344
Capital Outlay	23,808	3,250,179	1,025,310	4,048,187
Total Uses	13,942	3,262,761	1,041,474	4,055,531
Unrestricted Fund Balance June 30,	15,750,050	13,872,533	16,003,312	13,830,428

EQUIPMENT MAINTENANCE FUND

This fund accounts for the operations of fleet maintenance in the city and is managed within the Public Works Department. With the suspension of the equipment replacement program for the last several years, the age of the fleet has impacted the operational cost of this fund.

EQUIPMENT MAINTENANCE FUND	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATE	2013-2014 REQUEST
Unrestricted Fund Balance July 1,	225,504	13,977	26,659	347,626
Sources:				
Estimated Revenues	3,449,417	3,701,098	3,822,679	3,625,773
Total Sources	3,449,417	3,701,098	3,822,679	3,625,773
Uses:				
Expenditures				
Personnel	1,048,248	1,079,849	1,011,143	1,113,424
Operating	2,565,832	2,549,905	2,454,669	2,601,839
Capital Outlay	33,102	35,000	35,000	-
Transfers Out:				
Radio Communication Fund	1,080	900	900	-
Total Transfers Out	1,080	900	900	-
Total Uses	3,648,262	3,665,654	3,501,712	3,715,263
Unrestricted Fund Balance June 30,	26,659	49,421	347,626	258,136

INSURANCE RESERVE FUND

This fund accounts for the insurance activity and risk retention of the city for liability and casualty issues. Until 2004, these expenditures were accounted for within the General Fund. In 2005, an internal service fund was created for this activity. Use of such a fund will make administration of the city's risk management easier.

Premiums are charged to each fund based on liability exposure, infrastructure and other parameters

Previously, the premiums charged to the operating funds were determined to not only cover claims expenditures, but to increase the reserves held within the insurance fund over time as well.

INSURANCE RESERVE FUND	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATE	2013-2014 REQUEST
Unrestricted Fund Balance July 1,	369,321	288,948	375,722	1,198,364
Sources:				
Estimated Revenues	2,287,517	2,466,569	2,479,055	1,766,190
Total Sources	2,287,517	2,466,569	2,479,055	1,766,190
Uses:				
Expenditures				
Personnel	69,471	70,179	71,003	73,460
Operating	2,211,644	1,746,058	1,585,410	1,710,088
Total Uses	2,281,116	1,816,237	1,656,413	1,783,548
Unrestricted Fund Balance June 30,	375,722	939,280	1,198,364	1,181,006

Department Information

DEPARTMENT INFORMATION

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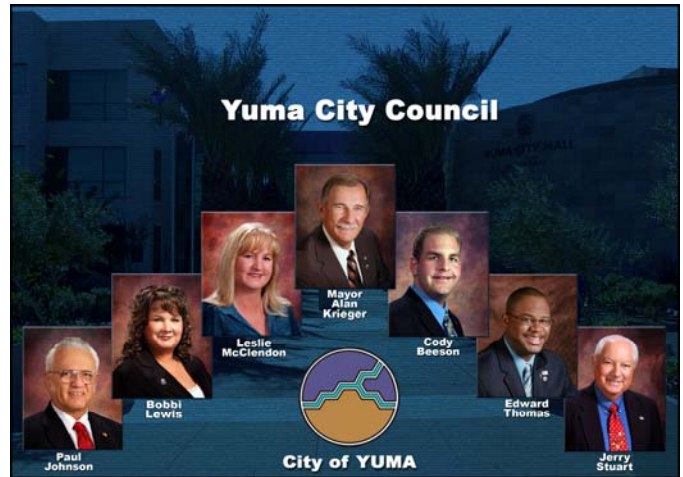
Office of the Mayor and Council

The Yuma City government exists to sustain the quality of life for those who live, work and visit our City. The City provides services and resources to ensure public safety and economic opportunities. Yuma City government is committed to providing high quality services in an efficient and cost effective manner.

The Mayor and Council of the City of Yuma serve the citizens of Yuma. The Mayor and Council employ a City Administrator to execute the policies adopted at public meetings. Appointment of citizens to the City's Boards and Commission's are solicited through outreach to the community and service organizations. The Mayor and Council's Executive Assistant provides support to the Mayor and six Councilmember's and works in partnership with other City Departments.

AUTHORIZED PERSONNEL	FY 12/13	FY 13/14
Mayor's Office*	1	1
Total	1	1

*does not reflect elected positions



Listed are the Goal Action Items developed to guide our organization for the year ending June 30, 2014.

Communication

- Monitor and ensure fiscal accountability with ALL contracted and City funded agencies.
- Support community organizations in their efforts to spur job growth.
- Support community organizations in bringing job opportunities and career growth to our citizens.
- Minimize general fund dollar allocation to outside agencies.
- Re-allocate economic development support.

Innovation

- Encourage and maintain a business friendly environment to facilitate private, public sector projects and partnerships, while at the same time, respect and protect the taxpayer's interests.
- Maintain a progressive, modern and proactive approach to our daily business practices.

Accessibility

- Participate in community wide organizations and forums to facilitate open and honest problem solving discussion. Make City government open and accessible to residents.
- Encourage community leadership and participation in City government.
- Continue to work with all area municipal elected and appointed officials on issues related to economic growth of projects, which are beneficial to our City and community.

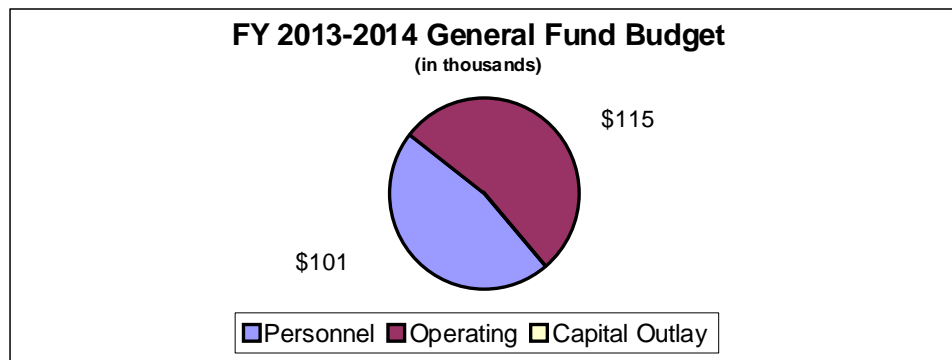
Commitment

- Provide clear policy directions to City staff.
- Support and fully fund the City’s core public services, to ensure the safety and health of our citizens.
- Support other usual services, consistent with the City’s commitment to quality of life.

	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Mayor's Office	259,959	231,030	190,681	216,812
	259,959	231,030	190,681	216,812

The Mayor and Council budget is reduced 6.5% from the prior year. While personnel costs decreased with the removal of a shared position with City Administration, the operating costs show a slight increase related to the travel budget.

GENERAL FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	108,550	128,638	97,206	101,050
Operating	151,409	102,392	93,475	115,762
Capital Outlay	-	-	-	-
	259,959	231,030	190,681	216,812



Yuma Municipal Court

The Mission of the Yuma Municipal Court is to enhance the quality of life in the City of Yuma by providing all people that appear in the Court with a responsive and professional judicial branch of government.

JUDICIAL GOALS, AUTHORITY:

The Yuma Municipal Court is part of the integrated judicial system for Arizona, pursuant to the Charter of the City of Yuma, Arizona, the Constitution of the State of Arizona and the Constitution of the United States of America.

The judicial system is predicated on the belief that all citizens coming before the courts are entitled to equal justice, regardless of race, ethnicity, gender, age, or economic circumstance. Courts must resolve cases swiftly and fairly. Courts must ensure that litigants and victims fully understand their rights and that those rights are protected. Courts must provide meaningful access to all, ensuring that no litigant is denied justice due to the lack of counsel or the inability to understand legal proceedings.

The Yuma Municipal Court has two elected Judges and four part-time pro tem judges (attorneys who are available on-call as required).

To be qualified for the position of presiding Judge, the person must be an attorney and member in good standing with the Arizona Bar Association for the past five years. The associate judge is not required to be an attorney or member of the Arizona Bar Association, but must be at least 30 years of age, of good moral character with no felony convictions and a resident of the City for at least five years preceding the day of election or appointment.

AUTHORIZED PERSONNEL	FY 12/13	FY 13/14
Municipal Court	17	18
Total	17	18

*does not reflect elected positions



COURT FUNCTIONS:

The Yuma Municipal court is a limited jurisdiction court and is ranked the 12th largest municipal court in the state. It is the third branch of government and is a non-political entity. It has jurisdiction over misdemeanor criminal, criminal traffic and civil traffic cases that occur within the city limits of Yuma, including but not limited to:

- DUIs (driving under the influence)
- Driving on suspended licenses
- Reckless driving
- Possession of marijuana and/or drug paraphernalia
- Domestic Violence cases such as: Assaults, Disorderly Conduct, Threats, Criminal Damage, etc
- Non-domestic Violence cases
- Shoplifting and theft

- Underage liquor violations
- City Ordinance violations
- 24 hour search warrant and emergency orders (duty shared with other county Judges)



These misdemeanors must have occurred within the city limits of the City of Yuma. Also included are cases that occur within the City of Yuma, which the County Attorney declines to prosecute as felony cases, and are referred to the City Prosecutor to review for “long form” complaints that are then prosecuted in the Municipal Court.

The court also handles civil traffic, parking and various civil matters, including emergency orders of protection (24 hours a day, 7 days a week) and injunctions against harassment. The judges of the court also issue search warrants (24 hours a day, 7 days a week) on alleged felony and misdemeanor cases. The court also adjudicates cases stemming from violations of city ordinances, which can be either civil or criminal.

The court has two elected Municipal Judges and four part-time (as needed) pro tem judges that are attorneys. To be qualified for the position of presiding judge, the person must be an attorney and member in good standing for the past five years of the Arizona Bar Association. The associate judge is not required to be an attorney or a member of the Arizona Bar Association, but must be at least 30 years of age, of good moral character with no felony convictions and a resident of the City for at least 5 years preceding the year of day of election.

2012-2013 ACCOMPLISHMENTS:

- Submission of Yuma Municipal Court’s Local Rules of Practice and Procedure to the Supreme court of the State of Arizona for adoption.
- Acquired a grant to purchase two new vehicles for court officers to use in transporting prisoners and process service of court documents.
- Terminated a total of 20,342 cases.
- Judicial Enforcement Unit monitors counseling compliance for approximately 1,150 defendants monthly.
- The court processed 19,528 credit card transactions.
- Court collected \$88,514 in restitution for victims.
- Staff attended 361.5 professional development hours; judges and civil traffic hearing officers must obtain 16 hours of continuing judicial educational training (COJET) and staff was required to obtain 12 hours.
- Improved and upgraded security system equipment and procedures.
- Court Operational Review by the Administrative Office of the Courts of the Arizona Supreme Court (report is pending).
- Triennial external financial audit of the court (report is pending).
- The court for the first time had gross revenues of over three million dollars.

Revenues Collected by the Court represent monies collected from four sources:

1. Fines, Sanctions and Forfeitures (monetary penalties assessed and bond forfeitures)
2. Surcharges (monetary assessments authorized by statutes)
3. Fees (collectible fees for services, case processing and other court services)
4. Miscellaneous or any other revenue source

CASE GROWTH TRENDS

The court processed 16,904 new case filings and completed 21,158 cases during FY2011. Case filings are received from the City of Yuma Police Department, Arizona Western College, Department of Public Safety, and MVD Department of Transportation (Port of Entry).

YUMA COUNTY MUNICIPAL COURTS CASE ACTIVITY	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012
TRAFFIC (CIVIL/CRIMINAL)	11,509	10,453	11,689	11,488	13,329
Misdemeanors	4,491	3,963	3,984	3,899	3,502
Orders of Protection	447	473	521	451	448
DUI	667	687	557	429	432

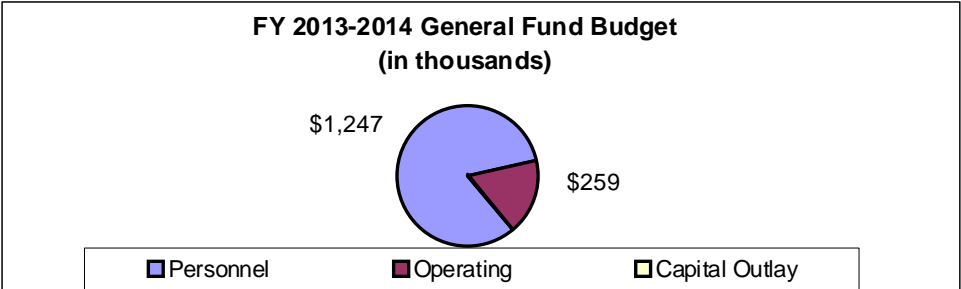
GOALS FOR 2013-2014:

- Prepare for newly elected presiding judge for the term beginning 1/1/2014.
- All court staff will be required to obtain 16 hours of continuing judicial education (COJET) as required by the Arizona Supreme Court – Administrative Office of the Courts.
- Continue to work with the County to obtain additional resources for audio-video arraignments to resolve the problem with scheduling and sharing of video arraignment room with other courts.
- New case management system in the near future – AJACS to modernize and improve current court processes, information gathering, tracking and sharing.
- Maintain and improve communications with other branches of government, agencies and organizations.
- Continue to look for solution for interpreter shortage for other than English languages and sign language.
- Court will continue to look for ways to increase public access to the court through on-line payments, public access computer, electronic filing and document scanning and will implement when fiscally feasible.

	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Municipal Court	1,404,579	1,599,755	1,526,756	1,641,572
	1,404,579	1,599,755	1,526,756	1,641,572

For fiscal year 2014, the Municipal Court presents a budget of \$1,641,572, an increase of \$41,817 over the current year's budget. The court's budget is reflective of the reasonable and necessary resources to carry on the court activities and the addition of one additional court clerk. No capital improvements or equipment purchases are requested this fiscal year.

GENERAL FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	1,166,523	1,223,832	1,151,155	1,247,055
Operating	234,468	275,023	259,684	259,317
Capital Outlay	-	-	-	-
	1,400,991	1,498,855	1,410,839	1,506,372



APPROPRIATED GRANTS FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	-	-	-	-
Operating	3,588	100,900	67,917	99,200
Capital Outlay	-	-	48,000	36,000
	3,588	100,900	115,917	135,200

City Administration

City Administration staff manage the City’s resources to implement City Council goals and objectives, to meet the needs of City of Yuma residents and visitors, and to ensure the integrity of the municipal governing process.

The City Administrator is appointed by the City Council to serve as the City’s chief administrative officer. The City Administrator serves as an advisor to Council and ensures that City staff implements policy made by Council. All City staff work under the direction of the City Administrator.

The overall City Administration budget covers salaries and associated costs for thirty-nine full-time personnel. There are seven budgetary divisions: Administration, Media & Public Affairs, Heritage Area, City Clerk’s Office, Elections, Economic Development and Facilities Maintenance.

The Administration division manages the overall resources of the City, ensures the implementation of Council policy, guides citywide organizational development, monitors progress toward objectives and administers the city debt policy programs.

AUTHORIZED PERSONNEL	FY 12/13	FY 13/14
Administration	6	12
Media & Public Affairs	5	4
Heritage Area	5	3
City Clerk’s Office	4	4
Neighborhood Services	7	0
Economic Development	1	1
Facilities Maintenance	15	15
Total	43	39



The Community Relations staff provides information to the citizens of Yuma and international / national/regional/local media outlets about City and community initiatives, projects and events. The team involves the City, and other organizations whenever possible, in regional efforts designed to foster good will and promote community-wide communication opportunities.

The Heritage Area Division provides City staff and operational support by contract to the Yuma Crossing National Heritage Area Corporation, a non-profit local management entity established in accordance with the federal law creating the Heritage Area. This funding is part of the local match required for the Heritage Area to receive federal funding through the National Park Service. The staff works with the Heritage Area Board of Directors and other stakeholders to implement the Plan for the Yuma Crossing National Heritage, which was adopted in 2002. The staff also manages the riverfront redevelopment project north of 1st Street on behalf of the City of Yuma, coordinating with the private developer. When state budget cuts threatened the closure of the two state historic parks in Yuma in 2009, the Heritage Area assumed operational responsibility for both the Territorial Prison and the Quartermaster Depot.

The City Clerk is one of four positions whose responsibilities are defined by the City of Yuma Charter. This division administers and safeguards the integrity of the municipal governing process and oversees City elections and election processes. The division also provides for public access to city records and documents, affixes the City seal on official documents, posts meeting notices, prepares City Council agendas, and records and maintains minutes of all City Council proceedings.

The Economic Development Division is thriving as new relationships are being built and encouraged to join our community. Working closely with GYEDC, success and growth are in the air.

The Facilities Management Division is responsible for the repairs, maintenance, and ongoing care of 814,000 square feet of buildings, as well as surrounding landscaping and parking areas. The Facilities Management Division manages work requests, maintenance and repair, preventive and predictive maintenance, and custodial support services.

2012-2013 ACCOMPLISHMENTS:

Administration

- Administration's 'open door' policy has continued with communication within the organization and with the City as a whole.
- With the economic recovery one of two Deputy Administrator positions was filled to assist with increased workload and management to enhanced and expedite day to day operations.
- Administration implemented new "Take Pride" program for employee recognition and giving back to the community through involvement in the community.

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Media & Public Affairs

- Re-established City radio program, City News Thursday, 6-9 a.m. Thursdays on KCYK, AM 1400. The three-hour format includes interviews with community agency leaders as well as City staff members and takes live calls from listeners, airing their comments and concerns regarding City services. In its prior dial position and location, it was, in terms of feedback received, the City's largest and most-used communications asset. Changing stations permitted us to keep a three-hour time block on Thursday mornings, which is usually the day most commercial radio stations hold their biggest contests and listener-generating events.
- Coordinated multifaceted communications effort to introduce residents to the concept and practice of curbside recycling, a service introduced to residents this year. Included in this effort were two broadcast-quality public service announcements that receive frequent airplay on commercial TV and radio stations in Yuma as well as on City 73; a series of open house events inviting residents to come learn about the service and have their questions answered or addressed; news conferences to have news media help us introduce the public to the service at various milestones; collaborated with various community partners to offer retail displays, prizes and outreach events to help spread the word where people shop.
- Replaced cameras in City Council Chambers with High Definition (HD) cameras and began the entire HD conversion in the Chambers.
- Assisted other City departments with news outreach and media relations, both to promote routine services and events and also to assist in crises. Examples include aiding Yuma Police Department during school evacuation at alleged bomb threat incident; assisting Municipal Court with media interest after their first-ever escape incident; assisting PD with development of a campaign to promote pedestrian safety.
- Special programming aired this year on channel 73 included the dedication event of the first YPD police substation; the dedication of the rebuilt Fire Station 1; the Governor's State of the State address in Yuma, and others.
- Expanded International outreach through Spanish-language local program Yuma le Informa and through partnerships with the Mexican Consulate and counterparts with the city government of sister cities San Luis Rio Colorado, Sonora, Mexicali, Baja California.
- Expanded media relations efforts as a new local television news operation began broadcasting in Yuma in the past year, and competing local news radio programs took to the airwaves. New news

- Handled all news media and assisted in the audio/video display setup of the City of Yuma historic airplane dedication.
- Consistently produced content on official City social media sites, doubling the number of Facebook users who “like” our official page and adding nearly 600 new Twitter followers.
- Consistently inform residents of events and temporary or permanent changes to service via email news releases and at a pace greater than or comparable to other similar Arizona cities.
- Modernized the set of long-running City Outlook program and added the capability for guests to include pictures of their event or discussion topic during interviews.
- Assisted with economic development-related projects such as grant writing, on-site visits (regional and international) and outreach with groups such as Electric Vehicle Arizona Stakeholders Group.

Yuma Crossing National Heritage Area

- Amassed a total of \$12.89 million in grants for restoration of the Yuma East Wetlands since 2001.
- Completed a historic multi-party agreement to provide long-term funding from Multi-Species Conservation Program (Bureau of Reclamation) for maintenance support for the Yuma East Wetlands.
- Coordinated with GSA, construction of the Judge John M. Roll Federal Courthouse, opening in mid 2013.
- Completed West Wetlands Lower Bench clearing and restoration.
- Completed major adobe restoration of National Register property on Madison Avenue.
- Operates and maintains the Yuma Quartermaster Depot State Historic Park on behalf of the City and community. Produced and promoted a series of special events, which has significantly increased park attendance.
- Assumed financial responsibility and operational management of Yuma Territorial Prison State Historic Park. Achieved operational self-sufficiency in second year of local operations.
- Completed the extension of the riverfront multi-use pathway system from Gateway Park to the 2E alignment along the MODE levee with federal funds.
- Assisted the City of Yuma in developing and securing City Council approval of expansion of redevelopment area to the 4th Avenue and 16th Street corridor.
- Supported the master planning process for the Arizona Historical Society Yuma campus.

City Clerk

- Conducted a successful 2012 Special Election.
- Processed Initiative and Recall petitions in accordance with Arizona State law.
- Revised data base and files of City contracts for more efficient research efforts.
- Electronically participated in several outside committees and networks to stay apprised of: legislative updates; education, as it applies to the Clerk’s duties; and future opportunities related to City business.
- Implemented document management of additional City records for easier access of electronically searched documents.

Economic Development

- Assisted in site challenges for solar parking, call center, mall redevelopment and downtown development project.
- Consulted with Neighborhood Services on an EPA Brownfield assessment grant.
- Engaged GYEDC in Business Retention and Expansion call program.
- Aided GYEDC in refining strategic plan and industry targeting.
- Promoted incorporation of YMPO planning documents into I-11 Corridor Study.
- Represented City of Yuma in Arizona/Mexico Commission border discussions.
- Engaged San Luis Rio Colorado on a cooperative relationship to build a regional economy.
- Lead local efforts on the Arizona SciTech program.

Facilities Maintenance

- Devised various energy control strategies for 16 worksites which included:
 - Lighting System Upgrades
 - Building Automation
 - Heating and Air Conditioning Replacements and Variable Frequency Drives
 - Photovoltaic Possibilities
- Mechanical Assessments of Heating and Air Conditioning for the following sites:
 - Air Handling Equipment City Hal
 - Air Handling Equipment Yuma Civic Center.
 - Chillers and Cooling Towers Police Department
- Defined and coordinated work activities of 12 AmeriCorps volunteers to repaint 30 sidewalk canopies on the Downtown Mall.
- Installed 3 Charging Stations for Electric Vehicles at City Hall.
- Constructed new Offices for Facilities Maintenance at City Hall.
- Facility Maintenance Services at new Police Sub Station and new Fire Station 1.
- Phase 1 Carpet Replacements at Police Department - 25,000 SF.
- Remediate asbestos and replace 7,000 of flooring at Yuma Civic Center.
- Install new high voltage service and relocate Transformer at Arroyo Dunes Trailer.
- Install new 200 amp electrical service at RC Track.
- Set up and coordinated Monthly Safety Meetings for all Facility Maintenance Staff.
- Laser Safety Officer (LSO) Training for 2 Management Personnel.
- Installed security night lighting at Valley Aquatic Center.
- Installed new inside fencing at Marcus Pool.

GOALS FOR 2013-2014:

Administration

- Continue to work to maintain our core City services at their high level while staying within our budget.
- Continue to work with our partners to spur economic growth and jobs.
- Continue to remain flexible to support our Citizens and businesses.
- Continue to support and get involved in our Community's Awareness.

Media & Public Affairs

- Build on momentum from curbside recycling campaign and continue to advance public understanding and awareness of this topic; also use this momentum to find ways to communicate directly with residents that cut through other clutter on other issues as well.
- Continue to expand in-house "evergreen" video productions highlighting City departments and the services they provide to residents in a manner that can be replayed on the channel and online with zero to minimal dated content.
- Continue to work toward streamlining of communications efforts to make major City news announcements available to all through the user's preferred platform, be it text (print) story, audio and/or video package and shared on social media.
- Assist and promote awareness of the City organization and its services through any and all means readily available, including events and spectacles such as the 2014 Yuma Centennial.
- Continue improvements and enhancements to City channels and live meeting program through additional HD capability and by making online videos a more user-friendly experience.
- Work with webmaster to improve seamlessness and readiness of posting latest City news to official website.
- Continue to work with area reporters to enhance their understanding of the City organization, staff members and their roles and to help them improve the accuracy of their reporting on City stories.

Yuma Crossing National Heritage Area

- Implement maintenance program for 400-acres of restoration in Yuma East Wetlands through partnership with the Bureau of Reclamation/Multi-Species Conservation Program, the Heritage Area, Quechan Indian Tribe, and City of Yuma.

- Expand and maintain bankline restoration efforts from East Wetlands to downtown riverfront and West Wetlands.
- Coordinate opening of Federal Courthouse with GSA.
- Maintain operations at Yuma Quartermaster Depot State Historic Park. Coordinate with Yuma Visitors Bureau the operations of the Arizona Welcome Center. Plan, produce, and implement a series of special events to increase attendance and community awareness of the park. Generate additional income.
- Negotiate and implement long-term agreement with Arizona State Parks to assure community control and management of both state parks in Yuma.
- Assist the Yuma County Historical Society to undertake local management of the Sanguinetti House Museum/Molina Block and to begin implementation of the new master plan.
- Coordinate with the riverfront developer to secure additional private investment and development.



City Clerk

- Continue to work towards citywide standardization of Records Management/ Retention policies.
- Networking with State Department Library, Archives and Public Records and other cities/towns to finalize Essential Records city wide.
- Finalize work with Informational Technologies and Board/Commission liaisons to provide a venue to release mission statements and goals for better public outreach.
- Revisit internal processes for better efficiencies.
- Strive to better communicate election processes to the public, through internal and external media sources, with the hope of increasing City voter turnout.

Economic Development

- Aid GYEDC in site searches and proposal responses.
- List Yuma sites in Arizona Commerce Certified site program.
- Continue to work with private sector teams on Virtual Spec Buildings.
- Expand Yuma's presence in Arizona/Mexico Border Community Roadmap efforts.
- Continue to market city owned property as surpluses.

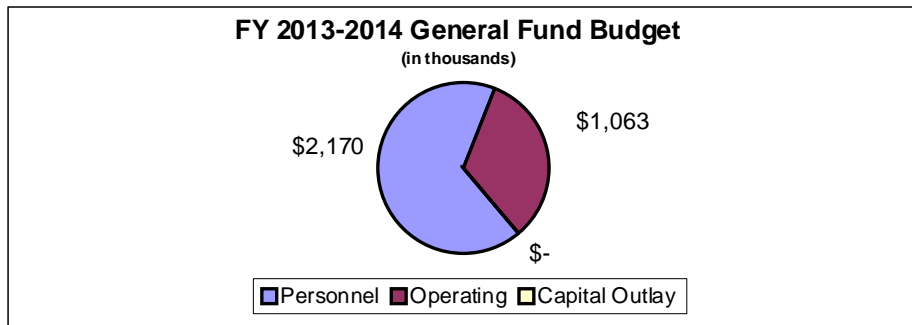
Facilities Maintenance

- Replace another 30,000 SF of Flooring at Police Department.
- Evaluate actual replacement of Chillers and Cooling Towers at PD.
- Replace 14,000 SF Flooring at Yuma Civic Center.
- Remodel Restrooms at Desert Hills Golf Course.
- Evaluate Custodial Service Offerings at YCNHA and Equipment Shop.
- Develop written Lock Out Tag Out Procedures for all FM Equipment.
- Assume FM and Custodial duties at Desert Hills Golf Course Clubhouse.

	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
City Administration	464,479	523,146	505,018	2,639,761
Strategic Communications	585,771	654,281	592,949	583,899
Heritage Area	1,067,979	1,475,059	1,178,875	555,237
City Clerk's Office	235,737	241,203	284,954	266,759
Elections	127,689	120,000	44,000	120,000
Neighborhood Development	0	0	0	0
Economic Development	423,719	343,906	682,618	346,907
Facilities Maintenance	1,022,559	916,002	906,168	903,012
Capital Projects	0	0	0	630,353
	3,927,933	4,273,597	4,194,582	6,045,928

The City Administrator's budget shows a dramatic increase from the current year's budget and this is primarily due to anticipated grant monies and the reorganization of personnel out of the former Engineering department into City Administration.

GENERAL FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	1,930,944	1,998,770	1,983,909	2,170,077
Operating	1,090,236	1,116,859	939,504	1,063,694
Capital Outlay	-	-	-	-
	3,021,180	3,115,629	2,923,413	3,233,771



APPROPRIATED GRANTS FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	20,093	20,520	14,618	5,902
Operating	830,942	1,087,585	1,128,540	2,213,984
Capital Outlay	-	-	-	-
	851,035	1,108,105	1,143,158	2,219,886

CITY ROAD TAX FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	-	-	-	350,118
Operating	-	-	-	432
Capital Outlay	-	-	-	-
	-	-	-	350,550

PUBLIC SAFETY TAX FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	-	-	-	6,751
Operating	-	-	-	-
Capital Outlay	-	-	-	-
	-	-	-	6,751

TWO PERCENT TAX FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	-	-	-	81,451
Operating	-	-	-	342
Capital Outlay	-	-	-	-
	-	-	-	81,793

WATER FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	-	-	-	73,479
Operating	-	-	-	198
Capital Outlay	-	-	-	-
	-	-	-	73,677

WASTEWATER FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	-	-	-	79,122
Operating	-	-	-	378
Capital Outlay	-	-	-	-
	-	-	-	79,500

City Attorney's Office

The City Attorney's Office exists to provide legal services to the City Council, the City Administrator, and all City departments, offices and agencies in order to promote the health, safety, and welfare of our community.

The City Attorney's Office represents the City of Yuma in all legal proceedings, including civil litigation, criminal prosecution in Municipal Court and provides a significant portion of the State legislative and lobbying support for the City of Yuma.

AUTHORIZED PERSONNEL	FY 12/13	FY 13/14
City Attorney's Office	8	7
Prosecutor's Office	2	2
Total	10	9

2012-2013 ACCOMPLISHMENTS:

CIVIL DIVISION

- Continued to reorganize office processes and functions to assist City with fiscal efficiency;
- Heightened enforcement of 2% City sales tax non-payment violations;
- Risk Management coordinated 75 demand files for various City departments and recovered \$192,982.32 for damaged City property.
- Risk Management coordinated 22 restitution files for various City departments and received Court ordered restitution totaling \$20,470.01 for City damages;
- Reviewed statistical analysis of case and litigation matters and reports;
- Continued to revise and improve Risk Management forms and procedures;
- Worked more efficiently with the C.I.P. program;
- Assisted and participated as directed with City Administration in revising the C.I.P. process;
- Developed procedures for estimating graffiti abatement costs to provide the court with more an accurate accounting of damages;
- Developed amendments to water contract for Bureau of Reclamation and General Motors;
- Assisted with amendment to the Development Fee Ordinance, Infrastructure Improvements Plan, and revision of development fees;
- Drafted development fee agreements and assisted in the collection of outstanding development fees;
- Assisted in revising procedures and forms for special events;
- Reviewed and evaluated insurance requirements on the use of existing City facilities;
- Reviewed and updated insurance on City owned property, buildings and plants; and
- Provided legal advice and drafting of an amendment to the Humane Society pre-annexation development agreement that resolved outstanding issues concerning payment of fees for the Humane Society's new facility.

CITY PROSECUTOR

- Continue providing quality prosecutorial services;
- Continue to work with IT to modify/enhance the Prosecutor’s database to allow documents to be electronically stored and accessed;
- Successfully prosecute the city code violations occurring in mobile home parks;
- Continue the Pre-Arrestment Negotiation process; and
- Continue providing victim rights services.

GOALS FOR 2013-2014:

CIVIL DIVISION

- Continue to implement and refine the City’s graffiti abatement process including: collecting on criminal restitution orders, converting restitution orders to civil judgments for non-payers, working with the county prosecutor and the juvenile court system to recover the City’s full damages in juvenile graffiti prosecutions, and assisting the City’s internal departments in documenting files for possible evidentiary admission;
- Assist City Departments in drafting legal forms, City Council Resolutions, and developing procedures for implementing City improvement districts for future subdivisions, business parks, and other developments;
- Assist with changes to Utility Regulations;
- Continue to provide legal assistance for implementing, negotiating and drafting development agreements that establish legal and practical guidelines for the parties and their lenders
- Continue to thoroughly review all claims against the City with legal analysis on the merits of the allegations and possible mitigating factors or defenses associated with the value of the claims;
- Continue to review damages to City owned property and aggressively seek contribution from the responsible party, or the party’s insurance carrier;
- Utilize existing hardware and develop new litigation tools to become more efficient and ultimately conserve time, resources and energy in carrying out the mission of the Office;
- Research document management applications for changing over to electronic records; and
- Provide legal advice and support to departments and drafting of redevelopment agreements for the 4th Avenue/16th Street intersection that include provisions providing for abatement of government property lease excise taxes (GPLET) as a statutory economic incentives.

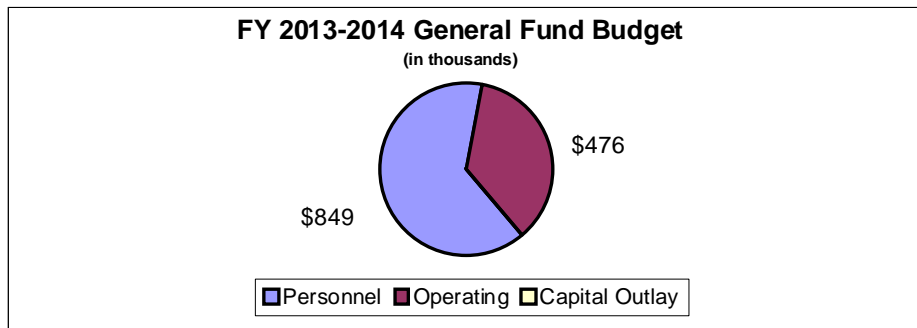
CITY PROSECUTOR

- Processed more than 4,000 criminal/criminal traffic cases through the Yuma Municipal Court, including more than 1,100 domestic violence cases and more than 700 business victim cases; and
- Collected deferred prosecution fees of \$113,636.00.
- Participated in 732 arraignment conferences, in which approximately 450 cases were resolved without additional court action (pre-trial conferences & trials).

	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
City Attorney Administration	1,074,923	1,182,912	1,104,424	1,154,824
Insurance Litigation	163,802	326,000	111,040	307,000
Non-insurance Litigation	980,172	443,000	550,738	549,000
City Prosecutor	229,705	226,852	242,367	251,990
	2,448,602	2,178,764	2,008,569	2,262,814

The City Attorney’s Office budget has decreased 3.8% below the adjusted budget. While General Fund expenditures decreased, litigation expenditures increased in the Insurance Reserve Fund.

GENERAL FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	729,959	834,399	838,339	849,903
Operating	500,088	501,544	431,297	476,422
Capital Outlay	-	-	-	-
	1,230,047	1,335,943	1,269,636	1,326,325



APPROPRIATED GRANTS FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	4,300	-	4,320	4,407
Operating	700	700	700	650
Capital Outlay	-	-	-	-
	5,000	700	5,020	5,057

INSURANCE RESERVE FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	69,471	70,179	71,003	73,460
Operating	1,144,084	771,942	662,910	857,972
Capital Outlay	-	-	-	-
	1,213,555	842,121	733,913	931,432

Information Technology Services

The Department of Information Technology Services (ITS) exists to provide expertise in long-range planning, technical guidance, support and services that promote the use of current and future information technologies to help the City achieve their technology mission, vision, and goals.

ITS staff provides technology support and service for all technology systems used by the City of Yuma and its employees. ITS also provides support and services to other Law Enforcement agencies servicing the Yuma County who are members of the Yuma Regional Communication System (YRCS) consortium. Department staff is on call 24/7 to ensure the on-going operation and availability of technology systems and consist of the following business areas:

Administration: Staff oversees all department operations. Staff administers and manages the technology projects, department budget and ensures that information technology systems are successfully implemented, maintained and secured. Staff also provides contract management and technical leadership to city departments and partnership organizations.

Application Support and Integration: Staff specializes in the analysis, design, development, maintenance and implementation of new and/or upgraded automated business systems. Staff manages large scale projects and assists with product selection, implementation, data conversion and systems integration. Examples of applications supported include:

- YRCS Public Safety (9-1-1, Computer Aided Dispatch, Records Management, Mobile Data Computing and Radio Communications)
- Geographic Information Systems (GIS)
- e-Business
- Document Imaging
- SCADA (i.e. Water and Wastewater)
- Web Development
- Email/Internet Services
- Telephone and Voice Mail Services
- Financials
- Payroll/Personnel
- Community Development
- Parks and Recreation

AUTHORIZED PERSONNEL	FY 12/13	FY 13/14
Administration	3	3
Technical Support	26	26
Radio Communications	4	5
Total	33	34

Network Administration and Security: Staff specializes in the installation, maintenance, upgrade and repair of city’s data network systems and infrastructures. Staff troubleshoots and resolves network system malfunctions and oversees the deployment of server-based systems and storage area networks. Staff provides facility and network design engineering and implementation services and manages end-user, system and network security. Additionally staff manages SPAM, Firewall and the city’s calendar, email and Internet services.

Telecommunication Administration: Staff specializes in the installation, maintenance, upgrade and repair of the city’s wireless, PBX and landline telephone services, video monitoring cameras, mobile data computing, radio, and paging systems, including all associated infrastructures. Staff troubleshoots and resolves system malfunctions, provides end-user training and support and administers all systems. Staff

also approves and procures all telecommunications hardware and software purchases, including vendor payment management. Additionally staff is responsible for tracking and managing all related assets, product licenses and contracts as well as FCC filings, registrations, communications impact studies and FAA compliance for navigational hazards for city projects, sites and other liabilities.

Help Desk Services: Staff is the main point of contact for all voice, video and data system issues. Staff troubleshoots and resolves end-user hardware and software malfunctions and monitors the city's computer systems, networks and associated peripherals to ensure availability. Staff also provides application security administration, mid-range system backup services and oversees city facility access and employee ID badge issuance.

Computer Hardware and Software Management: Staff members specialize in the installation, maintenance, upgrade and repair of personal computers, midrange business systems and associated peripherals. Staff troubleshoots and resolves technology system malfunctions, provides end-user support, reviews and develops citywide technology based standards and configurations and approves and procures technology systems. Staff also manages vendor payments and tracks and manages all related assets, product licenses and contracts.

Computer Hardware and Software Training: Staff provides basic to high-level technical instruction in the use and operation of computer hardware, software, operating systems, telephones, technology peripherals, and department specific applications. Staff develops and implements computer-training programs and assists with the planning, testing and implementation of new and/or upgraded computer hardware and software systems.

2012-2013 ACCOMPLISHMENTS:

- Completed the implementation of City of Yuma Police and Fire and Yuma County Sheriff's Office Regional Public Safety computer hardware and software system.
- Completed the implementation of Community Development Phase I computer software system.
- Completed the implementation of Human Resources computer software system.
- Completed technical design and installation of computer systems for Yuma PD satellite office.
- Completed technical design and installation of computer systems for Fire Station #1.
- Begin implementation of YRCS Phase II agency computer software systems.
- Began planning the implementation/migration to new computer software system for Utility billing.
- Began implementation of citywide desktop virtualization.
- Expanded the Storage Area Networks.
- Continued to expand the use and operation of the YRCS Radio system and participate as a member of the YRCS Council.
- Continued to manage and enhance elements of City's Enterprise GIS system.
- Continued to manage and safeguard the integrity of City automated business systems and network infrastructures.
- Continued to provide technical guidance and support for department specific and citywide technologies.

GOALS FOR 2013-2014:

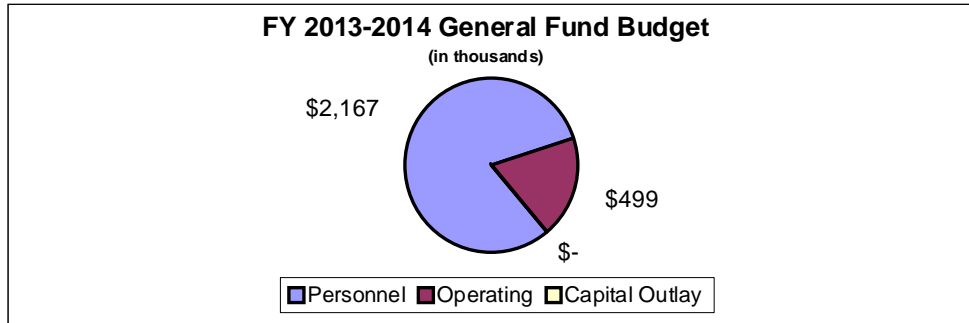
Public Safety:

- Complete Phase II implementation of new Public Safety computer software system for Cities of Somerton, San Luis, Town of Wellton, Cocopah and Quechan Indian Tribes.
- Install new Fire Alert system for YRCS Fire agencies.
- Complete Community Development computer system for use of eReview and Public portal
- Continue expansion of YRCS radio infrastructure throughout Yuma County and State of Arizona.
- Begin upgrade of Microsoft Office Suite.

	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
IT Administration	379,165	399,805	387,671	413,677
Citywide IT Services	245,728	416,083	397,433	385,212
Technical Support	1,585,248	1,835,706	1,773,247	1,867,972
Radio Maintenance	3,189,689	4,230,211	4,290,232	5,779,297
	5,399,830	6,881,805	6,848,583	8,446,158

For fiscal year 2014, the Department of Information Technology Services presents a budget of \$8,446,158. The increase is primarily due to increased expenditures in the Yuma Regional Communications System Fund.

GENERAL FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	1,873,359	2,138,070	2,067,397	2,167,321
Operating	336,782	483,824	461,254	499,540
Capital Outlay	-	29,700	29,700	-
	2,210,141	2,651,594	2,558,351	2,666,861



YUMA REGIONAL COMMUNICATIONS SYSTEM FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	285,620	364,093	286,858	433,538
Operating	2,043,780	1,142,421	2,354,054	2,554,961
Capital Outlay	859,563	2,723,697	1,649,320	2,790,798
	3,188,963	4,230,211	4,290,232	5,779,297

The YRCS fund is used to track the funding and expenditures of the costs associated with use, operation and maintenance of YRCS systems used in a joint capacity by Yuma County Public Safety agencies and other local and state emergency response agencies. YRCS systems currently include the 800/700 MHz digital trunked radio system, 9-1-1 administration and GIS mapping, and Yuma County's public safety computer software system. Those agencies on the specific systems have the ability to securely

communicate with each other during emergency situations or as needed. To assist with the upkeep, expansion and maintenance of these systems, grants and YRCS agencies assist with contributions based on systems used. This fund changed during FY13 to an enterprise fund from a special revenue fund.

APPROPRIATED GRANTS FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	-	-	-	-
Operating	726	-	-	-
Capital Outlay	-	-	-	-
	726	-	-	-

Finance

We, as a team, provide financial systems and operational support to assist our customers in achieving their goals.

The Finance Department consists of four divisions that serve the public and all other City departments.

The Administration Division oversees the financial activities of the City while providing direction and policy to the Department. This division also directs the City's investment program, maintains the City's bond rating, and produces the Annual Budget.

The Customer Services Division administers business licenses, 2% tax collections, and utility billings and payments. In addition, the division coordinates and compiles all cash receipts within the City.

AUTHORIZED PERSONNEL	FY 12/13	FY 13/14
Administration	3	3
Customer Services	6	6
Purchasing Division	7	7
Accounting	11	11
Total	27	27

The Purchasing Division is responsible for the procurement of supplies, services and construction, operations of the warehouse, surplus property, the City Auction and the City's mail and distribution services. These functions include research and specification preparation, selection and solicitation of sources, contract award and administration, surplus property activities, including the City live and online Auction, and training personnel in procurement procedures and Purchasing Card program.

The Accounting Division manages the accounts payable, accounts receivable, grant reporting, payroll and treasury functions. In addition, Accounting coordinates the annual audit and produces the City of Yuma's Comprehensive Annual Financial Report.

2012-2013 ACCOMPLISHMENTS:

Administration

- Received 9th consecutive Government Finance Officers Association Distinguished Budget Presentation Award.

Accounting

- Performed internal audits of department timekeeping and other payroll functions.
- Received 31st consecutive Certificate of Achievement for Excellence in Financial Reporting.
- Continued to maintain favorable bond ratings.
- Continued to train department users on the new financial system.
- Continued to train department users on the new payroll system.
- Performed internal audits of department timekeeping and other payroll functions.
- Trained accounting personnel on utilizing Microsoft Access for improved reporting capabilities.

Purchasing

- Held a seminar on How to Do Business with the City of Yuma.
- Made modifications to the bid processor to reduce staff process time.
- Upgraded Contracts and Bid templates to comply with new state mandates. Continued to provide training for City divisions utilizing the financial software system.

- Revised and redistributed commodity portfolios to improve customer service.
- Continue to issue all procurement solicitations on www.AZPurchasing.org, which serves purchasers across different disciplines for the purposes of; developing a central and statewide prospective bidder's list, posting solicitations and requests for quotations online and to more effectively disseminate solicitation information to the vendor and varied buyer communities.

Customer Service

- Successfully converted utility billing to new software system.
- Converted business licensing and two percent tax collections to new software system.

GOALS FOR 2013-2014:

Administration

- Receive the Government Finance Officers Association Distinguished Budget Presentation Award for 10th time.

Accounting

- Produce and Distribute the 2013 Comprehensive Annual Financial Report by September 26, 2013.
- Oversee the City's financial situation in order to maintain or improve our bond rating.
- Receive the City's 32nd Certificate of Achievement for Excellence in Financial Reporting.
- Implement quarterly financial reporting to be produced and distributed within 30 days of quarter end.
- Transition all employees to payroll direct deposit by January 2014.
- Continue to provide training to City employees on the new financial system.

Customer Service

- Move from bi-monthly to monthly utility billing.

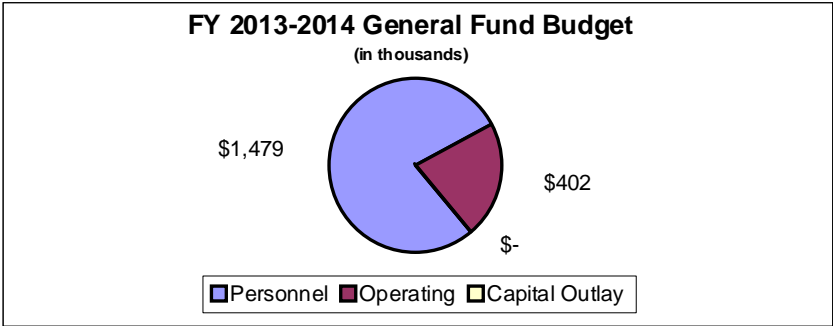
Purchasing

- Continue to streamline purchasing and contracting methodology to reduce time in process and provide improved customer service.
- Continue to seek long term contracting opportunities that allow a streamlined ordering process for city staff.
- Revise the training for City divisions that utilize the financial software system.
- Revise the purchasing training to internal users.
- Continue to expand the use of the Public Surplus Auction.

	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Finance Administration	308,237	329,607	297,919	338,868
Customer Services	101,963	108,187	95,679	109,513
Purchasing	417,622	437,086	418,104	426,825
Accounting	830,823	962,599	836,897	1,006,746
	1,658,645	1,837,479	1,648,599	1,881,952

For fiscal year 2013, the Finance Department presents a budget of \$1,881,952. This is a 2.5% increase over the current year's budget and is primarily due to pay increase for personnel.

GENERAL FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	1,386,738	1,461,158	1,394,008	1,479,243
Operating	271,907	364,321	254,591	402,709
Capital Outlay	-	12,000	-	-
	1,658,645	1,837,479	1,648,599	1,881,952



Human Resources

The Human Resources Department exists to provide a full range of Human Resources and Environmental Health and Safety services for municipal employers, employees and residents of the City of Yuma.

The Human Resources Department provides a full range of Human Resource Management Services for the employees and residents of the City. These activities include recruitment, compensation and classification, compliance with employment laws, and other activities designed to enhance workplace fairness and the City’s ability to attract and retain quality employees. Additionally, the department coordinates programs related to Environmental Health & Safety Compliance; these programs include employee training, and facility and process inspections.

We also handle workers compensation, medical and military leave, and retirement.

AUTHORIZED PERSONNEL	FY 12/13	FY 13/14
Human Resources	11	11
Total	10	11

2012-2013 ACCOMPLISHMENTS:

- Continued to work with the YABC Board of Trustees during the 2012-2013 fiscal year.
- For the 2012 calendar year, the City of Yuma’s Human Resources Department processed the following:
 - 165 personnel requisitions requesting to fill vacant positions
 - 63,701 hits on our job postings
 - 5,570 applications
 - 1,260 applicants were scheduled for written exams
 - After the screening and testing process, 816 applicants were referred to the departments for interviews
 - 290 hires and promotions
- Assisted employees with 113 industrial injuries.
- Processed 179 requests for Family Medical Leave for employees or their family members, with 136 eventually using this type of leave.
- Continued to provide high quality skill and safety focused training to City employees. A total of 2,052 employees were trained in 76 topic areas. This represented a total of 4,438.50 contact hours.
- Continued to receive one of the best insurance rates for City liability insurance due to the management of the risk experience ratings.
- Provided Annual Wellness Fair in new venue, with additional vendors, including safety component.
- Reduced annual cost of disposing regulated waste by 30%.

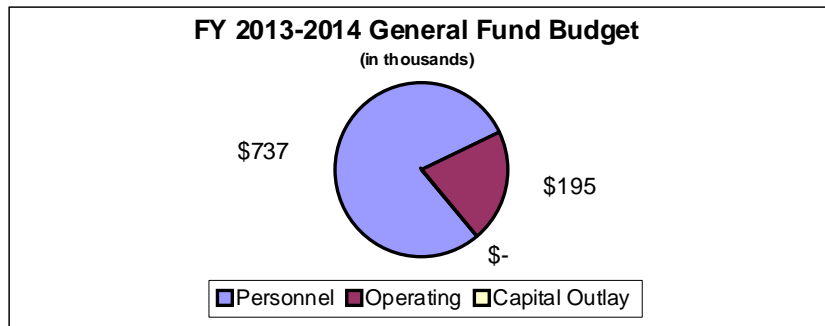
GOALS FOR 2013-2014:

- Work to attract and recruit qualified paraprofessional and professionals to the City of Yuma.
- Continue to reassess the City's hiring process to identify philosophical and technical changes that will expedite the process.
- Continue to review and update all of the human resources operating policies and administrative regulations to make them easier to understand and administer.
- Work with local and state entities to create recruitment and hiring consortiums for bringing qualified out-of-state candidates to Yuma.
- With the implementation of the New World payroll system, work with all departments to maximize the capability of the system and improve employee access to their information.
- Establish hiring practice training for new supervisors.
- Establish succession planning for the City. Career development and succession planning is used to identify high potential employees and providing them with the necessary training and mentoring to prepare them for advancement within the organization.
- Continue to participate in professional human resource organizations to remain current with philosophies and approaches that will benefit the City and help us continue to be attractive and competitive.
- Continue implementation of city-wide review process/committee to analyze all vehicle accidents and incorporate changes that will reduce these accidents.
- See a reduction in the number of industrial injuries by providing relevant safety training and remediation activities.
- Reduce the claims volume by reinforcing safe work practices, and identifying claims appropriately.
- Continue to refine City's return to work program to decrease lost workdays for employees suffering job-related injuries.
- Continue to reduce the number of Paid Loss Days in industrial injuries, bringing employees back to work in a contributing way in all departments as part of a work hardening program. This helps reduce long or short term disability issues.
- Make safety a priority in all departments and increase safety training for all City employees and focus on job and department specific training.
- Provide more City-specific training to supervisors and employees on identified areas of need.
- Provide ongoing training in all areas for all levels of employees, incorporating classroom, video and self study modules.
- Identify and replace outdated and required safety equipment
- Continue to provide quarterly department reports on accidents and injury statistics to reduce risk and improve employee safety.
- Continue participation in City's emergency management planning with focus on both citizen and employee issues.
- Network with Arizona peers for improvement in Human Resources Environmental and Safety issues.
- Continue working closely with the Household Hazardous Waste (Countywide) program on implementing a safety and regulatory training program, mitigating safety incidents, and providing technical and compliance guidance.
- Manage an Environmental Health & Safety compliance program for all City departments.
- Perform annual site Environmental Health & Safety inspections and assessments. While improving upon last years inspections.
- Manage the Citywide Regulated Waste Program. This next fiscal year we will continue focusing on reducing annual costs associated with the disposal of regulated waste. Find new ways of reusing unspent material, identify secondary uses for waste streams, and monitor hazardous material purchases throughout City Departments.
- Continue updating the Environmental Health & Safety Regulations Manual.
- Develop a GIS based management system to manage our environmental foot print.
- Manage the Universal Waste Program for all spent batteries, light bulbs, and mercury containing materials citywide.

	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Human Resource Administration	859,597	889,403	841,827	932,541
	859,597	889,403	841,827	932,541

The Human Resources Department presents a budget of \$932,541. Personnel costs have increased in support of pay raise and operating costs are also higher due to software maintenance costs associated with software system.

GENERAL FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	641,899	712,371	692,345	737,507
Operating	217,698	171,032	142,732	195,034
Capital Outlay	-	6,000	6,750	-
	859,597	889,403	841,827	932,541



Community Development

The Community Development Department is committed to enriching the quality of the natural and built environment for existing and future residents, in partnership with the community, through proper planning and development practices. The Department strives for responsible, responsive and creative solutions to meet the current needs of customers and the City, while planning for future generations.

The Department of Community Development (DCD) focuses on planning, building and development issues through the actions of its Community Planning Division and Building Safety Division. The Department continues to meet the challenge of the changing economy by doing more with less.

The Department handles the projected \$1,253,150 in revenues and manages the \$2,960,317 in annual general fund operating expenses. DCD interacts with the public in all department activities. The staff is trained to work with homeowners and developers alike, to assist each at the level that is required. The staff problem-solves issues that arise during the planning and development processes. DCD is proud of their extraordinary customer service, which anticipates customers' needs and many times provides the solution before the customer requests it.

AUTHORIZED PERSONNEL	FY 12/13	FY 13/14
Administration	2	2
Building Safety	19	19
Neighborhood Services	0	9
Community Planning	12	12
Total	33	42

The Building Safety Division provides services needed to meet the needs of all the construction activity in the City. Staff meets with the public, reviews building plans, issues building permits, performs inspections of construction, and ensures Council adopted codes are enforced. This last year the Building Safety Division performed over 1,684 plan reviews, and issued 3,720 construction permits. The Code Enforcement Specialists are a part of the Building Safety Division.

They provide support and service for the Community Planning Division. During the past year, Code Enforcement has worked closely with the Yuma Police Department to resolve issues that require a multi-disciplined approach.

The Neighborhood Services Division has moved from City Administration into Community Development. Neighborhood Services creates healthy neighborhoods by improving the quality of life of our residents, particularly the low and moderate income (LMI). In partnership with the community, we develop and implement creative strategies for attractive and diverse neighborhoods. The City receives Community Development Block Grant funding from the Department of HUD and Neighborhood Services ensures the use of funds address priorities in the Consolidated Plan and meet HUD requirements. Neighborhood Services uses CDBG and other resources to administer a Housing Rehab Program, Neighborhood Leadership Academy, Proactive Code Enforcement and Rental Programs in revitalization areas, Neighborhood Outreach, and provides funds to nonprofits to offer services for LMI people.

The Community Planning Division meets with customers, handles requests for rezoning and subdivisions, and addresses needed changes to the zoning or subdivision codes. Long Range Planning staff prepares

updates to the General Plan, new or revised policies to guide the City's growth. Staff reviews all city business license applications and assists customers through weekly scheduled pre-development meetings. The planners provide staff support to the Planning and Zoning Commission, Design and Historic Review Commission and Hearing Officer.

2012-2013 ACCOMPLISHMENTS:

- Processed approximately 123 new planning and zoning cases including 17 rezones, 35 design review and historic district review applications, 27 subdivisions and lot tie/split cases, and 23 cases that were decided by the Hearing Officer.
- Staff facilitated and attended 289 Pre-Development Meetings (PDM).
- The General Plan was approved by the voters in November.
- Developed a Farmer's Market code to define and allow this type of activity in the City.
- Issued 4,426 construction permits, 1,800 plan reviews, 238 single-family homes were constructed, with a total building valuation of \$100M for calendar year 2012.
- Adoption of the 2012 International Building Codes.
- Developed the Mobile Home Park Assessment Project to ensure health and safety standards in mobile home parks within the City.
- Initiated the Major Roadways Plan update.
- Developed guidelines for expanded use of over-the-counter permitting on simpler jobs and trade permits.
- Education / Communication to Design Community for phase-in and implementation of updated 2010 ADA regulations.
- Provided expedited plan review processing, permitting, and inspections for 29-Unit H2A Apartment complex.
- Provided expedited plan review processing for Tuscany Medical Multi-Tenant Building for YRMC.
- Provided building inspection support services for new Candlewood Suites Hotel at U.S. Army Yuma Proving Ground.
- Provided paid plan review and building inspection support services for State of AZ Game and Fish Department Yuma Headquarters Addition.
- Provided expedited plan review and permitting for YRMC 3rd and 5th floor 72-patient bed build-outs
- Provided expedited plan review and permitting for interior improvements for a high profile medical call center and YRMC Materials Management to occupy the old Target building.
- Provided expedited reviews for storm damage repairs to awnings and Arizona Rooms following a severe storm on September 9, 2012.
- Developed strategy and implementation of Arizona Statute SB-1598 requirements for building permit and plan review processing.



GOALS FOR 2013-2014:

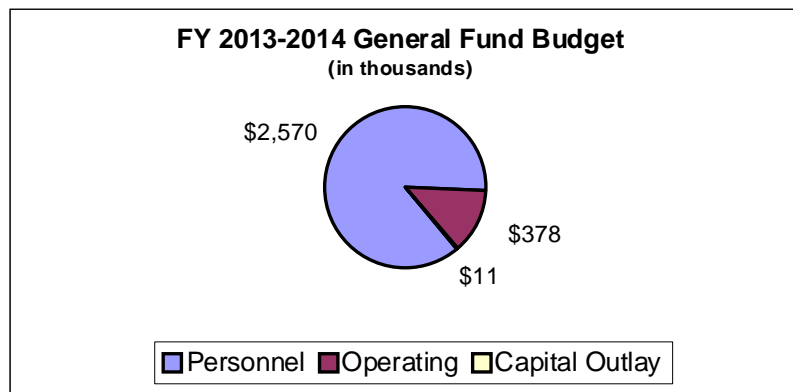
- Phase two implementation of the EnerGov software system to include Citizen and Developer Access portal, Integrated Voice Response (IVR) system and attaching property specific files to parcels electronically.
- Update the Business License Code in conjunction with the new EnerGov software.
- Work in partnership with the County Health Department to develop a joint plan for the abatement of homes identified as health hazards.
- Implement a mobile home assessment program for all RV & mobile home parks within the City to ensure compliance with health and safety standards.
- Continue to work in partnership with Yuma County, and the cities of Somerton and San Luis, the Town of Wellton, MCAS and YPG on the Yuma Regional Development Plan.

- Complete the Police Facilities Plan.
- Initiate Mobile Food Vending Ordinance.
- Develop Incentive Ordinance for in-fill projects.
- Begin reformat of the Sign Code.
- Implementation of new building codes, 2012 IBC, IRC, IEBC, IPMC, and 2009 IECC.
- Contractor and designer focus/training group meetings highlighting new code provisions.
- Phase 2 implementation for EnerGov software of e-Reviews module for electronic plans submission and plan reviews.
- Refine handouts and best practices for Solar Photovoltaic and Solar Water Heater permits.
- Complete our initial assessment inspection of all mobile home/RV parks in the city

	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Community Development	410,874	452,022	436,178	427,669
Building Safety	1,242,841	1,346,705	1,329,546	1,357,973
Neighborhood Services	1,466,083	2,524,320	1,901,073	2,301,939
Community Planning	797,206	963,845	792,620	992,123
	3,917,004	5,286,892	4,459,417	5,079,704

Overall the department is asking for General Fund support of \$2,960,317. The operational expenditures are reduced, personnel costs are increasing due to a pay increase, and capital is requested to replace a copier/printer.

GENERAL FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	2,271,526	2,478,264	2,399,818	2,570,758
Operating	304,858	416,276	410,908	378,559
Capital Outlay	-	43,700	69,200	11,000
	2,576,384	2,938,240	2,879,926	2,960,317



RIVERFRONT REDEVELOPMENT FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	-	-	-	-
Operating	517,873	557,323	557,323	557,323
Capital Outlay	-	-	-	-
	517,873	557,323	557,323	557,323

HUD CDBG ENTITLEMENT GRANT FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	331,559	310,241	53,787	318,554
Operating	446,256	1,370,821	794,872	1,156,340
Debt Service	-	-	-	-
Capital Outlay	17,341	-	75,368	-
	795,156	1,681,062	924,027	1,474,894

COMMUNITY REDEVELOPMENT GRANT FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	-	10,130	20,000	10,000
Operating	87,292	150,000	206,152	77,170
Capital Outlay	-	-	-	-
	87,292	160,130	226,152	87,170

Public Works

The Public Works Department is committed in providing the highest quality, effective and environmentally sound public services to our residents.

We pledge continuous improvement through high performance, customer service, communication, innovations and teamwork for the needs and requirements of the citizens and visitors of Yuma, as well as our neighboring communities.

In order to provide a wide range of services efficiently and effectively to the citizens of Yuma, the Public Works Department is organized into the following service areas:

Street Division: is charged with maintaining a vast City infrastructure that includes 357 centerline street miles, 6757 streetlights, 292 miles of pavement markings 86 retention basins and 596 miles of concrete curb. Street services include:

- Code Enforcement Compliance
- Right-Of-Way Maintenance
- Asphalt Maintenance
- Traffic Signs and Markings
- Street Sweeping
- Concrete repairs for sidewalks, curbs & gutters

AUTHORIZED PERSONNEL	FY 12/13	FY 13/14
Fleet Services	17	17
Solid Waste	13	13
Street Maintenance	46	46
Engineering	0	30
Total	76	106

Solid Waste Division: is responsible for solid waste pickup and serves approximately 21,000 residential customers and 560 commercial customers. In addition, the division oversees the recycling and environmental programs such as the annual Neighborhood Clean Up campaign, Christmas Tree Recycling Program, and the Yuma Area Household Hazardous Waste.

- Residential collection
- Curbside recycling
- Container maintenance
- Special request/pick ups

Fleet Services: manages and provides preventive maintenance and automotive repairs to a fleet of approximately 800 vehicles and equipment. Also provided is technical repairs to generators and pumps as well as managing a fuel dispensary site.

- Public Safety Fleet repairs (Police & Fire)
- Solid Waste collection trucks
- Parks & Recreation vehicles & large mowers
- City wide vehicle maintenance

Engineering: participates in the design of assigned Capital Improvement Program projects and provides coordination with private development, in order to meet environmental, design, funding and traffic safety requirements.

- Design services

- Development engineering services
- Construction inspection
- Traffic engineering services
- Survey activities



Accomplishments for 2012-2013:

- Applied asphalt emulsion sealant to 21 miles to City roadways.
- Applied slurry sealant to 24 miles to City roadways.
- Poured 440 yards concrete to repair sidewalks and curbs and gutters.
- Applied 575 tons of asphalt to patch the roadways.
- Completed replacing 156 school crossing signs with high visibility new yellow-green signs.
- Reduced water consumption by converting medians to Xeriscape landscaping
- Neighborhood Cleanup program collected 81 tons of green waste, 48.3 tons of metal and 2,532 tires.
- 1355 cars visited the Household Hazardous Waste Program this year.
- Residents dropped off 713 Christmas trees that were mulched into 7.5 tons.
- Residents recycled a combined 1,032 tons at the 45th Avenue and 13th Avenue drop off locations.
- Distributed 21,000 blue recycling containers to implementing a curbside recycling.
- 32nd Street improvements, signalization of two additional intersections, between Avenue A and B
- Arroyo Dunes/Desert Hills Par 3 parking lot replacement
- Deyo Tennis Court complex restroom replacement
- Police Department Substation
- Replacement of seven sanitary sewer manholes within the Yuma International Airport/Marine Corp Air Station-Yuma complex.
- Giss Parkway Roundabout improvements
- Police K9 Training Facility
- Avenue C Waterline Replacement: 8th Street to Figueroa Avenue
- Avenue A pavement replacement and miscellaneous utility upgrades, between 16th Street and 8th Street
- Letvin Avenue waterline connection to the 16th Street ground storage tanks
- Engler Avenue Waterline: 16th Street to Mirada Del Sol subdivision @ Interstate 8

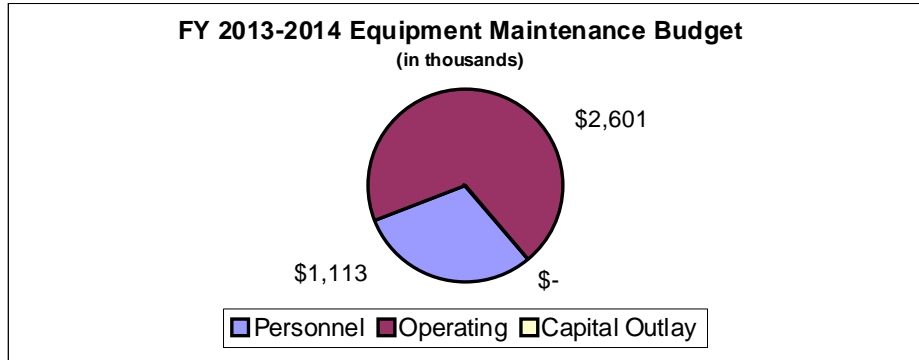
Goals for 2013-2014:

- Enhance coordination and inspection activities between private development and public construction.
- Initiate and complete design of at existing two mile of street and utility improvement projects.
- Assist City staff and the private development sector to meet the documentation requirements of State and federal regulatory agencies.
- Complete the design and landscape of 16th Street and Interstate 8 interchange
- Implement a City wide equipment pool to increase usage and reduce operating cost.
- Upgrade our fuel dispensary software system to improve data fuel collection.
- Rehab three solid waste trucks with new collection bodies.
- Increase participation in curbside recycling with a new education program.
- Promote Public Works activities through our City radio segment.

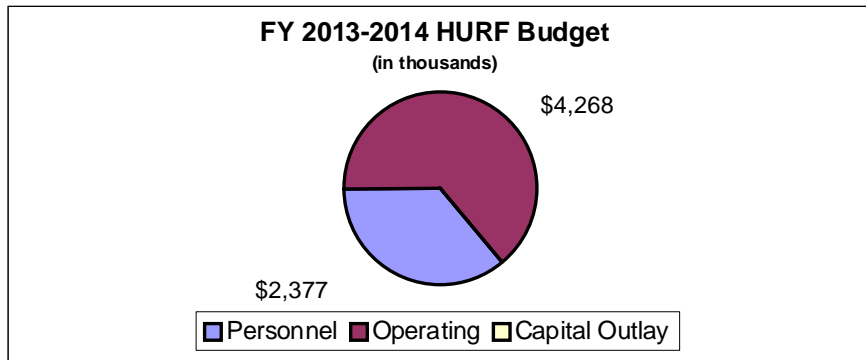
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Code Enforcement	76,223	78,566	78,412	81,052
Engineering	0	0	0	1,946,050
Development Engineering	0	0	0	402,563
Street Maintenance	2,720,714	2,912,388	2,954,449	3,080,493
Street Lighting	849,541	753,223	753,223	835,200
Traffic Signals	0	0	0	788,099
Street Sweeping	375,632	456,874	455,365	412,246
Traffic Signs & Striping	402,141	486,481	513,442	732,068
Storm Drain Maintenance	307,099	293,180	307,772	380,530
Curbs, Gutters & Sidewalks	297,303	349,400	342,126	379,926
Retention Basin Maintenance	1,026,235	1,184,537	987,070	1,073,296
Pathways & Trails	260,286	209,197	207,396	161,467
Solid Waste-Residential	2,338,982	2,784,766	2,790,394	2,780,623
Uncontained Waste	301,060	345,568	331,342	344,083
Recycling	46,510	68,131	71,879	102,810
Fleet Services	3,531,291	3,533,974	3,372,803	3,556,371
Fleet Parts	115,891	130,780	128,009	158,892
Capital Projects	0	0	0	487,957
	12,648,908	13,587,065	13,293,682	17,703,726

The 2013-2014 Public Works Budget shows a dramatic increase but this is due to the consolidation of the former Engineering department into the Public Works department. With this reorganization, some Engineering personnel related to Capital Improvement Program were moved into City Administration. Engineering, Development Engineering and Traffic Signals moved into Public Works. Also, the recording of capital project labor costs was changed to reflect back into the employee's home department. It had been reflected in a Capital Projects department, but this change allows the budget and transactions to be more apparent.

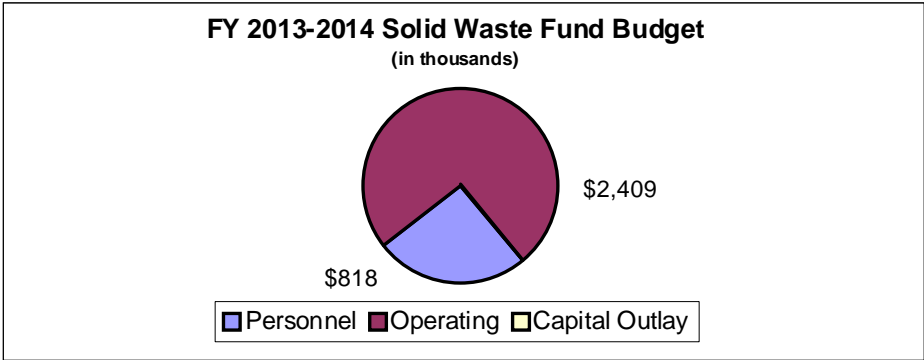
EQUIPMENT MAINTENANCE FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	1,048,248	1,079,849	1,011,143	1,113,424
Operating	2,565,832	2,549,905	2,454,669	2,601,839
Capital Outlay	33,102	35,000	35,000	-
	3,647,182	3,664,754	3,500,812	3,715,263



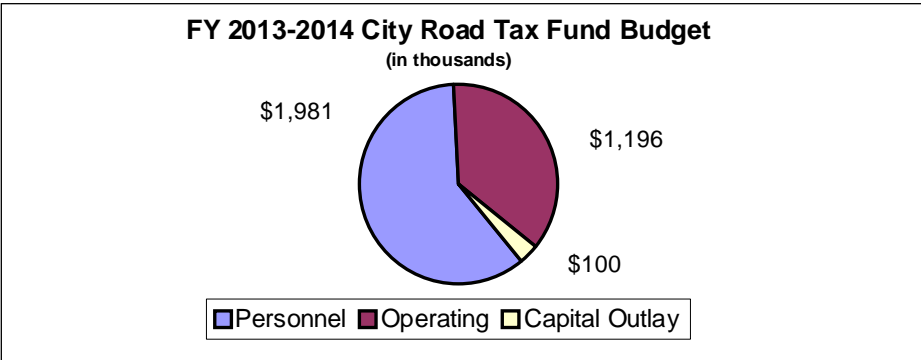
HIGHWAY USER REVENUE FUND (HURF)				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	2,042,767	2,247,692	2,210,026	2,377,084
Operating	3,296,611	4,123,339	4,004,319	4,268,357
Capital Outlay	-	-	-	-
	5,339,378	6,371,031	6,214,345	6,645,441



SOLID WASTE FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	771,454	811,516	798,797	818,207
Operating	1,915,098	2,386,949	2,394,818	2,409,309
Capital Outlay	-	-	-	-
	2,686,552	3,198,465	3,193,615	3,227,516



CITY ROAD TAX FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	97,552	131,632	93,310	1,981,793
Operating	878,244	221,183	222,433	1,196,098
Debt Service	-	-	-	-
Capital Outlay	-	-	-	100,500
	975,796	352,815	315,743	3,278,391



TWO PERCENT TAX FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	-	-	-	12,179
Operating	-	-	-	58
Capital Outlay	-	-	-	-
	-	-	-	12,237

GENERAL FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	-	-	-	380,146
Operating	-	-	-	22,417
Capital Outlay	-	-	-	-
	-	-	-	402,563

WATER FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	-	-	-	110,899
Operating	-	-	-	166
Capital Outlay	-	-	-	-
	-	-	-	111,065

WASTEWATER FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	-	-	-	22,678
Operating	-	-	-	72
Capital Outlay	-	-	-	-
	-	-	-	22,750

APPROPRIATED GRANTS FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	-	-	-	-
Operating	-	-	69,167	288,500
Capital Outlay	-	-	-	-
	-	-	69,167	288,500

Utilities Department

Our goal, and highest priority, is to ensure the delivery of a reliable drinking water supply of the highest quality, and the most efficient environmentally sound reclamation of Yuma's wastewater.

The Utilities Department is divided into two divisions: Treatment and Systems. The Treatment Division includes water and wastewater treatment, industrial discharge pretreatment, cross-connection control and laboratory services. The Systems Division includes water distribution, wastewater collection, and systems customer service.

Consistent with its goal, the Utilities Department provides excellent customer service through trained and knowledgeable employees who possess a sense of duty to our customers. The Utilities Department has 126 authorized positions, of which more than half possess an Arizona Department of Environmental Quality issued license for the highly specialized work they perform on a daily basis. These employees are highly skilled, motivated and take great pride in their abilities to provide services at a level that consistently exceeds State and Federal requirements.

Functions

The Treatment Division manages the City's drinking water production and wastewater treatment. This division also ensures compliance with EPA's Clean Water Act, Safe Drinking Water Act, and biosolids regulations via Industrial Pretreatment, Cross Connection Control and the Environmental Laboratory.

AUTHORIZED PERSONNEL	FY 12/13	FY 13/14
Administration	8	8
Water	68	68
Wastewater	52	52
Total	128	128

The Water Treatment Section uses Colorado River water and water from wells to produce the continuous supply of drinking water necessary to meet the needs of Yuma's residents, businesses, and industries. Drinking water treatment occurs at two locations: The Main Street Water Treatment Facility and the Agua Viva Water Treatment Facility.

Producing drinking water for the Yuma area since 1891, the Main Street Water Treatment Facility is thought to be one of the first water plants west of the Mississippi River to filter its water. This facility uses the Colorado River as the source for about half of Yuma's drinking water. Put into operation in 2003, the Department's state of the art Agua Viva facility currently uses a combination of surface water and ground water to provide the other half of Yuma's drinking water.

The Wastewater Treatment Section operates three treatment facilities to reclaim the wastewater produced by Yuma's residents, businesses and industries. In operation since early 1970, the Figueroa Avenue facility is the oldest and the largest of these treatment plants. Operating under very strict Federal and State permits, this facility turns over 87% of Yuma's wastewater into high quality treated effluent which is discharged into the Colorado River. The smallest facility, Jackrabbit Mesa, and the newest facility, Desert Dunes, treat the remaining 13% of Yuma's wastewater.

The Pretreatment Section manages a federally approved program which protects Yuma's wastewater infrastructure and resources. By working with commercial and industrial facilities that discharge wastewater into the City's collection system, issuing permits and enforcing compliance, this section ensures that the City of Yuma meets environmental regulations set up by the State of Arizona, and the United States Environmental Protection Agency.

The Cross Connection Control Section protects Yuma's drinking water from contamination by ensuring the proper steps are taken to prevent foreign material from entering the drinking water system in homes, businesses and industries. This section investigates water quality complaints and reported cross-connection incidents, and ensures that required backflow prevention devices are properly installed and regularly tested.

The Laboratory Section collects and analyzes a wide variety of samples of river water, well water, our drinking water, and our wastewater. Results of their testing verifies the City's compliance with numerous environmental and health regulations and are reported to a variety of agencies including the United States Environmental Protection Agency and the Arizona Department of Environmental Quality. The Laboratory is the primary point of contact for customer concerns and complaints about drinking water safety and quality.

The Utility System Division monitors the installation, maintenance, and repair of the City-owned water transmission and distribution system, wastewater and storm water collection systems, and water metering and reading systems.

Within the Systems Division, the Transmission and Distribution Section is responsible for assuring our customers receive the potable water from our treatment, storage and pumping facilities with a reasonable pressure and the highest quality twenty-four hours a day. The distribution system (water infrastructure) consists of 507 miles of transmission/distribution pipe, with over 13,400 valves, 3,450 fire hydrants and some 28,900 water meters. There are two pressure zones within our system.

The system transmission/distribution water mains (pipes) range from 2 inches to 48 inches in diameter. The pipes are made from various materials such as concrete, ductile iron, PVC or other material. The age of the pipes and valves are from 50+ years old to newly installed.

Because of the age of a majority of our infrastructure, leaks and breaks do occur. Our employees are on call twenty-four hours a day to make repairs and put mains back in service as quickly as possible. This section maintains a valve exercise program, a hydrant flushing program, and a water quality flushing program. This section also installs new water services and water meters.

The Wastewater Collection System Section is responsible for assuring the wastewater collection system is properly maintained and free flowing twenty-four hours a day. The wastewater collection infrastructure consists of 347 miles of sanitary sewer collection lines and force mains with over 5,000 sanitary sewer manholes.

The wastewater collection system lines range from 6 inches to 42 inches in diameter. This section is responsible for cleaning and inspecting (utilizing specialized equipment) the wastewater collection lines and all sanitary sewer manholes. This year they inspected via closed circuit TV (CCTV) over 54 miles and jet cleaned over 167 miles of sanitary sewer mains. This section is also responsible for all utilities Blue Stake requests and to ensure they are completed in a timely manner. In addition, this section also assists the transmission/distribution section with emergency water leaks and is on call for emergency response. Customer complaints of stoppages, odors and vermin are also resolved promptly.

The Customer Service Section is responsible for all aspects of metering, water and sewer system connections and permits, and utility billing support. This section is comprised of three groups; Field Customer Service, Meter Services and Utility Rates Services.

The Field Customer Service group takes care of all water service connects and disconnects (scheduled, emergency, and non-pays), high bill complaints, on-site customer assistance, new customer sign-ups, and thefts of service.

The Meter Services group handles meter readings, all Automated Meter Reading (AMR) applications, manual meter reading, construction roving meter reading, backflow device installations and testing for roving meters, meter repairs, meter tests and utility service history reviews are all duties of the Meter Services group. AMR has reached the half way mark with over 19,000 services retrofitted for automated meter reading. Additionally, the Meter Services and Field Customer Services group also respond on call for customer emergency turn offs, reconnects, and new customer sign ups.

The Utility Rates Services group is your one place for information and cost estimates which will be needed to obtain water meters, sewer connections, utility rates and permits for residential or commercial projects. This section issued 126 residential and 11 commercial permits utility connection permits.

The Utilities Administration Section provides professional clerical support for the Public Works and Utilities Departments.

2012-2013 ACCOMPLISHMENTS

- Coordinated major construction jobs with contractors and inspectors on projects such as: completion of the new 30" water transmission main on 40th Street from 6E to 3E; completion of the sewer main extension on 6E and 32nd Street and the 8th St and Raven sewer force main; 3E Reconstruction 24th St – 32nd St; 3E 12" Waterline, Ave 3E south of 16th St; Ave 3E 12" Waterline, 12th St – 14th St; 12" Waterline, 5th Ave, 8th St – 16th St; 10" Waterline, alley between 8th and 9th Ave, 12 St – 14th St; Ave D 12" Waterline, 24th St – 32nd St
- Fully involved with the B&C Colonia Sewer Collection System Project which is winding up Feb 2012. This project brought in \$3.5 million towards sewer capacity and will ultimately result in 689 new collection system customers.
- Installation and replacement of new water services, water mains and fire hydrants as necessary
- The Utilities Systems personnel participated in various City of Yuma teams and committees like the AEG Group, Utilities Coordinating Committee, Emergency Response Plan Committee, UTCC, 208 Plan, Citywide Safety Committee and Utility Regulations Revision Team.
- Utilities personnel training participation: AZ LTAP Work Zone II Traffic Control Training, Microsoft Excel I and II training, Microsoft Word I and II training, Operator Math training, T-Lock Collection System Lining installations, EZ Valve installations, Water Quality trainings, various safety meetings, and FEMA ICS Emergency Response training.
- Utilities Systems personnel responded to 1,310 after-hours call-outs.
- Replaced, repaired, and maintained a total of 2,572 fire hydrants.
- Retrofitted 2,750 meters to Automated Meter Reading (AMR).
- Meter Services has been standing ready and is able to commit to read all routes monthly, whether through AMR or manually reading.
- Responded to 924 customer complaints such as sewer stoppages, odor, vermin and utility locates.
- Collected \$113,913 in deferred water/sewer fees.
- Water Outreach organize/planned with other entities the Water Festival for over 500 4th graders.
- Processed 3,028 water, wastewater, industrial waste and biosolid samples for compliance and process control purposes.
- Responded to 110 water quality inquiries.
- Meter reads throughout the year, approximately 173,811.
- Water service disconnects for non-payment were 5,544.
- Repaired 60 water mains ranging from 2" in diameter to 24".
- Exercised 2,569 valves and replaced 38 inoperable valves.
- Completed local limits for the Desert Dunes facility.
- Based on our excellent water quality, ADEQ reduced monitoring requirements for radiological chemicals for both the Main Street and Agua Viva Water Treatment Facilities.

- Using the hydraulic model we have fine tuned the UDF Program out in the field while utilizing existing personnel, to include repairing blow offs and exercising valves as preparation. Twelve subdivisions have been flushed in this manner.
- Continued the Distribution Process Control Sampling to further measure water quality and to determine frequency needed/effectiveness of flushing. We are currently measuring chlorine residual, turbidity and pH.
- Launched Automatic Flushing with two devices installed and more to be set.
- 37 Utility Systems employees are ADEQ Certified Operators possessing 73 licenses over four different areas of operations, and up to four levels of expertise.
- Collections personnel were certified in the NASSCO inspection training and certification program covering Manhole Assessments (MACP), Pipeline Assessments (PACP), and Lateral Assessments (LACP).
- Our Utility Systems Manager was selected for the City of Yuma Administration's Supervisor of the 2nd Quarter, our Utility Rates Program Coordinator was nominated for the City of Yuma Administration's Supervisor of the Quarter, and the WW Collections Supervisor and the Utility Rates Technician both received a Bachelor of Science degree in Business Management.

GOALS FOR 2013-2014

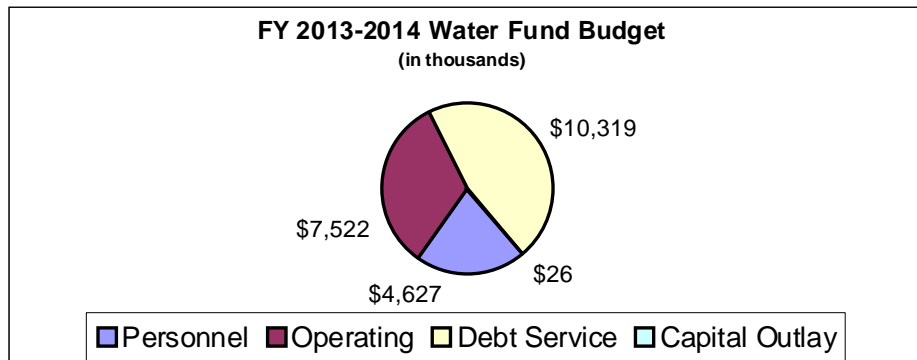
- Explore and install alternative energy (solar) at Agua Viva and Desert Dunes Treatment Facilities to reduce electrical costs.
- Explore and recommend alternative methods for biosolids disposal.
- Explore and recommend alternative treatment technology at the Figueroa Water Pollution Control Facility.
- Explore alternative technology to utilize methane gas generated at the Figueroa plant to reduce dependence on outside energy sources and reduce permitting requirements.
- Continue water and wastewater systems modeling.
- Continue efforts to meet the requirements of the Capacity Management, Operations and Maintenance (C-MOM) program.
- Continue improvements of Systems and Treatment Operations.
- Continue to assist customers with obtaining water and sewer connection permits in the most efficient means possible.
- Continue to use the SCADA Historian and Hydraulic Model to manage pumping schedules that would reduce water age and improved the over all water quality.
- Maintain the same high level of quality service the citizens of Yuma and our other customers have come to expect in this time of economic crisis and budget cutting.
- Continue implementing the Unidirectional Flushing Program to ensure high water quality throughout the system.
- Use the expertise and daily utility site visits of the Utility Locator to edit and add data to the Water and Sewer atlases to keep them as updated as possible
- Continue to Install auto flushing devices on some of the Distribution System's dead ends.
- GPS Water and Sewer Systems
- Launch water service monthly billing.
- Incorporate THMM testing.
- Combine the Valve Exercising Program with the Unidirectional Flushing Program.
- Continue to compile data to support the estimating of water usage and sewer discharge.
- Increase the amount of sewer line footage cleaned as well as CCTV productivity.
- Meet the demands of growth, identify systems deficiencies, and provide recommendations for sizing and placement of City owned facilities through the integrated water and wastewater master plan.
- Continue update of the Department's Facilities Plan.
- Maintain the Department's public outreach efforts

	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Utilities Administration	170,774	0	0	0
Water Administration	13,764,008	12,453,112	12,425,975	13,847,053
Main Street Water Treatment Plant	3,301,921	3,840,790	3,314,737	3,629,586
Transmission and Distribution	1,239,891	1,632,052	1,481,720	1,599,793
Water Customer Service	1,067,801	1,300,029	992,170	1,248,537
Water Transfer	38,597	49,552	30,235	80,502
Agua Viva Water Treatment Plant	2,347,931	2,864,565	2,529,872	3,072,525
Water Lab	186,467	286,523	232,960	283,078
Wastewater Administration	6,283,662	6,707,433	6,574,718	6,683,732
Figueroa Wstwtr Treatment Facility	4,363,492	4,988,129	4,523,103	5,041,426
Wastewater Collection System	949,017	1,130,874	975,945	1,132,621
Pretreatment	359,438	442,617	388,511	433,573
Desert Dunes Wstwtr Treatment Facility	1,471,606	1,635,061	1,423,066	1,633,684
Wastewater Lab	183,389	305,768	183,437	264,414
Facilities Maintenance	157,701	252,427	275,608	492,132
	35,885,695	37,888,932	35,352,057	39,442,656

The Utility Budget has increased 4% from the previous year. Pay increases and expected grant awards encompass the majority of the increase to the Utility budget.

GENERAL FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	356,117	-	-	-
Operating	(27,642)	-	-	-
Capital Outlay	-	-	-	-
	328,475	-	-	-

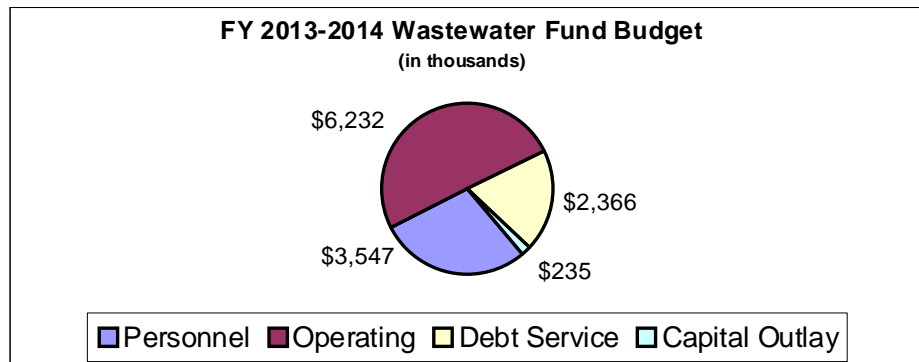
WATER FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	4,089,990	4,545,565	4,240,139	4,627,008
Operating	5,989,736	7,614,200	6,522,634	7,522,251
Debt Service	10,692,934	10,304,264	10,305,419	10,319,667
Capital Outlay	17,911	42,010	32,578	26,500
	20,790,571	22,506,039	21,100,770	22,495,426



WATER TRANSFER FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	15,463	15,682	14,375	14,132
Operating	23,134	33,870	15,860	66,370
Debt Service	-	-	-	-
Capital Outlay	-	-	-	-
	38,597	49,552	30,235	80,502

WATER CAPACITY FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	-	-	-	-
Operating	-	-	-	-
Debt Service	1,117,448	-	-	-
Capital Outlay	-	-	-	-
	1,117,448	-	-	-

WASTEWATER FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	2,950,486	3,441,656	3,206,406	3,547,363
Operating	5,253,206	6,487,639	5,657,722	6,232,973
Debt Service	2,356,414	2,361,368	2,361,368	2,366,336
Capital Outlay	65,433	57,622	10,500	235,000
	10,625,539	12,348,285	11,235,996	12,381,672



WASTEWATER CAPACITY FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	-	-	-	-
Operating	-	-	-	-
Debt Service	2,978,527	2,978,488	2,978,488	2,978,488
Capital Outlay	-	-	-	-
	2,978,527	2,978,488	2,978,488	2,978,488

WASTEWATER SANITARY SEWER INTERCEPTOR FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	-	-	-	-
Operating	-	-	-	-
Debt Service	6,538	6,568	6,568	6,568
Capital Outlay	-	-	-	-
	6,538	6,568	6,568	6,568

APPROPRIATED GRANTS FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	-	-	-	-
Operating	-	-	-	1,500,000
Capital Outlay	-	-	-	-
	-	-	-	1,500,000

Parks & Recreation Department

The Parks and Recreation Department provides opportunities for learning and life experiences that enhance the physical, social, cultural, and environmental well being of our community. We serve a diverse cross-section of citizens and visitors through the provision of programs, services, and facilities that encourage the development of positive, lasting value systems, and self-esteem.

The Parks and Recreation Department consists of seven areas that serve the public: the Administrative Division, Arts and Culture Division, Desert Hills Golf Courses, Urban Forestry, Parks and Golf Course Maintenance Divisions, Recreation Division, and the Yuma Civic Center.

The Administrative Division oversees the various administrative functions that keep our Department running smoothly. The customer service team offers clerical support to staff and customer service in the form of registration for programs and ramada rentals, functioning as a center of information for Parks and Recreational activities in the community. With the addition of the Parks and Recreation Website, online registration and ticket purchasing capabilities, customers now have information at their fingertips. Registration and ticketing is made easier and more convenient. Administration also oversees the development of new facilities and programs to serve the community through the City's Capital Improvement Program.

AUTHORIZED PERSONNEL	FY 11/12	FY 12/13
Administration	10	10
Parks Maintenance	61	61
Urban Forestry	2	2
Recreation	7	7
Arts and Culture	6	6
Civic Center	8	8
Golf Course Maintenance	6	6
Golf Courses	7	7
Facility Maintenance	9	10
Total	116	117
*Facility Maintenance employees report to City Administration		

The Arts and Culture Division sustains and supports local arts by providing distinct opportunities for community participation and artistic growth. The Yuma Art Center continues its role as a catalyst for artistic growth in our community. We seek to increase involvement in the arts for artists and participants through our diverse cultural programming targeting a broad audience. Support is extended to arts groups and artists by creating a climate conducive for local artistic development through the priority offering of the facility for non-profit arts use at rates far below the national average. Arts advocacy continues to be a high priority for the Parks, Arts, and Recreation Commission and its supporting Public Art Committee. These groups help to gather input on public desires and to be the public face for arts support. In working to continually expand our outreach, we are building community awareness through local media partnerships in both

English and Spanish. Our vision is for all members of our community to live creative lives by being a part of the arts in Yuma.

The role of the Desert Hills Golf Course and Desert Hills Par-3 Course is to provide a memorable life experience in a relaxing, environmentally friendly atmosphere. We offer excellent facilities and opportunities to the community and visitors, which encourage socializing, competing, exercising and learning.

The Urban Forestry Division focuses on maintaining the City's urban forest. There are over 8,000 trees in the City's inventory. The team also provides outreach and education to citizens regarding proper tree

care. The Tree and Landscape Expo, which occurs annually during the winter season provides valuable information to the community regarding Yuma's vegetation and plant/tree selection. Yuma has earned the Tree City, USA designation for several years.



There are six divisions that make up Parks and Golf Course Maintenance. The Maintenance Division oversees the operation and provides daily maintenance of over 600 acres, which consists of: 33 parks, ten athletic complexes, two golf courses, grounds surrounding 19 City buildings, one gymnasium, four outdoor basketball courts, nine tennis courts, one dog park, and five sand volleyball courts. The Downtown Mall Maintenance District consists of: Giss Parkway north to First Street, and Madison Avenue east to Gila. Staff maintains this entire area, including the right-of-way and planters along the streets, parking lots and shade structures within these boundaries. The Division also provides support services to events that happen in the downtown area. The Baseball Complex Division is responsible for all grounds maintenance at the Ray Kroc Baseball Complex and provides support services for the special events held at the facility. The Desert Hills Golf Course Maintenance Division provides grounds maintenance services to the 155-acre championship style golf course. Desert Hills Par 3 Course Maintenance Division provides grounds maintenance services to the 40-acre, par-three style golf course.

The Graffiti abatement program cleaned up 2,589 cases of graffiti throughout the City of Yuma in 2012. Response time on graffiti abatement is usually within 24 hours of being reported.

The Recreation Division consists of eight areas: Recreation General, Senior Adult programming, Adult programming, Youth programming, Outdoor Recreation, Aquatics, Teens, and Adaptive Recreation. Recreation General oversees the management of the entire division.

Senior Adult programming, held primarily at the North End Community Center and also at various other locations seasonally, serves adults 50 years of age and over, providing activities including arts and crafts, educational classes, fitness, dance, pool shooting, competitive games, and Senior Games, which boasts over 40 activities that seniors may compete in during the winter.

Adult programming includes volleyball, basketball, in-line hockey, year-round softball leagues, tournaments, instructional programs, fitness, and arts and crafts programs.



Youth programming offers a variety of sports, recreational, and instructional opportunities for youth of all ages. In addition to the City-run activities, a strong component of the Parks and Recreation Department is the partnership between Co-Sponsored youth sports organizations and the City.

The Recreation Division also offers outdoor recreational opportunities such as canoeing, kayaking, and outdoor education programs for all ages. Aquatics programs include the programming of four municipal pools. Fitness and swim programs are offered, as well as Learn-to-Swim lessons during the summer.

Adaptive Recreation programming for special needs participants is offered year-round and over the past year, an emphasis has been placed on providing additional activities such as Day Camps and music based programs that participants may register for.

The Yuma Readiness and Community Center, a joint-use facility between the Arizona National Guard and the City of Yuma, is a full service recreational facility and serves as an additional site for the community to get information, register for programs or rent park ramadas.



The Yuma Civic Center and Ray Kroc Baseball Complex serves the Yuma region by providing flexible facilities for diverse events. As the only venue capable of hosting the large-scale public and private events where we gather and create community, the complex excels as Yuma's premiere event venue. The facility has touched the lives of countless citizens and visitors and is the venue of choice for many of Yuma's most popular events: Midnight at the Oasis, the Home and Garden Show, Prayer Breakfast, Rotary Kammann Sausage Fry, the Desert Lily Quilt Show, American Cancer Society Relay for Life, and Heart of Yuma. The Civic Center is also an important venue for cultural and

business exchange, internationally as well as locally, by hosting events such as the annual Mexicali Expo, Canadian Snowbird Association, Sons of Norway Scandinavian Festival, and Earthbound Farm Orientation. The Civic Center division provides event coordination, expertise, support, implementation, equipment, refreshments, and facility maintenance for the large variety of events that occur at the Center and Baseball Complex each year.

2012-2013 ACCOMPLISHMENTS:

Administration:

- Serve over 60,000 phone calls for service in an average year.
- One of 19 communities nationally recognized as a Playful City USA for sixth consecutive year.
- Received a \$25,000 Playful City USA grant.
- Received a \$62,000 US Soccer Foundation Grant.
- Marketed the Parks and Recreation Department with daily Facebook postings increasing friends to over 200.
- Publish two annual 36+ page Activities Guide that are distributed with over 20,000 copies.

Arts & Culture:

- Arizona Commission on the Arts and Arizona Community Foundation Grants received for a total of \$6,500.
- Celebrated the 100th Anniversary of the Historic Yuma Theatre and produced the wonderfully successful "Adopt A Chair" program in concurrence with the 100th Anniversary of Arizona Statehood.
- Raised over \$12,000 for physical improvements to the Historic Yuma Theatre.
- Collaborated with all major arts groups like Desert Artists, the Yuma Symposium, and the North End Artist Cooperative in our community on events, programs, or activities.
- Worked with local organizations such as Arizona Western College, NexGen Group, and Yuma School Districts and local service groups such as Yuma Private Industry Council, Ft. Yuma Rotary, Yuma Rotary on events and programs.
- 56,282 customer visitors, including program and event participants at the Yuma Art Center Gallery spaces and Historic Yuma Theatre.
- Scheduled the Art Center Gallery or Theatre spaces for 183 programs, activities, and events.
- Three separate performance series for a total of 19 productions - the most ever, plus other separate individual performances as scheduled.
- 30,003 participant tickets sold - the most ever - for the performance series, plays, events, and activities at the theatre and galleries.
- Programmed successful annual events including ARTbeat 5, Tribute of the Muses, and the Children's Festival of the Arts, and additional collaborative events like "Buckets of Artists," and the new "Yuma Film Festival".

- Co-sponsored a new activity in Historic Downtown Yuma, the North End Art Walk.
- Partnered with Yuma Private Industry Council on another outstanding local community mural – this one at the Yuma Readiness Center.
- Historic Yuma Theatre concessions area – new paint, flooring, fixtures – theatre entrance doors and emergency exit signs renovated and painted, exterior theatre entrance painted, theatre interior upgraded and fireproofed all drapery – made improvements to lighting sound position – revamped the ‘Adopt a Chair’ floor plan and name plates, and painted the Art Center’s galleries and overhauled entrance doors and emergency exit signage.
- Worked with a large communal effort - a wonderful example of our community coming together to sustain a valuable arts and culture asset, successfully supported the renewal of the Yuma Fine Arts Board of Trustees.

Golf Courses:

- Removed all non-functioning lights and pillars from the Desert Hills Par 3 Golf Course (DHP-3).
- Constructed concrete benches for all 18 holes at Desert Hills Golf Course.
- Installed cart path between 7 green and 8 tee.
- Installed all utilities at DHP-3 for the golf shop which consisted of 1500 feet of 6” fire line and about 400 feet of water, sewer and power lines.
- Purchased an upgraded modular building to serve as the golf shop at DHP-3.
- Removed 10 sand traps and planted about 40 new trees at Desert Hills Golf Course.
- Marketed the Golf Course through a new Course Trends website and Facebook page garnering over 150 friends.

Parks:

- Removed all turf and installed desert landscape at the Riverside Park cottage.
- Installed a ramada and two concrete picnic tables at Marcus Park.
- Installed 250’ of 10” PVC water main to the new mitigation area at the West Wetlands Park.
- Installed over 400’ of PVC piping and planted trees around Shaw Field.
- Completed the relocation and rebuilding of the RC track from Kiwanis Park to Sunrise Park.
- Relocated donated skate park equipment from Destiny Christian Church to the Skate Park at Kennedy.
- Starting to GIS map all of the trees to form a complete inventory for the City of Yuma.
- Repaired washouts in landscape at Ocotillo Park after major storm.
- Replacement of 200’ of damaged sidewalk in the Parkway Place Neighborhood Park.
- Constructed a five bin block material storage area at the Elena Orendain Curtis Catholic Complex
- Completed Phase One of Desert Sun Stadium fence project.
- Replaced all Ray Kroc Baseball Complex fields #2 and #3 backstop fencing with new poles and fabric.

Recreation:

- Received \$4,600 in sponsorship funding from Bill Alexander Flight-line Mazda Mitsubishi, providing two Movies in the Park events during 2012-2013.
- Hosted the 2nd annual Family Fish Fiesta at the West Wetlands, with over 400 children and family members participating.
- Hosted the 2012 Worth ASA Men’s Western Class D National 12” Softball Tournament with 35 teams competing.
- Solicited a total of \$22,687 in sponsorships, both in-kind and cash, for the 2012 Worth ASA Men’s Western Class D National 12” Softball Tournament.
- Due to the outstanding hard work by staff and smooth execution of the tournament, the City of Yuma Parks and Recreation Department received the James Farrell ASA Award of Excellence for conducting one of the highest rated National tournaments.

- Scheduled nine archery classes to date to include Youth, Adults, and Seniors, and each class have been full. In addition, an Introduction to Archery program has been held at the After School Fun Club and at the 21st Century Afterschool program that we participant in with District One.
- Offered the Imagination Playground in a Box to Crane District for the 2012-2013 school year, and eight schools have reserved "The Box", allowing over 1,600 children to experience a different way of play.
- Increased registrations in the 5K/10K Series of Runs by an average of over 150% for the first four races. The first race alone, the Moonlight Run, went from 90 registrations in October 2011 to 705 registered participants in October 2012.
- Received a grant of \$4,500 for the Youth "Fast Feet" running program, from the Foundation of Yuma Regional Medical Foundation.
- Received a grant of \$7,000 from Arizona Blue Cross and Blue Shield for the youth summer "Camp Awesome" for youth age 6 to 12 years old. The main goal of the camp was to educate both children and parents on the benefits of a healthy lifestyle through fun filled, action packed, lessons on proper nutrition, the importance of being active, and by encouraging positive self esteem.
- The North End Community Center received 50 walking canes that were donated by local carvers and vendors that participate in Center programming. Wood carvers at the Center spent countless hours carving the canes with the American flag, eagles, and a "Thank-you for serving our country". The 50 carved walking canes were given to the American Legion to be distributed to local veterans for free.

Yuma Civic Center:

- The Yuma Civic Center hosted 934 events in 2012. There were 178,564 visitors to our facility during the calendar year.
- We hosted the first "Back to School Rodeo" in July which was enthusiastically supported and attended by the community.
- Put together details for the 40th Anniversary Celebration for the Yuma Civic to occur in 2013.
- Produced the 2nd Annual Taco Festival and it was featured in Arizona Highways magazine twice
- Installed a new griddle in the kitchen to enhance the catering repertoire.
- Purchased replacement tables and chairs to update existing inventory and improve service.
- Worked with Facility Maintenance and completed lighting retrofit in facility to reduce energy costs
- Produced three successful summer swap meets.
- Hosted a very successful 2nd Annual Wedding and Quinceañera Expo.
- Improved beverage service with updated product offerings and developed a new break menu for meetings.
- Actively marketed the facility, department, and City with daily posts on the Yuma Civic Center Facebook page and Twitter increasing our friend count of 100 to 500 fans and followers.

GOALS FOR 2013-2014:

Administration Goals:

- Successfully complete Yuma Valley Area Park.
- Complete phasing and estimates for Yuma East Athletic Park and program CIP funds to achieve build out.
- Develop marketing plan for Department with resource allocation.
- Hire and bring on-board new Golf Course Manager for successful integration into City team. Consider engaging Profitable Food Facilities to consult on Bar & Grill.
- Explore consultation with Greenplay, Inc. community assessment for resource allocation and pricing strategies.
- Further refine Parks Maintenance Model.

Recreation Goals:

- In order to get our information out to a larger audience, the Recreation Division will work with the Marketing Specialist to develop signage that encourages our existing and potential customers to go to www.YumaAZ.Gov/events or the City of Yuma Parks and Recreation Facebook page for

information on upcoming events, activities and programs. The signage will be prominently displayed at all recreation and athletic facilities throughout the City.

- Research the feasibility of providing a message in all City of Yuma customers' water bills on a bi-annual basis, informing customers of the availability of our seasonal Activity Guide, in the Fall and Winter, then again for Spring and Summer. If possible, the first message would be posted that would inform customers to go to our website for information.
- Due to the huge success of the "Screaming Deal" promotional campaign, continue to offer special rates for programs in each area of recreation, that encourages customers to register early and increase participation.
- Plan, develop and implement the following recreation special events geared towards families and youth:
 - Woof Splash Expo – A day for dogs and their owners
 - Cardboard Boat Float
 - Youth Sports & Swim Day
 - NBA Triple Dish & Swish Day
 - Archery Competition
 - Family Overnight Campout at Desert Sun Stadium
- Due to the increase in participation in the 5K/10K Fun Run and Walk Series, acquire a chip timing system, either rented or purchased that will vastly improve the quality of the runs, and allow for increased participation, lower staff costs, accuracy of running times for each participant, and improve the award presentation at the end of each race.
- Continue to solicit sponsorships for local businesses and grants to help offset the costs of recreation programs, equipment, and to help keep programs fees affordable to our participants.
- Plan, develop and schedule the following recreation programs;
 - Advanced Archery classes
 - Drop-in kayak/canoe Rental Day - Once a month, interested participants can check-out a kayak or canoe for a couple hours and experience the sport, without having to schedule a trip in advance

Yuma Civic Center Goals:

- Successfully program and complete facility improvements through Maintenance Division to enhance facility appearance. To include: flooring, lighting, and amenities.
- Produce large scale annual events for community involvement and enjoyment: Back to School Rodeo, Wedding and Quinceanera Expo, and Taco Festival.
- Provide quality customer service for facility/community rentals to include: supportive event expertise, quality catering, timely paperwork, efficient follow up, and genuine gratitude.
- Collaborate with other entities and within City, to market and build awareness of the facility programming and rental opportunities.
- Explore additional ways to serve a need not being met in the community. For example, travelogue series, swap meets, workshops, or dances.

Arts and Culture Division:

- Provide effective, friendly, and committed customer service to all participant visits to our facility.
- Develop and implement our "Think Outside the Box" collaborative project with Traffic Division, ie: traffic signal boxes throughout the City artistically enhanced by a diverse group of volunteer artists
- Broaden and deepen our participation with Historic North End organizations, and businesses. through our far-reaching programming such as ARTbeat, North End Art Walk, and Children's Festival of the Arts.
- Seek opportunity with local performing arts groups to add shows, events, or performances to our out-of-season performance schedule in the Historic Yuma Theatre.
- Collaborate with our Heritage Festivals team to bring back to Historic North End additional Hispanic festival for Downtown to replace lost cultural events, ie: "Day of the Dead".

Golf Courses Goals:

- Successfully hire and integrate personnel into Golf Course operations.

- Greater utilization of Course Trends to effectively market course.
- Make Golf Course improvements: new fairway bunkers, new bunker sand, lighting for practice putting green, new bag drop, designated teaching center, and trim up golf cart paths.
- Make facility maintenance improvements: replace roof on irrigation building, trim oleanders around maintenance yard, install shade in maintenance yard, replace worn out course fencing.
- Complete some key projects for Food and Beverage Operation: increase outside lighting for patio events, install new bar pouring/monitoring system to prevent loss, and purchase audio visual equipment to better serve banquets and business meetings.

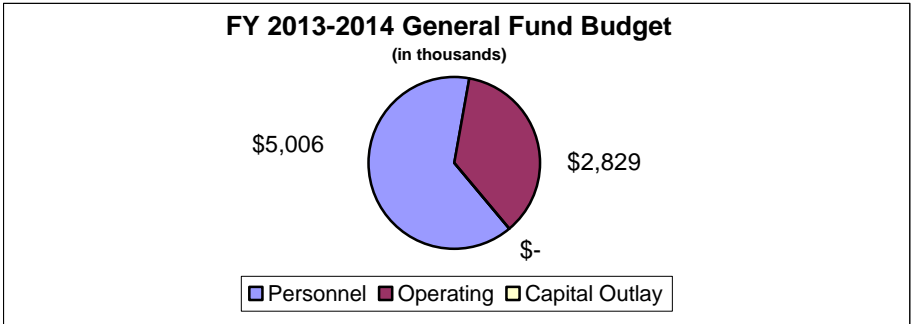
Parks Goals:

- Upgrade signage in Neighborhood Parks.
- Continue to evaluate irrigation and make upgrades where viable.
- Make additions to the City tree inventory in Kiwanis, Ponderosa, Parkway Place, and other locations as viable.
- Evaluate athletic field scoreboards and replace as needed.
- Create Park system inventory, schedules for repairs/replacements, and follow schedule.
- Evaluate park fencing for additions/repairs.
- Facilitate the build out of Riverside Park.

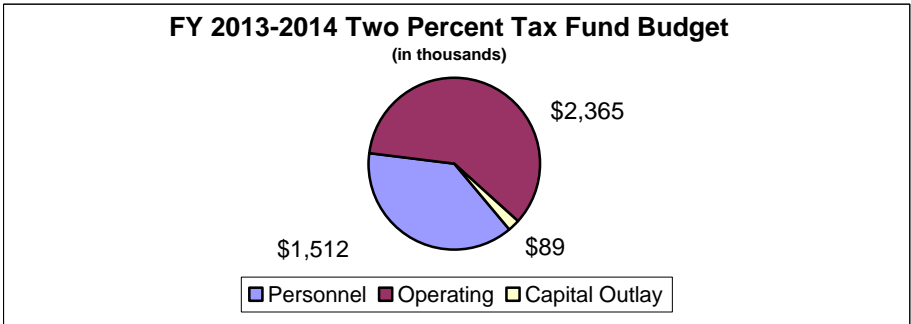
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Parks & Recreation Administration	1,342,668	1,373,557	1,373,131	1,638,573
Parks Maintenance	4,118,897	4,253,437	4,232,852	4,318,563
Facilities Maintenance	1,726,340	1,908,906	1,867,369	2,079,543
Urban Forestry	160,877	160,656	147,183	156,071
Recreation General	553,330	591,430	576,053	609,422
Senior Adult Activities	58,868	72,196	67,823	68,106
Adult Activities	178,522	197,032	198,013	215,315
Youth Activities	255,881	244,071	239,722	250,853
Aquatics	334,474	425,529	371,927	367,994
Yuma Readiness Center	65,892	75,424	78,695	78,453
Yuma Arts Center	543,871	607,259	588,859	650,857
Heritage Events	63,918	83,507	67,374	95,433
Civic Center	837,179	955,192	932,355	968,801
Baseball Complex	505,128	489,055	503,029	574,080
Downtown Mall	200,061	220,052	219,758	212,810
Maintenance ADGC	187,326	258,800	198,718	282,886
Pro Shop Concessions ADGC	36,460	45,547	43,341	45,124
Maintenance DHGC	832,087	972,893	959,338	1,564,850
Restaurant Concessions	535,661	619,655	541,201	584,884
Pro Shop Concessions DHGC	553,101	536,125	526,999	601,047
	13,090,541	14,090,323	13,733,740	15,363,665

The Parks and Recreation budget for 2013-2014 includes a 9% increase. This is primarily from \$500k added to the Desert Hills Golf Course Fund budget for remodeling of the restaurant and clubhouse. Also included is a pay increase for employees and monies for expected grants.

GENERAL FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	4,631,517	4,894,648	4,735,684	5,006,951
Operating	2,774,215	2,888,040	2,893,360	2,829,911
Capital Outlay	-	11,317	11,317	-
	7,405,732	7,794,005	7,640,361	7,836,862



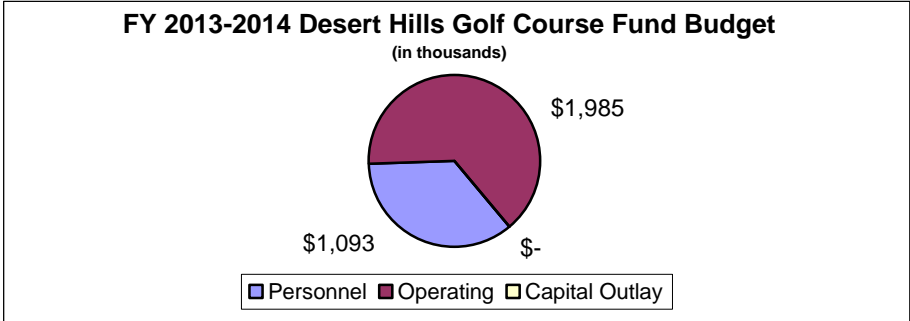
TWO PERCENT TAX FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	1,431,910	1,497,805	1,476,367	1,512,690
Operating	1,830,772	2,066,247	2,079,008	2,365,312
Capital Outlay	25,959	10,600	10,865	89,500
	3,288,641	3,574,652	3,566,240	3,967,502



MALL MAINTENANCE DISTRICT TAX FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	85,512	86,251	85,022	89,955
Operating	114,549	133,801	134,736	122,855
Capital Outlay	-	-	-	-
	200,061	220,052	219,758	212,810

APPROPRIATED GRANTS FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	17,955	-	9,166	-
Operating	33,497	68,594	28,618	267,700
Capital Outlay	-	-	-	-
	51,452	68,594	37,784	267,700

DESERT HILLS GOLF COURSE FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	940,673	1,123,622	926,513	1,093,769
Operating	1,203,872	1,309,398	1,343,084	1,985,022
Capital Outlay	-	-	-	-
	2,144,545	2,433,020	2,269,597	3,078,791



Police Department

The mission of the Yuma Police Department is to enhance the quality of life in the City of Yuma by providing all people with responsive and professional police service with compassion and concern. To accomplish its mission, the Yuma Police Department will work in collaboration with the citizens of Yuma and within the framework of the United States Constitution to enforce the laws, preserve the peace, reduce fear, and provide for a safe environment.

The Police Department's Administration oversees the Field Services Division, Support Services Division, and Investigations Division. The Professional Standards and Accountability Unit reports directly to the Chief of Police.

Administration is responsible for the overall management of the department. The Chief of Police, along with a Deputy Chief of Police and three Captains, provides the vision and leadership to achieve the goals and objectives of the Police Department. In addition, the Public Safety Communications Center reports directly to the Deputy Chief of Police.

The Patrol Division is the largest and most visible division in the agency. Uniformed patrol personnel are responsible for the protection of life and property, response to 9-1-1 and other calls for service, and preliminary investigation of crimes.

The Patrol Division also consists of specialized units including a Traffic Unit which is staffed with traffic enforcement units and civilian accident investigators, a School Services Unit, a Gang Unit, K-9 Officers and a Crime Suppression Unit.

AUTHORIZED PERSONNEL	FY 12/13	FY 13/14
Administration	9	9
Animal Control	6	6
Patrol	134	136
Investigations	44	43
Support Services	60	60
Facility Maintenance	5	5
Total	258	259



The Support Services Division consists of a Records Unit which is responsible for receiving, entering, archiving, and retrieving police reports as well as collecting data for statistical purposes. A Training Unit, Hiring/Recruitment Unit, and Public Affairs Unit also comprise Support Services.

The Investigations Division is responsible for in-depth follow up investigations as well as preparing cases for court. The Investigations Division consists of a Crimes Against Persons Unit, Sex Crimes Unit, Property Crimes Unit, Narcotics Unit, Evidence Unit, an I.D. Crime Lab Unit, as well as Crime Analysis.

2012-2013 ACCOMPLISHMENTS:

- **Grand Opening of Yuma Police Department Araby Substation** - This 4100 square foot facility is located at 6390 East 26th Street and is the first official police substation. The substation provides a number of services to the community and has expanded services to the eastern part of the city.
- **New Patrol Vehicles** - Purchased 11 new Ford Utility Interceptors from local Yuma dealership. Vehicles replaced a portion of aging police department fleet.
- **Crime Suppression Unit** - The addition of the Crime Suppression Unit has been successful at deterring and solving crime through Intelligence based policing, directed patrols and details, and active problem solving partnerships. As part of a renewed commitment to Community Oriented Policing, bike patrol was rejuvenated and used as an enforcement and education tool.
- **New World's Aegis computer-aided dispatching and records management systems went live** - The installation of the automated system, including computer-aided dispatching, records management, and mobile computing software allowed for improved information sharing amongst area law enforcement agencies.
- **Strategic Plan** - The Yuma Police Department developed a committee to conduct internal and external analysis to successfully implement the City of Yuma Police Department Strategic Master Plan 2014 – 2019. The committee has developed a draft of the plan to be implemented in the fall.
- **Citizen Police Academies** - Conducted one Citizen Police Academy and one Hispanic Citizen Police Academy.
- **Law Enforcement Torch Run for Special Olympics** – The Yuma Police Department placed ninth overall in the state for fundraising, raising over \$17,000 dollars for Special Olympics.
- **Operation Stonegarden Grant Funding** – The Yuma Police Department received \$78,355.00 for the purchase of radios and mobile data computers as a result of funding reallocations. In November of 2012, Yuma Police Department also received \$503,638.00 for overtime and mileage for an operational period through December 2013. Additionally, Yuma Police Department applied for and is pending a 2011 reallocation award of \$39,570.00 in funding for additional mobile data computers.
- **Department of Justice Community Oriented Policing Services (COPS) Hiring Program Grant** - The Yuma Police Department was awarded a grant for an estimated one million dollars which provides funding for eight additional officers. This grant requires newly hired police officers to be military veterans.

GOALS FOR 2013-2014:

- Conduct two Citizen's Police Academies, one of which will be a Hispanic Citizen's Police Academy.
- Continue timely and professional response to calls for service.
- Continue active recruitment to fill authorized vacancies.
- Continue to rewrite and revise outdated policies.
- Continue public outreach to educate the community on personal safety and security matters.
- Continue to work with Yuma Regional Communications System in expanding the radio system into a truly regional system.
- Continue to push New World software out to the courts, City Prosecutor's office and County Attorney's office, in order to achieve a completely electronic work flow.

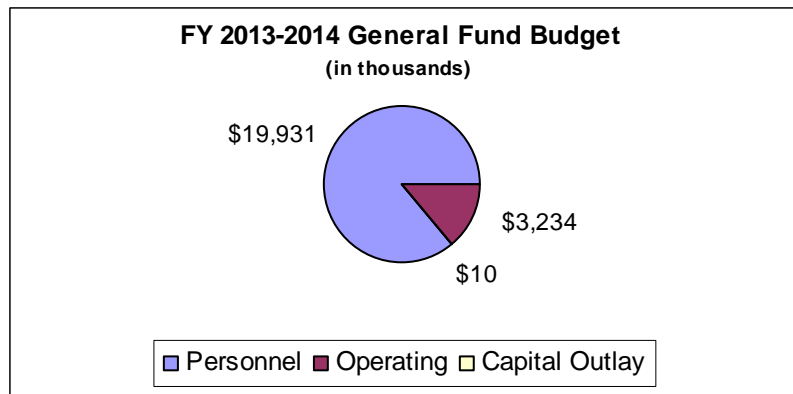
- Obtain further funding through Stonegarden, Department of Justice Community Oriented Policing Services Hiring Grant Program, and other grant opportunities to further enhance public safety efforts in the Yuma area.
- Continue with Project Drive Safe enforcement utilizing intelligence-based data to place greater emphasis on traffic safety.
- Develop community partnerships to increase traffic safety education and awareness through new technology and public presentations to enhance driver, pedestrian, and bicycle safety in the City of Yuma.
- Utilize technology to develop “intelligence driven deployment of police resources.”
- Implement additional computer forensics capabilities.
- Continue the strong emphasis on Community Oriented Policing and Problem Oriented Policing in Department philosophy.
- Develop a Tactical Emergency Response Team/Dispatch program.
- Increase animal licensing compliance in the City of Yuma.
- Complete and implement the Yuma Police Department Strategic Master Plan 2014 - 2019.
- Implement a false alarm reduction program using the critical components of education and training.



	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Police Administration	1,542,549	1,626,250	1,664,328	1,840,582
Animal Control	716,502	714,995	672,035	722,069
Patrol-Field Services	11,707,250	12,069,741	12,283,083	13,290,415
Investigation-Field Services	4,013,942	4,079,246	4,179,177	4,204,674
911 Administration	45,430	35,013	16,434	0
Quality Assurance	1,186,753	1,268,237	1,202,606	1,223,172
Records & Communication	882,100	1,031,425	938,841	870,636
Public Safety	1,835,843	2,014,904	2,018,104	1,990,494
Communication Center				
Facilities Maintenance	708,108	942,297	809,980	1,037,231
	22,638,477	23,782,108	23,784,588	25,179,273

For FY14, the Police Department presents a budget of \$25,179,273. The Police Department's budget increased 5.8% from last year's budget. This is attributable to a pay increase budgeted for next year, increased equipment replacement rent and equipment purchases out of Public Safety Tax Fund, and expected increases in grant funding.

GENERAL FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	18,066,158	18,818,349	18,453,977	19,931,793
Operating	3,377,902	3,534,140	3,467,089	3,234,067
Capital Outlay	74,213	15,000	15,000	10,000
	21,518,273	22,367,489	21,936,066	23,175,860



PUBLIC SAFETY TAX FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	-	-	-	-
Operating	-	199,981	99,981	594,140
Capital Outlay	-	647,573	608,697	500,000
	-	847,554	708,678	1,094,140

APPROPRIATED GRANTS FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	731,607	536,293	923,430	909,273
Operating	100,315	30,772	90,318	-
Capital Outlay	288,282	-	126,096	-
	1,120,204	567,065	1,139,844	909,273

Fire

The Fire Department exists to instill a sense of safety, security, and pride in those we serve through professional emergency intervention, education and prevention services.

The Yuma Fire Department is comprised of four Divisions that work in unison to fulfill the Department's mission. The Administration Division is responsible for meeting funding needs of the Department within budgetary guidelines and facilitating changes in personnel status and payroll. In addition, this Division compiles and analyzes statistics from its operating divisions that include productivity, response times, and other quality measurement factors. Heavy involvement in short and long term planning is needed to achieve the highest level of effectiveness and efficiency in order to meet the goals of the Council and needs of the citizens. A major objective of Administration is to facilitate partnerships with other agencies that share similar interests or goals in specific areas. Together, reduction of costs is realized by each entity while still achieving the goals. The Fire Department's Public Information, Public Education, and Emergency Management functions are also coordinated through this Division.

AUTHORIZED PERSONNEL	FY 12/13	FY 13/14
Administration	7	7
Professional Services	3	3
Operations	111	112
Community Risk Reduction	4	3
Total	125	125



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The Community Risk Reduction Division increases public safety through education, engineering and enforcement. This is achieved through several activities. One of these activities is participation in public outreach programs including Yuma Ammonia Awareness Safety Day, the Juvenile Fire Setters Program, a partnership with WACOG to install residential Knox boxes for special needs citizens, and installation of smoke alarms in homes. A Property Management Program focuses on the inspection of high life-hazard occupancies such as schools, adult and child care facilities, assembly buildings and industrial plants. As a result of these on-site inspections, Department staff is able to instill positive relationships with building owners, managers and their staff which establishes communication and allows development of training for such things as emergency planning, fire extinguisher use and fire evacuation plans. Due to the City's attrition policy in 2010, the Community Risk Reduction Division lost two staff positions which remain unfunded. Consequently, the Division's certified fire investigation personnel have been supplemented by three Suppression Division personnel who have received certification as investigators. These fire investigators are responsible for determining the cause and origin of a fire. Investigations are conducted in conjunction with the Yuma Police Department; their common goal is to arrive at the true cause of a fire. Another aspect of the Division's responsibilities is their liaison with the victims of a fire; they are available to provide assistance which may include putting the victims in touch with organizations which can provide temporary housing and meals and/or assist with securing their property.

The Operations Division delivers services when activated by the emergency 9-1-1 system. It provides for ambulance service and emergency response to "all risks" in the community including those associated

with fire, Emergency Medical Services (EMS), technical rescue, hazardous materials, and disaster response. Utilizing a three platoon system, this team provides for the needed staffing to complete its mission 24-hours a day, 365 days a year. The platoons are led by an assigned shift commander who has collateral duties in providing oversight for technical rescue, hazardous materials or facility maintenance and other development while providing the crew with the leadership of a Chief Officer. A recent component of the Suppression Division is an EMS section which includes an EMS Battalion Chief and two EMS Fire Captains whose purpose is to ensure the quality of the ambulance service to our citizens and to be liaisons between the Department and Yuma Regional Medical Center. In addition to these emergency activities, the Operations Division is also very active and visible in the community. Some of the more noteworthy appearances are Midnight at the Oasis, Yuma County Fair Week, Silver Spur Rodeo, Colorado River Crossing Balloon Festival, parades, visits to most of the local schools and a host of other community events. Fleet Services is also a key component of the Division. The Fleet Manager works in coordination with the Public Works Fleet Management staff to ensure operational readiness of all fire apparatus. The Fleet Manager and one Public Works staff member are certified as Emergency Vehicle Technicians and ensure all maintenance work and required testing is completed in accordance with the most up-to-date regulations.

The Professional Services Division is responsible for Department training, internal affairs, safety, succession planning, agency accreditation, and management of the Public Safety Training Facility. Training is provided in the areas of fire suppression, operational tactics and emergency medical certification. Continuing education for basic emergency medical technicians and Paramedics is also provided. Training is coordinated by the Professional Services Division for special operation teams to meet annual training requirements. Internal Affairs reviews the accidents, injuries, personnel actions and customer complaints. Succession planning activities include recruitment and testing of entry level and internal promotional candidates. In addition, the Division forecasts and plans for the long- and short-term personnel needs of the Department. A key responsibility of the Division is the Department's successful re-certification as an Accredited Agency through the Commission on Fire Accreditation International (CFAI).

The Yuma Fire Department has been preparing for its five year Accreditation Agency review. The Accreditation Program, administered by the CFAI reflects a comprehensive self-assessment and evaluation model that enables fire and emergency service organizations to examine their service levels and performance in a way that allows them to compare to industry best practices. This process leads to improved service delivery by helping fire departments to:

- Determine community risk and safety needs.
- Evaluate the performance of the department.
- Establish a method for achieving continuous organizational improvement.

The Department received its original Accreditation in August of 2003 and was successful in getting reaccredited in 2008. Once Accreditation is obtained, annual submittals to maintain this prestigious rating are necessary. However, every five years a Peer Assessment Team will be conducting a site visit in Yuma to evaluate: (1) the Department's recordkeeping and response times, (2) the Public Safety Dispatch Center, and (3) administrative functions for compliance with national standards. This is an international Program and world-wide there are only 161 accredited agencies.



In preparation for this Accreditation renewal, the Fire Department has developed the 2012-2017 Strategic Management Plan. This Plan takes into account the current economic downturn and the addition of patient transport services for the citizens of Yuma which began in February 2012. Although the effects of the economic downturn was not premeditated during the Department's last planning effort, steps were taken that allowed continued progress on most of the focus areas and initiatives. The condition of the Department's material assets at the beginning of the last Strategic Plan allowed limitations on expenditures while keeping all assets compliant. The success of the ballot initiative in

November of 2010 will allow the Department to continue to replace and repair needed assets. The new Strategic Plan required an in-depth look at the condition and financing of material assets. In addition, essential training to personnel was maintained during the previous planning cycle. Another document which has been reviewed and updated in preparation for our reaccreditation is our Standard of Cover for the City. The Standard sets response time goals for all fire management zones in the City and forms the basis for the deployment of our assets.

In February 2012, the Director of the Arizona Department of Health Services (ADHS) issued a Certificate of Necessity (CON) which empowered the Department to begin transport services for all Advanced Life Support patients in the City. A transition plan was immediately developed and phased in; in August of 2013, this transition was completed. During the transition period, Rural Metro, the private ambulance service provider, was given time to stand down some of their ambulances as the Yuma Fire Department stood theirs up. In addition, Rural Metro and the City's emergency dispatch centers were linked and both began using the Yuma Regional Communications System radio system, as well as, tracking ambulances with the Computer Aided Dispatch System. The final result is that the Fire Department has been doing all transports of Advanced Life Support patients and Rural Metro has been transporting all Basic Life Support and non-emergency patients. Consequently the amount of lights and siren response traffic is reduced and the cost of service to our residents has been significantly decreased. In February 2013, ADHS renewed the City's CON for a three year period, acknowledging that the Department met its performance goals as presented in the Needs Assessment with improvements in coordination, dispatching and quality assurance.

The addition of patient transport services to our Service Delivery portfolio required a rebalancing of Department resources and a number of new skills for staff. Personnel have been added to provide this additional service; however existing units have been and will continue to participate in new ways and with greater effort. Administration is being required to learn new business practices and how to come to terms with a new set of regulations.



Hand-in-hand with the initiation of ambulance service is the medical billing for the service to the citizens. Rates and charges, which are substantially less than those of the private provider, were authorized by ADHS. A contract was entered into with a third party medical billing company and a Medicare Number was issued to the City. In addition, the Department established a main contact who handles all calls and requests for assistance from patients with the goal of resolving medical billing and insurance issues.

The Fire Department was recognized this year by ADHS as a Recognized Premier Emergency Medical System Agency. The Premier Emergency Medical Services Agency Program (PEAP) is the ADHS prehospital care quality improvement initiative. At the time the Yuma Fire Department received this recognition, there were only three EMS providers in Arizona who had received this designation. In order to qualify, criteria which must be met includes: documenting agency leadership commitment; developing a quality improvement program, collecting and submitting electronic EMS patient care reports; and, ensuring data is fed back into the quality improvement program for analysis and improvement of care.

The third Fire Department Fire Fighter Academy was held in September 2012 and ten Fire Fighter/Cadets graduated. Coordinated through Arizona Western College, this Academy provides Emergency Medical Technician (EMT), Fire Fighter I and II certifications to these Cadets. Once they have successfully completed the Academy they became a Fire Fighter/EMT. Four of the Fire Fighters who graduated from the Academy were hired to fill empty positions created by personnel who had retired. The remaining six cadets were hired utilizing funds from a Staffing for Adequate Fire and Emergency Response (SAFER) Federal Grant. This Grant partially reimburses the City for new Fire Fighter positions which were necessary to man our ambulance transport service and will offset our personnel salaries for a two year period. Due to retirements in our Department, we began steps to hire new approximately seven Fire

Fighter/Cadets for an Academy planned to begin in June 2013; this Academy will conclude in September 2013.

The City of Yuma was inspected by the Insurance Safety Office (ISO) in December 2012. The ISO collects and evaluates information from communities in the United States on their structure fire suppression capabilities. The ISO's Public Protection Classification (PPC) Program evaluates communities according to a uniform set of criteria, incorporating standards developed by the National Fire Protection Association and the American Water Works Association. A community's PPC depends upon: needed fire flows, receiving and handling fire alarms, Fire Department equipment, staffing, training and geographic distribution of fire stations, and water supply. Based upon their inspection the PPC number for the City of Yuma was upgraded from a Class 3 rating to a Class 2 rating. This number, which gives information about risk in the community, is provided to insurance companies, insurance regulators and others. Class 1 represents an exemplary fire suppression program and Class 10 indicates that the area's fire suppression program does not meet ISO's minimum criteria. Based upon the most recently published information (2011) from the ISO, there are only 10 communities in Arizona (523 communities in total) which can boast of a Class 2 rating; there are no Arizona communities with a Class 1 rating. In the United States, of 41,242 rated communities, only 653 have earned either a Class 1 or Class 2 rating.

The City received a Federal Assistance to Firefighters Grant in February 2012. This Grant will replace the City's current alerting system and allow a County-wide computer aided dispatch system to seamlessly integrate all Yuma County municipal and federal fire stations. It will also have the ability to expand as the system grows. This new system will also save additional seconds in dispatch on every call as it will be integrated with our computer aided dispatch system. The system also allows for the alerting of each unit individually. During this Fiscal Year a team developed specifications and put out request for proposals. After assessing the initial bids, which were higher than anticipated and exceeded the amount of the Grant, the specifications were modified and the City is in process of beginning the step to the system through a cooperative purchasing contract for the equipment and a local installer.

During the month of September 2012, the Yuma Fire Department coordinated four Type III Incident Management (IMT) courses for Yuma County. These courses will qualify participants for key positions (Planning Section Chief, Safety Officer, Incident Commander and Operations Section Chief) in any Incident Management Team in the nation. These Teams can represent multiple disciplines who manage major and/or complex incidents requiring a significant number of local, state, or tribal resources. They manage incidents that extend into multiple operational periods and require a written Incident Action Plan. These incidents can include weather-related disasters such as a tornado, earthquake, or flood; a joint law enforcement operation; public health emergency; or a planned exercise or event. The Department's goal is to be capable of standing up a federally recognized Incident Management Team for the County. At the conclusion of the training, there were approximately 12 individuals trained in each area and we now have a core group to begin our local training and certification. During the coming year, the Department will continue training using community events, such as Midnight at the Oasis and Yuma County Fair, as well and continuing certification of essential area personnel.



Fire Department personnel moved into the newly constructed Fire Station No. 1 in March 2013. Additional site work will include demolition of the old Fire Station and construction of a new parking lot. It is anticipated that the grand opening will be held sometime in May 2013. The original Station was built in the mid-1950s and is severely dilapidated. The Department's three shift commanders will continue to be housed at Fire Station No 1 and the Station will have new dormitories for Suppression personnel. The new Station located on Third Avenue, between Third and Fourth Streets, has four bays for fire apparatus. Once completed, this Station will be home of our 9-1-1 Memorial which will showcase a two foot square metal

I-beam from the World Trade Center. This Fire Station construction was possible due to the citizens of Yuma approving reauthorization of the 0.2% public safety tax in November 2010. This tax allows the City to acquire land, construct or repair facilities and purchase public safety equipment, vehicles and communications systems for public safety purposes.

The Yuma Fire Department has consistently strived to facilitate partnerships with other agencies, both internal and external to the organization. These agencies share similar interests or goals in specific areas. Some of these include:

As in past years, the Yuma Fire Department provided mutual aid to the communities of Somerton, San Luis, Wellton, and Winterhaven. We have also provided mutual aid to neighboring agencies of the United States Border Patrol and the Marine Corps Air Station Yuma. In addition to assisting local entities, we participate in the California and Arizona Mutual Aid strike teams.



Camp Fury held in partnership with the Girls Scouts of Southern Arizona is in its third year. The intent of the Program is to expose young women to a career in the fire service while building teamwork, self-confidence and respect. It has proven to be a great experience for both the young ladies and the Fire Department personnel who work with the young ladies.

Hands-Only CPR training was presented to City employees from various departments. In addition, this training was extended to WACOG, the City of San Luis and Rural Metro Corporation's emergency medical providers. This is the method championed by our State Medical Director and the Sarver Heart Center at the University of Arizona. The Yuma Fire Department has been using this method for several years and has seen survival rates improve dramatically as a result.

The Yuma Fire Department is involved at the National and State level. We have been invited to participate with the International Association of Fire Chiefs Professional Development Committee, the International Fire Service Training Association Validation Committee for the Chief Officer Manual, the Arizona State Fire Marshal's Office, the Arizona Fire Chiefs Mutual Aid Coordinating Committee, and the National Fire Service Data Summit. Department personnel hold offices on the boards of the Yuma County Fire Officers Association, the Arizona Emergency Medical Services Council, the Arizona Fire Chief Association, the United Way, and the Western Arizona Council of Governments Elder Abuse Coalition.

The Department continues to educate our members at the best schools in the Nation for emergency services. This year our members attended the National Fire Academy, the National Emergency Management Institute, and the Naval Postgraduate School.

2012-2013 ACCOMPLISHMENTS:

- Responded to over 12,000 calls last calendar year, including commercial and residential fires, hazardous materials and emergency medical assistance.
- Successfully executed contracts with a third party ambulance service billing company.
- Successfully executed contracts with Medicare.
- Successfully achieved first annual renewal for Certificate of Necessity for Ambulance Transport.
- Received an improved ISO rating for the City of Yuma to a Class 2 rating.
- Completed construction of Fire Station #1.
- Accepted delivery of two new Paramedic Transport Ambulances.

- Partnered with industry to conduct the Ninth Annual Ammonia Safety Day which provides safety training on handling one of the two most hazardous gasses in our community.
- Purchased a fire station alerting system which will integrate all Yuma County municipalities and federal fire stations.
- Certified as a Recognized Premier Emergency Medical System Agency by ADHS.
- Participated in the “build” and “implementation” of the New World Public Safety software system
- Integrated new legislative requirements (SB 1598) into the fire inspection process.
- Initiated rotation of the Department’s emergency preparedness supplies (food and water).
- Sent personnel to the Emergency Management Institute to better train for a three-deep position.
- Collaborated with the Department of Community Development in the integration of new plan review software (Energov).
- Completed the 2012-2017 Strategic Management Plan.
- Provided Public Information Officer training to U. S. Border Patrol personnel.
- Personnel were invited to speak on the Save Hearts in Arizona Registry & Education Program at the Arizona Resuscitation Academy regarding the Yuma Fire Department’s training of over 4,200 individuals in the Yuma area on Hands Only CPR.
- Initiated recruitment and promotional testing for Battalion Chief, Fire Captain and Fire Engineer positions.
- Certified EMS Fire Captains as Emergency Medical Dispatch (EMD) instructors.
- Updated EMD protocols to include Advance Life Saving and Basic Life Saving recognition to both Yuma Fire Department and Rural Metro Fire dispatch centers.
- Participated in the update of the State of Arizona Trauma Plan.
- Participated with the State of Arizona’s Excellence in Prehospital Injury Care Project. Trained the Department personnel and submitted data on traumatic brain injury patients.
- Personnel attended Bioterrorism: Mass Prophylaxis Preparedness and Planning class.
- Initiated participation in the State of Arizona’s Prehospital Emergency Preparedness Section, attending PHEP meetings.
- Assisted other area EMS agencies in obtaining their Premier EMS Agency Certification.
- Participated in Arizona Western College Family Night which had an attendance of 1,000 to 1,500.
- Department EMS Chief continued to serve on the Arizona EMS Council.
- Two personnel Attended Advance Incident Command System classes at Texas A & M University.

GOALS FOR 2013-2014:

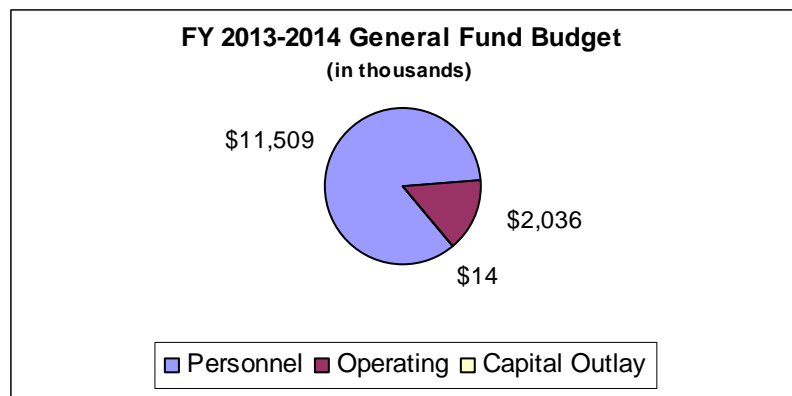
The Yuma Fire Department’s Strategic Plan, developed in support of the City Council’s Strategic Management Plan, has identified succession planning, organizational excellence, service delivery and organizational culture as the primary focus areas to be addressed. To move this plan forward the following goals have been established:

- Assess the option of in-house ambulance service billing versus third party billing
- Request ADHS to allow the City to implement compassionate billing practices (forgive patients their insurance co-pays). This will further reduce ambulance transportation costs to the citizens
- Begin formulating a community risk profile based on real and perceived threats
- Initiate the process of development of a compliance program for fire protection contractors
- Expand the Type III Incident Management Team by allowing for additional personnel to be trained
- Purchase and accept delivery of a new Ladder Truck
- Commence equipment replacement program, including NFPA compliant self-contained breathing apparatus
- Modernize Mobile Data Computer System for all fire apparatus
- Successfully attain reaccreditation through the Commission on Fire Accreditation International
- Continue the review of the new Fire Code for City Council adoption
- Continue succession planning for Chief Officers through participation in the Arizona State University Fire Service Institute, Peoria’s Regional Battalion Chief Academy, and the National Fire Academy
- Be recognized as an Accredited Agency in Chicago, IL in August 2013

	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Fire Administration	774,903	1,367,300	816,748	1,368,755
Fire-Training	348,427	419,629	375,109	424,463
Suppression	10,566,512	11,193,956	12,859,376	12,202,172
Prevention	373,557	410,113	276,156	308,157
Special Operations	27,174	52,044	42,433	62,648
Emergency Medical Service	0	429,358	0	22,935
Emergency Management	0	0	0	0
Facilities Maintenance	245,657	320,744	307,210	332,380
	12,336,230	14,193,144	14,677,032	14,721,510

The Fire Department presents a budget of \$14,721,510, an increase of 3.7% from the current year's budget. Ambulance transport service continues to grow and as a result the budgeted expenditures and associated revenues are increased for FY14.

GENERAL FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	10,514,123	10,691,980	11,236,078	11,509,700
Operating	1,621,688	1,871,032	2,004,549	2,036,967
Capital Outlay	177,753	-	38,250	14,764
	12,313,564	12,563,012	13,278,877	13,561,431



PUBLIC SAFETY TAX FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	-	-	-	-
Operating	-	491,020	525,356	560,079
Capital Outlay	-	614,904	434,253	-
	-	1,105,924	959,609	560,079

APPROPRIATED GRANTS FUND				
	<u>11/12 Actual</u>	<u>12/13 Adjusted Budget</u>	<u>12/13 Estimate</u>	<u>13/14 Budget</u>
Personal Services	20,995	42,392	117,717	-
Operating	1,671	481,816	520	600,000
Capital Outlay	-	-	320,309	-
	22,666	524,208	438,546	600,000

Capital Spending & Debt Management

CAPITAL SPENDING AND DEBT MANAGEMENT

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Capital Improvement Program

The City of Yuma Capital Improvement Program (CIP) is a five-year schedule of public physical improvements to the City's infrastructure. The CIP sets forth proposed expenditures for systematically constructing, maintaining, upgrading, expanding, and replacing the community's physical plant, as required by the City Charter.

This section describes the CIP process and provides limited detail of projects included within the capital improvements area of this adopted budget. The end result of the capital program is a separately published document, which includes detailed mapping, revenue source and the complete five-year program. The reader should refer to that document to attain more descriptive detail than is included herein.

THE PROCESS

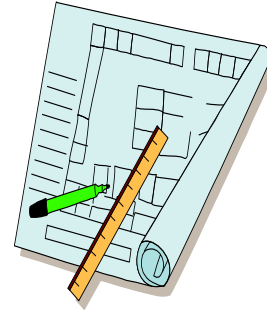
Projects are typically major expenditures. They can be either infrequent projects, such as the Municipal Government Complex construction project or systematic improvements, such as street surface replacement. Regular street maintenance of city facilities is not considered a Capital Improvement. Therefore, a project such as street slurry seals, which seals minor surface cracks, would not be found in this document and is funded, scheduled and completed within the Public Works Department's Operations and Maintenance (O&M) budget.

Because the CIP identifies what City facilities will be improved it is more than a schedule of expenditures. It is a statement of budgetary policy and a planning document. Implementation of the CIP is a tool to accomplish the adopted goals and policies of the City Council.

Projects are developed through the course of the fiscal year. The process involves council, citizens, or staff proposing needed projects. Staff then coordinates the project with any related projects, reviews for compatibility with the City's goals, identifies a funding source, and

develops a project schedule. Projects are reviewed by the responsible department and placed within the department's ten-year schedule.

During the annual review of the five-year CIP, completed projects are removed, new projects are proposed, and scheduled projects move forward in the schedule or out to later years. The timing of a project is dependent on the current condition of the facility and funding availability.



As the five-year CIP is fine-tuned, it is under the oversight of the CIP Review Committee, which is composed of senior staff and the City Administrator. At this time, the specific dollar amounts available for each funding source are known or reliable projections can be made and projects may be added or dropped based on the amount of funds available in the next five years. After review by staff, the next step is referral to the Planning and Zoning Commission for comments and recommendations.

The Planning and Zoning Commission's role is to review the CIP for consistency with the goals and policies of the General Plan. A Public Hearing is held at a commission meeting, which results in a formal recommendation to the City Council. The Capital Budget, which is the first year of the CIP and the five-year CIP are then brought before the City Council. The City Council will hold a public hearing on the draft CIP at a regular Council meeting. Adoption then occurs at a subsequent Council meeting.

CIP BUDGET

The first year of the five-year CIP program is called the capital budget. An extensive project, such as the installation of a major waterline, will typically be a multi-year project. The first year of the project is the design stage and the second year will involve the actual construction. The capital budget is integrated with the operating budget of the City and adopted in one motion.

The projects within the first year of the CIP are prioritized. Prioritization is developed within each section and is established by the responsible departments. The prioritization is based on the need for the project and the available resources needed to complete the project.

The availability of funds is the key factor as to whether a project will be initiated and completed. There are a variety of funding sources available, but these sources are limited in both the amount available and how these funds can be used. The same funding restrictions discussed in the Funds section hold true here. Projects can be funded by city, state or federal monies and outside agencies and individuals. City funding sources typically are sales and property taxes, service and utility fees, the Road tax and the Highway Users Revenue fund (a state gasoline tax with specific amounts allotted to municipalities based on population).

IMPACT ON OPERATING BUDGET

Because much of the funding for capital projects comes from the general and special revenues, the operating budget must have a clear

connection to the CIP process. Those same revenues drive the daily services provided by the city. Accordingly, its operating budget often comes first when priorities for projects are set, should tax or other revenues not be sufficient to maintain current operations and to build infrastructure. This is especially important when the project will create new or expanded facilities. For example, if a new park is planned, then the Parks and Recreation Department must include supplemental information in its budget to maintain the new park. This would include not only employees or contractors to maintain the park, but equipment and supplies for the park's upkeep.

Items in the 2014 capital budget have minimal impact on the operating budget since many capital items are replacement items already affecting operations cost. The few projects that will incur operating cost will be absorbed into the appropriate department budget.

Following this discussion are three tables related to capital projects. The first table lists the various funding source descriptions the Capital Improvement Program uses. The Fund name is the abbreviation used in the program. The second table provides a summary by funding source of capital projects while the third table lists the actual projects included in the capital portion of the adopted budget. The list is grouped by funding source and shows the project number, a brief descriptive title and the amount included in this year's adopted budget. The project number is useful in finding the detailed project information in the separately published five-year capital improvement program.

FUND	DESCRIPTION
BOND	This fund can be either the voter approved bond issue for specific projects or City dollars, which are developed through a Bond financing mechanism.
CDBG	Community Development Block Grants: Non-City dollars, federal funds for redevelopment projects.
CIT	Community Investment Trust Funds: General Fund dollars, which may be used at Council's direction.
DD	Developer Deposits: Deposits paid by developers in place of completing construction on specific projects.
DEV	Development Fees
DH	Desert Hills Enterprise Fund: Collected from golf fees.
GEN	General Fund: Revenues from fees paid, sales tax, property tax, fines, etc.
GRNT	Grant: Non-City dollars, which can be federal or state grants.
HERI	Heritage Area Grant Funding: Funds allocated to the City of Yuma for specific improvements to the city's riverfront and downtown area.
HURF	Highway Users Fund: Highway Users Gasoline Tax monies the City receives based on population. Funds are used for street improvements or street related projects.
IMP	Improvement District:
LTAF	Local Transportation Assistance Fund: Lottery dollars the City receives based on population. Funds are used for street improvements or street related projects.
OTHR	Non-City dollars such as ADOT, APS funds or other agency funds.
PBSF	Public Safety Tax Fund: two-tenths percent sales tax collected for the acquisition, construction or improvements to public safety facilities.
PRO	Pro-rata: financing that has been collected and is available for development of projects. Impact: money collected from Citywide Impact Fees.
ROAD	City road tax: five-tenths percent sales tax used for specific road projects.
SANI	Sanitation funds: General Fund dollars, which are reserved for sanitation projects.
SCF	Sewer Capacity Fund: City dollars, collected from fees paid at time of sewer connection.
STP	Surface Transportation Program: Non-City dollars, federal highway funds for roads and bridges.
SUF	Sewer Utility Fund: City dollars, collected from fees paid for specific sewer utility items, such as a meter.
SYSD	System Development Charges: A separate fee paid at the time of issuance of a water permit. The fee is based on the acreage of the property.
SSIC	Sanitary Sewer Interceptor Charge: City dollars, collected from fees paid at time of issuance of a sewer permit.
TWO%	2% Tax financing: A special excise tax on hotel, motel, restaurant and bar sales, which finances the Yuma Civic and Convention Center facility, the Baseball Complex, the Arroyo Dunes and Desert Hills Golf Courses, the Yuma Crossing Park and surrounding area and convention/tourism related activities.
WCF	Water Capacity Fund: City dollars, collected from fees paid at time of water connection.
WUF	Water Utility Fund: City dollars, collected from fees paid for specific utility items, such as a meter.
YRCS	Yuma Regional Communication System Fund: City and local agency dollars for support of regional communication system.

**Capital Improvement Project Summary
2013-2014 Capital Budget**

<u>FUND</u>	<u>2013-2014</u>
General Fund	-
Public Safety Tax	-
Grants Fund	4,408,113
Two Percent Tax Fund	1,654,495
City Road Tax Fund	3,568,651
Yuma Regional Communication System Fund	7,749,000
Water Fund	85,000
Wastewater Fund	1,143,000
Restricted Funds	
Bond General	995,102
Bond Road	2,192,000
Bond Water	4,585,300
Bond Wastewater	68,000
Developer Deposits	-
Prorata	2,774,712
Development Fees	3,652,048
Water System Development	-
Water Capacity	-
Sewer Capacity Fees	-
Sanitary Sewer Interceptor Charge	-
Other	<u>919,962</u>
TOTAL	33,795,383

**Capital Improvement Projects
2013-2014 Capital Budget**

FUNDING SOURCE	PROJECT TITLE	2013-2014
BOND GENERAL		
General Fund	Software System - Ticketing	20,000
	Software System Purchase	25,000
	Financial Administration Software	50,000
	Park Development	630,102
Public Safety Tax	Fire Station No. 1 Replacement	170,000
	Public Safety Training Facility Modular Building	100,000
BOND GENERAL Total		995,102
BOND WASTEWATER		
	Madison Avenue - 2nd Street to 3rd Street	68,000
BOND WASTEWATER Total		68,000
BOND ROAD		
	8th Avenue - 24th Street to 32nd Street	200,000
	Avenue 3E - Gila Ridge Rd. to 32nd St.	355,000
	16th Street & 4th Ave Intersection Improvements	1,000,000
	4th Avenue - Catalina Drive to 1st Street Paving	70,000
	South Frontage Road - Avenue 9½E to Avenue 10E	491,000
	Villa Hermosa No. 2	76,000
BOND ROAD Total		2,192,000
BOND WATER		
	Madison Avenue - 2nd Street to 3rd Street	75,000
	TTHM Air Stripping Tank System	50,000
	Water main Replacement Annual Project	876,300
	Agua Viva Urban Lake	900,000
	Avenue C Waterline - 16th Street to 18th Street	400,000
	Waterline Replacement/Improvements	250,000
	Potable Water Dedicated Sample Taps	30,000
	Agua Viva WTP Solar Power	50,000
	Avenue 4E and 36th Street Water main Intersection	250,000
	21st Street Waterline Extension	200,000
	Main Street WTP Roof Upgrades	50,000
	Main Street WTP Auxiliary Power	195,000
	16th Street & 4th Ave Intersection Improvements	440,000
	8th Avenue - 24th Street to 32nd Street	200,000
	24th Street Waterline - Pacific to Arizona Avenue	619,000
BOND WATER Total		4,585,300
DEV		
	Park Development	994,898
	Yuma Valley Area Park	500,000
	Police/Patrol Vehicle Acquisition	455,000
	Fire Station 7(D) - Avenue 8½E & 34th Street	261,000
	Avenue 10E Improvements	40,500
	16th Street & 4th Ave Intersection Improvements	1,000,000
	32nd Street and Avenue 7E Turn Lane	200,325
	32nd Street and Avenue 8E Turn Lane	200,325
DEV Total		3,652,048

**Capital Improvement Projects
2013-2014 Capital Budget**

FUNDING SOURCE	PROJECT TITLE	2013-2014
GRNT	HSIP Traffic Signal Upgrades	211,413
	Yuma Valley Area Park	62,779
	Downtown Revitalization	400,000
	West Main Canal Multi-use Path	749,921
	Figueroa Avenue WPCF Bio-solids Dewatering Process	2,240,000
	Main Street WTP Auxiliary Power	600,000
	Multi-Modal Reconstruction	144,000
	GRNT Total	<u>4,408,113</u>
OTHR	Fourth Avenue Gateway	750,000
	22nd Street - Avenue A to 4th Ave Sidewalks	169,962
	OTHR Total	<u>919,962</u>
PRO	24th Street - Avenue B to Avenue C	2,353,000
	Yuma Valley Area Park	421,712
	PRO Total	<u>2,774,712</u>
ROAD	Yuma Valley Area Park	203,000
	School Safety Improvement	60,000
	Catalina Drive - 8th Avenue to 4th Avenue	362,000
	Madison Avenue - 2nd Street to 3rd Street	153,000
	Catalina Drive - 32nd Street to 4th Avenue	385,000
	22nd Street - Avenue A to 4th Ave Sidewalks	28,297
	Palo Verde St. - Catalina Drive to Arizona Avenue	397,000
	28th Street Storm Drainage	968,000
	HSIP Traffic Signal Upgrades	11,000
	Storm water NPDES Permit	85,000
	16th Street & 4th Ave Intersection Improvements	400,000
	Airport Loop Road Improvements	122,000
	Avenue 10E Improvements	94,500
	56th Street Pavement Overlay	100,000
Citywide Safety Study	40,000	
32nd Street Tunnel	35,000	
West Main Canal Multi-use Path	124,854	
	ROAD Total	<u>3,568,651</u>
SUF	Downtown Sewer Line Replacement	280,000
	4th Street & Avenue A Sewer Line Replacement	100,000
	Figueroa Avenue WPCF Corrosion Control Imps	100,000
	8th Avenue - 24th Street to 32nd Street	8,000
	Figueroa Avenue WPCF Bio-solids Dewatering Process	160,000
	Figueroa Avenue WPCF On-Site Manhole Replacement	275,000
	Desert Dunes WRF Solar Power Project	20,000
	Manhole Rehabilitation/Reconstruction	100,000
Sewer Line Replacements/Improvements	100,000	
	SUF Total	<u>1,143,000</u>

**Capital Improvement Projects
2013-2014 Capital Budget**

FUNDING SOURCE	PROJECT TITLE	2013-2014
TWO%	Redevelopment Proposed Grants	35,000
	Yuma Valley Area Park	1,312,509
	Fourth Avenue Gateway	126,986
	Reclamation Land Exchange	30,000
	Multi-Modal Reconstruction	100,000
	Riverfront Development Master Planning	25,000
	Downtown Revitalization	25,000
	TWO% Total	<u>1,654,495</u>
WUF	Avenue 10E Improvements	70,000
	New Water Services	15,000
		WUF Total
YRCS	Yuma Regional CAD/RMS/MDC	1,567,000
	800 MHZ New Radio Site	6,182,000
		YRCS Total
	FY14 Total CIP	<u><u>33,795,383</u></u>

Debt Management

The last section described how the city provided for its infrastructure needs. It was noted that operating revenues were the primary source for CIP projects. This 'pay-as-you-go' financing plan works well for smaller projects that can be paid out of current revenues. It doesn't work when project cost is greater than the annual collections from that source of revenue.

When more significant projects are planned which are beyond current revenues ability to spend, the City will seek financing solutions that provide the necessary resources immediately. Although a variety of forms of financing are available, the City usually turns to long-term bonds as a source of its financing.

LONG-TERM BONDS

Much like bank financing, the City sells bonds on the open market to secure enough proceeds to pay for a project. With a ready source of cash, the City can complete a large project without the cash-flow concerns of using 'pay-as-you-go'. Again, like bank financing, the bonds must be repaid over time, at market driven interest rates. These payback terms are spread based on the flow assumptions of the underlying revenue and can range from five to twenty years or more.

There are several reasons why bond financing is the most attractive source of capital. Because of their lower risk, with particular revenue types pledged to bond repayment, interest rates are lower. Municipal bonds are attractive to investors also because of favorable income tax treatment of bond interest payments.

Interest rates are fixed at the time of the bond sale, providing the City with a known payment schedule. Servicing this debt becomes part of the operating budget along with operational and capital needs. As

noted earlier, the City maintains a Debt Service Fund, which is used to account for payment of the debt. Into this fund are transferred monies from other operating funds that can now pay over time for a costly project rather than trying to set aside monies until sufficient resources are available.

Most governments have been active in the bond markets for years, especially with low long-term rates. The City of Yuma is no exception. This bond financing to pay for capital projects is especially prevalent in fast-growing cities, like Yuma.

BOND TYPES

There are different types of bonds used depending on the type of project and its anticipated repayment funding. A description of the bond types and their use by the City follows.

General Obligation Bonds - This type of bond relies on secondary property tax financing rather than current operating revenue. This bonding method is subject to voter approval because it creates a new tax to support repayment. This secondary property tax is levied, when in use, by the City directly for bond repayment. The City does currently have general obligation bonds outstanding; however, the proceeds were used by the Water Fund to expand the current water plant. While the full faith and credit of the City supports the bonds and a tax levy could be generated if necessary, the bonds are paid by current revenues of the Water Fund.

Revenue Bonds - These bonds are similar to general obligation bonds except that they do not have the support of the local property tax base for repayment. Instead, a source of revenue related to the project is pledged for repayment of the bonds. A typical revenue bond is related to the Highway User

Revenue Fund (HURF), previously discussed in the Fund Information Section. The gas tax of the HURF fund can be pledged for repayment of the bonds, as it is a reliable source of revenue. Debt service payments would then claim priority for spending from the fund until the bonds were repaid. The City does not presently use this type of bonding, however, it has been used in the past.

Municipal Property Corporation (MPC) Bonds - The City issued its first MPC bonds in 1970 to finance the construction of the Convention Center, Baseball Complex and Desert Hills Golf Course. The Municipal Property Corporation was created to sell the bonds for that project. The bonds, because they do not necessarily rely on new sources of revenue for repayment, are not subject to voter approval for each project. (With its initial bond sale, however, the City created a new sales tax, the 2% Special Tax, for bond repayment and the new tax was subject to, and won, voter approval.) This method of bond financing has been used many times to finance a variety of projects.

Improvement Districts – Improvement district financing is a special bonding arrangement for capital improvements in limited areas of the City. This debt is authorized by the property owners of the district and secured by assessments paid by those property owners. The City retains an obligation to pay should those assessments fail to meet the obligations of the bond; however, the City then retains title to the property should that unlikely failure occur. The City has used improvement district financing on a number of occasions, the most recent being Improvement District 67 which financed public improvements adjacent to the Yuma Palms Regional Center.

LONG-TERM CONTRACTS

Another form of financing the City has used recently is a long-term financing contract (loans). These include the Arizona Water Infrastructure Financing Authority (WIFA), US Department of Housing and Urban Development (HUD), and the Arizona Department of Transportation (ADOT). In cases like WIFA, the authority sells bonds at

a lower rate than the City can attain and loans the proceeds to various municipalities throughout the state. In each case, a fixed repayment schedule is created, much like a bond repayment schedule. For WIFA participation, Arizona statutes require voter approval. The City received such approval in 2002.

DEBT LIMITATIONS

Under Arizona’s Constitution, outstanding general obligation bonded debt for combined water, sewer, artificial light, parks, open space preserves, playgrounds and recreational facilities may not exceed 20% of a City’s net secondary assessed valuation. Outstanding general obligation debt for all other purposes may not exceed 6% of a City’s net secondary assessed valuation. The legal borrowing capacity of the City of Yuma at June 30, 2012 follows:

<u>Water, Etc. (20%)</u>	
Legal Limit	\$133,365,456
Outstanding GO Debt	<u>1,420,000</u>
Available Debt Margin	\$131,945,456

<u>All Others (6%)</u>	
Legal Limit	\$40,009,637
Outstanding GO Debt	<u>-</u>
Available Debt Margin	\$40,009,637

These limitations apply to general obligation debt only.

Limitations other than statutory exist in many of the debt covenants associated with the bonds. These limitations include coverage requirements in which further debt is restricted if revenues related to the outstanding debt do not exceed certain percentages. In each case, the City is well within these limitations. Detailed coverage information is provided within the City’s annual Comprehensive Annual Financial Report.

IMPACT OF DEBT SERVICE ON BUDGET

Much like the impact of capital projects, debt service payments are derived from the same general revenues that are used for operations. A balance must be achieved between operational needs, debt requirements and capital expenditures to

stay within the statutory or economic limitations of annual revenues. Each year, the City Council and staff work carefully to assure this balance. The benefit of securing long-term financing to provide for timely construction of needed infrastructure can make a municipality 'debt poor' if taken to extremes.

More meaningful to this analysis is the City's bond rating. Rating agencies are instrumental in determining debt capacity of the City. The City works with these agencies closely to improve its overall rating to assurance the soundness of its ability to attain favorable interest rates in the financial markets.

While no rules exist for measuring the amount of debt capacity a city can bear, some measures are available to compare governments. Per capita debt ratios and other means of comparison are reviewed to ensure that the City does not overreach its capacity for debt issuance. The City continues to develop more quantifiable measurements for debt analysis.

OUTSTANDING DEBT

The following tables list the City's outstanding debt at June 30, 2013:

Authorized	MPC Bonds 2003 Refunding 1995A			MPC Bonds 2003 Refunding 1995B			MPC Bonds 2003 Series		
	\$14,640,000	Rate 4.21%	Issued/Refunded 1995/2003	\$2,905,000	Rate 3.67%	Issued/Refunded 1995/2003	\$9,000,000	Rate 4.18%	Issued/Refunded 2003
Project	Police/Municipal Court Facility Fire Station Communications System			Public Works Facility & Warehouse			Yuma Art Center Fire Station #3		
	Source of Repayment	% of Annual Revenues FY14	FY14 Payment	Source of Repayment	% of Annual Revenues FY14	FY14 Payment	Source of Repayment	% of Annual Revenues FY14	FY14 Payment
	Public Safety Tax	40.64%	1,609,765	General Fund	0.16%	96,520	General Fund	0.88%	535,925
				HURF	1.57%	101,374	Public Safety Tax	4.02%	159,048
				Solid Waste	0.69%	20,971			694,973
				Water Fund	0.29%	62,332			
				Wastewater Fund	0.17%	24,053			
						305,250			
July 1	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2014	\$ 1,490,000	\$ 119,765	\$ 1,609,765	\$ 280,000	\$ 25,250	\$ 305,250	\$ 470,000	\$ 224,973	\$ 694,973
2015	1,560,000	62,400	1,622,400	295,000	14,750	309,750	490,000	207,347	697,347
2016							515,000	182,847	697,847
2017							535,000	157,098	692,098
2018							560,000	134,628	694,628
2019							585,000	110,828	695,828
2020							610,000	85,672	695,672
2021							635,000	58,833	693,833
2022							665,000	30,258	695,258
2023									
2024									
2025									
2026									
2027									
2028									
2029									
2030									
2031									
2032									
Outstanding	\$ 3,050,000	\$ 182,165	\$ 3,232,165	\$ 575,000	\$ 40,000	\$ 615,000	\$ 5,065,000	\$ 1,192,484	\$ 6,257,484

MPC Bonds 2010 Refunding 2001			MPC Bonds 2007 Series B			MPC Bonds 2007 Series D		
\$29,530,000	Rate	4.23%	\$30,785,000	Rate	4.20%	\$61,100,000	Rate	4.40%
Issued/Refunded		2001/2010	Issued/Refunded		2007	Issued/Refunded		2007
City Hall			Fire Station #6 & Public Safety Facilities Recreation Projects Fiber Optic Installation, etc			Road Construction & Improvements		
Source of Repayment	% of Annual Revenues FY14 FY14 Payment		Source of Repayment	% of Annual Revenues FY14 FY14 Payment		Source of Repayment	% of Annual Revenues FY14 FY14 Payment	
General Fund	4.13%	2,525,082	General Fund	1.82%	1,111,370	City Road Tax	46.46%	4,791,425
			Public Safety Tax	29.90%	1,184,400			
					2,295,770			
Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
\$ 1,425,000	\$ 1,100,082	\$ 2,525,082	\$ 1,280,000	\$ 1,015,770	\$ 2,295,770	\$ 2,540,000	\$ 2,251,425	\$ 4,791,425
1,465,000	1,057,331	2,522,331	1,335,000	964,570	2,299,570	2,655,000	2,149,825	4,804,825
1,840,000	1,013,381	2,853,381	1,390,000	911,170	2,301,170	2,760,000	2,043,625	4,803,625
1,910,000	939,781	2,849,781	1,445,000	855,570	2,300,570	2,870,000	1,905,625	4,775,625
2,010,000	844,282	2,854,282	1,505,000	797,770	2,302,770	2,985,000	1,762,125	4,747,125
2,110,000	743,781	2,853,781	1,565,000	737,570	2,302,570	3,110,000	1,612,875	4,722,875
2,210,000	638,281	2,848,281	1,630,000	674,970	2,304,970	3,240,000	1,457,375	4,697,375
2,305,000	549,881	2,854,881	1,700,000	606,510	2,306,510	3,375,000	1,323,725	4,698,725
2,400,000	454,800	2,854,800	1,770,000	534,260	2,304,260	3,520,000	1,154,975	4,674,975
2,500,000	352,800	2,852,800	1,850,000	458,150	2,308,150	3,670,000	978,975	4,648,975
2,610,000	240,300	2,850,300	1,930,000	365,650	2,295,650	3,825,000	795,475	4,620,475
2,730,000	122,850	2,852,850	2,010,000	281,212	2,291,212	3,995,000	604,225	4,599,225
			2,100,000	193,275	2,293,275	4,170,000	404,475	4,574,475
			2,195,000	98,775	2,293,775	4,355,000	195,975	4,550,975
\$ 25,515,000	\$ 8,057,550	\$ 33,572,550	\$ 23,705,000	\$ 8,495,222	\$ 32,200,222	\$ 47,070,000	\$ 18,640,700	\$ 65,710,700

MPC Bonds 2007 Series Utility			Improvement District No. 68 Bonds			WIFA Loan #920069-03		
\$127,925,000	Rate	4.50%	\$3,875,000	Rate	4.70%	\$10,000,000	Rate	3.31%
Issued/Refunded		2007	Issued/Refunded		2006	Issued/Refunded		2003
Water Plant Construction Water & Sewer Improvements			Street Improvements Wastewater infra. adjacent to Yuma Palms			East Mesa Water Plant System Upgrades		
Source of Repayment	% of Annual Revenues FY14 FY14 Payment		Source of Repayment	% of Annual Revenues FY14 FY14 Payment		Source of Repayment	% of Annual Revenues FY14 FY14 Payment	
Water Fund	32.59%	6,921,636	Special Assmt.	100.00%	385,515	Water Fund	3.38%	717,500
Wastewater Fund	14.35%	2,067,502				Water Capacity	0.00%	-
		8,989,138						717,500
Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
\$ 3,750,000	\$ 5,239,138	\$ 8,989,138	\$ 280,000	\$ 105,515	\$ 385,515	\$ 535,184	\$ 182,316	\$ 717,500
3,920,000	5,089,138	9,009,138	290,000	92,355	382,355	552,904	164,596	717,500
4,095,000	4,893,138	8,988,138	305,000	78,725	383,725	571,210	146,290	717,500
4,270,000	4,688,388	8,958,388	320,000	64,390	384,390	590,123	127,377	717,500
4,440,000	4,453,538	8,893,538	335,000	49,350	384,350	609,662	107,838	717,500
4,620,000	4,231,538	8,851,538	350,000	33,605	383,605	629,848	87,652	717,500
4,810,000	4,000,538	8,810,538	365,000	17,155	382,155	650,702	66,798	717,500
5,015,000	3,802,125	8,817,125				672,247	45,253	717,500
5,225,000	3,551,375	8,776,375				694,505	22,995	717,500
5,450,000	3,290,125	8,740,125						
5,685,000	3,017,625	8,702,625						
5,930,000	2,733,375	8,663,375						
6,190,000	2,436,875	8,626,875						
6,460,000	2,127,375	8,587,375						
6,745,000	1,844,750	8,589,750						
7,050,000	1,507,500	8,557,500						
7,365,000	1,155,000	8,520,000						
7,695,000	786,750	8,481,750						
8,040,000	402,000	8,442,000						
\$ 106,755,000	\$ 59,250,291	\$ 166,005,291	\$ 2,245,000	\$ 441,095	\$ 2,686,095	\$ 5,506,385	\$ 951,116	\$ 6,457,501

WIFA Loan #910043-03				WIFA Loan #920088-04			
\$44,000,000		Rate	3.31%	\$36,414,920		Rate	3.31%
Issued/Refunded		2003		Issued/Refunded		2005	
East Mesa Wastewater Plant System Upgrades				East Mesa Water Plant System Upgrades			
% of Annual Revenues				% of Annual Revenues			
Source of Repayment	FY14	FY14 Payment		Source of Repayment	FY14	FY14 Payment	
Wastewater Fund	2.07%	298,834		Water Fund	12.62%	2,680,532	
Wastewater Capacity	91.34%	2,985,056		Water Capacity	0.00%	-	
		3,283,890				2,680,532	
Principal				Principal			
\$	2,449,455	\$ 834,435	\$ 3,283,890	\$	1,810,189	\$ 870,342	\$ 2,680,532
	2,530,557	753,333	3,283,890		1,878,108	801,150	2,679,258
	2,614,343	669,547	3,283,890		1,948,574	729,361	2,677,936
	2,700,904	582,986	3,283,890		2,021,685	654,879	2,676,564
	2,790,331	493,559	3,283,890		2,097,539	577,603	2,675,141
	2,882,719	401,171	3,283,890		2,176,238	497,427	2,673,665
	2,978,166	305,724	3,283,890		2,257,891	414,242	2,672,133
	3,076,773	207,117	3,283,890		2,342,607	327,937	2,670,544
	3,178,645	105,245	3,283,890		2,430,501	238,393	2,668,895
					2,521,694	145,490	2,667,184
					2,616,802	49,092	2,665,894
\$	25,201,894	\$ 4,353,115	\$ 29,555,009	\$	24,101,828	\$ 5,305,916	\$ 29,407,743

GRAND TOTAL			
\$370,174,920			
% of Annual Revenues			
Source of Repayment	FY14	FY14 Payment	
General Fund	6.99%	4,268,897	
HURF	1.57%	101,374	
City Road Tax	46.46%	4,791,425	
Public Safety Tax	74.56%	2,953,213	
Special Assmt.	100.00%	385,515	
Solid Waste	0.69%	20,971	
Water Fund	48.88%	10,382,000	
Water Capacity	0.00%	-	
Wastewater Fund	16.60%	2,390,389	
Wastewater Capacity	91.34%	2,985,056	
		28,278,840	
Principal			
\$	16,309,828	\$ 11,969,011	\$ 28,278,840
	16,971,568	11,356,796	28,328,364
	16,039,128	10,668,084	26,707,212
	16,662,712	9,976,094	26,638,806
	17,332,532	9,220,692	26,553,224
	18,028,805	8,456,446	26,485,252
	18,751,759	7,660,755	26,412,514
	19,121,627	6,921,381	26,043,008
	19,883,651	6,092,301	25,975,953
	15,991,694	5,225,540	21,217,234
	16,666,802	4,468,142	21,134,944
	14,665,000	3,741,662	18,406,662
	12,460,000	3,034,625	15,494,625
	13,010,000	2,422,125	15,432,125
	6,745,000	1,844,750	8,589,750
	7,050,000	1,507,500	8,557,500
	7,365,000	1,155,000	8,520,000
	7,695,000	786,750	8,481,750
	8,040,000	402,000	8,442,000
\$	268,790,106	\$ 106,909,654	\$ 375,699,761

Appendix

APPENDIX

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**SCHEDULE 1
REVENUES**

	<u>2011-2012 ACTUAL</u>	<u>2012-2013 BUDGET</u>	<u>2012-2013 ESTIMATE</u>	<u>2013-2014 FORECAST</u>
GENERAL FUND				
Local Taxes:				
Sales tax (1%)	18,470,938	18,709,449	19,215,800	19,792,000
Property Tax	9,640,017	9,514,752	9,500,000	9,500,000
Delinquent Property Tax	304,500	325,000	325,000	325,000
Franchise Tax	3,300,634	3,244,000	2,592,000	3,312,200
Intergovernmental Revenues:				
State revenue sharing	7,854,670	9,505,425	9,260,724	10,114,498
State sales tax	7,272,049	7,500,000	7,403,298	7,833,710
Auto in-lieu tax	3,108,562	2,700,000	2,986,000	3,149,580
Tribal contribution	34,252	50,000	-	-
Licenses and Permits:				
Business licenses	288,133	305,000	280,000	290,000
Liquor licenses	43,626	47,000	41,250	41,750
Building permits	601,851	499,400	704,500	754,500
Electrical permits	131,995	125,000	125,000	125,000
Plumbing permits	50,217	50,000	50,000	50,000
Mechanical permits	61,841	60,000	60,000	60,000
Charges for Services:				
Zoning and subdivision fees	42,827	30,600	42,188	11,150
Plan check fees	269,959	250,000	300,000	250,000
Other development fees	2,350	500	2,500	2,500
Swimming fees	196,733	178,000	172,000	173,000
Recreation fees	318,493	272,155	290,400	305,400
Art Center fees	110	29,500	-	-
Other charges	537,824	1,058,000	2,557,640	2,518,150
Police services	544,307	500,000	500,000	500,000
Use of Money and Property:				
Investment income	52,971	100,000	52,000	52,000
Recreation facility rents	189,828	181,300	158,680	154,830
Art Center facility rents	(92)	20,000	-	-
Vehicle code fines	899,962	930,000	935,000	937,000
Parking & other fines	649,727	550,000	590,000	590,000
Miscellaneous Revenues:				
Sale of property	30,339	1,000	9,400	-
Animal control licenses	96,992	105,000	100,000	100,000
Unclassified revenues	218,337	142,000	151,100	171,000
Total	<u>55,213,952</u>	<u>56,983,081</u>	<u>58,404,480</u>	<u>61,113,268</u>
COMMUNITY INVESTMENT TRUST FUND				
Use of Money and Property:				
Investment income	306	-	250	-
Miscellaneous Revenues:				
Unclassified revenues	-	-	-	-
Total	<u>306</u>	<u>-</u>	<u>250</u>	<u>-</u>

**SCHEDULE 1
REVENUES**

	<u>2011-2012 ACTUAL</u>	<u>2012-2013 BUDGET</u>	<u>2012-2013 ESTIMATE</u>	<u>2013-2014 FORECAST</u>
HIGHWAY USERS REVENUE FUND				
Intergovernmental Revenues:				
State gasoline tax	5,700,428	6,375,161	6,250,000	6,399,000
Charges for Services				
Development Charges	-	-	-	-
Signal maintenance	34,795	15,000	32,000	32,000
Use of Money and Property:				
Investment income	1,327	2,400	1,000	1,000
Miscellaneous Revenues:				
Unclassified revenues	<u>57,478</u>	<u>10,000</u>	<u>11,312</u>	<u>10,000</u>
Total	<u>5,794,028</u>	<u>6,402,561</u>	<u>6,294,312</u>	<u>6,442,000</u>
CITY ROAD TAX FUND				
Local Taxes:				
Sales tax (0.5%)	9,233,899	9,353,130	9,606,000	9,894,180
Charges for Services				
Development Charges	358	-	-	-
Use of Money and Property:				
Investment income	13,346	15,000	17,000	10,000
Rental income	419,747	114,140	416,864	405,853
Sale of property	-	-	-	-
Miscellaneous Revenues:				
Unclassified revenues	<u>2,437</u>	<u>-</u>	<u>3,000</u>	<u>2,000</u>
Total	<u>9,669,787</u>	<u>9,482,270</u>	<u>10,042,864</u>	<u>10,312,033</u>
LOCAL TRANSPORTATION ASSISTANCE FUND				
Intergovernmental Revenues:				
Lottery tax	-	-	-	-
Use of Money and Property:				
Investment income	-	-	-	-
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
PUBLIC SAFETY TAX FUND				
Local Taxes:				
Sales tax (0.2%)	3,692,304	3,739,977	3,841,000	3,956,000
Use of Money & Property:				
Investment income	5,418	4,000	5,000	5,000
Miscellaneous Revenues:				
Unclassified revenues	<u>-</u>	<u>-</u>	<u>5,000</u>	<u>-</u>
Total	<u>3,697,722</u>	<u>3,743,977</u>	<u>3,851,000</u>	<u>3,961,000</u>

**SCHEDULE 1
REVENUES**

	<u>2011-2012 ACTUAL</u>	<u>2012-2013 BUDGET</u>	<u>2012-2013 ESTIMATE</u>	<u>2013-2014 FORECAST</u>
TWO PERCENT TAX FUND				
Local Taxes:				
Sales tax (2%)	4,665,216	4,474,740	4,338,687	4,468,337
Charges for Services:				
Theatre revenue	74,521	39,500	38,500	38,500
Liquor sales	47,324	41,000	27,000	26,000
Concession stand sales	127,283	123,000	84,000	82,000
Other sales	4,557	4,000	7,526	4,000
Commissions & fees	30,358	17,500	14,600	14,600
Use of Money and Property:				
Investment income	14,476	14,000	12,800	12,800
Room rents	191,381	190,000	168,000	165,000
Equipment rents	77,494	71,000	32,800	17,800
Other rents	60	-	60	60
Miscellaneous Revenues:				
Unclassified revenues	41,029	20	30,160	55,160
Total	<u>5,273,699</u>	<u>4,974,760</u>	<u>4,754,133</u>	<u>4,884,257</u>
DOWNTOWN MALL MAINTENANCE FUND				
Local Taxes:				
Property Tax	142,151	106,546	130,000	100,000
Miscellaneous Revenues:				
Unclassified revenues	3,815	3,500	3,900	3,900
Total	<u>145,966</u>	<u>110,046</u>	<u>133,900</u>	<u>103,900</u>
GRANT FUNDS				
Intergovernmental Revenues:				
Community development grants	915,340	1,865,775	1,150,179	1,562,065
Law enforcement grants	1,073,896	1,111,893	1,695,015	1,649,530
Emergency management grants	137	-	-	-
Park and recreation grants	755,057	1,096,203	1,178,873	287,586
Other miscellaneous grants	647,703	5,080,156	1,458,047	8,396,612
Total	<u>3,392,133</u>	<u>9,154,027</u>	<u>5,482,114</u>	<u>11,895,793</u>
DEBT SERVICE FUNDS				
Special Assessments:				
Principal	1,089,000	1,215,000	1,134,000	280,000
Interest	217,815	153,120	163,199	105,515
Use of Money & Property:				
Investment income	1,441	-	1,200	-
Total	<u>1,308,256</u>	<u>1,368,120</u>	<u>1,298,399</u>	<u>385,515</u>
CIP FUNDS				
Charges for Services:				
Developer Deposits	20,000	71,294	-	-
Prorata fees	120,645	-	19,680	2,794,197
Impact fees	1,448,584	1,138,470	1,207,342	529,840
Use of Money and Property:				
Investment income	32,519	29,750	23,752	22,900
Miscellaneous Revenues:				
Unclassified Revenues	3,294,131	17,120,057	624,219	7,419,962
Total	<u>4,915,879</u>	<u>18,359,571</u>	<u>1,874,993</u>	<u>10,766,899</u>

**SCHEDULE 1
REVENUES**

	<u>2011-2012 ACTUAL</u>	<u>2012-2013 BUDGET</u>	<u>2012-2013 ESTIMATE</u>	<u>2013-2014 FORECAST</u>
YUMA REGIONAL COMMUNICATIONS SYSTEM FUND				
Charges for Services:				
Radio Repair fees	518,081	428,120	524,064	1,087,389
Federal contributions	2,682,199	3,178,262	2,241,902	3,818,269
Use of Money and Property:				
Investment income	2,440	-	1,400	1,400
Miscellaneous Revenues:				
Sale of property	468	-	1,073,778	500,000
Unclassified Revenues	-	8,139,651	71,237	7,757,460
Total	<u>3,203,188</u>	<u>11,746,033</u>	<u>3,912,381</u>	<u>13,164,518</u>
DESERT HILLS GOLF COURSE FUND				
Charges for Services:				
Green fees	1,192,684	1,204,000	1,062,430	1,144,500
Merchandise sales	174,854	166,700	183,045	197,375
Liquor sales	-	-	-	-
Concession stand sales	488,036	516,700	469,769	527,000
Food sales	-	-	-	-
Range fees	61,734	62,500	60,691	67,000
Use of Money and Property:				
Investment income	1,343	500	1,035	1,000
Equipment rents	293,315	331,550	257,246	315,951
Room rents	2,383	6,000	1,566	1,600
Miscellaneous Revenues:				
Unclassified revenues	1,289	-	(2,800)	-
Total	<u>2,215,638</u>	<u>2,287,950</u>	<u>2,032,982</u>	<u>2,254,426</u>
SOLID WASTE FUND				
Charges for Services:				
Collection fees	3,259,043	3,087,500	3,041,000	3,041,000
Receptacles sales	7,020	6,000	16,000	8,000
Miscellaneous Revenues:				
Unclassified revenues	7,197	4,900	5,300	6,600
Total	<u>3,273,260</u>	<u>3,098,400</u>	<u>3,062,300</u>	<u>3,055,600</u>
WATER FUND				
Charges for Services:				
Residential water fees	11,268,926	11,673,951	11,361,895	11,428,390
Commercial water fees	9,084,959	9,326,000	8,995,000	9,064,000
Fire hydrant fees	358,233	356,490	355,100	356,490
Service establishment fees	224,015	215,000	215,000	215,000
Use of Money and Property:				
Investment income	19,747	35,000	15,000	7,000
Rental Income	-	-	-	-
Miscellaneous Revenues:				
Unclassified revenues	166,224	94,700	182,668	169,500
Total	<u>21,122,104</u>	<u>21,701,141</u>	<u>21,124,663</u>	<u>21,240,380</u>

**SCHEDULE 1
REVENUES**

	<u>2011-2012 ACTUAL</u>	<u>2012-2013 BUDGET</u>	<u>2012-2013 ESTIMATE</u>	<u>2013-2014 FORECAST</u>
WASTEWATER FUND				
Charges for Services:				
Residential sewer fees	7,750,167	7,775,300	7,748,300	7,750,000
Commercial sewer fees	6,751,632	6,616,500	6,576,075	6,614,500
Developer deposits	-	-	-	-
Use of Money and Property:				
Investment income	13,591	10,000	15,000	10,000
Miscellaneous Revenues:				
Unclassified revenues	45,873	14,880	49,817	29,180
Total	<u>14,561,263</u>	<u>14,416,680</u>	<u>14,389,192</u>	<u>14,403,680</u>
WATER RESTRICTED FUNDS				
Charges for Services:				
Water capacity fees	794,772	697,000	1,198,500	998,500
Water system dev. fees	74,419	74,050	94,975	74,600
Use of Money and Property:				
Bond proceeds	-	-	-	-
Investment income - Water Trfr	2,785	3,000	2,700	2,700
Investment income - Capacity	3,796	3,000	3,000	3,000
Investment income - System Dev	198	-	425	200
Investment income - Bonds	11,773	-	5,000	-
Miscellaneous Revenues:				
Unclassified revenues - Water Trf	537	-	36	-
Unclassified revenues - Bonds	22,625	-	-	-
Unclassified revenues - System Dev	45	-	31	-
Total	<u>910,950</u>	<u>777,050</u>	<u>1,304,667</u>	<u>1,079,000</u>
WASTEWATER RESTRICTED FUNDS				
Charges for Services:				
Sewer capacity fees	7,731,967	2,995,000	3,498,000	3,248,000
Sewer system dev. Fees - SSIC	373,885	130,000	129,900	129,900
Sewer system dev. fees - Area A/B	281	(700)	-	-
Sewer system dev. fees - 26th PI Trk	-	-	-	-
Use of Money and Property:				
Investment income - Capacity	27,493	20,000	20,000	20,000
Investment income - SSIC	1,194	1,000	1,000	1,000
Investment income - Area A/B	2,255	2,000	1,800	1,000
Investment income - 26th PI Trunk	356	400	300	300
Investment income - Bonds	2,510	-	1,000	-
Miscellaneous Revenues:				
Unclassified revenues - Capacity	-	-	-	-
Unclassified revenues - SSIC	126	-	31	-
Total	<u>8,140,067</u>	<u>3,147,700</u>	<u>3,652,031</u>	<u>3,400,200</u>

**SCHEDULE 1
REVENUES**

	<u>2011-2012 ACTUAL</u>	<u>2012-2013 BUDGET</u>	<u>2012-2013 ESTIMATE</u>	<u>2013-2014 FORECAST</u>
EQUIPMENT REPLACEMENT FUND				
Use of Money and Property:				
Equipment rentals	-	1,364,582	1,257,656	1,845,647
Investment income	39,648	55,000	37,000	37,000
Miscellaneous Revenues:				
Unclassified revenues	143	-	80	-
Total	<u>39,791</u>	<u>1,419,582</u>	<u>1,294,736</u>	<u>1,882,647</u>
EQUIPMENT MAINTENANCE FUND				
Charges for Services:				
Guaranteed maintenance	1,634,744	1,926,098	1,926,098	1,686,223
Non-guaranteed maintenance	403,857	330,000	400,000	400,000
Fuel sales	1,409,011	1,444,000	1,489,450	1,539,450
Use of Money and Property:				
Investment income	-	1,000	100	100
Miscellaneous Revenues:				
Unclassified revenues	1,805	-	4,250	-
Sale of property	-	-	2,781	-
Total	<u>3,449,417</u>	<u>3,701,098</u>	<u>3,822,679</u>	<u>3,625,773</u>
INSURANCE RESERVE FUND				
Use of Money and Property:				
Insurance Premiums	2,231,242	2,446,069	2,446,069	1,740,190
Investment income	-	500	1,000	1,000
Miscellaneous Revenues:				
Unclassified revenues	56,275	20,000	31,986	25,000
Total	<u>2,287,517</u>	<u>2,466,569</u>	<u>2,479,055</u>	<u>1,766,190</u>

SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES

(By Fund/Dept)

	2011-2012 Actual	2012-2013 Budget	2012-2013 Estimate	2013-2014 Budget
General Fund				
Mayor and Council	259,959	231,030	190,681	216,812
Municipal Court	1,400,991	1,498,855	1,410,839	1,506,372
City Administration	3,021,180	3,129,329	2,992,613	3,233,771
City Attorney	1,230,047	1,335,943	1,269,636	1,326,325
Information Tech Services	2,210,141	2,651,594	2,558,351	2,666,861
Finance	1,658,645	1,837,479	1,648,599	1,881,952
Human Resources	859,597	889,403	841,827	932,541
General Government	419,626	1,603,914	653,752	946,560
Community Development	2,576,384	2,924,540	2,810,726	2,960,317
Public Works	-	-	-	402,563
Utilities	328,475	-	-	-
Engineering	391,492	417,151	359,488	-
Parks and Recreation	7,405,732	7,794,005	7,640,361	7,836,862
Police	21,518,273	22,367,489	21,936,066	23,175,860
Fire	12,313,564	12,563,012	13,278,877	13,561,431
Cost Allocation	(2,843,086)	(2,882,833)	(2,882,833)	(3,352,638)
Capital Projects	82,707	96,604	89,943	-
TOTAL	<u>52,833,727</u>	<u>56,457,515</u>	<u>54,798,926</u>	<u>57,295,589</u>
Community Investment Trust				
General Government	-	-	38,316	-
TOTAL	<u>-</u>	<u>-</u>	<u>38,316</u>	<u>-</u>
Riverfront Redevelopment Fund				
City Administration	517,873	557,323	557,323	557,323
TOTAL	<u>517,873</u>	<u>557,323</u>	<u>557,323</u>	<u>557,323</u>
GF Sales Tax Rebates				
General Government	926,103	-	912,245	934,983
TOTAL	<u>926,103</u>	<u>-</u>	<u>912,245</u>	<u>934,983</u>
Highway User Revenue Fund				
Public Works	5,339,378	6,371,031	6,214,345	6,645,441
Engineering	705,550	-	-	-
Capital Projects	1,187	-	-	-
TOTAL	<u>6,046,115</u>	<u>6,371,031</u>	<u>6,214,345</u>	<u>6,645,441</u>

**SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES**

(By Fund/Dept)

	2011-2012 Actual	2012-2013 Budget	2012-2013 Estimate	2013-2014 Budget
City Road Tax Fund				
City Administration	-	-	-	350,550
General Government	294,768	-	-	-
Public Works	975,796	352,815	315,743	3,278,391
Engineering	1,151,475	2,097,875	2,123,663	-
Capital Projects	1,488,831	3,388,114	1,732,992	3,666,651
TOTAL	<u>3,910,870</u>	<u>5,838,804</u>	<u>4,172,398</u>	<u>7,295,592</u>
LTAFF				
General Government	75,764	-	-	-
TOTAL	<u>75,764</u>	<u>-</u>	<u>-</u>	<u>-</u>
Public Safety Tax Fund				
City Administration	-	-	-	6,751
Police	-	847,554	708,678	1,094,140
Fire	-	1,105,924	959,609	560,079
Capital Projects	64,122	123,197	76,406	-
TOTAL	<u>64,122</u>	<u>2,076,675</u>	<u>1,744,693</u>	<u>1,660,970</u>
2% Tax Fund				
City Administration	-	-	-	81,793
General Government	44,595	115,642	115,642	281,072
Public Works	-	-	-	12,237
Parks and Recreation	3,288,641	3,574,652	3,566,240	3,967,502
Capital Projects	234,460	1,522,082	825,926	1,654,495
TOTAL	<u>3,567,696</u>	<u>5,212,376</u>	<u>4,507,808</u>	<u>5,997,099</u>
Mall Maintenance Fund				
Parks and Recreation	200,061	220,052	219,758	212,810
TOTAL	<u>200,061</u>	<u>220,052</u>	<u>219,758</u>	<u>212,810</u>
CDBG				
City Administration	59,701	36,163	60,880	-
City Administration	735,455	1,644,899	863,147	1,474,894
Capital Projects	32,890	-	-	-
TOTAL	<u>828,046</u>	<u>1,681,062</u>	<u>924,027</u>	<u>1,474,894</u>
Community Redevlop Block Grant				
City Administration	87,292	160,130	226,152	87,170
TOTAL	<u>87,292</u>	<u>160,130</u>	<u>226,152</u>	<u>87,170</u>

**SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES**

(By Fund/Dept)

	2011-2012 Actual	2012-2013 Budget	2012-2013 Estimate	2013-2014 Budget
Appropriated Grants Fund				
City Administration	72,584	20,520	-	-
Police	27,146	536,293	-	-
Capital Projects	-	3,718,603	700,000	-
TOTAL	99,730	4,275,416	700,000	-
171 Donations				
City Administration	-	-	2,069	-
Parks and Recreation	46,327	68,594	37,784	267,700
Police	3,560	9,772	220	-
Fire	572	7,816	520	-
TOTAL	50,459	86,182	40,593	267,700
171 GRANT HISTORY				
Information Tech Services	726	-	-	-
Fire	137	42,392	-	-
TOTAL	863	42,392	-	-
DHS Police Grant				
Police	733,195	-	671,503	371,638
TOTAL	733,195	-	671,503	371,638
DOJ Police Grants				
Police	296,547	-	450,262	537,635
TOTAL	296,547	-	450,262	537,635
Dept of Energy Grant				
City Administration	28,520	21,627	-	-
TOTAL	28,520	21,627	-	-
Bureau of Reclamation				
City Administration	635,091	1,065,958	795,930	219,886
TOTAL	635,091	1,065,958	795,930	219,886
Dept of Education				
Police	32,359	-	-	-
Fire	4,615	-	-	-
TOTAL	36,974	-	-	-

**SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES**

(By Fund/Dept)

	2011-2012 Actual	2012-2013 Budget	2012-2013 Estimate	2013-2014 Budget
Other Federal Grants				
City Administration	-	-	-	2,000,000
Utilities	-	-	-	1,500,000
TOTAL	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,500,000</u>
Other Federal Police Grants				
Police	12,631	21,000	3,797	-
TOTAL	<u>12,631</u>	<u>21,000</u>	<u>3,797</u>	<u>-</u>
Federal Fire Grants				
Fire	17,342	474,000	438,026	600,000
TOTAL	<u>17,342</u>	<u>474,000</u>	<u>438,026</u>	<u>600,000</u>
Dept of Transportation				
Public Works	-	-	69,167	288,500
TOTAL	<u>-</u>	<u>-</u>	<u>69,167</u>	<u>288,500</u>
State Court Grants				
Municipal Court	3,588	100,900	115,917	135,200
City Attorney	5,000	700	5,020	5,057
TOTAL	<u>8,588</u>	<u>101,600</u>	<u>120,937</u>	<u>140,257</u>
State Police Grants				
Police	-	-	14,062	-
TOTAL	<u>-</u>	<u>-</u>	<u>14,062</u>	<u>-</u>
Other State Grants				
City Administration	114,840	-	345,159	-
Parks and Recreation	5,125	-	-	-
TOTAL	<u>119,965</u>	<u>-</u>	<u>345,159</u>	<u>-</u>
Yuma County Grants				
Police	14,766	-	-	-
TOTAL	<u>14,766</u>	<u>-</u>	<u>-</u>	<u>-</u>
CIP Grants				
Capital Projects	518,559	9,373,660	682,499	4,408,113
TOTAL	<u>518,559</u>	<u>9,373,660</u>	<u>682,499</u>	<u>4,408,113</u>
2003 MPC Debt Service Fund				
Bonded Dept	2,592,945	2,595,425	2,600,425	2,609,988
TOTAL	<u>2,592,945</u>	<u>2,595,425</u>	<u>2,600,425</u>	<u>2,609,988</u>

**SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES**

(By Fund/Dept)

	2011-2012 Actual	2012-2013 Budget	2012-2013 Estimate	2013-2014 Budget
2007B MPC Debt Svc Fund				
Bonded Dept	2,288,470	2,294,970	2,296,470	2,295,770
TOTAL	2,288,470	2,294,970	2,296,470	2,295,770
2007D MPC Debt Svc Fund				
Bonded Dept	4,773,525	4,783,825	4,785,325	4,791,425
TOTAL	4,773,525	4,783,825	4,785,325	4,791,425
2010 MPC Debt Svc Fund				
Bonded Dept	2,530,081	2,530,082	2,531,582	2,525,082
TOTAL	2,530,081	2,530,082	2,531,582	2,525,082
Special Assmt Dist67 Fund				
Special Assessments	960,358	985,150	985,150	-
TOTAL	960,358	985,150	985,150	-
Special Assmt Dist68 Fund				
Special Assessments	381,062	382,970	385,865	385,515
TOTAL	381,062	382,970	385,865	385,515
Capital Projects Fund				
Capital Projects	3,586,708	11,146,388	1,430,986	3,694,674
TOTAL	3,586,708	11,146,388	1,430,986	3,694,674
Parks & Rec Impact Fee FN				
Capital Projects	-	624,400	24,585	1,494,898
TOTAL	-	624,400	24,585	1,494,898
Police Impact Fee Fund				
Capital Projects	515,876	1,160,000	1,121,837	455,000
TOTAL	515,876	1,160,000	1,121,837	455,000
Fire Impact Fee Fund				
Capital Projects	64	-	-	261,000
TOTAL	64	-	-	261,000
General Govt Impact Fee				
Capital Projects	71,520	-	-	-
TOTAL	71,520	-	-	-

**SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES**

(By Fund/Dept)

	2011-2012 Actual	2012-2013 Budget	2012-2013 Estimate	2013-2014 Budget
Transportation Impact Fees				
Capital Projects	-	1,720,194	5,236	1,441,150
TOTAL	-	1,720,194	5,236	1,441,150
CIP Series B 2007 Bond				
Capital Projects	1,714,383	6,733,200	5,051,264	3,187,102
TOTAL	1,714,383	6,733,200	5,051,264	3,187,102
CIP Series D 2007 Bond				
Capital Projects	3,711,932	4,541,800	-	-
TOTAL	3,711,932	4,541,800	-	-
YRCS Fund				
Information Tech Services	3,188,963	4,230,211	4,290,232	5,779,297
Capital Projects	-	-	62,777	7,749,000
TOTAL	3,188,963	4,230,211	4,353,009	13,528,297
Desert Hills Golf Course				
Parks and Recreation	2,144,545	2,433,020	2,269,597	3,078,791
Capital Projects	169,982	210,000	87,291	-
TOTAL	2,314,527	2,643,020	2,356,888	3,078,791
Water Fund				
City Administration	-	-	-	73,677
General Government	-	-	7,578	-
Public Works	-	-	-	111,065
Utilities	20,790,571	22,506,039	21,100,770	22,495,426
Capital Projects	321,586	293,105	201,812	85,000
TOTAL	21,112,157	22,799,144	21,310,160	22,765,168
Water Transfer Fund				
Utilities	38,597	49,552	30,235	80,502
TOTAL	38,597	49,552	30,235	80,502
Water Capacity Fund				
Utilities	1,117,448	-	-	-
TOTAL	1,117,448	-	-	-

**SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES**

(By Fund/Dept)

	2011-2012 Actual	2012-2013 Budget	2012-2013 Estimate	2013-2014 Budget
Wastewater Fund				
City Administration	-	-	-	79,500
Public Works	-	-	-	22,750
Utilities	10,625,379	12,348,285	11,235,996	12,381,672
Capital Projects	256,476	1,239,305	394,238	1,143,000
TOTAL	<u>10,881,855</u>	<u>13,587,590</u>	<u>11,630,234</u>	<u>13,626,922</u>
Wastewater Capacity Fund				
Utilities	2,978,527	2,978,488	2,978,488	2,978,488
Capital Projects	1,093,625	-	-	-
TOTAL	<u>4,072,152</u>	<u>2,978,488</u>	<u>2,978,488</u>	<u>2,978,488</u>
Wastewater Sanitary Sewer Interc				
Utilities	6,538	6,568	6,568	6,568
TOTAL	<u>6,538</u>	<u>6,568</u>	<u>6,568</u>	<u>6,568</u>
Water Revenue Bond Fund				
Capital Projects	2,708,859	6,886,300	1,818,482	4,585,300
TOTAL	<u>2,708,859</u>	<u>6,886,300</u>	<u>1,818,482</u>	<u>4,585,300</u>
Wastewater Revenue Bond Fund				
Capital Projects	545,496	1,622,000	473,271	68,000
TOTAL	<u>545,496</u>	<u>1,622,000</u>	<u>473,271</u>	<u>68,000</u>
Solid Waste Fund				
General Government	-	-	14,016	-
Public Works	2,686,552	3,198,465	3,193,615	3,227,516
TOTAL	<u>2,686,552</u>	<u>3,198,465</u>	<u>3,207,631</u>	<u>3,227,516</u>
Equipment Maintenance Fund				
Public Works	3,647,182	3,664,754	3,500,812	3,715,263
TOTAL	<u>3,647,182</u>	<u>3,664,754</u>	<u>3,500,812</u>	<u>3,715,263</u>
Insurance Reserve Fund				
City Attorney	1,213,555	842,121	733,913	931,432
General Government	1,067,560	974,116	922,500	852,116
TOTAL	<u>2,281,115</u>	<u>1,816,237</u>	<u>1,656,413</u>	<u>1,783,548</u>

**SCHEDULE 2
OPERATIONAL AND CAPITAL EXPENDITURES**

(By Fund/Dept)

	2011-2012 Actual	2012-2013 Budget	2012-2013 Estimate	2013-2014 Budget
Equip Replacement Fund				
City Administration	-	-	-	43,670
City Attorney	-	-	-	90,000
Information Tech Services	16,228	-	321,454	-
Human Resources	1,669	-	-	-
Public Works	858	924,000	241,071	910,000
Utilities	-	225,000	67,139	165,000
Parks and Recreation	2,161	132,856	386,095	353,500
Police	2,892	-	9,551	-
Equipment Replacement	(9,866)	1,980,905	16,164	2,493,361
TOTAL	13,942	3,262,761	1,041,474	4,055,531
Total Budget	149,373,206	200,280,297	154,230,316	189,137,098

SCHEDULE 3

2013-2014 OUTSIDE AGENCY SUMMARY

Listed by Function

Fund/Cognizant		2012-2013	2012-2013	2013-2014
Department	OUTSIDE AGENCY BY FUNCTION	BUDGET	ESTIMATE	BUDGET
	Economic Development			
2%/City Admin	Quartermaster Depot Contract	\$ 150,000	\$ 150,000	\$ 150,000
2%/City Admin	Yuma Visitors Bureau	650,000	650,000	650,000
General/City Attorney	Lobbying	217,656	217,656	217,656
General/City Admin	GYEDC	227,000	227,000	230,000
Water/Utility Admin	GYEDC	20,000	20,000	20,000
General/City Admin	Intergovernmental Public Transportation Authority (IPTA)	200,000	200,000	200,000
HURF/Public Works	Yuma Metropolitan Planning Organization	78,773	78,773	78,773
	Health and Welfare			
General/Police	Catholic Services - Safe House	15,500	15,500	15,500
General/Police	Amberly's Place	52,380	52,380	52,380
General/Police	Crossroads Mission/Detox	27,000	27,000	27,000
	Culture and Recreation			
2%/Parks&Rec	Yuma Fine Arts Assoc.	35,000	35,000	40,000
	TOTAL	<u>\$ 1,673,309</u>	<u>\$ 1,673,309</u>	<u>\$ 1,681,309</u>

SCHEDULE 4

**CITY OF YUMA
2013-2014 SUPPLEMENTALS**

DIV	POSITION	#	PERSONNEL	OPERATING	CAPITAL	TOTAL
GENERAL FUND						
MUNICIPAL COURT						
0210	Court Clerk	1.0	28,091	-	-	28,091
	SUBTOTAL	1.0	28,091	-	-	28,091
COMMUNITY DEVELOPMENT						
3020	Combination Bldg. Inspector	Upgr	4,409			4,409
3030	Neighborhood Specialist*	1.0	58,721	-	-	58,721
	SUBTOTAL	1.0	63,130	-	-	63,130
POLICE						
6061	Police Records Supervisor*	1.0	50,290	-	-	50,290
	SUBTOTAL	1.0	50,290	-	-	50,290
TOTAL GENERAL FUND		3.0	141,511	-	-	141,511
HIGHWAY USER REVENUE FUND						
4031	Assistant Public Works Director	1.0	96,682	-	-	96,682
TOTAL HIGHWAY USER REVENUE FUND		1.0	96,682	-	-	96,682
TWO PERCENT FUND						
5077	Custodian	1.0	1,143		-	1,143
TOTAL RECREATION COMPLEX FUND		1.0	1,143	-	-	1,143
GRANT FUND						
1540	Network Administrator	1.0	69,926		-	69,926
TOTAL GRANT FUND		1.0	69,926	-	-	69,926
WATER FUND						
4145	Sr Operator (2)	Upgr	10,150			10,150
TOTAL WATER FUND		-	10,150	-	-	10,150
TOTAL ALL FUNDS		6.0	319,412	-	-	319,412

* Provisional

**SCHEDULE 5
2013-2014 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	FY 10/11	FY 11/12	FY 12/13	FY 13/14
MAYOR AND CITY COUNCIL				
Executive Assistant	1	1	1	1
Department Total	1	1	1	1
MUNICIPAL COURT				
Lead Court Clerk	-	-	1	1
Court Clerk	9	9	8	9
Court Specialist	1	1	1	1
Lead Municipal Court Officer	1	1	1	1
Municipal Court Officer	4	4	4	4
Municipal Court Administrator	1	1	1	1
Administrative Assistant	1	1	1	1
Department Total	17	17	17	18
CITY ADMINISTRATOR'S OFFICE				
Administration				
City Administrator	1	1	1	1
Executive Assistant	-	1	1	1
Operations Administrator	-	1	1	1
CIP Administrator	-	1	1	1
CIP Supervisor	-	-	-	1
CIP Project Manager	-	-	-	3
Real Property/ROW Agent	-	-	-	1
Management Analyst	1	1	1	-
Administrative Assistant	-	-	1	3
Administrative Specialist	1	-	-	-
Division Total	3	5	6	12
Community Relations				
Director of Public Affairs & Communications	1	-	-	-
Public Affairs Coordinator	1	2	2	2
TV Production & Operation Manager	1	1	1	1
Video Production & Operations Specialist	2	1	1	1
Administrative Assistant	1	1	1	-
Division Total	6	5	5	4
Heritage Area Development				
Exec Director YCNH Area Corp	1	1	1	1
CIP Project Manager	1	1	1	-
City Archeologist/Historian/Curator	1	1	1	1
Management Analyst	1	-	-	-
Administrative Specialist	-	-	1	1
Administrative Assistant	2	2	1	-
Division Total	6	5	5	3
City Clerk				
City Clerk	1	1	1	1
Deputy City Clerk	1	1	1	1
Administrative Specialist	1	1	1	1
Administrative Assistant	1	1	1	1
Division Total	4	4	4	4

**SCHEDULE 5
2013-2014 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	FY 10/11	FY 11/12	FY 12/13	FY 13/14
Redevelopment & Neighborhood Services				
Senior Neighborhood Services Specialist	1	1	1	-
Neighborhood Services Specialist	2	2	2	-
Code Enforcement Specialist	1	1	1	-
Housing Rehabilitation Specialist	1	1	1	-
Administrative Assistant	2	2	2	-
Division Total	7	7	7	-
Economic Development				
Economic Development Administrator	-	1	1	1
	-	1	1	1
Facilities Maintenance				
Facility Maintenance Manager	1	1	1	1
Facility Maintenance Supervisor	-	1	1	1
Lead Custodian	1	1	1	1
Facilities Maintenance Specialist	2	1	1	1
Senior Facility Maintenance Worker	1	1	1	1
Facility Maintenance Worker	1	1	2	2
Custodian	8	8	7	7
Administrative Specialist	-	1	1	1
Division Total	14	15	15	15
Department Total	40	42	43	39
CITY ATTORNEY				
City Attorney's Office				
City Attorney	1	1	1	1
Deputy City Attorney	1	1	1	1
Assistant City Attorney	2	2	2	2
Real Property/ROW Agent	1	1	1	-
Risk Coordinator	1	1	1	1
Legal Assistant	2	2	2	2
Division Total	8	8	8	7
Prosecutor's Office				
City Prosecutor	1	1	1	1
Legal Assistant	1	1	1	1
Division Total	2	2	2	2
Department Total	10	10	10	9
INFORMATION TECHNOLOGY SERVICES				
Administration				
Director of ITS	1	1	1	1
Assistant Director Business Applications	1	1	1	1
Assistant Director Telecommunications	1	1	1	1
Division Total	3	3	3	3

**SCHEDULE 5
2013-2014 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	FY 10/11	FY 11/12	FY 12/13	FY 13/14
Technical Support				
Network Engineer	1	1	1	1
Network Administrator	2	2	3	3
Wireless Network Engineer	1	1	1	1
GIS Administrator	1	1	1	1
GIS Analyst	1	2	2	2
Telephony Network Administrator	1	1	1	1
ITS Senior Business Applications Analyst	2	2	2	2
Public Safety Computer Specialist	1	2	-	-
Technical Support Specialist	4	5	6	6
Computer Support Specialist	3	3	3	3
Computer Training Specialist	1	-	-	-
Technical Support Assistant	2	2	2	2
ITS Project Assistant	1	-	-	-
Help Desk Support Specialist	1	-	-	-
Web Development Administrator	1	1	1	1
CADD Technician	1	-	-	-
Senior GIS Technician	2	1	1	1
GIS Technician	1	2	2	2
Division Total	27	26	26	26
Radio Communications				
Network Administrator	-	-	-	1
Sr Wireless Communication Technician	1	1	1	1
Wireless Communication Technician	2	2	3	3
Division Total	3	3	4	5
Department Total	33	32	33	34
FINANCE DEPARTMENT				
Administration				
Finance Director	1	1	1	1
Budget Manager	-	1	1	1
Budget Coordinator	1	-	-	-
Administrative Specialist	1	1	1	1
Division Total	3	3	3	3
Customer Services				
Customer Account Supervisor	1	1	1	1
Tax & License Specialist	1	1	1	1
Senior Customer Account Specialist	1	1	1	1
Customer Account Specialist	3	3	3	3
Division Total	6	6	6	6
Purchasing				
Purchasing & Contracts Manager	1	1	1	1
Senior Buyer	1	1	1	1
Buyer	1	1	2	2
Senior Purchasing Clerk	1	-	-	-
Purchasing Specialist	2	3	2	2
Mail Clerk	1	1	1	1
Division Total	7	7	7	7

**SCHEDULE 5
2013-2014 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	FY 10/11	FY 11/12	FY 12/13	FY 13/14
Accounting				
Accounting Manager	1	1	1	1
Accountant	3	4	4	4
Principal Accounting Specialist	2	2	2	2
Senior Accounting Specialist	2	2	2	2
Accounting Specialist	2	2	2	2
Division Total	10	11	11	11
Department Total	26	27	27	27
HUMAN RESOURCES DEPARTMENT				
Human Resources				
Human Resources Director	1	1	1	1
Human Resources Manager	1	2	2	2
Senior Human Resources Specialist	1	1	1	1
Human Resources Specialist	4	4	4	4
Training & Development Program Manager	1	-	-	-
Environmental Program Coordinator	-	1	1	1
Safety & Environmental Specialist	1	-	1	1
Administrative Assistant	1	1	1	1
Division Total	10	10	11	11
Department Total	10	10	11	11
COMMUNITY DEVELOPMENT				
Administration				
Director Community Development	1	1	1	1
Development Project Coordinator	1	1	1	1
Division Total	2	2	2	2
Building Safety				
Building Official	1	1	1	1
Deputy Building Official	1	1	1	1
Building Plans Examiner	4	4	4	4
Building Inspection Field Supervisor	1	1	1	1
Combination Building Inspector	2	2	2	3
Building Inspector	4	4	4	3
Code Enforcement Specialist	2	2	2	2
Senior Permit Technician	1	1	1	1
Permit Technician	2	2	2	2
Administrative Assistant	1	1	1	1
Division Total	19	19	19	19
Redevelopment & Neighborhood Services				
Neighborhood Services Manager	-	-	-	1
Senior Neighborhood Services Specialist	-	-	-	2
Neighborhood Services Specialist	-	-	-	2
Code Enforcement Specialist	-	-	-	1
Housing Rehabilitation Specialist	-	-	-	1
Administrative Assistant	-	-	-	2
Division Total	-	-	-	9

**SCHEDULE 5
2013-2014 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	FY 10/11	FY 11/12	FY 12/13	FY 13/14
Community Planning				
Planning Manager	1	1	1	1
Administrative Specialist	1	1	1	1
Administrative Assistant	1	1	1	1
Principal Planner	3	3	3	3
Associate Planner	1	1	1	1
Assistant Planner	3	3	3	3
Senior Planner	2	2	2	2
Division Total	12	12	12	12
Department Total	33	33	33	42
PUBLIC WORKS DEPARTMENT				
Fleet Services				
Fleet Manager	1	1	1	1
Fleet Superintendent	1	1	1	1
Fleet Services Foreman	2	2	2	2
Senior Equipment Mechanic	3	3	3	3
Equipment Mechanic	6	6	6	6
Administrative Specialist	1	1	1	1
Mechanic Assistant	1	1	1	1
Division Total	15	15	15	15
Fleet Parts				
Inventory Specialist	2	2	2	2
Division Total	2	2	2	2
Engineering Services				
Assistant Public Works Director/City Engineer	-	-	-	1
Principle Engineer	-	-	-	1
Construction Inspection Supervisor	-	-	-	1
Traffic Engineer	-	-	-	1
Engineer in Training	-	-	-	1
Registered Land Surveyor	-	-	-	1
CADD Technician	-	-	-	1
Construction Inspector	-	-	-	3
Senior Engineering Technician	-	-	-	3
Engineering Technician	-	-	-	4
Engineering Manager	-	-	-	1
Administrative Specialist	-	-	-	1
Administrative Assistant	-	-	-	1
Division Total	-	-	-	20
Development Engineering				
Assistant City Engineer	-	-	-	1
Development Engineer	-	-	-	3
Division Total	-	-	-	4
Solid Waste				
Solid Waste Superintendent	1	1	1	1
Heavy Equipment Operator	9	8	8	8
Division Total	10	9	9	9

**SCHEDULE 5
2013-2014 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	FY 10/11	FY 11/12	FY 12/13	FY 13/14
Uncontained Waste				
Heavy Equipment Operator	1	2	2	2
Senior Street Maintenance Worker	1	1	1	1
Street Maintenance Worker	1	1	1	1
Division Total	3	4	4	4
Street - Maintenance				
Public Works Director	1	1	1	1
Streets Superintendent	1	1	1	1
PW Maintenance Foreman	1	1	1	1
Heavy Equipment Operator	1	2	2	2
Equipment Operator	2	2	2	2
Senior Street Maintenance Worker	2	2	2	2
Street Maintenance Worker	6	6	6	6
Code Compliance Specialist	2	2	2	2
Administrative Specialist	1	1	1	1
Division Total	17	18	18	18
Street - Traffic Signals				
Traffic Signals Supervisor	-	-	-	1
Assistant Traffic Engineer	-	-	-	1
Traffic Signal Technician	-	-	-	3
Senior Engineering Technician	-	-	-	1
Division Totals	-	-	-	6
Street - Street Sweeping				
Heavy Equipment Operator	5	4	4	4
Division Total	5	4	4	4
Street - Traffic Signs and Striping				
PW Maintenance Foreman	1	1	1	1
Senior Street Maintenance Worker	2	2	2	2
Street Maintenance Worker	2	2	2	2
Division Total	5	5	5	5
Street - Storm Drain Maintenance				
PW Maintenance Foreman	1	1	1	1
Equipment Operator	1	1	1	1
Division Total	2	2	2	2
Street - Curbs, Gutters & Sidewalks				
Equipment Operator	1	1	1	1
Senior Street Maintenance Worker	2	2	2	2
Street Maintenance Worker	2	2	2	2
Division Total	5	5	5	5
Street-Retention Basins				
PW Maintenance Foreman	1	1	1	1
Grounds Maintenance Specialist	2	2	2	2
Groundskeeper	7	7	7	7
Division Total	10	10	10	10

**SCHEDULE 5
2013-2014 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	FY 10/11	FY 11/12	FY 12/13	FY 13/14
Street-Pathways and Trails				
Equipment Operator	1	1	1	1
Senior Street Maintenance Worker	1	1	1	1
Division Total	2	2	2	2
Department Total	76	76	76	106
UTILITIES DEPARTMENT				
Administration				
Utilities Director	1	1	-	-
Administrative Support Supervisor	1	1	-	-
Administrative Specialist	1	1	-	-
Administrative Assistant	1	1	-	-
Administrative Assistant	1	1	-	-
Division Total	5	5	-	-
Water - Administration				
Utilities Director	-	-	1	1
Administrative Support Supervisor	-	-	1	1
Administrative Specialist	-	-	1	1
Utilities Division Manager	2	2	2	2
Administrative Assistant	1	1	3	3
Division Total	3	3	8	8
Water - Main Street Treatment Plant				
W/WW Treatment Plant Superintendent	1	1	1	1
Chief W/WW Treatment Plant Operator	1	1	1	1
Senior W/WW Treatment Plant Operator	5	5	5	5
W/WW Treatment Plant Operator	4	4	4	4
Groundskeeper	3	3	2	2
Chief W/WW Treatment Plant Mechanic	1	1	1	1
W/WW Treatment Plant Mechanic	3	2	2	2
Instrumentation & Control Technician	1	1	1	1
Electrician	1	1	1	1
Instrumentation & Control Technician Assistant	1	1	1	1
Administrative Assistant	1	1	1	1
Utility Env. Safety & Compliance Coordinator	1	1	1	1
Cross Connection Control Specialist	1	1	1	1
Division Total	24	23	22	22
Water - Transmission/Distribution				
Utility Systems Superintendent	1	1	1	1
Water/Wastewater Systems Supervisor	2	2	2	2
Utility Maintenance Technician	10	10	10	10
Senior Water/Wastewater Systems Mtnce. Tech.	3	3	3	3
Water Systems Quality Control Coordinator	1	1	1	1
Division Total	17	17	17	17

SCHEDULE 5
2013-2014 AUTHORIZED STAFFING LEVEL

AUTHORIZED PERSONNEL	FY 10/11	FY 11/12	FY 12/13	FY 13/14
Water - Customer Service				
Customer Service Field Crew Supervisor	1	1	1	1
Meter Services Supervisor	1	1	1	1
Customer Service Field Representative	4	4	4	4
Meter Reader	2	2	2	2
Utility Rates Technician	1	1	1	1
Utility Rates Program Coordinator	1	1	1	1
Senior Meter Service Technician	1	1	1	1
Meter Services Technician	1	1	1	1
Inventory Specialist	1	1	1	1
Division Total	13	13	13	13
Water - Agua Viva Water Treatment Plant				
Chief W/WW Treatment Plant Operator	1	1	1	1
Senior W/WW Treatment Plant Operator	1	2	2	4
Chief W/WW Treatment Plant Mechanic	1	1	1	1
Instrumentation & Control Technician Assistant	1	1	1	1
W/WW Treatment Plant Mechanic	1	2	2	2
W/WW Treatment Plant Operator	4	3	3	1
Electrician	1	1	1	1
Instrumentation & Control Technician	1	1	1	1
Groundskeeper	3	3	2	2
Division Total	14	15	14	14
Water - Laboratory				
Lab Director	1	1	1	1
Lab Analyst	1	1	1	1
Division Total	2	2	2	2
Wastewater - Figueroa				
W/WW Treatment Plant Superintendent	1	1	1	1
Chief W/WW Treatment Plant Operator	1	-	1	1
Senior W/WW Treatment Plant Operator	6	6	5	5
Instrumentation & Control Supervisor	-	1	1	1
Groundskeepers	1	1	2	2
W/WW Treatment Plant Operator	4	4	4	4
Electrician	2	2	2	2
Chief W/WW Treatment Plant Mechanic	1	1	1	1
Senior W/WW Treatment Plant Mechanic	-	-	1	1
W/WW Treatment Plant Mechanic	4	4	3	3
Administrative Assistant	1	1	1	1
Inventory Specialist	1	1	1	1
Instrumentation & Control Technician	1	1	1	1
Division Total	23	23	24	24
Wastewater - Collection				
Water/Wastewater Systems Supervisor	-	1	1	1
Utility Systems Superintendent	2	1	1	1
Utility Maintenance Technician	11	11	11	11
Senior Water/Wastewater Systems Mtnce. Tech.	2	2	2	2
Division Total	15	15	15	15

**SCHEDULE 5
2013-2014 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	FY 10/11	FY 11/12	FY 12/13	FY 13/14
Wastewater - Pretreatment				
Water Quality Assurance Supervisor	1	1	1	1
Industrial Waste Inspector	2	-	-	-
Pretreatment Coordinator	1	1	1	1
Industrial Pretreatment Inspector	1	3	3	3
Division Total	5	5	5	5
Wastewater - Desert Dunes				
W/WW Treatment Plant Mechanic	1	1	1	1
Facilities Maintenance Worker	1	1	1	1
Senior W/WW Treatment Plant Operator	1	1	2	2
W/WW Treatment Plant Operator	1	1	1	1
Groundskeeper	-	-	1	1
Division Total	4	4	6	6
Wastewater - Laboratory				
Chemist	1	1	1	1
Lab Analyst	1	1	1	1
Division Total	2	2	2	2
Department Total	127	127	128	128
ENGINEERING DEPARTMENT				
Engineering Services				
Director of Engineering	1	1	1	-
Construction Inspection Supervisor	1	1	1	-
C.I.P. Project Manager	4	3	3	-
C.I.P. Administrator	1	-	-	-
Traffic Engineer	1	1	1	-
Engineer in Training	1	1	1	-
Registered Land Surveyor	1	1	1	-
CADD Technician	1	1	1	-
Construction Inspector	-	-	3	-
Senior Engineering Technician	6	6	3	-
Engineering Technician	4	4	4	-
Administrative Assistant	1	1	1	-
Engineering Manager	1	1	1	-
Administrative Specialist	1	1	1	-
Division Total	24	22	22	-
Development Engineering				
Assistant City Engineer	1	1	1	-
Development Engineer	3	3	3	-
Division Total	4	4	4	-
Street - Traffic Signals				
Traffic Signals Supervisor	1	1	1	-
Assistant Traffic Engineer	-	1	1	-
Traffic Signal Technician	3	3	3	-
Senior Engineering Technician	1	1	1	-
Division Totals	5	6	6	-
Department Total	33	32	32	-

**SCHEDULE 5
2013-2014 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	FY 10/11	FY 11/12	FY 12/13	FY 13/14
PARKS AND RECREATION DEPARTMENT				
Administration				
Director of Parks & Recreation	1	1	1	1
Assistant Director of Parks & Recreation	1	1	1	1
Park & Golf Course Manager	1	1	1	1
Recreation Superintendent	1	1	1	1
Administrative Support Supervisor	1	1	1	1
Administrative Assistant	3	3	3	3
Arts & Culture Program Manager	1	1	1	1
Marketing Specialist	1	1	1	1
Division Total	10	10	10	10
Parks Maintenance				
Assistant Parks Maintenance Manager	1	1	1	1
Grounds Maintenance Supervisor	1	1	1	1
HVAC Mechanic	1	-	-	-
Grounds Maintenance Crew Leader	8	8	8	8
Facilities Maintenance Specialist	2	-	-	-
Senior Equipment Mechanic	1	1	1	1
Equipment Mechanic	1	1	2	2
Parks Maintenance Specialist	3	2	1	1
Grounds Maintenance Specialist	18	18	18	18
Groundskeepers	20	22	22	22
Division Total	56	54	54	54
Urban Forestry				
Grounds Maintenance Supervisor	1	1	1	1
Groundskeeper	1	1	1	1
Division Total	2	2	2	2
Civic Center				
Civic Center Operations Supervisor	1	1	1	1
Event Operation Leader	4	4	4	4
Facilities Maintenance Specialist	2	-	-	-
Custodian	1	-	-	-
Civic Center Booking & Event Supervisor	1	1	1	1
Events Specialist	1	1	1	1
Administrative Assistant	1	1	1	1
Division Total	11	8	8	8
Baseball Complex				
Grounds Maintenance Supervisor	1	1	1	1
Grounds Maintenance Crew Leader	1	1	1	1
Groundskeeper	3	3	3	3
Division Total	5	5	5	5
Downtown Mall				
Grounds Maintenance Specialist	-	1	1	1
Groundskeeper	3	1	1	1
Division Total	3	2	2	2

**SCHEDULE 5
2013-2014 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	FY 10/11	FY 11/12	FY 12/13	FY 13/14
Recreation - General				
Recreation Program Supervisor	4	4	4	4
Recreation Program Coordinator	2	2	2	2
Division Total	6	6	6	6
Aquatics				
Facilities Maintenance Specialist	2	-	-	-
Division Total	2	-	-	-
Yuma Readiness & Community Center				
Recreation Program Coordinator	1	1	1	1
Division Total	1	1	1	1
Arts and Culture				
Theatre Production Supervisor	1	1	1	1
Marketing Specialist	1	1	1	1
Administrative Assistant	2	2	2	2
Events Specialist	1	1	1	1
Events Operations Leader	1	1	1	1
Division Total	6	6	6	6
Facility Maintenance				
HVAC Mechanic	-	1	1	1
Facility Maintenance Supervisor	-	-	2	2
Facilities Maintenance Specialist	-	6	4	4
Facility Maintenance Worker	-	1	1	1
Custodian	-	1	1	2
Division Total	-	9	9	10
Desert Hills Golf Course-Maintenance				
Grounds Maintenance Crew Leader	1	1	1	1
Grounds Maintenance Supervisor	1	1	1	1
Senior Equipment Mechanic	1	1	1	1
Grounds Maintenance Specialist	1	1	1	1
Groundskeeper	3	-	-	-
Division Total	7	4	4	4
Desert Hills Golf Course-Restaurant				
Restaurant Supervisor	1	1	1	1
Kitchen Supervisor	1	1	1	1
Cook	1	1	1	1
Division Total	3	3	3	3
Desert Hills Golf Course-Pro Shop				
Golf Operations Manager	-	1	1	1
Golf Professional	1	-	-	-
Instructor of Golf	-	1	1	1
Assistant Golf Shop Manager	1	1	1	1
Administrative Assistant	-	1	1	1
Division Total	2	4	4	4
Desert Hills Golf Course Par 3-Maintenance				
Groundskeeper	2	2	2	2
Division Total	2	2	2	2
Department Total	116	116	116	117

**SCHEDULE 5
2013-2014 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	FY 10/11	FY 11/12	FY 12/13	FY 13/14
POLICE DEPARTMENT				
Administration				
Police Chief	1	1	1	1
Deputy Police Chief	1	1	1	1
Police Captain - Field Services	1	1	1	1
Police Captain - Support Services	1	1	1	1
Police Captain - Investigations	1	1	1	1
Police Sergeant	1	1	1	1
Police Officer	1	1	1	1
Administrative Specialist	1	1	1	1
Administrative Assistant	1	1	1	1
Division Total	9	9	9	9
Animal Control				
Animal Control Supervisor	-	1	1	1
Animal Control Officer	-	4	4	4
Administrative Assistant	-	1	1	1
Division Total	-	6	6	6
Patrol				
Lieutenant	5	5	5	5
Sergeant	12	12	13	13
Corporal		11	10	10
Master Police Officer	8	9	9	9
Police Officer	86	76	84	86
Civilian Investigator	5	5	5	5
Police Assistant	6	7	7	7
Administrative Specialist	1	1	1	1
Division Total	123	126	134	136
Investigations				
Police Lieutenant	2	2	2	2
Police Sergeant	4	4	4	4
Corporal	-	1	1	-
Master Police Officer	3	7	7	7
Police Officer	21	18	18	18
Civilian Investigator	1	1	1	1
Police Assistant	1	-	-	-
Police Crime Analyst	1	1	1	1
Administrative Assistant	1	1	1	1
Evidence/Identification Supervisor	1	1	1	1
Evidence Technician	3	3	3	3
Forensic Technician	4	4	4	4
Administrative Specialist	1	1	1	1
Division Total	43	44	44	43

**SCHEDULE 5
2013-2014 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	FY 10/11	FY 11/12	FY 12/13	FY 13/14
Quality Assurance				
Police Lieutenant	1	1	1	1
Police Sergeant	3	3	3	3
Corporal	-	1	1	-
Master Police Officer	1	1	1	1
Police Officer	4	4	4	4
Police Assistant	2	2	2	2
Senior Facility Maintenance Worker	1	-	-	-
Polygraph Examiner	1	1	1	1
Police Facility Maintenance Supervisor	1	-	-	-
Asst Police Facility Maintenance Supervisor	1	-	-	-
Custodian	2	-	-	-
Division Total	17	13	13	12
Records and Communications				
Police Records Manager	1	1	1	-
Police Records Supervisor	-	-	-	2
Police Records Specialist	12	12	12	12
Administrative Assistant	2	2	2	2
Division Total	15	15	15	16
Public Safety Communications Center				
Police Lieutenant	-	1	1	1
Police Records & Communications Manager	1	-	-	-
911 Emergency Dispatch Supervisor	4	4	4	4
911 Emergency Dispatcher	26	26	26	26
Administrative Assistant	1	1	1	1
Division Total	32	32	32	32
Facility Maintenance				
Senior Facility Maintenance Worker	-	1	1	1
Facility Maintenance Supervisor	-	1	1	1
Facility Maintenance Worker	-	-	1	1
Custodian	-	2	2	2
Division Total	-	4	5	5
Department Total	239	249	258	259
FIRE DEPARTMENT				
Administration				
Fire Chief	1	1	1	1
Assistant Fire Chief	1	1	1	1
Fire Admin Project Analyst	1	1	1	1
Administrative Specialist	1	1	1	1
Administrative Assistant	2	3	3	3
Division Total	6	7	7	7

**SCHEDULE 5
2013-2014 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	FY 10/11	FY 11/12	FY 12/13	FY 13/14
Professional Services				
Fire Battalion Chief	1	1	1	1
Fire Training Captain	2	2	2	2
Division Total	3	3	3	3
Operations				
Fire Battalion Chief	3	3	3	4
Fire Captain	25	24	24	24
EMS Fire Captain	-	2	2	2
Fire Engineer	24	24	24	24
Firefighter- EMT	56	57	51	51
Firefighter- CEP	6	6	6	6
Administrative Assistant	1	-	-	-
Fire Equipment Fleet Administrator	1	1	1	1
Division Total	116	117	111	112
Community Risk Reduction				
Fire Marshal	1	-	-	1
Assistant Fire Marshal	1	1	1	-
Fire Inspector	2	2	2	2
Fire Battalion Chief	-	1	1	-
Division Total	4	4	4	3
Department Total	129	131	125	125
CITY TOTAL	890	903	910	916

SCHEDULE 6
Budget Resolution

RESOLUTION NO. R2013-30

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUMA, ARIZONA, ADOPTING ESTIMATES OF PROPOSED EXPENDITURES BY THE CITY OF YUMA FOR THE FISCAL YEAR BEGINNING JULY 1, 2013, AND ENDING JUNE 30, 2014; AND DECLARING THAT SUCH SHALL CONSTITUTE THE ADOPTED BUDGET OF THE CITY OF YUMA FOR SUCH FISCAL YEAR; DECLARING NECESSITY OF BOARDS AND COMMISSIONS; AND AUTHORIZING EMPLOYMENT OF OUTSIDE LEGAL COUNSEL.

WHEREAS, pursuant to the provisions of the laws of the State of Arizona and the Charter and Ordinances of the City of Yuma, the City Council is required to adopt a Budget; and,

WHEREAS, the City Council has prepared and filed with the City Clerk a proposed Budget for the Fiscal Year beginning July 1, 2013, and ending June 30, 2014, and which was tentatively adopted on June 5, 2013; and,

WHEREAS, due notice has been given by the City Clerk, as required by law, that the Budget for Fiscal Year 2013-2014 with supplementary schedules and details is on file and open to inspection by anyone interested; and,

WHEREAS, it appears that the sums to be raised by primary taxation, as specified therein, do not in the aggregate amount exceed that amount as computed in Section 42-17051, Arizona Revised Statutes; and,

WHEREAS, the total of amounts proposed for expenditure in the Fiscal Year from July 1, 2013, to June 30, 2014, do not exceed the expenditure limitation established for the City of Yuma; and,

WHEREAS, a hearing has been held on this Budget for Fiscal Year 2013-2014, as required by law; and,

WHEREAS, the Yuma City Charter requires, at Article IX, Section 1, that the City Council annually review all current Boards and Commissions and determine whether such are necessary; and,

WHEREAS, the Yuma City Charter states that the City Council shall have control of all litigation of the city, and may employ other attorneys to take charge of any litigation or to assist the City Attorney therein.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Yuma as follows:

SECTION 1: That the City Council has finally determined the estimates of expenditures which will be required of the City of Yuma for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014.

SECTION 2: That the Purposes of Expenditure and the amount finally determined upon for

SCHEDULE 6
Budget Resolution

each purpose as set forth in Exhibits A through F attached hereto constitutes the official and finally adopted Budget of the City and the Main Street Mall and Offstreet Parking Maintenance District No. 1 for the 2013-2014 Fiscal Year as subject to the State Budget Law.

SECTION 3: That money from any fund may be used for any of the purposes set forth in SECTION 2, except money specifically restricted by State Law or City Charter, Ordinance or Resolutions.

SECTION 4: That all current City Boards and Commissions are necessary for the public health, safety and welfare of the City and should be continued.

SECTION 5: That the city attorney is authorized to employ outside legal council to take charge of any litigation or to assist the city attorney.

Adopted this 19th day of June 2013.

APPROVED:



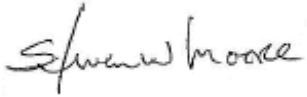
Alan L. Krieger
Mayor

ATTESTED:



Lynda Bushong
City Clerk

APPROVED AS TO FORM



Steven W. Moore
City Attorney

SCHEDULE 7
2013 LEVY LIMIT WORKSHEET
COUNTY OF: YUMA **TAX AUTHORITY: CITY OF YUMA**

		Construction	6,250,682
SECTION A. 2012 ACTUAL LEVY			
A.1	2012 MAXIMUM ALLOWABLE PRIMARY TAX LEVY LIMIT		10,586,967
A.2	LINE A.1 MULTIPLIED BY 1.02 EQUALS		10,798,706
SECTION B. 2013 NET ASSESSED VALUE OF ALL PROPERTY SUBJECT TO TAXATION IN 2012			
B.1	CENTRALLY ASSESSED	29,489,537	
B.2	LOCALLY ASSESSED REAL	479,352,176	
B.3B	LOCALLY ASSESSED PERSONAL PROPERTY	32,113,844	
B.4	TOTAL OF B.1 THROUGH B.3 EQUALS		540,955,557
B.5	B.4 DIVIDED BY 100 EQUALS		5,409,556
SECTION C. 2012 NET ASSESSED VALUES			
C.1	CENTRALLY ASSESSED	30,261,317	
C.2	LOCALLY ASSESSED REAL	484,709,596	
C.3B	LOCALLY ASSESSED PERSONAL PROP (PR YR)	32,235,326	
C.4	TOTAL OF C.1 THROUGH C.3 EQUALS		547,206,239
C.5	C.4 DIVIDED BY 100 EQUALS		5,472,062
SECTION D. 2013 LEVY LIMIT CALCULATION			
D.1	ENTER LINE A.2	10,798,706	
D.2	ENTER LINE B.5	5,409,556	
D.3	DIVIDE D.1 BY D.2 AND ENTER RESULT		1.9962
D.4	ENTER LINE C.5		5,472,062
D.5	MULTIPLY D.4 BY D.3 AND ENTER RESULT LINE D.5 EQUALS 2013 ---- MAXIMUM ALLOWABLE LEVY LIMIT		10,923,330
D.6	ENTER EXCESS PROPERTY TAXES COLLECTIBLE PURSUANT TO ARS 42-17051, SECTION B		-
D.7	ENTER AMOUNT IN EXCESS OF EXPENDITURE LIMITATION PURSUANT TO ARS 42-17051, SECTION C		-
D.8	LINE D.5 MINUS LINE D.6 AND LINE D.7 EQUALS 2013 ALLOWABLE LEVY		10,923,330
	Proposed Tax Rate	\$	1.7387
	2013 Levy		9,514,752

Glossary

Actual vs. Budgeted: Difference between the amounts projected (budgeted) in revenues or expenditures at the beginning of the fiscal year and the actual receipts or expenses, which are incurred by the end of the fiscal year.

Assessed Value/Valuation: Value of real and personal property determined by the County Assessor and Arizona Department of Revenue upon which property taxation is based.

Bonds: Debt instruments that require repayment of a specified principal amount on a certain date (maturity date), and interest at a stated rate or according to a formula for determining the interest rate.

Bond Rating: An evaluation of a bond issuer's credit quality and perceived ability to pay the principal and interest on time and in full.

Budget: A plan of financial operation for a specific time period. The budget contains the estimated expenditures needed to continue the City's operations for the year and the anticipated revenues to finance them.

Budgetary guidelines: Recommendations on budgeting issued by the National Advisory Council on State and Local Budgeting (NACSLB). The NACSLB's budgetary guidelines are chiefly of interest to accountants because of the emphasis they place on performance measurement in the context of the budgetary process.

Capital Improvement Program (CIP): A plan for capital expenditures needed to maintain and expand the public infrastructure. It projects these infrastructure needs for ten years and is updated annually to reflect the latest priorities. The first year of the CIP is adopted with the City's operating budget.

Capital Outlay: Items that cost more than \$5000 and have a useful life of more than two years.

CIP: See Capital Improvement Program.

Contingency: An appropriation of funds to cover unforeseen events that may occur during the fiscal year, such as natural emergencies, shortfalls in revenue and similar events.

Debt Service: Principal and interest payments on outstanding bonds.

Enterprise Funds: Funds that are accounted for in a manner similar to a private business with the intention to cover their costs through user fees. The City has four enterprise funds: Arroyo Dunes Golf Course, Desert Hills Golf Course, Water, and Wastewater.

Estimate: The most recent estimate of current year revenue and expenditures.

Expenditure: Current operating expenses.

Fiscal Year (FY): The period designated by the City for the beginning and ending of financial transactions. The fiscal year for the City of Yuma begins July 1 and ends June 30.

Full-time Equivalent Position (FTE): A position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, an employee may be split 50% between two divisions, thus .5 in one division and .5 in the other.

Fund: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources.

Fund Balance: A balance or carry over that occurs when actual revenues exceed budgeted revenues and/or when actual expenditures are less than budgeted expenditures. The beginning fund balance is the residual funds brought forward from the previous fiscal year.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards of financial accounting and reporting that govern the form and content of basic financial statements.

Governmental Funds: Funds that house tax-supported activities; i.e., General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds.

Grant: A contribution by a government unit or funding source to aid in the support of a specified function.

Infrastructure: Facilities that support the continuance and growth of a community. Examples include roads, water lines, and sewers.

Internal Service Funds: Fund that provides goods or services to another department, agency or government on a cost-reimbursement basis. The City has three internal service funds: Equipment Maintenance, Equipment Replacement, and Insurance Reserve.

Modified Accrual Basis of Accounting: Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures are recognized in the accounting period in which the liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

Operating Budget: Day-to-day costs of delivering city services and estimates of revenues to be collected that comprise the City's financial affairs for a fiscal year.

Operating Expenses: The cost of personnel, materials and equipment required for a department to function.

Operating Revenue: Funds received as income to pay for ongoing operations. For example, taxes, user fees, interest earnings, and grants.

Personal Services: Expenditures for salaries and fringe benefits for employees.

Primary Tax: Property tax levied for government operating budgets. Arizona statutes limit the primary property tax levy amount.

Property Tax: A tax based on the assessed value of property, both real property (land and buildings) and personal property (equipment). The total property tax levied by a municipality. Arizona's municipal property tax system is divided into a primary and secondary rate.

Proprietary Funds: Funds that are focused on changes in net assets, operating income, financial position, and cash flow; i.e., Enterprise Funds and Internal Service Funds.

Reappropriation (Rebudget): The inclusion of a balance from the prior year's budget as part of the budget of the subsequent fiscal year. Reappropriation is common for encumbrances outstanding at the end of a fiscal year that a government intends to honor in the subsequent fiscal year.

Reserved fund balance: The portion of a governmental fund's net assets that is not available for appropriation.

Revenue: Financial resources received from taxes, user charges and other levels of government.

Secondary Tax: Property tax used to pay general obligation debt of the government. Arizona statute limits the overall amount of general obligation debt but, unlike primary property tax, does not limit on the tax itself, as the secondary tax is based on voter-approved debt issuance.

Special Revenue Fund: A fund used to account for receipts from revenue sources that have been earmarked for specific activities. For example, Highway User Revenue funds must be used for street maintenance.

State-Shared Revenue: Includes the City's portion of the state sales tax revenues, state income tax receipts, and Motor Vehicle In-Lieu taxes.

Supplemental: A request to add a position to the authorized staffing list and all associated costs with that position.

Tax Levy: The total amount of the general property taxes collected for purposes specified in the Tax Levy Ordinance.

Tax Rate: The amount of tax levied for each \$100 of assessed valuation.

Transfer: Movement of resources from one fund into another fund in which the resources are expended. For example, an interfund transfer would include the transfer of operating resources from the General Fund to the Capital Projects Fund, where long-term capital expenditures are recorded. Other examples include a transfer from the General Fund to the Solid Waste Fund, as user charges in Solid Waste are not sufficient to cover the cost of services and general revenues must be used (subsidy).

Undesignated Fund Balance: Funds remaining from prior year that are available for appropriation and expenditure in the current year.

User Charges: The payment of a fee in direct receipt of a public service by the party who benefits from the service.



City of YUMA